



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

AGENDA OF
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS
FOR THE WEEK OF
May 9 - 13, 1988

Tuesday, May 10, 1988 - 1:30 PM - Executive Session . Page 2
and Informal Meeting

Thursday, May 12, 1988 - 9:30 AM - Formal Meeting. . . Page 3

Tuesday, May 10, 1988 - 1:30 PM

Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

Litigation - Business Income Tax Monies - Gresham (Time
Certain 1:30 p.m.)

INFORMAL

1. Informal Review of Bids and Requests for Proposals:
 - a) Dairy Products/MCCF (requirements)
 - b) Bakery Products/MCCF
 - c) Meat & Poultry Products/MCCF
2. Informal Review of Formal Agenda of May 12

Thursday, May 12, 1988, 9:30 AM

Multnomah County Courthouse, Room 602

Formal Agenda

1. Volunteer Recognition Ceremony, followed by brief reception in hallway - Time Certain 9:30 AM

CONSENT CALENDAR

SHERIFF'S OFFICE

- A
- C-1 List (88-1 - Vehicles) of found/unclaimed or unidentified property which has been in possession of the Sheriff's Office for over 30 days submitted to the Board for appropriate disposal in accordance with MCC 7.70

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-2 Orders accepting Deeds for County Road Purposes from the following:
- a) Presiding Bishop of the Church of Jesus Christ of Latter Day Saints on SE 242nd Avenue
 - b) Donald N. and Jane S. Thomas on N.W. McNamee Road
 - c) Everett E. and Alberta M. Powell on S.E. 174th Avenue
 - d) Carol F. Haddakin aka Carol F. Bliem on N.W. Pauley Road
 - e) Scott D. and Sandra K. Campbell on SE 162nd Avenue
- C-3 Orders accepting Deeds for Public Road Purposes from the following:
- Street
- a) William B. Exall and Misty D. Schlegel on N.E. Interlachen Lane
 - b) Gresham Union High School District No. U2-20 on N. Main Avenue

REGULAR AGENDA

SERVICE DISTRICTS

(Recess as the Board of County Commissioners and reconvene as the Governing Body of the Service District

- A R-1 In the matter of adoption of the West Hills Service District No. 2 Budget

(Recess as the Governing Body of the and reconvene as the Board of County Commissioners)

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-2 Resolution in the matter of the Surrendering Jurisdiction to the City of Portland all County Roads within the area annexed to the City of Portland between July 1, 1987, and December 31, 1987 (setting June 23 for public hearing)
- R-3 In the matter of ratification of agreements between Multnomah County and the following agencies whereby Community Development Block Grant Funds are awarded for the following projects: Fairview (Lincoln Street Storm Drainage Project - \$92,880); Wood Village (Waterline Replacement - \$35,720); Gresham (Replacing undersized fire protection - \$64,741), period May 1, 1988 to September 30, 1989

DEPARTMENT OF HUMAN SERVICES

- R-4 In the matter of ratification of Amendment #12 to the State Mental Health Grant whereby Social Services Division will receive a net increase of \$249,218 for administration and provision of additional mental health services through June 30, 1988
- R-5 Budget Modification DHS #46 reflecting additional revenues from State Mental Health Grant (Amendment #12) to Social Services, DD Contracts (\$234,116) Pass Through line item, and DD Case Management (\$2,280) Equipment, with remaining \$12,822 to be appropriated in the future pending final allocation decisions
- R-6 In the matter of ratification of Revision #3 to the State Health Division Grant to increase various Health Division programs (Refugee Screening, TB Outreach; WIC; AIDS Minority Outreach, Maternal Child Health and AIDS Prevention Education)

- A
- R-7 Budget Modification DHS #48 reflecting additional revenues in the net amount of \$82,347 from State Health Division Grant (Revision #3) to various Health Division programs, various line items, and increases Service Reimbursement from the Federal/State fund to the Insurance Fund by \$628
- R-8 Budget Modification DHS #49 reflecting additional revenues in the amount of \$8,073 from unallocated State Mental Health revenue to Social Services, MED Operations, to cover projected over expenditures in Materials and Services and purchase computer equipment (Amendments #8 and #10 to the State Mental Health Contract)
- R-9 Resolution in the matter of Adopting Rules establishing the ATAB I Trauma Plan implementing the State Trauma Plan within Multnomah County
cyd to ord
Ord - First Reading
DEPARTMENT OF JUSTICE SERVICES
- R-10 In the matter of ratification of an agreement with State Attorney General's Office and the District Attorney, for grant funding for the multi-jurisdictional Anti-Drug Abuse grant, in the amount of \$295,428 from April 1, 1988 to April 1, 1989
- R-11 Budget Modification DJS #35 reflecting additional revenue in the amount of \$76,272 from Anti-Drug Grant and \$12,072 as a cash transfer from the General Fund, to District Attorney, various line items, establishing various positions, to implement the new Anti-Drug grant program

THIRD QUARTER CONTINGENCY REVIEW

- R-12 Budget Modification DES #14 making an appropriation transfer in the amount of \$72,000 from General Fund Contingency to Animal Control Fund, to cover unanticipated revenue shortfall, and transfers \$25,000 in salary savings in Personal Services to Materials & Services to cover unexpected overexpenditures in Postage and Supplies (and reduces revenues in Beginning Working Capital and Pet Licenses)
- R-13 Budget Modification DES #15 making an appropriation transfer in the amount of \$55,000 from General Fund Contingency to Expo Center, various Materials and Services line items, to cover unanticipated costs due to increased usage of the facility (revenues increased by \$239,566 over projected revenues)

A R-14

Budget Modification Nondepartmental #13 making an appropriation transfer in the amount of ~~\$5,000~~ ^{\$2500} from General Fund Contingency to Nondepartmental (East Multnomah Soil and Water Conservation District) to 1) publish a newsletter, and 2) implement the Oaks Bottom Management Plan

A R-15

Budget Modification DJS #34 making an appropriation transfer in the amount of \$205,156 from General Fund Contingency to the Sheriff's Office to cover increased billings from the City of Portland for the new BOEC contract

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers

Friday, 6:00 P.M., Channel 27 for Rogers Multnomah East subscribers

Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

0345C.30-35

SUPPLEMENTAL AGENDA

THURSDAY, MAY 12, 1988

THE FOLLOWING MATTER WILL BE CONSIDERED BY UNANIMOUS CONSENT:

A R-16 Resolution in the Matter of Recognition of American Family
Celebration Week in Multnomah County



MULTNOMAH COUNTY OREGON

8
5180

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
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POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Merlin Reynolds, Director
Citizen Involvement Office
2115 SE Morrison
Portland, OR

Dear Mr. Reynolds:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

In the matter of a Volunteer Recognition Ceremony #1)

Dick Levy, Citizens Involvement Committee, Outreach Committee Chair, explained that Commissioner Miller established this ceremony to honor those volunteers who have provided service to Multnomah County. The Citizen Involvement Committee has responsibility for the ceremony, and gathers names from Commissioners, Department and Division managers of the County. This year nominees are receiving awards as first time honorees. He thanked those who have volunteered in the past, and said they are honored and appreciated as much as those receiving certificates today.

The following were presented Certificates of Award by Board members for Volunteer Services to the County for the year of 1987/88: Mary Geneva Savage; Don Clark, Director, Housing Authority of Portland; V. Jean Vessup; Richard and Mary Edgley; Robert Jacobs; Scott Cornie; Casey Malloy; Dennis Payne; Michael Powell; *Betty Harold; *Jeff Weih; *Anthony Calpeno; *Edythe Vickers; *Janet LaRosa; *Rose Szapszewicz; *J. William Derr, DVM; Ann M. Childers, Director, Animal School, Inc.; Leah Manning; Ilse Alban; Deborah A. Yates, Public Relations, Dove Lewis Memorial Emergency Veterinary Clinic; Phyllis Johanson; Paddy Tillett; LeRoy Patton; *Michael Ceccanti; Joan Synarski; Betty White; Dorothy Ackerman; Organizations receiving Certificates: "The Oxbow Group", Mt. Hood Mental Health Clinic; Multnomah County Mounted Posse; *Cub Scouts Den 9, Pack 801; and Multnomah County Restitution Center Resident Screening Committee (* indicates no one was present to receive certificate)

-2-

Commissioner McCoy gave special recognition to Judy Boyer, Chair's Office; Merlin Reynolds, CIC Director; and Gloria Fisher, CIC Office, for their work in helping organize the celebration in honor of volunteers.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Commissioner McCoy

DATE SUBMITTED April 19, 1988

(For Clerk's Use)

Meeting Date 5/12/88

Agenda No. #1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Volunteer Recognition Ceremony

Informal Only* _____
(Date)

Formal Only May 12, 1988
(Date)

DEPARTMENT Citizen Involvement Committee DIVISION _____

CONTACT Merlin Reynolds, Coordinator TELEPHONE 3450

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Mark Williams, Chair

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Honoring citizens who have volunteered for Multnomah County during the past year.

Request time certain: 9:30 a.m.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 30 minutes followed by brief reception

IMPACT:

☐ PERSONNEL
☐ FISCAL/BUDGETARY
☐ General Fund
☐ Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCoy

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

VOLUNTEERS RECOGNIZED

NOMINATIONS BOARD OF COMMISSIONERS AWARD OF APPRECIATION

INDIVIDUALS

✓ Mary Geneva Savage
✓ Don Clark, Director, Housing Authority of Portland
✓ V. Jean Vessup
✓ Richard and Mary Edgley - one for each
✓ Robert Jacobs
✓ Scott Cornie
✓ Casey Malloy
✓ Dennis Payne
✓ Michael Powell
✓ Betty Harold
✓ Jeff Weih
✓ Anthony Calpeno
✓ Edythe Vickers
✓ Janet LaRosa
✓ Rose Szapszewicz
✓ J. William Derr, DVM
✓ Ann M. Childers, Director, Animal School, Inc.
✓ Leah Manning
✓ Ilse Alban
✓ Deborah A. Yates, Public Relations,
Dove Lewis Memorial Emergency Veterinary Clinic
✓ Phyllis Johanson
✓ Paddy Tillett
✓ LeRoy Patton
✓ Michael Ceccanti
✓ Joan Synarski
✓ Betty White
✓ Dorothy Ackerman

ORGANIZATIONS

✓ MT. Hood Mental Health Clinic "The Oxbow Group"
✓ Multnomah County Mounted Possee - c/o Bill Goss
✓ Cub Scouts of Den 9, Pack 801 - c/o Ms. Pat Sheridan
✓ Multnomah County Restitution Center - Resident Screening Committee

6:volnom.488

12 May 1988



MULTNOMAH COUNTY OREGON

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POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 12, 1988

Sheriff Fred Pearce
12240 NE Glisan
Portland, OR

Dear Sheriff Pearce:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

List (88-1 - Vehicles) of found/unclaimed or)
unidentified property which has been in posses-)
sion of the Sheriff's Office for over 30 days)
submitted to the Board for appropriate disposal)
in accordance with MCC 7.70 C-1)

Upon motion of Commissioner Casterline, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said property be transferred to the Department of General Services for appropriate disposal in accordance with MCC 7.70

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Barbara E. Jones
Barbara E. Jones
Asst. Clerk of the Board

bj
cc: Property Control - Sgt. Wray Jacobs
Fixed Assets - Marion Grabarits
General Services

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/12/88
Agenda No. C-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: FOUND/UNCLAIMED PROPERTY

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Sally Anderson/Sgt. Wray Jacobs TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request approval of transfer of Found/Unclaimed Property 88-1 to the Department of General Services for the sale or disposal as provided for within the listed ordinance.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Sally Anderson

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

FRED B. PEARCE
SHERIFF

(503) 255-3600

MEMORANDUM

TO: JANE MCGARVIN
Clerk of the Board

FROM: FRED B. PEARCE
Sheriff

A handwritten signature in cursive script, appearing to read "Fred B. Pearce", written over the printed name and title.

DATE: April 21, 1988

SUBJECT: FOUND/UNCLAIMED PROPERTY - 88-1

Attached is a listing of found/unclaimed or unidentified property. This property has been in the Sheriff's possession for over 30 days. All attempts to establish the rightful owners of the listed property have proven negative.

To comply with Multnomah County Code 7.70, I am requesting that this listing of property be placed on the Board of County Commissioners' agenda for approval of the transfer of these items to the Department of General Services for the sale or disposal as provided for within the listed ordinance.

RG/ej1/0274L

Attachment

MULTNOMAH COUNTY
SHERIFF'S OFFICE
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST - 88-1

FILE NUMBER	PROPERTY DESCRIPTION	DISPOSITION
86-9917	1985 Honda Elite 80 Moped Ore. Lic. M392109 VIN/JH2HF0304F5012511	Sale
87-1799	1977 Chevrolet Monte Carlo 2HT, Ore. Lic. LPC407 VIN/1H57L7Z426823	Sale
87-1799	1978 Chevrolet Monte Carlo 2HT, Ore. Lic. FPA588 VIN/1Z37U8K506598	Sale
87-11326	1974 Dodge Ram Charger Ore. Lic. ATK673 VIN/A10AE4X080599	Sale
86-6842	1973 Cadillac 2HT, Blue & White Ore. Lic. FJV571 VIN/6D49R3Q264362	Sale
87-7364	1973 Chevrolet Van, Brown Ore. Lic. FSZ888 VIN/CGY153U186821	Sale

RG/ej1/0272L

9/5/80

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 5/12/88
Agenda No. C-2a

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/order for County Road Purposes

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DHW*

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY

S.E. 242nd AVENUE/COUNTY ROAD No. 692

Deed for Road purposes from Presiding Bishop of the Church of Latter Day Saints.
Order Accepting Deed conveying property for county road purposes.

Director of DES recommends said deed be accepted and recorded in Multnomah County
Deed Records, together with the EXHIBIT "A", which is attached to said deed.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

To R/E/2 5/25/88

1988 MAY - 9 11 46 32
CLERK OF COUNTY CLERK
MULTNOMAH COUNTY
OREGON

Other DEED/ORDER/EXHIBIT TO BE RECORDED IN MULTNOMAH COUNTY DEED RECORDS.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency
action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Acceptance of a Deed)	ORDER ACCEPTING DEED	#88-66
from Presiding Bishop of the Church of)	TO PROPERTY FOR	
Jesus Christ of Latter Day Saints granting)	COUNTY ROAD	
to Multnomah County a Deed for County)		
Road Purposes.)	S.E. 242nd Avenue	
)	COUNTY ROAD No. 692	
)	South of E. Powell Blvd.	
)	Item 88-74	

It appearing to the Board at this time that pursuant to a land use proceeding Presiding Bishop of the Church of Jesus Christ of Latter Day Saints has tendered to Multnomah County, a deed to the property hereinafter described, for County road purposes, to be known as S.E. 242nd Avenue, County Road No. 692; and

It further appearing that said property is desirable for use as a part of the road system of Multnomah County, and that the Director of the Department of Environmental Services has recommended that said deed be accepted and said property accepted and established as a county road;

NOW, THEREFORE, IT IS HEREBY ORDERED that the deed of Presiding Bishop of the Church of Jesus Christ of Latter Day Saints, conveying real property to Multnomah County for road purposes, to be known as S.E. 242nd Avenue, County Road No. 692, the following described property, situated in the County of Multnomah, State of Oregon, to-wit:

Two parcels of land situated in the southwest one-quarter of Section 11, T1S, R3E, W.M., Multnomah County, Oregon, being more particularly described as follows:

Parcel A

The east 20.00 feet of the west 45.00 feet of that tract of land conveyed to the corporation of Presiding Bishop of the Church of Jesus Christ of Latter Day Saints by deed recorded in January 4, 1949, in Book 1313, Page 68, Deed Records of Multnomah County, Oregon, which is described as follows:

Beginning at a point in the west line of Section 11, T1S, R3E of the W.M., N 0°11', west 1,110 feet from the southwest corner of said section; thence running N 0°11' W along said section line, 222 feet; thence N 88°50' E, 225 feet; thence S 0°11' E parallel with the west line of said section, 222 feet; thence S 88° 50' west 225 feet to point of beginning.

Containing 4,440 square feet, more or less.

SUPPLEMENT TO
JOURNAL 160
PAGE 9

ORDER ACCEPTING DEED

Item 88-74

Page 2

Parcel B

Beginning at the intersection of the east right-of-way line of S.E. 242nd Avenue, County Road No. 692, and a point in the north line of that tract of line conveyed to the corporation of Presiding Bishop of the Church of Jesus Christ of Latter Day Saints by deed, recorded January 4, 1949, in Deed Book 1313, Page 68, Deed Records of Multnomah County, Oregon, said point lying 25.00 feet (when measured at right angles), east of the west line of said Section 11; thence N 0°11' E along said east right-of-way line, a distance of 100.00 feet to the true point of beginning; thence continuing N 0°11' E along said right-of-way line, a distance of 20.00 feet to a point in the south line of that tract of land conveyed to Owen C. Nielsen and Ardella M. Nielsen, husband and wife, by deed, recorded June 6, 1986, in Book 1911, Page 1955, Deed Records of Multnomah County, Oregon; thence N 88°50' E along said Nielsen south line, a distance of 20.00 feet; thence S 0°11' E, along a line parallel with and 20.00 feet (when measured at right angles) east of the said east right-of-way line of said SE 242nd Avenue, a distance of 20.00 feet; thence N 0°11' W parallel with the said Nielsen's south line, a distance of 20.00 feet to the true point of beginning.

Containing 400 square feet, more or less.

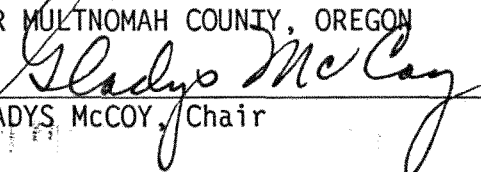
As shown on attached map marked Exhibit "A", and hereby made a part of this document.

ORDER ACCEPTING DEED
Item 88-74
Page 3

be accepted by the County and placed of record in the County of Multnomah,
State of Oregon; and that the premises be established and maintained as a
County road.

(SEAL)
May 12, 1988

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


GLADYS McCOY, Chair

APPROVED:

LARRY F. NICHOLAS, P.E.
County Engineer

By: 

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel

By: 

Deputy

0014W/0622W

5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED FOR CO RD. - SE 242nd AVE RD NO 692
From Church of Jesus Christ of Latter Day Saints Item 88-74

039544

C-2a

039544

DEED TO BE RECORDED

BOARD OF
COUNTY COMMISSIONERS
1988 JUN -2 AM 11:01
MULTNOMAH COUNTY
OREGON

MyB...

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

05-26-88

0.001

39543

39544

★

9

85922

A

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED FOR CO RD. - SE 242nd AVE RD NO 692
From Church of Jesus Christ of Latter Day Saints Item 88-74

C-2a

DEED TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:45

MULTNOMAH COUNTY
OREGON

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED FOR CO RD. - SE 242nd AVE RD NO 692
From Church of Jesus Christ of Latter Day Saints Item 88-74

C-2a

DEED TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11: 44

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 5/2/88
Agenda No. C-26

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order For County Road Purposes

9/5/00

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *RWH*

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY

N.W. McNAMEE ROAD/COUNTY ROAD NO. 399

Deed for Road purposes from Donald N. & Jane S. Thomas. Order Accepting Deed conveying property for county road purposes.

Director of DES recommends said deed be accepted and recorded in Multnomah County Deed Records, together with the "Exhibit "A", which is attached to said deed.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other DEED/ORDER/EXHIBIT TO BE RECORDED IN MULTNOMAH COUNTY DEED RECORDS.

To R/E/2
5/25/88

1988 MAY - 3 11 4:3
MULTNOMAH COUNTY
OREGON
CLERK OF
COUNTY COMMISSIONER

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Acceptance of a Deed)	ORDER ACCEPTING DEED #88-67
from Donald N. & Jane S. Thomas granting)	TO PROPERTY FOR
to Multnomah County a Perpetual Easement)	COUNTY ROAD PURPOSES
for County Road Purposes.)	
<hr/>		N.W. McNAMEE ROAD
		(ITEM 88-121)

It appearing to the Board at this time that pursuant to a land use proceeding Donald N. and Jane S. Thomas has tendered to Multnomah County, a deed to the property hereinafter described, for County road purposes, to be known as N.W. McNamee Road, County Road No. 399; and

It further appearing that said property is desirable for use as a part of the road system of Multnomah County, and that the Director of the Department of Environmental Services has recommended that said deed be accepted and said property accepted and established as a county road;

NOW, THEREFORE, IT IS HEREBY ORDERED that the deed of Donald N. and Jane S. Thomas, conveying to Multnomah County a perpetual easement for road purposes, to be known as N.W. McNamee Road, County Road No. 399, the following described property, situated in the County of Multnomah, State of Oregon, to-wit:

A parcel of land situated in the northeast one-quarter of Section 30, T2N, R1W, W.M., Multnomah County, Oregon, being more particularly described as follows:

A strip of land, 30.00 feet in width, lying westerly of and adjacent to the center line of N.W. McNamee Road, County Road No. 399, said strip of land is a portion of the following described tract of land that lies west of said N.W. McNamee Road, and is described as follows:

Beginning at a point 10 chains east of the northeast corner of the northwest quarter of said Section 30; thence east 10 chains to the northeast corner of the land formerly belonging to the Louis Falkenberg Estate; thence south along the east line of said Falkenberg property, 10 chains, more or less, to the northeast corner of that tract of land conveyed to Fred Pearson and Charles Pearson, by deed recorded April 5, 1897, in Book 240, Page 302; thence west along the north line of said PEARSON TRACT, 10 chains; thence north 10 chains to the place of beginning.

Containing 0.465 acre, more or less.

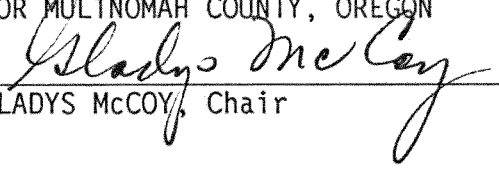
As shown on attached map marked Exhibit "A", and hereby made a part of this document.

ORDER ACCEPTING DEED
(Item 88-121)
Page 2

be accepted by the County and placed of record in the County of Multnomah,
State of Oregon; and that the premises be established and maintained as a
County road.

(SEAL)
May 12, 1988

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


GLADYS McCOY, Chair

APPROVED:

LARRY F. NICHOLAS, P.E.
County Engineer

By: 

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel

By: 

0014W/0649W

5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED FOR CO RD NW McNAMEE RD FROM DONALD & JANE THOMAS
ITEM 88-121

C-2b

DEED TO BE RECORDED

39545
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BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
JUN - 2 AM 11:01



05-26-88

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5/12/88

RECEIVED FROM JANE McGARVIN
CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED FOR CO RD NW McNAMEE RD FROM DONALD & JANE THOMAS
ITEM 88-121

C-2b

DEED TO BE RECORDED

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:45

MULTNOMAH COUNTY
OREGON

5/12/88

RECEIVED FROM JANE McGARVIN
CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED FOR CO RD NW McNAMEE RD FROM DONALD & JANE THOMAS
ITEM 88-121

C-2b

DEED TO BE RECORDED

A handwritten signature in dark ink, appearing to read "Jane McGarvin", is written over a horizontal line.

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:44

MULTNOMAH COUNTY
OREGON

5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDERA ACCEPT DEED #88-68 FOR CO RD FRM EVERETT E & ALBERTA M POWELL
SE 174th AVE - Item No. 88-117

C-2c

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DEED TO BE RECORDED

BOARD OF
COUNTY COMMISSIONERS
1988 JUN -2 AM 11:01
MULTNOMAH COUNTY
OREGON

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Form CC-2

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

05-26-88

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5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDERA ACCEPT DEED #88-68 FOR CO RD FRM EVERETT E & ALBERTA M POWELL
SE 174th AVE - Item No. 88-117

C-2c

DEED TO BE RECORDED

sc

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:45

MULTNOMAH COUNTY
OREGON

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDERA ACCEPT DEED #88-68 FOR CO RD FRM EVERETT E & ALBERTA M POWELL
SE 174th AVE - Item No. 88-117

C-2c

DEED TO BE RECORDED

A handwritten signature in dark ink, appearing to be "J. McGarvin", is written over a horizontal line.

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:44

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/12/88
Agenda No. C1-2C

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for County Road Purposes

10
5160

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DHW*

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY

SE 174th AVENUE/COUNTY ROAD No. 1081

Deed for Road purposes from Everett E. & Albert M. Powell. Order Accepting Deed conveying property for county road purposes.

Director of DES recommends said deed be accepted and recorded in Multnomah County Deed Records, together with the EXHIBIT "A", which is attached to said deed.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other DEED/ORDER/EXHIBIT TO BE RECORDED IN MULTNOMAH COUNTY DEED RECORDS.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/0642W

To
R/E/2
5/25/88

MULTNOMAH COUNTY
CLERK OF COUNTY COMMISSIONERS
1000 NW 3rd Ave.
Portland, OR 97209
435-3344

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Acceptance of a Deed)	ORDER ACCEPTING DEED #88-68
from Everett E & Alberta M. Powell granting)	TO PROPERTY FOR
to Multnomah County a Perpetual Easement)	COUNTY ROAD PURPOSES
for County Road Purposes.)	
_____)	S.E. 174th AVENUE
	Item No. 88-117

It appearing to the Board at this time that pursuant to a land use proceeding Everett E & Alberta M Powell has tendered to Multnomah County, a deed to the property hereinafter described, for County road purposes, to be known as S.E. 174th Avenue, County Road No. 1081; and

It further appearing that said property is desirable for use as a part of the road system of Multnomah County, and that the Director of the Department of Environmental Services has recommended that said deed be accepted and said property accepted and established as a county road;

NOW, THEREFORE, IT IS HEREBY ORDERED that the deed of Everett E & Alberta M Powell, conveying to Multnomah County a perpetual easement for road purposes, to be known as S.E. 174th Avenue, County Road No. 1081, the following described property, situated in the County of Multnomah, State of Oregon, to-wit:

A portion of Lot 7, SHELTON GROVE, a duly recorded plat recorded September 9, 1941, in Plat Book 1179, Page 13, Multnomah County Plat Records, situated in the northeast one-quarter of Section 7, T1S, R3E, W.M., Multnomah County, Oregon, being more particularly described as follows:

The east 5.00 feet of said Lot 7, SHELTON GROVE.

Containing 500 square feet, more or less.

As shown on attached map marked Exhibit "A", and hereby made a part of this document.

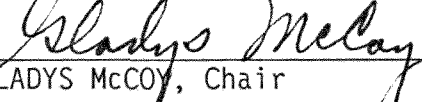
SUPPLEMENT TO
JOURNAL 160
PAGE 10

ORDER ACCEPTING DEED
Item 88-117
Page 2

be accepted by the County and placed of record in the County of Multnomah,
State of Oregon; and that the premises be established and maintained as a
County road.

(SEAL)
May 12, 1988

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


GLADYS McCOY, Chair

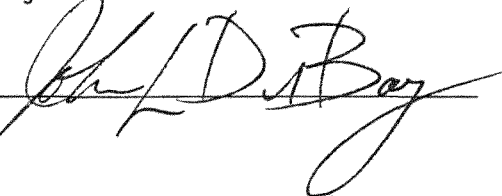
APPROVED:

LARRY F. NICHOLAS, P.E.
County Engineer

By: 

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel

By: 

0014W/0642W

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/12/88

Agenda No. 2d

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for County Road Purposes

10
5/160

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *RH*

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY

N.W. PAULEY ROAD/COUNTY ROAD NO. 496

Deed for Road purposes from Carol F. Haddakin aka Carol F. Bliem. Order Accepting Deed conveying property for county road purposes.

Director of DES recommends said deed be accepted and recorded in Multnomah County Deed Records, together with the EXHIBIT "A", which is attaced to said deed.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

To
R/2/2
5/25/88

1980 MAY -3 11 433
MULTNOMAH COUNTY
OREGON

Other DEED/ORDER/EXHIBIT TO BE RECORDED IN MULTNOMAH COUNTY DEED RECORDS.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Acceptance of a Deed)	ORDER ACCEPTING DEED #88-69
from Carol F. Haddakin aka Carol F. Bliem)	TO PROPERTY FOR
granting to Multnomah County a Perpetual)	COUNTY ROAD PURPOSES
Easement for County Road Purposes.)	
<hr/>		N.W. PAULEY ROAD
		Item No. 88-114

It appearing to the Board at this time that pursuant to a land use proceeding Carol F. Haddakin aka Carol F. Bliem has tendered to Multnomah County, a deed to the property hereinafter described, for County road purposes, to be known as N.W. Pauley Road, County Road No. 496; and

It further appearing that said property is desirable for use as a part of the road system of Multnomah County, and that the Director of the Department of Environmental Services has recommended that said deed be accepted and said property accepted and established as a county road;

NOW, THEREFORE, IT IS HEREBY ORDERED that the deed of Carol F. Haddakin aka Carol F. Bliem, conveying to Multnomah County a perpetual easement for road purposes, to be known as N.W. Pauley Road County Road No. 496, the following described property, situated in the County of Multnomah, State of Oregon, to-wit:

A parcel of land situated in the northeast one-quarter of Section 31, T2N, R1W, W.M., Multnomah County, Oregon, being more particularly described as follows:

The north 15.00 feet of the south 30.00 feet of that tract of land described in the deed of execution between Lee P. Brown and Carol Haddakin, recorded March 24, 1978, in Book 1250, Page 2224, Multnomah County Deed Records, which is described as follows:

All of the west one-half of the northeast quarter of the northeast quarter of Section 31, T2N, R1W, W.M., Multnomah County, Oregon, except the following described parcels:

The west one-half of the following bounded and described real property:

Beginning 15.00 feet north of the southwest corner of the northeast quarter of the northeast quarter of Section 31, in T2N, R1W, W.M.; thence north 417.4 feet; thence east 521 and 11/20 feet; thence south 417.4 feet; thence west 521 and 11/20 feet to the place of beginning.

SUPPLEMENT TO
JOURNAL 160
PAGE 10

ORDER ACCEPTING DEED

N.W. Pauley Road, Item No. 88-114

Page 2

Beginning at an iron bolt marking the northwest corner of the northeast one-quarter of northeast one-quarter of said Section 31; thence S 00°21'34" E, a distance of 628.22 feet to the true point of beginning; thence S 89°15'05" E, a distance of 623.14 feet to a point that is 20 feet from the east line of the northeast one-quarter of the northeast one-quarter of said Section 31; thence S 00°11'00" E and parallel with the east line of the northeast one-quarter of the northeast one-quarter of said Section 31, a distance of 661.58 feet to the north line of County Road No. 496, also known as Pauley Road (30 feet in width); thence N 89°57'05" W along said north line of Pauley Road, a distance of 350.21 feet to the southeast corner of a tract conveyed to Lawrence J. Haddakin, et ux, by deed recorded November 14, 1962, in Book 2143, Page 443; thence N 00°21'45" W, a distance of 417.40 feet to the northeast corner of said Haddakin Tract; thence N 89°57'05" W, a distance of 260.77 feet to the northwest corner of said Haddakin Tract; thence N 00°21'45" W, a distance of 251.82 feet to the true point of beginning.

Containing 300 square feet, more or less.

As shown on attached map marked Exhibit "A", and hereby made a part of this document.

be accepted by the County and placed of record in the County of Multnomah, State of Oregon; and that the premises be established and maintained as a County road.

(SEAL)
May 12, 1988

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Gladys McCoy
GLADYS MCCOY, Chair

APPROVED:

LARRY F. NICHOLAS, P.E.
County Engineer

By: *R. J. Howard*

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel

By: *John L. DuBay*
0014W/0643W

5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

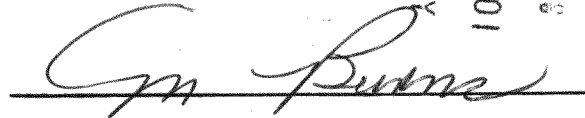
ORDER ACCEPT DEED #88-69 FRM CAROL F HADDAKIN - NW PAULEY RD FOR CO RD
ITEM NO 88-114

C-2d

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DEED TO BE RECORDED

BOARD OF
COUNTY COMMISSIONERS
1988 JUN -2 AM 11:01
MULTNOMAH COUNTY
OREGON



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5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS - MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED #88-69 FRM CAROL F HADDAKIN - NW PAULEY RD FOR CO RD
ITEM NO 88-114

C-2d

DEED TO BE RECORDED

Form CC-2

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:45

MULTNOMAH COUNTY
OREGON

5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED #88-69 FRM CAROL F HADDAKIN - NW PAULEY RD FOR CO RD
ITEM NO 88-114

C-2d

DEED TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:44

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/12/88
Agenda No. C-22

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for County Road Purposes

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard *DHW* TELEPHONE Ext. 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

SE 162ND AVENUE/COUNTY ROAD NO. 900/ITEM NO. 87-260

Deed for county road purposes from Scott D. and Sandra K. Campbell.

Order Accepting Deed conveying property for county road purposes.

Director of DES recommends said deed be accepted and recorded in Multnomah County Deed Records, together with EXHIBIT "A", which is attached to said deed.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ - General Fund

*To R/2/2
5/25/88*

MULTNOMAH COUNTY
OREGON
1988 MAY -3 11 433

Other DEED/ORDER/EXHIBIT "A" TO BE RECORDED IN MULTNOMAH COUNTY DEED RECORDS.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

In the Matter of the Acceptance of a Deed)
from Scott D. Campbell and Sandra K.)
Campbell, Granting to Multnomah County a)
Perpetual Easement for County Road Purposes.)

It appearing to the Board at this time that pursuant to a land use proceeding, Scott D. Campbell and Sandra K. Campbell have tendered to Multnomah County a deed to the property for county road purposes, to be known as SE 162nd Avenue, County Road No. 900; and

It further appearing that said property is desirable for use as a part of the road system of Multnomah County, and that the Director of the Department of Environmental Services has recommended that said deed be accepted and said property be accepted and established as a county road;

NOW, THEREFORE, IT IS HEREBY ORDERED, that the deed of Scott D. Campbell and Sandra K. Campbell, conveying to Multnomah County a perpetual easement for county road purposes, to be known as SE 162nd Avenue, County Road No. 900, the following described property, situated in the county of Multnomah, state of Oregon, to-wit:

A tract of land situated in the Southwest one-quarter of Section 19, Township 1 South, Range 3 East, of the Willamette Meridian in Multnomah County, Oregon, described as follows:

The East 5.00 feet of the West 25.00 feet of that tract of land conveyed to Scott D. Campbell and Sandra K. Campbell, by deed recorded January 31, 1986, in Book 1882, Page 1707, Deed Records of Multnomah County, Oregon, which is described as follows:

Beginning at an iron pipe at the Northwest corner of that certain tract of land conveyed to S. John Johnson by deed from O. J. Forsgren and Karin Forsgren, his wife, recorded May 3, 1909, in Book 449, Page 265, Deed Records, which point is 54 feet North of the quarter corner in the West line of the section; thence North 89°19' East, along the North line of the S. John Johnson tract, 398.44 feet to an iron pipe; thence South 0°14' West, parallel with the West line of the section 430 feet; thence South 89°19' West 398.44 feet to the West line of the section; thence North 0°14' East along the West line of the section 430 feet to the place of beginning.

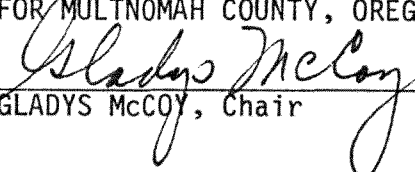
Containing 2,150 square feet, more or less, and as shown on attached map marked EXHIBIT "A" which is hereby made a part of this document.

ORDER
SE 162nd Avenue
County Road No. 900
Scott D. & Sandra K. Campbell
Page 2

be accepted by the county and placed of record in the county of Multnomah,
state of Oregon, and that the premises be established and maintained as a county
road.


(SEAL)
May 12, 1988

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


GLADYS McCOY, Chair

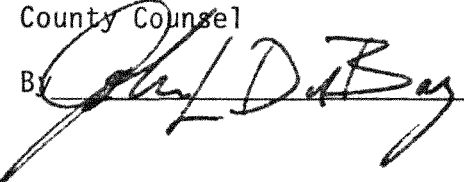
APPROVED:

LARRY F. NICHOLAS, P. E.
County Engineer

By 

- APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel

By 

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

#88-70

ORDER ACCEPT DEED FOR CO RD 900 FRM SCOTT D & SANDRA K CAMPBELL
SE 162nd AVE. Item No. 87260

C-2e

DEED TO BE RECORDED

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BOARD OF
COUNTY COMMISSIONERS
1988 JUN -2 AM 11:00
MULTNOMAH COUNTY
OREGON

Em Burns

Form CC-2

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

05-26-88

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5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

#88-70

ORDER ACCEPT DEED FOR CO RD 900 FRM SCOTT D & SANDRA K CAMPBELL
SE 162nd AVE. Item No. 87260

C-2e

DEED TO BE RECORDED

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:46

MULTNOMAH COUNTY
OREGON

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

#88-70

ORDER ACCEPT DEED FOR CO RD 900 FRM SCOTT D & SANDRA K CAMPBELL
SE 162nd AVE. Item No. 87260

C-2e

DEED TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:44

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/12/88

Agenda No. C-3a

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: DEED/ORDER FOR DEDICATED STREET PURPOSES

10
5/16/88

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard DHW

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY

N.E. INTERLACHEN LANE/ITEM NO 88-119

Deed of Dedication from William B. Exall and Misty B. Schlegel for dedicated street purposes.

Order Accepting Deed conveying property for dedicated street purposes.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other _____

TD
B/E/2
5/25/88

1988 MAY - 3 PM 4:38
CLERK OF
COUNTY COMMISSIONER
MULTI-COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: RTH [Signature]

BUDGET/PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED #88-71 FRM WM. B. EXALL & MISTY D SCHLEGEL
NE INTERLACHEN LANE ITEM NO. 88-119

C-3a

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SM Burns

BOARD OF
COUNTY COMMISSIONERS

1988 JUN -2 AM 11: 00

MULTNOMAH COUNTY
OREGON

05-26-88

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5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED #88-71 FRM WM. B. EXALL & MISTY D SCHLEGEL
NE INTERLACHEN LANE ITEM NO. 88-119

C-3a

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:46

MULTNOMAH COUNTY
OREGON

5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED #88-71 FRM WM. B. EXALL & MISTY D SCHLEGEL
NE INTERLACHEN LANE ITEM NO. 88-119

C-3a

A handwritten signature in dark ink, appearing to read "Vernie Cochran", is written over a horizontal line.

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:44

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

10
5160
(For Clerk's Use)
Meeting Date 5/12/88
Agenda No. C-36

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for Dedicated Street Purposes

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DWH*

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY

N MAIN AVENUE/ITEM No. 88-54

Deed of Dedication from Gresham Union High School Dist. No. U2-20, for dedicated street purposes.

Order Accepting Deed conveying property for dedicated street purposes.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *DWH* *Butler*

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED FOR PUBLIC RD #88-72) FRM GRESHAM High School Dist U2-20
N. MAIN AVENUE - ITEM NO. 88, Parcel 54

C-3b

DEED TO BE RECORDED

39772
39773

BOARD OF
COUNTY COMMISSIONERS
1988 JUN -2 AM 11:01
MULTNOMAH COUNTY
OREGON

Sm Burns

05-27-88

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397.72

397.73

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86632

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5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED FOR PUBLIC RD #88-72) FRM GRESHAM High School Dist U2-20
N. MAIN AVENUE - ITEM NO. 88, Parcel 54

C-3b

DEED TO BE RECORDED

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:46

MULTNOMAH COUNTY
OREGON

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER ACCEPT DEED FOR PUBLIC RD #88-72) FRM GRESHAM High School Dist U2-20
N. MAIN AVENUE - ITEM NO. 88, Parcel 54

C-3b

DEED TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:44

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/12/88

Agenda No. R-2

REQUEST FOR PLACEMENT ON THE AGENDA *Ag. 6/23/88 R-26*

Subject: Surrendering Jurisdiction of County Roads

Informal Only* _____
(Date)

Formal Only May 12, 1988
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Bob Pearson

TELEPHONE 248-3838

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Pearson

BRIEF SUMMARY

423
Recommendation of the Director, Department of Environmental Services, in the matter of Surrendering Jurisdiction to the City of Portland of all county roads in the areas annexed to the city between July 1, 1987, and December 31, 1987.

Resolution setting June 23, 1988, as the date of public hearing and directing the County Engineer to cause notice of hearing to be published on five (5) different occasions in The Oregonian.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *To Eng 5/25/88* 

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) 

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/4204V



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
TRANSPORTATION DIVISION
1620 S.E. 190TH AVENUE
PORTLAND, OREGON 97233
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

April 22, 1988

Multnomah County
Board of County Commissioners
1021 SW 4th Avenue, Room 602
Portland, Oregon 97204

Subject: Surrendering Jurisdiction to the City of Portland of all County Roads
in the areas annexed to the City between July 1, 1987, and
December 31, 1987

Dear Commissioners:

In accordance with the Intergovernmental Agreement approved March 8, 1984, regarding the transition of urban services from the jurisdiction of Multnomah County to the City of Portland, Section III B, and in accordance with ORS 373.270, initiating the proceeding for the transfer of jurisdiction of all County roads within areas annexed to the City of Portland between July 1, 1987, and December 31, 1987, a public hearing is scheduled for June 23, 1988, at 9:30 a.m.

The public hearing is scheduled to provide the public the opportunity to voice support, concerns, or general testimony and to determine whether it is in the best interest of the County to surrender jurisdiction of those county roads to the City of Portland.

The list will appear in The Oregonian on five different Mondays, beginning Monday, May 23, 1988.

Very truly yours,

Paul Yarborough, Director
Environmental Services

PY:BP:cmk

Attachments

4204V



OFFICE MEMORANDUM . . . DEPARTMENT OF ENVIRONMENTAL SERVICES

TO: Jane McGarvin
Clerk of the Board

FROM: Bob Pearson
Transportation Division *BP*

DATE: April 22, 1988

SUBJECT: Surrendering County Roads to the City of Portland

Following is the tentative schedule to surrender county roads to the City of Portland of certain county roads within the city:

Department Head Meeting	May 2, 1988
BCC Set Hearing Date	May 12, 1988
First Advertisement	May 23, 1988
Second Advertisement	May 30, 1988
Third Advertisement	June 6, 1988
Fourth Advertisement	June 13, 1988
Fifth Advertisement	June 20, 1988
Public Hearing	June 23, 1988

BP:cmk

cc Susan Schneider (City of Portland)
Paul Niles (City of Portland)
Ron Edson (City of Portland)
Paul Yarborough
Betsy Williams
Larry Nicholas
Ike Azar
Dick Howard
Don Hauskins
Mike Gilsdorf
Ed Pickering
Bob Johnson
John Dorst

4204V

BOARD OF
COUNTY COMMISSIONERS
1988 APR 28 AM 10:52
MULTI-COUNTY
OREGON

For publication in the Oregonian on the
Mondays, May 23, 1988; May 30, 1988; June 6, 1988;
June 13, 1988, and June 20, 1988

MULTNOMAH COUNTY, OREGON
BOARD OF COUNTY COMMISSIONERS
Will hold a Public Hearing on the following:

TIME: 9:30 A.M., ON THURSDAY, JUNE 23, 1988

PLACE: ROOM 602, MULTNOMAH COUNTY COURTHOUSE

SUBJECT: A Public Hearing in the matter, and considering any objections or testimony offered by any person interested, and determine whether it is necessary, expedient or for the best interest of the County to surrender jurisdiction to the City of Portland all of the following described County Roads, within the areas annexed to the City of Portland between July 1, 1987, and December 31, 1987, as described in Boundary Change Final Order No. 2373 of the Portland Metropolitan Area Local Government Boundary Commission.

SOUTHEAST

S.E. 148th Avenue, No. 4204
(From S.E. Stark St. to E. Burnside St.)

S.E. 151st Avenue, No. 1555
(From S.E. Stark St. to E. Burnside St.)

S.E. 153rd Avenue, No. 2149
(From S.E. Stark St. to E. Burnside St.)

S.E. Stark Street, No. 2980
(From S.E. 148th Ave. to a point 137 feet more or less east of S.E. 153rd Ave.)

NORTHEAST

N.E. 149th Place, No. 4272 & 4499
(From N.E. Davis Ct. to a point 280 feet more or less south on N.E. Davis Ct.)

N.E. 151st Avenue, No. 1555
(From E. Burnside St. to a point 115 feet more or less south of N.E. Glisan St.)

N.E. Couch Court, No. 3000
(From N.E. 151st Ave. to N.E. 154th Ave.)

N.E. Davis Court, No. 4271
(From N.E. 151st Ave. to N.E. 149th Pl.)

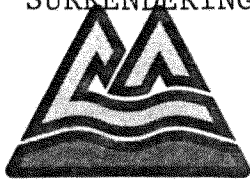
For further information call Multnomah County Transportation
Division, at 248-5050.

Notice to Publish
Page 2

Please bill Account No. 1340604 for these services.

Please bill as follows:

Multnomah County Engineering Services
Attn: Ike Azar
1620 S.E. 190th Avenue
Portland, OR 97233



MULTNOMAH COUNTY OREGON

11
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

In the matter of the Surrendering Jurisdiction to)
the City of Portland all County Roads within the)
areas annexed to the City of Portland between)
July 1, 1987, and December 31, 1987 (setting)
June 23 for public hearing) R-2)

RESOLUTION
#88-73
SURRENDERING
JURISDICTION

Upon motion of Commissioner Casterline, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that the above-entitled matter be heard June 23, 1988 in Room 602 of the County Courthouse.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm

cc: Transportation

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

ENGINEERING

RESOLUTION #88-73 SURRENDERING JURISDICTION - SETTING HEARING DATE
June 23, 1988

R-2



Form CC-2 PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1988 JUN -2 PM 2:29

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

11/5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

In the matter of ratification of agreements)
between Multnomah County and the following agen-)
cies whereby Community Development Block Grant)
Funds are awarded for the following projects:)
Fairview (Lincoln Street Storm Drainage Project)
- \$92,880); Wood Village (Waterline Replacement)
- \$35,720); Gresham (Replacing undersized fire)
protection - \$64,741), period May 1, 1988 to)
September 30, 1989 R-3)

Upon motion of Commissioner Casterline, duly seconded by Commissioner Miller, it is unanimously

ORDERED that said agreements be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Community Development

APR 26 1988

DATE SUBMITTED 4/12/88

(For Clerk's Use)

Meeting Date 5/12/88
Agenda No. R-3

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: CDBG IGAs

Informal Only* 4/26/88 (Date) Formal Only 4/28/88 (Date)

DEPARTMENT DES DIVISION CDD
CONTACT Jane Burda/ Cecile Pitts TELEPHONE 248-5000

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Burda/Pitts

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

The Board is asked to enter into IGAs with CDBG consortium cities to carry out 1987 Block Grant funded activities. The cities include Gresham: waterlines and hydrants; Wood Village: waterlines; and Fairview: Storm drainage facilities.

The projects are scheduled for this construction season.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL [Signature]

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*original
Gresh/Wood Village
to Burda
5/24/88 -
only had Fairview
copy*

1988 MAY -3 PM 4:32
CLERK OF
COUNTY COMMISSIONERS
MULTI-COUNTY
OREGON

Agreement Between
MULTNOMAH COUNTY, OREGON
and CITY OF GRESHAM

This agreement, entered into this 12th day of May, 1988, between Multnomah County, State of Oregon (hereinafter referred to as the "County"), and the city of Gresham (hereinafter referred to as the "City"):

RECITALS

- A. The County is an urban county applicant for block grant funds under the Housing and Community Development act of 1974 (the Act), Pub. L. 93-383 as amended, and will receive block grant funds for the purpose of carrying out eligible community development and housing activities under the Act and under regulations promulgated by the Department of Housing and Urban Development (HUD) at 24 CFR pt. 570;
- B. The County and various cities and organizations within the County, including the City, have agreed to cooperate in the undertaking of essential community development and housing assistance activities.
- C. The County desires to have certain services performed by the City as described within this agreement for the purpose of implementing eligible activities under the Act and HUD regulations;
- D. It is appropriate and mutually desirable that the City be designated by the County to undertake the aforementioned eligible activities, so long as the requirements of the Act, HUD Regulations, state law and local law are adhered to, as provided for herein;
- E. The purpose of this agreement is to provide for cooperation between the County and the City, as the parties in this agreement, in implementing such eligible activities in the manner described above;
- F. The parties are authorized and empowered to enter into this agreement by ORS 190.010 et seq. by the Constitution of the State of Oregon; and

G. In consideration of payments, covenants, and agreements hereinafter mentioned, to be made and performed by the parties hereto, the parties mutually covenant and agree as provided for in this agreement.

CITY OF GRESHAM

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Signature



Gladys McCoy, Chair

Date

May 12, 1988

Date

APPROVED AS TO FORM:
LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By _____
Assistant County Counsel

INDEX TO CONTRACT AGREEMENT

PART I. GENERAL CONDITIONS

1. Scope of Agreement
2. Scope of Services
3. Commencement and Termination of Projects
4. Administration
5. Operating Budget
6. Compensation and Method of Payment
7. Funding Alternatives and Support
8. Operation/Maintenance
9. Amendments
10. Assignment and Subcontracting
11. Hold Harmless and Indemnification
12. Conflict of Interest
13. Termination

PART II FEDERAL, STATE AND LOCAL PROGRAM REQUIREMENTS

1. Procurement
2. Environmental Review
3. Nondiscrimination
4. Property Management
5. Labor Standards
6. Acquisition and Relocation
7. Historic Preservation
8. Architectural Barriers
9. Activities for which other Federal Funds must be sought
10. Nonparticipation in Political Activities
11. National Flood Insurance
12. Air and Water Pollution
13. Lead-Based Paint Poisoning
14. Nonsubstitution for Local Funding
15. Public Ownership and Leasehold Agreements
16. Public Information

PART III. EVALUATION AND RECORD KEEPING

1. Evaluation
2. Audits and Inspections
3. Records
4. Retention of Records

PART IV. EXHIBITS

PART I. GENERAL CONDITIONS

1. SCOPE OF AGREEMENT

The Agreement between the parties shall consist of the signature page, the general conditions; the federal, state and local program requirements; the evaluation and record keeping requirements; each and every project exhibits incorporated in the Agreement; all matters and laws incorporated by reference herein; and any written amendments made according to the general conditions. This Agreement supersedes any and all former agreements applicable to projects attached as exhibits to this Agreement.

2. SCOPE OF SERVICES

The City shall perform and carry out in a satisfactory and proper manner the services set forth in the Exhibit attached hereto. In the case of multiple projects, each project shall correspond to a separate exhibit. The Agreement may be amended from time to time in accordance with the general conditions for the purpose of amending the scope of work or for any other lawful purpose.

3. COMMENCEMENT AND TERMINATION OF PROJECTS

A. Upon release of project-related funds by HUD pursuant to 24 CFR Pt. 58, the County shall furnish the City with written notice to proceed. No work on the project shall occur prior to the notice to proceed without written approval from the County.

B. All project monies shall be either obligated or expended within the program year they are authorized unless specifically authorized to extend into the next year by the County Community Development Division.

4. ADMINISTRATION

The City shall appoint a liaison person who shall be responsible for overall administration of block grant funded project(s) and coordination with the County's Community Development Division. The City shall also designate one or more representatives who shall be authorized to sign the Voucher Reimbursement Request and any other forms which may be required. The names of liaison persons and representatives shall be specified in the exhibit.

The City shall furnish to Multnomah County, its employer identification number, as designated by the Internal Revenue Service.

5. OPERATING BUDGET

The City shall apply the funds received from the County under this Agreement in accordance with the budget summary submitted by the City to, and approved by, the County. Such budget summary is attached to this Agreement as an exhibit. No line-item expense in the budget shall be expended in excess of 10% without an equal underexpenditure in another line item. Any line items that will be expended in excess of 10% require a budget revision approved by the Community Development Division. The budget revisions shall specifically state the reasons for the requested increase and a justification for the corresponding decrease in another line item.

6. COMPENSATION, METHOD OF PAYMENT AND TERM OF AGREEMENT

- A. The County shall compensate the City for the services specified in the exhibits in an amount not to exceed the total of Sixty Four Thousand Seven Hundred Forty-one Dollars (\$64,741) for the period of May 1, 1988 through January 31, 1989. The termination date may be extended for reasonable cause by an amendment signed by the County Director of Environmental Services. The County certifies that sufficient funds exist in its Letter of Credit with the Federal Treasury to cover its contribution under this Agreement.
- B. Payment shall be requested by the City on a reimbursement basis by submitting a Community Development voucher and a reporting form, the forms to be signed by the City's authorized representative in a manner prescribed by the County.
- C. This contract is subject to future appropriations by the Multnomah County Board of Commissioners.
- D. The County will make payment to the City as soon as practicable but not more than thirty (30) days after said invoice is received and approved by the Community Development Division.

7. FUNDING ALTERNATIVES AND FUTURE SUPPORT

- A. The City shall report all project income generated under this Agreement for the purposes specified herein or generated through the project(s) funded under this Agreement. Income which is not used to continue or benefit such project(s) shall revert back to the Block Grant Fund for reallocation by the County. The County shall determine whether income is being used to continue or benefit a project or projects authorized by this Agreement.
- B. The County makes no commitment to future support and assumes no obligation for future support of the activities contracted for herein, except as expressly set forth in this Agreement.

- C. Should anticipated sources of revenue not become available to the County for use in the Housing and Community Development Program, the County shall immediately notify the City in writing and the County will be released from all contracted liability for that portion of the Agreement covered by funds not received by the County.

8. OPERATION/MAINTENANCE

The City agrees to maintain and operate the Project for eligible activities and pursuant to HUD regulations. In the event the City fails to so maintain and operate the Project, the County may, at its option, take possession of the Project and operate and maintain the Project for any lawful purpose. The subcontracting of any operation and maintenance functions is subject to the provisions of paragraph 11 below.

9. AMENDMENTS

Either party may request modifications in the scope of services, terms or conditions of this Agreement. Proposed modifications which are mutually agreed upon shall be incorporated by written amendment to this Agreement.

A written amendment may affect a project or projects authorized by this Agreement or may be of general application.

10. ASSIGNMENT AND SUBCONTRACTING

- A. The City shall not assign any portion of this Agreement without the written consent of the County, and it is further agreed that said consent must be sought by the City not less than 15 days prior to the date of any proposed assignment.
- B. Any work or services assigned or subcontracted hereunder shall be subject to each provision of this Agreement and proper bidding procedures contained therein. The City agrees that it is as fully responsible to the County for the acts and omissions of its subcontractors and of their employees and agents, as it is for the acts and omissions of its own employees and agents.
- C. The City agrees not to enter into any contract or subcontract or any other agreement under this Agreement without the prior written approval of the County.

11. HOLD HARMLESS AND INDEMNIFICATION

- A. The City further agrees that it is financially responsible (liable) for any audit exception which occurs due to its negligence or failure to comply with the terms of the Agreement or County Block Grant Program Policy.

- B. The City agrees to protect and save the County, its elected and appointed officials, agents, and employees while acting within the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, arising in favor of the City's employees or third parties on account of personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the City and/or its agents, employees, subcontractors or representatives under this Agreement.

12. CONFLICT OF INTEREST

- A. Interest of Officers, Employees, or Agents - No officer, employee, or agent of the County or City who exercises any functions or responsibilities in connection with the planning and carrying out of the Block Grant Program, or any other person who exercises any functions or responsibilities in connection with the Program, shall have any personal financial interest, direct or indirect, in this Agreement, and the City shall take appropriate steps to assure compliance.
- B. Interest of Subcontractor and Their Employees - The City agrees that it will incorporate into every subcontract required to be in writing and made pursuant to this Agreement the following provisions:

The Contractor covenants that no person who presently exercises any functions or responsibilities in connection with the Block Grant Program, has any personal financial interest, direct or indirect, in this Contract. The Contractor further covenants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of his services hereunder. The Contractor further covenants that in the performance of this Contract no person having any conflicting interest shall be employed. Any interest on the part of the Contractor or his employees must be disclosed to the City and the County.

13. TERMINATION

- A. This Agreement is subject to termination upon 30 days written notice by the Community Development Division should:
- (1) The City mismanage or make improper or unlawful use of Agreement funds;
 - (2) The City fail to comply with the terms and conditions or to provide work or services expressed herein or the applicable regulations and directives of the Federal Government, State, or County;

- (3) Block Grant funds become no longer available from the Federal Government or the County;
 - (4) City fail to obligate project funds, extenuating circumstances withstanding, subject to an extension granted under Section 3, B by no later than the last day of the program year (September 30th) in which program year the award was made; or
 - (5) The City fail to submit reports or submit incomplete or inaccurate reports in any material respect.
- B. This Agreement is subject to termination upon 30 days written notice by the City should:
- (1) The County fail in its commitment under this Agreement to provide funding for services rendered, as herein provided; or
 - (2) Block Grant funds become no longer available from the Federal Government or through the County.
- C. Otherwise this Agreement shall terminate on the latest termination date specified herein and shall be subject to extension only by mutual agreement and amendment in accordance with this Agreement.
- D. Upon termination of this Agreement any unexpended balance of Agreement funds shall remain with the County.
- E. In the event that termination occurs under paragraph A(1) of this section, the City shall return to the County all funds which were expended in violation of the terms of this Agreement.

PART II. FEDERAL AND LOCAL PROGRAM REQUIREMENTS

1. PROCUREMENT STANDARDS

- A. In awarding contracts pursuant to this Agreement, the City shall comply with all applicable requirements of local and state law for awarding contracts, including but not limited to procedures for competitive bidding, contractor's bonds, and retained percentages. In addition, the City shall comply with the requirements of the U.S. Office of Management and Budget Circular A-102, relating to bonding, insurance and procurement standards; and with Executive Order 11246 regarding nondiscrimination bid conditions for projects over \$10,000.
- B. The City agrees to submit to the Community Development Division copies of all plans, specifications and change orders in connection with the project. No plan specification or change order shall be used or implemented if it increases the total project cost, without approval from the Community Development Division.

2. ENVIRONMENTAL REVIEW

- A. National Environmental Policy Act - The County retains environmental review responsibility for purposes of fulfilling requirements of the National Environmental Policy Act as implemented by HUD Environmental Review Procedures (29 CFR pt. 58). The County may require the City to furnish data, information and assistance for the County's review and assessment in determining whether an Environmental Impact Statement must be prepared.
- B. Satisfaction of Environmental Requirements - Project execution under this Agreement by either the County or the Agency shall not proceed until satisfaction of all applicable requirements of the National Environmental Policy Acts.

3. NONDISCRIMINATION

A. General

The City shall comply with all federal, state and local laws prohibiting discrimination on the basis of age, sex, marital status, race, creed, color or national origin. These requirements are specified in Section 109 of the Housing and Community Development Act of 1974; Civil Rights Act of 1964, Title VI; Civil Rights Act of 1968, Title VIII; Executive Order 11063; Executive Order 11246; and Section 3 of the Housing and Urban Development Act of 1968. Specifically, the City is prohibited from taking any discriminatory actions defined in the HUD Regulations at 24 CFR 570.601(b) (1-3) and shall take such affirmative and corrective actions as required by the Regulations at CFR 570.601(b) (4). These requirements are summarized in the following paragraphs:

B. Program Benefit

The City shall not discriminate against any resident of the project service area by denying benefit from or participation in any block grant funded activity on the basis of race, color, sex, or national origin. (Civil Rights Act of 1964, Title VI; Civil Rights Act of 1968, Title VII; Section 109, Housing and Community Development Act of 1974).

C. Fair Housing

The City shall take necessary and appropriate actions to prevent discrimination in federally assisted housing and lending practices related to loans insured or guaranteed by the federal government. (Civil Rights Act of 1968, Title VII; Executive Order 11063).

D. Employment

- (1) In all solicitations under this Agreement, the City shall state that all qualified applicants will be considered for employment. The words "equal opportunity employer" in advertisements shall constitute compliance with this section.
- (2) The City shall not discriminate against any employee or applicant for employment in connection with this Agreement because of age, sex, marital status, race, creed, color, or national origin, except when there is a bona fide occupational limitation. The City shall not refuse to hire, employ or promote, or bar, discharge, dismiss, reduce in compensation, suspend, demote, or discriminate in work activities, terms or conditions because an individual has a physical or mental handicap in any employment in connection with this Agreement unless it can be shown that the particular handicap prevents the performance of the work involved. Such action shall include, but not be limited to the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training. (Executive Order 11246 as amended).
- (3) This Agreement is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968 (12USC 1701u), as amended, the HUD regulations issued pursuant thereto at 24 CFR Part 135, and any applicable rules and orders of HUD issued thereunder prior to the HUD authorization of the Funding Approval.

E. Contractors and Suppliers

- (1) No contractor, subcontractor, union or vendor engaged in any activity under this Agreement shall discriminate in the sale of materials, equipment or labor on the basis of age, sex, marital status, race, creed, color, or national origin. No contractor, subcontractor, union or vendor engaged in any activity under this Agreement shall refuse to hire, employ or promote, or bar, discharge, dismiss, reduce in compensation, suspend, demote or discriminate in work activities, terms or conditions because an individual has a physical or mental handicap in any employment in connection with this Agreement unless it can be shown that the particular handicap prevents the performance of the work involved. Such practices include upgrading, demotion, recruiting transfer, layoff, termination, pay rate, and advertisement for employment. (Executive Order 11246 as amended)

- (2) To the greatest extent feasible, the City shall purchase supplies and services for activities under this Agreement from vendors and contractors whose businesses are located in the area served by block grant funded activities or owned in substantial part by project area residents. (Section 3, Housing and Community Development Act of 1968, as amended).

4. PROPERTY MANAGEMENT

The City as a subgrantee agrees that any nonexpendable personal property purchased wholly or in part with program funds shall be managed under the same guidelines applicable to the County, the grantee, in accordance with Appendix N to the U.S. Office of Management and Budget Circular No. A-102.

5. LABOR STANDARDS

The City shall require that project construction contractors and subcontractors pay their laborers and mechanics at wage rates in accordance with the Davis-Bacon Act, as amended (40 USC sections 327-333); provided that this section shall not apply to rehabilitation or residential property designed for residential use by fewer than eight families.

6. ACQUISITION AND RELOCATION

- A. Any acquisition of real property by a unit of government for any activity assisted under this Agreement which occurs on or after the date of the County's submission of its Block Grant application to HUD shall comply with Title III of the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (hereinafter referred to as the Uniform Act) (40 USC section 4601) and the Regulations at 24 CFR pt. 42.
- B. Any displacement of persons, business, nonprofit organizations or farms occurring on or after the date of the County's submission of its Block Grant application as the result of acquisition of real property assisted under this Agreement shall comply with Title II of the Uniform Act and the Regulations at 24 CFR pt. 42. The City shall comply with the Regulations pertaining to costs of relocation and written policies, as specified by 24 CFR section 570.602(2) and (d).

7. HISTORIC PRESERVATION

The City shall meet the historic preservation requirements of Public Law 89-665 and the Archeological and Historic Preservation Act of 1974 (Pub. L. 93-291) and Executive Order 11593, including the procedures prescribed by the Advisory Council on Historic Preservation in the Regulations at 36 CFR pt. 800. Activities affecting property listed in or found to be eligible for inclusion in the National Register of Historic Places will be subject to requirements set forth in HUD Environmental Review Procedures at 24 CFR pt. 58.

8. ARCHITECTURAL BARRIERS

Any facility constructed pursuant to this Agreement shall comply with design requirements of the Architectural Barriers Act of 1968 (42 USC section 4151).

9. NONPARTICIPATION IN POLITICAL ACTIVITIES

The City shall comply with the provisions of the Hatch Act (5 USC Chapter 15).

10. NATIONAL FLOOD INSURANCE

The City may not receive Community Development Block Grant funding for acquisition or construction for use in any area that has been identified as having special flood hazards and is not participating in the National Flood Insurance Program, as provided by Section 3(a) of the Flood Disaster Protection Act of 1973 (Pub. L. 93-234) and the Regulations thereunder (24 CFR Ch. X, subchap. B). The City shall comply with the Regulations at 24 CFR section 570.609.

11. AIR AND WATER POLLUTION

The City shall comply with the provisions of the Clean Air Act, as amended (42 USC section 1857 et seq.) and the regulations issued thereunder (40 CFR pt. 15).

12. LEAD-BASED PAINT POISONING

The City shall comply with the HUD Lead-Based Paint Regulations (24 CFR pt. 35) issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 USC sections 4831 et seq.) requiring prohibition of the use of lead-based paint (whenever funds under this Agreement are used directly or indirectly for construction, rehabilitation, or modernization of residential structures); elimination of immediate lead-based paint hazards in residential structures; and notification of the hazards of lead-based paint poisoning to purchasers and tenants of residential structures constructed prior to 1950.

13. NONSUBSTITUTION FOR LOCAL FUNDING

The Block Grant Funding made available under this Agreement shall not be utilized by the City to reduce substantially the amount of local financial support for community development activities below the level of such support prior to the availability of funds under this Agreement.

14. PUBLIC OWNERSHIP AND LEASEHOLD AGREEMENTS

- A. For agencies which are not municipal corporations it may become necessary to grant the County a property interest where the project calls for the acquisition, construction, reconstruction, rehabilitation or installation of publicly-owned facilities and improvements.
- B. If acting on behalf of the County, private nonprofit entities using Block Grant funds for the purposes described in 24 CFR, Section 570.204(b) shall be required to operate such facilities so as to be open for the use of the general public during all normal hours of operation.

15. PUBLIC INFORMATION

- A. In all news releases and other public notices related to projects funded under this Agreement, the City shall include information identifying the source of funds as the Multnomah County Block Grant Program.
- B. For all construction projects the City shall erect a durable and adequately visible sign at the construction site, identifying the source of funds. The requirement may be waived for construction projects of \$5,000 or less.

PART III. EVALUATION AND RECORD KEEPING

1. EVALUATION

The City agrees to participate with the County in any evaluation project or performance report, as designed by the County or the appropriate Federal agency, and to make available all information required by any such evaluation process.

2. AUDITS AND INSPECTIONS

- A. The records and documents with respect to all matters covered by this contract shall be subject at all times to inspection, review or audit by the County, Federal or State officials so authorized by law during the performance of this contract and during the period of retention specified in this Part III.
- B. The City shall obtain an audit each fiscal year that conforms with guidelines established in U.S. Office of Management and Budget Circular A-128. The City shall arrange for an audit of its Community Development Block Grant award in conjunction with any City-wide audit. All audits shall be performed by a qualified accountant or accounting firm, listed in the Oregon Secretary of State, Division of Audits, list of approved firms to undertake a governmental audit. The City shall forward a copy of this audit to the County upon receipt.

3. RECORDS

In the event the City sponsors multiple projects, each project shall be maintained under a separate file system and kept in a manner recommended by the County. As required by HUD Regulations, 24 CFR Part 570, the City shall compile and maintain the following records:

- A. Financial Management - Such records shall identify adequately the source and application of funds for activities within this Agreement, in accordance with the provisions of Appendix G to the U.S. Office of Management and Budget Circular A-102. These records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.
- B. Citizen Participation - Narrative and other documentation describing the process used to inform citizens concerning the amount of funds available, the ranges of project activities undertaken, and opportunities to participate in funded block grant projects.
- C. Relocation - Indication of the overall status of the relocation workload and separate relocation record for each person, business, organization, and farm operation displaced or in the relocation workload.
- D. Property Acquisition - City files must contain the following records:
 - (1) Official Determination to Acquire - A citation of the action that constitutes the official determination to acquire, the date of the action, and the applicable HUD grant number.
 - (2) Notice of Intent to Acquire the Property - A copy of the notice, citation of the date of transmittal to owner, and evidence of receipt by the owner.
 - (3) Preliminary Acquisition Notice - A citation of the date of transmittal to the owner and evidence of receipt by owner. (NOTE: HUD reviewer will need to be assured that notice actually was transmitted.)
 - (4) Invitation to Accompany Appraiser - Evidence that owner was invited to accompany each appraiser on his inspection of the property.
 - (5) Appraisal Reports - A copy of each appraisal report, including reviewer's report, on which determination of just compensation was based.
 - (6) Determination of Just Compensation - A copy of the resolution, certification, motion or other document constituting the determination of just compensation.

- (7) Purchase Offer - A copy of written purchase offer of just compensation, including all basic terms and conditions of such offer, and a citation of the date of delivery to the owner. This date is the initiation of negotiations.
- (8) Statement of the Basis for the Determination of Just Compensation - A copy of the statement and an indication that it was delivered to the owner with written purchase offer.
- (9) Purchase Agreement, Deed, Declaration of Taking, Tenant Waivers - A copy of each such document and any similar or related document utilized in conveyance.
- (10) Settlement Cost Reporting Statement - A copy of the statement.
- (11) Purchase Price Receipt - Evidence of owner receipt of purchase price payment.
- (12) Ninety Days Notice to Surrender Possession of Premises - A copy of the notice. As an alternative, a copy of this notice may be included in the relocation or property management file.

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and HUD's implementing regulations in 24 CFR Part 42 apply to all real property acquisitions by a grantee for an assisted CDBG program activity, regardless of the source of funding for the acquisition itself.

- E. Equal Opportunity - The City shall maintain racial, ethnic, and gender data showing the extent to which these categories of persons have participated in, or benefited from, the activities carried out under this Agreement. The City shall also maintain data which records its affirmative action in equal opportunity employment, and its good faith efforts to identify, train, and/or hire lower-income residents of the project area and to utilize business concerns which are located in or owned in substantial part by persons residing in the area of the project.
- F. Labor Standards - Records shall be maintained regarding compliance of all contractors performing construction work under this Agreement with the labor standards made applicable by 24 CFR 570.605.
- G. Such other records as may be required by the County and/or HUD.

4. RETENTION OF RECORDS

Required records shall be retained for a period of 3 years from the date of the submission of the annual performance report, except as follows:

- A. Records that are the subject of audit findings shall be retained for three years or until such audit findings have been resolved, whichever is later.

- B. Records for nonexpendable property shall be retained for three years after its final disposition. Nonexpendable property is defined in Appendix N of OMB Circular A-102.
- C. Records for any displaced person shall be retained for three years after such person has received final payment.
- D. Records pertaining to each real property acquisition shall be retained for three years after settlement of the acquisition or until disposition of the applicable relocation records in accordance with paragraph (c) above, whichever is later.

PART IV. EXHIBITS

SCOPE OF SERVICES

The City and the County agree to facilitate the design and construction of the project.

The City will contribute funds to the project in an amount no less than Ten Thousand Five Hundred Thirty-one Dollars (\$10,531). City funds will be used to finance provision of project activities listed below. Where City and County funds are combined to finance activities, all City funds will be spent before County funds are drawn down.

See attached Budget Summary (Exhibit A) for specific breakdown of budget line items.

The scope of the services to be performed under this contract consist of the following:

A. PROJECT ACTIVITIES

- (1) The City with the advice of the County will prepare all necessary plans, specifications and bid documents, and perform construction management for the project. City will compensate City staff using City funds for this activity. All specifications and drawings shall be in conformance with current City standards and general specifications set forth in the City's Community Development Grant Application for this project.
- (2) The City shall submit these materials and estimates to the County for review and comment at least five (5) working days before requesting bids for construction
- (3) The City with the advice of the County will appropriately bid, award the contract, and contract for construction of the project. In such a contract the City will assume the rights and responsibilities of owners of the project, except that the County will provide funds for the improvement generally described below.
- (4) In the event not all improvements can be made within the project funds, the City and the County shall jointly determine the priority of the improvements to be made. The general scope of the improvements to be made under this Agreement consist of replacing undersized fire protection along the following streets:
 - A. S.E. Spruce Avenue - S.E. 4th Street to S.E. 5th Street, 360 LF of 8" ductile iron line; one fire hydrant
 - B. S.E. Linden Avenue - S.E. 4th Street to S.E. 5th Street, 370 LF of 8" ductile iron line; one fire hydrant
 - C. S.E. Morlan Avenue - S.E. 2nd Street to S.E. 4th street, 840 LF of 8" ductile iron line; two fire hydrants.

- (5) Prior to entering into any subcontract under this Agreement, the City shall forward to the County copies of all contract documents for approval.
- (6) The City will provide documentation to the County at project completion showing that the project activities were completed in accordance with this Agreement. The City shall provide the County with one set of final record documents ("As-Built" plans) which are stamped, certified, and signed.
- (7) In addition to the records referred to in Part III of the Agreement, the City will maintain records of the hours worked and rates of compensation for all personnel performing work under the Agreement.
- (8) The City will provide documentation to the County at project completion showing that the sources and value of its contribution as specified in the attached Budget Summary.

No funds under this contract shall be spent on administration activities.
- (9) The City will perform all necessary and appropriate community information activities.

B. PROJECT COORDINATION

The project will be coordinated by City staff according to Part I, number 4 of this Agreement, and in compliance with Office of Management and Budget Circular A-102 and all other federal, state and local laws. Responsibilities of project coordination shall include but not be limited to the following:

- (1) The City will designate a person or persons to provide project management during construction. The construction manager will make periodic visits to the construction site during construction to observe the progress and quality of the construction work and to determine if the results of the construction work are in accordance with this Agreement and the drawings and specifications of the Construction Documents. On the basis of on-site observations, the construction manager will endeavor to guard the County and City against apparent defects and deficiencies in the construction work.
- (2) The City will perform all necessary and customary functions in the management and supervision of City personnel for all work performed under the Agreement.
- (3) Project activities will be completed in compliance with the terms of this Agreement and the regulations applicable to this program. Specific project activities which trigger formal procedural regulation include the following: Sub contracting, Conflict of Interest, Procurement, Nondiscrimination, Property Management, Labor Standards and Public Information.

INTERGOVERNMENTAL AGREEMENT
between
MULTNOMAH COUNTY AND WOOD VILLAGE
for the
Waterline Replacement (87-02)

This Agreement is entered into between Multnomah County (COUNTY) and the city of Wood Village (CITY) for the cooperation of units of local government under the authority of ORS 190.010. It will be effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

- A. The CITY desires to make certain waterline improvements along West Birch and N.E. Walnut Streets.
- B. The COUNTY, acting through its Community Development Division has applied for and received Block Grant funds from the United States Department of Housing and Urban Development (HUD) for community development projects.
- C. With the advice of the CITY, the COUNTY desires to undertake necessary design, engineering, bidding, contracting and construction of the project.
- D. The CITY desires to contribute Sixteen Thousand Seven Hundred Eighty Dollars (\$16,780) toward the cost of the project.

NOW THEREFORE, in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

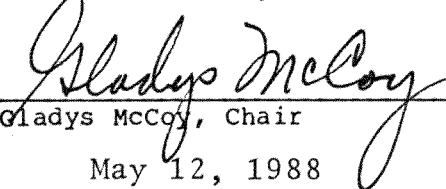
1. The COUNTY and the CITY agree to facilitate the design and construction of the project.
 - a. The COUNTY will contribute up to Thirty-five Thousand Seven Hundred Twenty Dollars (\$35,720) in Community Development Block Grant funds to the project for the period of May 1, 1988 through September 30, 1989. The COUNTY certifies that sufficient funds are available in its Letter of Credit with the Federal Treasury to cover its contribution under this Agreement.
 - b. This contract is subject to future appropriations by the Multnomah County Board of Commissioners.

- c. The obligations of the COUNTY are expressly subject to the COUNTY receiving funds from HUD for this project, and in no event shall the COUNTY's financial contribution exceed the amount finally granted, released and approved by HUD for this project, except as approved by the Multnomah County Community Development Policy Advisory Board and the Community Development Division.
- d. The COUNTY makes no commitment to future support and assumes no obligation for future support of the activities contracted for herein, except as expressly set forth in this Agreement.
- e. The CITY shall contribute funds to this project in the amount of Sixteen Thousand Seven Hundred Eighty Dollars (\$16,780) for design and construction of the project.
- f. The COUNTY shall drawdown the CITY's contributed funds as needed to pay for design and construction based on the Engineers approved certificate of payment. When the CITY's funds have been expended the COUNTY shall begin to drawdown Block Grant funds.
- g. In the event not all the improvements can be made with the project funds, the COUNTY with the advice of the CITY will determine the priority of the improvements to be made. The general scope of the improvements to be made under this contract consist of all work necessary to complete design and construction improvement which includes replacement of undersized waterline with 6" pipe on West Birch Avenue and N.E. Walnut Streets, and extend 6" waterline on Walnut 180 LF north to N.E. Halsey. The project includes two new fire hydrants for the area.
- h. The COUNTY with the advice of the CITY will prepare all necessary plans, specifications, bid documents, and provide construction management to be paid for out of project funds.
- i. The COUNTY with the advice of the CITY will contract for appropriate project engineering services to include preparation of plans, specifications and bid documents, and to provide construction management.
- j. The COUNTY shall forward to the CITY copies of all requests for proposals, preliminary plans, specifications and cost estimates, for review and comments at least five days before requesting bids on the project.
- k. The COUNTY with the advice of the CITY will appropriately bid, award the contract, and contract for construction of the project. In such contract the COUNTY will assume right and responsibilities of owner of the project.
- l. The CITY will perform any necessary and appropriate community information activities.

- m. The COUNTY will assure that all procedures for construction plan approval, permit application, inspection documentation are adhered according to those rules and regulations as administered by the Department of Environmental Services and other applicable agencies.
 - n. Upon substantial completion of the construction of the project, the COUNTY and the CITY will conduct an inspection of the work done. Any deficiencies in either materials or workmanship will be noted in a punch list. After final inspection of the punch list is made and approved by the COUNTY and the CITY, the CITY will accept the improvements and assume maintenance, operation, and ownership responsibilities. The one-year warranty period for materials and workmanship will begin at this time. If any materials or workmanship deficiencies are noted during the one-year warranty period, the contractor shall be responsible for such repairs.
 - o. The CITY will bear risk of loss from fire, extended coverage, and will purchase and maintain property insurance, including builder's All Risk Insurance, upon the entire work at the site to its full insurable value. The CITY shall demonstrate that adequate insurance is held to protect the COUNTY.
- 2. The CITY agrees to indemnify, save harmless and defend the COUNTY, its officers, commissioners and employees from and against all claims and action, and all expenses incidental to the investigation and defense thereof, arising out of or based upon damage or injuries to persons or property caused by the errors, omissions, faults, or negligence of the CITY, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by the party indemnified hereunder.
 - 3. The COUNTY agrees to indemnify, save harmless and defend the CITY, its officers, commissioners and employees from and against all claims and action, and all expenses incidental to the investigation and defense thereof, arising out of or based upon damage or injuries to persons or property caused by the errors, omissions, faults, or negligence of the COUNTY, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by the party indemnified hereunder.
 - 4. The CITY will preserve and maintain the project for public use for its useful life.
 - 5. The COUNTY and the CITY agree to comply with all applicable local, state, and federal ordinances, statutes, laws and regulations.
 - 6. This Agreement and the obligations of the parties hereunder shall terminate upon the happening of the following events:
 - a. Completion of the project, recommendation of acceptance of the improvements by the engineering consultant and inspectors, and acceptance by the COUNTY and CITY;

- b. Block Grant funds become no longer available from the federal government or the COUNTY;
 - c. Failure of the CITY to comply with the terms and conditions expressed herein or the applicable regulations and directives of the Federal Government or the COUNTY;
 - d. Notice by one party to the other of its desire to terminate the Agreement. This notice will terminate the Agreement without further obligation of the parties only in the event it is given by the party desiring to terminate and received by the other prior to the COUNTY awarding the construction contract or incurring any project costs.
 - e. Otherwise this Agreement shall terminate on the latest termination date specified herein and shall be subject to extension only by mutual agreement and amendment in accordance with this Agreement.
7. Upon termination of this Agreement any obligation at the time of termination shall be paid for in accordance with the Agreement, and any unexpended balance of Block Grant funds shall remain with the COUNTY.
8. The CITY shall provide project-related records to the COUNTY upon request.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON


Gladys McCoy, Chair
May 12, 1988

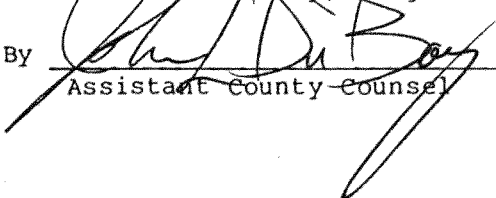
Date

Adopted by the CITY OF WOOD VILLAGE

Date

Approved as to Form:

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By 
Assistant County Counsel

INTERGOVERNMENTAL AGREEMENT

between

MULTNOMAH COUNTY AND CITY OF FAIRVIEW

for the

Lincoln Street Storm Drainage Project (87-03)

This Agreement is entered into between Multnomah County (COUNTY) and the city of Fairview (CITY) for the cooperation of units of local government under the authority of ORS 190.010. It will be effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

- A. The CITY desires to provide for underground storm drain along Lincoln Street to relieve local flooding.
- B. The COUNTY, acting through its Community Development Division has applied for and received Block Grant funds from the United States Department of Housing and Urban Development (HUD) for community development projects.
- C. With the advice of the CITY, the COUNTY desires to undertake necessary design, engineering, bidding, contracting and construction of the project.

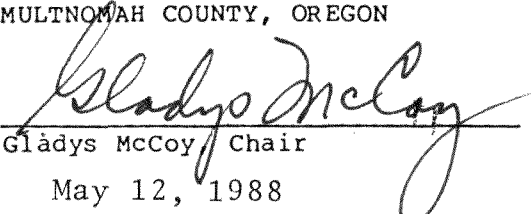
NOW THEREFORE, in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

1. The COUNTY and the CITY agree to facilitate the design and construction of the project.
 - a. The COUNTY will contribute up to Ninety-two Thousand Eight Hundred Eighty Dollars (\$92,880) in Community Development Block Grant funds to the project for the period of May 1, 1988 through September 30, 1989. The COUNTY certifies that sufficient funds are available in its Letter of Credit with the Federal Treasury to cover its contribution under this Agreement.
 - b. This contract is subject to future appropriations by the Multnomah County Board of Commissioners.

- d. Notice by one party to the other of its desire to terminate the Agreement. This notice will terminate the Agreement without further obligation of the parties only in the event it is given by the party desiring to terminate and received by the other prior to the COUNTY awarding the construction contract or incurring any project costs.
- e. Otherwise this Agreement shall terminate on the latest termination date specified herein and shall be subject to extension only by mutual agreement and amendment in accordance with this Agreement.
7. Upon termination of this Agreement any obligation at the time of termination shall be paid for in accordance with the Agreement, and any unexpended balance of Block Grant funds shall remain with the COUNTY.
8. The CITY shall provide project-related records to the COUNTY upon request.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Adopted by the CITY OF FAIRVIEW


Gladys McCoy, Chair

May 12, 1988

Date

Date

Approved as to Form:

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By _____
Assistant County Counsel

- c. The obligations of the COUNTY are expressly subject to the COUNTY receiving funds from HUD for this project, and in no event shall the COUNTY's financial contribution exceed the amount finally granted, released and approved by HUD for this project, except as approved by the Multnomah County Community Development Policy Advisory Board and the Community Development Division.
- d. The COUNTY makes no commitment to future support and assumes no obligation for future support of the activities contracted for herein, except as expressly set forth in this Agreement.
- e. The COUNTY shall drawdown the CITY's contributed funds as needed to pay for design and construction based on the Engineers approved certificate of payment. When the CITY's funds have been expended the COUNTY shall begin to drawdown Block Grant funds.
- f. In the event not all the improvements can be made with the project funds, the COUNTY with the advice of the CITY will determine the priority of the improvements to be made. The general scope of the improvements to be made under this contract consist of all work necessary to complete design and construction improvement which includes installation of a 12" storm drain line on Lincoln Street from Fairview Creek to 5th Street. Project to include manholes, catch basins and appropriate easement to the creek.
- g. The COUNTY with the advice of the CITY will prepare all necessary plans, specifications, bid documents, and provide construction management to be paid for out of project funds.
- h. The COUNTY with the advice of the CITY will contract for appropriate project engineering services to include preparation of plans, specifications and bid documents, and to provide construction management.
- i. The COUNTY shall forward to the CITY copies of all requests for proposals, preliminary plans, specifications and cost estimates, for review and comments at least five days before requesting bids on the project.
- j. The COUNTY with the advice of the CITY will appropriately bid, award the contract, and contract for construction of the project. In such contract the COUNTY will assume right and responsibilities of owner of the project.
- k. The CITY will perform any necessary and appropriate community information activities.
- l. The COUNTY will assure that all procedures for construction plan approval, permit application, inspection documentation are adhered according to those rules and regulations as administered by the Department of Environmental Services and other applicable agencies.

- m. Upon substantial completion of the construction of the project, the COUNTY and the CITY will conduct an inspection of the work done. Any deficiencies in either materials or workmanship will be noted in a punch list. After final inspection of the punch list is made and approved by the COUNTY and the CITY, the CITY will accept the improvements and assume maintenance, operation, and ownership responsibilities. The one-year warranty period for materials and workmanship will begin at this time. If any materials or workmanship deficiencies are noted during the one-year warranty period, the contractor shall be responsible for such repairs.
 - n. The CITY will bear risk of loss from fire, extended coverage, and will purchase and maintain property insurance, including builder's All Risk Insurance, upon the entire work at the site to its full insurable value. The CITY shall demonstrate that adequate insurance is held to protect the COUNTY.
- 2. The CITY agrees to indemnify, save harmless and defend the COUNTY, its officers, commissioners and employees from and against all claims and action, and all expenses incidental to the investigation and defense thereof, arising out of or based upon damage or injuries to persons or property caused by the errors, omissions, faults, or negligence of the CITY, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by the party indemnified hereunder.
 - 3. The COUNTY agrees to indemnify, save harmless and defend the CITY, its officers, commissioners and employees from and against all claims and action, and all expenses incidental to the investigation and defense thereof, arising out of or based upon damage or injuries to persons or property caused by the errors, omissions, faults, or negligence of the COUNTY, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by the party indemnified hereunder.
 - 4. The CITY will preserve and maintain the project for public use for its useful life.
 - 5. The COUNTY and the CITY agree to comply with all applicable local, state, and federal ordinances, statutes, laws and regulations.
 - 6. This Agreement and the obligations of the parties hereunder shall terminate upon the happening of the following events:
 - a. Completion of the project, recommendation of acceptance of the improvements by the engineering consultant and inspectors, and acceptance by the COUNTY and CITY;
 - b. Block Grant funds become no longer available from the federal government or the COUNTY;
 - c. Failure of the CITY to comply with the terms and conditions expressed herein or the applicable regulations and directives of the Federal Government or the COUNTY;

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/12/88
Agenda No. R-4

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of intergovernmental revenue amendment

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Susan Clark TELEPHONE 248-3691

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Gary Smith/Susan Clark

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of Amendment #12 to the State Mental Health Grant whereby Social Services Division will receive a net increase of \$249,218 for administration and provision of additional mental health services through June 30, 1988.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ - General Fund

Other Federal/State

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (DC)

BUDGET / PERSONNEL 10/1/88

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Armando/Brown

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1988 MAY - 3 PM 4:35
MULTI-COUNTY
OREGON



MULTNOMAH COUNTY OREGON

11
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

In the matter of ratification of Amendment #12 to)
the State Mental Health Grant whereby Social)
Services Division will receive a net increase of)
\$249,218 for administration and provision of)
additional mental health services through)
June 30, 1988 R-4)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Social Services

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of intergovernmental revenue amendment

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services

DIVISION Social Services

CONTACT Susan Clark

TELEPHONE 248-3691

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Gary Smith/Susan Clark

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of Amendment #12 to the State Mental Health Grant whereby Social Services Division will receive a net increase of \$249,218 for administration and provision of additional mental health services through June 30, 1988.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ - General Fund

Other Federal/State

SIGNATURES:

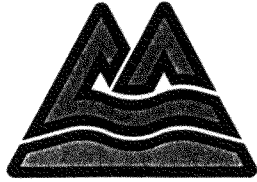
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
7th FLOOR J. K. GILL BUILDING
426 S.W. STARK STREET
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy
Director, Department of Human Services

FROM: Gary Smith
Director, Social Services Division

DATE: April 12, 1988

SUBJECT: Recommendation for Ratification of Amendment #12 to the State Mental Health Grant and Accompanying Budget Modification

RECOMMENDATION: Social Services Division recommends Board ratification of Amendment #12 to the State Mental Health Grant and approval of the accompanying budget modification appropriating revenue for fiscal year 1987/88.

ANALYSIS: Amendment #12 increases the State Mental Health Grant a net total of \$249,218. Specific programs impacted by this amendment include:

DD Contracts budget is increased by \$234,116 for additional activity center, Diversion, residential and employment transportation services.

DD Case Management budget is increased by \$2,280 to correct an earlier omission error to provide case management services for an additional 17 slots.

MED Operations budget increased by \$8,884 in Local Administration funding for administrative enhancements necessary for new program services (Capitation Project and Enhanced Community Support Services).

A&D Contracts budget is adjusted to shift one youth drug outpatient slot to one youth alcohol outpatient with no net fiscal impact.

Division Administration budget increased by \$3,938 for administration and support of the above program expansion.

Recommendation Brief
April 12, 1988
Page Two

Due to the complex nature of the MED Program budget adjustments and pending Division-wide allocation decisions, only one budget modification is being processed at this time. Budget modification DHS #__ appropriates revenue for the DD Contracts and DD Case Management programs. The remaining revenue will be appropriated in future budget modifications.

BACKGROUND: This is a routine amendment which adjusts funding to reflect actual clients served in Multnomah County. MED and DD Programs identified funding omissions in previous State amendments which are corrected in this amendment.

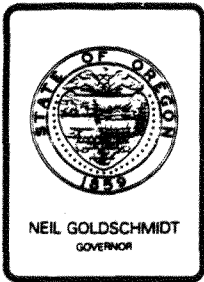
jc

CONTRACT APPROVAL FORM

(See instructions on reverse side)

Date _____

TRANSACTION CODE		P O	AGENCY			PO DATE	m m d d y y		ACCOUNTING PERIOD		m m y y		BUDGET FY	y y	ACTION <input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)	
VENDOR CODE			VENDOR NAME										TOTAL AMOUNT		\$	
LINE NO.	CONTRACT NUMBER		FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION				AMOUNT		INC/DEC IND
			156	010	1100					Rev, . Source 2605				\$	3,938	
					1215									\$	234,116	
					1270									\$	2,280	
					1302									\$	8,834	
														\$		



Department of Human Resources
MENTAL HEALTH DIVISION

2575 BITTERN STREET N.E., SALEM, OREGON 97310-0520

1987-89 INTERGOVERNMENTAL AGREEMENT

PART I - AMENDMENT # 12

AGREEMENT FINANCIAL SUMMARY

DATE ISSUED: 3-18-88

AGREEMENT NUMBER: 26-001

AGREEMENT PERIOD: 7-1-87 THROUGH 6-30-89

LOCAL GOVERNMENT UNIT: Multnomah County

426 SW Stark Street

Portland, OR 97204

	<u>PART I-A</u>	<u>PART I-B</u>	<u>TOTAL</u>
1987-88:	<u>\$18,769,051</u>	<u>\$4,210,891</u>	<u>\$22,979,942</u>
1988-89:	<u>\$20,276,741</u>	<u>\$4,278,157</u>	<u>\$24,554,898</u>
			BIENNIAL TOTAL: <u>\$47,534,840</u>

THIS AMENDMENT IS REFLECTED IN REVISIONS TO THE ATTACHED DOCUMENTS:

Part I - Notes & Special Conditions

Part IA - 1987-88 & 1988-89

Part IB - 1987-88

8331D/0174C
4/2/87

AN EQUAL OPPORTUNITY EMPLOYER

MHD/CCS#0356
Appr.
JLS/K
5/7/87

PART I
Notes and Special Conditions

This amendment includes the following actions:

1. Local Adminsitration is increased \$12,822 in 1987-88 and \$12,061 in 88-89. This consists of the following:
 - o \$3,942 and \$12,061 is added in the two years as administrative enhancements of the Part I-A and Title XIX awards in Amendment #10, Note #2 for difficult to place clients;
 - o \$4,942 is added based on the start up award for MED 37 in Amend. #8. This unique enhancement of start up funds is awarded because of the extensive administrative workload undertaken by the county in start up of these sevices.
 - o \$3,938 is added as an enhancement of the 1987-88 operating fund increases to Developmental Disabilities service elements for for the Community Integration Project (CIP) slots.
2. Case Management (DD 48) is increased \$837 and \$9,917 in two years. This corrects the omission of case management funds for Supported Employment slots added earlier.
3. Developmental Disabilities service elements are each increased in Part I-A by the slots and amounts listed below, to provide community placement for 17 persons to be discharged from a state training center as part of the Community Integration Project (CIP). CIP slots are to be implemented on a phased-in schedule beginning in April 1988, with services to all 17 persons implemented by June 30, 1988.
 - o Activity Center (DD 40) is increased \$26,910 in 1987-88, and 17 slots added to provide 31 client months of day/work services.
 - o Diversion Services (DD 44) is increased in 87-88 as follows: \$1,950 to provide centrally-operated behavioral consultation services to 10 CIP slots included in this amendment; and \$4,169 to provide additional services as needed to maintain CIP clients in the community.
 - o Case Management (DD 48) is increased \$1,443 in 87-88 and 17 slots are added to provide 31 client months of case management services.
 - o Residential Facilities (DD 50) is increased \$59,183 in 87-88 to enhance 2 existing slots to accomodate CIP clients and to add 15 new slots. County shall provide 31 client months of residential services with funds added through this amendment.

PART I - Notes & Special Conditions

3. (Cont.)

- o Transportation (DD 53) is increased \$4,804 in 87-88, and 12 slots added to provide 22 client months of transportation services. Transportation funds are not included for CIP clients who will attend public schools.

Awards of DD operating funds described in this note are subject to the Special Conditions listed below. COUNTY and DIVISION agree to continue to negotiate regarding service rates for the 17 CIP clients included in this amendment. Funding for FY 1988-89 will be based upon the outcomes of those negotiations, and will be incorporated into a subsequent amendment.

- 4. Start up funds for Activity Center (DD 40) and Residential Facilities (DD 50) are increased \$21,000 and \$116,100 respectively in 1987-88.
- 5. A&D funds and service capacity is shifted between service elements as shown in Part I-A.

These actions increase the 1987-89 Agreement \$271,196 to \$47,534,840.

SPECIAL CONDITIONS

- 12.1 The following special conditions are binding on the County for the operation of Community Support Services (MED 23) that were added in Amendment #10 (Note #3) for pilot project services to "difficult to place" clients:
- a. All project clients must be provided documented face-to-face contact at least weekly.
 - b. Reporting requirements are the same as those in the Inter-governmental Agreement and the MED Cap. Pmt. System (MED 37).
 - c. The Division must approve all persons selected for the project, both initially and as vacancies occur.
 - d. Project clients are not eligible for placement in residential care facilities.
 - e. Specialized residential options such as foster care or supervised apartment or hotel arrangements may be developed for individual project clients with these funds. Expenditures of state funds for

SPECIAL CONDITIONS (Continued)

services including specialized residential options may not exceed the total slot rate approved for the project.

- f. In the event that an enrolled client is rehospitalized at Dammasch State Hospital, the County agrees to assign a case manager to participate in a staffing at Dammasch State Hospital to be held 15 days after admission to begin discharge planning and to project the client's length of stay.
- g. The County must request Division approval in order for a client to remain eligible for project funding after 30 days of hospitalization.

12.2 Funds awarded for Community Integration Project slots in Note #3 above are subject to the following conditions:

- (a) COUNTY will serve only those individuals who have been prior approved by name and in writing by DIVISION, and will retain a record of those approval documents. In the event that these individuals no longer reside in the county or no longer require state supported services, COUNTY agrees to provide services to other individuals selected by DIVISION who have service needs similar to those for whom funding is provided through this amendment.
- (b) COUNTY shall maintain a case planning process and record keeping system which documents any change in the Plan of Care for these individuals. This requirement also applies to any new clients as provided for in Item (a) above.
- (c) COUNTY shall send written notice to DIVISION which identifies providers who will receive funds and provide services to these providers. COUNTY shall assure that service providers are registered in CPMS in a way which allows DIVISION to meet federal requirements for administration of Title XIX funds. DIVISION will provide COUNTY with instructions for CPMS registration for the individuals to be served in CIP slots.
- (d) COUNTY shall notify school districts of community placement of any clients who will be served in the CIP slots and who will also be attending public schools.

SPECIAL CONDITIONS (Continued)

(e) For DD Diversion (DD 44) funds included in this amendment, COUNTY agrees that:

- (1) Funds not expended on CIP clients are subject to recovery by DIVISION at its discretion.
- (2) COUNTY shall establish and use a separate CPMS provider number for these Diversion funds, to enable DIVISION to track use of those funds separately from other DD 44 amounts.
- (3) If COUNTY administers DD44 funds included in this Agreement through a brokerage service, and if there are any administrative charges associated with that brokerage service, COUNTY agrees to cover those administrative fees with Local Administration (LA 01) funds included in this amendment, or with local funds, but shall not pay those administrative fees from DD 44 funds.
- (4) COUNTY shall request any variances from Administrative Rules (OAR) 309-41-300 through 309-41-335 as may be necessary to use DD 44 funds for the purposes described above.

12.3 Start-up funds awarded in this amendment are subject to the requirements in Exhibit #1.

Special Conditions For Start-Up Funds

Start-up funds awarded in this amendment will be paid as reimbursement for actual expenditures and are subject to the following terms and conditions:

1. Reimbursement for all expenditures is contingent on Division approval of a line-item budget showing proposed expenditure of Division funds and an expenditure report which documents actual expenditures. The Division may provide cash in advance following approval of the line-item budget. An expenditure report is due at the Division 90 days after services are initiated. Instructions for submitting budgets, expenditure reports and other documents as required below are contained in the Financial Procedures Manual.
2. Expenditures for personal services or services and supply items shall be documented in an expenditure report which shows actual expenditures by employee and position and uses the same service/supply categories contained in the line-item budget.
3. Expenditures for furnishings and fixtures shall be documented in an expenditure report, accompanied by an inventory and receipts for all items which cost over \$100 and the address of the facility in which each item will be located and used.
4. Expenditures for vehicles, computers and other special equipment shall be documented in an expenditure report, accompanied by receipts for all items purchased and a security interest in favor of the Division for each item which exceeds \$1,000 in cost.
5. Items purchased under Items 3 and 4 above must be used for purposes described in this award for the expected useful life of the item or five years, whichever is less, except as follows:
 - a. Prior approval is obtained from the Division for an alternative use;
 - b. The equipment is lost or rendered useless for reasons other than negligence on the part of the county or a county subcontractor;
 - c. Division funds for operation of programs or services in the facility are discontinued.

Failure of the county/contractor or its subcontractors to comply with terms stated above shall result in repayment to the Division of a prorated share of the award based on the length of time the equipment was used for purposes described in this amendment. The Division may, at its discretion, require repossession of the equipment in lieu of repayment. Any repayment will occur as otherwise provided in this Agreement.

- 0343E
11/18/87

- 2 -

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1
As Of: 03/14/88

1987-88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 12

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	596,674	12,822	609,496	0.0
Subtotal:	LA	596,674	12,822	609,496	

CTS - CHILDREN	MED 22	356,633	0	356,633	114.0
COMM SUPPORT SERVICE	MED 23	3,897,890	0	3,897,890	1,176.0
COMM HOSPITAL SERVIC	MED 24	411,363	0	411,363	284.0
NON-HOSPITAL CRISIS	MED 25	1,132,416	0	1,132,416	2,951.0
CTS - ADULT	MED 27	21,814	0	21,814	14.0
RCF	MED 28	800,565	0	800,565	197.0
PRECOMMITMENT	MED 29	488,981	0	488,981	1,222.0
PSRB	MED 30	112,719	0	112,719	32.0
SEMI-INDEPENDENT LIV	MED 33	176,544	0	176,544	96.0
CPS PROJECT	MED 37	166,749	0	166,749	105.0
SUPPORTED EMPLOYMENT	MED 38	8,332	0	8,332	10.0
CSS-HOMELESS	MED 39	79,839	0	79,839	0.0
Subtotal:	MED	7,653,845	0	7,653,845	

ACTIVITY CENTER	DD 40	1,501,943	26,910	1,528,853	346.0
SHELTERED SERVICES P	DD 42	533,655	0	533,655	133.0
SUPPORTED WORK	DD 43	202,334	0	202,334	56.0
DD DIVERSION SERVICE	DD 44	49,196	6,119	55,315	0.0
SEMI-INDEPENDENT LIV	DD 47	180,493	0	180,493	9.4
CASE MANAGEMENT	DD 48	371,229	2,280	373,509	1,376.0
RES FACILITIES	DD 50	2,785,879	59,183	2,845,062	239.0
EMPLOYMENT TRANSPORT	DD 53	394,747	4,804	399,551	518.0
EARLY INTERVENTION	DD 55	822,132	0	822,132	246.0
Subtotal:	DD	6,841,608	99,296	6,940,904	

ALCOHOL RESIDENTIAL	A&D 61	512,269	0	512,269	97.0
DRUG RESIDENTIAL CAR	A&D 62	328,871	0	328,871	43.0
NON-HOSP ALC. DETOX	A&D 63	570,381	0	570,381	47.0
OUTPT ALCOHOL	A&D 64	744,185	491	744,676	640.0
OUTPT DRUG-FREE	A&D 65	578,335	-491	577,844	339.0
METHADONE MAINTENANC	A&D 69	499,356	0	499,356	275.0

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 2
As Of: 03/14/88

1987-88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 12

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
PREVENTION & E.I.	A&D 70	89,511.	0	89,511	0.0
CIRT	A&D 71	221,458	0	221,458	14.0
NON-HOSP DRUG DETOX	A&D 73	20,440	0	20,440	2.0
Subtotal:	A&D	3,564,806	0	3,564,806	

AGREEMENT TOTAL	\$18,656,933	112,118	\$18,769,051
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OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1
As Of: 03/14/88

1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 12

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	646,495	12,061	658,556	0.0
Subtotal:	LA	646,495	12,061	658,556	

CTS - CHILDREN	MED 22	383,824	0	383,824	114.0
COMM SUPPORT SERVICE	MED 23	4,091,240	0	4,091,240	1,176.0
COMM HOSPITAL SERVIC	MED 24	419,590	0	419,590	284.0
NON-HOSPITAL CRISIS	MED 25	1,155,064	0	1,155,064	2,951.0
CTS - ADULT	MED 27	22,250	0	22,250	14.0
RCF	MED 28	816,576	0	816,576	197.0
PRECOMMITMENT	MED 29	498,761	0	498,761	1,222.0
PSRB	MED 30	114,973	0	114,973	32.0
SEMI-INDEPENDENT LIV	MED 33	255,822	0	255,822	121.0
CPS PROJECT	MED 37	592,222	0	592,222	105.0
SUPPORTED EMPLOYMENT	MED 38	74,438	0	74,438	10.0
CSS-HOMELESS	MED 39	239,517	0	239,517	0.0
Subtotal:	MED	8,664,277	0	8,664,277	

ACTIVITY CENTER	DD 40	1,541,985	0	1,541,985	329.0
SHELTERED SERVICES P	DD 42	544,328	0	544,328	133.0
SUPPORTED WORK	DD 43	322,532	0	322,532	76.0
DD DIVERSION SERVICE	DD 44	55,514	0	55,514	0.0
SEMI-INDEPENDENT LIV	DD 47	184,103	0	184,103	9.4
CASE MANAGEMENT	DD 48	361,841	9,917	371,758	1,359.0
RES FACILITIES	DD 50	3,003,884	0	3,003,884	224.0
EMPLOYMENT TRANSPORT	DD 53	413,012	0	413,012	506.0
EARLY INTERVENTION	DD 55	838,575	0	838,575	246.0
Subtotal:	DD	7,265,774	9,917	7,275,691	

ALCOHOL RESIDENTIAL	A&D 61	522,514	0	522,514	97.0
DRUG RESIDENTIAL CAR	A&D 62	335,448	0	335,448	43.0
NON-HOSP ALC. DETOX	A&D 63	581,789	0	581,789	47.0
OUTPT ALCOHOL	A&D 64	739,962	2,003	741,965	640.0
OUTPT DRUG-FREE	A&D 65	634,218	-2,003	632,215	339.0
METHADONE MAINTENANC	A&D 69	509,343	0	509,343	275.0

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 2
As Of: 03/14/88

1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001 AMD #: 12

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
PREVENTION & E.I.	A&D 70	108,616	0	108,616	0.0
CIRT	A&D 71	225,887	0	225,887	14.0
NON-HOSP DRUG DETOX	A&D 73	20,440	0	20,440	2.0
Subtotal:	A&D	3,678,217	0	3,678,217	

AGREEMENT TOTAL	\$20,254,763	21,978	\$20,276,741
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OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A SUMMARY

Page: 1
As Of: 03/14/88

1987-88, 1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 12

Mental Health Division Service Elements	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
<hr/>				
LOCAL ADMINISTRATION	LA 01	609,496	658,556	1,268,052
Subtotal: LA		609,496	658,556	1,268,052
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CTS - CHILDREN	MED 22	356,633	383,824	740,457
COMM SUPPORT SERVICES	MED 23	3,897,890	4,091,240	7,989,130
COMM HOSPITAL SERVICES	MED 24	411,363	419,590	830,953
NON-HOSPITAL CRISIS SERVICES	MED 25	1,132,416	1,155,064	2,287,480
CTS - ADULT	MED 27	21,814	22,250	44,064
RCF	MED 28	800,565	816,576	1,617,141
PRECOMMITMENT	MED 29	488,981	498,761	987,742
PSRB	MED 30	112,719	114,973	227,692
SEMI-INDEPENDENT LIVING	MED 33	176,544	255,822	432,366
CPS PROJECT	MED 37	166,749	592,222	758,971
SUPPORTED EMPLOYMENT SERVICE	MED 38	8,332	74,438	82,770
CSS-HOMELESS	MED 39	79,839	239,517	319,356
Subtotal: MED		7,653,845	8,664,277	16,318,122
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ACTIVITY CENTER	DD 40	1,528,853	1,541,985	3,070,838
SHELTERED SERVICES PROGRAM	DD 42	533,655	544,328	1,077,983
SUPPORTED WORK	DD 43	202,334	322,532	524,866
DD DIVERSION SERVICE	DD 44	55,315	55,514	110,829
SEMI-INDEPENDENT LIVING	DD 47	180,493	184,103	364,596
CASE MANAGEMENT	DD 48	373,509	371,758	745,267
RES FACILITIES	DD 50	2,845,062	3,003,884	5,848,946
EMPLOYMENT TRANSPORTATION	DD 53	399,551	413,012	812,563
EARLY INTERVENTION	DD 55	822,132	838,575	1,660,707
Subtotal: DD		6,940,904	7,275,691	14,216,595
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ALCOHOL RESIDENTIAL CARE	A&D 61	512,269	522,514	1,034,783
DRUG RESIDENTIAL CARE	A&D 62	328,871	335,448	664,319
NON-HOSP ALC. DETOX	A&D 63	570,381	581,789	1,152,170
OUTPT ALCOHOL	A&D 64	744,676	741,965	1,486,641
OUTPT DRUG-FREE	A&D 65	577,844	632,215	1,210,059
METHADONE MAINTENANCE	A&D 69	499,356	509,343	1,008,699
PREVENTION & E.I.	A&D 70	89,511	108,616	198,127
CIRT	A&D 71	221,458	225,887	447,345

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A SUMMARY

Page: 2

As Of: 03/14/88

1987-88, 1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 12

Mental Health Division Service Elements	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
NON-HOSP DRUG DETOX	A&D 73	20,440	20,440	40,880
Subtotal: A&D		3,564,806	3,678,217	7,243,023
AGREEMENT TOTAL		\$18,769,051	20,276,741	\$39,045,792

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-B

Page: 1
As Of: 03/14/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 12

1987-88

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	91,160	0	91,160	121.0
MEDICAID	OUTPT DRUG-F	A&D 65	78,151	0	78,151	103.0
MEDICAID	METHADONE MA	A&D 69	72,290	0	72,290	32.0
MEDICAID	CTS - CHILDR	MED 22	546,169	0	546,169	191.0
MEDICAID	COMM SUPPORT	MED 23	2,066,314	0	2,066,314	629.0
MEDICAID	NON-HOSPITAL	MED 25	87,680	0	87,680	228.0
MEDICAID	CTS - ADULT	MED 27	52,243	0	52,243	35.0
MEDICAID	SEMI-INDEPEN	MED 33	32,629	0	32,629	25.0
MEDICAID	CPS PROJECT	MED 37	127,380	0	127,380	45.0
	Subtotal:		3,154,016	0	3,154,016	
IDF	DUII DIV I	A&D 67	7,280	0	7,280	0.0
IDF	DUII DIV II	A&D 68	142,480	0	142,480	0.0
IDF	CONVICTED I	A&D 77	2,808	0	2,808	0.0
IDF	CONVICTED II	A&D 78	189,455	0	189,455	0.0
	Subtotal:		342,023	0	342,023	
AFC	DD NON-REL.	DD 58	218,710	0	218,710	106.0
AFC	DD RELATIVE	DD 59	76,490	0	76,490	37.0
AFC	AFC MED	MED 34	152,172	0	152,172	80.0
	Subtotal:		447,372	0	447,372	
START UP	ACTIVITY CEN	DD 40	0	21,000	21,000	0.0
START-UP	SUPPORTED WO	DD 43	22,000	0	22,000	0.0
START-UP	RES. FACILIT	DD 50	8,311	116,100	124,411	0.0
START-UP	RCF	MED 28	2,399	0	2,399	0.0
START-UP	CPS PROJECT	MED 37	97,670	0	97,670	0.0
	Subtotal:		130,380	137,100	267,480	
AGREEMENT TOTAL			\$ 4,073,791	137,100	\$ 4,210,891	

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-B

Page: 1
As Of: 03/14/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 12

1988-89

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	92,983	0	92,983	121.0
MEDICAID	OUTPT DRUG-F	A&D 65	79,714	0	79,714	103.0
MEDICAID	METHADONE MA	A&D 69	73,736	0	73,736	32.0
MEDICAID	CTS - CHILDR	MED 22	557,092	0	557,092	191.0
MEDICAID	COMM SUPPORT	MED 23	2,165,623	0	2,165,623	629.0
MEDICAID	NON-HOSPITAL	MED 25	89,434	0	89,434	228.0
MEDICAID	CTS - ADULT	MED 27	53,288	0	53,288	35.0
MEDICAID	SEMI-INDEPEN	MED 33	95,258	0	95,258	45.0
MEDICAID	CPS PROJECT	MED 37	265,057	0	265,057	43.0
	Subtotal:		3,472,185	0	3,472,185	
IDF	DUII DIV I	A&D 67	7,426	0	7,426	0.0
IDF	DUII DIV II	A&D 68	145,330	0	145,330	0.0
IDF	CONVICTED I	A&D 77	2,864	0	2,864	0.0
IDF	CONVICTED II	A&D 78	193,244	0	193,244	0.0
	Subtotal:		348,864	0	348,864	
AFC	DD NON-REL.	DD 58	223,873	0	223,873	106.0
AFC	DD RELATIVE	DD 59	78,020	0	78,020	37.0
AFC	AFC MED	MED 34	155,215	0	155,215	80.0
	Subtotal:		457,108	0	457,108	
START UP	ACTIVITY CEN	DD 40	0	0	0	0.0
START-UP	SUPPORTED WO	DD 43	0	0	0	0.0
START-UP	RES. FACILIT	DD 50	0	0	0	0.0
START-UP	RCF	MED 28	0	0	0	0.0
START-UP	CPS PROJECT	MED 37	0	0	0	0.0
	Subtotal:		0	0	0	
AGREEMENT TOTAL			\$ 4,278,157	0	\$ 4,278,157	

OREGON STATE MENTAL HEALTH DIVISION
Agreement for Community Mental Health Services
PART I-B SUMMARY

Page: 1
As Of: 03/14/88

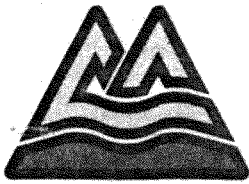
CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 12

1987-88, 1988-89

Reimburs. Source	MHD Service Element	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
MEDICAID	OUTPT ALCOHO	A&D 64	91,160	92,983	184,143
MEDICAID	OUTPT DRUG-F	A&D 65	78,151	79,714	157,865
MEDICAID	METHADONE MA	A&D 69	72,290	73,736	146,026
MEDICAID	CTS - CHILDR	MED 22	546,169	557,092	1,103,261
MEDICAID	COMM SUPPORT	MED 23	2,066,314	2,165,623	4,231,937
MEDICAID	NON-HOSPITAL	MED 25	87,680	89,434	177,114
MEDICAID	CTS - ADULT	MED 27	52,243	53,288	105,531
MEDICAID	SEMI-INDEPEN	MED 33	32,629	95,258	127,887
MEDICAID	CPS PROJECT	MED 37	127,380	265,057	392,437
	Subtotal:		3,154,016	3,472,185	6,626,201
IDF	DUII DIV I	A&D 67	7,280	7,426	14,706
IDF	DUII DIV II	A&D 68	142,480	145,330	287,810
IDF	CONVICTED I	A&D 77	2,808	2,864	5,672
IDF	CONVICTED II	A&D 78	189,455	193,244	382,699
	Subtotal:		342,023	348,864	690,887
AFC	DD NON-REL.	DD 58	218,710	223,873	442,583
AFC	DD RELATIVE	DD 59	76,490	78,020	154,510
AFC	AFC MED	MED 34	152,172	155,215	307,387
	Subtotal:		447,372	457,108	904,480
START UP	ACTIVITY CEN	DD 40	21,000	0	21,000
START-UP	SUPPORTED WO	DD 43	22,000	0	22,000
START-UP	RES. FACILIT	DD 50	124,411	0	124,411
START-UP	RCF	MED 28	2,399	0	2,399
START-UP	CPS PROJECT	MED 37	97,670	0	97,670
	Subtotal:		267,480	0	267,480
AGREEMENT TOTAL			\$ 4,210,891	4,278,157	\$ 8,489,048



MULTNOMAH COUNTY OREGON

11
J160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #46 reflect-)
ing additional revenues from State Mental Health)
Grant (Amendment #12) to Social Services, DD)
Contracts (\$234,116) Pass Through line item, and)
DD Case Management (\$2,280) Equipment, with re-)
maining \$12,822 to be appropriated in the future)
pending final allocation decisions R-5)

Upon motion of Commissioner Anderson, duly seconded by
Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modifica-
tion be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Social Services

BUDGET MODIFICATION NO. DHS # 46

(For Clerk's Use) Meeting Date 5/12/88
Agenda No. 4-5

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR May 12, 1988
(Date)
DEPARTMENT Human Services DIVISION Social Services
CONTACT Susan Clark TELEPHONE 248-3691
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Gary Smith/Susan Clark

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS #46 adjusts DD Contracts and DD Case Management budgets to reflect receipt of Amendment #12 to the State Mental Health Grant.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget modification DHS #46 requests Board approval to make budget adjustments in the following programs to reflect receipt of Amendment #12 to the State Mental Health Grant.

DD Contracts budget is increased by \$234,116 for additional activity center, Diversion, residential and employment transportation services.

DD Case Management budget is increased by \$2,280 and will be used to purchase partitions and/or related office furniture due to program move to 7th floor needed to accommodate increased staff.

The remaining \$12,822 from State Amendment #12 will be appropriated in future budget modifications pending final allocation decisions.

*To Budget
5/25/88*

BOARD OF
COUNTY COMMISSIONERS
JULIUS ROY
OREGON
MAY 3 PM 4:34

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

State Mental Health Grant increased by \$236,396. Contract number DHS #113-12.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By	Date	Department Director	Date
<u>Susan Clark</u>	<u>4/12/88</u>	<u>Deane Zussy MD</u>	<u>4/18/88</u>
Finance/Budget	Date	Employee Relations	Date
<u>Tomfonk</u>	<u>4-22-88</u>		
Board Approval		Date	
<u>Barbara E Jones</u>		<u>5/12/88</u>	



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
7th FLOOR J. K. GILL BUILDING
426 S.W. STARK STREET
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (a)*
Director, Department of Human Services

FROM: Gary Smith
Director, Social Services Division

DATE: April 12, 1988

SUBJECT: Recommendation for Ratification of Amendment #12 to the State Mental Health Grant and Accompanying Budget Modification

RECOMMENDATION: Social Services Division recommends Board ratification of Amendment #12 to the State Mental Health Grant and approval of the accompanying budget modification appropriating revenue for fiscal year 1987/88.

ANALYSIS: Amendment #12 increases the State Mental Health Grant a net total of \$249,218. Specific programs impacted by this amendment include:

DD Contracts budget is increased by \$234,116 for additional activity center, Diversion, residential and employment transportation services.

DD Case Management budget is increased by \$2,280 to correct an earlier omission error to provide case management services for an additional 17 slots.

MED Operations budget increased by \$8,884 in Local Administration funding for administrative enhancements necessary for new program services (Capitation Project and Enhanced Community Support Services).

A&D Contracts budget is adjusted to shift one youth drug outpatient slot to one youth alcohol outpatient with no net fiscal impact.

Division Administration budget increased by \$3,938 for administration and support of the above program expansion.

Recommendation Brief

April 12, 1988

Page Two

Due to the complex nature of the MED Program budget adjustments and pending Division-wide allocation decisions, only one budget modification is being processed at this time. Budget modification DHS #46 appropriates revenue for the DD Contracts and DD Case Management programs. The remaining revenue will be appropriated in future budget modifications.

BACKGROUND: This is a routine amendment which adjusts funding to reflect actual clients served in Multnomah County. MED and DD Programs identified funding omissions in previous State amendments which are corrected in this amendment.

jc

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS #46 APPROVED

R-5



BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:41

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

12
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

In the matter of ratification of Revision #3 to)
the State Health Division Grant to increase var-)
ious Health Division programs (Refugee Screening,)
TB Outreach; WIC; AIDS Minority Outreach, Mater-)
nal Child Health and AIDS Prevention Education)) R-6

Upon motion of Commissioner Anderson, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
Health Services

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/12/88

Agenda No. 1926

REQUEST FOR PLACEMENT ON THE AGENDA

REVISION #3 OF

Subject: STATE HEALTH DIVISION GRANT

Informal Only* _____
(Date)

Formal Only _____
(Date)

HUMAN SERVICES
DEPARTMENT COUNTY CHAIR OFFICE DIVISION HEALTH

CONTACT SCOTT CLEMENT TELEPHONE x3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request approval of an \$82,347 increase in State Health Division Grant funds for various Health Division programs. The programs affected include: Refugee Screening; TB Outreach; WIC; AIDS Minority Outreach; Maternal Child Health; and AIDS Prevention Education. This grant revision must be processed simultaneously with Bud Mod #48.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL ~~XXXXXXXXXX~~

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

OTHER An \$82,347 increase in State Health Division Revenue.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: N. Duane Lutz

BUDGET / PERSONNEL: Tom Fork /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Armeda/Bro

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1988 MAY -3 PM 4:35
CLERK OF
COUNTY COMMISSIONER
MULTI-COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

REVISION #3 OF

Subject: STATE HEALTH DIVISION GRANT

Informal Only* _____
(Date)

Formal Only _____
(Date)

HUMAN SERVICES
DEPARTMENT COUNTY CHAIR OFFICE DIVISION HEALTH

CONTACT SCOTT CLEMENT TELEPHONE x3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request approval of an \$82,347 increase in State Health Division Grant funds for various Health Division programs. The programs affected include: Refugee Screening; TB Outreach; WIC; AIDS Minority Outreach; Maternal Child Health; and AIDS Prevention Education. This grant revision must be processed simultaneously with Bud Mod #48.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL ~~XXXXXXXXXX~~

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

OTHER An \$82,347 increase in State Health Division Revenue.

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL: _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

CONTRACT APPROVAL FORM

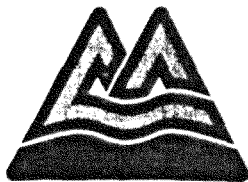
TYPE I

- ## TYPE II

- Amendment to above, Number _____
(Original Contract Amount _____)

Description of Contract Revision #3 of the State Health Division grant reflects various additions or deletions to 15 of the 18 Health Division funded programs. (See Budget Modification #)

TRANSACTION CODE		P O		AGENCY		PO DATE		m m d d y y		ACCOUNTING PERIOD		m m y y		BUDGET FY		y y		ACTION <input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)	
VENDOR CODE				VENDOR NAME										TOTAL AMOUNT		\$			
LINE NO.		CONTRACT NUMBER		FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION				AMOUNT		INC/DEC IND		
							SEE ATTACHED BUD MOD.	"A"							\$				
															\$				
															\$				
															\$				



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH SERVICES DIVISION
426 S.W. STARK STREET, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO : GLADYS MCCOY, CHAIR
BOARD OF COUNTY COMMISSIONERS

VIA : DUANE ZUSSY, DIRECTOR
DEPARTMENT OF HUMAN SERVICES

FROM : BILLI ODEGAARD, DIRECTOR *Billi (6/20/88)*
HEALTH DIVISION

SUBJECT : STATE HEALTH DIVISION GRANT, REVISION #3

DATE : APRIL 13, 1988

RECOMMENDATION:

I recommend the Board of County Commissioners approve the attached Revision #3 of the Oregon State Health Division Grant and the accompanying Budget Modification which adjusts appropriations to match funding actually available from the State.

ANALYSIS:

Fourteen separate changes in the level of State support for health services provided to residents of Multnomah County are identified below. They result from three revisions in the State Health Grant initiated by the State this year.

As of December 31, 1987, appropriations of \$2,673,430 were tied to the State Health Grant. The level of appropriation is based upon estimates provided by the State of funds available and demand for services. The net effect of the changes identified below is an increase of \$82,347, \$68,121 of which results from the addition of new services related to AIDS, subcontracted education and prevention services to minorities and an HIV prevalence study. The remaining \$14,121 represents routine net adjustments to various programs. (See attachment #1 for summary of dollar changes in all service areas.)

Memo to Gladys McCoy
April 13, 1988
Page Two

- 1) AIDS Monitoring is decreased by \$12,716 to \$18,464. The budgeted amount, \$31,180, was based upon an estimate from the State which we had expected would be reduced.
- 2) State support for Family Planning services is increased by \$23,727. We are proposing that the increase be budgeted in supplies in Clinic Services.
- 3) Central Drug Purchasing is increased \$3,900. The increase reflects administrative adjustments initiated by the State. Multnomah County purchases family planning drugs for other counties in Oregon. Funds which had been included in the Union County grant were reduced and added to the Multnomah County grant in order to facilitate the central purchase of drugs.
- 4) Estimated State reimbursements for HIV testing are increased by \$34,200. The State estimate of what we will receive is actually higher than our own. However, based upon the current level of service, we recommend a lower appropriation than the amount included in the State grant.
- 5) In last year's budget request, we over estimated by \$10,415 the amount of State support for Maternal Child Health and Maternal Child Health Prenatal Services. A reduction of \$10,415 will reconcile the appropriation with the latest revision of the State grant.
- 6) An expected increase of \$46,381 in the Refugee Screening portion of the grant will not be realized. We recommend adjustment of the appropriation to match the \$550,000 included in the most current revision of the grant.
- 7) The actual level of support for STD services is \$513 over the current appropriation.
- 8) Support for basic public health services, a per capita payment to all counties, will actually be \$3,098 greater than anticipated.
- 9) Teen Clinic support is increased \$6,588 and simply reflects statewide distribution of funds available.
- 10) State support for outreach services to TB clients will actually be \$8,533 greater than expected.
- 11) Women, Infants and Children (WIC) services are increased by \$3,892. The increase is the result of a recent recalculation of the WIC caseload.
- 12) Funding for a study of HIV prevalence has been added to the State grant. We have estimated \$18,121 will be spent during this fiscal year.
- 13) An adjustment of \$713, a reduction in anticipated revenues, must be made to bring the appropriation of revenues supporting the water testing program in line with actual funding available.
- 14) Finally, \$50,000 is added for AIDS Minority Outreach. The entire amount is to be subcontracted to providers of AIDS education and prevention services in minority communities.

Memo to Gladys McCoy
April 13, 1988
Page Three

BACKGROUND:

In the past, revisions of the State Health Grant have been reviewed and approved by the County Executive/Chair of the Board of County Commissioners. Any changes which required modifications to the Health Division budget have been processed as formal budget modifications submitted for BCC approval. Each year the BCC has appropriated revenues from the State Grant as part of formal adoption of the County budget.

The State Health grant includes State support for a broad range of public health services for citizens of Multnomah County. The total grant of \$2,755,777 covers services in 18 different areas. The funds we receive are a mix of both federal and state dollars. The precise mix varies with each service area.

At the State's choice, no formal contract or intergovernmental agreement is presented to the County. Instead, we receive a summary spread sheet which identifies funding and service areas. Attached are somewhat more specific program requirements, program guidelines and/or assurances. The content of these attachments is sometimes negotiated with local health department program staff, representatives or state-wide professional associations, or reflects federal mandates.

Annually, the Health Division prepares a grant request and submits it to the State in May. Our request must conform to specific guidelines issued by the State. The State Health Division reviews and approves the grant request prior to the beginning of our fiscal year, July 1. For next year, we will brief the BCC on contents of our application and will process the State approved proposal for formal administrative and BCC approval.

Attached are copies of the current year original grant, along with Revisions #1 and #2 which were processed earlier this year.

State of Oregon
OREGON STATE HEALTH DIVISION
Department of Human Resources

BUDGET FOR HEALTH SERVICES
OSHD FUNDS ONLY

Initial:
Revision # : 3
Mo./Year: 3/88
OSHD Total: \$ 2,724,742

Multnomah County Health Department

Grant Period: From July 1, 1987 through June 30, 1988

		(10) Central Drug Purchasing	(11) STD (VD)	(12) TB Outreach	(13) Refugee Health Screening	(14) Refugee TB Follow-up & Hepat. B Screening	(15) AIDS Surveill.	(16) School Based Clinics	(17) HIV tests in STD Clinic
PROGRAM BUDGET									
Personal Services			19,550	32,496	467,500	42,893	15,694	55,749	33,000
Services & Supplies			3,450	5,735	82,500	7,570	2,770	9,839	9,713
Capital Outlay (Itemize by Prog. on reverse side)									
TOTAL		303,971 (3)	23,000	38,231	550,000	50,463	18,464	65,588	42,713 (4)
OSHD Program Manag. Approval			NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE

The undersigned agrees to comply with the
assurances (see reverse side) in effect
during the time of the grant period

TO BE COMPLETED BY THE GRANTEE:

Approved for:

Multnomah County

Local Agency Name

By:

Gladys McCoy, County Chair

Authorized County or Agency Officer & Title

Date _____

TO BE COMPLETED BY THE HEALTH DIVISION:

Approved by:

Chief, Office of Individual Health Services

Manager, Fiscal Services

Administrator, Health Division

Date _____

(3) ADMINISTRATION \$ 65,071
DRUGS \$ 218,900
DRUG RESERVE \$ 20,000

Cent. Drug Total \$ 303,971
(4) Grant Period 1/1/88 to 6/30/88

OREGON STATE HEALTH DIVISION

Grantee Assurances

The following is a list of the titles of assurances with which grantees must agree to comply if they accept state and federal funds administered by the Oregon State Health Division. The detailed assurances are located under these titles in the Resource Manual for Grant Programs provided to each grantee. The Common Program Assurances and Fiscal Assurances are required for all programs; the Program-Specific Assurances are required for individual grant programs. Your signature on this document is evidence that you have read and agreed to comply with the required assurances.

ASSURANCES

Common Program Assurances

Fiscal Assurances

Program-Specific Assurances

Family Planning Program

Immunization

Refugee Health Screening Program

Refugee TB Follow-Up and Hepatitis B Screening

Maternal and Child Health

Drinking Water Program

Women, Infants, and Children

State Support for Public Health

- T.B. General Case Management and Epidemiology

Tuberculosis Outreach

CAPITAL OUTLAY

(A capital outlay is defined as an expenditure for an item with a purchase price in excess of \$100 and with a life expectancy greater than one year.)

PROGRAM	DESCRIPTION	COST

State of Oregon
OREGON STATE HEALTH DIVISION
Department of Human Resources

BUDGET FOR HEALTH SERVICES
OSHD FUNDS ONLY

Initial:
Revision # : 3
Mo./Year: 3/88
OSHD Total: \$ 2,724,742

Multnomah County Health Department

Grant Period: From July 1, 1987 through June 30, 1988

	(1) State Support For Public Health	(2) Family Planning	(3) Maternal & Child Health	(4) Prenatal	(5) Women, Infants & Children	(6) AIDS Prevent./ Educat.	(7) HIV Alternate Sites	(8) TB Case Manag.	(9) Water Program
PROGRAM BUDGET									
Personal Services		167,096	61,127	206,931		45,386	93,307	36,292	5,301
Services & Supplies		29,435	10,787	36,518		8,009	16,466	6,405	936
Capital Outlay (Itemize by Prog. on reverse side)									
TOTAL	294,424	196,531	71,914 (1)	243,449 (1) (2)	563,892	53,395	109,773	42,697	6,237
OSHD Program Manag. Approval	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE		NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE

The undersigned agrees to comply with the
assurances (see reverse side) in effect
during the time of the grant period

(1) Combined MCH and Prenatal total
is \$ 315,363

(2) Prenatal must be at least \$ 71,914

TO BE COMPLETED BY THE HEALTH DIVISION:

Approved by:

Chief, Office of Individual Health Services

Manager, Fiscal Services

Administrator, Health Division

Date _____

TO BE COMPLETED BY THE GRANTEE:

Approved for:

Multnomah County

Local Agency Name

By:

Gladys McCoy, County Chair

Authorized County or Agency Officer & Title

Date _____

OREGON STATE HEALTH DIVISION

Grantee Assurances

The following is a list of the titles of assurances with which grantees must agree to comply if they accept state and federal funds administered by the Oregon State Health Division. The detailed assurances are located under these titles in the Resource Manual for Grant Programs provided to each grantee. The Common Program Assurances and Fiscal Assurances are required for all programs; the Program-Specific Assurances are required for individual grant programs. Your signature on this document is evidence that you have read and agreed to comply with the required assurances.

ASSURANCES

Common Program Assurances

Fiscal Assurances

Program-Specific Assurances

Family Planning Program

Immunization

Refugee Health Screening Program

Refugee TB Follow-Up and Hepatitis B Screening

Maternal and Child Health

Drinking Water Program

Women, Infants, and Children

State Support for Public Health

-T.B. General Case Management and Epidemiology

Tuberculosis Outreach

CAPITAL OUTLAY

(A capital outlay is defined as an expenditure for an item with a purchase price in excess of \$100 and with a life expectancy greater than one year.)

PROGRAM	DESCRIPTION	COST

State of Oregon
OREGON STATE HEALTH DIVISION
Department of Human Resources

BUDGET FOR HEALTH SERVICES
OSHD FUNDS ONLY

Initial:
Revision # : 3
Mo./Year: 3/88
OSHD Total: \$ 2,724,742

Multnomah County Health Department

Grant Period: From July 1, 1987 through June 30, 1988

		(18) AIDS Minority Outreach							
PROGRAM BUDGET									
Personal Services									
Services & Supplies									
Capital Outlay (Itemize by Prog. on reverse side)									
TOTAL		50,000							
OSHD Program Mng. Approval									

*The undersigned agrees to comply with the
assurances (see reverse side) in effect
during the time of the grant period*

TO BE COMPLETED BY THE HEALTH DIVISION:

Approved by:

Chief, Office of Individual Health Services

Manager, Fiscal Services

Administrator, Health Division

Date _____

TO BE COMPLETED BY THE GRANTEE:

Approved for:

Multnomah County

Local Agency Name

By:

Gladys McCoy, County Chair

Authorized County or Agency Officer & Title

Date _____

OREGON STATE HEALTH DIVISION

Grantee Assurances

The following is a list of the titles of assurances with which grantees must agree to comply if they accept state and federal funds administered by the Oregon State Health Division. The detailed assurances are located under these titles in the Resource Manual for Grant Programs provided to each grantee. The Common Program Assurances and Fiscal Assurances are required for all programs; the Program-Specific Assurances are required for individual grant programs. Your signature on this document is evidence that you have read and agreed to comply with the required assurances.

ASSURANCES

Common Program Assurances

Fiscal Assurances

Program-Specific Assurances

Family Planning Program

Immunization

Refugee Health Screening Program

Refugee TB Follow-Up and Hepatitis B Screening

Maternal and Child Health

Drinking Water Program

Women, Infants, and Children

State Support for Public Health

-T.B. General Case Management and Epidemiology

Tuberculosis Outreach

CAPITAL OUTLAY

(A capital outlay is defined as an expenditure for an item with a purchase price in excess of \$100 and with a life expectancy greater than one year.)

PROGRAM	DESCRIPTION	COST

State of Oregon
OREGON STATE HEALTH DIVISION
Department of Human Resources

BUDGET FOR HEALTH SERVICES
USHD FUNDS ONLY

Initial: Reed Ray
Revision #: 2
Mo./Year: 1/88
USHD TOTAL: 2,637,807

AGENCY Multnomah County Health Department

Grant Period: From July 1, 1987 through June 30, 1988

	(1) State Support for Public Health	(2) Family Planning	(3) Maternal & Child Health	(4) Prenatal	(5) Women Infants & Children	(6) Aids Prevent./ Education	(7) HIV Alternate Sites	(8) TB Case Manag.	(9) Water Program
PROGRAM BUDGET									
Personal Services		167,096	61,127	206,931	450,378	45,386	93,307	36,292	5,301
Services & Supplies		29,435	10,787	36,518	79,479	8,009	16,466	6,405	936
Capital Outlay (Itemize by Prog. on reverse side)									
TOTAL	294,424	196,531	71,914 (1)	243,449 (1) (2)	529,857	53,395	109,773	42,697	6,237
OSHD Program Manag. Approval	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE

The undersigned agrees to comply with the
assurances (see reverse side) in effect
during the time of the grant period.

(1) Combined MCH and Prenatal total
is \$ 315,363

(2) Prenatal must be at least \$ 71,914

TO BE COMPLETED BY THE HEALTH DIVISION:

Approved by:

Donna Clark
Chief, Office of Individual Health Services

Charles Lewis
Manager, Fiscal Services

Christine Williams
Administrator, Health Division

Date _____

TO BE COMPLETED BY THE GRANTEE:

Approved for:

Shirley M. [Signature]
Local Agency Name

By:

Authorized County or Agency Officer & Title

Date _____

Office of Individual Health Services

JAN 8 1988

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State of Oregon
OREGON STATE HEALTH DIVISION
Department of Human Resources

BUDGET FOR HEALTH SERVICES
USHD FUNDS ONLY

Initial:
Revision #: 2
Mo./Year: 1/88
OSHD TOTAL: 2,637,807

AGENCY Multnomah County Health Department

Grant Period: From July 1, 1987 through June 30, 1988

		(12) Central Drug Purchasing	(11) STD (VD)	(12) TB Outreach	(13) Refugee Health Screening	(14) Refugee TB Follow-up & Hepatitis B Screening	(15) AIDS Surveill.	(16) School Based Clinics	(17) HIV Tests in Mult. STD Clinic
PROGRAM BUDGET									
Personal Services		50,571	19,550	32,496	467,500	42,893	15,694	55,749	33,000
Services & Supplies		248,500	3,450	5,735	82,500	7,570	2,770	9,839	9,713
Capital Outlay (Itemize by Prog. on reverse side)									
TOTAL		301,071 (3)	23,000	38,231	550,000	50,463	18,464	65,588	42,713 (4)
OSHD Program Manag. Approval		10/23/88	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE	NO CHANGE	10/23/88	CRH 4/79

The undersigned agrees to comply with the
assurances (see reverse side) in effect
during the time of the grant period

TO BE COMPLETED BY THE HEALTH DIVISION:

Approved by:

Donna S. Clark
Chief, Office of Individual Health Services

Walter Lewis
Manager, Fiscal Services

Kristine Williams
Administrator, Health Division

TO BE COMPLETED BY THE GRANTEE:

Approved for:

Gladye McCoy
Local Agency Name

By:

Authorized County or Agency Officer & Title

Date _____

(3) ADMINISTRATION \$ 65,071
DRUGS \$ 216,000
DRUG RESERVE \$ 20,000

CENTRAL DRUG TOTAL \$ 301,071

(4) Grant period: 1-1-88 to 4-30-88
Office of Individual Health Services

JAN 5 1988

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Date _____

State of Oregon
OREGON STATE HEALTH DIVISION
Department of Human Resources

BUDGET FOR HEALTH SERVICES
OSHD FUNDS ONLY

AIDS OUTREACH ALLOCATION

AGENCY Multnomah County Department of Human Services

Grant Period: From July 1, 1987 through September 30, 1987

	(1) AIDS Community Outreach*	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
Personal Services									
Services & Supplies									
Capital Outlay (Itemize by Program on reverse side)									
TOTAL	\$70,000								
OSHD Program Manager Approval	6/27/87 <i>gl</i>								

The undersigned agrees to comply with the
assurances (see reverse side) in effect
during the time of the grant period

TO BE COMPLETED BY THE HEALTH DIVISION:

Approved by:

Diana Clark
Chief, Office of Individual Health Services

Maureen Lewis
Manager, Fiscal Services

Christine Williams
Administrator, Health Division

TO BE COMPLETED BY THE GRANTEE:

Approved for:

MULTNOMAH COUNTY HEALTH SERVICES DIVISION
Local Agency Name

By: GLADYS MCCOY, Multnomah County Chair

Gladys McCoy
Authorized County or Agency Officer & Title

*The 1987 Legislative appropriated
special funds to the Health Division
to be allocated to the counties
by September 30, 1987.

RECEIVED

U8

~~RECEIVED~~

From 07/01/87 through 09/30/87

Manager, Fiscal Services

State of Oregon
OREGON STATE HEALTH DIVISION
Department of Human Resources
NOTICE OF GRANT AWARD

1) Grantee Name: Multnomah Co. Community Health Street: 426 S. W. Stark St.-7th Floor City: Portland State: OR Zip Code: 97204	2) Issue Date Reason for Change <div style="text-align: right;">Rev. #1</div> 2/8/88 3) Award Period From 07/01/87 Through 06/30/88
---	---

	Previously Approved Award	Increase/ (Decrease)	New Grant Award
State Support for Public Health	294,424	0	294,424
Family Planning	196,531	0	196,531
Maternal and Child Health	71,914	0	71,914
Prenatal	243,449	0	243,449 (1)
Women, Infants & Children	529,857	0	529,857 (1) (2)
AIDS - Prevention / Education	53,395	0	53,395
(1) - Alternate Sites	109,773	0	109,773
TB - Case Management	42,697	0	42,697
Water Program	6,237	0	6,237

5) Remarks:

The amounts cited in item 4 of this award are provisional and are subject to adjustments when the FFY88 appropriation is enacted and Oregon receives its allocation. Any adjustment to these amounts will be reflected in subsequent grant awards.

- (1) Combined MCH and Prenatal total is \$ 315,363
 (2) Prenatal must be at least \$ 71,914

Grant payment information is explained in the Assurances Common to All Grant Programs.


 Manager, Fiscal Services

State of Oregon
OREGON STATE HEALTH DIVISION
Department of Human Resources
NOTICE OF GRANT AWARD

1) Grantee Name: Multnomah Co. Community Health Street: 426 S. W. Stark St.-7th Floor City: Portland State: OR Zip Code: 97204	2) Issue Date 2/8/88 Reason for Change Rev. #1
	3) Award Period From 07/01/87 Through 06/30/88

	Previously Approved Award	Increase/ (Decrease)	New Grant Award
Central Drug Purchasing	300,571	500	301,071 (3)
STD (VD)	23,000	0	23,000
TB - Outreach	38,231	0	38,231
Refugee Screening	550,000	0	550,000
Refugee - TB	50,463	0	50,463
AIDS Surveillance	18,464	0	18,464
School Based Clinics	55,588	10,000	65,588
HIV Tests - STD Clinic	0	42,713	42,713 (4)
TOTAL	2,584,594	(1,495,064)	2,637,807

5) Remarks:

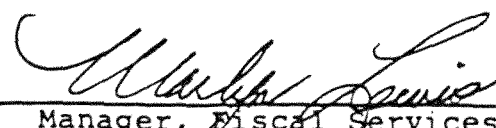
The amounts cited in item 4 of this award are provisional and are subject to adjustments when the FFY88 appropriation is enacted and Oregon receives its allocation. Any adjustment to these amounts will be reflected in subsequent grant awards.

(3) ADMINISTRATION \$ 65,071
 DRUGS \$ 216,000
 DRUG RESERVE \$ 20,000

CENT. DRUG TOTAL \$ 301,071

(4) Grant Period 1-1-88 to 4-30-88

Grant payment information is explained in the Assurances Common to All Grant Programs.


 Manager, Fiscal Services

State of Oregon
 ON STATE HEALTH DIVISION
 Department of Human Resources

BUDGET FOR HEALTH SERVICES
 OSHD FUNDS ONLY

Initial: 11
 Revision: 978
 MO/Year: 978
 OSHD Total: \$ 2,584,594

HCY Multnomah County Community Health

Grant Period: From July 1, 1987 through June 30, 1988

GRAM BUDGET	(1) State Support for Public Health	(2) Family Planning	(3) Maternal & Child Health	(4) Prenatal	(5) Refugee Health Screening	(6) Refugee TB Follow-up & Hepatitis B Screening	(7) Hepatitis B Screening	(8) Water Program	(9) TB Case Manag.
Personal Services					467,500			15,301	36,292
Services & Supplies					82,500			936	6,405
Capital Outlay (itemize by Prog. reverse side)									
TOTAL	294,424	196,531	(1)	(1) (2)	550,000	50,463	52,857	6,237	42,697
OSHD Program Mgt. Approval	11324	28212	(I)	(I)	NO CHANGE	10,000	NO CHANGE	NO CHANGE	NO CHANGE

The undersigned agrees to comply with the
 assurances (see reverse side) in effect
 during the time of the grant period.

TO BE COMPLETED BY THE GRANTEE

Approved for:

Local Agency Name

By:

Authorized County or Agency Officer & Title

Date

TO BE COMPLETED BY THE HEALTH DIVISION:

Approved by:

Chief, Office of Individual Health Services

Manager, Fiscal Services

Administrator, Health Division

Date

(1) Combined OSHD and Prenatal total:
 is \$ 49,352

(2) Prenatal coverage at least \$ 71,914

State of Oregon
 JOHNSON STATE HEALTH DIVISION
 Department of Human Resources

BUDGET FOR HEALTH SERVICES
 OSHD FUNDS ONLY

Revision: 11
 9/87
 OSHD Total: \$ 2,584,594

HCY

Multnomah County Community Health

Grant Period: From July 1, 1987 through June 30, 1988

		(10) Central Drug Purchasing	(11) STD (VD)	(12) TB Outreach	(13) Aids Surveillance	(14) School Based Clinics	(15) HIV PREVENTION EDUCATION SITES	(16) HIV ALTERNATE SITES
GRAM BUDGET								
Personal Services			19,550		15,694			
Services & Supplies			3,450		2,770			
Vital Outlay (itemize by Prog. reverse side)								
PAL		300,571 (3)	23,000	38,231	18,464	55,588	109,773	
OSHD Program Mag. Approval		500	NO CHANGE	8533	NO CHANGE	3412	109773	

The undersigned agrees to comply with the
 assurances (see reverse side) in effect
 during the time of the grant period.

TO BE COMPLETED BY THE GRANTEE:

Approved for:

Local Agency Name

By:

Authorized County or Agency Officer & Title

Date

TO BE COMPLETED BY THE HEALTH DIVISION:

Approved by:

Chief, Office of Individual Health Services

Manager, Fiscal Services

Administrator, Health Division

Date

(3) ADMINISTRATION \$ 65,071
 DRUGS \$ 2,550
 DRUG RESERVE \$ 20,000
 CENTRAL DRUG TOTAL \$ 800,571

STATE SUPPORT FOR PUBLIC HEALTH (per capita) INFORMATION SHEET

Agency MULTNOMATH

Revision #1

FY 88 Funding Level \$ 294,424

Funding Levels

The 1987 Legislature increased the State Support for Public Health (SSPH) funding level from \$0.50 to \$0.52 per capita for both FY 1987-88 and FY 1988-89. The funds for FY 88 are allocated based on the July 1, 1986, certified county population estimates as published by the Portland State University Center for Population Research and Census.

Use of Funds

The SSPH funds may be spent on any public health activity. In order to be eligible to receive the funds, however, the local health department must assure that certain communicable disease services will be provided in a timely and effective manner. (See SSPH Assurances.)

Additional Information

There is no requirement that a county demonstrate that it is maintaining a certain level of county support of the five mandated local public health services in order to receive SSPH funds (as was required in FY 86 and FY 87). However, we encourage you not to replace local funds with the additional SSPH funds authorized by the Legislature.

If you have any questions, please contact Ruth Russell (229-6390) or Chip Hanson (229-5527).

STATE SUPPORT FOR PUBLIC HEALTH (per capita) INFORMATION SHEET

Agency MULTNOMAH

FY 88 Funding Level \$ 283,100

Funding Levels

State Support for Public Health (SSPH) funds are allocated based on the July 1, 1986, certified county population estimates as published by the Portland State University Center for Population Research and Census.

The funding level is 50¢ per capita. This is the funding level recommended by the Governor in his 1987-1989 budget. At this time it is not necessary that a county demonstrate that it is maintaining a certain level of county support of the five mandated local public health services in order to receive the entire 50¢ per capita (as was required in FY 86 and FY 87). A grant revision might become necessary if a maintenance of effort requirement is added by legislative action.

Use of Funds

The SSPH basic funds may be spent on any public health activity. In order to be eligible to receive the funds, however, the local health department must assure that certain communicable disease services will be provided in a timely and effective manner. (See SSPH Assurances.)

Additional Information

Only one final expenditure report is required for the per capita grant. Quarterly expenditure reports are not required.

If you have any questions, please contact Ruth Russell (229-6390) or Chip Hanson (229-5527).

MULTNOMAH

AGENCY

Family Planning Program Information Sheet

The State Family Planning Program has not budgeted for special projects or initiatives. The National Family Planning Program will soon be making awards for new National Priority Projects. If your agency were to receive a National Priority Project Award, your state grant award would be adjusted on the first revision of the next fiscal year.

The total funds for local family planning services are determined by the Governor's Recommended Budget and the family planning allocation formula. The State family planning grant for FY88 is expected to be larger than planned. The additional funds will be allocated in the first revision of FY88.

If you have any questions please call David Gurule, at 229-6229.

BASIC GRANT	<u>213,505</u>
DRUG PROGRAM ADJUSTMENT	<u>-0-</u>
FY88 DRUGS	<u>45,186</u>
SERVICE GRANT	<u>168,319</u>

MATERNAL AND CHILD HEALTH/PRENATAL INFORMATION SHEET

Agency MULTNOMAH

Estimated FY 88 Funding Level: MCH	\$	<u>182,008</u>
Prenatal	\$	<u>83,272</u>
Immunization Postage	\$	<u>731</u>
Total	\$	<u>266,011</u>

General

The estimated FY 88 funding levels are based on the Governor's Recommended Budget for the 1987-89 biennium. Although the Health Division had requested General Funds to cover the reduction in federal MCH funds and maintain MCH funding at the current FY 87 levels, this was not recommended in the Governor's Budget.

All funds for local programs are made available to county health authorities on a formula basis. Upon prior approval by the Health Division counties may elect to sub-contract funds in part or totally to another provider or agency. If a county elects to neither provide services directly nor sub-contract, the Health Division will attempt to directly contract with another provider for services in that county.

This year we are continuing to provide flexibility in the amount each county spends on prenatal services. Thirty-five percent of the Prenatal amount listed above must be spent on prenatal care; the remaining sixty-five percent is intended for prenatal care but may be spent on other high priority MCH programs with Health Division approval. Funds spent on prenatal services will continue to be tracked separately from funds spent on other MCH activities and two expenditure reports are still required.

Use of Funds

Prenatal - The Prenatal allocation consists of two parts:

\$ 29,145 must be used for outpatient prenatal and postpartum care of poor women who do not qualify for Medicaid. Services such as community health nurse follow-up which facilitate and/or augment clinical care may also be funded. These activities correspond with the types of services labeled Clinical Prenatal Care, Clinical Postpartum Care, and Maternity Case Management under Prenatal on the Client Service Projection grid.

Consistent with previous policy, counties may either provide clinical services directly or purchase them from another provider. If services are purchased, written agreements must be made with community providers. (See MCH Guidelines for details.)

\$ 54,127 is also intended for prenatal services as described above. However, you may request to use some or all of this portion of the Prenatal allocation for other MCH services. Such requests will be evaluated on an estimate of the unmet need for prenatal care in your county. The procedure for applying to transfer Prenatal funds for use in other MCH programs is outlined below.

MCH - These funds are to be used to provide prevention-oriented health services to women and children. You are encouraged to use these funds on family planning and prenatal services as these are statewide priorities. However, if you want to spend any or all of the MCH allocation on prenatal services, you must transfer the desired amount to Prenatal according to the method outlined below.

Although you may use MCH funds in your Family Planning Program, you may not use MCH funds for required WIC services. Note that prior approval must be obtained for using these funds to purchase inpatient services (e.g., partial payment for deliveries). If a county chooses to assist with in-hospital maternity costs, a maximum of \$100 per delivery may be used for this purpose. This is defined as an MCH service.

Immunization Postage - This year we are including the Immunization Exclusion Order postage reimbursement as part of your MCH grant. The amount, listed on the front of the Information Sheet, is based on the amount you received for FY 87. Allocation was not made according to the MCH allocation formula. The amount spent in FY 88 on exclusion order postage should be reported as part of your total MCH expenditures; it does not need to be discreetly identified. The amount you will receive in FY 89 will be determined by the number of exclusion orders written during FY 88 as reported in the review cycle. (FY 89 amount will equal number of exclusion order times postage rate, currently 22¢.) No adjustment to the FY 88 postage reimbursement will be made based on actual expenditures; the adjustment will occur in FY 89.

Discount Schedule

The MCH Discount Schedule or the Family Planning Discount schedule can be used to determine percentage payment of the maximum charge. The current MCH Discount Schedule can be found in the MCH Procedures section of the Resource Manual. An updated schedule will be sent when it is available.

Application Procedure

1. Budget for Health Services. A completed and duly signed Budget must be submitted. You will note that the Budget form does not have totals in either the MCH or Prenatal columns. You are to fill in the amounts after completing the following worksheet. Note: you do not need to submit this worksheet.

Directions for Completing Budget for Health Services and Requesting Transfer of Funds Between MCH and Prenatal:

- A. Calculate the amount you estimate to spend on Prenatal. It must be at least the minimum indicated in the footnote on the Budget (and also noted above).

Prenatal Total \$ 211,528

- B. Calculate the amount you estimate to spend on other MCH services. It may be as little as \$0; in no case can it be more than the total less the Prenatal requirement. Be sure to include the immunization postage reimbursement funds.

MCH Total \$ 54,483

- C. Add the Prenatal total and the MCH total (A + B).

Combined Total \$ 266,011

This figure should match the total found at the top of the Information Sheet. If it does not match, revise the Prenatal or MCH total until the worksheet total and Information Sheet total are equal.

- D. Transfer the totals to the Budget for Health Services and spread the funds available into the Personal Services, Services & Supplies, and Capital Outlay categories for each program.

2. Client Service Projection Grid. An MCH/Prenatal Client Service Projection grid must also be submitted. The grid should reflect an appropriate level of service based on both the funding level and your selected Prenatal and MCH fund mix. Please note that the grid has been revised to separate client projections based on funding source (Health Division MCH and Prenatal funds, and other funds). Projected number of visits is no longer required.

3. Sample Contracts. Those counties which contract out for clinical services must include a sample written agreement, or a memo stating what the written agreement will include, for approval. The grant applications of counties which contract out services will be considered incomplete without such a document. Please submit a contract even if there are no changes in one currently used. Contracts should address the cost of the service, what the service includes (i.e., number of visits, lab work) and an assurance that patients will not be additionally billed by the physician for services paid for by the health department.

Revisions

Once your application has been submitted and approved, revisions may be made in accordance with Common Program Guidelines, found in the Resource Manual.

Reporting

Two separate expenditure reports will be required: one showing expenditures for Prenatal and another for MCH (excluding Prenatal).

A single year-end evaluation, covering both MCH and Prenatal, is required. The evaluation is due September 1, 1988. The evaluation should include as much data as possible on the MCH Data Yearly Report form. This is the form developed by the CLHO/MCH Data subcommittee. A copy can be found in the MCH Procedures section of the Resource Manual. Samples of optional forms to aid in data collection can be obtained by contacting Carol Elliott, Field Services Consultant, at 229-5691.

If you have any questions, please contact Ruth Russell (229-6390), Chip Hanson (229-5527), or your Field Services consultant.

WIC INFORMATION SHEET

Agency Multnomah County Estimated FY 88 Funding Level 529,857

FY 88 is the final year of implementation of the WIC funding formula. A formula grant is calculated for each county based on two criteria:

- 1) Age/income eligible population. 80% of the funds are distributed based on the age/income eligible population. This number is based on 1980 census data for children under five years of age living in households under 200% of poverty, adjusted for the WIC income standard.
- 2) Number of births at risk. 20% of the funds are distributed based on number of births at risk. This number is based on the last five years' unduplicated count of birth data by county of residence from the OSHD Center on Health Statistics. Factors include: low birth weight, teenage pregnancy, late or less than 5 visits prenatal care, 4th birth order or greater, multiple birth, and minority mother.

FY 88 grants will be funded at the formula grant level.

Administrative funding levels follow the same formula percentages used last year.

20.9% of food budget for estimated monthly caseloads <500.

19.4% of food budget for estimated monthly caseloads 500-999

17.9% of food budget for estimated monthly caseloads $\geq 1,000$: 44,100

Food Budget For Your Agency: Average Monthly Food Budget 246,675

Estimated Caseload
(at \$33/participant/month) 7,475

Nutrition Education Budget: a minimum of 1/6th of your administration grant must be budgeted for nutrition education. The nutrition education budget is not itemized on the state budget form itself. However, it must be included as part of the line item budget kept on file at your agency. 7,358

Contact Betsy Clarke, WIC Program Manager, if you have questions regarding your grant (229-6374).

(2/20/87)

Information

AIDS Prevention/Education Grants

Agency: Multnomah County Department
of Human Services

Estimated
FY 88 Funding: \$53,395

The AIDS Prevention Grants are intended for local health departments to initiate new AIDS-related education and prevention activities within their jurisdictions. The following factors apply to these grant funds.

- a. The funds will be available to the local health departments (LHD's) at their option.
- b. The funds will be available to LHD's who apply by a formula whereby 75% of funds are distributed on a per capita basis, and 25% are distributed on a per capita squared basis.
- c. By September, 1987, funds remaining because some counties have opted not to participate will be distributed to participating counties using the above formula.
- d. LHD's may regionalize this program, and one county may receive funds identified in the formula for another, provided both counties concur, and that the plan reflects a regional approach.

Before final award of these funds, a brief statement outlining the county health department's plan for expending these funds is required. Concurrence by the Health Division of LHD's plan will constitute a cooperative agreement between the state AIDS program and the LHD. The plan will be reviewed by the HIV/AIDS Education Coordinating Committee in consultation with the HIV/AIDS Policy Committee. Changes in the LHD's plan may be negotiated during this review process. The plan must include documentation that at least one LHD employee has received training regarding AIDS education, or that there are plans to accomplish this.

The intent of the Health Division is to provide the county considerable latitude in determining the focus for AIDS prevention and education. It should be emphasized that these funds are intended for new approaches, not previously undertaken by the county. These funds must be used for education and prevention activities, and cannot be used for client services. This intent does not preclude the use of the funds to improve an ongoing effort, however, such as purchasing audiovisual materials to assist a certified AIDS trainer in local presentations.

Procedures

AIDS Prevention-Education

53,395

Fiscal Procedures:

Payments: Payment will be tendered monthly in equal increments, unless otherwise negotiated with the local health department.

Expenditure reports: Common procedures apply.

Program report: An annual report, giving a summary of progress achieved, objectives accomplished, and problems encountered, must be submitted to the Health Division AIDS Program no later than May 31, 1988, along with a plan for expenditures for FY 89 funding.

Assurances

AIDS Prevention-Education

1. The local health department (LHD) must submit a plan to the Health Division, to be reviewed by the HIV/AIDS Education Coordinating Committee in consultation with the HIV/AIDS Policy Committee.
2. The approved plan will constitute a cooperative agreement between the state and the LHD.
3. Funds must be used only for new approaches to AIDS education that have not previously been undertaken by the county.
4. These funds can only be used for AIDS education and prevention services. Specifically, these funds cannot be used for:
 - (1) Client services
 - (2) Payment for ongoing or past AIDS-related activities done by the county using funds taken from other programs.
 - (3) Payment of current staff salaries
 - (4) Use of funds for other disease control programs or other health-related efforts not devoted to AIDS.

AIDS PROGRAM

County Level Outreach Program for
Gay/Bisexual Men

Procedures

Like Outreach 70,000

Financial Reporting

An expenditure report will be required at the close of the fiscal year.

Budget Forms

Budget detail is not required as all grant dollars will be distributed to contractor.

Payment Schedule

Total payment will be made by September 30, 1987 to facilitate county allocation and distribution of funds.

AIDS PROGRAM

County Level Outreach Program
for Gay/Bisexual Men

Information Sheet

Agency: MULTNOMAH COUNTY DEPARTMENT OF
HUMAN SERVICEES

FY 88 Funding: \$70,000

The 1987 Legislature has appropriated funds to the Health Division for Community Outreach efforts toward gay and bisexual men to enhance health education/risk reduction activities.

Grant funds must be used to contract with community organizations that are determined to be capable of delivering sensitive and accurate AIDS information within the gay male community.

AIDS PROGRAM

County Level Outreach Program for Gay/Bisexual Men

Assurances

1. The funds will be used solely for sensitive and accurate AIDS health education/risk reduction activities for gay/bisexual men by community organizations that have a demonstrable ability to reach this population. The majority of funding must go for specific outreach activities within the gay male community. All community organizations receiving funds must be private, non-profit organizations as defined by both federal and state taxing authorities.
2. The full amount of funds allocated to the local health department under the terms of this grant will be distributed to community organizations. No administrative overhead, or other types of charges are allowed.
3. By July 15, 1987, each county must submit a report to the Health Division, outlining in specific terms the community group's plan for AIDS education in the county. This report must include the following elements:
 - a. The name and a brief narrative description of the community organization designated as recipient, along with the reasons for choosing this recipient (past record of achievement, potential for reaching persons at risk, only identifiable group in the community, etc.).
 - b. A brief narrative description of the work to be mandated and the services to be rendered by the AIDS service group.
 - c. Objectives for the educational outreach effort which must be intended for gay and bisexual men.
4. Each AIDS service group must develop a plan for identifying and securing funds from local sources in the community, to amplify those resources available through this grant. This must include:
 - a. A timetable for implementation of the plan
 - b. A plan for regular monitoring of the quality of the outreach effort, including presentations given by speakers in a speaker's bureau, as well as information being disseminated on hotlines and in written advisories distributed in the community by the community organization.

5. Planned activities should include efforts, either direct or indirect, to recruit new volunteers into the AIDS service group from a broad cross-section of the county, with particular emphasis on health care providers, the clergy, and community leaders. At the request of the local health department of another county, the community organization must agree to provide reasonable consultation (free of charge) to assist in the development of a similar group.
6. A designated representative of the local health department should attend all regularly scheduled meetings of the community organization. If not, a written agreement must be developed to assure joint planning and programmatic development between the local health department and the community organization's outreach efforts.
7. Provisions must be made by the community organization for accurate and timely records to be kept of all presentations given in public, using forms supplied by the Health Division.
8. A semiannual progress report must be submitted to the Division, including a narrative description of the progress on objectives as outlined in the initial report.
9. Telephone logs must be kept by the community organization if local hotlines are a part of the outreach program, as well as other appropriate documentation that work and services are being provided.
10. Written and audiovisual materials purchased with funds from the contract and distributed by the community organization must be approved in advance by the local health department representative. Prior to distribution, the local health department will submit in draft form all materials developed with funding from the contract to the Health Division for review and comment. Any materials produced for distribution must state that such materials were at least in part funded by the Health Division.
11. Up to 40% of the funding may be used for HIV support group coordination, with the proviso that asymptomatic seropositive persons must be included in the support group.
12. The contract between the local health department and the community organization must be signed no later than July 1, 1987.
13. Funding for the second year will be contingent on performance during the first year. A report summarizing the first year's progress is due on May 30, 1988.

INFORMATION

HIV Counseling and Testing

Agency <u>Multnomah County Dept of Human Services</u>	Proposed FY Funding	<u>\$109,773</u>
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The Health Division has been awarded funds to continue the Alternate Sites Counseling and Testing project.

Grants amounts for each county are estimated, based on the number of persons reported as pre-test counseled. The actual amount you receive will be based on how many clients are pre-test counseled plus the costs of shipping specimens to the Public Health Laboratory, up to the maximum amount of the grant. Grants may be revised at a later time based on experience and availability of funds.

In order to be reimbursed you must submit an invoice stating the number of clients who were pre-test counseled at \$26.50 each, plus your actual shipping costs.

Statistical summary reports must be submitted to the Office of Health Status Monitoring, Communicable Disease Clerk, by the 5th of each month for the previous month's services in order for invoices to be processed.

Common and fiscal assurances apply.

PROCEDURES
HIV Counseling and Testing

Reporting

1. A statistical summary sheet shall be submitted to the Office of Health Status Monitoring by the 5th of the month following the month in which the services were performed.
2. Statistical reports must be on file before reimbursement payment will be made.

Reimbursement

Reimbursement is based on two factors:

1. The Health Division will reimburse grantee \$26.50 for each person who is pre-test counseled; and
2. The actual cost of shipping specimens to the Public Health Laboratory will be reimbursed (except in Marion and Multnomah counties where other arrangements have been made).
3. Grantee may invoice the Health Division monthly. Payment will be made upon receipt of invoice and statistical summary.

Expenditure Reports - Not required.

INFORMATION SHEET

TUBERCULOSIS CASE MANAGEMENT

Agency: Multnomah County Dept. Estimated FY 88 Funding Level: \$42,697
of Human Services

Tuberculosis case management funding is based on the average number of tuberculosis cases reported in the past five years. Rate of payment is \$546, up 3% from FY 87.

Only an end-of-year expenditure reported is required.

DRINKING WATER SYSTEMS GRANT INFORMATION SHEET

AGENCY: MULTNOMAH ESTIMATED FY 88 GRANT AWARD \$ 6,237

PURPOSE

This grant is intended to provide partial support only to counties who elect to take responsibility for the drinking water program. These "water contract" counties will help water purveyors achieve compliance with State and Federal drinking water quality regulations. This will help assure that safe drinking water is produced at those public water systems which are covered by this contract.

FORMULA FOR DISTRIBUTION OF FUNDS

The drinking water systems grant distribution for fiscal year 1986-87 will be by formula. \$235,633 is the total amount available for distribution to the delegate counties. This includes Environmental Protection Agency Funds.

The mathematical formula used to calculate the grant award is shown below:

Number of County Water Systems X \$ per Water System = Award

- Payment per water system is provided at \$97.00.
- The number of water systems is based on the current 1987 inventory. The grantee shall be responsible for all community water systems which serve 200 or fewer users, and for all non-community water systems except for those water systems which serve facilities regulated by the Department of Agriculture.
- No county will exceed their FY 87 allotment.
- No county will receive less than 88% of their FY 87 allotment.
- Public water system is defined in OAR 333-61-020(36).

BASIC PROGRAM DESCRIPTION

This grant program provides partial funding to allow county health departments to either expand their existing drinking water program or to begin this as a new responsibility. A drinking water program contains the following elements:

1. Inventory and sanitary survey water systems within the county to evaluate the water source, the distribution system, the operation and maintenance of the system, and the potability of the water.
2. Provide technical assistance to public water systems, especially those which violate the maximum contaminant levels and which are non-reporters.

3. Provide services and conduct a program designed to reduce non-compliance rates for water systems under its jurisdiction by at least 10% (percent) each year.
4. Investigate all waterborne illnesses and water quality complaints.
5. Develop, adopt and maintain an emergency response plan.

PLAN REVIEW SERVICES OPTION

Each grantee has the option of providing water system plan review and approval services. The county must demonstrate that adequate engineering staff is available to review water system construction plans. If the county chooses to provide these services, the grant allows the county to collect and retain those fees required for plan review as set forth in OAR 333-61-060.

ELIGIBILITY

Counties which have delegation for environmental health programs are eligible for a drinking water systems grant.

ASSURANCES

County grant recipients shall agree to the Division's general assurances and to the specific assurances, guidelines, and procedures of the drinking water system grant program.

CONTACT PERSON

Questions concerning this grant should be directed to:

Mike Patterson, Grant Coordinator
Drinking Water Section
Oregon State Health Division
(503) 229-5846

MID-YEAR/YEAR-END REPORTS

Reports are to be written and submitted to the Division according to the following schedule:

<u>REPORT PERIOD</u>	<u>REPORT DUE</u>
7/1/87 thru 12/31/87	1/15/88 (mid-year)
1/1/88 thru 6/30/88	7/31/88 (year-end)

Send one copy of each report to:

Mike Patterson, Grant Coordinator
Drinking Water Section
Oregon State Health Division
P.O. Box 231
Portland, OR 97207-0231

PLANNED SURVEY LIST / TARGET LIST

Submit a list of the water systems that you plan to survey during the grant year. Submission of a target list is optional. (Submit to the Grant Coordinator by July 1, 1987.)

ACTIVITY PROJECTIONS

In accordance with assurance #5, please complete and submit a copy of Table 1 showing the number of sanitary surveys, technical assistance contacts, etc. that you project for FY 1987-88. (Submit by July 1, 1987)

PROGRAM DETAIL

On a separate piece of paper, please explain the role and level of involvement of the county public health authority - administrator or health officer - in the county's drinking water program in:

- A. Waterborne illness or outbreak investigations.
- B. Issuance of a compliance schedule for failure to meet State or Federal standards for public water systems.
- C. Public health issues related to the DWS Grant.
- D. Any other situation that poses a potential or imminent threat to the users of a public water system, i.e., chemical spill or other incident that may contaminate a public water system.

* NOTE: Counties participating for the first time in the Drinking Water Program must respond to A-D above. The remainder of the counties may state, "Same as FY 87" if appropriate, or update the statement currently on file with the Drinking Water Section.

INFORMATION SHEET
SEXUALLY TRANSMITTED DISEASES

AGENCY Multnomah County

Estimated FY 88 Funding Level
\$23,000

The statewide STD Program's purpose is to control the spread of syphilis, gonorrhea, and chlamydia in Oregon. The accomplishment of this purpose requires the program to carry out literally scores of activities aimed at reaching a well-defined set of objectives. Though the diseases listed are targeted, other sexually transmitted disease problems are impacted by the activities carried out by the program. For example, treatment or epi-treatment of patients with, and contacts to, the targeted infections with broad spectrum antibiotics, will obviously take care of some other STD's in the at risk population.

The state program lends support to the county programs through a six person field staff to assist with casefinding around syphilis, gonorrhea, and chlamydia.

Basis for Grant Awards

The grant money is awarded to counties with the greatest STD "problem" in terms of reported cases and need for casefinding support. It may be moved, from year to year, to different geographic areas as morbidity trends change.

GUIDELINES
REFUGEE TUBERCULOSIS FOLLOW-UP
AND HEPATITIS B SCREENING GRANT

1. Grantee will maintain written objectives and methods for increasing or maintaining compliance with therapy.
2. The grantee will assure a complete and thorough follow-up of all refugees that are tuberculosis cases and those that are on preventive therapy.
3. The grantee will assure the thorough Hepatitis B screening and education of refugees 50 years of age or younger who are undergoing screening because they are a new arrival or immigrant.
4. Refugees under 19 years of age at risk of Hepatitis B infection will be immunized or informed of the need for immunization.
5. All infants in Multnomah and Washington Counties born to women whose country of birth are Vietnam, Laos, Cambodia, Ethiopia, Afghanistan, and Romainia will have their risk of Hepatitis B infection assessed by determining the Hepatitis B status of the mother.
6. All infants to be at risk of Hepatitis B infection will receive the appropriate follow-up to ensure they receive as appropriate hepatitis B immune globulin, and hepatitis B vaccine (all three injections).

PROCEDURES

REFUGEE TUBERCULOSIS FOLLOW-UP AND HEPATITIS B SCREENING GRANT

1. The grantee will submit the refugee tuberculosis follow-up log on October 25, 1987; January 26, 1988; April 24, 1988; and July 24, 1988.
2. Proof of Hepatitis B screening for new arrivals and immigrants shall be monitored by the Refugee Health Assessment Form Section E, Item C, Hepatitis B (surface antigen positive).
3. The grantee will submit a Hepatitis B follow-up log on October 25, 1987; January 26, 1988; April 24, 1988; and July 24, 1988. The log will contain for every birth in Washington and Multnomah Counties: Mother's name, mother's country of birth, mother's Hepatitis B status, infant's vaccination record--dose 1, 2, and 3.

MULTNOMAH CO. HEALTH DEPT.

AGENCY

School-Based Adolescent Health
Services Information Sheet

The five programs that were funded by the Health Division's program will continue to receive support in FY88. There have been no additions or changes to the program.

If you have any questions please call David Gurule, at 229-6229.

DRAFT

DRAFT

ASSURANCES

AIDS Minority Outreach

NEW
PROGRAM

A. General

1. Multnomah County Health Division (MCHD) shall supervise and monitor a statewide program of HIV/AIDS education for ethnic and racial minorities, to be carried out by designated community-based organizations.

2. No administrative or other types of costs may be charged by the MCHD as it contracts with the local, community-based coalitions selected to carry out the work.

3. MCHD shall respond to general direction from a minority outreach oversight committee, composed of designated representatives of the Conference of Local Health Officials and an ex-officio member from the Oregon Health Division. This committee will be charged with assuring that resources developed by the recipient organizations are shared with other local health departments (LHD). MCHD shall regularly communicate progress reports to this group, via written summaries and oral presentations at each meeting of the oversight committee. If the directions given by this committee prove unfeasible or inappropriate, these issues will be negotiated with the Health Division AIDS Program staff.

B. OUTREACH TO BLACKS, ASIANS, AND URBAN NATIVE AMERICANS:

MCHD shall contract with a coalition, Oregon Minority AIDS Coalition (OMAC), for an amount not to exceed \$29,500 to develop and deliver separate AIDS education programs to Blacks, Asians, and urban Native Americans in Oregon. Each program shall be developed using volunteer resources whenever possible. Although unusual start-up costs are allowable, the overall level of support for these outreach programs will average \$4500 per month. The MCHD will assure through program oversight that the following activities are carried out during the contract period:

1. In chronological order:

- a. A survey instrument, assessing the knowledge, attitudes, behaviors of a sample of the target minority population will be developed in consultation with Health Division AIDS Program staff and other individuals/groups yet to be named.
- b. The survey will be administered to the sample and the results collected and summarized in the form of a written report, due no later than 90 days following the date this agreement becomes effective.

2. The following additional activities must be accomplished

during the contract period:

- a. A coordinator/supervisor of activities will be appointed by the coalition, and office space will be rented in an appropriate neighborhood in Northeast Portland.
- b. A series of community roundtable discussions, to serve the dual purpose of volunteer recruitment and consensus building, must be held for each of the three target populations. A minimum of two roundtables will be held during the project period for each minority population, held at times and in places convenient to a large number of the target population. Advance publicity, in the form of handbills and print ads in community newspapers must be done prior to the meetings. Known leaders of the respective minority community must be personally contacted and invited to attend and participate.
- c. Action Plans for the minority population(s) must be filed no later than 90 days after the start of this agreement. That plan will be based on input from the community, via the surveys, and notes taken in the roundtable discussion, and must contain specific, measurable objectives to be achieved for the following twelve months. The plan must also include a detailed budget, not to exceed \$54,000 for 12 months. The plan will also include details of how resources developed will be shared with other LHD's.

Future support for OMAC will depend on their satisfactory completion of the tasks mandated in this agreement, and on the overall quality of the plan.

C. HISPANIC OUTREACH

MCHD shall contract with a coalition, Oregon Hispanic AIDS Project (OHAP), for an amount not to exceed \$20,500 to develop and deliver AIDS education programs to Hispanics in Oregon. This program shall be developed using volunteer resources whenever possible. Although unusual start-up costs are allowable, the overall level of support for this outreach programs will average \$3125 per month. The MCHD will assure through program oversight that the following activities are carried out during the contract period:

1. In chronological order:

- a. A survey instrument, assessing the knowledge, attitudes, behaviors of a sample of the target minority population will be analyzed in consultation with Health Division AIDS Program staff and other individuals/groups yet to be named. The survey was recently done by an outside consultant, Dr. Dale Hu.

b. The survey will be results will be summarized in the form of a written report, due no later than 90 days following the date this agreement becomes effective.

2. The following additional activities must be accomplished during the contract period:

a. A coordinator/supervisor of activities will be appointed by the coalition, and arrangements made for a centrally located office to house this coordinator and appropriate coalition records.

b. A series of 8 outreach worker/trainers will be recruited by the program coordinator. All these individuals must have some expertise in health care, and have significant experience in working with Hispanics. Once recruited, these outreach workers will be assigned a geographical district within Oregon, using a formula developed in consultation with Health Division AIDS Program Staff.

c. A series of community roundtable discussions, to serve the dual purpose of volunteer recruitment and consensus building, must be held state wide. A minimum of one roundtables will be held during the project period for each geographic district, held at times and in places convenient to a large number of the target population. Advance publicity, in the form of handbills and print ads in

PROCEDURES

AIDS Minority Outreach

Fiscal Procedures:

Grant Period: April 1, 1988, through June 30, 1988.

Payments: Payment will be in the form of a lump sum of \$50,000.

Expenditure Reports:

Only one expenditure report is required, due July 25, 1988.

Program Report:

A final report, giving summary of progress achieved, and including the Action Plan and survey results, must be submitted to the Health Division AIDS Program no later than June 30, 1988, along with a plan for expenditures for 12 months funding (July 1, 1988 through June 30, 1989) at the specified levels given in the Assurances.

community newspapers must be done prior to the meetings. Known Hispanic leaders must be personally contacted and invited to attend and participate.

d. An Action Plan for Oregon Hispanics must be filed no later than 90 days after the start of this agreement. That plan will be based on input from the community, via the surveys, and notes taken in the roundtable discussion, and must contain specific, measurable objectives to be achieved for the following twelve months. The plan must also include a detailed budget, not to exceed \$37,500 for 12 months. The plan will also include details of how resources developed will be shared with other LHD's.

3. Future support for OHAP will depend on their satisfactory completion of the tasks mandated in this agreement, and on the overall quality of the plan.

Agency: Multnomah County Health Dept

INFORMATION SHEET
WIC FY 88 GRANT REVISION

► This grant revision includes the following:

1. An increase in the federal allocation for FFY 88 (Base Grant).
2. Allocation of Infant Formula Rebate funds expected to be earned during this federal fiscal year (Infant Formula Grant). New WIC legislation specifies that rebate funds can be used for administration (based on state's per participant admin. costs) only to the extent that new participants are enrolled and served with rebate food dollars. Expenditure of rebate dollars is calculated after the local agency is spending 100% of the base grant. We will be working with the WIC Advisory Board and other agency administrators to develop a state policy to implement this new federal requirement. One option would be to reimburse the rebate portion of the admin. grant based on the number of clients served in excess of your base grant. We will keep you informed as this policy is developed.

All food and administrative funds were allocated according to the WIC funding formula. Agencies that appeared to be unable to use all or part of the increase were contacted. Grant increases for these agencies were adjusted to reflect what the agencies could accomplish this year.

To facilitate the use of funds for expansion of services, we have divided the administrative grant increase between the current state fiscal year and the next year (FY 89 beginning July 1st). You will be receiving FY 89 grant levels with the Health Division grant application the first week in March. If you would like preliminary figures, contact the State WIC office at 229-5697.

► Priorities for Use of Funds:

For most agencies, the additional funds mean that significant increases in caseload must occur. Adequate staffing is essential to handling this caseload growth. The Advisory Board endorsed the idea that staffing should be first priority for the grant increase. The grant increase has been planned as much as possible to continue into the next fiscal year so that the additional staff can be supported on an ongoing basis.

Revised Food Grant

Base Grant: \$ 3,184,107
Infant Formula Grant: \$ 259,044

Total: \$ 3,443,151

Monthly Average: \$ 286,929
Estimated Caseload: 8,645 (average)
(based on \$33 food pkg)

Revised FY 88

Administrative Grant: \$ 563,892

Original FY 88
Administrative Grant: \$ 529,857

Increase: \$ 34,035

If you have any questions about these grant figures please call Betsy Clarke or Liz Fosterman at 229-5697.

Procedures

HIV Testing in Multnomah County STD Clinic

Term of the grant: This grant shall be in effect from January 1, 1988 to April 30, 1988.

Expenditure Reports: Only a final expenditure report will be required. The final expenditure report shall be submitted to Health Division within thirty days of the termination of the grant.

Agency: Multnomah County Health Services

Funding: \$42,713

PILOT PROGRAM OF VOLUNTARY HIV TESTING IN THE MULTNOMAH COUNTY SEXUALLY TRANSMITTED DISEASE CLINIC

INFORMATION

Although Oregon has an active public HIV counseling and testing program, HIV testing has not yet been routinely offered to clients using public sexually transmitted disease (STD) clinics in the state. In this grant, we will establish a pilot program of voluntary HIV counseling and testing in the Multnomah County (Portland) STD clinic. Data collected from this program will be used to assess the need for HIV testing in STD clinics in the state and also to evaluate the relative effectiveness of voluntary vs. routine HIV testing in this setting.

STD clinic clients are a high priority group for receiving HIV counseling and testing. The fact that these clients have a sexually transmitted disease is evidence that they have not been practicing safer sex and that they or their partner(s) have had multiple sexual partners. HIV seropositive STD clients comprise the population most likely to be sexually transmitting their infection to others.

PROGRAM OBJECTIVE:

To develop an integrated program of HIV counseling and testing in the Multnomah County STD clinic that identifies persons at risk, is cost-effective, and is accepted by clinic clientele.

ASSURANCES

OBJECTIVES:

Within two months of receipt of funding, Multnomah County Health Division will:

- 1) Implement a pilot program of voluntary HIV testing for clients attending the STD clinic in Multnomah County facilities at Portland, Oregon.

Within nine months of receipt of funding:

- 2) The number and characteristics of HIV antibody positive clients using this clinic will be determined.
- 3) The effectiveness of a voluntary testing program will be compared with that of a hypothetical program in which all clients are routinely tested.
- 4) The reasons why seropositive clients decline testing under a voluntary system will be assessed.

PROGRAM/STUDY DESIGN:

- 1) In addition to receiving care for presenting problems, all Multnomah County STD clinic clients will be provided counseling about AIDS and will be offered HIV antibody testing.
- 2) Confidential HIV testing will be performed on clients who wish to know their HIV antibody status.
- 3) Unnamed (anonymous) HIV testing will be performed on a 75% random sample of clients who do not wish to know their HIV antibody status, using sera that are routinely drawn for VDRL testing.
- 4) Information that will be collected on all clients, regardless of whether they choose to be tested, will include:
 - a) Age.
 - b) Sex.
 - c) Race.
 - d) Reason for visit (symptoms, contact, routine, testing).
 - f) HIV risk assessment, including:
 - 1) Gender orientation (sex with men only, men and women, women only).
 - 2) IV drug use (current, previous, never).
 - 3) History of sex with IV drug abuser, or gay or bisexual man.
 - 4) Estimated number of sexual partners in last year.
 - 5) History of condom use during rectal or vaginal sex.
 - 6) History of previous HIV testing.
 - 7) Self-assessed risk of exposure to HIV.
 - g) Test choice (chooses/does not choose to know HIV antibody status).

METHODS:

The voluntary HIV testing program would be designed as follows:

1) All clients will receive preliminary AIDS counseling, facilitated by a questionnaire administered by the primary care clinician (see STUDY DESIGN above). The questionnaire will be field tested using clinic patients and will serve as the focal point to guide the client and clinician to a decision regarding testing. This method of pre-test counseling will take less than 15 minutes, as most questionnaire information is already routinely obtained during the standard STD interview. All clients' choices regarding testing will be purely voluntary, and will be respected.

2) Clients choosing voluntary testing will be given a return appointment to receive and discuss test results. This in-depth post-test counseling will be done in person by a communicable disease investigator. Counseling will include information about safer sex practices and about the hazards of needle sharing and needle sterilization techniques, if appropriate. Referrals will be made for those patients needing additional services due to a positive test result. Test results will be filed in the client's STD record. All confidentiality standards used for other STD medical record information will be observed:

3) To minimize the difference between CTS testing and this program, seropositive clients will be encouraged to voluntarily notify their sexual and IV-drug using contacts. Contacts who are not themselves gay or IV drug users (and thus may not realize through general education that they are at risk) will be contacted, with client consent, by the communicable disease investigator.

4) All HIV testing will be performed by the Oregon Public Health Laboratory, the designated laboratory testing blood submitted from counseling and testing sites in the state. Sera from clients choosing voluntary testing will be submitted using the attached standard HIV serology form and will be accompanied by the client's self-assessment questionnaire. The laboratory serology form will be numbered only, as is current practice, and will be attached to the questionnaire, marked with the same number. Specimens will be tested by Genetics Systems ELISA. Repeatedly reactive sera will be confirmed by IFA. Results will be reported by code number back to the Multnomah County clinic.

5) Once the program of voluntary testing has been running smoothly for six weeks, a 75% random sample of sera drawn for VDRL testing from approximately 1333 (resulting in 1000 tested) consecutive clients who do not want to know their antibody status will also be tested for HIV antibody in a blinded (anonymous) fashion.

6) Explicit informed consent will not be obtained from these persons. However, a sign will be posted in the clinic that states:

* From time to time this clinic participates in research studies aimed at improving the treatment of sexually transmitted diseases.

* Body fluid specimens collected from clients may be used in these studies.

* Study specimens are not identified by name. There is no way to trace the specimen back to the patient. Neither the clinic staff nor laboratory staff know the origin of the specimen.

* If you are opposed to allowing the clinic to use your specimen (blood, urine, vaginal or urethral smears) for study purposes, please notify clinic staff and they will exclude your specimen from such use.

At the time that blood is drawn, at the client's initiative, he or she may also request that the sample not be used for research purposes. Demographic and questionnaire data for all clients declining participation will be collected.

7) Specimens from patients who do not want to know their HIV status will be tested for VDRL at the county laboratory. After this is completed, each specimen and accompanying questionnaire will be given a unique identifying number. This number will not be recorded in the patient's chart or elsewhere in the clinic or laboratory. After VDRL testing, personal identifiers will be removed, specimens will be labelled "STD study", and specimens and questionnaires will be sent to the PHL. No HIV serology form will accompany these specimens, preventing inadvertent reporting to the STD clinic. A random 75% sample of these specimens will be tested by the Public Health Laboratory. Test results and questionnaires (including questionnaires from specimens not tested) will be forwarded only to the epidemiology section at the Oregon Health Division. All data EXCEPT the unique identifying number will be entered on computer. Once the other information is entered, this identifying number will be removed from the questionnaire and any other study material and destroyed.

BUDGET:

	<u>OSHD Grant</u>	<u>Local Contribution</u>
Community Health Nurse (.6 FTE)	\$14,263	
STD Prevention Specialist (1.0 FTE)	18,809	
Nursing Supervisor (0.1 FTE)		\$2,619
Travel/Training	4,000	
Office space, telephone, supplies, overhead	<u>5,641</u>	<u> </u>
TOTAL	<u>\$42,713</u>	<u>\$2,619</u>

1717 S.W. 10th AVENUE
PORTLAND, OREGON 97201

PHONE: 229-5882
EPIDEMIOLOGY SECTION
PHONE: 229-5792

HIV SEROLOGY

HIV I.D. NUMBER	
21735	
TE COLLECTED	SPECIMEN TYPE
PREVIOUS RESULTS (IF ANY)	
EIA	POS <input type="checkbox"/> EQUIV-OCAL <input type="checkbox"/> NEG <input type="checkbox"/>
IFA OR WESTERN BLOT	POS <input type="checkbox"/> EQUIV-OCAL <input type="checkbox"/> NEG <input type="checkbox"/>
(CIRCLE ONE)	
DATE OF PREVIOUS TEST	PREVIOUS HIV I.D. NO.

HEALTH DEPARTMENT OR DOCTOR	
ADDRESS	
CITY - STATE - ZIP CODE	
TELEPHONE	COUNTY OF PERSON'S RESIDENCE

AGE	
RACE	W <input type="checkbox"/> B <input type="checkbox"/> H <input type="checkbox"/> A <input type="checkbox"/> O <input type="checkbox"/>
SEX	M <input type="checkbox"/> F <input type="checkbox"/>
YEARS LIVED IN OREGON SINCE 1977:	
<1 <input type="checkbox"/> 1-2 <input type="checkbox"/> 3-4 <input type="checkbox"/> 5-6 <input type="checkbox"/> +7 <input type="checkbox"/>	

TYPE OF TEST:

- | | |
|---|---|
| 1 INITIAL TEST | 1 |
| 2 FOLLOW-UP OF POSITIVE HIV Ab | 2 |
| 3 FOLLOW-UP OF EQUIVOCAL HIV Ab. | 3 |
| 4 REPEAT TEST AFTER NEGATIVE HIV Ab. | 4 |

REASON FOR TEST: (CHECK (X) ALL APPLICABLE BOXES)

- | | |
|--|----|
| 1 SYMPTOMS OF ARC OR AIDS | 1 |
| 2. RISK GROUP MEMBER: | |
| A HISTORY OF IV DRUG USE | 2 |
| B HISTORY OF MALE HOMOSEXUAL CONTACT | 3 |
| C HEMOPHILIAC. | 4 |
| D FEMALE PROSTITUTE. | 5 |
| E OTHER | 6 |
| 3 SEX PARTNER OF: | |
| A AIDS PATIENT. | 7 |
| B ARC PATIENT | 8 |
| C HIV POSITIVE PERSON | 9 |
| D POSSIBLE HIGH RISK PERSON. | 10 |
| 4 OTHER | 11 |

Summary of EIA TEST RESULTS	
NEGATIVE	<input type="checkbox"/>
EQUIVOCAL	<input type="checkbox"/>
POSITIVE	<input type="checkbox"/>

THE PERSON BEING TESTED WAS FULLY INFORMED OF THE IMPLICATIONS AND LIMITATIONS OF THE TEST. HE/SHE WAS GIVEN THE OPPORTUNITY TO READ THE HIV SEROLOGY INFORMATION FORM AND TO ASK QUESTIONS.

HEALTH CARE PROVIDER'S SIGNATURE _____ DATE _____

43-1 (5/87)

PATIENT'S NAME	
ADDRESS	
CITY - STATE - ZIP CODE	
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HEALTH DEPT. OR PHYSICIAN

ASSURANCES

for

GRANT PROGRAMS

State of Oregon
OREGON STATE HEALTH DIVISION
Department of Human Resources

RESOURCE MANUAL

FOR

GRANT PROGRAMS

I. ASSURANCES

Common Program Assurances	1
Fiscal Assurances	3
Family Planning	4
Immunization	7
Refugee Health Screening Program	8
Refugee TB Follow-up and Hepatitis B Screening	9
Maternal and Child Health	10
Drinking Water	11
STD Case Follow-up	13
Women, Infants, and Children (WIC)	14
State Support for Public Health	16
TB General Case Management and Epidemiology	17
Tuberculosis Outreach	18

II. GUIDELINES

Common Program Guidelines	19
Fiscal Guidelines	20
Family Planning	21
Refugee Health Screening Program	24
Refugee TB Follow-up and Hepatitis B Screening	26
Maternal and Child Health	27
Drinking Water	28
State Support for Public Health	29
TB General Case Management and Epidemiology	29
Tuberculosis Outreach	29

III. PROCEDURES

Common Program Procedures	30
Fiscal Procedures	32
Family Planning	33
Immunization	34
MCH - Maternal Health Tally	35
MCH - Child Health Tally	38
Refugee Health Screening	40
Refugee TB Follow-up and Hepatitis Screening	41
Drinking Water	42
Women, Infants, and Children (WIC)	43
State Support for Public Health	44
- Application for Exception	45
TB General Case Management Epidemiology	46
Tuberculosis Outreach	47

IV. APPENDIX

Expenditure Report Forms	
CLHO Standards for Local Health Departments	

COMMON PROGRAM ASSURANCES

1. Nondiscrimination

Grantee assures that no person shall be denied the benefits of or be subjected to discrimination on the basis of age, handicap, sex, religion, race, color or national origin under any grant program funded by the Oregon State Health Division.

2. Consideration of the Handicapped

Grants must include evidence of a plan for, and compliance with, Section 504 of the Rehabilitation Act of 1973, assuring consideration of the handicapped.

3. Protection of Human Subjects

Grantee assures that no activity involving experimentation on human subjects supported by Oregon State Health Division grants be undertaken unless reviewed and approved.

4. Program Termination/Revision

Grant programs can be terminated by mutual consent of the Oregon State Health Division and the grantee.

5. Use of Funds

Grantee assures that funds will not be used for:

- (a) inpatient services unless specific prior approval is given by the Health Division,
- (b) cash payments to intended recipient of health services,
- (c) the purchase or improvement of land or buildings,
- (d) the purchase of major medical equipment [see ORS 442.015 (17)],
- (e) satisfying any requirements for the spending of non-federal funds,
- (f) replacement of state, local or other non-federal funds,
- (g) providing funds to other than a public or non-profit entity, or
- (h) the salary or expenses of any person to engage in any activity designed to influence legislation or appropriations pending before Congress or the State Legislature.

6. Service Standards

When direct health and clinical services are provided, they will be provided by and/or under the supervision of licensed health professionals working within the scope of his/her practice. The services will adhere to guidelines which follow current practice standards and will be subject to the approval of and available for review by the Health Division.

7. Client Records

Grantee has in effect a system to protect from inappropriate disclosure client records maintained in connection with any activity funded by the Oregon State Health Division.

8. Health Division Access to Programs

Grantee agrees to allow Health Division staff onsite to monitor the services and activities performed in Health Division supported programs. Grantee agrees to make all requested information available in a timely manner.

9. Program Plans and Budgets

Grantee agrees to maintain program plans and line item budgets for all grant programs. Grantee agrees to make these documents available for review upon request.

FISCAL ASSURANCES

1. Federal and State Appropriations

Grantee agrees that should Congress or the Oregon State Legislature allocate less monies to the Oregon State Health Division than anticipated at the time of grant approval, the local health agency's grant will be subject to reduction. Notice of such reduction shall be made to the grantee as soon as practicable as to allow time for appropriate program reduction in the remaining months of the year.

2. Fiscal Administration of Grants

The grantee shall establish such fiscal control and fund accounting procedures as are necessary to assure the proper disbursement of and accounting for funds paid under this award.

3. Audits

All grants must be audited annually. All grants are also subject to audit by State and/or Federal auditors. The audit report must include a statement which confirms that the audit was performed in conformance with the Single Audit Act of 1984. One copy of the audit report shall be sent to the Oregon State Health Division Fiscal Office when the audit is complete.

4. Expenditure Reports

Each grantee will submit expenditure reports according to established procedures.

ASSURANCES
FAMILY PLANNING PROGRAM

TITLE X ASSURANCES

As required by Public Law 91-572, Section 1001 of the Public Health Service Act (42 U.S.C. 300) Title 42, Subchapter D, Part 59 - Grants of Family Planning Services, I hereby certify to the Department of Health and Human Services that the following assurances will be met in our execution of all grants received under this subchapter.

Assurances that the grantee will:

1. Provide a broad range of acceptable and effective medically approved family planning methods (including infertility services and services for adolescents). If an organization offers only a single method of family planning, it may participate as part of a project as long as the entire project offers a broad range of family planning services.
2. Provide service without subjecting individuals to any coercion to accept services or to employ, or not to employ, any particular method of family planning. Acceptance of services must be solely on a voluntary basis and may not be made a prerequisite to eligibility for, or receipt of, any other service, assistance from or participation in any other program of the applicant.
3. Provide services in a manner which protects the dignity of the individual.
4. Provide services without regard to religion, race, color, national origin, handicapping condition, age, sex, number of pregnancies, or marital status.
5. Not provide abortions as a method of family planning.
6. Provide that priority in the provision of services will be given to persons from low-income families.
7. Provide that no charge will be made for services provided to any person from a low-income family except to the extent that payment will be made by a third party (including a Government agency) which is authorized to or is under legal obligation to pay this charge.
8. Provide that charges will be made for services to persons other than those from low-income families in accordance with a schedule of discounts based on ability to pay, except that charges to persons from families whose annual income exceeds 250 percent of the levels set forth in the most recent CSA Income Poverty

Family Planning Assurances

Guidelines (45 CFR 1060.2) will be made in accordance with a schedule of fees designed to recover the reasonable cost of providing services.

9. Only the schedule of discounts supplied by the Health Division may be used.
10. If a third party (including a Government agency) is authorized or legally obligated to pay for services, all reasonable efforts must be made to obtain the third-party payment without application of any discounts. Where the cost of services is to be reimbursed under Title XIX or Title XX of the Social Security Act, a written agreement with the Title XX or Title SS agency is required.
11. Provide that if an application relates to consolidation of service areas or health resources or would otherwise affect the operations of local or regional entities, the applicant must document that these entities have been given, to the maximum feasible extent, an opportunity to participate in the development of the application. Local and regional entities include existing or potential subgrantees which have previously provided or propose to provide family planning services to the area proposed to be served by the applicant.
12. Provide an opportunity for maximum participation by existing or potential subgrantees in the on-going policy decision making of the project.
13. Provide for an Advisory Committee as required by Subsection 59.6.
14. Provide for medical services related to family planning (including physician's consultation, examination prescription, and continuing supervision, laboratory examination, contraceptive supplies) and necessary referral to other medical facilities when medically indicated and provide for the effective usage of contraceptive devices and practices.
15. Provide for social services related to family planning, including counseling, referral to and from other social and medical service agencies, and any ancillary services which may be necessary to facilitate clinic attendance.
16. Provide for informational and educational programs designed to (a) achieve community understanding of the objectives of the program, (b) inform the community of the availability of services, and (c) promote continued participation in the project by persons to whom family planning services may be beneficial.
17. Provide for orientation and in-service training for all project personnel.

Family Planning Assurances

18. Provide services without the imposition of any durational residency requirement or requirement that the patient be referred by a physician.
19. Provide that family planning medical services will be performed under the direction of a physician with special training or experience in family planning.
20. Provide that all services purchased for project participants will be authorized by the project director or his designee on the project staff.
21. Provide for coordination and use of referral arrangements with other providers of health care services, local health and welfare departments, hospitals, voluntary agencies, and health service projects supported by other Federal programs.
22. Provide that if family planning services are provided by contract or other similar arrangements with actual providers of services, services will be provided in accordance with a plan which establishes rates and methods of payment for medical care. These payments must be made under agreements with a schedule of rates and payment procedures maintained by the grantee. The grantee must be prepared to substantiate that these rates are reasonable and necessary.
23. Provide, to the maximum feasible extent, an opportunity for participation in the development, implementation, and evaluation of the project by persons broadly representative of all significant elements of the population to be served, and by others in the community knowledgeable about the community's need for family planning services.
24. No staff or volunteer working in a family planning program may coerce any person to undergo an abortion or sterilization threatening the loss of family planning services or any other federally subsidized benefits or services.
25. Provide technical assistance to all grantees to develop formal written linkages within the community for referral or pregnant adolescents to agencies providing needed services such as adoption agencies, foster homes, prenatal care and adolescent pregnancy prevention services.
26. Assure that all grantees have written operating policy, approved by governing board or advisory council, which provides for the participation of the family when feasible, in the family planning project.
27. An updated family planning POME or similar program planning system and an updated preventive health care schedule will be on file.

ASSURANCES

IMMUNIZATION

FY 87

1. Grantees assure that no charge will be made for the cost of vaccine/IG provided through the State, whether administered in public clinics or by private physicians. A reasonable administrative fee is allowable. No one in a public clinic may be denied vaccine/IG provided through the State for failure to pay an administrative fee.
2. Grantees assure that each patient (parent or guardian) receiving vaccine provided through the State will be given a copy(ies) of the most current Important Information Form(s) in accordance with the Procedure on Use of the Important Information Form(s).
3. Grantees assure that vaccine/IG provided through the State, will be administered in accordance, with the current recommendations of the Public Health Service's Advisory Committee on Immunization Practices (ACIP) and OSHD's Communicable Disease Summaries.
4. Grantees assure that a "Report of Adverse Event Following Immunization" form will be completed when:
 - A. The onset of the event occurs within 30 days of immunization*; and
 - B. The event was severe enough to require a visit to a health care practitioner, hospital or clinic.

* This includes a SIDs death.
5. Grantees assure a tracking and recall system for children, 24 months of age and under, and all other children under age 6 who have not yet received: 4 doses of DTP; 3 doses of Polio; and 1 dose of MMR shall be maintained.
6. Grantees assure an Immunization Tracking and Recall System (ITARS) Report for children, 24 months of age and under, shall be completed annually in July on an approved form and submitted to the Immunization Unit, OSHD by August 5, 1986.
7. Grantees assure compliance with the Oregon State Health Division (OSHD) Administrative Rules, Communicable Disease Guidelines, and Public Health Laboratory Users Manual for surveillance and outbreak control activities for the childhood vaccine preventable disease.
8. Grantees assure compliance of the School/Facility Immunization Law and corresponding Administrative Rules.

9. Grantees assure insurance coverage (this can include documented self-insurance) will be carried on the State supplied vaccine/IG effective not later than July 1, 1986 which will reimburse the Oregon State Health Division for the replacement cost of the vaccine/IG in the event that any of the vaccine/IG is wasted due to:
 - A. Inadequate handling including but not limited to: theft/vandalism; the lack of thermometers; power failure; or faulty equipment, used in the storage and shipment of the vaccine/IG, which do not maintain the vaccine according to the standards described in the poster titled, "Recommendations for the Handling and Storage of Biologicals"; or
 - B. Not returning vaccine/IG which cannot be used by its expiration date in a timely manner (no later than 3 months before the specified expiration date), unless a prior agreement with the Immunization Unit, OSHD has been made.
10. Grantees assure that the up-dated Vaccine Certification Form (53-104, date 2/86) will be reviewed and signed by each agency(ies)/physician(s) to which the health department supplies State vaccine/IG by July 1, 1986. This up-dated form includes the added contract conditions: insurance coverage for State supplied vaccine/IG and the Immunization Tracking and Recall System (ITARS) Assessment Report for children, 24 months of age and under.
11. Grantees assure compliance with the FY 87 Vaccine Allocation Plan.

ASSURANCES

REFUGEE HEALTH SCREENING PROGRAM

1. Population Served

The grantee will serve only refugees as described in the Refugee Act of 1982 and by Office of Refugee Resettlement policies. Refugees are eligible for health screening services for their first 31 months of residence in the United States.

ASSURANCES

REFUGEE TUBERCULOSIS FOLLOW UP AND HEPATITIS B
SCREENING GRANT

1. Population Served

The grantee will serve only refugees as described in the Refugee Act of 1982 and by Office of Refugee Resettlement policies. Refugees are eligible for health screening services for their first 31 months of residence in the United States.

ASSURANCES
MATERNAL & CHILD HEALTH/PRENATAL

1. Use of Funds

Prenatal funds must only be spent on outpatient prenatal and postpartum care, including case management.

2. Delivery Services

A maximum of \$100 per maternity client may be paid toward delivery services. These funds must be MCH funds; Prenatal funds cannot be used for delivery.

3. Use of Schedule of Discounts

is this new?
The grantee agrees that no charge *other than a nominal fee* will be made for services provided to any person from a low-income family (i.e., below National Poverty Level) except to the extent that payment will be made by a third party (including a Government agency) which is authorized to or is under legal obligation to pay this charge.

The grantee further agrees that when charges are made for services to persons other than those from low-income families, they will be made in accordance with a schedule of discounts based on ability to pay (i.e., a sliding fee scale). The Family Planning Discount Schedule can be used for this purpose.

4. Reporting

Separate expenditure reports for MCH and Prenatal are required at six months, nine months, and end of year. A single end-of-year evaluation is due July 25 and must contain the information on the MCH tally sheets, drafts of which are located in the Procedure section.

ASSURANCES
STD CASE FOLLOW-UP FOR GONORRHEA, CHLAMYDIA, AND SYPHILIS

The local health agency should generally follow the Quality Assurance Guidelines for STD Clinics, 1982. A 1986 version will be available within the next year.

By accepting the funding provided through the STD grant program, the local health department assures the following:

1. They will attempt, through patient interview/counseling, to determine the source and spread of the patient's infection. This should include the gonorrhea and syphilis cases treated by the health facility and at least 50% of the chlamydia cases.
2. The number of clients interviewed and the number of contacts brought to treatment is to be reported on a quarterly basis.
3. Cases interviewed by the full-time state CD Investigator are not to be reflected in the quarterly figures unless they are shown separately.

ASSURANCES
WIC PROGRAM

The local agency agrees to:

1. Comply with the fiscal and operational requirements prescribed by Oregon State Health Division and Food and Nutrition Service guidelines and instructions.
2. Have the competent professional authority, facilities and equipment necessary to perform WIC certification procedures.
3. Make available appropriate health services to participants and inform applicant of the health services available.
4. Implement the food delivery system used by the Oregon State Health Division.
5. Provide nutrition education services to participants in accordance with state and federal rules. A minimum of 16% of the total Oregon State Health Division WIC allocation must be used to provide these services.
6. Use the Oregon State Health Division criteria for certification including income criteria, criteria to determine nutritional risk and criteria for geographic service area.
7. Comply with the following Civil Rights Assurances prescribed by USDA:

"The Program applicant hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR 50.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the ground of race, color, national origin, sex, age or handicap be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program of activity for which the Program applicant receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants and loans of federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use, Federal property or interest in such property or the furnishing of services without consideration or at nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such

WIC Program Assurances

sale, lease or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the program applicant by the Department. This includes any Federal agreement, arrangement, or other contract which has as one of its purposes the provision of assistance such as food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

By accepting this assurance, the Program applicant agrees to compile data, maintain records and submit reports as required, to permit effective enforcement of the nondiscrimination laws and permit authorized USDA personnel during normal working hours to review such records, books and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, Food and Nutrition Service, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Program applicant, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from the Department.

ASSURANCES
STATE SUPPORT FOR PUBLIC HEALTH

1. CLHO Standards for Communicable Disease Control - General Services

The grantee assures that the general services described in the CLHO Standards for Communicable Disease Control will be provided:

- A. The local health department shall encourage and provide means for reporting, monitoring, investigating, and controlling communicable disease and other health hazards through coordinated medical and environmental epidemiological intervention.
- 2. B. The local health department shall assure availability of immunization of human and animal target populations.
- C. The local health department shall assure early detection, treatment, and education activities which are known to reduce morbidity and mortality of many non-infectious diseases and disorders.
- D. The local health department shall exercise its statutory responsibility to respond to community aspects of communicable disease control.

2. Communicable Disease Control - Specific Services

The grantee further assures that the following specific services will be provided and recognizes that failure to provide these services may lead to reduced funding:

- A. Those communicable disease control measures required by Oregon Laws (ORS 433, 434, and 437) and Oregon Administrative Rules (OAR 333-17-000 through 333-19-415) will be carried out.
- B. Communicable disease cases will be investigated and control measures instituted in a manner that is timely and effective enough to assure the optimal protection of the public.
- C. Case reports and investigation reports will be submitted to the Oregon Health Division in a timely manner.

3. Use of Supplement Funds

The grantee assures that the supplement funds (i.e., the additional amount authorized by the 1985 legislature) will be used to enhance support of the five mandated local public health services (ORS 431.416). These five services are Communicable Disease Control, Parent Child Health, Health Information and Referral, Health Statistics, and Environmental Health.

ASSURANCES -
T.B. GENERAL CASE MANAGEMENT AND EPIDEMIOLOGY

The local health department should generally follow the tuberculosis control procedures outlined in the most current Communicable Disease Guidelines distributed by the Office of Health Status Monitoring.

By accepting the funding provided in this grant, the local health department specifically assures the following:

A. Patient Management

1. Each suspected case of tuberculosis shall be evaluated by skin test, clinical assessment, bacteriologic tests (if possible), and x-ray to establish or rule out the diagnosis. Such evaluation may be done by the local health department or private health care provider. The local health department, however, must assure that appropriate evaluation services will be provided to all suspected cases.
2. The local health department will make available, at no charge, appropriate Health Division-purchased anti-tuberculosis drugs to all tuberculosis cases, suspected cases, and prophylaxis cases.
3. The local health department will take all reasonable steps to assure that persons taking drugs for tuberculosis take them as prescribed, complete their course of therapy, and do not suffer harmful effects from the drugs. This must include at least monthly assessments of the patient for response to therapy, compliance, and drug side effects.
4. The local health department agrees that appropriate candidates for preventive therapy will be provided such therapy with follow-up as specified in the Guidelines.

B. Epidemiology

1. The local health department assures that timely and appropriate investigation and follow-up of contacts will be provided for every tuberculosis case.

C. Administrative

1. The local health department will submit the "Tuberculosis Suspect or Case Report Form" and "Tuberculosis Patient Follow-up Form" to the Health Division as outlined in the Guidelines.
2. The local health department will submit the appropriate drug reporting forms for TB cases and persons on preventive therapy to the Health Division according to the Communicable Disease Guidelines.
3. When tuberculosis cases or patients on preventive therapy move to another county or state, the local health department will notify the Health Division's Tuberculosis Program to assure appropriate intrastate or interstate follow-up.

ASSURANCES
TUBERCULOSIS OUTREACH

1. The grantee assures that the conditions of the Centers for Disease Control grant award will be met.

COMMON PROGRAM GUIDELINES

1. Grant Revisions

If the grantee wishes to depart from the approved service projections and budget, revisions of the service projections and/or budget must be approved by the Oregon State Health Division in advance of implementation.

FISCAL GUIDELINES

1. Fiscal Administration

Accounting procedures must provide adequate information to show that reported grant program expenditures including costs reported as Local, Federal and OSHD reimbursable are not reported under any other grant program. All program expenditures must be reconciled to the local agency official accounting record upon submission of the final Revenue and Expenditure Report.

Separate accounting for each grant program is required. Staff time charged to grant programs must be documented by an approved method. Approval will be given by the State Health Division Fiscal Manager. Property records for non-expendable personal property acquired with Federal funds shall be maintained accurately as per Attachment N, OMB Circular A-102.

2. Federal Funds from Other Sources

If Federal funds from sources other than the Health Division are to be used in a grant program, they must be separately identified, as not all of them can be claimed as local matching funds (Federal Revenue Sharing, O & C Land Grant monies, Medicare/Medicaid are, for our purposes, considered local contributions.)

3. Non-Health Division Funds

- Funds spent in support of programs from sources other than the Health Division must be reported by funding source (fees, county general fund, insurance, Medicaid, etc.) MCH and Family Planning programs require that local matching funds be reported.

4. References

Family Planning and Refugee Health Care Programs must be in conformance with the following: (1) the DHHS Code of Federal Regulations (CFR), Title 45 Part 74; (2) PHS Grants Policy Statement in effect as of the beginning date of the budget period; and (3) PHS Grants Administration Manual Chapters in effect as of the beginning of the period. WIC Grants and those derived from the MCH and Preventive Health Block Grants must be in conformance with Federal Management Circular A-87 and OMB Circular A-102.

GUIDELINES
FAMILY PLANNING PROGRAM

The Oregon State Family Planning Program has adopted as statewide policy the following standards based upon the BCHS Program Guidelines for Project Grants for Family Planning Services, 1981:

1. Federal, State, and Local Laws

- A. Patients are accepted and treated in accordance with Oregon Laws.
- B. Staff are licensed, registered or certified in accordance with applicable laws.
- C. Abortion compliance.
- D. Sterilization compliance.

2. Organization and Administration

- A. There is an organizational chart which spells out lines of authority.
 - 1) There is a governing body responsible for agency operations.
 - 2) There is an administrator who directs the agency's on-going functions.
 - 3) There is a nurse who directs skilled nursing and other therapeutic services provided.
 - 4) There is an advisory group which is involved in the development, implementation, and evaluation of the program. The advisory group reviews and approves all informational and educational materials and maintains a written record of its determinations.
- B. Personnel practices are supported by appropriate written policies and are available to staff.
 - 1) Records include job description, qualifications, license and performance evaluations.
 - 2) Services under hourly or per session contracts are in writing.
 - 3) Time records are kept for all program personnel.
 - 4) Staff members are qualified for the positions to which they are appointed.
- C. All program personnel participate in continuing education programs related to their activities, including orientation, on-the-job training, regular in-service training programs and participation in workshops, institutions, and courses.
 - 1) There is a written record of attendance at education activities.

Family Planning Guidelines

- D. Program personnel prepare an overall plan and budget which provides for an annual operating budget and expenditure plan.
- E. There are written policies in regard to payment for services.
 - 1) Income information is obtained from each client.
 - 2) There is an approved fee schedule.
 - 3) Eligibility for a discount is documented in the client's record.
 - 4) Bills for minors shall be based on the resources of the minors.
- F. Priority for services is given to persons from low income families.
- G. No persons are denied services because of inability to pay, duration of residence, parity, age, or marital status.
- H. Services are not a prerequisite for assistance from or participation in any other program of the applicant.
- I. There is a written description of a patient complaint and grievance system.
- J. There is a written agreement with local mental health programs and WIC.

3. Physical Facilities

A. Structure

- 1) The facilities are safe and sanitary.
- 2) Facilities are adequate to provide necessary services.
- 3) Facilities provide comfort and privacy for patients.
- 4) Physical setting facilitates the work of the staff.
- 5) Provision has been made for the physically handicapped.
- 6) There is a fire and disaster plan posted and available to all personnel.
 - a) There is a written record of fire and disaster drills conducted at least twice a year.
- 7) The heating plant, electrical system, and fire protection procedures meet the requirements of local codes.
- 8) Water and waste disposal systems are provided in accordance with the local regulations.
- 9) Lighting levels in all areas are adequate.

B. Equipment, Supplies, and Medication

- 1) Supplies and equipment are appropriate and sufficient to provide services.
- 2) Emergency cart and/or equipment is available.

Family Planning Guidelines

4. Services

- A. There is a written plan for services provided at initial, annual and revisits.
- B. There are written protocols which detail specific procedures for the provision of each service offered.
- C. Nurse practitioners have written protocols for delegated medical functions approved by the medical director.

5. Clinical Records

- A. There are established written procedures for handling and processing records.
- B. There are written policies which specify protection and release of medical records in accordance with Oregon law.
- C. There are written policies regarding the storage and destruction of records.

6. Evaluation

- A. The program participates in a patient data collection system.
- B. Quarterly reviews by local agency of medical records are conducted to determine compliance with BCHS clinical effectiveness indicators.

- 1) Anemia screening
- 2) Hypertension
- 3) Rubella assessment
- 4) Adolescent counseling
- 5) PAP smear follow-up

C. Quality Assurance System

- 1) There is a written plan for periodic routine efforts to assess and measure progress toward attaining stated program objectives.
- 2) There is a tracking system to identify clients in need of follow-up and/or continuing care.
- 3) There are written procedures to evaluate project performance, to provide feedback to providers and clients, and to initiate corrective action when deficiencies are noted.

GUIDELINES
REFUGEE HEALTH SCREENING PROGRAM

1. Health Screening

- A. All new arrivals and in-migrating refugees will be contacted by grantee within two weeks of notice of arrival in grantee's jurisdiction. Efforts will be made to secure medical records for all in-migrating refugees.
- B. Grantee will treat or assure that treatment is performed for all communicable diseases discovered in health screening.
- C. The grantee will follow the minimum quality standards for health screening as described in Refugee Screening and Health Assessment Guidelines.

2. Health Assessment

- A. The grantee will assess the personal health status of all newly arriving and in-migrating refugees.
- B. Refugees with personal health problems will be referred to other health department services or a private medical provider.
- C. The grantee will provide the necessary information and advocacy to ensure that the refugee seeks treatment for personal health problems and will follow-up to verify that the first appointment was completed.
- D. The grantee will follow the minimum quality standards for health assessment as described in Refugee Screening and Health Assessment Guidelines.

3. Other

- A. Health records shall be maintained in a manner to provide for confidentiality of the individual, yet allow the grantee and the OSHD Refugee Health Care Program to track individuals.
- B. The grantee shall, as resources allow, provide interpretation and counseling from medically trained interpreters, prepare translated materials, and provide specific medical training for interpreters.
- C. The grantee shall provide health practice orientation and health education services for all refugees. Services shall be provided on-site or in coordination with other refugee service providers.
- D. The grantee shall, as resources allow, work with other government and social service agencies in the community to educate and

Refugee Health Screening Program Guidelines

sensitize them to the problems and needs of refugees. Examples of services are continuing education for health professionals, participation in community college orientation sessions.

- E. The grantee shall develop and maintain, to the greatest extent possible, interpretation resources to serve the refugee population. All grantees shall make their interpreters available on a special and scheduled basis to other health departments.

GUIDELINES
REFUGEE TUBERCULOSIS FOLLOW-UP
AND HEPATITIS B SCREENING GRANT

1. Grantee will maintain written objectives and methods for increasing or maintaining compliance with therapy.
2. The grantee will assure a complete and thorough follow-up of all refugees that are tuberculosis cases and those that are on preventive therapy.
3. The grantee will assure the thorough Hepatitis B screening and education of refugees 50 years of age or younger who are undergoing screening because they are a new arrival or immigrant.
4. Refugees under 19 years of age at risk of Hepatitis B infection will be immunized or informed of the need for immunization.

GUIDELINES
MATERNAL & CHILD HEALTH/PRENATAL

1. Contracts for Prenatal/Postpartum Care

Contracts with community providers for prenatal and postpartum care must include the following:

- (a) a minimum expected number of visits,
- (b) an assurance by the provider that the client will not be additionally billed for services purchased by the health department, and
- (c) the amount the provider will be reimbursed for services. This amount must not exceed the current Medicaid rates for prenatal and postpartum care.

DRINKING WATER GUIDELINES

1. No fee may be charged to a public water system for activities necessary to meet the grant assurances.
2. The county shall use the services of the State Public Health Laboratory only within established Division Policy.

GUIDELINES
STATE SUPPORT FOR PUBLIC HEALTH

For detailed guidelines for carrying out the assurances in regards to communicable disease control, see the Oregon Health Division's "Communicable Disease Guidelines".

GUIDELINES
T.B. GENERAL CASE MANAGEMENT AND EPIDEMIOLOGY

For detailed guidelines for carrying out the assurances, see the tuberculosis chapter of the Oregon Health Division's "Communicable Disease Guidelines".

GUIDELINES
TUBERCULOSIS OUTREACH

The term of this grant is August 1 through June 30. Also, see Assurances.

COMMON PROGRAM PROCEDURES

1. Grant Penalty Procedure

Below is an outline of the warning and penalty procedure to be implemented by the Oregon State Health Division in the event of late grant applications and expenditure reports. If, for some reasons beyond control, a grantee is unable to submit a grant application or expenditure report by the due date, the grantee may request a waiver of the penalty by calling the Health Division Administrator. If a penalty has been imposed on the grantee by the Health Division, the grantee has the right to appeal by writing to the Health Division Administrator.

2. Late Grant Applications

- A. All grant application documents will be mailed to grantees between March 15th-20th preceding the next fiscal year. All grant documents are due to the Health Division on or before May 1st, completed and signed by the appropriate agency authorities. Unsigned Budget for Health Services (form 23-153) will not be accepted.
- B. If a signed original Budget for Health Services (form 23-153) has not been received by the Health Division, the following procedure will be implemented:
 - 1) On the first working day following due date the Grant Coordinator of the Office of Individual Health Services (OIHS) will phone the agency administrator.
 - 2) Five working days after due date, the Chief of OIHS will phone the agency administrator.
 - 3) Ten working days after due date, the Health Division Administrator will phone the chairperson of the Board of County Commissioners or other appropriate authority (in the case of private, non-profit agencies).
- C. If a Budget for Health Services has not been received by June 1st, it will be determined late and will be subject to a penalty. The penalty will amount to a reduction in the agency total grant amount by 1/365th per day the budget is late beginning June 1st.
- D. All phone calls will be documented by a letter to the agency.

3. Late Expenditure Reports

- A. All expenditure reports are due on the 25th day of the month following the close of the 2nd, 3rd, and 4th quarter, except for WIC

reports which are due monthly, and State Support for Public Health and Tuberculosis-General Case Management & Epidemiology which are due at the end of the 4th quarter.

- B. If an expenditure report has not been received by the Oregon State Health Division, the following procedure will be implemented:
- 1) On the first working day following the 25th day of the month, state program staff will phone the agency program person.
 - 2) One week following the 25th of the month (5 working days), the Chief of OIHS will phone the agency administrator.
 - 3) Two working days following 2) above, the State Fiscal Manager will phone the county treasurer or other appropriate agency fiscal manager.
 - 4) One week following 2) above (10 working days following the 25th), the Oregon State Health Division Administrator will phone the chairperson of the Board of County Commissioners or other appropriate agency authority (in the case of private, non-profit agencies).
- C. All subsequent monthly payments will be held at the Health Division until an expenditure report is received and approved.

FISCAL PROCEDURES

1. Payments

Each grantee will be mailed a payment of 1/12th of the grant award on the first working day of the month following a month of expenditures, i.e., the August 1st check pays for July expenditures. This payment method will continue for the duration of the grant unless grant awards are revised and/or reported actual expenditures indicate overpayment appears probable by the end of the grant period. The twelfth month check for all grant programs will be held until the expenditure report for the last period is submitted and approved.

2. Expenditure Reports

Expenditures of grant program funds are to be reported on Health Services Revenue and Expenditure Report forms.

Each grantee will submit actual expenditure reports on the 25th day of the month following the close of the 2nd, 3rd, and 4th quarters, except WIC reports which are due monthly, and State Support for Public Health and Tuberculosis-General Case Management & Epidemiology which are due at the end of the 4th quarter. The twelfth month check for all grant programs will be held until the expenditure report for the last quarter is submitted and approved. Final expenditure report revisions are accepted up to 60 days after the close of the 4th quarter.
(See Grant Penalty Procedure)

3. Revisions

It may be necessary for the Health Division to initiate grant revisions during the year and request submission of revised grants. Monthly payments will be based on the last approved budget for all program grants until the revision is approved (except where the requested revision is lower than the award on the last approved budget). Payments on revisions will be paid in even installments over the remainder of the grant period.

PROCEDURES
FAMILY PLANNING PROGRAM

A Clinic Visit Record will be completed for every visit by a family planning client.

PROCEDURES

IMMUNIZATION

FY 87

1. Standing Medical Orders

- A. Have current standing medical orders signed by the County Health Officer, including but not limited to: Standing Orders for Vaccines; Immunization Indications and Contraindications; Treatment For An Anaphylactic Reaction; and Control of Vaccine Preventable Disease.

2. Ordering and Returning Vaccine/IG

- A. Mail orders will be accepted and processed on a quarterly basis unless previous approval from the Immunization Unit, QSHD has been obtained. Quarterly orders will be accepted and shipped between the following dates: January 15th to February 15th; April 15th to May 15th; July 15th to August 15th; and October 15th to November 15th.

Use the following formula when ordering vaccine unless otherwise notified by the Immunization Unit, OSHD.

- 1) Review past monthly vaccine reports to determine the average monthly use of each individual vaccine being used;
 - 2) Multiply by 6 (months) to provide a cushion on all vaccines except TOPV.
 - 3) Multiply by 3 (months) to determine TOPV needs;
 - 4) Subtract the amount of vaccine that is on hand; and
 - 5) Order the remainder.
- B. Telephone orders will only be accepted in emergency situations i.e. Hepatitis A outbreak.
 - C. The original with two copies of the Vaccine Request Form (53-100) is forwarded to OSHD, P.O. Box 231, Portland 97207. The fourth copy is filed by the agency making the request.
 - D. Vaccine will be shipped Monday through Wednesday only, except in an emergency situations.

- E. Return any vaccine/IG that cannot be used by its expiration date to the Immunization Unit, OSHD not later than 3 months prior to the expiration date. Prior to shipping, review the "Recommendations for Handling and Storage of Biological" and contact the Immunization Unit regarding necessary arrangements which assure that the vaccine is shipped to protect its efficacy.
- F. Return all styrofoam containers and cold packs belonging to the Immunization Unit. UPS Call Back Tags will be sent to pick-up the styrofoam containers.

The original and copies of the Vaccine Request Form (53-100) are to be distributed as follows:

- 1) Original (white) OSHD record;
- 2) Packing slip (canary yellow);
- 3) Tickler copy (pink). To be used by OSHD for shipping back orders; and
- 4) Request agency's copy (goldenrod). Compare vaccine received with vaccine ordered.

3. Accounting For Vaccine

- A. Keep an accurate record of the number of doses of vaccine administered (by vaccine and age group), and report to the Immunization Unit on the approved monthly vaccine report form (53-101), including an accurate inventory of vaccine. This report is due the 5th working day of each month.
- B. Assimilate the vaccine usage of each agency(ies)/physician(s) receiving State supplied vaccine through your county health department into the Monthly Vaccine Report (53-101). The only exception is the rubella vaccine given to private physicians for the Rubella Initiative. Usage of Rubella vaccine by private physician will be reported annually.
- C. Check for unaccounted vaccine on monthly reports for each agency(ies)/physician(s) and health department clinic(s) using State supplied vaccine.
- D. Have written procedures to protect the vaccine. This includes but is not limited to the following:
 - 1) Rotate the vaccine to ensure that vaccine with the shortest date is used first;
 - 2) Ensure that a thermometer is present in each refrigerator and freezer where the vaccine is stored; and

- 3) Maintain correct temperatures for vaccine when in storage, use or shipment.
- 4) Post the yellow chart entitled, "Recommendation For Handling and Storage of Biological" on the outside of the refrigerator door in each clinic where vaccine is stored.

4. Important Information Forms (Consent Forms)

- A. Each Important Information Form shall be stamped on the reverse side, under "REACTION", with the telephone number of the clinic. The clinic staff shall instruct each person (parent/guardian) that if the patient experiences a medical event, associated with the vaccine, within 30 days after receipt of the vaccine and visits a health care practitioner; hospital, or clinic that they should call the number listed on the form and report the event.
- B. Give each patient (parent or guardian) receiving vaccine provided throughout the State a copy(ies) of the appropriate Important Information Form(s). The only allowable exception is for rubella vaccine distributed to physicians for use in their private practice. The physician must complete and sign the "Private Physician Certification Form For Rubella Vaccine" indicating the he/she will exercise individualized medical judgment rather than using the Rubella Important Information Form.
- C. At each immunization clinic, one or more persons shall be available to take responsibility for assuring that prospective vaccinees (parents or guardians) can read the information provided and to answer questions about the vaccine, its expected benefits, its normal risks, its contraindications, alternatives to vaccination, and to provide advice regarding medical assistance in the event of suspected vaccine reactions. If an immunization clinic serves significant numbers of people for whom English is not a first language, the forms shall be available in the native language.

At each immunization clinic, the person administering the Important Information Form(s) must routinely ask all vaccinees (parents or guardians) receiving vaccinations if they understand the information provided to them and if they have any questions.
- D. Give the upper half of the form to patient (parent or guardian) and retain lower fully completed portion for period of 10 years following the end of the calendar year in which the form is signed.

E. In the case of the school-based program, or other programs where the form(s) is to be read and signed in advance of the vaccination by a parent or legal guardian who will not be present at the vaccination site when the vaccination is given, procedures shall be established and made known for answering questions by telephone or otherwise.

F. Upon request, provide a copy(ies) of the signed portion of the specified form(s) to the Immunization Unit, OSHD and/or Centers for Disease Control, U.S. Department of Health and Human Services.

5. Charging an Administrative Fee For State Supplied Vaccine

A. If an administrative fee is charged when using State supplied vaccine/IG, a sign informing the patients (parents or guardians) about the fee(s) must be posted in the waiting room of each clinic. The sign must include the statement "No one will be refused service for inability to pay." This statement must also be included on any written material distributed to the public regarding fees.

6. Official Document of Immunization (Parent-Maintained Record)

A. Provide each patient (parent or guardian) receiving vaccine with a new and/or updated "Official Document of Immunization".

7. Education Materials for Out of Hospital Birth

A. Distribute an immunization education packet titled, "Immunization Protection For Every Child", to the parents of each infant born outside of a hospital, at the time the birth is registered at the county.

8. School/Facility Immunization Law

A. Follow the School/Facility Immunization Law (ORS 433.235 through 433.280) and corresponding Administrative Rules (OAR 333-19-021 through 333-19-070).

B. Follow the recommended procedure to assure compliance of schools/day care centers with the mandatory calendar of events (OSHD Policy and Procedure Manual, IHS 01 01).

9. Distributing Vaccine To An Agency(ies)/Physician(s)

A. Annually monitor each agency/physician receiving State supplied vaccine through the health department.

- B. Review each point on the contract (Vaccine Certification Form "B", 53-104 B, dated 2/86) with each contractor to insure their understanding and compliance.
- C. Have a updated Vaccine Certification "B" signed annually at the time of the monitoring visit.
- D. Send a copy of up-dated Vaccine Certification "B" form to the Immunization Unit and retain the original at the health department.

10. Rubella Initiative

- A. Pursue every available opportunity to vaccinate men and women, 19 to 40 years of age, whenever they enter the clinic; including but not limited to family planning, primary care, postpartum care, WIC and women bringing their children for routine well-child clinic visits or for immunization.

PROCEDURES

REFUGEE HEALTH SCREENING PROGRAM

1. A Health Assessment Form will be completed on every screened or unscreened refugee, and forwarded to the OSHD Refugee Health Care Program. Health Assessment Forms are to be submitted upon completion of screening and assessment. The completed Health Assessment Form must be received by OSHD Refugee Health Care Program no later than the tenth of the month following completion of the screening and assessment.

2. Reporting

- a. A quarterly report of non-screening and non-assessment activities shall be submitted on October 25, 1986; January 26, 1987; April 24, 1987; and July 24, 1987.
- b. The quarterly report shall be completed on forms provided by the Refugee Health Care Program.

3. Reimbursement

Grantee agrees that reimbursement is based upon three factors:

- a. Per capita reimbursement for each refugee provided minimal screening and health assessments.
- b. Follow up services to refugees for health problems/conditions or diseases discovered during screening and health assessments.
- c. The proof of completed screening and assessment is the "Refugee Health Assessment Form". In order to receive a screening reimbursement, complete Section B a,b,c, or d; Section C (if an immigrant) a,b,c,d,e,f,g,h,i,j,k,l,m; and Section E must be complete.

The per capita reimbursement for screening and health assessment, up to the total grant award, is based upon the following schedule:

Clackamas	up to \$360
Marion	up to \$433
Multnomah	up to \$619
Washington	up to \$500

PROCEDURES

REFUGEE TUBERCULOSIS FOLLOW-UP AND HEPATITIS B SCREENING GRANT

1. The grantee will submit the refugee tuberculosis follow-up log on October 25, 1986; January 26, 1987; April 24, 1987; and July 24, 1987.
2. Proof of Hepatitis B screening for new arrivals and immigrants shall be monitored by the Refugee Health Assessment Form Section E, Item c, Hepatitis B (surface antigen positive).

DRINKING WATER PROCEDURES

1. Provide that the Division and its authorized representatives have access to all records pertinent to this grant for the purpose of Division audits.

PROCEDURES
WIC PROGRAM

Refer to the WIC Program Manual.

PROCEDURES
STATE SUPPORT FOR PUBLIC HEALTH

1. Expenditure Reports

Quarterly expenditure reports are not required. An expenditure report showing total funds expended is due on the 25th day of the month following the end of the grant period.

2. Budget Forms

Budget detail is not required. Distribution for FY 1986-1987 will be based on county population estimates for July 1, 1985, as published by the Portland State University Center for Population Research and Census, dated December 15, 1985.

3. Appeal Process: How to appeal for an exception to the Maintenance of Effort Requirement

A county that does not meet the 95% maintenance of effort requirement and is eligible to appeal to the State Emergency Board should:

1. Complete the Application for Exception to the Maintenance of Effort Requirement for State Support for Public Health located in this section. The form will be submitted to the State Emergency Board for approval after Health Division screening to ensure you are eligible to appeal. Be sure to include:
 - a) justification for not meeting the 95% maintenance of effort requirement,
 - b) a brief description of how the additional funds will be spent,
 - c) total county general fund expenditures for FY 1984-1985 and projected total county general fund expenditures for FY 1986-1987,
 - d) health department county general fund expenditures for FY 1984-1985 and projected health department county general fund expenditures for FY 1986-1987,
 - e) county general fund expenditures on the five mandated services for FY 1984-1985 and projected county general fund expenditures on the five services for FY 1986-1987, and
 - f) any other pertinent information.
2. Submit the Application for Exception form to Chip Hanson, Office of Individual Health Services, Oregon State Health Division, P.O. Box 231, Portland, OR, 97207. The Oregon State Health Division will submit the forms to the State Emergency Board through the Department of Human Resources.

Application for Exception forms must be received by July 15, 1986, and will be processed in time for action by the September 1986 State Emergency Board meeting. Applications received after July 15 cannot be processed and will be returned.

PROCEDURES
T.B. GENERAL CASE MANAGEMENT AND EPIDEMIOLOGY

1. Budget

Funds will be distributed at the rate of \$530 for the average number of TB cases reported by your county during the past five years.

2. Expenditure Reports

Only a yearly expenditure report is necessary, due at the end of the fourth quarter (see Common Program Procedures).

PROCEDURES
TUBERCULOSIS OUTREACH

1. Budget

Grantee will submit a proposed program plan and budget to the Health Division.

2. Expenditure Reports

Grantee will follow the procedures as described in the Fiscal Procedures.



MULTNOMAH COUNTY OREGON

12
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification of DHS #48 re-)
flecting additional revenues in the net amount of)
\$82,347 from State Health Division Grant (Revi-)
sion #3) to various Health Division programs,)
various line items, and increases Service Reim-)
bursement from the Federal/State fund to the)
Insurance Fund by \$628 R-7)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Health Services
Employee Relations

BUDGET MODIFICATION NO. 1648(For Clerk's Use) Meeting Date 5/12/88
Agenda No. 8-71. REQUEST FOR PLACEMENT ON THE AGENDA FOR May 12, 1988

(Date)

DEPARTMENT HUMAN SERVICESDIVISION HEALTH SERVICESCONTACT SCOTT CLEMENTTELEPHONE 248-3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD

DUANE ZUSSYSUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Department of Human Services modification 48 will increase the Health Division Budget \$82,347 recognizing adjustments to a grant with the State Health Division.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

In the Federal State Budget, expenditures in Personnel and Materials and Services are increased \$8,480 and \$74,580 respectively. These changes are the net effect of fourteen separate adjustments to the State Health Division Grant to Multnomah County. The three most significant changes relate to 1) an increase in expected reimbursements for the cost of providing HIV tests (\$34,200 increase), 2) funding of a study of HIV prevalence among randomly selected, anonymous clients in our STD clinic (\$18,121 increase), and 3) an increase of \$50,000 to be subcontracted for provision of AIDS education and prevention services to minorities. Personnel added to accomplish the HIV prevalence study (0.6 FTE Community Health Nurse and 1.0 FTE Community Information Technician) are detailed on the attached sheet.

In the General Fund Budget, Materials and Services is reduced \$713. This change reconciles appropriations with actual support available from the State for the water testing program the Environmental Health program.

For a more complete description of modifications, see the attached memorandum.

TO Budget
5/25/88

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

The Federal/State Budget will increase \$83,060 while the General Fund Budget will decrease \$713, both changes are the result of adjustments to the State Health Division Grant. Also increases Service Reimbursement from the Federal/State fund to the Insurance fund by \$628

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)

After this modification \$ _____

Originated By

Date

Department Director

Date

Finance/Budget

Date

(Employee Relations)

Date

Board Approval

Date

EXPENDITURE

TRANSACTION EB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	0600			5100			6,281		Permanent
		156	010	0600			5500			1,571		Fringe
		156	010	0600			5550			628		Insurance
		156	010	0600						8,480	P & S	
		156	010	0600			6110			50,000		Professional Services
		156	010	0600			6230			16,680		Supplies
		156	010	0600			6310			4,000		Education & Training
		156	010	0600			6550			3,900		Drugs
		156	010	0600						74,580	M & S	
		100	010	0600			6230			(713)		Supplies
		400	040	7231			6520			628		Insurance

//////////////////////////////////////
 TOTAL EXPENDITURE CHANGE // 82,975 TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	818	8800			2061			(13,716)		AIDS Monitoring
		156	818	8800			2060			34,200		Family Planning Drug
		156	818	8800			2057			(5,164)		MCH Prenatal
		156	818	8800			2053			(46,381)		Refugee Screening
		156	818	8800			2060			3,098		State Support Clinic
		156	818	8800			2055			8,533		TB Outreach
		156	818	8800			4003			18,121		HIV & STD
		156	818	8800			*			(713)		State Health Division
* To be assigned		400	840	7231			6602			50,000		AIDS Minority Outreach
										628		Svs. Reimburs. Ins. Fund

//////////////////////////////////////
 TOTAL REVENUE CHANGE // 82,975 TOTAL REVENUE CHANGE

GL 24/0

[2444K-M]

PERSONNEL DETAIL FOR BUD MOD NO. 045 48

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

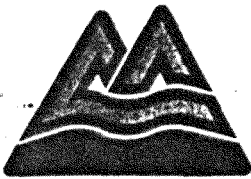
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase	A n n u a l i z e d		
			FRINGE Increase	INSURANCE	TOTAL Increase
.6	Community Health Nurse	\$16,286	\$4,072	\$1,629	\$21,987
1.0	Community Information Technician	\$21,402	\$5,351	\$2,140	\$28,893
TOTAL CHANGE (ANNUALIZED)		\$37,688	\$9,423	\$3,769	\$50,880

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	C u r r e n t F Y			
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	INSURANCE	TOTAL Increase (Decrease)
Community Health Nurse	.1 FTE	\$2,714	\$ 679	\$ 271	\$3,664
Community Information Technician	.16 FTE	\$3,567	\$ 892	\$ 357	\$4,816
TOTAL		\$6,281	\$1,571	\$ 628	\$8,480

HEALTH DIVISION BUDGET MODIFICATION--ATTACHMENT 1.

REVENUE CATEGORIES	BUDGET CHANGE	
	\$	%
AIDS Monitoring	(12,716)	-40.8%
Aids Education	0	0.0%
Family Planning	23,727	13.7%
Family Planning Drug	3,900	1.3%
HIV	34,200	55.9%
Maternal Child Health	5,164	7.7%
Maternal Child Health Prenatal	(15,579)	-6.0%
Refugee Screening	(46,381)	-7.8%
Refugee/TB Follow	0	0.0%
STD	513	2.3%
State Support	3,098	1.1%
State Teen Clinic	6,588	11.2%
TB Epidemiology	0	0.0%
TB Outreach	8,533	28.7%
WIC	3,892	0.7%
HIV @ STD	18,121	
WATER PROGRAM	(713)	-10.3%
AIDS MINORITY OUTREACH	50,000	
TOTAL	\$82,347	3.1%



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH SERVICES DIVISION
426 S.W. STARK STREET, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO : GLADYS MCCOY, CHAIR
BOARD OF COUNTY COMMISSIONERS

VIA : DUANE ZUSSY, DIRECTOR *Duane Zussy*
DEPARTMENT OF HUMAN SERVICES

FROM : BILLI ODEGAARD, DIRECTOR *Billi Odegaard*
HEALTH DIVISION

SUBJECT : STATE HEALTH DIVISION GRANT, REVISION #3

DATE : APRIL 13, 1988

RECOMMENDATION:

I recommend the Board of County Commissioners approve the attached Revision #3 of the Oregon State Health Division Grant and the accompanying Budget Modification which adjusts appropriations to match funding actually available from the State.

ANALYSIS:

Fourteen separate changes in the level of State support for health services provided to residents of Multnomah County are identified below. They result from three revisions in the State Health Grant initiated by the State this year.

As of December 31, 1987, appropriations of \$2,673,430 were tied to the State Health Grant. The level of appropriation is based upon estimates provided by the State of funds available and demand for services. The net effect of the changes identified below is an increase of \$82,347, \$68,121 of which results from the addition of new services related to AIDS, subcontracted education and prevention services to minorities and an HIV prevalence study. The remaining \$14,121 represents routine net adjustments to various programs. (See attachment #1 for summary of dollar changes in all service areas.)

Memo to Gladys McCoy
April 13, 1988
Page Two

- 1) AIDS Monitoring is decreased by \$12,716 to \$18,464. The budgeted amount, \$31,180, was based upon an estimate from the State which we had expected would be reduced.
- 2) State support for Family Planning services is increased by \$23,727. We are proposing that the increase be budgeted in supplies in Clinic Services.
- 3) Central Drug Purchasing is increased \$3,900. The increase reflects administrative adjustments initiated by the State. Multnomah County purchases family planning drugs for other counties in Oregon. Funds which had been included in the Union County grant were reduced and added to the Multnomah County grant in order to facilitate the central purchase of drugs.
- 4) Estimated State reimbursements for HIV testing are increased by \$34,200. The State estimate of what we will receive is actually higher than our own. However, based upon the current level of service, we recommend a lower appropriation than the amount included in the State grant.
- 5) In last year's budget request, we over estimated by \$10,415 the amount of State support for Maternal Child Health and Maternal Child Health Prenatal Services. A reduction of \$10,415 will reconcile the appropriation with the latest revision of the State grant.
- 6) An expected increase of \$46,381 in the Refugee Screening portion of the grant will not be realized. We recommend adjustment of the appropriation to match the \$550,000 included in the most current revision of the grant.
- 7) The actual level of support for STD services is \$513 over the current appropriation.
- 8) Support for basic public health services, a per capita payment to all counties, will actually be \$3,098 greater than anticipated.
- 9) Teen Clinic support is increased \$6,588 and simply reflects statewide distribution of funds available.
- 10) State support for outreach services to TB clients will actually be \$8,533 greater than expected.
- 11) Women, Infants and Children (WIC) services are increased by \$3,892. The increase is the result of a recent recalculation of the WIC caseload.
- 12) Funding for a study of HIV prevalence has been added to the State grant. We have estimated \$18,121 will be spent during this fiscal year.
- 13) An adjustment of \$713, a reduction in anticipated revenues, must be made to bring the appropriation of revenues supporting the water testing program in line with actual funding available.
- 14) Finally, \$50,000 is added for AIDS Minority Outreach. The entire amount is to be subcontracted to providers of AIDS education and prevention services in minority communities.

Memo to Gladys McCoy
April 13, 1988
Page Three

BACKGROUND:

In the past, revisions of the State Health Grant have been reviewed and approved by the County Executive/Chair of the Board of County Commissioners. Any changes which required modifications to the Health Division budget have been processed as formal budget modifications submitted for BCC approval. Each year the BCC has appropriated revenues from the State Grant as part of formal adoption of the County budget.

The State Health grant includes State support for a broad range of public health services for citizens of Multnomah County. The total grant of \$2,755,777 covers services in 18 different areas. The funds we receive are a mix of both federal and state dollars. The precise mix varies with each service area.

At the State's choice, no formal contract or intergovernmental agreement is presented to the County. Instead, we receive a summary spread sheet which identifies funding and service areas. Attached are somewhat more specific program requirements, program guidelines and/or assurances. The content of these attachments is sometimes negotiated with local health department program staff, representatives or state-wide professional associations, or reflects federal mandates.

Annually, the Health Division prepares a grant request and submits it to the State in May. Our request must conform to specific guidelines issued by the State. The State Health Division reviews and approves the grant request prior to the beginning of our fiscal year, July 1. For next year, we will brief the BCC on contents of our application and will process the State approved proposal for formal administrative and BCC approval.

Attached are copies of the current year original grant, along with Revisions #1 and #2 which were processed earlier this year.

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS #48 APPROVED

R-7



BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:41

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

12
5/160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #49 reflect-)
ing additional revenues in the amount of \$8,073)
from unallocated State Mental Health revenue to)
Social Services, MED Operations, to cover pro-)
jected over expenditures in Materials and Ser-)
vices and purchase computer equipment (Amendments)
#8 and #10 to the State Mental Health Contract)) R-8

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Social Services

BUDGET MODIFICATION NO. DHS#49

(For Clerk's Use) Meeting Date 5/12/88
Agenda No. R-8

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT Human Services

DIVISION Social Services

CONTACT Susan Clark

TELEPHONE 248-3691

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Gary Smith/Susan Clark

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS #49 increases MED Operations budget by \$8,073 to cover projected over expenditures in M&S and to purchase computer equipment from unallocated State Mental Health revenue in Amendments #8 and #10.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget modification DHS #49 requests Board approval to increase the MED Operations budget by \$8,073 from unallocated State Mental Health revenue received in Amendments #8 and #10. \$2,750 is appropriated in various M&S objects to cover projected over expenditures and \$2,500 is moved from Data Processing to Professional Services to cover computer consultation services required when an ISD Programmer left County employment during mid project. The remaining \$2,823 is appropriated in Capital to purchase computer equipment which will be used for scheduling court commitment hearings, a responsibility being transferred from the Courts to the MED Program Office. It is hoped that commitment scheduling by the Division will significantly reduce involuntary commitment costs.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

State Mental Health Grant Revenue increased by \$8,073. Contracts DHS #113-8 and #113-10.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By	Date	Department Director	Date
<u>Susan Clark</u>	<u>4/19/88</u>	<u>[Signature]</u>	<u>4/20/88</u>
Finance/Budget	Date	Employee Relations	Date
<u>[Signature]</u>	<u>4/29/88</u>		
Board Approval			Date
<u>[Signature]</u>			<u>5/12/88</u>

EXPENDITURE

TRANSACTION EB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1302			6110			2,500		Increase Professional Svcs.
							6120			550		Increase Printing
							6170			48		Increase Rental
							6190			113		Increase Maint. Contracts
							6200			931		Increase Postage
							6230			1,404		Increase Supplies
							6310			1,569		Increase Ed. and Training
							6330			635		Increase Local Travel
							7200			(2,500)		Decrease Data Processing
							8400			2,823		Increase Capital

301 040 7940

8400

(2500)

Equipment

TOTAL EXPENDITURE CHANGE

8,073

TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Revenue Category	Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1302			2605			8,073		State Mental Health Grant
		301	040	7090			6602			(2500)		Service Reimb. from FIS

TOTAL REVENUE CHANGE

8,073

TOTAL REVENUE CHANGE

5/12/88

RECEIVED FROM JANE MCGARVIN
CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS #49 APPROVED

R-8

GK

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:41

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

12-13
J160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

[Resolution in the matter of Adopting Rules)
establishing the ATAB I Trauma Plan implementing)
the State Trauma Plan within Multnomah County])

First Reading - An Ordinance adopting a recom-)
mendation of the EMS Policy Board to amend)
Emergency Medical Services Rule 631.552(B) by)
revision of the Trauma Patient Identification)
criteria; and, to amend Emergency Medical Ser-)
vices Rule 631.502 by revision of the Advanced)
Life Support Treatment Protocols and declaring an)
emergency R-9)

ORDINANCE
NO. 576

Commissioner Anderson explained that the proposed Resolution has been changed to an Ordinance in order for the State designated Trauma System to be recognized by Multnomah County. She moved approval, duly seconded by Commissioner Miller.

Laurence Kressel, County Counsel, explained this is the first rule adoption under the revised EMS code, which provides that the Board adopt rules as recommended by the EMS Policy Board. This action requires an Ordinance, which is the reason for changing from a Resolution to an Ordinance. He further explained the process for ordinance adoption.

Joe Acker, EMS Director, explained that the new trauma system started on May 2, and that a temporary rule was passed by the EMS Policy Board in order for the protocols to be in effect for Multnomah County to participate in the trauma system with other Counties. He recommended the Ordinance be adopted as an emergency.

Barbara Jones, Assistant Clerk, questioned whether or not the Ordinance meets notification requirements.

Commissioner Miller explained that the distinction, in this case, was that the Resolution had been on the agenda; and therefore the matter meets notification requirements.

Mr. Kressel advised that since only the form has been changed and rules remain the same, the Ordinance can be treated as an emergency.

No one from the public wished to testify.

At this time, Commissioner Anderson read the Ordinance title. Copies of the ordinance were available for all those wishing a copy.

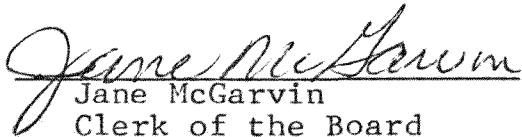
Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, and upon a roll call vote, the matter was considered by Unanimous Consent:

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, upon a roll call vote, it is unanimously

ORDERED that said Ordinance be adopted as an emergency.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm

cc: County Counsel
Emergency Medical Services
Health Services

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date

Agenda No.

5/12/88
R-9

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: EMS / TRAUMA RULES

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Health Division EMS

CONTACT Joe E Acker III, Director TELEPHONE 248-3674

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution Adopting

Amendment of the EMS Rules and Advanced Life Support Protocols so that the state designated trauma system is recognized by Multnomah County.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

OTHER _____

SIGNATURES:

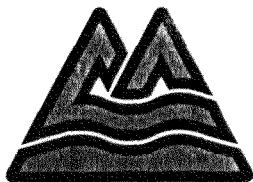
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys Mc Coy

BUDGET / PERSONNEL: _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
7th FLOOR J. K. GILL BUILDING
426 S.W. STARK STREET
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Department of Human Services
Emergency Medical Services Program
Board of County Commissioners

FROM: Duane Zussy/Gary Oxman, MD/Joe Acker

DATE: May 3, 1988

SUBJECT: Trauma Rule Change

Recommendation: The Board of County Commissioners adopt in rule form the changes in the Emergency Medical Services rules as attached.

Background: The Emergency Medical Services Program in 1984 adopted an Interim Trauma Program to deal with victims who are severely injured. The State of Oregon passed State-wide trauma legislation in 1985. Multnomah County is a part of Area Trauma Advisory Board I. ATAB I has its plan prepared and the plan has been accepted and adopted in rule form by the State. The ATAB I Trauma Plan uses different criteria to determine who should be treated as a trauma patient. The rule change allows Multnomah County to recognize the same trauma entry criteria. The State also adopted rules with regard to medical direction, hospital service areas, communications and treatment. The advanced life support protocol changes as attached allow Multnomah County to provide the same level of protocol direction to the Emergency Medical Technician which the State rules provide. The State Trauma Program began May 2 at 8:00 a.m. These rules have been adopted previously by temporary rule. The Medical Advisory Board and EMS Policy Board recommend the adoption of these rules. There is a statement of need attached for your information.

[CM-4274E-w]

(Underlined sections are new or replacements; [bracketed] sections are deleted.)

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

ORDINANCE NO. 576

An Ordinance adopting a recommendation of the EMS Policy Board to amend Emergency Medical Services Rule 631.552(B) by revision of the Trauma Patient Identification criteria; and, to amend Emergency Medical Services Rule 631.502 by revision of the Advanced Life Support Treatment Protocols and declaring an emergency.

Multnomah County ordains as follows:

Section 1. Findings.

1. MCC 6.31.060 authorizes the BCC to adopt rules concerning procedures and prehospital treatment protocols, upon recommendation of the Emergency Medical Services Policy Board.

2. Multnomah County has used an Interim Trauma System consisting of Trauma Patient Identification Criteria and Advanced Life Support protocols to assure accident victims the highest level of care. The Interim Trauma System was intended

to be used until the Oregon State Health Division implemented a new Trauma Plan.

3. On May 2, 1988, the Oregon State Health Division implemented a new Trauma Plan for the identification, care, and transport of patients in and around Multnomah County.

4. The EMS Policy Board, pursuant to MCC 6.31.062, conducted public hearings on April 4, 1988 concerning certain changes to the criteria and protocols based upon the State's new Trauma Plan and has recommended that the Board of County Commissioners adopt these changes.

5. The EMS Medical Advisory Board recommends the adoption of relevant portions of the State Trauma Plan through revisions to the criteria and protocols in EMS Rules 631.552(B) and 631.502.

6. The recommended changes to the County's rules are consistent with the purposes of MCC Chapter 6.31 and are in the public interest. The Statement of Need adopted by the Emergency Medical Services Policy Board, attached as Exhibit "I" and incorporated herein by reference, is adopted by this Board as support for these changes.

Section 2. Amendment.

EMS Rule 631.552(B) is amended by repeal of the Exhibit A referred to in the Rule. A new Exhibit A is adopted. That exhibit is attached to this ordinance (marked as Exhibit A) and is incorporated herein by reference.

Section 3. Amendment.

EMS Rule 631.502 is amended by repeal of page T1 - T5 of Exhibit F referred to in the Rule. New pages T1 - T5 of Exhibit F are attached to this ordinance (marked as Exhibit B) and incorporated herein by reference.

Section 4. Adoption.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, an emergency is declared and the Ordinance shall take effect upon its execution by the County Chair, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this 12th day of May, 1988, being the date
of its first reading before the Board of County Commissioners
of Multnomah County.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

(SEAL)

BY

Gladys McCoy
Gladys McCoy
Multnomah County Chair

APPROVED AS TO FORM:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

BY

Sandra Duffy 5-11-88
Sandra Duffy
Assistant County Counsel

1140R/dm
051188:2:1

TRAUMA PROTOCOL

I. Patients are to be entered into the trauma system in AT&E I (Multnomah, Washington, Clackamas, Columbia, Clatsop, Tillamook, and Yamhill Counties) when they meet the following criteria and have been involved in a trauma incident.

A. Physiological criteria:

1. A systolic blood pressure of less than 90 mm/Hg.
2. Respiratory distress as evidenced by a respiratory rate of less than ten or greater than twenty-nine.
3. Altered mental status as evidenced by a Glasgow Coma Scale Score of thirteen or less.

B. Mechanism of the patient injury:

1. Extrication from a motor vehicle which takes greater than twenty minutes and uses heavy tools.
2. Death of an occupant in the same car as the patient.
3. Ejection of the patient from an enclosed vehicle.

C. Anatomical Criteria:

1. The patient has a flail chest
2. The patient has two or more obvious proximal long bone fractures (humerus, femur).
3. The patient has a penetrating injury of the head, neck, torso, or groin associated with an energy transfer.
4. The patient has in the same body area a combination of trauma and burns (1st and 2nd) of fifteen percent or greater, or burns (greater than or equal to second degree) involving the face and/or airway.
5. The patient has an amputation proximal to the wrist or ankle.
6. The patient has one or more limbs which are paralyzed.

D. EMT Discretion:

1. If in the EMT's judgement, the patient has been involved in a trauma incident, which, because of a high energy exchange, causes the EMT to be highly suspicious that the patient is severely injured, the patient should be entered into the trauma system.

TRAUMA PROTOCOL (Cont'd)

2. The EMT's suspicion of trauma injury may be raised by the following factors:
 - a. age greater than sixty
 - b. age less than twelve
 - c. extremes of environment (hot/cold)
 - d. patient's previous medical history
 - e. pregnancy

Delete the trauma protocols on pages T1-T5 and replace with the following:

TRAUMA PROTOCOL

I. Patients are to be entered into the trauma system in ATAB I (Multnomah, Washington, Clackamas, Columbia, Clatsop, Tillamook, and Yamhill Counties) when they meet the following criteria and have been involved in a trauma incident.

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TRAUMA PROTOCOL (Cont'd)

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2. The EMT's suspicion of trauma injury may be raised by the following factors:
 - a. age greater than sixty
 - b. age less than twelve
 - c. extremes of environment (hot/cold)
 - d. patient's previous medical history
 - e. pregnancy

II. Medical Direction:

- A. Off-line medical direction for trauma patients is controlled by the BLS/ALS protocols as adopted by ATAB I, the EMS agencies, and the physician supervisors.
- B. On-line medical direction within radio range of MRH/TCC is controlled by MRH/TCC.
- C. On-line medical direction in areas where radio communications with MRH/TCC is impossible are the responsibility of the level three or level four designated centers in their service areas (MD). These areas are anticipated to be Tillamook Hospital for Tillamook County, Columbia Memorial for Clatsop County, St. Johns/St. Helens for Columbia County, and for Yamhill County, Newberg Hospital.
- D. On line medical direction may override off-line medical direction. Any instances of this will be reported to ATAB QA.

III. COMMUNICATIONS:

- A. Designated Trauma Center (level 1 & 2) to Medical Resource Hospital/Trauma Communications Center:

The designated trauma center (level 1 & 2) must keep MRH/TCC constantly appraised of their ability to accept and care for trauma patients. The designated trauma centers (level 1 & 2) will use the MRH/TCC computer link to keep MRH/TCC updated on all personnel and facilities needed to accept trauma patients. The designated trauma centers (level 1 & 2) may also use the telephone to offer more rapid information to MRH/TCC. If a designated trauma center is unable to accept all patients from a multiple trauma scene, MRH/TCC will confer with the center to provide the best distribution of patients.

- B. Emergency Medical Technician at Scene To Medical Resource Hospital/Trauma Communications Center* or to local medical direction (level 3 or 4 service areas)

* If the EMT is unable to reach MRH, the usual on-line medical control is to be contacted, and then MRH as soon as possible if the patient is to be transferred to a level 1 or 2 hospital.

TRAUMA PROTOCOL (Cont'd)

IT IS ESSENTIAL THAT EARLY RADIO COMMUNICATIONS BE ESTABLISHED CONCERNING THE TRAUMA VICTIM. After assessing a trauma situation and making the determination that the patient should enter the trauma system, the EMT certified to the highest level should contact the Medical Resource Hospital* at the earliest time which is practical, and provide the following:

1. Number of patients (age and sex)
2. Entry criteria (brief description of patient condition)
3. Location of the incident
4. Estimated time of departure from the scene/ETA
5. Unit number and mode of transport
6. Destination based on patient origin

In case of radio failure with medical direction, contact the EMS dispatch point for hospital information.

C. Emergency Medical Technician in inter-hospital transfer to Medical Resource Hospital/Trauma Communications Center:

- 1) Upon entering radio range of MRH/TCC, the EMT shall inform MRH/TCC on the HEAR (155.340 MHZ) or on Med Net 4 of the following:
 - a. Ambulance unit identification and county of origin
 - b. Patient destination
 - c. Brief description of patient condition
 - d. Estimated time of arrival
- 2) Upon entering the radio range of the destination hospital, the EMT must contact the receiving trauma center on the HEAR frequency to communicate to them the present condition of the patient and any deterioration or improvement in patient condition which occurred enroute.

D. Medical Resource Hospital/Trauma Communications Center* or medical direction (level 3 or 4 service area) (MD) to EMT:

- 1) The MRH/TCC* shall inform the EMT if the destination hospital is unable to receive the patient.
- 2) In the event that multiple patients (if five or more ALS ambulances are, or will be used, refer to the MCI protocol and contact regional hospital on Med Net 1) are to be entered into the trauma system, MRH/TCC¹ will assist the EMT in determining patient destinations.

* If the EMT is unable to reach MRH, the usual on-line medical control is to be contacted, and then MRH as soon as possible if the patient is to be transferred to a level 1 or 2 hospital.

TRAUMA PROTOCOL (Cont'd)

- 3) In the event medical direction is needed, the MRH/TCC will offer medical direction using the ATAB I accepted trauma protocols as a guide.

E. Medical Resource Hospital/Trauma Communications Center or medical direction (level 3 or 4 service areas MD) to Designated Trauma Center:

The Designated Trauma Center which is the patient's destination will receive the following information from the Medical Resource Hospital/Trauma Communications Center:

- 1) Number of patients (age and sex)
- 2) Entry criteria (brief description of patient condition)
- 3) Location of the incident
- 4) Estimated time of departure from the scene and time of arrival at hospital destination
- 5) Unit number and mode of transport
- 6) Any other pertinent information received from the EMT

IV. Transport Protocol

A. Patient to a level 1 or level 2 hospital if 30 minutes or less transport time.

- 1) Designated Trauma Center destination from the scene, if by ground transport, to be determined by the EMT based upon the following criteria:
 - a. Emanuel Hospital Service Area: Patient origin on or north of: Tualatin Valley Highway beginning at the west city limits of Hillsboro, to Canyon Road, Canyon Road to Highway 26, to I-405, to Lovejoy, to Broadway Bridge, Broadway Bridge to the east bank, and then north of (but not including) Division Street from the east end of the Broadway Bridge to 242nd Street in Gresham, the patient destination will be Emanuel Hospital (see map).
 - b. Oregon Health Sciences University Hospital Service Area: Patient origin on or south of Division beginning at Two Hundred Forty Second Street west to the Broadway Bridge, then south of but not including the Broadway Bridge, west to Lovejoy to I-405, to Highway 26, to Canyon Road, to Tualatin Valley Highway to the west city limits of Hillsboro, the patient destination will be Oregon Health Sciences University (see map).
 - c. Patient origin (from scene) from out of the service area described above, patient destination to be the trauma center in whose service area the main thoroughfare used by the ambulance to enter Portland is located.

TRAUMA PROTOCOL (Cont'd)

- d. If multiple patients from the same scene, patient destination to be that assigned by the above service areas unless the designated trauma center advises MRH/TCC or medical direction (level 3 or 4 service area) (MD) that the facility cannot accept additional patients. In this instance, the MRH/TCC MD will assist the EMT in determining patient destination.
- 2) Designated trauma center destination from the scene if by air transport to be determined by flight personnel based upon the following criteria:
- a. Regardless of patient origin, the patient destination to be alternated between the designated trauma centers.
 - b. If two patients are transported in the same transport, patient destinations to be same designated trauma center.
 - c. In the event that the designated trauma center, which is to be the patient destination, is unable to accept the patient, MRH/TCC will assist the flight crew in determining patient destination.
- 3) Designated trauma center destination from a level three or four hospital, or a non-designated trauma hospital to be based upon the following criteria.
- a. Transferring physician to determine designated trauma center destination after conferring with the receiving physician.
 - b. In the event that the transferring physician has not determined the destination, the MRH/TCC will assist the EMT in determining patient destination.
- B. Patient to the closest level 3* or level 4* hospital if more than 30 minutes from the level 1 or 2 and the level 3 or 4 is closer.
- C. If airway unable to be established, patient to the nearest acute care facility.
- D. In Columbia County existing patient referral trends are to be maintained until the ATAB plan addresses out of state hospitals.

* Trauma hospital applicants are to be considered as trauma designated for purposes of this protocol.

TRAUMA PROTOCOL (Cont'd)

VII. TRAUMA CARE PRIORITIES FOR PRE-HOSPITAL CARE PERSONNEL:

- A. Assess and Maintain Airway: Protect Cervical Spine
 - 1. Chin lift/jaw thrust
 - 2. Clear airway of foreign bodies
 - 3. Oropharyngeal/nasopharyngeal airway
 - 4. Bag-valve-mask with oxygen supplementation as indicated.
 - 5. Endotracheal/nasotracheal intubation or needle cricothyrotomy
- B. Breathing Control
 - 1. Assessment
 - a) Expose chest and neck
 - b) Rate and depth of respirations
 - c) Inspect and palpate for unilateral and bilateral chest movement, subcutaneous emphysema, sucking chest wounds
 - d) Distended neck veins or deviated trachea
 - e) Auscultate
- C. Breathing Control (Cont'd)
 - 1. Management
 - a) Seal open pneumothorax
 - b) Start oxygen therapy
 - c) Alleviate tension pneumothorax (needle thoracentsis)
 - d) Support ventilation
- D. Circulatory Control
 - 1. Identify exsanguinating hemorrhage
 - a) Apply direct pressure to bleeders
 - b) Apply tourniquet if bleeding uncontrollably or on extremity
 - c) Open MAST on stretcher and place patient on stretcher - apply if necessary (see Shock Protocol)
 - 2. Assess for pulses
 - a) Generally if:
 - 1) radial pulses present - systolic pressure 80 mmHg
 - 2) femoral pulse present - systolic pressure 70 mmHg
 - 3) carotid pulse present - systolic pressure 60 mmHg
 - 3. Evaluate perfusion
 - a) Pulse, rate and character
 - b) Capillary refill
 - c) Skin color; i.e. pink, pale, cyanotic, mottled.
 - 4. Initiate two large bore I.V.s with a volume expander during transport.
 - 5. Obtain blood pressure. This is low priority, consider during transport.
- E. Assess neurologic status per Glasgow Coma Scale
 - 1. Eye Opening
 - 2. Best Verbal Response
 - 3. Motor Response
 - a) Standardized pain stimulus is either supraorbital ridge pressure or fingernail pressure

TRAUMA PROTOCOL (Cont'd)

VIII. SCENE TIME

- A. After gaining access to the patient, scene time should not exceed ten minutes for any patient who is entering the trauma system. Plan to start I.V.s and initiate other care once enroute to the hospital if necessary.

Before The Board of County Commissioners

For Multnomah County, Oregon

In the Matter of Adopting Rules)
establishing the ATAB I Trauma)
Plan implementing the State)
Trauma Plan within Multnomah County)

RESOLUTION

WHEREAS Multnomah County has used an Interim Trauma System to assure accident victims the highest level of care through the adoption of Trauma Rules and Advanced Life Support protocols, and

WHEREAS the Oregon State Health Division through the adoption of rules has, on May 2, 1988, implemented a new Trauma Plan for the identification, care, and transport of patients in the area in and around Multnomah County, and

WHEREAS the State Trauma Rules are most current, and recognize only those hospitals designated to receive trauma patients, and

WHEREAS the Emergency Medical Services Medical Advisory Board and Policy Board have recommended the adoption of the State Trauma Plan

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners adopt rules attached hereto as Exhibit A and Exhibit B.

DATED this _____ day of _____ 1988.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By



APPROVED AS TO FORM
LAURENCE KRESSEL COUNTY COUNSEL
FOR MULTNOMAH COUNTY OREGON

By



Sandra Duffy, Assistant
County Counsel

IN THE MATTER OF A PROPOSAL TO)	EMS 2-88
RULES CONCERNING PROCEDURES)	Legal Authority
AND PREHOSPITAL TREATMENT)	Statement of Need
PROTOCOLS FOR THE VARIOUS)	Principal Document Relied On
TYPES OF EMERGENCIES TO WHICH)	
LICENSEES RESPOND)	

1. Citation of Legal Authority:

MCC 6.31.060 A (3) authorizes the Emergency Medical Services Policy Board to recommend rules establishing procedures and prehospital treatment protocols for the various types of emergencies to which licensees respond and provide care.

2. Need for Rule:

The current protocols do not recognize the current knowledge on trauma treatment and patient selection. Also, the state has adopted the material which these rules propose. The change more correctly identifies patients who need the services of a multi-disciplinary trauma team. The proposed rule is recommended by the EMS Medical Advisory Board.

3. Documents:

State Trauma Plan (1987), American College of Surgeons Trauma Guidelines (1986) Area Trauma Plan I (1988).

Exhibit I

[KK-4256E-p-2]

TRAUMA PROTOCOL

I. Patients are to be entered into the trauma system in ATAB I (Multnomah, Washington, Clackamas, Columbia, Clatsop, Tillamook, and Yamhill Counties) when they meet the following criteria and have been involved in a trauma incident.

A. Physiological criteria:

1. A systolic blood pressure of less than 90 mm/Hg.
2. Respiratory distress as evidenced by a respiratory rate of less than ten or greater than twenty-nine.
3. Altered mental status as evidenced by a Glasgow Coma Scale Score of thirteen or less.

B. Mechanism of the patient injury:

1. Extrication from a motor vehicle which takes greater than twenty minutes and uses heavy tools.
2. Death of an occupant in the same car as the patient.
3. Ejection of the patient from an enclosed vehicle.

C. Anatomical Criteria:

1. The patient has a flail chest
2. The patient has two or more obvious proximal long bone fractures (humerus, femur).
3. The patient has a penetrating injury of the head, neck, torso, or groin associated with an energy transfer.
4. The patient has in the same body area a combination of trauma and burns (1st and 2nd) of fifteen percent or greater, or burns (greater than or equal to second degree) involving the face and/or airway.
5. The patient has an amputation proximal to the wrist or ankle.
6. The patient has one or more limbs which are paralyzed.

D. EMT Discretion:

1. If in the EMT's judgement, the patient has been involved in a trauma incident, which, because of a high energy exchange, causes the EMT to be highly suspicious that the patient is severely injured, the patient should be entered into the trauma system.

TRAUMA PROTOCOL (Cont'd)

2. The EMT's suspicion of trauma injury may be raised by the following factors:
 - a. age greater than sixty
 - b. age less than twelve
 - c. extremes of environment (hot/cold)
 - d. patient's previous medical history
 - e. pregnancy

EMS Rule 631-502
Exhibit B

Delete the trauma protocols on pages T1-T5 and replace with the following:

TRAUMA PROTOCOL

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TRAUMA PROTOCOL (Cont'd)

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 - a. age greater than sixty
 - b. age less than twelve
 - c. extremes of environment (hot/cold)
 - d. patient's previous medical history
 - e. pregnancy

II. Medical Direction:

- A. Off-line medical direction for trauma patients is controlled by the BLS/ALS protocols as adopted by ATAB I, the EMS agencies, and the physician supervisors.
- B. On-line medical direction within radio range of MRH/TCC is controlled by MRH/TCC.
- C. On-line medical direction in areas where radio communications with MRH/TCC is impossible are the responsibility of the level three or level four designated centers in their service areas (MD). These areas are anticipated to be Tillamook Hospital for Tillamook County, Columbia Memorial for Clatsop County, St. Johns/St. Helens for Columbia County, and for Yamhill County, Newberg Hospital.
- D. On line medical direction may override off-line medical direction. Any instances of this will be reported to ATAB QA.

III. COMMUNICATIONS:

- A. Designated Trauma Center (level 1 & 2) to Medical Resource Hospital/Trauma Communications Center:

The designated trauma center (level 1 & 2) must keep MRH/TCC constantly appraised of their ability to accept and care for trauma patients. The designated trauma centers (level 1 & 2) will use the MRH/TCC computer link to keep MRH/TCC updated on all personnel and facilities needed to accept trauma patients. The designated trauma centers (level 1 & 2) may also use the telephone to offer more rapid information to MRH/TCC. If a designated trauma center is unable to accept all patients from a multiple trauma scene, MRH/TCC will confer with the center to provide the best distribution of patients.

- B. Emergency Medical Technician at Scene To Medical Resource Hospital/Trauma Communications Center* or to local medical direction (level 3 or 4 service areas)

* If the EMT is unable to reach MRH, the usual on-line medical control is to be contacted, and then MRH as soon as possible if the patient is to be transferred to a level 1 or 2 hospital.

TRAUMA PROTOCOL (Cont'd)

IT IS ESSENTIAL THAT EARLY RADIO COMMUNICATIONS BE ESTABLISHED CONCERNING THE TRAUMA VICTIM. After assessing a trauma situation and making the determination that the patient should enter the trauma system, the EMT certified to the highest level should contact the Medical Resource Hospital* at the earliest time which is practical, and provide the following:

1. Number of patients (age and sex)
2. Entry criteria (brief description of patient condition)
3. Location of the incident
4. Estimated time of departure from the scene/ETA
5. Unit number and mode of transport
6. Destination based on patient origin

In case of radio failure with medical direction, contact the EMS dispatch point for hospital information.

C. Emergency Medical Technician in inter-hospital transfer to Medical Resource Hospital/Trauma Communications Center:

- 1) Upon entering radio range of MRH/TCC, the EMT shall inform MRH/TCC on the HEAR (155.340 MHZ) or on Med Net 4 of the following:
 - a. Ambulance unit identification and county of origin
 - b. Patient destination
 - c. Brief description of patient condition
 - d. Estimated time of arrival
- 2) Upon entering the radio range of the destination hospital, the EMT must contact the receiving trauma center on the HEAR frequency to communicate to them the present condition of the patient and any deterioration or improvement in patient condition which occurred enroute.

D. Medical Resource Hospital/Trauma Communications Center* or medical direction (level 3 or 4 service area) (MD) to EMT:

- 1) The MRH/TCC* shall inform the EMT if the destination hospital is unable to receive the patient.
- 2) In the event that multiple patients (if five or more ALS ambulances are, or will be used, refer to the MCI protocol and contact regional hospital on Med Net 1) are to be entered into the trauma system, MRH/TCC¹ will assist the EMT in determining patient destinations.

* If the EMT is unable to reach MRH, the usual on-line medical control is to be contacted, and then MRH as soon as possible if the patient is to be transferred to a level 1 or 2 hospital.

TRAUMA PROTOCOL (Cont'd)

- 3) In the event medical direction is needed, the MRH/TCC will offer medical direction using the ATAB I accepted trauma protocols as a guide.

E. Medical Resource Hospital/Trauma Communications Center or medical direction (level 3 or 4 service areas MD) to Designated Trauma Center:

The Designated Trauma Center which is the patient's destination will receive the following information from the Medical Resource Hospital/Trauma Communications Center:

- 1) Number of patients (age and sex)
- 2) Entry criteria (brief description of patient condition)
- 3) Location of the incident
- 4) Estimated time of departure from the scene and time of arrival at hospital destination
- 5) Unit number and mode of transport
- 6) Any other pertinent information received from the EMT

IV. Transport Protocol

A. Patient to a level 1 or level 2 hospital if 30 minutes or less transport time.

- 1) Designated Trauma Center destination from the scene, if by ground transport, to be determined by the EMT based upon the following criteria:
 - a. Emanuel Hospital Service Area: Patient origin on or north of: Tualatin Valley Highway beginning at the west city limits of Hillsboro, to Canyon Road, Canyon Road to Highway 26, to I-405, to Lovejoy, to Broadway Bridge, Broadway Bridge to the east bank, and then north of (but not including) Division Street from the east end of the Broadway Bridge to 242nd Street in Gresham, the patient destination will be Emanuel Hospital (see map).
 - b. Oregon Health Sciences University Hospital Service Area: Patient origin on or south of Division beginning at Two Hundred Forty Second Street west to the Broadway Bridge, then south of but not including the Broadway Bridge, west to Lovejoy to I-405, to Highway 26, to Canyon Road, to Tualatin Valley Highway to the west city limits of Hillsboro, the patient destination will be Oregon Health Sciences University (see map).
 - c. Patient origin (from scene) from out of the service area described above, patient destination to be the trauma center in whose service area the main thoroughfare used by the ambulance to enter Portland is located.

TRAUMA PROTOCOL (Cont'd)

- d. If multiple patients from the same scene, patient destination to be that assigned by the above service areas unless the designated trauma center advises MRH/TCC or medical direction (level 3 or 4 service area) (MD) that the facility cannot accept additional patients. In this instance, the MRH/TCC MD will assist the EMT in determining patient destination.
- 2) Designated trauma center destination from the scene if by air transport to be determined by flight personnel based upon the following criteria:
 - a. Regardless of patient origin, the patient destination to be alternated between the designated trauma centers.
 - b. If two patients are transported in the same transport, patient destinations to be same designated trauma center.
 - c. In the event that the designated trauma center, which is to be the patient destination, is unable to accept the patient, MRH/TCC will assist the flight crew in determining patient destination.
- 3) Designated trauma center destination from a level three or four hospital, or a non-designated trauma hospital to be based upon the following criteria.
 - a. Transferring physician to determine designated trauma center destination after conferring with the receiving physician.
 - b. In the event that the transferring physician has not determined the destination, the MRH/TCC will assist the EMT in determining patient destination.
- B. Patient to the closest level 3* or level 4* hospital if more than 30 minutes from the level 1 or 2 and the level 3 or 4 is closer.
- C. If airway unable to be established, patient to the nearest acute care facility.
- D. In Columbia County existing patient referral trends are to be maintained until the ATAB plan addresses out of state hospitals.

* Trauma hospital applicants are to be considered as trauma designated for purposes of this protocol.

TRAUMA PROTOCOL (Cont'd)

V. MODE OF TRANSPORT

A. Ground Vs. Air (level 1 or 2)

An air ambulance should be used when it would reduce total pre-hospital time of a trauma system patient by 10 minutes or greater. The EMT must recognize that any patient entered in the trauma system should receive the most rapid transportation mode possible.

The air ambulance can be put on standby and/or activated by request through the EMS dispatcher.

B. Ground vs. Air (level 3 or 4)

An air ambulance may be used when the EMT has determined after consult with medical direction (on or off line) that the patient can best be served by transport from the scene to a Level 1 or 2 institution. The time of the air ambulance to respond to the scene must be considered.

VI. PATIENT EVALUATION PROTOCOL

A. Treatment Priority Should Be Approached In This Order:

1. Airway Maintenance (Including Control of the Cervical Spine) -
If unable to establish and maintain an adequate airway, patient should be transported to the nearest acute care facility to obtain definitive airway control by a qualified person.
2. Breathing
3. Control of Circulation
4. Control of Hemorrhage
5. Treatment of Shock
6. Splinting of Fractures
7. Neurological Examinations
8. Secondary Patient Assessment

TRAUMA PROTOCOL (Cont'd)

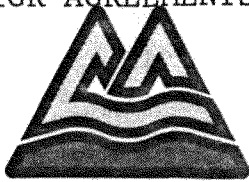
VII. TRAUMA CARE PRIORITIES FOR PRE-HOSPITAL CARE PERSONNEL:

- A. Assess and Maintain Airway: Protect Cervical Spine
 - 1. Chin lift/jaw thrust
 - 2. Clear airway of foreign bodies
 - 3. Oropharyngeal/nasopharyngeal airway
 - 4. Bag-valve-mask with oxygen supplementation as indicated.
 - 5. Endotracheal/nasotracheal intubation or needle cricothyrotomy
- B. Breathing Control
 - 1. Assessment
 - a) Expose chest and neck
 - b) Rate and depth of respirations
 - c) Inspect and palpate for unilateral and bilateral chest movement, subcutaneous emphysema, sucking chest wounds
 - d) Distended neck veins or deviated trachea
 - e) Auscultate
- C. Breathing Control (Cont'd)
 - 1. Management
 - a) Seal open pneumothorax
 - b) Start oxygen therapy
 - c) Alleviate tension pneumothorax (needle thoracentsis)
 - d) Support ventilation
- D. Circulatory Control
 - 1. Identify exsanguinating hemorrhage
 - a) Apply direct pressure to bleeders
 - b) Apply tourniquet if bleeding uncontrollably or on extremity
 - c) Open MAST on stretcher and place patient on stretcher - apply if necessary (see Shock Protocol)
 - 2. Assess for pulses
 - a) Generally if:
 - 1) radial pulses present - systolic pressure 80 mmHg
 - 2) femoral pulse present - systolic pressure 70 mmHg
 - 3) carotid pulse present - systolic pressure 60 mmHg
 - 3. Evaluate perfusion
 - a) Pulse, rate and character
 - b) Capillary refill
 - c) Skin color; i.e. pink, pale, cyanotic, mottled.
 - 4. Initiate two large bore I.V.s with a volume expander during transport.
 - 5. Obtain blood pressure. This is low priority, consider during transport.
- E. Assess neurologic status per Glasgow Coma Scale
 - 1. Eye Opening
 - 2. Best Verbal Response
 - 3. Motor Response
 - a) Standardized pain stimulus is either supraorbital ridge pressure or fingernail pressure

TRAUMA PROTOCOL (Cont'd)

VIII. SCENE TIME

- A. After gaining access to the patient, scene time should not exceed ten minutes for any patient who is entering the trauma system. Plan to start I.V.s and initiate other care once enroute to the hospital if necessary.



MULTNOMAH COUNTY OREGON

13
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. John Angell, Director
Department of Justice Services
1120 SW Fifth
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

In the matter of ratification of an agreement with)
State Attorney General's Office and the District)
Attorney, for grant funding for the multi-juris-)
dictional Anti-Drug Abuse grant, in the amount of)
\$295,428 from April 1, 1988 to April 1, 1989) R-10

Following discussion, Commissioner Kafoury moved approval, duly seconded by Commissioner Miller. In reply to Commissioner Anderson's question, Commissioner Kafoury said the County is responsible to provide one fourth local match funding for the program for duration of the grant, but is not responsible for continuing the program once the grant runs out.

At this time, the motion was considered, and it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Harriet Weber
District Attorney

Clerk's Copy

DATE SUBMITTED May 5, 1988

(For Clerk's Use)

Meeting Date 5/12/88

Agenda No. R-10

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Anti-Drug Grant

Informal Only* _____
(Date)

Formal Only May 12, 1988
(Date)

DEPARTMENT Justice Services DIVISION District Attorney

CONTACT Kelly Bacon TELEPHONE 248-3105

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

This is a new multi-jurisdictional anti-drug grant to provide funding for community based projects to combat criminal drug activity, and community corrections programs to meet the increasing caseload of people sentenced on drug related charges.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 2 minutes

IMPACT:

☒ PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other new federal/state funds (25% match required)

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Michael D. Sarant

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
- ☐ Revenue
- ☒ Grant Funding
- ☒ Intergovernmental Agreement

Amendment to above, Number _____
(Original Contract Amount _____)

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
- ☐ PCRB Contract
- ☐ Maintenance Agreement
- ☐ Licensing Agreement

Amendment to above, Number _____
(Original Contract Amount _____)

Contact Person Lisa Moore Phone 248-3133 Date 3/29/88

Department Justice Services Division District Attorney Bldg/Room 101/600

Description of Contract Grant funding for the multi-jurisdictional Anti-Drug Abuse grant.
Participating agencies are the City of Portland, Clackamas County, and Washington
County. Multnomah County is the applicant agency.

RFP/BID # _____ Date of RFP/BID _____ Date of Exemption _____

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name State of Oregon, Attorney General

Mailing Address Justice Building

Salem, OR 97310

Phone 378-4400

Employer ID# or SS# ?

Effective Date 4/1/88

Termination Date 4/1/89

Total Amount of Agreement \$ 295,428.00

Payment Terms

- ☐ Lump Sum \$ _____
 - ☐ Monthly \$ _____
 - ☒ Other \$ as billed by finance for advance/
reimbursement
 - ☐ Requirements contract-requisition required
- Purchase Order No. _____

Required Signatures:

Department Head [Signature] Angree

Date 4.29.88

Purchasing Director _____

Date _____

(Type II Contracts Only)

County Counsel [Signature] Sandage

Date 4-13-88

Budget Office [Signature] Waldorf

Date 5/3/88

County Executive/Sheriff _____

Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
									<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
VENDOR CODE		VENDOR NAME							TOTAL AMOUNT	\$	
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND
	<u>70168</u>	<u>56</u>	<u>020</u>	<u>2445</u>						\$	
										\$	
										\$	
										\$	

DRUG LAW ENFORCEMENT REGIONAL TASK FORCE
INTERAGENCY AGREEMENT

This INTERAGENCY AGREEMENT is made and entered into by and among the following jurisdictions:

Applicant Jurisdiction: Multnomah County

Participating Jurisdictions: City of Portland

Washington County

Clackamas County

W I T N E S S E T H

WHEREAS, pursuant to the Anti-Drug Abuse Act of 1986, Subtitle K, the State and Local Law Enforcement Assistance Act, PL 99-570, hereinafter referred to as the Act, the United States Department of Justice, Bureau of Justice Assistance, has appropriated monies to the State of Oregon to fund a coordinated statewide drug law enforcement program; and

WHEREAS, the Oregon Department of Justice, hereinafter referred to as DOJ, has been designated to administer the Act for the State of Oregon; and

WHEREAS, eligible applicants include cities, counties and Indian tribes with law enforcement authority; and

WHEREAS, DOJ is soliciting applications from consortia of eligible applicants for the purpose of funding regional, multi-jurisdictional drug law enforcement task force projects to reduce drug trafficking and consumption in the State of Oregon; and

WHEREAS, DOJ desires to enter into a contract with one participating jurisdiction hereinafter referred to as the applicant jurisdic-

tion, to administer the task force project on behalf of the other participating jurisdictions;

WHEREAS, the participating jurisdictions desire to enter into an agreement to enable the applicant jurisdiction to be the receiver of any grant, to administer the grant and to be responsible for its terms and the task force project on behalf of the participating jurisdictions; and

WHEREAS, the applicant jurisdiction and the participating jurisdictions have developed an application and a budget for grant funds which are attached hereto as Exhibit A and incorporated herein, and hereby made a part of this agreement;

NOW, THEREFORE, the applicant jurisdiction and the participating jurisdictions do hereby agree as follows:

SECTION 1 -- PURPOSE

The participating jurisdictions:

1. Have authorized their respective chief executive officers to execute any and all necessary documents to obtain grant funds available pursuant to the Act for the purpose of establishing a regional multi-jurisdictional Task Force; and

2. Have authorized personnel from their respective jurisdictions to participate in the activities of the Task Force according to the work plan established in the application as attached.

For purposes of this interagency agreement, a "chief executive officer" may be the mayor of a municipality, the chairperson of a board of county commissioners, the county judge or the chairperson of a tribal council.

SECTION 2 -- DURATION

This agreement shall commence on the day and year it is executed by all chief executive officers and, in the event the grant application is funded by DOJ, shall continue until such grant is terminated.

A participating jurisdiction may withdraw from the Task Force by written statement directed to the chairperson of the Policy Board, established under Section 5 of this interagency agreement. Termination of the jurisdiction's participation shall take place automatically 30 days after receipt of such written notice, providing, however, that the jurisdiction has fulfilled the financial obligation agreed to under Section 3 of this interagency agreement.

SECTION 3 -- FINANCING

The applicant jurisdiction and the participating jurisdictions in the aggregate agree to provide no less than 25 percent of the financial resources to support Task Force activities according to the budget described in the application as attached.

Each jurisdiction shall be required to specify the amount it will contribute to the matching funds requirement of the grant. Such amounts shall be included in the budget section of the application attached as Exhibit A and incorporated herein by reference.

In addition, each jurisdiction assures that the financial resources provided by the jurisdiction, as described in the budget section of the application, do not supplant or replace resources currently appropriated for drug law enforcement.

SECTION 4 - ADMINISTRATION

The application jurisdiction agrees to provide the necessary documentation to receive grant funds and ensure that the provisions of the

application as attached are met. The applicant jurisdiction and the participating jurisdictions shall resolve any dispute among themselves arising under this agreement by submitting the matter to a vote of the Policy Board.

**SECTION 5 -- POLICY BOARD, EXECUTIVE COMMITTEE; STRUCTURE OF
TASK FORCE**

Overall direction of the Task Force's operations, including the setting of investigative priorities and general operating procedures, shall be vested in a Policy Board consisting of the heads of participating criminal justice agencies.

Each member of the Policy Board shall have an equal vote in the conduct of its business. One member shall be elected by the members as chairperson and will remain in that capacity for one year. The chairperson shall be responsible for keeping parties to the interagency agreement informed on all matters relating to the function, expenditures, accomplishments and problems of the Task Force. If the Task Force continues in existence, a new election shall occur each year. The Policy Board shall convene at least once each quarter to review the Task Force's activities and policies. The chairperson may call extra sessions as necessary. When the board votes on any matter, the affirmative votes of a majority of the members of the board shall be required for passage. In an emergency situation, the chairperson may conduct a conference call of board members to resolve an issue.

At its discretion, the Policy Board may invite representatives of the public schools and the community mental health programs within the Task Force region to attend all regularly scheduled meetings of the Policy Board as non-voting members.

At its discretion, the Policy Board may appoint an Executive Committee from among the members of the board to oversee task force operations and administrative and fiscal details between the quarterly meetings of the board. The chairperson of the Policy Board also shall serve as the chairperson of the Executive Committee. The committee shall have no fewer than seven members nor more than 11 members, including the chairperson. Each county in the task force region shall be represented on the Executive Committee, either by the head of a criminal justice agency in the county government or the head of a criminal justice agency in a city within the county. A new Executive Committee shall be appointed annually. Committee members may succeed themselves.

The Executive Committee shall meet at the call of the chair or at the written request of a majority of committee members. When the committee votes on any matter, the affirmative vote of a majority of the members of the committee shall be required for passage. In an emergency the chairperson may conduct a conference call of committee members to resolve an issue.

For purposes of this interagency agreement, a "head of a criminal justice agency" means a chief of police, a sheriff, a district attorney, or a director of a community corrections program.

SECTION 6 -- TORT CLAIMS ACT COVERAGE

For the purposes of coverage under the Oregon Tort Claims Act against any losses, damages or liabilities arising out of the services and activities of the Task Force, the personnel assigned to the Task Force by any jurisdiction shall be deemed to be continuing under the

employment of that jurisdiction. Each jurisdiction contributing personnel to the Task Force shall continue that employee as an employee of the jurisdiction and shall be solely responsible for that employee. New personnel hired with grant funds shall be employees of the applicant jurisdiction.

Any duly sworn peace officer, while assigned to duty with the Task Force as herein provided and working at the direction of the Policy Board or its chairperson shall have the same powers, duties, privileges and immunities as are conferred upon a peace officer in the officer's jurisdiction.

SECTION 7 - TASK FORCE OBJECTIVES

The Task Force shall:

- a. Disrupt drug organizations and illegal activities associated with drug use and trafficking within the region.
- b. Gather and report intelligence data relating to illegal activities associated with drug use and trafficking within the region.
- c. Apprehend, prosecute and detain drug users, dealers and wholesalers.
- d. Promote law enforcement cooperation through multi-agency investigations.
- e. Collect and report to DOJ such data concerning drug law enforcement activities as the department may require.
- f. Make maximum use of the Western States Information Network.
- g. Monitor all elements of the criminal justice system within the Task Force's region and report to DOJ in a timely manner any adverse impact arising from the Task Force's activities.
- h. Participate in DOJ meetings and programs designed to coordinate the activities of all regional task forces in the state.

SECTION 8 -- ACQUISITION AND USE OF EQUIPMENT

In the event that any equipment is acquired with grant funds from DOJ, the applicant jurisdiction and the participating jurisdictions agree to use the equipment only for specified program purposes during the life of the grant. If a jurisdiction withdraws, as provided in Section 2 of this interagency agreement, any equipment acquired with grant funds in the possession of that jurisdiction shall revert to the Task Force. After the grant period ends, the jurisdictions agree to use the equipment only for approved law enforcement purposes and to devise a process of disposition that meets federal requirements

SECTION 9 - INTEGRATION

This agreement and the application as attached contain all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind any of the parties.

SECTION 10 -- OTHER

A. All of the above referenced participating agencies' responsibilities under this agreement are contingent upon applicant jurisdiction obtaining necessary Anti-Drug Abuse grant funds as contemplated herein.

B. All above referenced participating agencies' responsibilities for participating agency funding, as contemplated herein, are contingent upon appropriation of such funds by each governing body.

Failure to provide necessary funding shall release party agencies of any obligation pursuant to this agreement.

IN WITNESS WHEREON THE APPLICANT JURISDICTION AND THE PARTICIPATING JURISDICTIONS caused this agreement to be executed on the day and year set forth hereinafter.

Signed hereupon:

Signature

Name and Title

Multnomah County, Oregon

Date

Signature

Name and Title

City of Portland

Date

Approved as to form
MULTNOMAH COUNTY COUNSEL

By Sandra Duffy

Approved as to form
CLACKAMAS COUNTY COUNSEL

By _____

Signature

Name and Title

Washington County, Oregon

Date

Signature

Name and Title

Clackamas County

Date

Approved as to form
CITY OF PORTLAND

By _____

Approved as to form
WASHINGTON COUNTY COUNSEL

By _____

DAVE FROHNMAYER
ATTORNEY GENERAL
STATE OF OREGON



WILLIAM F. GARY
DEPUTY ATTORNEY GENERAL

DEPARTMENT OF JUSTICE

Justice Building
Salem, Oregon 97310
Telephone: (503) 378-4400

March 21, 1988

Michael D. Schrunk
District Attorney
Multnomah County District Attorney's Office
1021 S.W. Fourth, Room 600
Portland, OR 97204

Re: Anti-Drug Abuse Act Grant Award #D87-06-01

Dear Mr. Schrunk:

We are pleased to inform you that your Narcotics Control Assistance Program grant has been approved in the amount of \$295,428. Project funds are provided from the FY 1987 appropriations for the Anti-Drug Abuse Act of 1986.

The original and one copy of the Grant Award form with Certified Assurances are enclosed. Please sign both the Grant Award and Certified Assurances and return the original to the Crime Analysis Center, Department of Justice, 100 Justice Building, Salem, Oregon 97310. Keep the additional copy for your files.

I am enclosing four copies each of the two financial reports associated with the Narcotics Control Assistance Program. The two reports are the Financial Status Report (H-1) and the Request for Advance or Reimbursement (H-3). Instructions for completing each report are attached as well as an example of a completed form. The H-1 and H-3 reports are to be completed at the end of each calendar quarter.

Release of grant funds will be contingent upon our receipt of a fully executed Interagency Agreement from Multnomah, Clackamas, and Washington Counties and from the City of Portland, the signed Grant Award document, and your first H-3 report.

I have also enclosed a copy of "Appendix 11, Control and Use of Confidential Funds" from the OJP Guideline Manual, along with a Confidential Funds Certification form, which must be signed by the appropriate person and returned to this office at your earliest convenience.

Michael D. Schrunk
March 21, 1988
Page 2

I have ordered and will be sending you a copy of the OJP Guideline Manual, Financial and Administrative Guide for Grants, published by the U.S. Department of Justice, Office of Justice Programs, which is the final authority on questions relating to grant administration. Also, I am enclosing a copy of Office and Management Budget Circular A-128, "Audits of State and Local Governments," which requires an audit, under certain circumstances, for recipients of federal grant dollars. Since the requirement applies to all federal funds received at the city or county level, you will be required to have an independent audit under the provisions of OMB Circular A-128. The annual audit of your financial statements must be expanded to include additional testing and reporting under the Single Audit Act. Please forward to us the name, address, and telephone number of the independent auditor that you will be using to perform the required audit, and the expected date the audit report will be available to the Department of Justice.

Finally, I am enclosing a one-page document "Justification for Non-Competitive Procurement" which explains what is involved in sole-source justification.

If you have any questions pertaining to the H-1 and H-3 forms or the audit requirements, please contact Roberta Lewis, Federal Grants Coordinator, at 378-5555.

Annual Project Report forms will be developed by the Bureau of Justice Assistance (BJA) to obtain information on the activities and performance of state and local projects funded out of Anti-Drug Abuse Act funds. We will be forwarding these forms to you as soon as we receive them.

Data from these forms will be computerized and analyzed by the Bureau of Justice Assistance for monitoring and evaluation purposes and for use in their Annual Report to Congress.

Those forms are to be completed by the subgrantees themselves annually or within 90 days after the end of the project period. However, an interim project performance report will be required for the first six months of activity for all subgrants operating during calendar year 1988.

Michael D. Schrunk
March 21, 1988
Page 3

Thank you for your cooperation and good luck with your project. Please contact Jim Heuser at 378-4229 if you have any questions pertaining to this grant award.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dave", with a circular flourish at the beginning.

DAVE FROHNMAYER
Attorney General

DF:mg
M0035
Enclosures
cc: Judith N. Phelan

JAN 11 1988

APPLICATION FOR ANTI-DRUG ABUSE ACT
FORMULA GRANT PROGRAMCRIME ANALYSIS CENTER
SALEM, OR1. LEGAL APPLICANT JURISDICTION

A. Applicant Name : Multnomah County
 B. Organization/Div./Unit: Department of Justice Services
 District Attorney's Office
 C. Street/P.O. Box : 1021 S.W. Fourth, Room 600
 D. City : Portland,
 E. State/Zip : OR 97204
 F. Contact Person's Name : Michael D. Schrunk
 and Title : District Attorney
 G. Telephone Number : (503) 248-3143

2. TYPE OF APPLICANT/RECIPIENT
(Check One)

☒ A. County
☐ B. City
☐ C. Indian Tribe
☐ D. Other (Specify):

3. PARTICIPATING JURISDICTIONS

City of Portland
 Clackamas County
 Washington County
 Multnomah County

4. PROPOSED FUNDING

FEDERAL ANTI-DRUG ABUSE FUNDS

\$ 295,428.00

Matching Funds and Source

A. County - Multnomah \$ 51,208.00
 B. City \$
 C. Other (Specify) Clackamas Ctys 22,649.00
 Washington Cty. 24,619.00

TOTAL MATCHING FUNDS

\$ 98,476.00

TOTAL BUDGET

\$ 393,904.00

* Complete budget details on attached budget pages.

5. THE APPLICANT CERTIFIES THAT

To the best of my knowledge and belief, data in this application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved.

CERTIFYING
 REPRESENTATIVE

A. Typed Name and Title:

Michael D. Schrunk, District Attorney
 Multnomah County

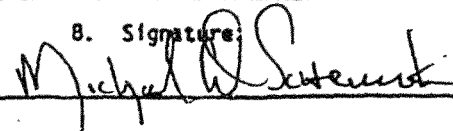
Date Signed: _____

Month

Day

Year

B. Signature:



PROJECT DESCRIPTION

Summary

In January, 1987, the Organized Crime/Narcotics (OCN) Task Force was formed to coordinate the investigation and prosecution of major drug traffickers in this region. A discretionary grant of \$170,000 was awarded to the OCN Task Force by the U.S. Bureau of Justice Assistance for this purpose. The present Task Force is composed of federal, state, and local law enforcement and prosecutorial officials (see Attachment A). The Task Force members meet regularly to identify specific investigation opportunities which require resources beyond the capacity of any one law enforcement agency. To date, the OCN Task Force has successfully completed four major investigations and has over a dozen more in progress. A summary of these activities is included as Attachment B.

The Attorney General's plan for use of Anti-Drug Abuse funds requires a regional task force. Because this region already has a successful task force in operation, the Anti-Drug Abuse funds will be used to supplement work of the existing task force.

The goals of this grant are to increase the region's capability to apprehend and prosecute drug offenders by supplementing the existing OCN Task Force. This will be done by providing funds for:

- o Investigative overtime
- o The purchase of evidence and information
- o A full-time attorney authorized to prosecute in each county and available for assisting in the preparation of search warrants for members of the OCN Task Force
- o A command-level police officer responsible for implementing the enforcement policies of the Task Force

The second goal, detention and rehabilitation programs for drug-involved offenders, will be met by contracting with community corrections programs in Clackamas, Multnomah, and Washington counties. The programs will provide services to those who have been convicted of a drug offense or convicted offenders who are drug involved. Potential target programs could include intensive supervision, electronic and other types of monitoring as well as purchase of bed space and treatment. Programming will be tailored to meet the needs and priorities of the individual counties and will be specified in the agreements developed with the participating counties.

Project Background

This grant application has been developed as a result of a series of meetings which began on October 21, 1987, in the METRO office. All local units of government in the region had been invited to attend the meeting. Attendees at the meeting included representatives of Multnomah County, Washington County, Clackamas County, Oregon State Police, the City of Portland, district attorney offices; county sheriffs; Portland Police Bureau; and Troutdale and Sherwood law enforcement agencies. It was determined by mutual consent that Multnomah County would serve as the applicant agency for the tri-county region. The participating jurisdictions will include the City of Portland, Clackamas County and Washington County. Subsequent meetings on November 3 and November 18 provided the opportunity for all participating jurisdictions to review, amend, and approve a draft concept paper, which has formed the basis for this application.

The OCN Task Force, with the additions of the Clackamas County and Washington County Sheriffs, will serve as the required policy board. In addition, the Task Force may, from time to time, invite others to participate in their meetings when issues of general community concern are being discussed. For example, Community Corrections managers may be included when discussing community corrections programming.

Problem Identification

Since 1983, there has been a steady increase in availability and quality in heroin, cocaine, and methamphetamines in Portland and the surrounding communities. Marijuana has also increased significantly in availability and use. In July of 1987, 200 male arrestees in Multnomah County volunteered for drug testing. In the anonymous testing, the results were startling. A total of 73.4% of those arrested, excluding those arrested for drug or DUII charges, showed evidence of at least one drug in their system. As many as 35% tested positive for two or more drugs. The number of methamphetamine labs has also increased. Between January and September of 1987, the Portland Police Bureau alone located and dismantled 26 methamphetamine labs. As reflected in the chart below, case issuing for the manufacture or possession and distribution of controlled substances has increased dramatically in the Multnomah County District Attorney's Office.

Manufacture, Distribution, or Possession of Controlled Substance

1984	642
1985	506
1986	1,362
Jan-June, 1987	665

Surrounding counties have shown similar increases.

Project Objectives and Performance Measures

The overall program goal is to reduce the amount and availability of illicit drugs in this geographic region through coordinated enforcement investigation and prosecution of targeted drug traffickers and to increase regional detention and rehabilitation programs for drug-involved offenders. Project objectives include:

- o Conduct a minimum of four quarterly Task Force meetings to set investigative priorities and general operation procedures.
- o Disrupt drug organizations and illegal activities associated with drug use and trafficking within the region by conducting multi-jurisdictional investigations and prosecutions.
- o Gather and report intelligence data relating to illegal activities associated with drug use and trafficking within the region, and when appropriate, report intelligence data to Task Forces in other regions.
- o Supplement community corrections programs in Washington, Multnomah, and Clackamas Counties to increase regional detention and rehabilitation programs for drug-involved offenders.

Baseline performance data will include numbers of investigations initiated, type and amount of drugs seized, number of prosecutions and outcomes, number of cases targeted for investigation, and number of offenders participating in regional rehabilitation and detention programs and program outcomes.

Project Organization and Activities

Task Force organization and composition is described in Attachment A. This grant will fund a command-level law enforcement officer and a prosecuting attorney for the Task Force. The command-level police officer will be responsible for implementing investigative and enforcement policies. The attorney will be authorized to prosecute in each of the participating counties and will be available for assisting in preparation of search warrants for Task Force members.

Task Force activities will include, but not be limited to, the investigation, apprehension, and prosecution of drug traffickers and the provision of programs which could include intensive supervision, electronic and other types of monitoring, purchase of bed space and treatment services for drug-involved offenders. Apprehension and prosecution activities will be conducted directly by the Task Force. The detention and rehabilitation components will be provided through contracts with existing

community corrections programs within the region. The Task Force will serve as the policy board and will develop general operating procedures for the expenditure of the Anti-Drug Abuse Act funds and will monitor those expenses. The Task Force will meet quarterly to review the progress of the grant and establish general policy direction regarding apprehension and prosecution of drug offenders and the detention and rehabilitation of drug-involved offenders in the tri-county region. Additionally, the Task Force will develop general operating procedures for the expenditure of the Anti-Drug Abuse Act funds and will monitor those expenses.

The tri-county region has been working on a coordinated approach to combat drug problems for over a year. The result of this work has been the formation of the Regional Drug Initiative (RDI). Many of the members of the Task Force are members of the Regional Drug Initiative. In addition to law enforcement and criminal justice personnel, the Regional Drug Initiative membership includes representation from local government, businesses, churches, schools, social service agencies, treatment agencies, and community representatives. RDI has adopted a "Community Agenda," which includes six long-range goals and an action plan. Operation of this grant fits under one of these goals, making communities safe from crime.

As previously mentioned, there will be two full-time staff members participating in the project: 1) a command-level police officer, and 2) a prosecuting attorney. They will each devote 100% of their time to the project. The police officer will be responsible for implementing the policies of the Task Force, and the prosecutor will be responsible for preparation of search warrants and preparation and prosecution of cases within the region.

Technical Assistance

Technical assistance that could be useful to this project would include methods to simplify data collection efforts. During the course of the grant, various training opportunities for Task Force members may become available. This region would seek assistance from the Oregon Department of Justice to provide funds for those training opportunities.

BUDGET NARRATIVE

Personnel: One full-time Deputy District Attorney 3 will be hired by the Multnomah County District Attorney's Office to provide prosecution services to the regional narcotics law enforcement effort. The DDA3 will also be designated by the Washington County and Clackamas County District Attorneys as authorized to prosecute in their respective courts. Further, the DDA3 will apply for designation by the U.S. Attorney for Oregon as an Assistant U.S. Attorney.

Overtime funds of \$40,000 will also be budgeted for use by the Task Force to further the investigation of those cases authorized by the OCN control group.

Employee Benefits: These are the benefits paid to the DDA3. It represents the standard amounts provided by Multnomah County to its employees.

Supplies: Purchase of evidence (P/E) funds in the amount of \$30,000 will be made available to the undercover officers of the Task Force. A like amount is budgeted for Purchase of Information (P/I). Both items are critical to the Task Force's ability to apprehend the targets of their investigations.

Contract: Detention and Rehabilitation services will be provided by the community corrections programs in the three counties. A contract will be prepared between the applicant agency ("Multnomah County") and the other two for services which have been outlined in the program narrative.

The Task Force is comprised of undercover officers who have been detached from their regular agencies. The costs associated with those officers is the responsibility of their respective employers. Not included in the current composition of the group is a command-level official who is charged with the responsibility of overseeing the day-to-day activities of the Task Force. The amount of \$60,000 is budgeted to contract with an appropriate police agency for the services of a full-time police captain or lieutenant to operate the Task Force.

Indirect: Self-explanatory

B U D G E T

Page 1-A

Budget Proposed Covers 12 Months Beginning: January 1 1988
Month Day Year

A. Personnel:			Detail		Category
<u>Position</u>	<u>% of Time</u>	<u>Monthly or Hourly Rate</u>	<u>Federal Funds</u>	<u>Matching Funds</u>	<u>Total</u>
DDA 3 ¹	100%		\$ 32,250	\$ 10, 750	\$ 43,000
<u>Overtime Pay</u>					
Overtime to Task Force members			\$ 30,000	\$ 10,000	\$ 40,000
					\$ 83,000
B. Employee Benefits					
Employee benefits computed at <u>35</u> % of salary or wages			\$ 11,250	\$ 3,750	\$ 15,000
C. Personnel training					
			\$	\$	\$
D. Travel					
			\$	\$	\$
E. Equipment					
			\$	\$	\$

(Use continuation pages, if necessary.)

B U D G E T

Page 1-B

	<u>Detail</u>		<u>Category Total</u>
	<u>Federal Funds</u>	<u>Matching Funds</u>	
F. Facilities	\$	\$	\$
G. Supplies			
Purchase of Evidence	\$ 16,738	13,262	30,000
Purchase of Information	\$ 16,739	13,261	30,000
	\$	\$	\$ 60,000
H. Operating Expenses	\$	\$	\$
I. Contract(s) (check if contract(s) attached _____)			
a) Community Corrections - Washington County	\$ 97,363	\$ 32,455	\$129,818
Clackamas County, Multnomah County	45,000	15,000	60,000
b) Police agency - to be determined	\$	\$	\$ 189,818
J. Other	\$	\$	\$
K. Indirect Costs (Fill in one.)			
Approved rate of <u>11.7%</u> (attach documentation.)	\$46,086	\$ /////	\$46,086
Requested rate of _____% (attach details.)	\$	\$ /////	\$
			\$
PROJECT TOTAL	\$295,428 ⁸	\$ 98,478 ⁸	\$ 393,904

(Use continuation pages, if necessary.)

SUMMARY OF ESTIMATED COSTS

<u>Activities</u>	<u>Apprehension</u>	<u>Prosecution</u>	<u>Detention/Rehab</u>
Prosecutor		\$58,000	
Overtime	\$ 40,000		
P/E	\$ 30,000		
P/I	\$ 30,000		
Contract			
CCA			\$129,818
Police	\$ 60,000		
Indirect			
TOTAL	\$160,000	\$58,000	\$129,818

Second-year Project Activities and Budget

Proposed Project Activities:

Continue first-year activities

1
1
1

<u>Proposed Budget:</u>	<u>Category Total</u>
A. Personnel _____	
Position _____	43,000
Overtime Pay _____	40,000
B. Employee Benefits _____	15,000
C. Personnel Training _____	
D. Travel _____	
E. Equipment _____	
F. Facilities _____	
G. Supplies _____	60,000
H. Operating Expenses _____	
I. Contracts _____	189,818
J. Other _____	
K. Indirect Costs _____	46,086
Total Project Cost	<u>393,904</u>

Attachment "A"

TASK FORCE COMPOSITION

Law Enforcement

Federal

o DEA 3
o FBI 1
o IRS 1
o ATF 1
o Customs TBD

State & Local

o OSP 1
o PPD 3
o Multnomah SO 2
o Washington SO 1
o Clackamas SO 1
o Lake Oswego 1
o Gresham 1

Prosecution

o Multnomah DA
o Clackamas DA
o Washington DA
o U.S. Attorney

OCN TASK FORCE

Progress To Date

1. After a six-month investigation involving nine local and federal law enforcement agencies, officers from the OCN Task Force arrested three persons on June 10, seized seven cars, thirteen firearms, and approximately \$4,000 in cash. The individuals involved, known as the "Aispuro Family," had become the focus of attention earlier the previous year and became targets of the Task Force when it was learned that one of the group had been taken in custody in California when he had attempted to transport 1,500 pounds of cocaine into the United States.

The Aispuros and their organization had been operating for about five years and were believed to have been a major cocaine supplier for East Multnomah County and one of the major suppliers in Oregon's Willamette Valley region.

2. On July 14, a major investigation by the OCN Task Force resulted in the seizure of 1-1/2 pounds of tar heroin and \$48,000 in cash. Arrested in connection with that case was Pamela Majia, 39 years old, and Willa D. Collins, 42 years old, for heroin trafficking. Both are awaiting trial in federal court.
3. In a case approved for OCN investigation midyear, undercover officers of the Task Force identified a group of individuals who were involved in trafficking large amounts of cocaine into the Portland metropolitan area. On Saturday, October 3, officers from the Task Force and supporting agencies served a federal search warrant on a residence in Aloha, Oregon, located in Washington County. One of the suspects, who was armed, attempted to flee, and in the process shots were exchanged. The suspect, Eliseu-Valencia was shot and killed. Three other individuals of the Castaneda family were arrested and charged with conspiracy to distribute in excess of five kilograms of cocaine.

Seized at the residence was 17.6 pounds of cocaine, valued at approximately \$750,000. Additionally, four firearms and two motor vehicles were also seized. After the search in Aloha, a residence in Battleground, Washington, was searched and additional weapons and vehicles were seized.

It is believed that this particular OCN investigation will have a dramatic impact on the local cocaine market as investigators had been told that this organization was responsible for the sale of a pound of cocaine per day. The investigation continues.

4. On November 11, a yearlong investigation by the OCN Task Force resulted in the arrest of 14 people, \$47,000 worth of narcotics, and \$20,000 in cash. The organization had allegedly distributed as much as \$1.2 million dollars worth of Mexican tar heroin each month in the Portland area. The group was operating out of Fresno, California.

CERTIFIED ASSURANCES

1. The applicant assures that, following the first fiscal year covered by a grant award and each fiscal year funded thereafter, it will submit to the Department of Justice a performance report concerning the activities carried out and an assessment of their impact.
2. The applicant assures that local matching funds for this grant will be in addition to funds that otherwise would be available for drug law enforcement. The applicant assures that federal formula grant funds made available under the Anti-Drug Abuse Act will not be used to supplant state or local funds used for drug law enforcement, but will be used to increase the amounts of such funds that, in the absence of federal funds, would be made available for criminal justice activities.
3. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Department of Justice shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under the Act.
4. The applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Department of Justice may require.
5. The applicant certifies that the project described in its application meets all the requirements outlined in the request for proposal, that all the information is correct, that there has been appropriate coordination with affected or participating agencies, and that the applicant will comply with all provisions of the Anti-Drug Abuse Act of 1986 and all other applicable federal laws.
6. The applicant assures that all contracts for services using grant funds will be submitted to the Oregon Department of Justice for approval prior to signing and execution.
7. The applicant assures that it will comply, and all its contractors will comply, with the non-discrimination requirements of the Justice Assistance Act, Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G.

8. The applicant assures that in the event a federal or state court administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.
9. The applicant assures that it will comply, and all its subgrantees and contractors will comply, with the provisions of the Office of Justice Programs "Financial and Administrative Guide for Grants," M7100.1C.
10. The applicant assures that it will comply with federal laws and regulations applicable to federal assistance programs and with the provisions of 28 CFR applicable to grants and cooperative agreements including Part II, Applicability of Office of Management and Budget Circulars; Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; and Part 63, Floodplain Management and Wetland Protection Procedures.
11. The applicant assures that it will enter into an interagency agreement with all agencies participating in this task force project.
12. The applicant assures that it will coordinate its activities with other task force projects receiving grant awards whenever it is called upon to do so by the Department of Justice.

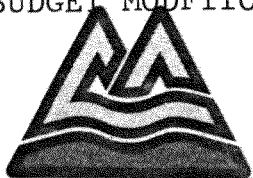
Certification

I certify that I have read and reviewed the above assurances, and the applicant will comply with all provisions of the above assurances.

Signature of Authorized Official

Date

Typed Name and Title



MULTNOMAH COUNTY OREGON

13
J166

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. John Angell, Director
Department of Justice Services
1120 SW Fifth
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

Request of the Director of Justice Services for)
approval of Budget Modification DJS #35 reflect-)
ing additional revenue in the amount of \$76,272)
from Anti-Drug Grant and \$12,072 as a cash)
transfer from the General Fund, to District)
Attorney, various line items, establishing vari-)
ous positions, to implement the new Anti-Drug)
grant program R-11)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Miller, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
District Attorney

BUDGET MODIFICATION NO. _____

DJS
DGS#35(For Clerk's Use) Meeting Date 5/12/88
Agenda No. R-111. REQUEST FOR PLACEMENT ON THE AGENDA FOR May 10 (Informal May 10)

(Date)

DEPARTMENT Justice ServicesDIVISION District AttorneyCONTACT Kelly Bacon/Lisa MooreTELEPHONE 248-3105

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

NEW ANTI-DRUG GRANT bud mod and DRUG LAW ENFORCEMENT REGIONAL TASK FORCE INTERAGENCY AGREEMENT

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This grant funds a multi-jurisdictional anti-drug program to deal with prosecution and corrections costs. Participating agencies include Washington County, Clackamas Count, the City of Portland, and Multnomah County.

To Budget
5/25/88

1988 MAY -3 PM 4:
CLERK OF
JUDICIAL DISTRICT
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

The new anti-drug grant provides \$295,428 in revenue with a match of \$98,476 for a total program cost of \$393,904. It has a 25% match requirement.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)

After this modification \$ _____

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE.

ACCOUNTING PERIOD

BUDGET FY_

Document
Number

Action

Fund

Agency

Organit -

Activity

Reporting

Object

**Current
Amount**

Revised
Amount

Change
Increase
(Decrease)

Sub-
Total

Description

[illegible]

TOTAL EXPENDITURE CHANGE

88,344

TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB []

GM [] TRANSACTION DATE.

ACCOUNTING PERIOD

BUDGET FY_

**Document
Number**

Action

Fund

Agency

Organit -

Activity

Reporting Revenue

Source

**Current
Amount**

Revised
Amount

Change
Increase
(Decrease)

**Sub-
Total**

Description

[illegible]

TOTAL REVENUE CHANGE

88,344

~~TOTAL REVENUE CHANGE~~

DJS # 35

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
1.00	Deputy District Attorney 3	36,252	9,252 3,504	49,008
1.00	Office Assistant 2	16,000	4,044 3,768	23,812
	TOTAL CHANGE (ANNUALIZED)	52,252	13,296 7,272	72,820

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

		Current FY		
Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
1.00 for 3 months	DDA 3 4/88 - 6/88	9,063	2,313	12,252
1.00 for 3 months	OA 2 4/88 - 6/88	4,000	1,011	5,953
	Total	13,063	3,324 1,818	18,205

MAY 26 1988

5/12/88

RECEIVED FROM JANE MCGARVIN
CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DJS #35 APPROVED

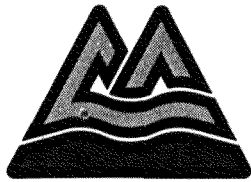
R-11



BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:41

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 S.W. FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR
BUDGET & MANAGEMENT
ANALYSIS
COUNTY COUNSEL
EMPLOYEE RELATIONS
FINANCE DIVISION

(503) 248-3303
(503) 248-3883
(503) 248-3138
(503) 248-5015
(503) 248-3312

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
POLLY CASTERLINE
GRETCHEN KAFOURY
CAROLINE MILLER

MEMORANDUM

TO: Board of County Commissioners
FROM: Dave Warren, Budget Manager *DCW*
DATE: May 9, 1988
SUBJECT: Third Quarter Contingency Requests

The General Fund Contingency transfers through the end of April are shown on the attached computer printout titled "1987-88 Contingency Usage Report." In summary, the following amounts have been used of the original set-asides:

<u>ADOPTED BUDGET CONTINGENCY</u>		<u>ACTIONS TO DATE</u>	<u>BALANCE</u>
1 Unallocated Contingency	\$2,095,986	(\$ 729,133)	\$1,366,853
2 Wage Set-aside	522,303	(163,208)	359,095
3 Pay Equity Set-aside	412,000	(501,092)	(89,092)
TOTAL	\$3,030,289	(\$1,393,433)	\$1,636,856

Attached (following the Contingency Report) are the four departmental requests for transfers from General Fund Contingency for the third quarter.

On May 5, the Finance Committee reviewed these requests to determine whether they met the criteria established by the Board for transfers from Contingency:

- Emergency situations which, if left unattended, will jeopardize the health and safety of the community.
- Unanticipated expenditures that are necessary to keep a previously public commitment or fulfill a legislative mandate or can be demonstrated to result in significant administrative or programmatic efficiencies.
- Expenditures of unanticipated revenues not classifiable as grants.

The Finance Committee believes three of the requests meet criteria as noted below.

<u>REQUEST</u>	<u>CRITERIA</u>
DJS 34 - Transfers \$205,156 to the Sheriff's Office to pay increased costs of the contract with Portland for operating Kelly Butte. The increases result from a change in the formula allocating costs among participating agencies (\$77,883) and from lower than anticipated State 911 revenues (\$127,273). The 1987-88 Contingency amount was higher than the historical norm of \$1,250,000 partly because this contract was undergoing renegotiation.	Previous Public Commitment
DES 14 - Increases the cash transfer from the General Fund to the Animal Control Fund by \$72,000, and moves appropriations within the Animal Control budget. The Contingency requests results from lower than anticipated license fees in the Animal Control Fund.	Previous Public Commitment
DES 15 - Increases the Materials & Services appropriation at the Expo Center by \$55,000. This additional appropriation covers the utilities and cleaning cost of a number of shows greater than the number estimated when the budget was originally prepared. The additional costs are more than offset by \$240,000 of unanticipated revenues resulting from the additional shows.	Unanticipated Revenue

The Finance Committee does not believe NOND 13 meets the criteria for Contingency transfers.

NOND 13 - Increases the supplement to East County Soil and Water Conservation District by \$5,000 to allow them to publish a newsletter and to pay a share of the cost of implementing the Oaks Bottom management plan.

Note that the above list of contingency requests **does not include** any request for amounts to cover wage settlements for the Deputy District Attorneys (estimated cost approximately \$90,000) or Corrections Officers (estimated cost approximately \$540,000). Although the settlements have been ratified, the job of putting the Budget Modifications together is time consuming. I will request the Board to consider these two transfers as soon as the computations are completed.

1769F/DW/kd

Attachments

2CONTIN

MATRIX DEPTH - A

CONTINGENCY 1987-88

A	B	C	D	E	F
1	1987-88	CONTINGENCY USAGE REPORT		05/04/88	
2	-----				
3	SUMMARY		ACTIONS		
4	ADOPTED BUDGET CONTINGENCY		TO DATE	BALANCE	
5	-----				
6	1	UNALLOCATED CONTINGENCY	2,095,986	729,133-	1,366,853
7	2	WAGE SET-ASIDE	522,303	163,208-	359,095
8	3	PAY EQUITY SET-ASIDE	412,000	501,092-	89,092-
9	-----				
10		TOTAL	3,030,289	1,393,433-	1,636,856
11	*****	*****	*****	*****	*****
12	DETAIL				
13	-----				
14	Part 1	- UNALLOCATED CONTINGENCY			
15	-----				
16	BUD				
17	MOD	DESCRIPTION	AMOUNT	DATE	
18	-----				
19		ADOPTED BUDGET CONTINGENCY	2,095,986		
20	NON 1	COUNTY SUPP - Water Districts	1,200-	JUL 9	
21	DHS 2	JUV CT -Project Payback	23,250-	JUL 16	
22	DHS 7	Reduced indirect costs	442-	AUG 13	
23	DHS 16	Reduced indirect costs	5,086-	OCT 1	
24	DHS 17	DHS Admin - EBNC Coordinator	42,475-	OCT 8	
25	DJS 6	DA - 1 DDA and 1 DA1 for			
26		Civil Commitment hearings	68,430-	OCT 8	
27	DJS 7	DA- .5 DDA1 and 1 DA2 for			
28		traffic violation screenin	38,348-	OCT 8	
29	DJS 8	SHERIFF- remodel holding space	113,270-	OCT 8	
30	DJS 9	SHERIFF- equipment	50,000-	OCT 8	
31	DJS 10	SHERIFF- .5 DA3 to process fee	10,444-	OCT 8	
32	DJS 11	SHERIFF- lease/purchase radios	24,000-	OCT 8	
33	DES 1	CDBG- homeless case mgmt/			
34		linkage services	76,500-	OCT 8	
35	DGS 3	LAB REL - arbitration costs	10,000-	OCT 8	
36	DGS 5	DGS Director -Risk Mgmt Progra			
37		Development Project	24,684-	OCT 8	
38	NON 2	County Supplements - Albina M			
39		terial Alliance Self Enh			
40		ment Project	2,300-	OCT 8	
41	NON 3	CIC - service directories	2,800-	OCT 8	
42	NON 4	BCC - .3 Staff Asst - Kafoury	4,758-	OCT 8	
43	DHS 20	ADMIN - salary savings	21,520	OCT 29	
44	DHS 19	Reduced indirect costs	341-		
45	DHS 21	SSD - Increased Bldg Mgmt char	1,073		
46	DHS 22	ASD - increased indirect costs	4,103		
47	DHS 28	SSD -chronically mentally ill	20,812-	JAN 21	
48	DJS 20	CCA - Women's Services contrac	30,000-	JAN 21	
49	DJS 21	CCA - indigent emergency svcs	5,000-	JAN 21	
50	DJS 22	Family Services - .5 Counselor	10,076-	JAN 21	
51	DJS 23	Sheriff - I C P staff	44,133-	JAN 21	
52	DJS 24	Sheriff - SOTARS	92,292-	JAN 28	
53	DJS 25	Sheriff - Corrections Hlth			
54		double-budgeted	125,582	JAN 21	
55					

2CONTIN

MATRIX DEPTH - A

CONTINGENCY 1987-88

A

B

C

D

E

F

56 1987-88 CONTINGENCY USAGE REPORT 05/04/88 PAGE 2

57
58 Part 1 UNALLOCATED CONTINGENCY cont.

59 -----
60 DES 7 CDBG - CAAP energy support 4,900- JAN 21
61 DES 8 CIP - remodeling for City 16,027- JAN 21
62 DGS 14 Infectious disease training 28,714- JAN 21
63 DGS 16 County Counsel - attorney fee 2,650- JAN 21
64 NOND 7 Gresham annexation support 20,000- JAN 28
65 DHS 30 3,749- JAN 28
66 DHS 34 Public Guardian 50,000- JAN 28
67 DHS 36 Increased indirect costs 5,270 FEB 25
68 DGS Burtt v. Blumenauer 60,000- APR 28

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SUBTOTAL BUD MODS 729,133-

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SUBTOTAL REMAINING 1,366,853

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2CONTIN

MATRIX DEPTH - A

CONTINGENCY 1987-88

A

B

C

D

E

F

111 1987-88 CONTINGENCY USAGE REPORT 05/04/88 PAGE 3

112
113 Part 2 - Wage Set-Aside114 -----
115
116 DESCRIPTION AMOUNT DATE117 -----
118 BUDGETED WAGE SET-ASIDE 522,303
119 DGS 4 Deputy Sheriffs 163,208-120
121
122
123
124
125 SUBTOTAL BUD MODS 163,208-126 -----
127 WAGE SET-ASIDE REMAINING 359,095128 -----
129
130 Part 3 AMOUNT DATE131 -----
132
133 DESCRIPTION AMOUNT DATE134 -----
135 PAY EQUITY SET-ASIDE 412,000136
137 DGS 15 PAY EQUITY TRANSFER 501,092-138
139
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146147
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154
155 SUBTOTAL BUD MODS 501,092-156 -----
157 SUBTOTAL PAY EQUITY 89,092-158 -----
159160
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REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DJS 34
2. Amount requested from General Fund Contingency: \$205,156
3. Summary of request:

Transfer of \$205,156 to cover additional costs of the BOEC performance agreement approved by the Board 4/21/88.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? Yes If so, when? 1987
If so, what were the circumstances of its denial?

The size of General Fund contingency was increased in 1987-88 partly because this matter was under negotiation.

5. Why was this expenditure not included in the annual budget process?

Negotiations were not complete.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

8. This request is for a (Quarterly X, Emergency) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Signature of Department Head/Elected Official

Date

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date) _____

DEPARTMENT Justice ServicesDIVISION Sheriff's OfficeCONTACT Chuck FesslerTELEPHONE 255-3600*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Chuck FesslerSUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification transferring \$205,156 from General Fund Contingency to the Sheriff's Office to cover increased billings from the City of Portland under the new BOEC contract.

(Estimated Time Needed on the Agenda) _____

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

General Contingency before this modification (as of <u>5/2/88</u>)	\$ <u>1,592,127</u>
(Specify Fund)	(Date)
After this modification	\$ <u>1,386,971</u>

Originated By <u>Jerry Labord</u>	Date <u>5/2/88</u>	Department Director	Date
Finance/Budget	Date	Employee Relations	Date

Board Approval _____

Date _____

TRANSACTION EB []

GM []

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY.

Change

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change (Decrease)	Sub-Total	Description
-----------------	--------	------	--------	--------------	----------	--------------------	--------	----------------	----------------	-------------------	-----------	-------------

		100	045	9120			7700		(205.156)		General Fund Contingency
		100	020	3105			6110		205.156		Professional Services
									- 0 -		TOTAL EXPENDITURE CHANGE

TRANSACTION RB []

GM []

TRANSACTION DATE.

ACCOUNTING PERIOD

BUDGET FY

Change

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Increase (Decrease)	Sub-Total	Description
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TOTAL REVENUE CHANGE												TOTAL REVENUE CHANGE

0969M/2

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DES -14 2. Amount requested from General Fund Contingency: \$ 72,000

3. Summary of request:

This request increases the General Fund transfer to the Animal Control Fund by \$72,000 to compensate for an unanticipated revenue shortfall, primarily in the area of pet licenses. This request also transfers \$25,000 in salary savings from Personal Services to Materials and Services to cover unanticipated increase in costs in Postage and Supplies.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Major contributing factor is decrease in pet license revenues. Although 1987/88 budget based on zero-growth in pet licensing, in fact there has been a decline of 15% in license compliance. Postage budget assumed a 30% decrease in mailing costs due to new multiple-year license program. This decrease has not been realized; and, in fact, postal costs are higher due to certified mail costs for PDD program (\$1,500 to date) and unanticipated 14% increase in postage rates.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Revenues in excess of budgeted amount from the Expo Center (an increase in revenue of approximately \$240,000) could be used to offset this contingency request for Animal Control.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

NONE ANTICIPATED.

8. This request is for a (Quarterly XX Emergency) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful

Paul Yarbrough/bkw
Signature of Department Head/Elected Official

Date 5/2/88

BUDGET MODIFICATION NO.

DES - 14

(For Clerk's Use) Meeting Date

Agenda No.

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR 5/12/88

(Date)

DEPARTMENT DES

DIVISION ANIMAL CONTROL

CONTACT MIKE OSWALD

TELEPHONE 667-4024

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD MIKE OSWALD

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

BUDGET MODIFICATION TO INCREASE GENERAL FUND TRANSFER TO ANIMAL CONTROL FUND DUE TO UNANTICIPATED REVENUE SHORTFALL AND TO TRANSFER FUNDS FROM PERSONAL SERVICES TO MATERIALS AND SERVICES TO COVER OVEREXPENDITURES IN POSTAGE AND SUPPLIES.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This request transfers \$72,000 from the General Fund contingency to the Animal Control Fund to cover an unanticipated revenue shortfall, primarily in the area of pet licenses. This request also transfers \$25,000 in salary savings from Personal Services to Postage (\$20,000) and Supplies (\$5,000) to cover unexpected overexpenditures in these areas.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Revenues are reduced in the following areas: Beginning Working Capital (from \$83,034 to \$32,511 actual) and Pet Licenses (from \$474,926 to projected \$304,288).

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) Contingency before this modification (as of _____) (Date)

\$ _____

After this modification

\$ _____

Originated By

Date

Mike Oswald by blw

5/2/88

Finance/Budget

Date

Department Director

Date

Paul Yarbrough/blw

5/2/88

Employee Relations

Date

Board Approval

Date

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE _____

ACCOU. PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		159	030	6009			5100			(15,000)		Decrease Permanent
		159	030	6009			5500			(10,000)		Decrease Fringe
		159	030	6009			6200			20,000		Increase Postage
		159	030	6009			6230			5,000		Increase Supplies
		159	030	9120			7700			(142,000)		Reduce A/C Contingency
										(142,000)		Net A/C Expenditure Change
		100	045	9120			7700			(72,000)		Reduce G/F Contingency
		100	030	5100			7619			72,000		Increase G/F Cash Transfer
										-0-		Net G/F Expenditure Change
TOTAL EXPENDITURE CHANGE												TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		159	030	6009			7601			72,000		Increase General Fund trans
		159	030	6009			3028			(164,000)		Decrease Dog License - 1
		159	030	6009			0500			(50,000)		Decrease Beg. Wking. Cap.
TOTAL REVENUE CHANGE										(142,000)		TOTAL REVENUE CHANGE

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DES - 152. Amount requested from General Fund Contingency: \$ 55,000

2. Summary of request:

This request transfers \$55,000 from the General Fund Contingency to the Expo Center to cover unanticipated increases in various materials and services, due to increased usage of the facility.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO. If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Although some increase in activity at the Expo Center was anticipated when the FY 87/88 budget was developed, usage of the facility has far surpassed those projections. As of mid-April, Expo Center revenues are approximately 36% higher than revenues at the same time in the previous year. It is anticipated that revenues will exceed the budgeted amount by approximately \$240,000.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Increase in costs are more than offset by increased revenues. Net increase to the General Fund, after this increase in expenditures, is approximately \$185,000.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

Expo Center revenues (parking, concessions, rentals, and other misc. revenues) are budgeted in the FY 87/88 budget at \$1,354,210. Projected year-end revenues are \$1,593,776, an increase in revenues of \$239,566.

8. This request is for a (Quarterly XX Emergency I review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful

Paul Yaiborngh / bkw
Signature of Department Head/Direct Official

Date 5/2/88

BUDGET MODIFICATION NO. DES - 15

(For Clerk's Use) Meeting Date _____
Agenda No. _____

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR 5/12/88

(Date)

DEPARTMENT DES

DIVISION EXPO CENTER

CONTACT SAM PHILIP

TELEPHONE 285-7756

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD SAM PHILIP

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Transfer of \$55,000 from General Fund Contingency to Expo Center budget to cover increase in costs of various Materials and Services due to increased usage of facility.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification transfers \$55,000 from the General Fund Contingency to various Materials and Services (\$24,000 Utilities, \$21,000 Maintenance Contracts, and \$10,000 Supplies) to cover unanticipated costs due to increased usage of the facility.

These costs are offset by a projected increase in Expo Center revenues of approximately \$240,000 - a net increase to the General Fund of \$185,000.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Total revenues budgeted for Expo Center (parking, concessions, rentals, and other misc. revenues) in FY 87/88 budget are \$1,354,210. Projected revenues, based on current activity and activity to date, are \$1,593,776 - an increase of \$239,566.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____)
(Specify Fund) _____ (Date)

\$ _____

After this modification

\$ _____

Originated By

Date

Sam Philip by bhw

5/2/88

Finance/Budget

Date

Department Director

Date

Paul Yarbrough/bhw

5/2/88

Employee Relations

Date

Board Approval

Date

EXPENDITURE TRANSACTION EB []

GM [] TRANSACTION DATE.

ACCOUNT PERIOD

BUDGET FY_____

Document
Number

Action

Fund Agency

Organic-

Activity

Reporting

Object

Current
Amount

Revised
Amount

Change
Increase
(Decrease)

Sub-
Total

Description

[illegible]

TOTAL EXPENDITURE CHANGE

-0-

TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB ()

GM [] TRANSACTION DATE.

ACCOUNTING PERIOD

BUDGET FY_____

Document
Number

Action

Fund Agency

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Source

Current
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Amount

Change
Increase
(Decrease)

Sub-
Total

Description

[illegible]

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

Non-Departmental

1. Attachment to Bud Mod No. NOND 13 2. Amount requested from General Fund Contingency: \$ 5,000
3. Summary of request: To East Multnomah Soil and Water Conservation District to publish a newsletter and implement the Oaks Bottom management plan.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? _____
If so, what were the circumstances of its denial? _____

5. Why was this expenditure not included in the annual budget process?

The Oaks Bottom plan was undertaken after the '87-'88 budget process.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

N/A Non-Departmental

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

Preservation of Oaks Bottom should enhance its potential for recreation/tourism indirect (if any) effect on revenue production.

8. This request is for a (Quarterly x, Emergency _____) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Polly Costeloni
Signature of Department Head/Elected Official

5/2/88
Date

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date) _____

DEPARTMENT Non-DepartmentalDIVISION Board of County CommissionersCONTACT CasterlineTELEPHONE 248-5213*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Casterline/SCS&WSUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

\$5,000 to be used by East County Soil and Water Conservation District to: (1) publish a newsletter and (2) implement the Oaks Bottom Management Plan.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The East Multnomah Soil and Water Conservation District along with other local jurisdictions and volunteers, has undertaken a comprehensive management plan for Oaks Bottom. The project includes construction of signs and a water control system in the area. These funds will be applied to the East Multnomah Soil and Water Conservation District's assigned responsibility in that plan--namely, kiosk and signage construction.

Funds will also be used to publish a newsletter for public education.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) _____ Contingency before this modification (as of _____) \$ _____
(Date)

After this modification \$ _____

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY_____

Change
Increase
(Decrease)

Sub-
Total

Description

Document
Number

Action Fund Agency

Organ1-

Reporting

Object

Current
Amount

Revised
Amount[illegible]**TOTAL EXPENDITURE CHANGE**

TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB []

GM [] TRANSACTION DATE_____

ACCOUNTING PERIOD _____

BUDGET FY_____

Change
Increase
(Decrease)

Sub-
Total

Description

Document
Number

Action Fund Agency

Organic -

Reporting Revenue

Revenue

Current

Revised

[illegible]

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE



MULTNOMAH COUNTY OREGON

14
5/16/88

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

Request of the Director of Environmental Services)
for approval of Budget Modification DES #14 mak-)
ing an appropriation transfer in the amount of)
\$72,000 from General Fund Contingency to Animal)
Control Fund, to cover unanticipated revenue)
shortfall, and transfers \$25,000 in salary sav-)
ings in Personal Services to Materials & Services)
to cover unexpected overexpenditures in Postage)
and Supplies (and reduces revenues in Beginning)
Working Capital and Pet Licenses) R-12)

Upon motion of Commissioner Miller, duly seconded by
Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modifica-
tion be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Animal Control

BUDGET MODIFICATION NO.

DES - 14

(For Clerk's Use) Meeting Date

5/12/88

Agenda No. R-12

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR 5/12/88

(Date)

DEPARTMENT DES

DIVISION ANIMAL CONTROL

CONTACT MIKE OSWALD

TELEPHONE 667-4024

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD MIKE OSWALD

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

BUDGET MODIFICATION TO INCREASE GENERAL FUND TRANSFER TO ANIMAL CONTROL FUND DUE TO UNANTICIPATED REVENUE SHORTFALL AND TO TRANSFER FUNDS FROM PERSONAL SERVICES TO MATERIALS AND SERVICES TO COVER OVEREXPENDITURES IN POSTAGE AND SUPPLIES.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This request transfers \$72,000 from the General Fund contingency to the Animal Control Fund to cover an unanticipated revenue shortfall, primarily in the area of pet licenses. This request also transfers \$25,000 in salary savings from Personal Services to Postage (\$20,000) and Supplies (\$5,000) to cover unexpected overexpenditures in these areas.

To
Budget
5/26/88CLERK OF
COUNTY COMMISSION
1988 MAY - 3 PM
MULTI-COUNTY
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Revenues are reduced in the following areas: Beginning Working Capital (from \$83,034 to \$32,511 actual) and Pet Licenses (from \$474,926 to projected \$304,288).

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)

After this modification \$ _____

Originated By

Date

Mike Oswald by bhw

5/2/88

Finance/Budget

Date

Department Director

Date

Paul Yarborough/bhw

5/2/88

Employee Relations

Date

Shawn McCloud

5/2/88

Board Approval

Barbara E. Jones

Date

5/12/88

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE_

ACCOUNTING PERIOD

BUDGET FY_____

TOTAL EXPENDITURE CHANGE		TOTAL EXPENDITURE CHANGE
--------------------------	--	--------------------------

REVENUE
TRANSACTION RB []

GM [] TRANSACTION DATE_

ACCOUNTING PERIOD

BUDGET FY_____

TOTAL REVENUE CHANGE	(142,000)	TOTAL REVENUE CHANGE
----------------------	-----------	----------------------

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DES #14 APPROVED

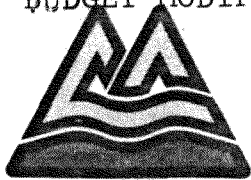
R-12

CK

BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:41

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

Request of the Director of Environmental Services)
for approval of Budget Modification DES #15 mak-)
ing an appropriation transfer in the amount of)
\$55,000 from General Fund Contingency to Expo)
Center, various Materials and Services line items)
to cover unanticipated costs due to increased)
usage of the facility (revenues increased by)
\$239,566 over projected revenues) R-13)

Upon motion of Commissioner Casterline, duly seconded by
Commissioner Miller, it is unanimously

ORDERED that said request be approved, and budget modifica-
tion be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Expo Center

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

R/13

5/19/88

1. Attachment to Bud Mod No. DES - 152. Amount requested from General Fund Contingency: \$ 55,000

2. Summary of request:

This request transfers \$55,000 from the General Fund Contingency to the Expo Center to cover unanticipated increases in various materials and services, due to increased usage of the facility.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO. If so, when? _____
If so, what were the circumstances of its denial?

To Budget
5/25/88

5. Why was this expenditure not included in the annual budget process?

Although some increase in activity at the Expo Center was anticipated when the FY 87/88 budget was developed, usage of the facility has far surpassed those projections. As of mid-April, Expo Center revenues are approximately 36% higher than revenues at the same time in the previous year. It is anticipated that revenues will exceed the budgeted amount by approximately \$240,000.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Increase in costs are more than offset by increased revenues. Net increase to the General Fund, after this increase in expenditures, is approximately \$185,000.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

Expo Center revenues (parking, concessions, rentals, and other misc. revenues) are budgeted in the FY 87/88 budget at \$1,354,210. Projected year-end revenues are \$1,593,776, an increase in revenues of \$239,566.

8. This request is for a (Quarterly XX Emergency) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful

Paul Yaiborngh/bkw
Signature of Department Head/Deputy Official

Date 5/2/88

BUDGET MODIFICATION NO. DES - 15

(For Clerk's Use) Meeting Date 5/12/88
Agenda No. R-13

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR 5/12/88 (Date)

DEPARTMENT DES DIVISION EXPO CENTER
CONTACT SAM PHILIP TELEPHONE 285-7756
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD SAM PHILIP

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Transfer of \$55,000 from General Fund Contingency to Expo Center budget to cover increase in costs of various Materials and Services due to increased usage of facility.
(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification transfers \$55,000 from the General Fund Contingency to various Materials and Services (\$24,000 Utilities, \$21,000 Maintenance Contracts, and \$10,000 Supplies) to cover unanticipated costs due to increased usage of the facility.

These costs are offset by a projected increase in Expo Center revenues of approximately \$240,000 - a net increase to the General Fund of \$185,000.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Total revenues budgeted for Expo Center (parking, concessions, rentals, and other misc. revenues) in FY 87/88 budget are \$1,354,210. Projected revenues, based on current activity and activity to date, are \$1,593,776 - an increase of \$239,566.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of) \$
(Specify Fund) (Date)
After this modification \$

Originated By <u>Sam Philip by bkw</u> Finance/Budget	Date <u>5/2/88</u>	Department Director <u>Paul Yarbrough/bkw</u> Employee Relations	Date <u>5/2/88</u>
Board Approval <u>Barbara E. Jones</u>		Date <u>5/2/88</u>	

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE_

ACCOUNTING PERIOD

BUDGET FY_____

Change
Increase
(Decrease)

Sub-
Total

Description

Document
Number

Action

Fund Agency

Organization

Activity

Reporting
Category

Object

Current
Amount

Revised
Amount

BUDGET FY_____

Change
Increase
(Decrease)

Sub-
Total

Description

[illegible]

-0-

TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB []

GM [] TRANSACTION DATE.

ACCOUNTING PERIOD

BUDGET FY_____

Document
Number

Action

Fund Agency

Organizational

Re Activity C

Reporting Revenue Category	Source
1. Sales of goods and services	
2. Grants and contributions	
3. Royalties	
4. Dividends and interest	
5. Capital gains	
6. Other	

Current
Amount

Revised
Amount

Change
Increase
(Decrease)

Sub-
Total

Description

[illegible]

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE

5/12/88

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DES #15 APPROVED

R-13



BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:41

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

14-15
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Dave Warren, Budget Manager
Budget & Management Analysis
1121 SW Fifth, Room 1400
Portland, OR

Dear Mr. Warren:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

Budget Modification Nondepartmental #13 making an)
appropriation transfer in the amount of [\$5,000])
\$2,500 from General Fund Contingency to Nonde-)
partmental (East Multnomah Soil and Water Con-)
servation District) to 1) publish a newsletter,)
and 2) implement the Oaks Bottom Management Plan)

R-14

Commissioner Casterline moved, duly seconded by Commissioner Kafoury, that the above-entitled matter be approved.

Commissioner McCoy explained that this matter does not meet criteria for a Contingency tap.

Commissioner Miller moved to amend the request to \$2500 for the Oaks Bottom project, duly seconded by Commissioner Anderson.

Commissioner Miller said she feels the Oaks Bottom project falls within the goal for wetland planning; but that the request for assistance in publishing a newsletter does not. She suggested the Board work to get the Legislature to provide more adequate funding for water and soil conservation districts.

Commissioner Anderson reported that the West Multnomah Soil and Water Conservation District may be coming back to the Board to request further funding for the Sturgeon Lake project. She requested the Board think about whether they would prefer giving additional monies to either the Soil District or the project itself once the feasibility study for flushing the lake is completed.

Commissioner McCoy requested recommendations from the Department of Environmental Services regarding funding both water and soil conservation districts.

Following discussion, the motion was considered, and it is unanimously

ORDERED that said request be reduced to \$2500, and be designated for the Oaks Bottom project.

At this time, the motion was considered, and it is unanimously

ORDERED that said amended request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Finance
Commissioner Casterline
Dept. of Environmental Services
Planning

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

~~Non Departmental~~

1. Attachment to Bud Mod No. NOND 13 2. Amount requested from General Fund Contingency: \$ 5,000
3. Summary of request: To East Multnomah Soil and Water Conservation District to publish a newsletter and implement the Oaks Bottom management plan.

R/14
5/19/88

To Budget
5/25/88

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The Oaks Bottom plan was undertaken after the '87-'88 budget process.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

N/A Non-Departmental

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

Preservation of Oaks Bottom should enhance its potential for recreation/tourism indirect (if any) effect on revenue production.

8. This request is for a (Quarterly X, Emergency _____) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Polly Costeloni
Signature of Department Head/Elected Official

5/2/88
Date

BUDGET MODIFICATION NO. NON-DEPARTMENTAL # 13

(For Clerk's Use) Meeting Date 5/12/88
Agenda No. R 14

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT Non-Departmental

DIVISION Board of County Commissioners

CONTACT Casterline

TELEPHONE 248-5213

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Casterline/SCS&W

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

\$5,000 to be used by East County Soil and Water Conservation District to: (1) publish a newsletter and (2) implement the Oaks Bottom Management Plan.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The East Multnomah Soil and Water Conservation District along with other local jurisdictions and volunteers, has undertaken a comprehensive management plan for Oaks Bottom. The project includes construction of signs and a water control system in the area. These funds will be applied to the East Multnomah Soil and Water Conservation District's assigned responsibility in that plan--namely, kiosk and signage construction.

~~Funds will also be used to publish a newsletter for public education.~~

1988 MAY - 3 11:46:31
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)

After this modification \$ _____

Originated By

Date

Department Director

Date

Polly Casterline 5/2/88

Finance/Budget

Date

Employee Relations

Date

Malinda J. Feely 5/2/88

Board Approval

Date

Burton E. Jones

(Amended)

5/12/88

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE.....

ACCOUNTING PERIOD _____

BUDGET FY _____

Change
Increase
(Decrease)

Sub-Total

Description

Document
Number

Action Fund Agency

Organic -

Reporting

Category	Object
----------	--------

Current
Amount

Revised
Amount[illegible]

TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB []

GM [] TRANSACTION DATE_____

ACCOUNTING PERIOD _____

BUDGET FY_____

Change
Increase
(Decrease)

Sub-
Total

Description

Document
Number

Action Fund Agency

Organi-

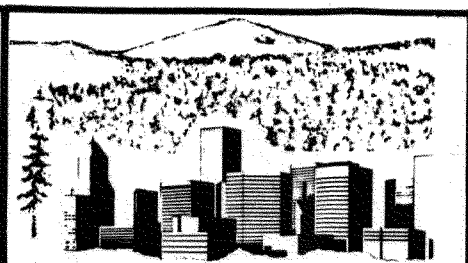
Reporting Revenue
by Category Source

Current
Amount

Revised
Amount[illegible]

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE



East Multnomah Soil & Water Conservation District Directors:

Jerome K. Fulton - District 1
 Merlyn "Pete" Smith - District 2
 Beverly Klock - District 3
 Dianna Pope - At Large
 Vince Smith - At Large

Technical Staff: Peggy Olds, SCS District Conservationist

Conservation News may be requested by calling or writing the district office: 6645 NE 78th Ct - Bldg. 16 Suite C-9, Portland, Oregon 97218
 Phone: 255-6881
 Editor: Shirley Boothby

Calendar

Audubon Society's Symposium
 "Country in the City".....February 5
 Wetlands Tour.....February 20
 EMSWCD Meeting.....March 1
 Watch for Date of City Council Review of Oaks Bottom Coordinated Plan!.....

East Multnomah Soil & Water Conservation District
 6645 NE 78th Ct - Bldg 16, Suite C-9
 Portland, OR 97218

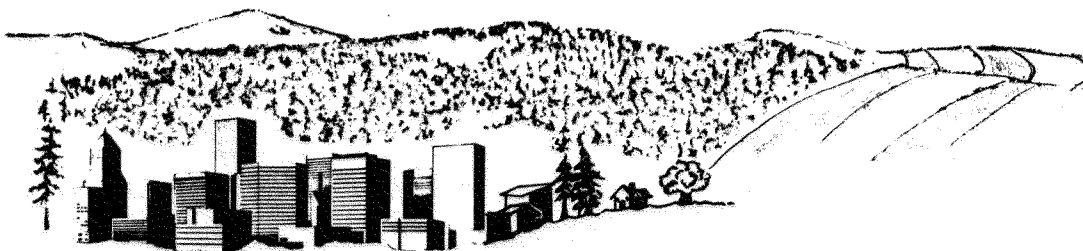
Address Correction Requested

FINANCIAL REPORT			
July 1, 1986 - June 30, 1987			
Beginning Cash Balances:			
Checking Account	\$	49.11	
Savings Account		3,897.47	
			\$ 3,946.58
Income:			
Multnomah County	\$5,597.00		
State of Oregon (DSWC)	1,200.00		
Interest earned	107.10		
Miscellaneous (Donations & Reimbursements/WMSWCD)	246.16		
			\$ 7,150.26
Beginning Balances			\$11,096.84
Expenditures:			
Personal services	\$3,942.60		
Legal & audit	10.00		
Printing & advertising	85.73		
Dues & memberships	405.00		
Office supplies	305.65		
Postage	447.33		
Awards	54.50		
Conservation education	948.79		
Annual meeting expenses	198.05		
Newsletter	364.37		
Directors workshop exp.	700.00		
Total Expenses			\$ 7,462.02
Ending Cash Balances:			
Checking Account	\$3,455.25		
Savings Account	\$ 179.57		
Net Worth - June 30, 1987			\$ 3,634.82

1986-87 DISTRICT ACTIVITIES

During this period an emphasis on public awareness of soil and water conservation issues was highlighted by director-staffed displays at 3 public fairs and publication of a district brochure, as well as quarterly newsletters. A "Gateway to the Gorge" tour was also sponsored. Although a proposed operating levy was defeated at the polls during the reporting period, directors were gratified with the support received by the public. The district acted as sponsor of an Emergency Watershed Project on Levans Creek in East Multnomah County. The project not only solved a flooding problem to the community of Dodson, but brought \$27,000 in federal funds to the county. A review of landsliding at Oaks Bottom resulted in renewed resolution to cooperate with other interested groups to resolve problems there.

NONPROFIT
 BULK RATE
 U.S. Postage Paid
 PAID
 Portland, OR
 Permit No. 463



Conservation Issues

EAST MULTNOMAH SOIL AND WATER CONSERVATION DISTRICT

6645 NE 78th Court Building 16 Suite C-9 Portland, Oregon 97218 Phone (503) 255-6881

Who Cares About Soil And Water?

We do--the members of your East Multnomah Soil and Water Conservation District. We are five officially elected, non-paid members of a small unit of government. Our mission is the protection and wise use of the most basic of our resources--Soil and Water.

When EMSWCD was formed in 1950, much of our county was still agricultural. Farm-related conservation practices were the district's main concern. Today that has changed. Even in an urban county, your house, your place of business, your parks and downtown streets are still built on SOIL. The place you call home may be near a small stream or woods. Is it a haven for wildlife--or a site for illegal dumping? Is the water clear and free flowing--or muddied and full of sediment and debris?

This district is working to solve such problems. We're working to see that cut-banks and construction sites are seeded in time to prevent runoff and soil erosion. And we're still working to provide technical help to farms and nurseries to lessen wind and water erosion.

You can help. Is there a local resource problem of concern to you? Are you part of a group that would help us take on one such "watch-dog" project? We're ready to work with you. All of the soil and water we'll ever have is already here. Let's take care of it.
 By Beverly Klock, EMSWCD Director

Wetlands, Wildlife & Water Quality Tour

Save the date for this bus tour--Saturday, February 20, 9:30 - 12:30. Meet at the Sellwood Parking Lot, S.E. Sellwood Avenue between 7th & 9th. (Look for our big tour sign!) The emphasis will be on Oaks Bottom and Smith Bybee Lake with tour guides from the Portland Audubon Society, SMILE,

and the Port of Portland. Make your reservation by calling the district office (255-6881)--or just show up!

1987-88 Work Plan

Following is a brief summary of ongoing projects and plans of the district. For a complete copy of the plan, call the district office.

Preserve Oaks Bottom by initiating a Coordinated Resource Management Plan between interested groups.

Control soil erosion and avoid flood damage--through providing help in developing and improving soil and water management plans, emphasizing more intergroup cooperation, and encouraging adoption of an erosion control ordinance.

Set up a Networking Directory--of local groups with similar conservation goals.

Improve financing of soil and water conservation issues by evaluating all sources of available funds.

Provide public information and participation--by more participation in school-related conservation activities, increased public relations, and greater emphasis on volunteer programs.



You Can Help Prevent Erosion . . .

BECOME INFORMED

\$1,000 Watershed Enhancement Grant Available A first-time \$1,000 grant will be awarded by EMSWCD to fund a watershed enhancement project in East Multnomah County. Acting under the Governor's Watershed Enhancement Board, with funding made available by Senate Bill 23, the district is now accepting applications.

Educational, service, or volunteer groups as well as individual landowners or organizations may apply. Selection will be based on several factors, primarily the improvement of water quality or quantity and the enhancement of riparian/upland areas in a technically sound manner. Other factors to be considered will include public awareness and overall contribution to a watershed enhancement effort and the maximum use of volunteers, as well as fostering intergroup cooperation. To apply call or stop in at the district office or phone 255-6881.



District Conservationist Peggy Olds works with Cub Scouts from Pack 654 showing them the effects of water on bare, unprotected soil. The district provides conservation education for all age groups.

Director Pete Smith, Tim Hayford, Multnomah County Drainage District, and Nancy Russell, Friends of the Gorge, (l-r) look over map of tour area during 1987 tour of natural resources. EMSWCD'S 1988 tour is scheduled February 20. The public is invited. (See story on page 1).



EXPRESS CONCERN



Rep. Dick Springer talks to member of neighborhood group while (l-r) Clytis Belloit from SMILE, Park Bureau's Zari Santner, and EMSWCD Director Beverly Klock take a break during Oaks Bottom public meeting. The completed coordinated plan developed from the meeting is now at the Parks Department awaiting presentation to City Council.



Peggy Olds, District Conservationist for the Soil Conservation Service shows members of the National Coastal & Urban Committee Ernie Josi and Don Spickler (l-r) around Multnomah County. Here at Fairview Lake, the topic is water quality and flooding problems resulting from urbanization of agricultural lands.

By Michael Pronold

I first became aware of the need for more participation in soil and water conservation issues when I saw a TV spot. A soil scientist volunteering to do more soils work might seem strange, but I saw it as a chance to broaden my skills as well as making a contribution.

This was my first contact with USDA's Soil Conservation Service and I wasn't sure what to expect. What I found was a one-person office that had enough work for a dozen volunteers. Peggy Olds was understandably enthusiastic about help arriving, which added to my good feelings about volunteering. With so much work to be done, I had a variety of projects to choose from.



Director Vince Smith talks with Michael Pronold (r), Earth Team volunteer and soil scientist.

The project that stood out for me was working on developing a coordinated resource management plan for Oaks Bottom Wildlife Refuge. Many

groups and individuals have put a lot of effort into developing a proposed management plan to protect Oaks Bottom. Finalization of that plan and a way to carry it out was still needed. This is where the EMSWCD came in. They organized planning meetings that included all interested parties and provided a catalyst to help finish the management plan and get it implemented. One tool to do this was to give leadership roles to various groups and individuals for each of the problems or projects in the plan. I enthusiastically took a leadership role to investigate problems at the south end of the bottom (which is an old landfill) where there is concern about the quality of the leachate and the poor vegetative growth.

One person can really make a difference. There is so much that needs to be done. If you don't do it--the odds are it won't get done.

PARTICIPATE

Oaks Bottom Wildlife Refuge Coordinated Resource Management Plan

**Michael C. Houck
Audubon Society of Portland**

January 25th, 1988

Table Of Contents

I. Summary	1
II. Introduction	3
III. Historical Perspective	3
IV. Existing Conditions	7
A. Vegetation Communities	7
B. Habitat Descriptions	7
C. Existing Trails	10
D. Signs	10
V. Significant Management Problems	11
A. Habitat / Environmental	11
B. Human Impacts	12
VI. Oaks Bottom: A Vision For The Future	14
A. Name Change	14
B. Management Goals For Vegetation Communities	14
VII. Implementation Schedule	20
VIII. Acknowledgements	24

I. Summary

Name of Plan:	Oaks Bottom Coordinated Resource Management Plan
Date of Adoption:	January, 1988
Location of Planning Area:	Multnomah County, T. 1S, R1E, Sections 14, 22, and 23 East Multnomah SWCD
Key Participants:	City of Portland Park Bureau Audubon Society of Portland Sellwood-Moreland Improvement League Cleveland High School Multnomah County Vector Control East Multnomah SWCD EPA--Portland Office Volunteer Groups PGE
Acreage:	160 acres publicly owned by Park Bureau

A. Description Of Planning Area

The Oaks Bottom Wildlife Refuge is a 160-acre City of Portland park, situated on the east bank of the Willamette River. It is predominantly a riverine floodplain wetland system consisting of several vegetation communities (see attached maps). The bottoms have been cut off from the natural water flow of the Willamette by the Portland Traction railroad berm. Water currently enters and leaves the bottom via a five-foot culvert under the railway berm.

The bottom's natural source of fresh water is from a series of small springs, located at the base of a large escarpment on the east border of the park. These springs form perennial streams, outletting to the Willamette via the culvert. Most stormwater from the urbanized area above the wetland is cut off and routed through a storm drainage system.

The planning area is natural, with a few major man-made intrusions (railroad berm, power line rights-of-way, landfills). Refer to plan map for specific location of man-made structures.

B. Major Resource Uses In The Planning Area

- Passive recreation
- Wildlife habitat development
- Bird watching
- Hiking
- Bicycling
- Public education programs
- Audubon Society field trips

C. Major Problems

See the attached Management Plan for a thorough history and outline of the major problems and issues of the park area.

- Water level control for habitat diversity development
- Mosquito control
- Trash dumping control
- Access (unlimited at present)

D. Planning Objectives

- Vector Control
- Access and Information Signing
- Improve wildlife habitat diversity (upland and wetland)
- Increased and on-going public participation in plan management

E. Implementation of Objectives

See the attached Implementation Plan.

II. Introduction

The studies, recommendations and debates over the use and management of Oaks Bottom have been numerous over the past thirty years. The 160 acre park, which is now within the City of Portland park system represents an invaluable passive recreation and open space resource which is badly in need of a coordinated management plan. The objective of this document is to provide an historical perspective, description of current conditions and a vision for the future management of what has come to be known as Oaks Bottom Wildlife Refuge.

III. Historical Perspective

The most comprehensive chronical of Oaks Pioneer Park (Oaks Bottom official Park Bureau name for the park) was written by Beverly Lipsitz for a Portland State University class in Oregon Management & Conservation in March of 1983. As Ms. Lipsitz points out in her report, it is a wonder that Oaks Bottom exists in a relatively natural condition at all. She writes " Between 1893 and 1972, more than 1,600 acres of Willamette River and bottomland in the Portland area have been filled. Most of the (remaining) land seems to have been saved by accident rather than as a result of farsighted planning by the city fathers¹.

While Ms. Lipsitz's report chronicles the vagaries of Oaks Bottom wetland loss or protection, E. Kimbark MacColl offers important insight into the politics of land use along the entire Willamette River within Portland in his excellent work, *The Growth of a City, Power and Politics in Portland, Oregon 1915 to 1950*. Both of these references are invaluable to gain an understanding of why, for instance, Oaks Bottom remains in a relatively natural state compared with the filled and drained Mocks Bottom in north Portland.

The city of Portland acquired most of Oaks Bottom in the late 1950's. It was at this time that the city council named the then 115 acre parcel "Oaks Pioneer Park." The first of many committees was appointed by council to ascertain what development would be appropriate for the site. Uses deemed suitable included pioneer historical features, transportation museum and reproduction of historical structures. It is interesting to note that a previous committee had met as early as 1957 to determine how to acquire and care for railroad museum pieces. These engines are still on the Oaks Park site today.

¹ Oaks Bottom: The History Of An Urban Wildlife Area. Lipsitz, Beverly.

During the early 1960's an advisory committee was directed by then Parks Commissioner Ormond Bean to continue study of potential development for the bottoms. Sellwood resident Dent Thomas chaired this committee which saw the southern portion of the wetlands filled as a garbage dump. Commissioner Bean had plans for that site as a parking facility. He supported this use over the strenuous objections of Sellwood-Moreland neighborhood representatives on the basis that the proposed development would benefit the city at large. This conflict spawned the early coalition of neighborhood activists and conservation groups which sought to protect the remaining wetlands and riparian habitat from further degradation.

Norbert Leupold, Portland Audubon Society, first suggested that any plans for management of the bottoms be made public and that steps toward protecting the bottoms should include: "favorable publicity, habitat evaluations, wildlife observation, and wildlife conservation."

Dr. James Stauffer, a botanist who represented The Nature Conservancy referred to the bottoms as "...one of the best small areas remaining in the pacific flyway (that should be saved from) the destructive development planned by City Council."

In 1963 The Nature Conservancy proposed the establishment of "Wappato Marsh Wildlife Refuge" that would involve habitat enhancements, trails and walkways. The coalition of conservationists, educators and neighborhood representatives supported this concept and testified before city council in favor of The Nature Conservancy's proposal. There was also strong support in the form of editorials in The Oregonian. Commissioner Bean rejected TNC's proposal outright, but lack of funds prevented any of the proposed development scenarios from occurring. Once again, Oaks Bottom was in limbo. Neither the proponents of passive recreation and wildlife uses nor the development-oriented factions were able to prevail. Oaks Bottom was again placed on the "back burner."

In the meantime at the northern end of the bottoms another landfill had eliminated approximately fifty acres of wetlands. The landowner, the Drake Company, had used the rubble from the Stadium Freeway project to fill the northern portions of the wetlands in anticipation of future development. All that was needed after the filling was a zone change to bring development into the bottoms. It was also during this interim period that Commissioner Bean had retired and been replaced as Commissioner in charge of parks by Frank Ivancie. City council placed a number of restrictions on development of the site which may have been one factor in the city having an option to purchase the Drake property in 1968. In 1969 the city exercised this option with funds from the state and federal government. The park now was more than 160 acres in size and the entire bottoms was almost completely in public ownership.

In 1972 a second major effort ensued by a coalition of conservation groups and educators to protect the bottoms. Sellwood-Moreland Improvement League (SMILE) took the lead after the public schools were unable to develop a viable plan. SMILE, one of Portland's most active and strongest neighborhood groups, asked for assistance from Portland State University's Urban Planning Department to develop a variety of scenarios for Oaks

Bottom management. The preferred alternative was as a wildlife area. A Portland State University graduate student, Mike McCoy then drafted a comprehensive plan that called for protection of the wetland and riverfront property, but allowed development on the filled portions of the bottoms.

Audubon Society of Portland responded to this plan by suggesting that the entire bottoms be devoted to passive recreation and wildlife uses. The Society's position was predicated on the desire to maintain a diverse natural area with a combination of open water, Willamette River riparian, emergent wetland and upland habitats. The Society stated at that time, "Oaks Bottom doesn't have to be manipulated, invested in, or manicured for public use. It is outstanding because it is a remnant of the native Willamette River setting...the city owns the bottom, it has a volunteer caretaker (Audubon Society) and a plan to designate this as Oaks Bottom Wildlife Sanctuary." Harlan Scott, Oregon Department of Fish and Wildlife also conducted a study of wildlife uses in Oaks Bottom at this time and his work supported Audubon's contention that the area was extremely diverse and should be protected as a unit. SMILE voted to support Audubon's proposal and after intense and often acrimonious hearings before city council Oaks Bottom, although not given official status as such, was dedicated by the Park Bureau and Council to passive recreation and wildlife uses. It was during this era that Sellwood-Moreland Improvement League and Portland Audubon Society began a partnership of benign management of the bottoms. Audubon started its "Bottom Watchers" program which involved annual clean ups of the trail with SMILE, a series of field trips and an ad hoc management role when crises arose.

It is now 1987 and Oaks Bottom is still known officially as "Oaks Pioneer Park", there is no adopted comprehensive management plan and no formal public education program. As stated in the introduction, the objective of this document is to recommend broad management goals that are consistent with Audubon Society, SMILE and the Portland Park Bureau's desire to maintain Oaks Bottom for primarily wildlife and open space uses with passive recreation that is compatible with that goal. Other "partners" have more recently become involved in the use and care of Oaks Bottom. Cleveland High School teachers Richard Pugh and Richard Meyers have had their students engaged in field biology, geology and restoration projects in the bottoms. Pacific Power and Light (PP&L) employees have been active in Oaks Bottom clean up efforts for several years and the East Multnomah County Soil and Water Conservation District has offered to fund informational signs and coordinate a detailed management plan based on this document.

In addition to this coalition of management and user partners there is renewed interest city-wide for official designation and management of Oaks Bottom as a wildlife sanctuary. The City Club in May of 1986 presented a position paper for the Central City Plan, "Report On A Vision For The Central City." They state in that report, "We agree with (Audubon Society and SMILE's) plea for 'preservation of the entire Oaks Bottom Wildlife Area' even though Oaks Bottom lies just outside the central city planning area."

Swenson Company, a local architectural firm hired to assist the city in development of the Central City Plan, echoes the City Club Report. They quote earlier drafts of this

document as support for designation of Oaks Bottom as a wildlife refuge. More importantly they cite the concept of Oaks Bottom becoming the first in a Portland metropolitan wildlife refuge system. "The draft Audubon proposal for the management of Oaks Bottom contains a much broader concept, that of an Urban Wildlife Refuge System. 'Oaks Bottom and Forest Park could become the first two parks that would eventually become a Portland area network of natural and semi)natural recreation parks. Others would include: Smith-Bybee Lakes, Columbia Slough, Beggar's Tick Marsh, Tideman Johnson Park, Tualatin Hills Nature Park, Powell Butte...'"

The objective of this document, then, is to:

1. Formally redesignate Oaks Pioneer Park as Oaks Bottom Wildlife Refuge.
2. Develop a general management direction for Oaks Bottom Wildlife Refuge which is compatible with the goal of maintaining this 160 acre park for wildlife and passive recreational uses.
3. Give direction for future educational and public uses of the park.

IV. Existing Conditions

A. Vegetation Communities

Diversity is the key to Oaks Bottom's importance as wildlife habitat. Ralph Thomas Rogers, currently a wetland ecologist and wildlife biologist for EPA, prepared a detailed vegetation community map for earlier management plan drafts. His map includes six vegetation community types:

1. South Fill
2. North Fill
3. Wetland Swamp
4. Emergent Wetland
5. Willamette River Riparian
6. Bluff and Upland Forest

Each of these communities offers different food, cover, wintering and reproductive habitat for numerous species of mammals, reptiles, amphibians, birds and invertebrates. It is the combination of these habitat types in addition to the bottom's proximity to Sellwood Park, the Willamette River and the Ross Island/Hardtack Island/East Island complex that contribute to Oaks Bottom's exceptional abundance and diversity of species. In the past year more than 117 species of birds have been observed in the bottoms. In addition several rare or unusual species of birds and mammals have been sighted in the bottoms. These species are probably attracted by its large size and diverse structure. Common Raven, Black-billed Magpie, Brewer's Sparrow Red-shouldered Hawk, nesting Anna's Hummingbird (first state record) and Swamp Sparrow are a few examples of unusual species for the Portland area seen in Oaks Bottom.

B. Habitat Descriptions

1. South Fill

The south fill was formerly wetlands prior to its use as a landfill in the early 1960's. The recent installation of a large water main through the fill resulted in exposure of the garbage that was deposited on the site. One of the concerns about water quality in the adjacent wetlands is uncertainty about the contents of the landfill. The odors that were released during water line construction were extremely strong. This, in conjunction with water of questionable quality points to a serious concern over water quality.

The south fill currently consists of an old field growth of annual and perennial herbs. The area is used heavily by foraging swallows (Barn, Violet-green and Tree primarily, although occasional Rough-winged are observed), cottontail rabbits, California Quail, Northern Flicker and Ring-necked Pheasant. The south fill is bounded on the Portland Traction side (west) by dense Himalayan blackberry; on the north (wetland side) by red alder and black cottonwood with a steep embankment between the wetland and fill; on the east the fill constricts to a narrow neck which joins the bluff and is surrounded by Himalayan blackberry; the south boundary is formed by the bluff to Sellwood Park and is also a dense stand of Himalayan blackberry.

2. North Fill

Although this area too has been filled, the impacts are much less severe than that of the landfill to the south. The fill material was "clean" rubble and the extent of the fill was less complete. There remain numerous open water areas and shallow emergent wetlands. The vegetation is more diverse on the north fill, both structure and species perspective. Many species of grasses, sedges, rushes, willow, red alder, Himalayan blackberry, vetch, wild sweet pea, Spirea and cattails comprise the dominant vegetation of the north fill. In addition to the remnant small ponds and wetlands there is one larger man-made pond at the base of the bluff which was constructed by Oregon Department of Fish and Wildlife. The north fill is also larger in area than the south fill. The same species that use the south fill in addition to numerous truly wetland species (Common Yellowthroat, Red-winged Blackbird, Dragonfly, Damselfly, etc.) utilize the north fill.

3. Wetland Swamp

The true swamp consists of open water and willow dominated habitat. Other species associated with the willow swamp include: wapato, knotweed, purple loosestrife, beggar's tick and reed canarygrass. Aerial photographs reveal that the willow swamp has increased in area rapidly over the past ten years. This has resulted in a decrease in open water area.

4. Emergent Wetlands

This is the largest habitat by area and consists primarily of reed canarygrass, interspersed with stands of willow, areas of dead and dying willow and small stands of sedges and rushes. Reed canarygrass forms a monospecific stand throughout much of the emergent wetland habitat type.

5. Willamette River Riparian

This is a black cottonwood-dominated community with willow and Oregon ash being of secondary importance. Creek dogwood, Himalayan blackberry, horsetail, stinging nettle, snowberry and spirea are the most important components of the understory. This is an important wildlife area due to its proximity to a major river system. This subarea lies to the west of the Portland Traction right-of-way.

6. Bluff and Upland Forest

The bluff is dominated on the southern portion of the bottoms by big-leaf maple and Douglas fir. As one proceeds north along the bluff trail traversing the base of the bluff the overstory and understory composition changes markedly. Toward the north end of this trail the dominant trees are Oregon white oak, pacific madrone and some big-leaf maple and Douglas fir. Snowberry is more prevalent in the understory and poison oak, which is another indicator of a more xeric environment appears in this segment of the bluff. It is interesting to note that this xeric or dry site condition is more developed along Mock's Crest in north Portland near the University of Portland campus. A comparative study of the vegetation on each of these bluffs might be of interest from both a research and practical horticultural perspective.

There are three major introduced plants along the bluff that warrant mention: clematis (virgin's bower), English ivy and Himalayan blackberry. All three are in great abundance and warrant special management considerations.

7. Other Habitats

In addition to these discreet vegetation communities, two other important habitats merit mention. The first is the Portland Traction Company railroad line. The berm that the railroad is built on is significant for two reasons. First, it forms a barrier between the bottoms and the Willamette River. Second, it receives a great deal of wildlife and human use and affords excellent views of the bottoms.

The second habitat that was not dealt with explicitly in Ralph T. Rogers' vegetative scheme is the open water habitat in the willow swamp habitat. As previously mentioned, the surface area of open water has decreased markedly over the past ten years. This habitat is particularly important in fall and spring for migrating waterfowl as well as for wintering waterfowl. The open water has up to several hundred ducks, geese and heron in it on a given day during peak winter months. During the dry summer months, the open water may be entirely gone by August or September. The majority of water that enters and leaves the bottoms does so through a culvert in the railroad berm.

C. Existing Trails

There is currently only one maintained trail that serves Oaks Bottom. It is approximately two miles in length and forms a loop between Sellwood Park and the north fill area. The trail was constructed by a Youth Conservation Corps (YCC) in the early 1970's and has been maintained by volunteer labor since that time with assistance from Park Bureau maintenance staff. The trail is extremely rustic and constantly in need of maintenance, especially in the vicinity of the numerous springs and seeps at the base of the bluff. A typical hike around the bottoms begins at Sellwood Park parking lot and follows the switch-backs down the steep bluff to the eastern end of the south fill. From that point the trail follows the toe of the bluff, passes under the mausoleum and heads due north to the north fill. There the trail leads west along the south end of the north fill toward the railroad track. Continuing south along the Portland Traction right-of-way one can complete the loop by either walking across the south fill or taking a trail along the face of Sellwood Park.

There are a variety of options concerning the future of the existing trail and potential trails in and around the bottoms. These options will be discussed under future plans. The most significant point to mention at this juncture is that a consensus of opinion (Audubon Society, SMILE, Cleveland High School and resource agencies) is to leave the loop trail along the base of the bluff in an essentially rustic condition, with any improvements directed at the north fill, south fill and railroad grade.

D. Signing

There are currently no signs indicating that Oaks Bottom is a City of Portland park, that there are restrictions which might apply to a passive recreation and wildlife refuge or that there are qualities represented by Oaks Bottom. There is a strong consensus that this must be remedied. East Multnomah County Soil and Water Conservation District stated in a letter to Audubon Society of Portland, October 22, 1985 that their board of directors had decided, "...to offer to provide leadership in the coordinated resource management planning process and to fund informational signs for Oaks Bottom."

V. Significant Management Problems

A. Habitat/Environmental

1. Siltation

It is felt by several individuals that the bottoms is slowly silting in, which is one contributing factor to the encroachment of willows into the bottoms. The willows, in turn, contribute to the infilling problem. This is a natural phenomenon and an active management program will be required to maintain Oaks Bottom wetlands in a "younger" successional stage.

2. Willow encroachment

Willows have come to dominate an area of the bottoms which historically had been open water. A comparison of aerial photographs illustrates that this process has accelerated in recent years. There is concern that there is the need to establish a balance between willow habitat and open water. Habitat diversity is also decreased by dominance of willow.

3. Exotic species

Virgin's Bower (Clematis), English ivy, Himalayan blackberry, purple loosestrife and other "weedy" species have significantly outcompeted/replaced the native vegetation in Oaks Bottom. The Clematis, ivy and blackberry are the most notable of these introduced species. Ivy and Clematis have colonized many of the deciduous and coniferous trees along the bluff and there is great concern that this may contribute to direct (shading) and indirect (instability) loss of trees along the bluff. Himalayan blackberry forms a monospecific stand, reducing habitat diversity. Purple loosestrife has been identified as a serious pest species in eastern wetlands since it too forms dense stands which reduce native species diversity. There is evidence that this is occurring in our western freshwater emergent wetlands as well.

4. Pest animal species

The major pest species that have been reported by neighborhood individuals seem to be restricted to invertebrates, principally mosquitos and, to a lesser extent leafhoppers. Feral dogs and cats as well as unattended domestic dogs and cats roam the bottoms, posing problems for wildlife. This is especially true for waterfowl during the nesting season.

5. Wetland habitat diversity

There is less habitat diversity in the bottoms than otherwise might be the case due to the large expanse of reed canarygrass throughout the emergent and swamp wetlands. The expanse of canarygrass is due primarily to the favorable growth conditions afforded by the current fluctuations in the water regime.

6. Water control

There is at present no means to control the water regime. Virtually all of the water that enters and leaves the bottoms does so through a large culvert in the Portland Traction railroad berm. The ability to control the water regime is essential from a diversity and pest management perspective (e.g. many species of mosquitos could be controlled by manipulating water levels at critical periods in their life cycle). Reed canarygrass and other undesirable exotic plants can also be controlled in this manner.

7. Water quality

There is currently no information regarding the contribution of toxics to the wetlands from the south fill garbage dump. Prior to any habitat manipulations on the south fill or work at the wetland/south fill interface water quality information will be necessary.

8. Fire control

During drier summer months, fire control is a significant problem. A plan for controlling natural or man-made fires must be developed.

9. Soil erosion

Specific sites along major trails are subject to soil erosion. This is especially true along the bluff. Vegetative control of this problem is the preferred solution.

B. Human Impacts

1. Interagency cooperation

Although not a "typical" management problem, it is be essential that those agencies with wetland regulatory responsibilities (Division of State Lands, U.S. Army Corps of Engineers and the Environmental Protection Agency), Oregon Department of Fish and Wildlife, U. S. Fish and Wildlife, the City Park and Planning Bureaus, SMILE, Southeast Uplift, Audubon Society of Portland, and educational institutions (e.g. Cleveland High School) coordinate their management efforts. This document is intended to provide a broad outline of fundamental management objectives. The East Multnomah Soil and Water Conservation District has offered to mediate a coordinated resource management

plan for Oaks Bottom which will address species specific and site specific management objectives and strategies.

2. Off-road vehicles

Historically motorbikes, 4-wheel drive vehicles and other motorized vehicles have posed a noise and habitat disturbance problem in the bottoms. With increased use of the bottoms this problem has decreased markedly but remains a significant problem.

3. Garbage

Dumping of household refuse, lawn debris and other material is an ongoing problem in the bottoms and requires immediate remedial attention from SMILE, volunteers and city officials. The two biggest problems are dumping by local residents along the top of the bluff and at the Vocational Village parking lot above the north fill. Also a problem with respect to dumping is access via the railroad grade, the north fill and riparian areas.

4. Illegal camping/transients

As with any open space near the central city area, Oaks Bottom is an enticing place as refuge for transients. The riparian strip along the Willamette River is currently being used for construction of make-shift encampments. Although at present this is not a significant problem for wildlife, it does deter use of some areas of Oaks Bottom for passive recreation. This is especially true for women, families and the elderly, who are justifiably fearful of molestation or harassment. Should these uses continue through time they would also severely impact wildlife habitat.

5. Use of fireworks

A perennial concern of the local residents is fire danger during the dry summer months. Local fireworks displays at Oaks Park and through-out the city are not apparently sufficient to deter people from enjoying their own displays, which has resulted in grass and brush fires in the bottoms. Use of fireworks at any time of the year disturbs wildlife. A fire control plan must address access to the bottoms and methods used for fighting fire.

6. Illegal hunting and fishing

Bow hunting for carp and subsistence gathering (e.g. by southeast Asians), firing of .22 caliber rifles and the like have detrimental effects on wildlife use in Oaks Bottom. The placement of "Wildlife Refuge" signs around the perimeter of the bottoms has, to some extent, helped convey the message that these activities are illegal and reduced the problem somewhat. However, these unauthorized activities still persist.

VI. Oaks Bottom: A Vision For The Future

Although there are the aforementioned management concerns, Oaks Bottom is universally viewed as tremendously valuable as a passive recreation area, as wildlife habitat and as an open space resource for the Portland metropolitan region. More than the past fifteen years have been devoted to discussions regarding its "highest and best" uses and future management scenarios for the "bottoms". It is felt that the following discussion represents a consensus among all interested parties that has evolved through the years of neighborhood meetings, field trips, discussions with resource agencies and consultation with the Portland Bureau of Parks. Several resource agencies reviewed an interim draft of this plan (Division of State Lands, US Fish and Wildlife, Oregon Department of Fish and Wildlife, the Environmental Protection Agency and East Multnomah County Soil and Water Conservation District) as did all primary sponsors of a management plan (e.g. Audubon Society of Portland, SMILE board of directors and Cleveland High School).

In addition to these reviewers the Portland Bureaus of Planning and Parks and City Club's Central City subcommittee reviewed the plan and indicated agreement with its basic principles.

A. Name Change

As has been stated there is consensus that Oaks Pioneer Park is no longer appropriate for the bottoms. Park users, the media, local residents and city planners have often referred to the area as Oaks Bottom Wildlife Refuge for many years. Designation of the area as a wildlife refuge accomplishes two important objectives: (1) Initiation of an urban wildlife refuge system and (2) Setting the "tone" for the management scenarios for the bottoms. The Park Bureau should be petitioned for a change in designation of Oaks Bottom so that its official designation would be Oaks Bottom Wildlife Refuge. The Park Bureau has been approached about a name change and the Bureau is agreeable to this action. It is felt that, given the existing moratorium on remaining parks that the change in designation would be the most appropriate vehicle.

B. Management Goals For Vegetation Communities

Probably the single most important concept regarding plans for habitat manipulation in the bottoms is to increase vegetative diversity (e.g. structural and species). The following is a brief discussion for each habitat type according to vegetation communities as described by Ralph T. Rogers.

1. South Fill

The south fill is the most sterile, least diverse of the major habitat types found in the bottoms. It is interesting to note that relatively little Himalayan blackberry or other shrub species occur in the south fill.

- a) Soils: Shallow soils and possible toxic contaminants may be responsible for this phenomenon. Soil testing should be done to ascertain whether this is a factor or not. If necessary, clean fill should be hauled into the bottoms to form a more fertile layer over the landfill material. In addition, an impermeable clay layer should be "installed" between the north boundary of the south fill and the wetland swamp to the north. The necessity to undertake this action is dependent on water quality testing which has been requested of the State Department of Environmental Quality. The feasibility of undertaking this action is questionable both from a technical and economic perspective. Planting of native trees and shrubs is desirable, although a significant portion of the "grassy" area should be preserved to provide for the habitat needs of open field wildlife species.
- b) Off road vehicles: A barrier should be placed across the south fill where it meets the Portland Traction line to impede vehicular access. This should be planted with wildlife-attracting shrubs and trees to produce a vegetative barrier that would also be visually attractive. This area needs prominent signs to educate the public that motorized vehicles are not allowed anywhere in Oaks Bottom.
- c) Interpretive center: A low maintenance, informal interpretive kiosk should be constructed at several points in Oaks Bottom Wildlife Refuge. One location that is favored is the South Fill. This could be a gathering place for school groups. This could also be a staging area for wheelchair users and other disabled individuals who would find either the Vocational Village (north fill) or Sellwood Park access points impossible to negotiate. The shelter should be simple, low cost and low maintenance. Vandalism undoubtedly will be a problem and the kiosk must be designed with this in mind.
- d) Trails: A handicapped access trail should be constructed across the south fill and should be planned to take the best advantage of the re-contouring that should occur on the fill. The trail would afford access to a portion of the loop trail which overlooks the wetlands. The trail should be designed in consultation with local groups which serve physically disabled people (S.O.A.R., Shared Outdoor Recreation is one such group that has cooperated with Audubon Society in natural history programs for the physically disabled). This trail would culminate in a wooden board walk which extends into the bottoms, but does not traverse the bottoms.

2. North Fill

The north fill is approximately 50 acres in size with fairly diverse vegetation.

- a) Wetland Improvements: The primary management objective here would be the creation of additional emergent wetlands and ponds throughout the fill. Some removal of wild sweet pea, Himalayan blackberry, scotch broom and replacement with native species is desirable but not a high priority. If feasible, a small meandering stream should connect the wetlands and ponds of this area. The stream could be graded so the flow would be toward the south end of the fill and would empty into the northern portion of the emergent wetland.
- b) Trails: No trails would be constructed in the north fill, although the existing trail across the north fill would be maintained and perhaps improved to permit wheelchair access.

3. Swamp Wetland

The willow swamp has been a longstanding problem due to the tremendous encroachment of willows into the open water habitat.

- a) Wetland Improvement: Regulation of water levels is the consensus approach to long-term control of the willow invasion. Three alternatives were developed to achieve this objective:
 - A. Installation of a water control structure at the mouth of the culvert which connects the bottoms with the Willamette River;
 - B. Installation of a water control structure along the main channel, upstream of the culvert which allows water into and out of the bottoms. A beaver dam has achieved this objective in the past, but the beaver were trapped out of the bottoms illegally;
 - C. Construction of deeper ponds within the swamp wetland boundary similar to that done in the emergent wetland for mosquito control.

After a series of public meetings were held the consensus seemed to be that alternative B (Water Control Structure) is the best method for water control. This alternative allows for a permanent method of control for the entire swamp and emergent wetland. The water control structure can be designed to provide a variety of water regimes to allow for vector control and wildlife habitat manipulations. Selection of alternative B would also avoid the issues associated with the railroad right of way.

Alternative B (construction of ponds) will probably be rendered moot after the installation of the control structure, but might be considered in the future.

- b) Revegetation/habitat enhancement: There are remnant stands of wapato along portions of the interface between the swamp wetlands and existing trail. Since wapato has decreased dramatically in the Portland area due to wetland loss and changes in water regime a program to increase the population in the bottoms is desirable. Other native wetland plants of high wildlife habitat value should also be considered as replacements for noxious exotics.
- c) Purple loosestrife control: Purple loosestrife has increased dramatically over the past five years and is probably a potential nuisance plant. The loosestrife population should be monitored to determine rate of spread and remedial action taken as necessary. It is a beautiful plant and adds greatly to the aesthetics of the bottoms and should be retained if not deemed to be a nuisance plant (e.g. outcompeting native plants and reducing vegetative diversity).
- d) Trail: Some form of wheelchair access should be designed which does not compromise the wetland from overuse, but that will provide handicapped access.
- e) Nest boxes: Swallow and Wood Duck nest boxes should be placed in the bottoms to encourage more nesting of insect-eating birds and assist the Wood Duck population which now nests in the bottoms, but in lower numbers than may be possible.
- f) Willow control: Portland Audubon engaged in willow control in the past by physically cutting the willow. This method is only effective for short-term control and use of higher water regime is favored for long-term management.

4. Emergent Wetland

The monospecific stand of reed canarygrass is less than optimal wildlife habitat.

- a) Water Level Control: Control of water levels should help eradicate some of the canarygrass and favor more desirable species that tolerate standing water for longer periods. Creation of additional ponds, interconnected with channels will help diversify wildlife habitat as well as achieve objectives of the Integrated Pest Management Plan to combat specific mosquito populations which do not do well in deeper, standing water.
- b) Trails: No trails would be constructed across the emergent wetlands. The same principles apply to the emergent wetlands as the swamp wetland with respect to trails.

5. Bluff and Upland Forest

- a) Revegetation: Revegetation of an area burned in 1985 and recent burns (summer of 1987) with native trees and shrubs is a high priority. Long term management of exotic, nuisance species such as Himalayan blackberry, Clematis and English ivy is

desirable. Chemical treatment is not a preferred management method due to potential toxicity problems which could degrade water quality in the bottoms. Physical removal over time should be employed to remove the most offending stands of this vegetation coupled with revegetation efforts using higher value native plants. Inclusion of these areas in the Soil Conservation Service plant materials trial planting program is possible.

- b) Viewpoints: SMILE has specifically requested consideration of viewpoints along the top of the bluff. In some situations topping of trees may be necessary to accomplish this objective. Signs should be placed at these sites to educate the public about the significance of the bottoms and explain the biological link between the bottoms and the Ross Island Great Blue Heron rookery. It was also decided at one of the Coordinated Resource Management Plan (CRMP) meetings that a trail along SE 7th-SE Sellwood Blvd. would be desirable. This would allow excellent views of the bottoms. Some benches might be placed along this trail as well.
- c) Trail: The trail at the base of the bluff, primarily situated on upland habitat should be maintained in a rustic, unimproved state. The Park Bureau has indicated they will be unable to provide much assistance with this scenario since they have limited personnel and access with motorized vehicles would be difficult. SMILE, Portland Audubon and Cleveland High school accept the responsibility for maintenance of the trail, with guidance and material support from the Park Bureau.

6. Willamette River Riparian

This riparian zone should be left undeveloped and maintained in as natural a state as possible. There are very few riparian sites of this size and quality left in Portland along the Willamette and none in public ownership.

- a) Illegal camping-transient use: This needs to be curtailed.
- b) Trails: No formal trails should be constructed, although segments of the existing trail could be "improved" with the intent of preventing bank line erosion.
- c) Acquisition: Portland General Electric owns a portion of this zone. This should be acquired through publicly donated funds or donation from Portland General Electric Company.

7. Portland Traction Right-of-way

Although not identified as a "habitat type", the railway is significant as a wildlife and human travel corridor.

- a) Vegetative Diversity: Portions of the grade and embankments should be planted with wildlife attracting shrubs and trees which would also afford a buffer between

the wetlands and human use of the railroad bed. These plants would serve the dual purpose of screening and food/cover for wildlife.

- b) Signs: There is extreme need for signs on the north and south ends of the park along the railroad grade warning motorized vehicles that they are trespassing on private and park property. Portland Traction should be involved in signing and maintenance of signs.
- c) Access: Both the Park Bureau and Ross Island Sand and Gravel need to be more diligent in keeping gates locked the south and north ends of the park respectively. These are the two primary access points for motorized vehicles which use the railroad grade.
- d) Trail: The railroad grade is a defacto trail at this time. There is consensus that a paved trail could be supported if the railroad right of way were abandoned. The intent were to provide improved access along the railroad right of way for uses such as bicycle-pedestrian path and wheelchair access. The latter is a higher priority, since very few passive recreation sites in the Portland metropolitan area are accessible to the handicapped. This is predicated on the control of train and vehicular traffic and interest on the part of groups like S.O.A.R.

Significant improvements would have to be made to provide any access from the present Oaks Amusement Park. Oaks Park is presently considering a major remodeling of its entrance, which might make this action possible. Coordination between the Oaks Bottom Wildlife Refuge Coordinated Resource Management Plan and any action by Oaks Amusement Park is important.

- e) Fire Control: Fire control access to the bottoms must be planned with appropriate fire districts. Early development of such a plan, in conjunction with other access-related plans is a high priority for implementation.

VII. Implementation Schedule

Key implementation measures outlined here closely follow the "passive use" philosophy established in the Oaks Bottom Wildlife Management Plan. The intent of this implementation schedule is to focus on those improvements to the Bottom which enhance the wetland habitat elements, aid in vector control and allow non-intrusive forms of recreation to the refuge by various user groups. The Portland Park Bureau manages the Oaks Bottom Wildlife Refuge and all activities will be under their supervision.

The key sections included are:

- A. Information/Education
- B. Water Quality, Water Quantity Improvement
- C. Access -- For Passive Recreation and Prevention of Illegal Access (e.g. Dumping, Camping)
- D. Revegetation/Improved Vegetative Diversity

Implementation Schedule							
WHAT	WHERE	WHO	FUNDS	WHEN			
				88	89	90	91
A. Information/Education							
1. Develop a plan for signing to inform users of the refuge significance, and control access to reduce trash dumping.							
a. Refuge Education:							
A. Plan uniform, low-maintenance informal interpretation kiosks. (Develop Oaks Bottom Logo).	1. Voc.Village 2. Upper Bluff 3. South Fill	Parks (UO/OSU?) EMSWCD - PAS Oaks Park SMILE		X			
B. Install kiosks		Volunteers		X			
C. Plan and install informational signs at key points within Bottom boundaries to identify significant habitat elements.	North Fill South Fill Uplands Wetlands Riparian Zone	Same as A.1.a.A above		X			

WHAT	WHERE	WHO	FUNDS	WHEN			
				88	89	90	91
b. Pollution Control/Access	Along Bluff Voc. Village	SMILE EMSWCD/Parks		X 3/88			
A. Develop and install signs to inform users about illegal dumping and access.	Sellwood Park Railroad	Vector Control Prtl.Traction PGE Ross Isl. S&G Police Bureau SMILE		X 6/88			
B. Develop info leaflet for neighborhood	Adjacent Nbrhood			X			
C. Develop info program to control seasonal fires	(See A.1.a.C above)	EMSWCD/Parks Fire Bureau Ross Isl. S&G		X			
2. Construct and install swallow and wood duck nest boxes	Throughout Bottom	PAS Volunteers Vector Cont.					
B. Access							
1. Maintain existing trails and develop specific access points to the Bottom, controlling intrusion in wildlife areas, but allowing easy access for passive recreation.							
a. Maintenance for existing trails to keep trails functional in rustic condition and to prevent soil erosion.	North Fill Williamette R. riparian	EMSWCD/SCS Volunteers PAS		X			
b. Handicap Access Trails	South Fill	Parks					
A. Develop plan	Bluff	SOAR		X			
c. Develop plan to provide minimally intrusive access to wetland areas							
A. Boardwalk to edge of wetlands	Swamp Wetland Emergent Wetland	PAS/Houck					
(1) Planning				X			
(2) Implementation						X	
d. Develop viewpoints along top of bluff to provide non-intrusive access to wildlife areas							
A. Viewpoint at Sellwood Park	Upland Bluff	SMILE/Sohm		X			
B. School bus overview & turnaround	Voc. Village North Fill	Fulton/EMSWCD		X 3/88			

WHAT	WHERE	WHO	FUNDS	WHEN			
				88	89	90	91
C. Pedestrian path along bluff (7th Ave.)	Upland Bluff	SMILE					
D. Tree-topping (maples)	Upland Bluff	SMILE - PAS City Forester Cleveland HS					
e. Control access to RR right-of-way to discourage intrusive use of the refuge. Limit motor vehicle access to this area.	RR	Houck/DeChant		1 X			
A. Barrier across south fill at Portland traction intersection	South Fill Parks	Portland Traction					
B. Develop cooperative agreement with Ross Isl S&G to limit access to RR berm	North fill	Ross Isl S&G SMILE Portland Traction		X			
C. Water Quality Improvements/Quantity Control							
1. Swamp Wetland - control water to increase habitat diversity and control floodwater mosquito hatch.	Swamp Wetland	Parks SMILE EPA ODF&W EMSWCD SCS Vector Control Cleveland HS PAS - Cleveland HS	G-WEB Donations Parks				
a. Water level control outlet							
A. Planning				X			
B. Design				X			
C. Permits/Applications				X			
D. Construction							
E. Operation/Maintenance							
2. Investigate Water Quality	South Fill Open Swamp	EPA - DEQ EMSWCD/Pronold		X			
a. Check results of DEQ tests		V. Smith					
A. Develop action items							
b. Evaluate siltation problems	Overall	EMSWCD DEQ	DEQ				
				X			

¹ - summer

WHAT	WHERE	WHO	FUNDS	WHEN			
				88	89	90	91
D. Revegetation/Vegetative Diversity							
1. Develop a plan to increase Wapato in interface areas	Swamp & Emergent Wetland	PAS - EPA WMSWCD/Lightcap					X
2. Develop plant materials trial at selected point to use <u>native</u> plants to control trail and bluff erosion	Selected sites along trails & on bluff	SCS - EMSWCD			X	X	
3. Develop plan to control purple loosestrife, willow, Himalayan blackberry, clematis and English ivy	Swamp wetland Upper Bluff Public/Private rights-of-way	PAS - Parks Cleveland HS City Arborist Native Plant Soc.			X	X	
4. Develop plan to increase vegetative diversity of perimeter areas with native shrubs and trees. Key purposes would be for screening and wildlife food/cover	Public/Private rights-of-way	EPA - ODF Vector Contrl. Houck/Pugh, DeChant			X	X	
E. Other							
1. Trash Dumping							
a. Control dumping of yard debris, etc. over bluffs. This dumping is causing super-saturated soils during winter and subsequent landslides.	Along Bluff Voc. Village Sellwood Park Oaks Park	PAS/Houck Vector Con/DeChant SMILE - PGE Parks - PTC					
A. Distribute informational flyer to neighborhood	Adjacent Neighborhoods	SMILE				1	
2. Stability and suitability of old dump site for revegetation							
a. Test soils for suitability for plant growth	South Fill	M. Pronold SCS - EMSWCD Cleveland HS			X		

1 - spring

VIII. Acknowledgements

The following people and organizations are responsible for Oaks Bottom surviving the onslaught of wetland fills in the late sixties and early seventies; for encouragement over the years of controversy and finally for participation in production of these management objectives. In the former category, although many individuals were responsible for the early battle to "save" Oaks Bottom, Al Miller stands out as a staunch Oaks Bottom advocate.

The Sellwood-Moreland Improvement League (SMILE), of course, deserves the lion's share of credit for encouraging the early studies which documented the importance and significance of Oaks Bottom. SMILE has been steadfast in its support of protection for the bottoms, even during a period when the streets had to be torn up to avoid putting a water main through the bottoms! Audubon Board of Directors and members, Pacific Power and Light, and Cleveland High School deserve thanks for their cooperation with SMILE and the Park Bureau in the use, cleaning and management of the bottoms.

More recently, the East Multnomah Soil and Water Conservation District has become active in developing the final draft of this plan as well as producing an Implementation Strategy so the plan does not sit on a shelf gathering dust. Their assistance in getting this package to City Council for approval is greatly appreciated.

The following individuals contributed greatly to the content, writing and review of this document:

Joe Pesek, Oregon Department of Fish and Wildlife
Nancy Ellifrit, U.S. Fish and Wildlife
Ralph Thomas Rogers, EPA Wetland Program
Ken Bierly, Division of State Lands
John Sewell and Mary Anne Cassin, Portland Park Bureau
Bob Goldie, Portland Planning Bureau
Catherine Sohm, Sellwood-Moreland Improvement League
Ethan Seltzer and Linda Dobson, Commissioner Mike Lindberg
Peggy Olds, East Multnomah County Soil and Water Conservation District
Beverly Lipsitz, Portland State University student
Peter DeChant, Multnomah County Vector Control
Michael and Marie Deatherage-Newsom, Portland Audubon Society
Jimbo Beckmann, Portland Audubon Society
Dick Pugh and Richard Meyers, Cleveland High School

CITY OF PORTLAND PARKS
 EAST MULTNOMAH
 160

PARK BUREAU, ALGERSON SOCIETY, SMILE.
 OREGON
 JAN. '88

EAST MULTNOMAH SWED
 OAKS BOTTOM
 PEBBY OLDS

LEGEND

- A North of
- B Multnomah Riparian
- C River
- D Wetland
- E Wetland
- F
- G
- H
- I
- J
- K
- L
- M
- N
- O
- P
- Q
- R
- S
- T
- U
- V
- W
- X
- Y
- Z



MAY 20 1988

5/12/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION NON-DEPARTMENTAL #13

AMENDED AND APPROVED

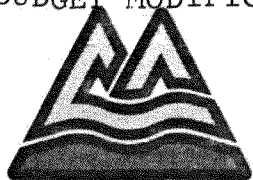
R-14



BOARD OF
COUNTY COMMISSIONERS

1988 MAY 27 AM 11:41

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

15
J160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 12, 1988

Mr. John Angell, Director
Department of Justice Services
1120 SW Fifth
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

Request of the Director of Justice Services for)
approval of Budget Modification DJS #34 making an)
appropriation transfer in the amount of \$205,156)
from General Fund Contingency to the Sheriff's)
Office to cover increased billings from the City)
of Portland for the new BOEC contract R-15)

Upon motion of Commissioner Kafoury, duly seconded by
Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modifica-
tion be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm

cc: Budget
Finance
Sheriff's Office

BUDGET MODIFICATION NO. DJS #34

(For Clerk's Use) Meeting Date 5/12/88
Agenda No. P-15

REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT Justice Services

DIVISION Sheriff's Office

CONTACT Chuck Fessler

TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Chuck Fessler

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification transferring \$205,156 from General Fund Contingency to the Sheriff's Office to cover increased billings from the City of Portland under the new BOEC contract.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

To
Budget
5/25/88

RECEIVED
JULY 17 1988
CLERK OF SUPERIOR COURT
OREGON

1988 MAY -3 PM 2:50

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

General Contingency before this modification (as of 5/2/88) \$ 1,592,127
(Specify Fund) (Date)

After this modification \$ 1,386,971

Originated By Jerry Laddard Date 5/2/88
Finance/Budget Date

Department Director _____ Date _____
Billy Anderson
Employee Relations Date

Board Approval

Date

Barbara E Jones

5/12/88

EXPENDITURE

TRANSACTION EB []

GM []

TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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		100	045	9120			7700			(205,156)		General Fund Contingency
--	--	-----	-----	------	--	--	------	--	--	------------	--	--------------------------

		100	020	3105			6110			205,156		Professional Services
--	--	-----	-----	------	--	--	------	--	--	---------	--	-----------------------

TOTAL EXPENDITURE CHANGE										- 0 -		TOTAL EXPENDITURE CHANGE
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REVENUE

TRANSACTION RB []

GM []

TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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TOTAL REVENUE CHANGE												TOTAL REVENUE CHANGE
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REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DJS 34 2. Amount requested from General Fund Contingency: \$205,156

3. Summary of request:

Transfer of \$205,156 to cover additional costs of the BOEC performance agreement approved by the Board 4/21/88.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? Yes If so, when? 1987
If so, what were the circumstances of its denial?

The size of General Fund contingency was increased in 1987-88 partly because this matter was under negotiation.

5. Why was this expenditure not included in the annual budget process?

Negotiations were not complete.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

8. This request is for a (Quarterly X, Emergency _____) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Signature of Department Head/Elected Official

Date

5/12/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

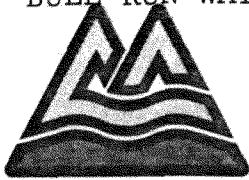
BUDGET

BUDGET MODIFICATION DJS #34 APPROVED

R-15



BOARD OF
COUNTY COMMISSIONERS
1988 MAY 27 AM 11:41
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
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POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 12, 1988

Ms. Gladys McCoy, Chair of the Board
1021 SW Fourth, Room 134
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

Discussion regarding logging in the Bull Run watershed)

Frank Griffith, 2103 NE 24th Court, Gresham, reported he is concerned about public involvement; and that he feels governments should attempt to get more public comment. In addition, he is concerned about Bull Run watershed protection. He discussed a City of Portland feasibility study which is recommending changing water treatment from chlorine to ozone treatment which will cost from 40-105 million dollars, with an annual cost of 6.4 million dollars. He feels that if the watershed had been taken care of as founding fathers planned, there would be no need to use this type of process. He said the City of Portland is going ahead on the basis that EPA will be changing their rules, but the EPA has notified him that nothing will be done until June 1989. He is, therefore, objecting to the City going ahead with a project before knowing what the rules entail. He recommended the Board support a moratorium on logging in the Bull Run watershed until some of the concerns can be resolved. Proposed logging on the Little Sandy watershed may have devastating effects on water for the County. He suggested a water PUD might solve some of these issues.

Commissioner Miller asked that the issues be referred to the Strategic Planning Committee because they are complex issues.

Commissioner McCoy suggested that instead, the issues be referred to the Department of Environmental Services for study and recommendations to the Board.

-2-

Discussion was held on protection of water resources and the environment.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Commissioner Casterline
Planning

Apr. 21, 1988

FREE SPEECH OUT OF THE CLOSET:*(No. 67)

LITTLE SANDY LOGGING GOES FAST. The photos were taken Apr. 19, 1988, not more than three weeks after the timber was sold. (This is the "Pica" timber sale, near the Audubon Sanctuary at Marmot.)

The tremendous speed adds significance to the Regional Forester's statement that the Bull Run blowdown logging plans could start being implemented in 30 days, even though an appeal could be filed within

**
45 days. If you wait



the full 45 days, consider how much logging could have taken place in that 15 days!

MORE LITTLE SANDY TIMBER SALES IN THE OFFING. Informational meeting Wed., Apr. 27, 8:30 A.M.

at Zigzag Ranger Station, re "Olive" Planning area. One of these proposed sales could be near the Pica one. While probably not visible now from the Sanctuary, the location of the Pica clearcut, just over the brow of a ridge, is such that the heavy East winds



that are common here, could blow down the trees that are hiding it - - leading, by Forest Service planning processes, to more clearcuts, that would surely be visible. (If you are interested in unpublicized information about the Little Sandy, please contact me*.)

* This issue put out by Joe Miller Jr., 52815 E. Marmot Rd., Sandy, 97055 (668-4497)

Please feel free to contribute your own free speech, and get it out of the closet.

** Bull Run Blowdown Final Environmental Impact Statement decision date: 4-13-88. (FSO No. 66)

May ,1988

To: Donna Lamb, District Ranger, Zigzag Ranger District, Zigzag, Or., 97049

From: the undersigned

Re: Olive Planning Area

We understand that present planning calls for a Final Environmental Assessment for the Olive Planning Area to be done 7-26-88. Apparently, only two members of the public have been told of the four Alternatives, the least destructive of which would put off logging until the next decade. However, all Alternatives have been offered by the Forest Service with the assumption that the present Bull Run law, P.L. 95-200; and the Bull Run Land Management Plan, being used to help implement that law, are binding; that is, that only those Alternatives that would fit in with those rules would be considered.

However, the two people attending a Forest Service meeting on this matter on April 27, 1988, were also told that citizens could submit an Alternative of their own by May 18, 1988, and it would be included with the documents the Decision Notice will be based on (though it might carry no weight if it did not abide by the above-mentioned assumptions).

The undersigned, with the above understanding, but with hope, and faith, hereby submit the following Alternative:

PEOPLES' ALTERNATIVE FOR OLIVE PLANNING AREA
ENVIRONMENTAL ASSESSMENT

WHEREAS, there is a precedent for submitting an Alternative that would require change in legally prescribed management direction: in the "Proposed Plan" offered by the Forest Service in the 1976 Bull Run Draft Environmental Impact Statement; and,

WHEREAS, this served as a blueprint for changing Bull Run laws, and management plans; thereby greatly decreasing protection; and,

WHEREAS, it is the desire of those offering this Alternative, to change Bull Run law and management plans, so as to increase protection, which should be similarly permissable,

THEREFORE, we propose that the Olive Planning Area be treated as though maximal protection were to be restored, as it existed before 1977; meaning by this that there should be no human entry except by Portland Water Bureau personnel to service the Little Sandy water supply to which Portland holds the water rights; and by Federal employees affirmatively to protect the forest (using Judge Burns' 1976 interpretation of the 1904 Bull Run Trespass Act).

THE VALUES TO BE SECURED by implementing this Alternative would include: a beginning of restored protection for Portland's entire Bull Run watershed - including the Little Sandy part; real protection of wildlife in, and adjacent to, the Portland Audubon Natural Wildlife Sanctuary; and preservation of the historic beauty and naturalness of the Aschoff Creek valley at Marmot.

ATTACHED TO A COPY OF THIS ALTERNATIVE will be a copy of Portland Audubon's recommendation to the Zigzag Ranger, dated April 8, 1982, documenting many of the advantages of the kind of protection envisioned by this Alternative.

Respectfully submitted,

(Name)

(Address)

May 9, 1988

FREE SPEECH OUT OF THE CLOSET!*(No. 69)

Dear People who love Nature; and who want it protected; not "managed":

The valley in which I live, at Marmot, is in current plans for clearcutting. The Forest Service has designated this as part of the "Olive Planning Area", 1700 acres in size. Until 1977, this part of the National Forest was included in the Bull Run Reserve, established in 1892 to protect Portland's water sources. Under the new law, and shrunken boundary, it is open to the public and to intensive logging. For one mile, it borders the Portland Audubon Sanctuary.

Until now (and hopefully forever), this valley has preserved much the same old feeling that must have been experienced by the pioneers in their covered wagons, when they stopped here at Marmot. No clearcuts are visible in a broad sweep of view - which is itself becoming almost unheard of, in Oregon. But, this will change, according to present "Olive" plans.

Enclosed is a new "Alternative" which, I believe, could be a "foot in the door", for restoring genuine public involvement in planning; protecting the many values at stake - both here, and in all of Bull Run.

It would help a great deal, if you might wish to sign the enclosed, and ask others if they want to sign; date it (at the top); and return it to me to be submitted to the Zigzag District Ranger, before May 18, 1988.

If you have questions, please call me. The 1982 Portland Audubon "input", referred to in the last paragraph, is 42 pages long and has 48 references, most of which are readily available in the main Public Library in Portland (at SW 10th and Taylor; in the Government Documents room, in the Bull Run Interest Group open file. The Audubon input is in folder #233.)

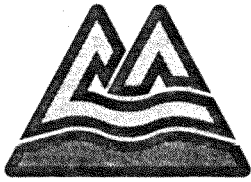
Thank you very much. Hope to hear from you. Hope we can work together.

Sincerely, *Joe Miller Jr.*

Joe Miller Jr.,
52815 E. Marmot Rd., Sandy, Or, 97055
(phone: 668-4497 -best time early A.M.)

Encl: Petition to Zigzag District Ranger

* This issue put out by Joe Miller Jr., and being mailed to others, in addition to the "regular" FSO mailing list. Inquiries welcome. (see J.M.'s address above)



MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 S.W. FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR
BUDGET & MANAGEMENT
ANALYSIS
COUNTY COUNSEL
EMPLOYEE RELATIONS
FINANCE DIVISION

(503) 248-3303
(503) 248-3883
(503) 248-3138
(503) 248-5015
(503) 248-3312

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
POLLY CASTERLINE
GRETCHEN KAFOURY
CAROLINE MILLER

May 12, 1988

Tax Supervising and
Conservation Commission
1120 SW Fifth Avenue, Suite 1510
Portland, OR 97204

Gentlemen:

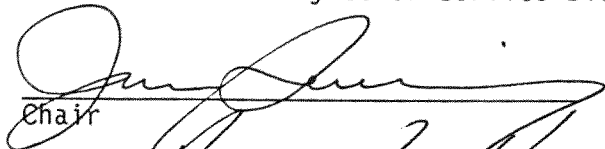
On May 12, 1988, at 9:30 a.m. in Room 602, Multnomah County Courthouse, the Budget Committee was regularly convened to hear the budget of the West Hills Sanitary Sewer Service District No. 2.

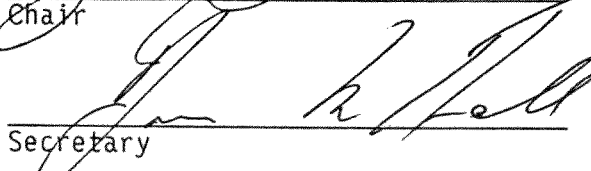
The Budget Committee approved the attached budget.

APPROVED:

(SEAL)

West Hills Sanitary Sewer Service District No. 2


Chair


Secretary

1342F/SC/kd

Attachment



MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 S.W. FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR
BUDGET & MANAGEMENT
ANALYSIS
COUNTY COUNSEL
EMPLOYEE RELATIONS
FINANCE DIVISION

(503) 248-3303
(503) 248-3883
(503) 248-3138
(503) 248-5015
(503) 248-3312

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
POLLY CASTERLINE
GRETCHEN KAFOURY
CAROLINE MILLER

May 12, 1988

Tax Supervising and
Conservation Commission
1120 SW Fifth Avenue, Suite 1510
Portland, OR 97204

Gentlemen:

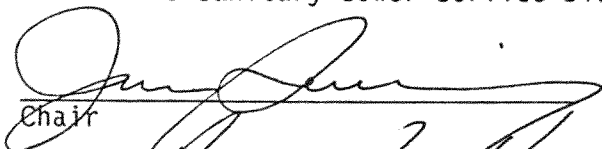
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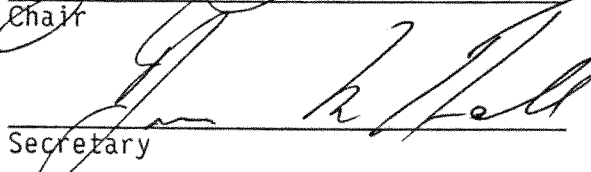
The Budget Committee approved the attached budget.

APPROVED:

(SEAL)

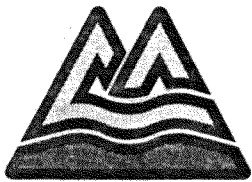
West Hills Sanitary Sewer Service District No. 2


Chair


Secretary

1342F/SC/kd

Attachment



MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 S.W. FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

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BUDGET & MANAGEMENT
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May 12, 1988

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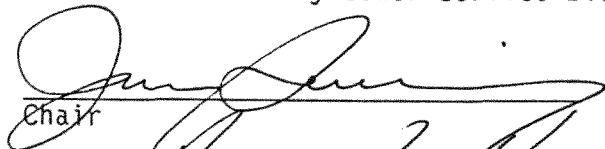
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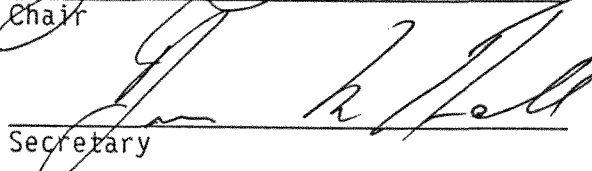
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APPROVED:

(SEAL)

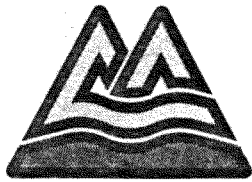
West Hills Sanitary Sewer Service District No. 2


Chair


Secretary

1342F/SC/kd

Attachment



MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 S.W. FIFTH, 14TH FLOOR
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May 12, 1988

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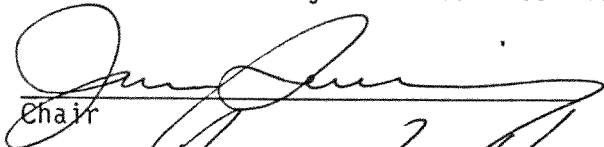
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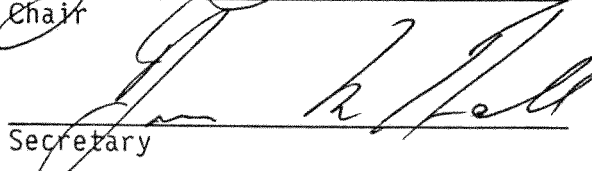
The Budget Committee approved the attached budget.

APPROVED:

(SEAL)

West Hills Sanitary Sewer Service District No. 2


Chair


Secretary

1342F/SC/kd

Attachment



MULTNOMAH COUNTY OREGON

8
5160

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 12, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held May 12, 1988, the following action was taken:

In the matter of adoption of the West Hills Service)
District No. 2 Budget R-14)

Upon motion of Bruce M. Hall, Secretary, duly seconded by Joan Gamble Herring, Chair, it is unanimously

ORDERED that the budget for the West Hills Sanitary Sewer Service District No. 2 be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Dick Howard



MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 S.W. FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR
BUDGET & MANAGEMENT
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BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
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POLLY CASTERLINE
GRETCHEN KAFOURY
CAROLINE MILLER

May 12, 1988

Tax Supervising and
Conservation Commission
1120 SW Fifth Avenue, Suite 1510
Portland, OR 97204

Gentlemen:

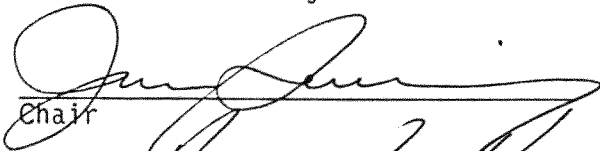
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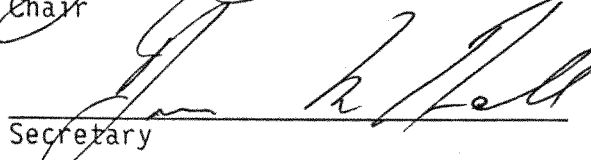
The Budget Committee approved the attached budget.

APPROVED:

(SEAL)

West Hills Sanitary Sewer Service District No. 2


Chair


Secretary

1342F/SC/kd

Attachment

*original
to Sharon Caldwell
Budget 5/12/88*

Cont from 4/19 + 4/28
1988

R-2
5/5/88

Monday, April 28, 1987 - 7:00 P.M.

Multnomah County Courthouse, Room 602

5/12/88
R-1

Sitting as Governing Body of the West Hills Service District:

In the matter of Adoption of the West Hills Service District Budget

Adjourn as the Governing Body of the West Hills Service District and reconvene as the Governing Body of the Dunthorpe Riverdale Service District:

In the matter of Adoption of the Dunthorpe Riverdale Service District Budget

~~Need a motion to continue the Hearing on Central County Service District and Mid County Service District to Monday, April 27, 1987 at 7:00 P.M. at the Gresham City Hall, 1333 NW Eastman Parkway~~

Adjourn as the Governing Body of the Dunthorpe Riverdale Service District and reconvene as the Governing Body of the Central County Service District:

For minutes of this meeting, see
Journal 156 pg 47

Monday, April 20, 1987 - 7:00 P.M.

Multnomah County Courthouse, Room 602

Sitting as Governing Body of the West Hills Service District:

In the matter of Adoption of the West Hills Service District Budget

Adjourn as the Governing Body of the West Hills Service District and reconvene as the Governing Body of the Dunthorpe Riverdale Service District:

In the matter of Adoption of the Dunthorpe Riverdale Service District Budget

Need a motion to continue the Hearing on Central County Service District and Mid County Service District to Monday, April 27, 1987 at 7:00 P.M. at the Gresham City Hall, 1333 NW Eastman Parkway

Adjourn as the Governing Body of the Dunthorpe Riverdale Service District and reconvene as the Governing Body of the Central County Service District:

For minutes of this meeting, see
Journal 156 pg 47

Monday, April 20, 1987 - 7:00 P.M.

Multnomah County Courthouse, Room 602

Sitting as Governing Body of the West Hills Service District:

In the matter of Adoption of the West Hills Service District Budget

Motions come from Budget Committee not Commission

Adjourn as the Governing Body of the West Hills Service District and reconvene as the Governing Body of the Dunthorpe Riverdale Service District:

In the matter of Adoption of the Dunthorpe Riverdale Service District Budget

Need a motion to continue the Hearing on Central County Service District and Mid County Service District to Monday, April 27, 1987 at 7:00 P.M. at the Gresham City Hall, 1333 NW Eastman Parkway

This motion come from Board

Adjourn as the Governing Body of the Dunthorpe Riverdale Service District and reconvene as the Governing Body of the Central County Service District:

*If people arrive from Mid County Service Dist
Central County Service Dist.*

Proceed as above for each District -



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

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CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

March 31, 1987

TO: BOARD OF COUNTY COMMISSIONERS
DEPARTMENT HEADS
ELECTED OFFICIALS
PRESS
OTHER INTERESTED PERSONS & ORGANIZATIONS

FROM: JANE MCGARVIN, CLERK OF THE BOARD

BUDGET HEARING SCHEDULE

The following is a schedule of the 1987-88 Budget Hearings by the Multnomah County Board of Commissioners sitting as the Budget Committee. All sessions are to be held in Room 602 of the Multnomah County Courthouse, at 1021 SW Fourth Avenue, with the exception of the evening hearing on April 27, which will be held at Gresham City Hall, 1333 NW Eastman Parkway. The public is invited to all sessions. Testimony from the public will be received only at the times indicated "Public Hearing".

Thursday, April 9	9:00 a.m.	Formal Meeting
	9:30 a.m.	Executive Budget Presentation
	10:00 a.m.	Opening Organizational Meeting Revenue Overview
Friday, April 10	9:00 a.m.	External Organizations including Library (10 minute presentation by key person)
Monday, April 13	9:00 a.m.	Sheriff's Budget
	1:30 p.m.	Public Hearing on Sheriff's Budget
	3:00 p.m.	Work Session on Sheriff's Budget
Tuesday, April 14	9:00 a.m.	Informal
	9:30 a.m.	Non-Departmental (Auditor, BCC, Chair, Tax Supervising, Citizen Involvement Committee)
	1:30 p.m.	Public Hearing on Non-Departmental
	3:00 p.m.	Work Session on Non-Departmental

Wednesday, April 15	9:00 a.m.	DHS Budget
	1:30 p.m.	Public Hearing on DHS Budget
	3:00 p.m.	Work Session on DHS Budget
Thursday, April 16	9:00 a.m.	Formal Meeting
	9:30 a.m.	DES Budget
	1:30 p.m.	Public Hearing on DES Budget
	3:00 p.m.	Work Session on DES Budget
Friday, April 17	9:00 a.m.	DGS Budget
	1:30 p.m.	Public Hearing on DGS Budget
	3:00 p.m.	Work Session on DGS Budget
Monday, April 20	9:00 a.m.	DJS Budget (everything but the Sheriff)
	1:30 p.m.	Public Hearing on DJS Budget
	3:00 p.m.	Work Session on DJS Budget
	7:00 p.m.	SERVICE DISTRICTS PUBLIC HEARING ON ENTIRE COUNTY BUDGET
Tuesday, April 21	9:00 a.m.	Planning/Informal
	9:30 a.m.	Work Session on DGS Budget
	1:30 p.m.	Work Session on Sheriff's Budget
Wednesday, April 22	9:00 a.m.	Work Session on DHS Budget
	1:30 p.m.	Work Session on DES Budget
Thursday, April 23	9:00 a.m.	Formal Meeting
	9:30 a.m.	Work Session on Non-Departmental and External Agencies
	1:30 p.m.	Work Session on DJS Budget
Friday, April 24	9:00 a.m.	General Work Session
	1:30 p.m.	General Work Session
Monday, April 27	9:00 a.m.	General Work Session
	1:30 p.m.	General Work Session
	7:00 p.m.	Gresham City Hall/Public Hearing on Adoption of the Budget
Tuesday, April 28	9:00 a.m.	Hearing on adoption of the Budget (Public Testimony will be accepted)
	1:30 p.m.	Continued Hearing on adoption of Budget

Wednesday, April 29	9:00 a.m.	Continued Hearing on adoption of Budget
	1:30 p.m.	Same
Thursday, April 30	9:00 a.m.	Formal Meeting
	9:30 a.m.	Adoption of Budget

NOTES:

1. Normally, sessions will run from 9:00 A.M. to Noon, and from 1:30 P.M. to 5:00 P.M.; evening sessions will begin at 7:00 P.M. and are expected to end by 10:00 P.M.
2. The Chair of the Board will schedule specific departmental budgets during the General Work Sessions, when necessary. The Departments and public should be aware, however, that budget items involving any part of the County budget may be discussed during these sessions.
3. Public testimony will be taken only at the times indicated for public testimony unless otherwise noted. Length of testimony will generally be limited to three minutes per person. Written testimony will be accepted at any session.
4. Persons normally submitting items for the regular Tuesday Planning and Informal Meetings and the Thursday Formal Meeting are requested to strictly limit their submissions to essential items.
5. See List for External Organizations

For additional information regarding the budget hearing schedule, call the Clerk of the Board's Office at 248-3277.

jm

The following is a list of External Organizations that the Board of Commissioners will consider on April 10.

COUNTY ORGANIZATION

Multnomah County Library (30 minutes allowed)

The following are allowed 10 minutes per organization by key persons.

CITY/COUNTY ORGANIZATIONS

Metropolitan Arts Commission
Metropolitan Human Relations Commission
Metropolitan Youth Commission
Portland Metropolitan Commission on Aging

OTHER COUNTY SUPPLEMENTS

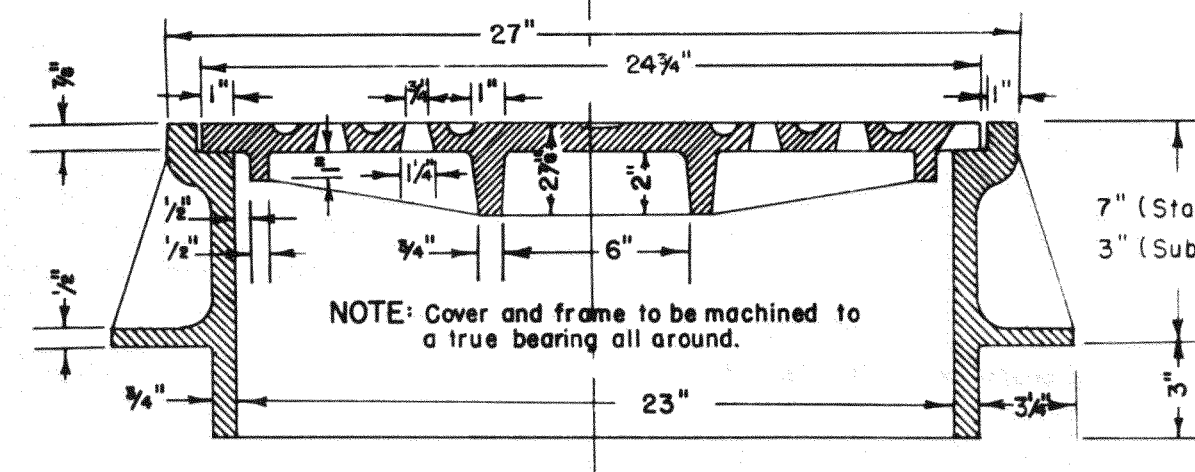
East Soil & Water District
Oregon Historical Foundation
Oregon State Extension Service
Portland State University - Urban Fellowship
Watermaster Districts 1 and 16
West Soil & Water District

Assessment Organizations

Metropolitan Service District
Portland Metropolitan Area Local Government Boundary Commission

Pass Through Organizations

Greater Portland Convention and Visitors Association
Business Income Tax
Convention Center Fund
County School Fund
Forfeitures



BUDGETS 1987-88

TABLE OF CONTENTS

	PAGE
BUDGET STATEMENT	2
SUMMARY OF REQUIREMENTS - All Districts	3
DUNTHORPE RIVERDALE SANITARY SERVICE DISTRICT NO. 1	
Budget Message	4
General Fund	5
Sinking Fund	7
WEST HILLS SANITARY SEWER SERVICE DISTRICT NO. 2	
Budget Message	10
General Fund	11
CENTRAL COUNTY SANITARY SEWER SERVICE DISTRICT NO. 3	
Budget Message	13
General Fund	14
Special Assessment Fund	17
Bancroft Bond Redemption Fund	18
MID COUNTY STREET LIGHTING SERVICE DISTRICT NO. 14	
Budget Message	19
General Fund	20

INTRODUCTION

Multnomah County Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the Governing Body of each Service District. The Budget Committee for each Service District consists of the members of the Governing Body and freeholders of the Service District appointed by the Governing Body for terms of three years.

The annual budget for each Service District is prepared under the direction of a Budget Officer designated by the Governing Body. The Budget Committee reviews the annual budget and approves it, either as submitted by the Budget Officer or with revisions requested by the Budget Committee.

This fulfills the requirements of Local Budget Law (ORS Chapter 294), which provides specific methods for obtaining public views and enables the public to be informed about financial policies and administration of the districts.

EXPLANATION OF THE BUDGET DOCUMENT

This document consists of a detailed display of the Resources and Requirements of each of the four Service Districts in Multnomah County.

Preceding the financial information for each Service District is a brief Budget Message which discusses special items pertaining to the individual Service District, including any major changes in either Resources or Requirements.

SERVICE DISTRICT FINANCIAL POLICIES

Management of all Service Districts is conducted by the Multnomah County Department of Environmental Services. Each Service District is, however, a separate and independent financial entity. To this end, all expenses incurred by a Service District, including contractual engineering support and management by Multnomah County Department of Environmental Services and Department of General Services, are met with revenue from sewer user charges and connection fees and/or assessments to real property within the street lighting or sewer Service District.

The basis of budgetary accounting for the funds of each service district is as follows:

General Fund	Accrual Basis
Bancroft Bond Redemption Fund	Modified Accrual Basis
Sinking Fund	Modified Accrual Basis
Special Assessment Fund	Modified Accrual Basis

Under the modified accrual basis of accounting, revenues are recorded at the time of receipt except those that are measurable and available and material revenues that have not been received at the normal time of receipt; and expenditures are recorded at the time the liability is incurred. Under the accrual basis of accounting, all revenues are recorded at the time they are earned and expenditures are recorded at the time liabilities are incurred. Budgets are comparative historical cost summaries are prepared utilizing these basis. This practice conforms to Oregon Budget Law.

For financial statement purposes, each Service District is treated as an Enterprise Fund and accounted for on the accrual basis of accounting. This practice conforms to generally accepted accounting principles.

SUMMARY OF REQUIREMENTS

<u>DESCRIPTION</u>	<u>ACTUAL 84-85</u>	<u>ACTUAL 85-86</u>	<u>BUDGET 86-87</u>	<u>PROPOSED 87-88</u>
Sewer Service District No. 1 DUNTHORPE RIVERDALE	230,129	292,777	225,250	344,398
Sewer Service District No. 2 WEST HILLS	171,894	154,372	45,000	28,500
Sewer Service District No. 3 CENTRAL COUNTY	3,240,179	2,660,209	3,109,941	10,300
Street Lighting Svc. Dist. No. 14 MID COUNTY	<u>2,037,496</u>	<u>1,899,921</u>	<u>1,739,000</u>	<u>1,887,200</u>
TOTAL	<u>5,679,698</u>	<u>5,007,279</u>	<u>5,119,191</u>	<u>2,270,398</u>

REIMBURSEMENTS TO COUNTY
1987-88 CHARGES BY MULTNOMAH COUNTY TO SERVICE DISTRICTS

<u>SERVICE DISTRICT</u>	<u>ROAD FUND</u>	<u>GENERAL FUND</u>	<u>TOTAL</u>
Dunthorpe Riverdale	3,500	4,000	7,500
West Hills	2,000	2,000	4,000
Central County	5,000	4,000	9,000
Mid County	<u>25,000</u>	<u>12,000</u>	<u>37,000</u>
TOTAL	<u>35,500</u>	<u>22,000</u>	<u>57,500</u>

BUDGET MESSAGE

DUNTHORPE RIVERDALE SERVICE DISTRICT NO. 1

This district was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 500 users are mainly located in Multnomah County with a few clients in northern Clackamas County.

The district's lines are maintained by the City of Portland and its sewage flow is treated at Portland's Tryon Creek Treatment Plant, which is located in Lake Oswego.

Service charges have remained static for several years and are supplemented by a small amount of income from connection fees. The service charge rate is \$15 per single family unit per month.

RESOURCES

FORM LB-20

General
FUND

Dunthorpe Riverdale Service District
(MUNICIPAL CORPORATION)

	HISTORICAL DATA			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR 1987-88		
	ACTUAL		ADOPTED BUDGET THIS YEAR 86-87		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY
	SECOND PRECEDING YEAR 84-85	FIRST PRECEDING YEAR 85-86					
1				Beginning Fund Balance:			
2				* Available Cash on Hand (Cash Basis), or			
3	74,825	127,821	75,250	* Net Working Capital (Accrual Basis)	180,800		
4				Previously Levied Taxes Estimated to be Received			
5	10,918	7,656	7,500	Interest	9,000		
6				OTHER RESOURCES			
7	15,000	22,500	10,000	Connection Fees	20,000		
8	87,588	88,957	88,000	Sewer User Service Charges	90,000		
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30	188,331	246,934	180,750	Total Resources, Except Taxes to be Levied	299,800		
31			0	Taxes Necessary to Balance Budget	0		
32	0	0		Taxes Collected in Year Levied			
	188,331	246,934	180,750	TOTAL RESOURCES	299,800		

EXPENDITURE SUMMARY

BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

FORM LB-30

General

Dunthorpe Riverdale Service District

ORGANIZATIONAL UNIT—FUND

(MUNICIPAL CORPORATION)

HISTORICAL DATA			EXPENDITURE DESCRIPTION	BUDGET FOR NEXT YEAR 1987-88			
ACTUAL		ADOPTED BUDGET THIS YEAR 86-87		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
SECOND PRECEDING YEAR 84-85	FIRST PRECEDING YEAR 85-86						
1			PERSONAL SERVICES:				1
2							2
3							3
4							4
5			Total Personal Services				5
6			MATERIALS AND SERVICES:				6
7			Multnomah County Charges:				7
8	9,000	3,411	9,000 Gen.Fund Serv.Reimbursement	4,000			8
9	2,252	2,524	2,000 Road Fund Serv. Reimbursement	3,500			9
10	5,500	0	0 Sew.Fac.Fund Repayment	0			10
11	47,164	69,680	86,500 City of Portland Charges	88,000			11
12	557	0	0 Central County S.D. Charges	0			12
13	303	473	1,000 Utilities	1,000			13
14	1,234	1,430	1,500 Miscellaneous	1,600			14
15							15
16							16
17							17
18	66,010	77,518	100,000	98,100			18
19			Total Materials and Services				19
20			CAPITAL OUTLAY:				20
21							21
22							22
23							23
24			Total Capital Outlay				24
25	0	0	20,000	20,000			25
26			GENERAL OPERATING CONTINGENCY				26
27			TRANSFERRED TO OTHER FUNDS				27
28							28
29							29
30							30
31	66,010	77,518	120,000	118,100			31
32	122,321	163,916	60,750	181,700			32
	188,331	241,434	180,750	299,800			
			TOTAL				



FORM LB-35

BONDED DEBT**RESOURCES AND REQUIREMENTS**

Bond Sinking

Dunthorpe Riverdale Service District

FUND

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			DESCRIPTION OF RESOURCES AND REQUIREMENTS	BUDGET FOR NEXT YEAR 1987-88			
	ACTUAL		ADOPTED BUDGET THIS YEAR 86-87		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR 84-85	FIRST PRECEDING YEAR 85-86						
				RESOURCES				
				Beginning Fund Balance:				
1	6,482	6,364	9,027	1. Cash on Hand* (Cash Basis), or	10,663			1
2				2. Working Capital (Accrual Basis)				2
3	192	1,589	1,483	3. Previously Levied Taxes Estimated to be Received	1,168			3
4	698	1,271	686	4. Earnings from Temporary Investments	568			4
5				5. Transferred from Other Funds				5
6				6.				6
7	7,372	9,224	11,196	7. Total Resources, Except Taxes to be Levied	12,398			7
8			33,304	8. Taxes Necessary to Balance	32,200			8
9	34,426	36,619		9. Taxes Collected in Year Levied				9
	41,798	45,843	44,500	TOTAL RESOURCES	44,598			
				REQUIREMENTS				
				Bond Principal Payments				
				Issue Date	Budgeted Payment Date			
1	28,000	28,000	28,000	1966	1-1-88	28,000		1
2								2
3								3
4	28,000	28,000	28,000	Total Principal		28,000		4
				Bond Interest Payments				
				Issue Date	Budgeted Payment Date			
1	3,717	3,192	2,660	1966	7-1-87	2,128		1
2	3,717	3,192	2,660	1966	1-1-88	2,128		2
3								3
4	7,434	6,384	5,320	Total Interest		4,256		4
				Reserves				
				Unappropriated Balance for Following Year By				
				Issue Date	Payment Date			
1			9,052	1966	1-1-89	10,746		1
2			2,128	1966	7-1-88	1,596		2
3								3
4								4
5	6,364	11,459	11,180	Total Unappropriated Ending Fund Balance		12,342		5
	41,798	45,843	44,500	TOTAL REQUIREMENTS		44,598		

APPROPRIATIONS

SINKING FUND:

FUTURE REQUIREMENTS FOR BONDS AND INTEREST

	<u>BONDS</u>	<u>INTEREST</u>	<u>REQUIREMENTS</u>
1988-89	28,000	3,192	31,192
1989-90	28,000	2,128	30,128
1990-91	<u>28,000</u>	<u>1,064</u>	<u>29,064</u>
TOTAL	<u>84,000</u>	<u>6,384</u>	<u>90,384</u>

DUNTHORPE RIVERDALE SERVICE DISTRICT
Sinking Fund
One year Budgetary Forecast
for 1987/1988

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Fiscal Year</u>
PRO FORMA BUDGET													
Tax revenue:													
Current Year	0	0	0	87	16,444	5,831	0	170	5,013	206	183	4,266	32,200
Prior Year	0	116	183	111	76	29	0	58	410	31	37	117	1,168
Interest income	52	42	42	43	44	118	145	0	1	26	27	28	568
Expenditures:													
Bonds	0	0	0	0	0	0	28,000	0	0	0	0	0	28,000
Coupons	<u>2,128</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,128</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,256</u>
	<u>-2,076</u>	<u>158</u>	<u>225</u>	<u>241</u>	<u>16,564</u>	<u>5,978</u>	<u>-29,983</u>	<u>228</u>	<u>5,424</u>	<u>263</u>	<u>247</u>	<u>4,411</u>	<u>1,680</u>
WORKING CAPITAL													
Beginning working capital:													
Cash & investments	<u>10,663</u>	<u>8,587</u>	<u>8,745</u>	<u>8,970</u>	<u>9,210</u>	<u>25,775</u>	<u>31,753</u>	<u>1,770</u>	<u>1,998</u>	<u>7,422</u>	<u>7,685</u>	<u>7,932</u>	<u>10,663</u>
Activity:													
Receipts	52	158	225	241	16,564	5,978	145	228	5,424	263	247	4,411	33,936
Disbursements	<u>2,128</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>30,128</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>32,256</u>
	<u>-2,076</u>	<u>158</u>	<u>225</u>	<u>241</u>	<u>16,564</u>	<u>5,978</u>	<u>-29,983</u>	<u>228</u>	<u>5,424</u>	<u>263</u>	<u>247</u>	<u>4,411</u>	<u>1,680</u>
Ending working capital:													
Cash & investment	<u>8,587</u>	<u>8,745</u>	<u>8,970</u>	<u>9,211</u>	<u>25,775</u>	<u>31,753</u>	<u>1,700</u>	<u>1,998</u>	<u>7,422</u>	<u>7,685</u>	<u>7,932</u>	<u>12,343</u>	<u>12,343</u>

2840V

BUDGET MESSAGE

WEST HILLS SERVICE DISTRICT NO. 2

This sewer district was formed in the late 1970's, being assembled from four older county service districts in the southwest hills outside Portland. Of approximately 2000 customers which once comprised this district, some 500 were transferred to Unified Sewerage Agency of Washington County, which previously transported and treated their waste by contract. All but 50 of the remaining homes have been annexed into the City of Portland, which also provides sewage treatment and system maintenance for the surviving district.

A district this small is barely viable, since fixed costs approximate those of larger districts. The service charges are expected to reach \$24 per month per account this year. The only prospects for reduced sewer charges at this time are annexation to the city or dissolution of the district and individual contracts by the customers as "outside sewer customers." Although the city presently has some such accounts, the latter option seems improbable.

RESOURCES

FORM LB-20

General
FUND

West Hills Service District
(MUNICIPAL CORPORATION)

	HISTORICAL DATA			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR 1987-88			
	ACTUAL		ADOPTED BUDGET THIS YEAR 86-87		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR 84-85	FIRST PRECEDING YEAR 85-86						
1				Beginning Fund Balance:				1
2				* Available Cash on Hand (Cash Basis), or				2
3	30,378	56,842	31,000	* Net Working Capital (Accrual Basis)	13,300			3
4				Previously Levied Taxes Estimated to be Received				4
5	7,518	5,385	750	Interest	800			5
6				OTHER RESOURCES				6
7	24,090	0	0	Connection Fees	0			7
8	108,900	92,145	13,250	Sewer User Service Charges	14,400			8
9	1,008	0	0	Assessments	0			9
10								10
11								11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30	171,894	154,372	45,000	Total Resources, Except Taxes to be Levied	28,500			30
31			0	Taxes Necessary to Balance Budget	0			31
32	0	0		Taxes Collected in Year Levied				32
	171,894	154,372	45,000	TOTAL RESOURCES	28,500			

EXPENDITURE SUMMARY

BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

FORM LB-30

General

West Hills Service District

ORGANIZATIONAL UNIT—FUND

(MUNICIPAL CORPORATION)

HISTORICAL DATA			EXPENDITURE DESCRIPTION	BUDGET FOR NEXT YEAR 1987-88		
ACTUAL		ADOPTED BUDGET THIS YEAR 86-87		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY
SECOND PRECEDING YEAR 84-85	FIRST PRECEDING YEAR 85-86					
			PERSONAL SERVICES:			
			Total Personal Services			
			MATERIALS AND SERVICES:			
			Multnomah County Charges:			
15,000	6,216	2,000	Gen.Fund Serv.Reimbursement	2,000		
6,957	3,039	2,000	Road Fund Serv.Reimbursement	2,000		
84,475	74,438	20,000	Washington Co. U.S.A. Charges	0		
2,188	5,139	12,000	City of Portland Charges	12,000		
4,368	0	0	Central County S.D. Charges	0		
2,064	1,368	1,000	Miscellaneous	1,000		
115,052	90,200	37,000	Total Materials and Services	17,000		
			CAPITAL OUTLAY:			
			Total Capital Outlay			
0	0	7,800	GENERAL OPERATING CONTINGENCY	11,500		
			TRANSFERRED TO OTHER FUNDS			
0	51,158	0	To Unified Sewerage Agency	0		
115,052	141,358	44,800	TOTAL EXPENDITURES	28,500		
56,842	13,014	0	UNAPPROPRIATED ENDING FUND BALANCE	0		
171,894	154,372	44,800	TOTAL	28,500		

BUDGET MESSAGE

CENTRAL COUNTY SERVICE DISTRICT NO. 3

The Central County Service District No. 3 should be dissolved shortly with the sewer responsibility for the area transferred to Portland. O.R.S. Chapter 451 requires that a successor agency be named before a special district can be dissolved. The Implementation Plan for sewers adopted by Portland, Gresham and Board of County Commissioners in September 1985, named Portland as the successor to Central County Service District No. 3.

The Boundary Commission has removed the majority of the territory from the District. It is anticipated that Central County Service District will be dissolved by city annexation in 1987.

Both the Bancroft Bond Redemption Fund and Special Assessment Fund are included for historic purposes only.

The D.E.Q. loan for the East Burnside sewer was repaid in 1986. The city of Portland assumed District operations November 1, 1986.

This budget anticipates no revenue resources but utilizes beginning fund balance to pay incidental costs such as audit and filing fees.

RESOURCES

FORM LB-20

General
FUND

Central County Service District
(MUNICIPAL CORPORATION)

HISTORICAL DATA			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR <u>1987-88</u>		
ACTUAL		ADOPTED BUDGET THIS YEAR <u>86-87</u>		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY
SECOND PRECEDING YEAR <u>84-85</u>	FIRST PRECEDING YEAR <u>85-86</u>					
1			Beginning Fund Balance:			
2			*Available Cash on Hand (Cash Basis), or			
3	875,146	1,249,941	1,249,941	*Net Working Capital (Accrual Basis)	0	
4	0	0	0	Previously Levied Taxes Estimated to be Received	9,800	
5	105,640	63,560	0	Interest	500	
6				OTHER RESOURCES		
7	90,624	57,720	0	Connection Fees	0	
8	751,688	516,891	0	Sewer User Service Charges	0	
9	0	0	700,000	Systems Development Charges	0	
10				Service Reimbursements:		
11	11,188	328	0	Multco General Fund	0	
12	3,229	3,096	0	Multco Road Fund	0	
13	4,925	168	0	Service Districts	0	
14	3,316	0	0	Special Assessment Fund	0	
15				Transfers From Other Funds:		
16	0	14,794	0	Bancroft Bond Redemption Fund	0	
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30	1,845,756	1,906,498	1,949,941	Total Resources, Except Taxes to be Levied	10,300	
31			0	Taxes Necessary to Balance Budget	0	
32	0	0		Taxes Collected in Year Levied		
	1,845,756	1,906,498	1,949,941	TOTAL RESOURCES	10,300	

EXPENDITURE SUMMARY

BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

FORM LB-30

General

ORGANIZATIONAL UNIT—FUND

Central County Service District

(MUNICIPAL CORPORATION)

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	BUDGET FOR NEXT YEAR <u>1987-88</u>			
	ACTUAL		ADOPTED BUDGET THIS YEAR <u>86-87</u>		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR <u>84-85</u>	FIRST PRECEDING YEAR <u>85-86</u>						
1				PERSONAL SERVICES:				1
2								2
3								3
4								4
5								5
6								6
7								7
8				Total Personal Services				8
9				MATERIALS AND SERVICES:				9
10				See Detail				10
11								11
12								12
13								13
14								14
15								15
16	555,815	800,663	876,874	Total Materials and Services	10,300			16
17				CAPITAL OUTLAY:				17
18								18
19								19
20								20
21								21
22								22
23								23
24				Total Capital Outlay				24
25				GENERAL OPERATING CONTINGENCY				25
26	40,000	100,000	1,073,067	TRANSFERRED TO OTHER FUNDS	0			26
27								27
28								28
29								29
30								30
31	595,815	900,663	1,949,941	TOTAL EXPENDITURES	0			31
32	1,249,941	1,005,835	0	UNAPPROPRIATED ENDING FUND BALANCE	0			32
	1,845,756	1,906,498	1,949,941	TOTAL	10,300			

DETAILED EXPENDITURES

FORM LB-31

General

ORGANIZATIONAL UNIT—FUND

Central County Service District

(MUNICIPAL CORPORATION)

	HISTORICAL DATA			NO. OF EMPS.	EXPENDITURE DESCRIPTION	R A N G E	BUDGET FOR NEXT YEAR 1987-88			
	ACTUAL		ADOPTED BUDGET THIS YEAR 86-87				PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR 84-85	FIRST PRECEDING YEAR 85-86								
1					Multnomah County Charges:					1
2	49,000	35,203	10,000		General Fund		4,000			2
3	350,007	198,516	25,582		Inverness Fund		0			3
4	51,176	48,310	15,000		Road Fund		5,000			4
5	0	480,468	0		City of Portland Charges		0			5
6	0	0	700,000		System Development Charges		0			6
7	1,125	1,155	15,000		Professional Services		0			7
8	1,102	158	0		Printing & Reproduction		0			8
9	68,424	22,724	0		Utilities		0			9
10	5,874	2,639	0		Communications		0			10
11	0	3,628	5,000		Insurance		0			11
12	3,778	31	0		Repairs & Maintenance		0			12
13	2,358	625	0		Postage		0			13
14	6,471	1,424	0		Office Supplies		0			14
15	37	0	0		Janitorial Supplies		0			15
16	688	0	0		Clothing/Uniforms		0			16
17	9,749	0	0		Maintenance Supplies		0			17
18	0	76	0		Local Travel		0			18
19	6,026	5,706	0		Miscellaneous		1,300			19
20	0	0	106,292		Loan Repayment to DEQ		0			20
21										21
22										22
23										23
24										24
25										25
26										26
27										27
28										28
29										29
30										30
31					TOTAL EXPENDITURES		10,300			31
32					UNAPPROPRIATED ENDING FUND BALANCE					32
	555,815	800,663	876,874		TOTAL		10,300			



FORM LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

Special Assessment Fund

Central County Service District

FUND

(NAME OF MUNICIPAL CORPORATION)

	HISTORICAL DATA			DESCRIPTION RESOURCES AND REQUIREMENTS	BUDGET FOR NEXT YEAR 1987-88			
	ACTUAL		ADOPTED BUDGET THIS YEAR 86-87		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR 84-85	FIRST PRECEDING YEAR 85-86						
				RESOURCES				
				Beginning Fund Balance:				
1				1. Cash on Hand (Cash Basis), or				1
2	1,222,368	589,941	50,000	2. Working Capital (Accrual Basis) (Modified)	0			2
3				3. Previously Levied Taxes Estimated to be Received				3
4	87,787	34,578	36,933	4. Earning from Temporary Investments	0			4
5	40,000	100,000	1,073,067	5. Transferred from Other Funds	0			5
6	4,713	3,796	0	6. Assessments	0			6
7				7.				7
8				8.				8
9	1,354,868	728,315	1,160,000	9. Total Resources, Except Taxes to be Levied	0			9
10			0	10. Taxes Necessary to Balance	0			10
11	0	0		11. Taxes Collected in Year Levied				11
12	1,354,868	728,315	1,160,000	12. TOTAL RESOURCES	0			12
				REQUIREMENTS				
1	0	545,578	1,110,000	1. Loan Repayment to DEQ	0			1
2				2. East Burnside Street Sewer:				2
3				3. Service Reimbursements:				3
4	84,488	0	0	4. Multco Road Fund	0			4
5	3,316	0	0	5. Multco General Fund	0			5
6	677,123	0	50,000	6. TriMet	0			6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16	589,941	182,737	0	16. UNAPPROPRIATED ENDING FUND BALANCE	0			16
17	1,354,868	728,315	1,160,000	17. TOTAL REQUIREMENTS	0			17



FORM LB-35

BONDED DEBT**RESOURCES AND REQUIREMENTS**

Bancroft Bond Redemption

Central County Service District

FUND

(NAME OF MUNICIPAL CORPORATION)

HISTORICAL DATA				DESCRIPTION OF RESOURCES AND REQUIREMENTS		BUDGET FOR NEXT YEAR <u>1987-88</u>		
ACTUAL		ADOPTED BUDGET THIS YEAR <u>86-87</u>	PROPOSED BY BUDGET OFFICER			APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
SECOND PRECEDING YEAR <u>84-85</u>	FIRST PRECEDING YEAR <u>85-86</u>							
				RESOURCES				
				Beginning Fund Balance:				
1	34,195	24,231	0	1. Cash on Hand* (Cash Basis), or	0			1
2				2. Working Capital (Accrual Basis)				2
3				3. Previously Levied Taxes Estimated to be Received				3
4	2,949	790	0	4. Earnings from Temporary Investments	0			4
5				5. Transferred from Other Funds				5
6	2,411	374	0	6. Assessments	0			6
7				7. Total Resources, Except Taxes to be Levied				7
8				8. Taxes Necessary to Balance				8
9				9. Taxes Collected in Year Levied				9
	39,555	25,395	0	TOTAL RESOURCES	0			
				REQUIREMENTS				
				Bond Principal Payments				
				Issue Date	Budgeted Payment Date			
1	10,000	10,000	0	2-1-75	2-1-85	0		1
2	4,000	0	0	10-1-75	10-1-85	0		2
3								3
4	14,000	10,000	0	Total Principal		0		4
				Bond Interest Payments				
				Issue Date	Budgeted Payment Date			
1	1,200	600	0	2-1-75	2-1-85	0		1
2	124	0	0	10-1-75	10-1-85	0		2
3								3
4	1,324	600	0	Total Interest		0		4
				Reserves				
				Unappropriated Balance for Following Year By				
				Issue Date	Payment Date			
1								1
2								2
3								3
4	0	14,795	0	Transfer to General Fund		0		4
5	24,231	0	0	Total Unappropriated Ending Fund Balance		0		5
	39,555	25,395	0	TOTAL REQUIREMENTS	0			

BUDGET MESSAGE

MID COUNTY SERVICE DISTRICT NO. 14

This county service district (originally known as Tulip Acres Lighting District, when formed in 1968), now includes virtually all the unincorporated urban area of Multnomah County, plus the cities of Maywood Park, Troutdale and Fairview.

At this time, district growth is being outstripped by annexations to Portland and Gresham which constitute automatic withdrawals from the district. Excellent working relationships between the effected agencies assure an orderly transition process with a minimum of "glitches."

Although the district continues to add lights as requested by its residents, its overall budget is diminishing because of the annexations to cities. The assessment rate will be unchanged this year at \$45 per property per year.

RESOURCES

FORM LB-20

General
FUND

Mid County Service District
(MUNICIPAL CORPORATION)

	HISTORICAL DATA			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR <u>1987-88</u>			
	ACTUAL		ADOPTED BUDGET THIS YEAR <u>86-87</u>		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
	SECOND PRECEDING YEAR <u>84-85</u>	FIRST PRECEDING YEAR <u>85-86</u>						
1				Beginning Fund Balance:				1
2				*Available Cash on Hand (Cash Basis), or				2
3	274,676	327,371	207,000	*Net Working Capital (Accrual Basis)	362,200			3
4	112,789	114,417	100,000	Previously Levied Taxes Estimated to be Received	100,000			4
5	78,401	58,530	32,000	Interest	25,000			5
6				OTHER RESOURCES				6
7	1,524,256	1,399,603	1,400,000	Assessments	1,400,000			7
8								8
9	47,374	0	0	Sundry	0			9
10								10
11								11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29	2,037,496	1,899,921	1,739,000		1,887,200			29
30			0	Total Resources, Except Taxes to be Levied	0			30
31				Taxes Necessary to Balance Budget				31
32				Taxes Collected in Year Levied				32
	2,037,496	1,899,921	1,739,000	TOTAL RESOURCES	1,887,200			

EXPENDITURE SUMMARY

BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

FORM LB-30

General

Mid County Service District

ORGANIZATIONAL UNIT—FUND

(MUNICIPAL CORPORATION)

HISTORICAL DATA			EXPENDITURE DESCRIPTION	BUDGET FOR NEXT YEAR 1987-88			
ACTUAL		ADOPTED BUDGET THIS YEAR 86-87		PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE	ADOPTED BY GOVERNING BODY	
SECOND PRECEDING YEAR 84-85	FIRST PRECEDING YEAR 85-86						
1			PERSONAL SERVICES:				1
2							2
3							3
4			Total Personal Services				4
5			MATERIALS AND SERVICES:				5
6			Multnomah County Charges:				6
7	12,000	10,626	Gen. Fund Svc. Reimbursement	12,000			7
8	15,516	20,031	Road Fund Svc. Reimbursement	25,000			8
9							9
10	1,672,077	1,480,350	Utilities	1,500,000			10
11							11
12	0	0	Travel and Training	3,000			12
13							13
14	0	0	Data Processing Services	2,000			14
15							15
16	8,379	4,741	Miscellaneous	10,000			16
17							17
18							18
19							19
20	1,707,972	1,515,748	Total Materials and Services	1,552,000			20
21			CAPITAL OUTLAY:				21
22	0	0	Data Processing Facilities	5,000			22
23	2,153	13,141	Equipment	20,000			23
24	2,153	13,141	Total Capital Outlay	25,000			24
25	0	0	GENERAL OPERATING CONTINGENCY	25,000			25
26			TRANSFERRED TO OTHER FUNDS				26
27							27
28							28
29							29
30							30
31	1,710,125	1,528,889	TOTAL EXPENDITURES	1,602,000			31
32	327,371	371,032	UNAPPROPRIATED ENDING FUND BALANCE	285,200			32
	2,037,496	1,899,921	TOTAL	1,887,200			

May 12, 1988

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, on a roll call vote, the following matter was considered by unanimous consent:

In the Matter of Recognition of American Family)	RESOLUTION
Celebration Week in Multnomah County R-16)	#88-65

Commissioner Miller moved approval, duly seconded by Commissioner Casterline and Commissioner Anderson.

Nita Brueggeman, Coalition of Labor Union Women manager, said the Coalition is the organization sponsoring recognition of American Families as they are today. She read the Resolution, and listed organization sponsors.

At this time, the motion was considered, and upon a roll call vote, unanimously

ORDERED that said Resolution be approved.

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/12/88
Agenda No. R-16

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: _____

Informal Only* _____
(Date)

Formal Only 5/1/88
(Date)

DEPARTMENT COMMISSIONER DIVISION _____

CONTACT CMILLER TELEPHONE 248-5217

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

RESOLUTION IN RECOGNITION OF AMERICAN
FAMILY CELEBRATION WEEK

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 mins

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Carol Miller

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

IN HONOR OF AMERICAN FAMILIES

Whereas, American families are fundamental building blocks of of our society; and

Whereas, families provide a web of mutual support for their members; and

Whereas, this support system comes in many varieties, because families are diverse; and

Whereas, families have changed dramatically in the last twenty years; and

Whereas, families have both greater choice in lifestyle and increased economic and social constraints, including the growing number of jobs which are low-paid and without adequate benefits; and

Whereas, families are facing unprecedented challenges in job security, homelessness, lack of affordable health care, child care, drug abuse and other pressures; and

Whereas, these problems are compounded by the still prevalent problems of racism and discrimination for Black, Hispanic, Native American, and Asian American families; and

Whereas, the web of support provided by our families is only so strong as the strands within it, and the threat to one strand jeopardizes the whole; and

Whereas, it our strong belief that the federal government has an essential role in strengthening basic rights for American families;

Therefore, be it resolved that Congress hereby recognizes that in order for families to thrive, all families must have affordable, quality support, including: a job and economic security; health care; child and elder care; family leave; services for the elderly; quality education; equal opportunity; equal pay for work of equal value, permanent housing; and a safe environment in which to live and work.

PACIFIC NORTHWEST JOINT BOARD

975 S. E. SANDY BLVD.—ROOM 108
PORTLAND, OREGON 97214



PHONE: (503) 231-7559

Amalgamated Clothing and Textile Workers Union
AFL-CIO, CLC



May 6, 1988

Commissioner Caroline Miller
Multnomah County
1021 SW 4th
Portland, OR 97204

Dear Commissioner Miller:

May 14th is American Families Day. The celebration and this resolution is in honor of the place held in our society by families, traditional and non-traditional.

The celebration seeks national attention on the rights of families in areas of health care, child care, family leave, etc.

Enclosed is a resolution for your consideration in recognition of American Family Celebration week.

Sincerely,

A handwritten signature in cursive script, reading "Nita M. Brueggeman", is written over the typed name.

Nita M. Brueggeman
Manager

NB:lh

SUPPLEMENTAL AGENDA

THURSDAY, MAY 12, 1988

THE FOLLOWING MATTER WILL BE CONSIDERED BY UNANIMOUS CONSENT:

R-16 Resolution in the Matter of Recognition of American Family
 Celebration Week in Multnomah County

PRESS LIST

DATE 5/11/88

THE FOLLOWING WERE CALLED THIS DATE REGARDING:

a) Meeting _____

b) Executive Meeting _____

c) Other R-16, Unanimous Consent

Signed Lynell Stanton

KOIN Channel 6

243-6614 Assignment Desk ✓

KGW Channel 8

226-5111 Assignment Desk ✓

KATU Channel 2

231-4260 Assignment Desk ✓

KPTV Channel 12

222-9921 News Desk ✓

KEX 1190 A.M.

222-1929 Newsroom/Message ✓

KSGO 1520 A.M.

656-1441 News Desk ✓

KXL 750 A.M.

231-0750 Newsroom/Message ✓

KGW 62 A.M.

226-5095 News Desk ✓

K-103 FM

643-5103 Newsroom ✓

KXYQ - 105

226-6731 ✓ Will call back

OREGONIAN

221-8566 Harry Bodine ✓

GRESHAM OUTLOOK

665-2181 Dave Pinson ✓

SKANNER

287-3562 ✓ Call back 5/12.

SUPPLEMENTAL AGENDA

THURSDAY, MAY 12, 1988

THE FOLLOWING MATTER WILL BE CONSIDERED BY UNANIMOUS CONSENT:

R-16 Resolution in the Matter of Recognition of American Family
Celebration Week in Multnomah County

NEW PROGRAM
DESCRIPTION.

BASIS FOR CONTRACT
BETWEEN COUNTY
AND CONTRACTORS

original 5/9/88
given to Res w/ be done
someone by Ord - D
else again 5/9/88

SUPPLEMENTAL
ASSURANCES AND
FINANCIAL DATA
TO SUPPORT SPREAD
SHEET.

Clerk/
BCC copies
(9)