

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

ORDER NO. 04-046

Approving an Exemption from the Formal Competitive Solicitation Process to Contract with Anasazi Software for the Purchase of Case Management, Payment Processing, and Reporting Software for Developmental Disabilities Services

The Multnomah County Board of Commissioners Finds:

- a. The Board, acting as the Multnomah County Public Contract Review Board to review, pursuant to PCRB Rules 300-0050 and 310-0100(4), a request from the Department of County Human Services, Developmental Disabilities Services Division for an exemption from the formal competitive solicitation process to contract with Anasazi Software for the purchase of case management, payment processing, and reporting software.
- b. The State of Oregon conducted an audit on the existing DDS system in July, 2003. The audit identified significant deficiencies in a number of areas. It addressed to the need for DDS to have an appropriate information system that can support case management, payment processing, and management reporting. An information system solution and plan for implementation must be communicated to the State by June 30, 2004. The new information system must be fully implemented by January 1, 2005.
- c. It is unlikely that an exemption from competitive bidding would encourage favoritism or diminish competition for the public contract. This procurement method is supported by market research. DDS has, with the help of a human services consultant, reviewed the top two software vendors who provide human services functionality; according to a competitive bidding process recently conducted by a consortium of 26 California counties. These are the only two vendors doing developmental disabilities business in large counties in Oregon. The two software vendors were evaluated based on the functionality provided by their products and how well it matched DDS's requirements including interfaces with the State of Oregon, the stability of their product specifically for Developmental Disabilities Services and the timing of when their product would be ready for implementation. It was found that Anasazi Software is the only vendor who can immediately address the specific needs of DDS. Their product has been in production in Clackamas County for 6 years, and therefore it meets the majority of the Multnomah County requirements and has in place the needed interfaces to the State of Oregon. It has developed specialized expertise in targeted DDS case management, payment processing and reporting. The other vendor's DDS specific functionality is not yet in production.
- d. Cost savings. The State audit indicated if the deficiencies in the existing system are not addressed in a timely manner, there is the potential loss of funding for the DDS program, which would be over \$500,000 in Medicaid match. On the other hand, cost savings will result from leveraging the Anasazi Software product utilized by Clackamas County. The cost to develop approximately 100 forms that are used by DDS staff can be saved. These forms are required to conform to state requirements and have already been developed by Clackamas County staff. The cost saving is approximately \$40,000.

- e. Contract term and price. DDS plans to negotiate an initial contract for 3 years, from June 1, 2004 to May 31, 2007. The first year pro-rated cost is approximately \$496,446, and annual costs are expected to be approximately \$185,925. The total 3 year cost is approximately \$868,296. The program is expected to pay for itself in operational efficiencies and accurate settlement financial information within 1 year.
- f. This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rules 300-0050 and 310-0100(4).

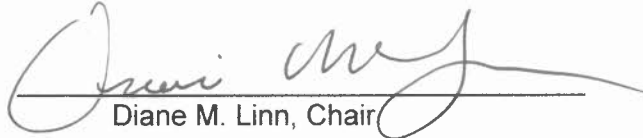
The Multnomah County Board of Commissioners Orders:

The exemption from the formal competitive solicitation process to contract with Anasazi Software for the purchase of case management, payment processing, and reporting software for Developmental Disabilities Services is approved.

ADOPTED this 22nd day of April, 2004.

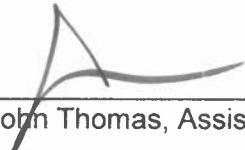


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON, ACTING
AS THE PUBLIC CONTRACT REVIEW BOARD


Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
John Thomas, Assistant County Attorney