(1)

Date 10-12

NAME Karen Berry

ADDRESS 4335 SW Condor

Street

Portland, OR 97201

City Zip

I wish to speak on Agenda Item # 1

Subject Library

____ FOR X AGAINST

Date 10/12

NAME Anne Rutherford

ADDRESS 1264 SW Cheltenham

Street

Portland OR 97201

City Zip

I wish to speak on Agenda Item # _____

Subject _____

_____ FOR _____ AGAINST

Date _____

NAME Gordon Hunter

ADDRESS _____

Street

_____

City Zip

I wish to speak on Agenda Item # _____

Subject _____

_____ FOR _____ AGAINST

3+4

NAME Diane Hibbard Rosemarie Cordella

Date 10/12/89

ADDRESS PO Box 19447

Street

Portland, Ore 97219

City Zip

I wish to speak on Agenda Item # X

Subject Library Governance

____ FOR ____ AGAINST

Date _____

NAME Arlene Collins

ADDRESS _____

Street

_____

City Zip

I wish to speak on Agenda Item # _____

Subject _____

____ FOR ✓ AGAINST

MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

AGENDA OF

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

October 9 - 14, 1989

Tuesday, October 10, 1989 - 9:30 AM

Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

1. Informal Review of Formal Agenda of October 12

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

Tuesday, October 10, 1989 - 1:30 PM

Multnomah County Courthouse, Room 602

INFORMAL

1. Background information for long term planning discussion of Corrections - Gary Perlstein (TIME CERTAIN - 1:30 PM)

2. Status Report on the Classification portion of the Classification/Compensation Study - Lloyd Williams

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

Tuesday, October 10, 1989 - 7:00 PM

Gresham City Hall Council Chambers
1333 NW Eastman Parkway
Gresham, Oregon

Public Hearing on the Transfer of Management Authority of Multnomah County Public Library

The Multnomah County Board of Commissioners will hear public testimony on the proposed transfer of management authority of the County Library from the Library Association of Portland to a newly formed non-profit corporation.

The Multnomah County Public Library operates with funds from the County General Fund and a three-year serial tax levy. The 1989-1990 budget is $13.5 million.

In addition to this hearing, another hearing is scheduled Thursday, October 12 at 7 PM at the Central Library, 801 SW 10th Avenue, Portland

WEDNESDAY, OCTOBER 11, 1989 - 8:30 AM

POLICY DEVELOPMENT COMMITTEE

BLUE LAKE LAKEHOUSE

Further discussion of Justice Services Issues

Thursday, October 12, 1989, 9:30 AM

Multnomah County Courthouse, Room 602

Formal Agenda

1. Introduction of new Citizen Involvement Committee Executive Director John Legry

BOARD OF COUNTY COMMISSIONERS

R-2 Item deleted from the agenda

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-3 Report and Recommendation of the Department of Environmental Services regarding vacation of unnamed road in Barnes Park Heights, Section 35, T1N, R1W, WM, Vacation No. 4977 be approved without further notice and hearing; Order of Final Vacation No. 4977 89-182

R-4 Notice of Intent for Parks Services to apply to Oregon State Grant-in-Aid for $3,000 to purchase frames for 30 picnic tables

R-5 In the matter of ratification of an intergovernmental agreement with Metropolitan Service District to provide $5,000 to Multnomah County Transportation Division to determine feasibility of accommodating Light Rail Transit on the Hawthorne Bridge Transition Structure

R-6 Resolution in the matter of Issuance of an Industrial Development Revenue Bond State of Oregon to Wright Business Forms, Inc. (RB 2-89)

10/17

R-7 In the matter of approving private sale of tax foreclosed property acquired in June, 1981, approximately 30 x 200 feet facing on SW Taylors Ferry Road

R-8 In the matter of ratification of intergovernmental agreements for the Community Development Block Grant consortium cities of Fairview, Gresham, Lake Oswego, Maywood Park, Troutdale and Wood Village, for CBDG program eligibility and grant receipt for 1990 and 1991

89-183

DHS

R-9 Resolution in the Matter of the Board of County Commissioners authorizing the Chair to request Letters of Intent to participate in proposed financing of a newly constructed Donald E. Long Home

DEPARTMENT OF HUMAN SERVICES

R-10 In the matter of ratification of an amendment to the intergovernmental agreement with Oregon Health Sciences University whereby the University will receive an additional 5% to pay for a cost of living increase while continuing to provide dental care for low income County residents

R-11 Budget Modification DHS #16 implementing personnel changes within Juvenile Justice Division Management/Support and Resource & Development organizations, by reclassifying a Program Manager I to a Program Manager II, and a Volunteer Coordinator to a Program Development Specialist, effective September 5, 1989, as a result of recent audit of duties and responsibilities currently being conducted by the current employees

DEPARTMENT OF JUSTICE SERVICES

R-12 Budget Modification DJS #5 reflecting additional revenues in the amount of $7,510 from Housing Authority of Portland to the Sheriff's Office, Personal Services, adding overtime, fringe and insurance, to reflect entire amount of HAP funds that will be spent this year

FIRST QUARTER CONTINGENCY REVIEW

R-13 Budget Modification DGS #7 making an appropriation transfer in the amount of $15,000 from General Fund Contingency to Employee Services, Professional Services, for work on the classification/compensation study

R-14 Budget Modification DES #2 making an appropriation transfer in the amount of $10,000 from General Fund Contingency to DES Administration, County Supplement, for County's share of natural areas inventory and analysis project being coordinated by METRO

R-15 Budget Modification DES #3 making an appropriation transfer in the amount of $12,000 from General Fund Contingency to Facilities Management, Professional Services, for Multnomah County's share of Master Drainage Plan which includes portions of the Multnomah County Farm

13,225

R-16 Budget Modification DHS #9 making an appropriation transfer in the amount of $7,500 from General Fund Contingency to Health Division, various line items, to fund a syphilis education coordinator position

R-17 Budget Modification DHS #14 making an appropriation transfer in the amount of $16,605 from General Fund Contingency to Social Services, various line items, to fund the DUII Community Coordinating Board and the Victims Panel for FY 89/90

R-18 Budget Modification DHS #17 making an appropriation transfer in the amount of $356,257 from General Fund Contingency to Health Division, various line items, and adding various positions, to reflect increased Refugee Capitation revenues

R-19 Budget Modification DJS #1 making an appropriation transfer in the amount of $24,309 from General Fund Contingency to Community Corrections, various line items, adding one position of Administrative Specialist I, to support administration of the Alternative Community Service Program

R-20 Budget Modification DJS #2 making an appropriation transfer in the amount of $20,435 from General Fund Contingency to Community Corrections, various line items, adding one position of Community Project Leader, at the Community Service Forest Project to provide additional shift coverage

R-21 Budget Modification DJS #3 making an appropriation transfer in the amount of $41,101 from General Fund Contingency to Sheriff's Office, Corrections Branch, Communications, to pay for a video arraignment service

R-22 Budget Modification DJS #4 reflecting additional revenues in the amount of $84,694 from Oregon Traffic Safety Commission DUII Grant, and making an appropriation transfer in the amount of $14,483 from General Fund Contingency to Sheriff's Office, Personal Services, adding one .5 FTE Deputy Sheriff position for 9 months, as part of grant to reduce drunk driving in Multnomah County

R-23 Budget Modification DJS #6 making an appropriation transfer in the amount of $16,194 from General Fund Contingency to District Attorney, Personal Services, adding one position of Temporary Office Worker 3 and a Legal Assistant (3 months of funding) to conduct criminal history record searched as mandated by HB 2250 for sentencing guidelines

R-24 Budget Modification Nondepartmental #1 making appropriation transfers from Department of Justice Services ($93,958 - Personnel; $28,840 - Materials & Services; $4,000 - Equipment); and $62,510 from General Fund Contingency to for the Office of Justice Planning, various line items, to implement Ordinance No. 621

WORK SESSION

(following Formal Meeting)
(Allow approximately 2 hours)

1. Population Distribution - Sheriff Skipper

2. Discussion of Gresham Courts

3. Pretrial Release (If time permits)

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:
Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Friday, 6:00 PM, Channel 27 for Rogers Multnomah East subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Thursday, October 12, 1989 - 7:00 PM

Central Library
801 SW 10th Avenue
Portland, Oregon

Public Hearing on the Transfer of Management Authority of Multnomah County Public Library

The Multnomah County Board of Commissioners will hear public testimony on the proposed transfer of management authority of the County Library from the Library Association of Portland to a newly formed non-profit corporation.

The Multnomah County Public Library operates with funds from the County General Fund and a three-year serial tax levy. The 1989-1990 budget is $13.5 million.

In addition to this hearing, another hearing is scheduled Tuesday, October 10 at 7 PM at the Gresham City Hall Council Chambers, 1333 NW Eastman Parkway.

POLICY DEVELOPMENT COMMITTEE

SATURDAY, OCTOBER 14, 1989 - 9 AM

WORLD TRADE CENTER, CONFERENCE ROOMS 3 AND 4
121 SW SALMON
PORTLAND, OREGON

Further Discussion of Justice Services issues

0501C.7-17

October 12, 1989

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

DEPT. OF HUMAN SERVICES
JUVENILE JUSTICE

DEPARTMENT OF ENVIRONMENTAL SERVICES
FACILITIES MANAGEMENT
CHAIR

RESOLUTION #89-183 AUTHORIZING CHAIR TO REQUEST LITTERS Letters OF INTENT TO PARTICIPATE IN PROPOSED FINANCING OF NEWLY CONSTRUCTED DONALD E. LONG HOME

R-9

Virginia Chadly

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BOARD OF
COUNTY COMMISSIONERS

October 12, 1989

1990 JAN 29 AM 10: 44

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CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

MULTNOMAH COUNTY
OREGON

DEPT. OF HUMAN SERVICES
JUVENILE JUSTICE

DEPARTMENT OF ENVIRONMENTAL SERVICES
FACILITIES MANAGEMENT
CHAIR

RESOLUTION #89-183 AUTHORIZING CHAIR TO REQUEST LITTERS OF INTENT TO PARTICIPATE IN PROPOSED FINANCING OF NEWLY CONSTRUCTED DONALD E. LONG HOME

R-9

Maria Rojo de Steffey

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CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

DEPT. OF HUMAN SERVICES
JUVENILE JUSTICE

DEPARTMENT OF ENVIRONMENTAL SERVICES
FACILITIES MANAGEMENT
CHAIR

RESOLUTION #89-183 AUTHORIZING CHAIR TO REQUEST LITTERS OF INTENT TO PARTICIPATE IN PROPOSED FINANCING OF NEWLY CONSTRUCTED DONALD E. LONG HOME

R-9

Harriet Ogburn

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October 12, 1989

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CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS #16 R-11 APPROVED

BOARD OF COUNTY COMMISSIONERS
1989 OCT 31 AM 11:40
MULTNOMAH COUNTY
OREGON

Kathleen Nasl
10/30/89

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OCTOBER ~~XX~~ 12, 1989

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

Budget

BUDGET MODIFIACATION DJS #5 R-12 APPROVED

Kathleen Nash
10/30

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October 12, 1989

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CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DGS #7 R-13 APPROVED

Kathleen Nash
10/30

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October 12, 1989

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CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

BUDGET

BUEGET MODIFICATION DES #2 R-14 APPROVED

Kathleen Nash
10/30/89

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October 12, 1989

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CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

budget

Budget Modification DES #3 R-15 APPROVED

Kathleen Nael
10/30

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October 12, 1989

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CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS #9 R-16 APPROVED

Kathleen Neal
10/30

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BUDGET

BUDGET MODIFICATION DHS #14 R-17 APPROVED

Kathleen Nash

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BUDGET

BUDGET MODIFICATION DHS #17 R-18 APPROVED

Kathleen Nasl
10/30

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October 12, 1989

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CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DJS #1 R-19 APPROVED

Kathleen Nash
10/30

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OCTOBER 12, 1989

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CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DJS #2 R-20 APPROVED

Kathleen Nash
10/30/89

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October 12, 1989

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CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

BUDGET

Budget Modification DJS #4 R-22 APPROVED

Kathleen Nasl
10/30

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October 12, 1989

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICTION DJS #6 R-23 APPROVED

Kathleen Nash
10/30

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ANNOTATED AGENDA

Thursday, **October 12, 1989**, 9:30 AM

Formal Agenda

1. Introduction of new Citizen Involvement Committee Executive Director John Legry

NO ACTION REQUIRED

R-2 ITEM DELETED FROM AGENDA

R-3 Report and Recommendation of the Department of Environmental Services regarding vacation of unnamed road in Barnes Park Heights, Section 35, T1N, R1W, WM, Vacation No. 4977 be approved without further notice and hearing; Order of Final Vacation No. 4977 89-182

APPROVED

R-4 Notice of Intent for Parks Services to apply to Oregon State Grant-in-Aid for $3,000 to purchase frames for 30 picnic tables

APPROVED

R-5 In the matter of ratification of an intergovernmental agreement with Metropolitan Service District to provide $5,000 to Multnomah County Transportation Division to determine feasibility of accommodating Light Rail Transit on the Hawthorne Bridge Transition Structure

APPROVED

R-6 Resolution in the matter of Issuance of an Industrial Development Revenue Bond State of Oregon to Wright Business Forms, Inc. (RB 2-89)

CONTINUED TO OCTOBER 17, 9:30 AM FOR FURTHER INFORMATION REQUIRED BY CODE

R-7 In the matter of approving private sale of tax foreclosed property acquired in June, 1981, approximately 30 x 200 feet facing on SW Taylors Ferry Road

APPROVED

R-8 In the matter of ratification of intergovernmental agreements for the Community Development Block Grant consortium cities of Fairview, Gresham, Lake Oswego, Maywood Park, Troutdale and Wood Village, for CBDG program eligibility and grant receipt for 1990 and 1991

APPROVED

R-9 Resolution in the Matter of the Board of County Commissioners authorizing the Chair to request Letters of Intent to participate in proposed financing of a newly constructed Donald E. Long Home 89-183

APPROVED

R-10 In the matter of ratification of an amendment to the intergovernmental agreement with Oregon Health Sciences University whereby the University will receive an additional 5% to pay for a cost of living increase while continuing to provide dental care for low income County residents

APPROVED

R-11 Budget Modification DHS #16 implementing personnel changes within Juvenile Justice Division Management/Support and Resource & Development organizations, by reclassifying a Program Manager I to a Program Manager II, and a Volunteer Coordinator to a Program Development Specialist, effective September 5, 1989, as a result of recent audit of duties and responsibilities currently being conducted by the current employees

APPROVED

R-12 Budget Modification DJS #5 reflecting additional revenues in the amount of $7,510 from Housing Authority of Portland to the Sheriff's Office, Personal Services, adding overtime, fringe and insurance, to reflect entire amount of HAP funds that will be spent this year

APPROVED

FIRST QUARTER CONTINGENCY REVIEW

R-13 Budget Modification DGS #7 making an appropriation transfer in the amount of $15,000 from General Fund Contingency to Employee Services, Professional Services, for work on the classification/compensation study

APPROVED

R-14 Budget Modification DES #2 making an appropriation transfer in the amount of $10,000 from General Fund Contingency to DES Administration, County Supplement, for County's share of natural areas inventory and analysis project being coordinated by METRO

APPROVED

R-15 Budget Modification DES #3 making an appropriation transfer in the amount of $12,000 from General Fund Contingency to Facilities Management, Professional Services, for Multnomah County's share of Master Drainage Plan which includes portions of the Multnomah County Farm

APPROVED $13,325 FROM CONTINGENCY

R-16 Budget Modification DHS #9 making an appropriation transfer in the amount of $7,500 from General Fund Contingency to Health Division, various line items, to fund a syphilis education coordinator position

APPROVED

R-17 Budget Modification DHS #14 making an appropriation transfer in the amount of $16,605 from General Fund Contingency to Social Services, various line items, to fund the DUII Community Coordinating Board and the Victims Panel for FY 89/90

APPROVED

R-18 Budget Modification DHS #17 making an appropriation transfer in the amount of $356,257 from General Fund Contingency to Health Division, various line items, and adding various positions, to reflect increased Refugee Capitation revenues

APPROVED

R-19 Budget Modification DJS #1 making an appropriation transfer in the amount of $24,309 from General Fund Contingency to Community Corrections, various line items, adding one position of Administrative Specialist I, to support administration of the Alternative Community Service Program

APPROVED

R-20 Budget Modification DJS #2 making an appropriation transfer in the amount of $20,435 from General Fund Contingency to Community Corrections, various line items, adding one position of Community Project Leader, at the Community Service Forest Project to provide additional shift coverage

NO ACTION TAKEN, RETURN TO DIVISION, FUNDS TO COME FROM COMMUNITY CORRECTIONS FUNDS

R-21 Budget Modification DJS #3 making an appropriation transfer in the amount of $41,101 from General Fund Contingency to Sheriff's Office, Corrections Branch, Communications, to pay for a video arraignment service

CONTINUED ONE WEEK TO OCTOBER 19, 1989

R-22 Budget Modification DJS #4 reflecting additional revenues in the amount of $84,694 from Oregon Traffic Safety Commission DUII Grant, and making an appropriation transfer in the amount of $14,483 from General Fund Contingency to Sheriff's Office, Personal Services, adding one .5 FTE Deputy Sheriff position for 9 months, as part of grant to reduce drunk driving in Multnomah County

APPROVED

R-23 Budget Modification DJS #6 making an appropriation transfer in the amount of $16,194 from General Fund Contingency to District Attorney, Personal Services, adding one position of Temporary Office Worker 3 and a Legal Assistant (3 months of funding) to conduct criminal history record searched as mandated by HB 2250 for sentencing guidelines

APPROVED

R-24 Budget Modification Nondepartmental #1 making appropriation transfers from Department of Justice Services ($93,958 - Personnel; $28,840 - Materials & Services; $4,000 - Equipment); and $62,510 from General Fund Contingency to for the Office of Justice Planning, various line items, to implement Ordinance No. 621

CONTINUED TO OCTOBER 19 - REVISED BUD MOD TO BE PREPARED

Thursday, October 12, 1989

The Board of Commissioners of Multnomah County met at the Courthouse at 9:30 A.M. this date.

Present: Commissioner Gladys McCoy, Chair; Commissioner Pauline Anderson; Commissioner Gretchen Kafoury; Commissioner Rick Bauman; Commissioner Sharron Kelley.

The following proceedings were had:

Introduction of new Citizen Involvement Committee)
Executive Director John Legry 1)

Merlin Reynolds, Commissioner McCoy's Staff and former

Citizen Involvement Committee Executive Director, introduced John Legry, the new Citizen Involvement Director.

John Legry pledged his cooperation to the Board.

NOTE: There was no R-2 at this meeting

Report and Recommendation of the Department of)
Environmental Services regarding vacation of)
unnamed road in Barnes Park Heights, Section 35,)
T1N, R1W, WM, Vacation No. 4977 be approved)
without further notice and hearing)

In the matter of vacation of ORDER OF FINAL VACATION

R-3)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kelley, unanimously passed per recommended Order. (CHAIR)

(See Supplement, Roads - J. 164 for copy)

Notice of Intent)
to Oregon State Grant-in-Aid for $3,000 to)
purchase frames for 30 picnic tables R-4)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that said Notice of Intent be approved.

In the matter of ratification of an intergovern-)
mental agreement with Metropolitan Service)
District to provide $5,000 to Multnomah County)
Transportation Division to determine feasibility)
of accommodating Light Rail Transit on the)
Hawthorne Bridge Transition Structure R-5)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kelley, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Resolution in the matter of Issuance of an)
Industrial Development Revenue Bond State of)
Oregon to Wright Business Forms, Inc. (RB 2-89)) R-6

* Commissioner Kafoury said she brought up on Tuesday that this doesn't states that without this financing, the project wouldn't be undertaken. The concern, is that , Larry said that the code has been amended, but the code does say that the applicant must state in writing that economic devleopment revenue bonds is necessary or without financing, the project would not be undertaken. The issue is, are we setting a precedent by doing this without the criteria. Remember the Jack Gray people could come in and want their bond, and they look at this silly little Wright Business Forms, and they say but you didn't have any criteria. They didn't have to explain it, so why should we. That is the issue, and she hates to keep beating on this, but we could be causing a problem for ourselves if this goes through and we aren't following our criteria. Larry said the statute was changed, that we don't have to have certain pieces of it, but I just don't see anywhere in here where it says this is necessary. NO one has come and testified about this project. We don't know anything about it.

Commissioner Bauman said the whole use of public funding to advance certain business development is one that makes me very nervous. The studies done at the state level, show that the promise of jobs in the front end is dramatically out of proportion of reality that an industry developes. And we are approaching the time in this county that we ought to be very particular 1) how resources are used and 2) THE KInd, not knowing much about this project, the kind of development we are bringing in jobs that are of a living wage and that it meets other criteria in terms of planning utilities, infrastructure and schools, and that we aren't rushing headlong as partners in the Los Angelizing of Portland, or the Seattlizing of Portland. Gretchen's lead on this, I think if we set this over a week, we shouyld get additional information about this request.

Kafoury said that some of the language which was amended out addresses that was amended out. dealt with whether a substantial portion of the new jobs were entry level, or permanent. My point is that I am not nervous about new development, I want us to have it, I want good places to expand, but I want not to do something foolish that we don't know enough about the request, and no one has brought us any information.

Kelley said that Gretchens question is a process question, and needs to be answered. We need to understand better what our role is. It is a diminished role, compared to what it used to be.

The information I would like to forward to you is that the state economic develoment commission uses its own criteria. Were it not for these funds, as part of their criteria, jobs, the amount of jobs, and the amount of money requested is part of their criteria. I would support delaying this, simply to put in writing what the criteria we do want, and what is the appropriate process for Multnomah County to have on these industrial revenue bonds requests. She would second a motion to delay it, not because we have some process questions that need to be answered.

Anderson said as she understood what Larry was saying is that these are the criteria for the state to issue the bonds. The county only has to decide on one or two fairly mundane items, such as the site and . . . Can anyone give us any information.

Kafoury said the code states that they must explain that without this, 11.08.

DuBay said his recollection, I am not sure whether it is state criteria or isn't, but he doesn't believe the State has any criteria that the County must apply. What criteria the County must apply is set out in the County Ordinance. And in MCC 11.08.250, one of those is the criteria that Gretchen is talking about. That is that it must assert in writing, the financing is necessary for expansion or location in the county at this time, and that without such financing, the project would not be undertaken. That is a criteria of the County code.

Anderson: without such financing, the project would not be undertaken.

DuBay. Correct.

Kafoury: I don't see that in here.

Anderson: it is not in the materials.

Kafoury I think we should, if you would Pualine, just amend your motion to hold it over a week, and try to get some clearance. I don't want to hold this one up if they need it. But I would like to have from the Planning People, and County Counsel, what our process is going to be.

Commissioner Anderson moved, duly seconded by Commissioner

Kelley, that the above-entitled matter be approved.

Commissioner Kafoury said she had asked the question on Tuesday regarding the lack of a written statement from the applicant on whether or not the expansion would be bult if the funds were not received, which is a requirement of the County Code.

The Commissioners and John DuBay, Deputy County Counsel, discussed the lack of information which accompanied this application.

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that the above-entitled matter be continued to Tuesday, October 17, 1989 at 9:30 AM.

In the matter of approving private sale of tax)
foreclosed property acquired in June, 1981,)
approximately 30 x 200 feet facing on SW Taylors)
Ferry Road R-7)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said private sale be approved.

(See Page _____ for copy)

In the matter of ratification of intergovern-)
mental agreements for the Community Development)
Block Grant consortium cities of Fairview,)
Gresham, Lake Oswego, Maywood Park, Troutdale)
and Wood Village, for CBDG program eligibility)
and grant receipt for 1990 and 1991 R-8)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

In the Matter of the Board of County Commission-)
ers authorizing the Chair to request Letters of) RESOLUTION
Intent to participate in proposed financing of a) #89-
newly constructed Donald E. Long Home R-9)

Upon motion of Commissioner Anderson, duly seconded by

Commissioner Kelley, it is unanimously

ORDERED that the above-entitled Resolution be adopted.

(See Page _____ for copy)

In the matter of ratification of an amendment to)
the intergovernmental agreement with Oregon)
Health Sciences University whereby the University)
will receive an additional 5% to pay for a cost)
of living increase while continuing to provide)
dental care for low income County residents) R-10

Upon motion of Commissioner Bauman, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Request of the Director of Human Services for)
approval of Budget Modification DHS #16 imple-)
menting personnel changes within Juvenile Justice)
Division Management/Support and Resource &)
Development organizations, by reclassifying a)
Program Manager I to a Program Manager II, and a)
Volunteer Coordinator to a Program Development)
Specialist, effective September 5, 1989, as a)
result of recent audit of duties and responsi-)
bilities currently being conducted by the)
current employees R-11)

Upon motion of Commissioner Kelley, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Request of the Director of Justice Services for)
approval of Budget Modification DJS #5 reflecting)
additional revenues in the amount of $7,510 from)
Housing Authority of Portland to the Sheriff's)
Office, Personal Services, adding overtime,)
fringe and insurance, to reflect entire amount)
of HAP funds that will be spent this year R-12)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

*Commissioner McCoy left the meeting at this time.

FIRST QUARTER CONTINGENCY REVIEW

Request of the Director of General Services for)
approval of Budget Modification DGS #7 making an)
appropriation transfer in the amount of $15,000)
from General Fund Contingency to Employee)
Services, Professional Services, for work on the)
classification/compensation study R-13)

Upon motion of Commissioner Bauman, duly seconded by Commissioner Kelley, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Request of the Director of Environmental Services)
for approval of Budget Modification DES #2 making)
an appropriation transfer in the amount of)
$10,000 from General Fund Contingency to DES)
Administration, County Supplement, for County's)
share of natural areas inventory and analysis)
project being coordinated by METRO R-14)

Upon motion of Commissioner Kelley, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Request of the Director of Environmental Services)
for approval of Budget Modification DES #3 making)
an appropriation transfer in the amount of)
[$12,000] $13,325 from General Fund Contingency)
to Facilities Management, Professional Services,)
for Multnomah County's share of Master Drainage)
Plan which includes portions of the Multnomah)
County Farm R-15)

Commissioner Kafoury moved, duly seconded by Commissioner Kelley, that the above-entitled matter be approved.

Wayne George, Facilities Management Director, stated the revised County's share of the study is $13,325, and requested that the Board revise the Budget Modification request.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Kelley, it is unanimously

ORDERED that said revised request be approved, and budget modification be implemented.

Request of the Director of Human Services for)
approval of Budget Modification DHS #9 making an)
appropriation transfer in the amount of $7,500)
from General Fund Contingency to Health Division,)
various line items, to fund a syphilis education)
coordinator position R-16)

Upon motion of Commissioner Bauman, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Request of the Director of Human Services for)
approval of Budget Modification DHS #14 making an)
appropriation transfer in the amount of $16,605)
from General Fund Contingency to Social Services,)
various line items, to fund the DUII Community)
Coordinating Board and the Victims Panel for)
FY 89/90 R-17)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Kelley, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Request of the Director of Human Services for)
approval of Budget Modification DHS #17 making an)
appropriation transfer in the amount of $356,257)
from General Fund Contingency to Health Division,)
various line items, and adding various positions,)
to reflect increased Refugee Capitation revenues) R-18

Upon motion of Commissioner Bauman, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said request be approved, and budget

modification be implemented.

Request of the Director of Justice Services for approval of Budget Modification DJS #1 making an appropriation transfer in the amount of $24,309 from General Fund Contingency to Community Corrections, various line items, adding one position of Administrative Specialist I, to support administration of the Alternative Community Service Program R-19	)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Request of the Director of Justice Services)
for approval of Budget Modification DJS #2 making)
an appropriation transfer in the amount of)
$20,435 from General Fund Contingency to)
Community Corrections, various line items, adding)
one position of Community Project Leader, at the)
Community Service Forest Project to provide)
additional shift coverage R-20)

Commissioner Bauman said he would hope there would be no motion on this, and that the Board would just directt Community Corrections to try to accommodate it within their $270,000 increase to their grant.

Commissioner Kafoury asked if there needs to be authorization to spend it.

Harley Leiber, Community Corrections Director, said that he will still need to bring a budget modification to the Board transferring revenue from undesignated contract services to the Gorge Project. He contacted the department of Corrections yesterday, and they are revising administrative rule now on transferring funds from one enhancement grant program to another. It looks like that because this is a relatively small amount, less than 2% of our total biennial appropriation, it will not be necessary to do a plan modification and go through that process. It

can be accomplished by a budget modification in the County and then send the state a letter. This can be done pretty quickly.

Commissioner Anderson asked that if this is taken out of the $270,000, what will it shorten.

Mr. Leiber said there is an RFP that has been on hold until not only this issue and the larger issue of the total appropriation for the biennium, it will reduce the $277,000 by not only this $20,435, but next years approximately $25,000 to continue it, so the balance would be left for the RFP for the additional women's beds that was anticipated during the prioritization process.

Commissioner Anderson asked how many women's beds would this buy.

Mr. Leiber said they pay approximately $33 per day per bid, which was in the RFP. This would reduce it by approximately 2-3 beds, maybe 3-1/2 beds. They would simply change the amount on the RFP. They will not be starting a new program with the remaining amount, but will be expanding an existing program.

Since there was no motion, the item was denied, and the Board is requesting that the position be funded from Community Corrections dollars.

*Commissioner McCoy returned.

Request of the Director of Justice Services for)
approval of Budget Modification DJS #3 making an)
appropriation transfer in the amount of $41,101)
from General Fund Contingency to Sheriff's)
Office, Corrections Branch, Communications, to)
pay for a video arraignment service R-21)

Commissioner Kafoury moved, duly seconded by Commissioner Kelley, that the above-entitled matter be approved.

Commissioner Kafoury said the discussion on Tuesday revolved around how down the road the Board can be assured this will be a cost effective device for the county to either save beds, or when internal to the County, save money on transport. Her office asked about the contract which would be a three year contract, and she does not believe any of the Board members are interested in getting locked into a three year contract if it is found in 6 months that it is not a cost effective tool, there needs to be a way to get out of the contract. The non-appropriation attachment she received on the fiscal funding contract with US West is in her opinion satisfactory.

Steve Tillinghast, Sheriff's Office, said he wasn't aware

of that.

Commissioner Kafoury says that if the County is allotted insufficient funds, the implication the way she reads the contract, if there was a real revenue shortfall, and there were no moneys, then the County could get out of it. If however, the Board decided that it was not cost effective proposal for us, this is a sympatical with USWest, they are getting something, the County is getting something. She just wants to protect the County. She does not believe that it does, to allow the County to get out. She has no problem with paying the money now to continue the demonstration for another period of time, but she does have a problem if the County cannot clearly get out of the contract if it is determined that it does not save any money.

Brian Fowles, Information Services Division, said he did a little more research after talking with Ramsey Weit from Commissioner Kafoury's office. In talking with US West, on the transport side of the package, the $3,000 a month, the County could with some additional charges do the transport on a month to month basis, which may be something that is done for the rest of this fiscal year. The budget request would not have to be raised. It would be a 3-5% increase to go to a month to month basis over the three year contract. To give more time to try on the transport side, it is possible to go to a month to month basis. On the equipment side, that option does not exist. There are two separate

issues, the equipment was a lease, and US West on an unregulated side would be providing the equipment, whereas on the regulated side, it would be providing the transport.

Commissioner Kafoury asked County Counsel if they are comfortable for the County to get out of this contract in 6 months if it was found that it was not a cost effective arrangement.

John DuBay, Deputy County Counsel, said he looked at that language and he believes Commissioner Kafoury's interpretation is correct. The clause is quite extensive, that the County must try very hard to fund it. If the funds are just not available, that is one issue. He does feel that if the County felt the contract was unsatisfactory for any reason, to be the basis for cancelling the contract.

Commissioner Kafoury asked if it was possible to hold this item over for another week, and have County Counsel's Office work with the department and US West. It is possible to have a whole new technology for moving people through the prison system, but she wants to be very careful. Bill Vandever from the Sheriff's Office has detailed out that even if 3 beds a day were saved, the system would be paid for. She acknowledges that. She does not want to get into this if it is only 1 or 1-1/2 beds a day, she does not feel that is cost effective, and want to keep putting money into.

Commissioner Bauman said he would suggest maybe a little longer time period. Clearly the potential fund saving, and bed saving, calculated for September was a rate of $42,000 per year per bed. That is real expensive beds. He is not sure if it is worth

it. The real savings will be the savings in transportation costs, and maybe the negotiations should go on, back to US West, we looked at a state system, how about a look at a short term contract for use at Inverness. While the money is built into the levy, maybe there should be a demonstration project. In addition, the Board should take that time to get its policy in order, in guaranteeing the civil rights of the prisoners and procedure.

Commissioner Kafoury said she disagrees. She feels it is a 2 part issue. The internal transport needs to be developed. This is an existing project with the State, they are contributing, the County needs to contribute, but she would like to have the contract clear.

Commissioner Bauman said it is saving about a bed and a half a month.

Mr. Tillinghas said that it is three. He said on Tuesday that he got the latest figures, it would show what the current actual cost would be.

Commissioner Bauman said you can say that, but figures were brought in that said 1.7.

Mr. Tillinghast said he has new figures.

Commissioner Bauman said they aren't before the Board. He is working with what was submitted. The figures presented on Tuesday come out to $42,000 a bed. Maybe you can make 3. Then we will have the state contributed money, which is not figured into that, and maybe if it works right, it will come out about even. Now look at it on the transportation side. It is a wash in terms of money. Lets look at what can be saved doing it at Troutdale, and get a policy in place so the civil rights of the inmates are being protected.

Commissioner Kelley said she is ready to support this now as she feels there will be savings. She also suggested that there may be some savings beyond the cost. There is a value added to having the beds available so that when someone is arrested, they don't have to be ticketed. That needs to be equated in. If you are uncomfortable with the contract, and if there is an ability for some savings through further negotiations, she is willing to support that too. She just wants to make her position clear at this point, that there is real value that goes beyond dollars, but the dollars are there. If there is the ability to negotiate further, and can save some money, she is for that.

Anderson said that saving bed space is not saving dollars. The transportation that is a possibility for saving dollars. I like the idea of the demonstration project being a demonstration of transportation savings. I guess I would go along with that,

although that was not part of the agreement. The agreement for the demonstration was for Portland to Salem. And I doubt that there will be any possibility of changing the demonstration project to a transportation project. I agree with you though that the saving of the bed space is not as significant as it would appear. What we are saving it for is other people to be in them. So there is no money savings there.

Mr. Tillinghast said he was afraid he created some confusion on Tuesday, and would like to clarify that. The figures I presented on Tuesday, they were right at the point, they were unable right at that moment to get the latest current accurate picture of the space saved. I thought I pointed that out. If I didn't, I'm sorry. I am now, today, in the position to do that. These are accurate figures. They can be checked over there. I didn't conjure them up. We are saving three beds per day, every day of the month at this point.

Bauman said that is interesting because you show in these other numbers that there is a great flexibility, there is a fluctuation over the month. Some, you are only saving 4, some you are saving 14. Now you are alleging 3 every day of the month. That is interesting.

Kafoury said she does not think we should debate this, this morning. The point is that it is going, we are in a demonstration

study.

Kaf cont - would like to hold over for one week to do this contract language so that County counsel and I and maybe nobody else, but I am concerned about the language, and whether we can get out of it. So I would move that we hold this over for one week, and then we can get an updated report on the statistics as well.

Commissioner Anderson seconded the motion.

Commissioner Bauman moved to amend that, and that we use that week to develop and present a policy on when, and to what extent, or at least join the debate on what extent we will be willing to use electronics and what standards we are going to, so that we can bring ACLU, representatives from the Sheriff's Office, and Defense Bar. And make certain that on the front end of any long term committement here, we have those policies in place.

Commissioner McCoy said she is not sure the Board has to do that in this next week, just because all we want to do is to continue the demonstration, and just be able to get out of it. I think that that is certainly we need to do, but whether we can do it in the next week, she is not sure. She did not feel it should be added to this particular motion.

Commissioner Kafoury said she is willing to work on that, but she is not willing to amend the motion to put it under that timeline of one week.

Commissioner mcCoy asked Commissioner Bauman if it got done, does it matter whether it next week or the week after.

Commissioner Bauman said no.

The motion was considered, and it is unanimously

ORDERED that the above-entitled matter be continued one week to Thursday, October 19, 1989 at 9:30 AM.

Request of the Director of Justice Services for)
approval of Budget Modification DJS #4 reflecting)
additional revenues in the amount of $84,694 from)
Oregon Traffic Safety Commission DUII Grant, and)
making an appropriation transfer in the amount of)
$14,483 from General Fund Contingency to)
Sheriff's Office, Personal Services, adding one)
.5 FTE Deputy Sheriff position for 9 months, as)
part of grant to reduce drunk driving in)
Multnomah County R-22)

Commissioner Kafoury moved, duly seconded by Commissioner Kelley, that the above-entitled matter be approved.

Dave Warren, Budget Office, said that the annualized cost would be $19,231, an increase of $4,800.

The motion was considered, and it is unanimously

ORDERED that the request be approved, and budget modification be implemented.

Request of the Director of Justice Services for)
approval of Budget Modification DJS #6 making an)
appropriation transfer in the amount of $16,194)

from General Fund Contingency to District)
Attorney, Personal Services, adding one position)
of Temporary Office Worker 3 and a Legal)
Assistant (3 months of funding) to conduct)
criminal history record searched as mandated by)
HB 2250 for sentencing guidelines R-23)

Commissioner Kafoury said this is probably the first of a long series of negotiating items with what the local impact is going to be for sentencing guidelines. This is a short term (3 months) for an Office Assistant. This is part of the agreement the District Attorney has agreed to come in in the next few weeks with a more detailed potential impact. Kelly Bacon will be convene a group of other people in the justice system, to try to figure out what the County might be looking at for the County's share of additional impacts. The long term goal is that the number will be reduced of bed days we are required to provide, if there is a cap on the number of days people may serve in local jails. Right now, there will be an increase in the processing work load.

Commissioner Kafoury moved, duly seconded by Commissioner Anderson, that the above-entitled matter be approved.

Commissioner Anderson said she has a number of questions. It is important that the District Attorney come in in the next couple of weeks to talk about this is important, and that Mr. Bacon get together with everyone who writes criminal histories in the process, because what we are doing of course is taking over PSI responsibility so it is a windfall for PSI's. This is unfortunately PSI's are state employees, so we can't juggle around what we are doing. Here again, it is pointed out the obvious problems. Everyone is putting in information they need, but no one is putting in a little extra that somebody else might need, so that the process is contracted. She wants to make the Commissioners perfectly aware that criminal history is taken by several different people in the system, and there is no reason why one criminal history won't serve for any place in the system where it is needed.

The motion was considered, and it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Budget Modification Nondepartmental #1 making)
appropriation transfers from Department of)
Justice Services ($93,958 - Personnel; $28,840 -)
Materials & Services; $4,000 - Equipment); and)
$62,510 from General Fund Contingency for the)

Office of Justice Planning, various line items,)
to implement Ordinance No. 621 R-24)

Commissioner Bauman moved, duly seconded by Commissioner Anderson, that the above-entitled matter be approved.

Commissioner Kafoury asked Dave Warren to come and explain something. The question was how do we reduce the amount of money that was required from the General Fund Contingency by utilizing salary savings, and other unfilled positions, currently, and I thinkl we have established just doing that. Without addressing another critical issue that we must address is wht is the job description and long term plan for the director of Justice Services. David would you come up. By the numbers we got yesterday from David, the actual numbers that we would need from contingency, making no change in the justice budgeted position is close to $33,000.

Dave Warren, Budget Office, said that yesterday afternoon, Ramsey and I got together and kicked around what options there were. And I realize on this one, I am a bit of an amateur, so I am going to ask you to take these things with a grain of salt. If you decide to do something else, please hold it over and let the people who really know the details work out the exact numbers. There are some salary savings from a vacant position in justice services, what it amounts to, the management analyst position has not been filed, there are $11,600 of salary savings that could be transferred into this budget modification and contingency transfer reduced correspondingly. Grant is being paid somewhat less than the budget position which he is filling. And over a full year, at the salary he is getting, continues to be the salary for the full year, there would be another $9,000 which could be deducted from the contingency transfer. Those are not questionable. The question comes is whether you need to make that assumption that that position will continue to be underfilled for the full year. $9,000 or only a third of that, assuming that Grant isn't paid at that rate for the rest of the fiscal year, or someone else is put in at a different rate. That is a question I cannot answer. I can tell you what the numbers are. Some of the Materials & Services costs appear to be full year costs for additional people, and that needs to be refined. So you could probably get down to a contingency request of between $30-40,000, to do the same thing. By using existing savings. There is some advantage to doing that. Let me tell you what the disadvantages is. It is not a big one. If you are going

to have unspent money sitting in Justice Services, it will still be unspent at year end, and it will still be the same amount. Or you can end up with the same amount sitting in contingency at year end. The real question is the full year cost of the program, and funding that. Starting it up part way through the year, we don't, that presents a little bit of a problem for next year, either way. Whether you choose to find all the salary savings, and move them, instead of taking that same unspent money out of contingency, and moving it doesn't change the full year costs, so we can do that and it does, the difference is that if it is in contingency, it is clearly not allocated for anything and no one can spend it until you give them authorization. If it is in Justice Services, there is already some dedication of that for specific purposes, and someone could spend it. It is a question of how important that lack of authorization is to you, as to proceed . .

Commissioner Kafoury said she was taken aback by the motion because she was hoping that we could set this over a week so we could get some better numbers, and then Commissioner McCoy had agreed on Tuesday to have her office prepare the job description for the Justice Services Director. At least, she did not feel that $63,000 from General Fund Contingency at this time.

Commissioner Bauman said the unresolved question is not on the Justice Planning, than it is on Justice Services. Dave is right, unspent money is unspent money. The question is what is the appropriate structure of the Department of Justice Services and we haven't looked at that question. I think if that is what is implied by Gladys preparing a job description for the director, I think that is where we will get the answer. Now one excess position now, or reduced responsibilities could mean substantial savings. Either way, this week or next is appropriate for justice planning issues.

Commissioner McCoy said the motion is to approve, with the understanding that the money is either going to come from out of contingency or out of salary savings, but we want this position to go ahead. Commissioner Kafoury is saying that maybe we should wait and see what the job description looks like, for the Director of Justice Services before we continue this. Asked what the Board wanted to do.

Upon motion of Commissioner Kafoury, duly seconded by Commissionder Kelley, it is unanimously

ORDERED that the above-entitled matter be continued one week to Thursday, October 19, 1989 at 9:30 AM.

At this time, the Board convened in work session on justice services issues.

There being no further business to come before the Board at this time, the meeting was adjourned until 7:00 PM.

Thursday, October 12, 1989

The Board of Commissioners of Multnomah County met at the Multnomah County Library at 7:00 PM this date.

Present: Commissioner Gladys McCoy, Chair; Commissioner Pauline Anderson; Commissioner Gretchen Kafoury; Commissioner Rick Bauman. Excused: Commissioner Sharron Kelley.

The following proceedings were had:

Commissioner McCoy welcomed everyone in attendance, and introduced Charles Davis, Acting Director of the County Library, Bruce Ward, the new president of the Library Trust and the current president of the Library Association of Portland.

Karen Berry read a statement concerning the proposed agreement which requested that an audit be conducted of the Endowment Fund.

Bruce Ward explained that there has been an annual audit of the Endowment Fund, and the Library submits copies of it to the County.

Arlene Collins, representing Local 88, read a statement.

Diane Hibbert said she does not feel there is enough information for the public or the commissioners on the proposed new library board, as well as on the current employee bargaining agreement.

Rosemarie Cordello, attorney for the Library Employees union, questioned the county's role regarding the new Collective Bargaining Agreement.

Commissioner McCoy said it wsas the intent that the current collective bargaining agreement would be continued.

Charles Davis said he looked forward to the culmination of this process, and the hiring of a new head librarian.

Anne Rutt_____ asked questions concerning the endowment fund, which Commissioner McCoy responded to.

Gordon Hunter testified in support of the library system.

There being no further business to come before the Board at this time, the meeting was adjourned until next Thursday morning at 9:30 A.M.

0674C.

JM

BOARD OF COUNTY COMMISSIONERS
FORMAL BOARD MEETING
RESULTS

MEETING DATE: 10-12-89

Agenda Item #	Motion	Second	APP/NOT APP
1.			—
R-2	Deleted		
R-3	And	Kell	App
R-4	And	B	App
R-5	And	Kell	App
R-6	And	Kell	cont 10/17
R-7	And	Kay	App
R-8	And	Kay	App
R-9	And	Kell	App
R-10	Bau	And	App
R-11	Kell	And	App
R-12	Kay	And	App
R-13	B	Kell	App
R-14	Kell	Kay	App

516C.11

BOARD OF COUNTY COMMISSIONERS
FORMAL BOARD MEETING
RESULTS

MEETING DATE: 10-12-89

Agenda Item #	Motion	Second	APP/NOT APP
R-15	Kay	Kell/B	~~APP~~ 13,325
R-16	B	Kay	App
R-17	Kay	Kell	App
R-18	B	Kay	App
R-19	Kay	B	Unan Ap
R-20			No Act. Ret to Dept
R-21	Kay	Kell. re.	
	Kay	And Hold U/D. - 1 wk cont.	
R-22	Kay	Kell.	App
R-23	Kay	And	App
R-24	B	A	hold U/D.
	Kay	Kell	

516C.11

RICK BAUMAN
Multnomah County Commissioner
District 3

606 County Courthouse
Portland, Oregon 97204
(503) 248-5217

October 18, 1989

TO: Clerk of the Board
County Commissioners

FR: Rick Bauman

RE: Attendance, 10/19/89 Board Hearing

A commitment has come up that requires my attendance Thursday morning from 9 to 10. I will arrive at the Board Hearing shortly after that time.

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 10/12/89
Agenda No. ~~#~~ R-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Introduction

Informal Only* _____ (Date)

Formal Only 10/12/89 (Date)

DEPARTMENT Citizen Involvement Committee DIVISION _____

CONTACT Gloria Fisher TELEPHONE 248-3450

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dennis Payne / Chuck McCoy

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request time certain: 9:30 a.m.

Introduce new Citizen Involvement Committee
Executive Director - John Legry

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

[X] INFORMATION ONLY [ ] PRELIMINARY APPROVAL [ ] POLICY DIRECTION [ ] APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA (5) Five Minutes

IMPACT:

[ ] PERSONNEL

[ ] FISCAL/BUDGETARY

[ ] General Fund

[ ] Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gloria Fisher, act. director

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

(8/84)

DATE SUBMITTED_____

(For Clerk's Use)
Meeting Date 10/12/89
Agenda No. R-3

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Street Vacation No. 4977

Informal Only*_____ (Date)

Formal Only_____ (Date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard TELEPHONE Ext. 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

Report and recommendation of Director/DES for vacation of unnamed road in Barnes Park Heights, Section 35, T1N, R1W, W.M., Vacation No. 4977.

ACTION REQUESTED:

/_/ INFORMATION ONLY /_/ PRELIMINARY APPROVAL /_/ POLICY DIRECTION /X/ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

/_/ PERSONNEL

/_/ FISCAL/BUDGETARY

/_/ General Fund

Other_____

Returned to Dick Howard 10-17-89 BW

1989 OCT -3 PM 3:47
MULTNOMAH COUNTY
OREGON
BOARD OF
COUNTY COMMISSIONERS

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER:

BUDGET/PERSONNEL _____ /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts)

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V

October 12, 1989

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

A & T DRAFTING ZONING ENGINEERING

ORDER OF FINAL VACATION - UNNAMED ROAD IN BARNES PARK HEIGHTS, VACATION NO. 4977

R-3 #89-182

ORDER TO BE RECORDED

87611

1989 OCT 26 AM 10 39
BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON

M Rusche

Form CC-2 PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
TRANSPORTATION DIVISION
1620 S.E. 190TH AVENUE
PORTLAND, OREGON 97233
(503) 248-5050

September 13, 1989

Board of County Commissioners
602 Courthouse
Portland, Oregon 97204

RE: Unnamed Road from N.W. Spring Avenue to N.W. Maple Avenue
in Barnes Park Heights/Section 36, T1N, R1W, W.M./Vacation No. 4977

Dear Commissioners:

In response to the petition of A. Donald Parr et al, this department has investigated the above referenced proposal and the following is our report.

1. The proceeding involves the proposed vacation of an unnamed road extending from the east line of N.W. Spring Avenue to the west line of N.W. Maple Avenue, adjacent to the north line of Lot 1, Block H, Barnes Park Heights in Section 36, T1N, R1W, W.M.

2. The said unnamed street was dedicated to the public in the duly recorded plat of Barnes Park Heights.

3. The road has never been opened or used by the public.

4. The utilities have indicated that they have no facilities within the right-of-way proposed for vacation.

5. The petitioners are the owners of all the lands abutting the right-of-way proposed for vacation.

6. The proposed vacation is in the public interest.

Therefore, it is the recommendation of this department that the vacation of the following described road be granted without further notice or hearing:

Beginning at the northeast corner of Lot 1, Block H, BARNES PARK HEIGHTS, a plat of record in Section 36, T1N, R1W, W.M., Multnomah County, Oregon, and running thence S 89°58'45" W along the north line of said Lot 1, Block H, 194.00 feet to the northwest corner thereof; thence N 0°01' E on the extension of the west line of said Lot 1, Block H, a distance of 40.00 feet to the south line of Lot 3, Block G, said BARNES PARK HEIGHTS; thence N 89°58'45" E along said south line of Lot 3, a distance of 180 feet, more or less, to the southeasterly corner of said Lot 3, which is a point in the west right-of-way line of N.W. Maple Avenue and N.W. Electric Avenue; thence southeasterly along said west right-of-way line, a distance of 42.40 feet, more or less, to the point of beginning of this description.

We further recommend that the vacation be subject to the following conditions:

1. That County Counsel find the consents to vacation are in proper legal form and meet all requirements of Oregon Revised Statutes.

2. That the Order of Final Vacation be recorded in the Deed Records of Multnomah County, Oregon.

Very truly yours,

PAUL YARBOROUGH
Director
Dept. of Environmental Services

LARRY F. NICHOLAS, P.E.
County Engineer

RTH/js

Encls.: Vacation File No. 4977
Order of Final Vacation
Sketch

6579V

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Vacation of Unnamed Road from N.W. Spring Avenue to N.W. Maple Avenue in Barnes Park Heights, Section 36, T1N, R1W, W.M. Multnomah County, Oregon, Vacation No. 4977	)	#89-182 ORDER OF FINAL VACATION NO. 4977

A Consent to Vacation in proper legal form of A. Daniel Parr et al, for vacation of Unnamed Road from N.W. Spring Avenue to N.W. Maple Avenue in Section 36, T1N, R1W, W.M., Multnomah County, Oregon, more specifically described following, have been filed herein; and

It appearing that the petition contains the signatures of the owners of 100% of the abutting property; and

It further appearing that the Director of Environmental Services has investigated the advisability of vacating the aforementioned undeveloped public road, which is unnecessary for any public purpose, and the Director has filed a report indicating that the proposed vacation is in the public interest, and recommends that said right-of-way be vacated subject to certain conditions, said portion of right-of-way being more particularly described as follows:

Beginning at the northeast corner of Lot 1, Block H, BARNES PARK HEIGHTS, a plat of record in Section 36, T1N, R1W, W.M., Multnomah County, Oregon, and running thence S 89°58'45" W along the north line of said Lot 1, Block H, 194.00 feet to the northwest corner thereof; thence N 0°01' E on the extension of the west line of said Lot 1, Block H, a distance of 40.00 feet to the south line of Lot 3, Block G, said BARNES PARK HEIGHTS; thence N 89°58'45" E along said south line of Lot 3, a distance of 180 feet, more or less, to the southeasterly corner of said Lot 3, which is a point in the west right-of-way line of N.W. Maple Avenue and N.W. Electric Avenue; thence southeasterly along said west right-of-way line, a distance of 42.40 feet, more or less, to the point of beginning of this description.

It further appearing that the Board of County Commissioners considered the report and recommendation of the Director of Environmental Services, and no written or oral objections were filed or heard; and

It further appearing that the vacation would be in the public interest; and

It further appearing that, in accordance with Oregon law, the Board of County Commissioners has determined that no further notice be given or hearing held in this matter; it is therefore

ORDERED, that the above described undeveloped public road be, and the same is, hereby vacated as a dedicated street.

FURTHER ORDERED, that the Order of Final Vacation be recorded in the Deed Records of Multnomah County, Oregon.

October 12, 1989

(SEAL)

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Gladys McCoy

GLADYS McCOY/Chair

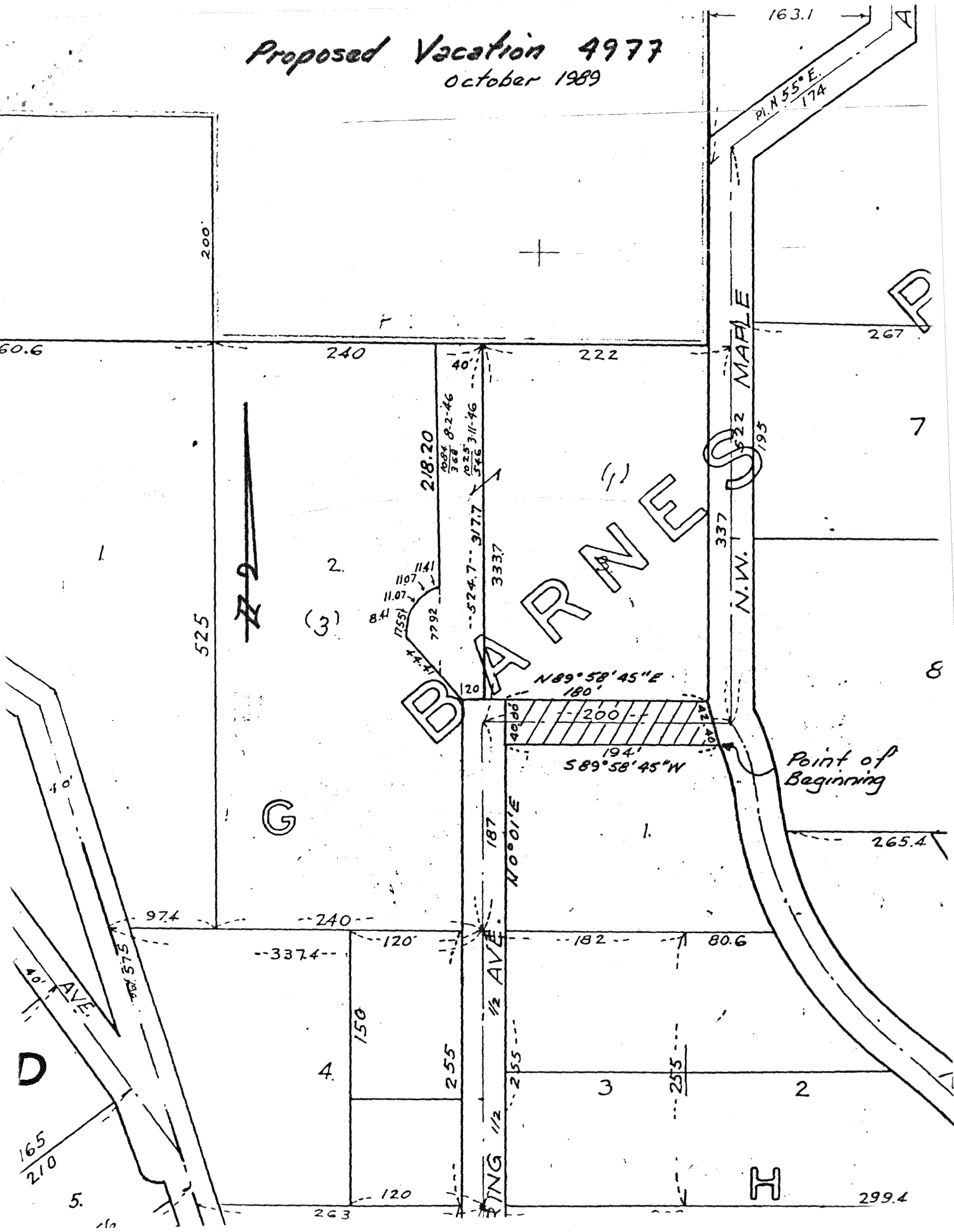
REVIEWED:

LAURENCE KRESSEL
County Counsel
for Multnomah County, Oregon

By John DuBay
JOHN DUBAY
Assistant County Counsel

6579V

Proposed Vacation 4977
October 1989



October 12, 1989

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS · MULTNOMAH COUNTY, OREGON

A & T DRAFTING ZONING ENGINEERING

ORDER OF FINAL VACATION - UNNAMED ROAD IN BARNES PARK HEIGHTS, VACATION NO. 4977

R-3 #89-182

ORDER TO BE RECORDED

Form CC-2 PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

DATE SUBMITTED_____

(For Clerk's Use)
Meeting Date 10/12/89
Agenda No. R-4

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Notice of Intent

Informal Only*_____ (Date)

Formal Only_____ (Date)

DEPARTMENT Environmental Services DIVISION Parks Services

CONTACT Nancy Chase TELEPHONE 248-5050

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Nancy Chase

BRIEF SUMMARY

Notice of Intent to apply for $3,000 from Oregon State Grant-In-Aid in order to purchase frames for 30 picnic tables. Matching dollars have been budgeted.

ACTION REQUESTED:

/ / INFORMATION ONLY / / PRELIMINARY APPROVAL / / POLICY DIRECTION /X/ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA_____

IMPACT:

/ / PERSONNEL

/ / FISCAL/BUDGETARY

/X/ General Fund

Other_____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: C.C.

BUDGET/PERSONNEL _____ /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) John DuBay

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/2645p

DATE: _____

TO: BOARD OF COUNTY COMMISSIONERS

DEPARTMENT AND CONTACT PERSON: **Parks Services Division, Nancy Chase**
GRANTOR AGENCY: **Oregon State Parks and Recreation Division**
BEGINNING DATE OF GRANT: **January 1, 1990**
PROJECT TITLE: **Oxbow Park Picnic Tables**
PROJECT DESCRIPTION/GOALS:

Notice of Intent to apply for a $3,000 grant in order to purchase 30 picnic table frames. Multnomah County would supply the lumber and labor necessary to construct the tables as the County's part of the match.

PROJECT ESTIMATED BUDGET

		Direct/Indirect	
FEDERAL SHARE:	$	/	
STATE SHARE:	$ 3,000	/	
COUNTY SHARE:	$ 3,000	/	
TOTAL:	$ 6,000	/	

EXPLANATION OF LOCAL SHARE: **(Explain indirect costs, hard-match, in-kind, etc.)**

$3,000 of County monies would be used to purchase lumber, bolts, stain for the tables. This money was budgeted in the 89/90 Fiscal Year.

County share will be derived from the Park Development Program.

SPECIFY REPORTING AND/OR BILLING REQUIREMENTS OF GRANTOR AND WHO REPORTS FINANCE _____ DEPARTMENT ____XX____. IF DEPT. REPORTS, INDICATE REASON.

One time grant

GRANT DURATION AND FUTURE RATIO: **(Indicate amount of county match per year.)**

ADVANCE REQUESTED ____XX____ YES _____ NO. IF NOT, INDICATE REASON.

0935p/2645p

PERSONNEL DETAIL (Use appropriate County classification with yearly costs.)	FULL TIME	FRINGE	TOTAL
N/A			

EXPLAIN MATERIALS AND SERVICES AND CAPITAL EXPENDITURES WITH TOTAL DOLLAR AMOUNTS

COMMENTS

GRANT MANAGER

Signature **Date**

BUDGET DIVISION

Signature **Date**

FINANCE DIVISION

Signature **Date**

PERSONNEL DIVISION

Signature **Date**

DEPARTMENT DIRECTOR

9-28-89

Signature **Date**

0935p/2645p

DATE SUBMITTED_____

(For Clerk's Use)
Meeting Date 10/12/89
Agenda No. R-5

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Approval of Intergovernmental Agreement

Informal Only*_____ (Date)

Formal Only September 28, 1989 (Date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Susie Lahsene TELEPHONE 248-3636

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Larry Nicholas

BRIEF SUMMARY

Intergovernmental Agreement with METRO to provide $5,000 to Multnomah County Department of Environmental Services Transportation Division to determine feasibility of accommodating Light Rail Transit on the Hawthorne Bridge Transition Structure.

ACTION REQUESTED:

/ / INFORMATION ONLY / / PRELIMINARY APPROVAL / / POLICY DIRECTION /X/ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 15 minutes

IMPACT:

returned to transportation 10/12/89 jm

/ / PERSONNEL

/X/ FISCAL/BUDGETARY

/ / General Fund

Other_____

1989 OCT -3 PM 3:46
BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [signature]

BUDGET/PERSONNEL _____ /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3706V/6577V

MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 300980

Amendment #

CLASS I	CLASS II	CLASS III
☐ Professional Services under $10,000	☐ Professional Services over $10,000 (RFP, Exemption) ☐ PCRB Contract ☐ Maintenance Agreement ☐ Licensing Agreement ☐ Construction ☐ Grant ☐ Revenue	☒ Intergovernmental Agreement Ratified 10/12/89 R-5

Contact Person Susie Lahsene Phone 248-3636 Date 9-21-89

Department Environmental Services Division Transportation Bldg/Room 425

Description of Contract Revenue agreement with Metro for analysis to accommodate LRT on the Hawthorne Bridge transition structure as part of the County's preliminary engineering work for the east bank approaches.

RFP/BID # Date of RFP/BID Exemption Exp. Date

ORS/AR # Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Metro

Mailing Address 2000 SW First Ave.
Portland, OR 97201-5398

Phone 221-1646

Employer ID # or SS # n/a

Effective Date upon approval

Termination Date upon completion

Original Contract Amount $ 5000.00

Amount of Amendment $

Total Amount of Agreement $

Payment Term

☒ Lump Sum $ 5000.00

☐ Monthly $

☐ Other $

☐ Requirements contract - Requisition required.

Purchase Order No.

☐ Requirements Not to Exceed $

REQUIRED SIGNATURES:

Department Manager Date 9-22-89

Purchasing Director (Class II Contracts Only) Date

County Counsel Date 9/28/89

County Chair/Sheriff Date 10/12/89

VENDOR CODE	VENDOR NAME	TOTAL AMOUNT	$

LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	161	030	6701			4900				$5000.00	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 300980

Amendment #

CLASS I	CLASS II	CLASS III
☐ Professional Services under $10,000	☐ Professional Services over $10,000 (RFP, Exemption) ☐ PCRB Contract ☐ Maintenance Agreement ☐ Licensing Agreement ☐ Construction ☐ Grant ☐ Revenue	☒ Intergovernmental Agreement Ratified 10/12/89 R-5

Contact Person Susie Lahsene Phone 248-3636 Date 9-21-89

Department Environmental Services Division Transportation Bldg/Room 425

Description of Contract Revenue agreement with Metro for analysis to accommodate LRT on the Hawthorne Bridge transition structure as part of the County's preliminary engineering work for the east bank approaches.

RFP/BID # Date of RFP/BID Exemption Exp. Date

ORS/AR # Contractor is ☐ MBE ☐ WBE ☐ QRF

BOARD OF COUNTY COMMISSIONERS 1989 OCT 18 AM 10:33 MULTNOMAH COUNTY OREGON

Contractor Name Metro

Mailing Address 2000 SW First Ave.
Portland, OR 97201-5398

Phone 221-1646

Employer ID # or SS # n/a

Effective Date upon approval

Termination Date upon completion

Original Contract Amount $ 5000.00

Amount of Amendment $

Total Amount of Agreement $

Payment Term

☒ Lump Sum $ 5000.00

☐ Monthly $

☐ Other $

☐ Requirements contract - Requisition required.

Purchase Order No.

☐ Requirements Not to Exceed $

REQUIRED SIGNATURES:

Department Manager Date 9-22-89

Purchasing Director (Class II Contracts Only) Date

County Counsel Date 9/28/89

County Chair/Sheriff Date 10/12/89

VENDOR CODE	VENDOR NAME	TOTAL AMOUNT	$

LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	161	030	6701			4900				$5000.00	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT** - Requisition Required - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

DATE SUBMITTED 10-2-89

(For Clerk's Use)
Meeting Date 10-12-89
Agenda No. R-6

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Economic Development Bonds from the State of Oregon

Informal Only* October 12, 1989 (Date)

Formal Only October 12, 1989 (Date)

DEPARTMENT D.E.S. DIVISION Planning

CONTACT Robert N. Hall TELEPHONE 248-3043, x6797

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Robert N. Hall

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Revenue Bond money for a business in Gresham.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Two (2) Minutes

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other

Continued to 10-19-89

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER:

BUDGET / PERSONNEL

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts)

OTHER
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
DIVISION OF PLANNING
AND DEVELOPMENT
2115 S.E. MORRISON STREET
PORTLAND, OREGON 97214
(503) 248-3043

October 2, 1989

To: Board of County Commissioners

From: Bob Hall
Division of Planning and Development

Re: RB 2–89

Enclosed are the materials relating to RB 2–89.

As you know, MCC 11.08.250 requires the Board to make the following findings when considering State of Oregon Economic Development Revenue Bond projects:

(A) An application shall comply with:

(1) The Comprehensive Land Use Plan (or Statewide Planning Goals if the plan has not been acknowledged by LCDC), the Economic Development Plan, and plan implementation ordinances of the unit of government having jurisdiction over the site in question; and

(2) Multnomah County's Equal Employment Opportunity as indicated in MCC 11.08.255.

(B) An applicant must assert, in writing, the Economic Development Revenue Bond Financing is necessary for expansion or location in the County at this time (*i.e.*, without such financing, the project would not be undertaken).

This packet contains:

- The application for Oregon Economic Development Revenue Bonds by Imperial Manufacturing Company for property within the City of Gresham;
- A letter from John Anderson, Community Development Director for the City of Gresham, indicating the project complies with MCC 11.08.250(A)(1);
- An Equal Employment Opportunity Agreement signed by James T. Wright of Wright Business Forms and a completed MC–DES 1 as required by MCC 11.08.250(A)(2);
- A statement of necessity from Wright Business Forms as required by MCC 11.08.250(B); and
- A proposed resolution for Board action.

The Planning Staff finds that this material satisfies the criteria of MCC 11.08.250 for Board approval of an Economic Development Bond and recommends adoption of the resolution.

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF MULTNOMAH

In the Matter of Issuance of)
an Industrial Development)
Revenue Bond State of Oregon)
to Wright Business Forms, Inc.) RB 2–89

RESOLUTION

WHEREAS, The Multnomah County Board of Commissioners finds that the facility improvement and equipment purchase by Wright Business Forms, Inc. would foster the economic growth and legislative policy as set forth in ORS 280.310; and

WHEREAS, The City of Gresham has found that the project is in compliance with the City of Gresham Comprehensive Plan acknowledged by the Land Conservation and Development Commission pursuant to ORS Chapter 197; and

WHEREAS, The Board finds that the project complies with the provisions of Chapter 11.08 of the Multnomah County Code; and

WHEREAS, ORS 280.330 requires, before the issuance of revenue bonds by the State of Oregon, that the governing body of the County endorse the project; and

WHEREAS, The Board finds that the improvement of this facility in the East–Central area of Multnomah County would be in the best interests of the citizens of Multnomah County.

THEREFORE, IT IS HEREBY RESOLVED:

1. That Multnomah County requests the Economic Development Commission and the State of Oregon to assist in the financing of the Wright Business Forms, Inc. project within Multnomah County through the issuance of revenue bonds secured by the improvements as provided by ORS 280.310 to ORS 280.397.
2. That the Chairperson of the Multnomah County Board of Commissioners be authorized to sign and act for the Board in any future action necessary by Multnomah County to promote the project.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

(SEAL)

October 12 1989

Gladys McCoy, Chair

REVIEWED:
LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By _____
Assistant County Counsel

WRIGHT BUSINESS FORMS, INC.

19520 N.E. SAN RAFAEL • PORTLAND, OREGON 97230
MAIL TO: P.O. BOX 20489 • PORTLAND, OREGON 97220

(503) 661-2525
WATS 1-800-547-8397 (OUTSIDE OREGON)
WATS 1-800-426-3011 (INSIDE OREGON)

RB 2-89

September 26, 1989

Mr. Bob Hall
Multnomah County
Division of Planning
and Development

4524 39 200.00 BC
253 4524 10/25/89 200.00 TL

Dear Bob:

As per our conversation, we are applying for Economic Development Revenue Bonds from the State of Oregon. We need authorization form the Board of Commissioners of Multnomah County that we are in compliance with the local comprehensive plan and with statewide land use goals and guidelines.

We are applying for monies to purchase equipment and for minor remodeling of the existing buildings at 18440 N.E. San Rafael and 19520 N.E. San Rafael. Legal descriptions are enclosed.

We are planning no expansion of these buildings, just remodeling to meet our needs. The balance of the money will be used for new equipment for these two locations.

When our application has been processed and approved please send a copy of your approval to us and to Mr. Mark Huston at the Oregon Economic Development Department, 595 Cottage St., N.E., Salem, Ore. 97310.

If you have any questions, or need further information, please feel free to contact me.

Sincerely,

James T. Wright

James T. Wright
President

JTW/jab

Encs.

CITY OF GRESHAM

Community & Economic Development Department
1333 N.W. Eastman Parkway
Gresham, Oregon 97030-3825
(503) 661-3000

September 27, 1989

Mr. James T. Wright, President
Business Forms, Inc.
P.O. Box 20489
Portland, Oregon 97220-0489

Dear Mr. Wright,

You have requested a Statement of Plan Compatibility from this office in regard to your proposed development at 19520 and 18440 NE San Rafael, as described in the attached letter.

We have reviewed your proposed activities and find them to be consistent with the Gresham Comprehensive Plan and Development Code, documents which have been acknowledged by the State of Oregon as in compliance with the State land use laws.

Prior to beginning any remodeling activities, be sure to contact this office as regards site specific Development and Building Code provisions which may apply to your construction.

Good luck with your project. If you have any further questions, please contact me at 669-2400.

Sincerely,

JOHN E. ANDERSEN, AICP
Community Development Director

JEA/tjr

Enclosure

Legal Description - 18440 N.E. San Rafael

A tract of land situated in the Southwest one-quarter of Section 29, Township 1 North, Range 3 East of the Willamette Meridian, in the County of Multnomah and State of Oregon, bounded and described as follows:

Commencing at a point on the centerline of N.E. 181st Avenue, said point being South 1° 30' 17" West, a distance of 1280.03 feet from the most Easterly Northeast corner of the N. Frazer Donation Land Claim, measured along said centerline, which corner is on the South line of the G.B. Pullen Donation Land Claim; thence South 88° 27' 13" East 1057.79 feet to the true point of beginning of the tract ofland to be described herein; thence South 88° 27' 13" East a distance of 300 feet; thence South 1° 32' 47" West, a distance of 473.69 feet; thence North 88° 27' 13" West, a distance of 300 feet; thence North 1° 32' 47" East, a distance of 473.69 feet to the true point of beginning.

Legal Description - 19520 N.E. San Rafael

Beginning at the intersection of the South line of Section 29, Township 1 North, Range 3 East of the Willamette Meridian, with the West line of the William Taylor Donation Land Claim; running thence North 0° 04' West, along the West line of the William Taylor Donation Land Claim, 1221.07 feet to an iron pipe; thence West 182.93 feet; thence South 0° 04' East, parallel to the West line of the William Taylor Donation Land Claim, 1220.22 feet to the South line of said Section 29, thence South 89° 44' East 182.93 feet to the point of beginning; EXCEPTING THEREFROM the South 367.80 feet as conveyed by Warranty Deed recorded October 9, 1968 in Book 644 page 996, Deed Records, in the County of Multnomah and State of Oregon.

APPLICATION FOR OREGON
ECONOMIC DEVELOPMENT REVENUE BONDS
APRIL 1988

APPLICANTS MUST BE AWARE THAT EACH EXHIBIT LISTED MUST BE ATTACHED TO THE APPLICATION.

ADDITIONAL SPECIFIC REQUIREMENTS THAT MUST BE MET BY APPLICANTS WHO PLAN TO HAVE THEIR BOND INCLUDED IN A COMPOSITE BOND ISSUE ARE LISTED AT THE BACK OF THIS APPLICATION.

I. Company Information

A. Name of business, address, and phone number. Include your federal taxpayer identification number and standard industrial classification code number.

B. Headquarters location.

C. Type of business (corporation, partnership, individual, sole proprietorship, etc.)

D. Name and title of chief executive officer.

E. Other plant locations.

F. Is the company listed on any securities exchange? If yes, please list the exchange on which the company is traded and the company's stock symbol.

G. If not listed on a securities exchange, please list the names and titles of all corporate officers.

H. If not listed on a securities exchange, please list names and addresses of all stockholders holding 10 percent or more of the company's outstanding stock.

I. Attach company financial statements for the past three years, and the most recent interim statement. In addition:

1) If the company has an operating history of one year or less include a three year pro-forma balance sheet and income statement, and a monthly cash flow projection for a period of one year.

SEE page 3

2) In the case of a corporate applicant that is not publicly traded and that has a net worth of $2 million or less, include personal financial statements with date of birth and social security number from:

a) All persons owning 20 percent or more of the company; and
b) All persons having a controlling interest in the applicant.

If confidentiality is requested, please indicate. However, the Department cannot necessarily guarantee confidentiality under all conditions.

J. Provide a narrative history of the company and the type of business in which the company is engaged.

II. Project Information

A. Proposed location of the project (street address including access directions). Is the project in a designated economically lagging area or enterprise zone?

B. Dates of project start-up and projected completion.

C. Description of project: Include land acreage, proposed buildings, products, equipment required, etc.

D. Description of product or service to be produced and users of your product or services.

E. Bond proceeds:

1.	Equipment	$
2.	Buildings	$
3.	Land	$
4.	Other (specify)	$_____
5.	Total Bond	$

6. Bond Issue as a % of Total Project - _____%

F. Describe anticipated market for product(s). To what type company and primary market area.

G. Describe the impact of the proposed project on the local economy, relating to:

1. The locale's ability to provide support services. Support services specifically include, among others, roads, sewer, water, and schools.

2. Local need for the project and effect on the local economic base, in terms of indirect jobs, diversification, tax base, etc.

H. The project must meet three local government requirements:

1. The Board of Commissioners of the County in which the project is to be located must, by formal resolution passed by majority vote at a public meeting, request the Commission to authorize a bond for the project.

2. The appropriate jurisdiction, city or county, must find the project in compliance with the local comprehensive plan and with statewide land use goals and guidelines.

3. The project must be consistent with the local overall economic development plan.

III. Labor Force

A. Number of total employees currently employed in the company.

B. Number of total employees currently employed at the site of the proposed project.

C. Number of additional employees to be hired for the project.

D. Approximate number of employees to be hired in each labor category at proposed project. Examples of labor categories include clerks, assemblers, and machinists. Indicate the number of existing, transfer or new positions for each category. Please be specific in terms of labor category.

E. Will the project require any special labor requirements?

F. Do you plan special worker-training programs? If so, in what job categories? (Contact the Economic Development Department or the Employment Division for information about available government worker-training programs.)

G. If the project is an in-state plant relocation, describe the reasons for relocation and the effect of relocation on the company's existing labor force.

H. The Economic Development Department will monitor and verify employment projections.

IV. Projected Payroll and Profits

A. What will be the anticipated increase in payroll directly resulting from the project for each of the first three years of operation.

B. What will be the increase in company profits directly resulting from the project for each of the first three years of operation.

C. Describe any local government expenditures for public services required specifically for this project.

V. Determination of Net Public Benefit

ORS 184.025 requires that the Commission determine that each project approved for bond financing is cost effective, considering both major public expenses and major public benefits. The Department will calculate the cost effectiveness for each application. Major public expenses include an estimate of state and federal income taxes foregone due to the tax exempt nature of the bonds, as well as any direct expenditures for the project by state or local government. Major public benefits include new taxes to be levied upon increased profits and payroll attributable to the project. In the case of taxable bonds major public expenses will not include a foregone federal tax component.

Attach the following Exhibits to the application:

1. Exhibit A: Attach aerial photograph, map, site plan, or diagram showing the general location of the plant site and the facility which proposed to be funded by bond proceeds.

2. Exhibit B: Attach all local government certifications required in II(H).

3. Exhibit C: Sign and date Exhibit C.

EXHIBIT C

All information provided in connection with this application for Oregon Economic Development Revenue Bond financing is, to the best of my knowledge, true, accurate, complete, and current. I further certify that, except as described in this application:

(1) No litigation is current, pending or threatened in any court or other tribunal or competent jurisdiction, state or federal, in any way contesting, questioning or affecting the eligibility of the applicant to apply for this financing, the ability of the applicant to complete the project, or the validity or enforceability of any covenant or document executed by the applicant in connection with the application or any of the procedures for the authorization of sale, execution, registration or delivery of the bonds, nor are there any unasserted claims outstanding.

(2) The applicant has never filed for reorganization or sought relief or been involuntarily declared bankrupt under any provision of the United States Bankruptcy Code.

(3) No officer, director, partner, or owner of a 5 percent interest (legal or beneficial) of the applicant has ever filed for reorganization or sought relief or been involuntarily declared bankrupt under any provision of the United States Bankruptcy Code.

(4) Neither the applicant nor any officer, director, partner or owner of a 5 percent interest (legal or beneficial) thereof has ever been indicted or convicted of a felony or of a misdemeanor involving moral turpitude.

I agree that material misrepresentation of fact is grounds for the Finance Committee to deny or withdraw project eligibility at any time.

Attest:

_____
Authorized Company Representative

_____
Dated

SPECIFIC REQUIREMENTS AND INFORMATION FOR APPLICANTS PLANNING TO HAVE THEIR BOND INCLUDED IN A COMPOSITE BOND ISSUE

1. Bond counsel has been selected by the Department for the composite bond program. Consequently it is not necessary for applicants intending to participate in the composite revenue bond program to select or engage bond counsel. However, applicants may wish to engage their own counsel to review and advise on the bond transaction.

2. Applicants will be required to submit a completed copy of the Borrower Tax Questionnaire after a determination of project eligibility.

3. The composite bond issue will be underwritten by the First Boston Corporation.

4. In order to participate in the composite bond program, applicants must have or be able to obtain an irrevocable standby letter of credit from a bank acceptable to the Master Letter of Credit bank.

5. Applicants are encouraged to arrange interim financing for their projects through the bank which is providing their letter of credit. However, if the credit bank declines to provide interim financing, please contact the Economic Development Department.

6. Applicants should be aware that they will be responsible for certain front end expenses in connection with the composite bond program and should discuss these expenses with the Department. It is each applicant's responsibility to determine whether the bond program is economic for its particular project.

STATE OF OREGON
ECONOMIC DEVELOPMENT REVENUE BONDS

CHECKLIST

Please ensure that your application package contains the following items. Economic Development Department staff will be unable to process your application until all items are received.

_____ One (1) application fee, either $250 or $500 as appropriate

_____ Four (4) copies of your completed application, one with original signature. Include Exhibits A, B and C.

_____ Two (2) copies of financial statements (see I.I.) Please indicate on these if CONFIDENTIALITY is required.

Who is your bond counsel?_____

Who is the contact person in your company?

Name_____

Position_____

Telephone number_____

Please forward the completed application to:

Oregon Economic Development Department
Business Finance Section
595 Cottage Street, N. E.
Salem, Oregon 97310
(503) 373-1240

April 27, 1988
IDBAPP/0095FS

WRIGHT BUSINESS FORMS, INC.

19520 N.E. SAN RAFAEL • PORTLAND, OREGON 97230
MAIL TO: P.O. BOX 20489 • PORTLAND, OREGON 97220

(503) 661-2525
WATS 1-800-547-8397 (OUTSIDE OREGON)
WATS 1-800-426-3011 (INSIDE OREGON)

I.

A. Wright Business Forms, Inc.
18440 N.E. San Rafael
Portland, OR 97230
(503) 661-2525

Federal Taxpayer I.D. Number: 93-0586475
Standard Industrial Classification Code Number: 2761

B. Same as I.A.

C. Type of Business: Corporation

D. Chief Executive Officer: James T. Wright, President
01330 S.W. Corbett Hill Circle
Portland, OR 97219

E. Kent, Washington

F. NO

G.

James T. Wright	President/Secretary
Sondra S. Wright	Assistant Secretary
Dale Stephens	Vice President
Jim Robbins	Vice President - Finance

H. James T. Wright 100%
01330 S.W. Corbett Hill Circle
Portland, OR 97219

I. Financial Statements Enclosed

1. N/A

2. N/A

J. Narrative History of Company:

Wright Business Forms was founded in 1970 as a manufacturer of snap out business forms. In 1978, the company expanded its product line into continuous forms. The continuous forms product line has provided the majority of the company's growth since its introduction. In 1988, the mailer product was introduced and now provides $300,000 in revenue per month. As of August 1989, the company had annualized revenues of $18,682,000 and 128 employees in Oregon and 45 in Washington. Wright Business Forms markets its products through an established dealer network primarily in 11 western states.

Type of Business: Manufacturer of Business Forms

II. Project Information

A. Proposed location: 18440 N.E. San Rafael
Portland, OR 97230

Directions: From Portland, use highway 84 East (Banfield Freeway) exit on 181st Street. Turn right onto 181st Street. The first stop light is San Rafael. Turn left onto San Rafael. The company is on the right (south) side of the street.

Economically lagging area: NO

Enterprise zone: Unknown

B. Project startup: 12/89

Project completion: 12/91

C. Description of the project: Purchase the following equipment.

Business forms printing press	$1,725,000
Business forms collator	$1,025,000
Computer system	$250,000
Misc. printing equipment	$200,000
Building	$300,000
	$3,500,000

D. Description of the product: Continuous Forms, Continuous Mailers

Users of the product: Banks, Hospitals, Medical Clinics, State, County, City Governments.

E. Proceeds

Equipment	$3,200,000
Building	$300,000
Total Bond	$3,500,000
Bond Issue as a % of Total	100%

F. Market of Product:

The product will be sold through our established dealers primarily in the 11 western states.

G.

1. Adequate support services available.

2. Project will increase employment, tax base, and local economic base.

III.

A. 173 employees are currently employed by Wright Business Forms.

B. 128 employees are currently employed at the site of the proposed project.

C. 21 new employees will be hired for the project:

D. NEW -

Pressman	6
Collator Operators	8
Prepress	3
Production Control	2
Clerical	2

E. Special labor requirements: NO

F. Yes, workers will be trained in-house in all categories.

G. N/A

IV.

A. The projected total increased payroll from the beginning of the project for each of the next three years is:

1990 - $274,560 1991 - $524,160 1992 - $545,126

B. The projected total increase in profits from the beginning of the project for each of the next three years is:

1990 - $110,000 1991 - $298,000 1992 - $357,000

C. N/A

EXHIBIT C

All information provided in connection with this application for Oregon Economic Development Revenue Bond financing is, to the best of my knowledge, true, accurate, complete, and current. I further certify that, except as described in this application:

(1) No litigation is current, pending or threatened in any court or other tribunal or competent jurisdiction, state or federal, in any way contesting, questioning or affecting the eligibility of the applicant to apply for this financing, the ability of the applicant to complete the project, or the validity or enforceability of any covenant or document executed by the applicant in connection with the application or any of the procedures for the authorization of sale, execution, registration or delivery of the bonds, nor are there any unasserted claims outstanding.

(2) The applicant has never filed for reorganization or sought relief or been involuntarily declared bankrupt under any provision of the United States Bankruptcy Code.

(3) No officer, director, partner, or owner of a 5 percent interest (legal or beneficial) of the applicant has ever filed for reorganization or sought relief or been involuntarily declared bankrupt under any provision of the United States Bankruptcy Code.

(4) Neither the applicant nor any officer, director, partner or owner of a 5 percent interest (legal or beneficial) thereof has ever been indicted or convicted of a felony or of a misdemeanor involving moral turpitude.

I agree that material misrepresentation of fact is grounds for the Finance Committee to deny or withdraw project eligibility at any time.

Attest:

James T. Wright
Authorized Company Representative

9-27-89
Dated

MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

EQUAL EMPLOYMENT OPPORTUNITY AGREEMENT

The applicant agrees that in consideration of the issuance of Oregon Economic Development Revenue Bonds or inclusion in the Oregon Economic Lagging Area Program the applicant will not unlawfully discriminate against any employee or applicant for employment because of sex, age, race, creed, color, national origin, physical or mental handicap with respect to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

The applicant will send to each labor union or representative of workers with whom applicant has a bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the applicant's commitment to the Multnomah County Equal Employment Opportunity Agreement and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The applicant for Oregon Economic Development Revenue Bonds and/or the Oregon Economic Lagging Area Tax Credit Program shall submit Form MC–DES 1 to the Oregon Economic Development Commission and Multnomah County Department of Environmental Services, Division of Planning and Development at the time of filing of application for determination of Oregon Industrial Revenue Bond and/or Economic Lagging Area project eligibility.

The applicant for Oregon Industrial Revenue Bonds shall submit Form MC–DES 2 to the Oregon Economic Development Commission and Multnomah County Department of Environmental Services, Division of Planning and Development, at the 6–month anniversary of final expenditure of Oregon Industrial Revenue Bond sale proceeds.

The applicant for the Oregon Economic Lagging Area Tax Credit Program shall submit Form MC–DES 2 to the Oregon Economic Development Commission and Multnomah County Department of Environmental Services, Division of Planning and Development, at the end of each fiscal year for which Oregon Economic Lagging Area Tax Credits are claimed.

An applicant for Oregon Economic Development Revenue Bond Program and/or the Oregon Economic Lagging Area Tax Credit Program who generates ten or more new positions as a result of the utilization of the above mentioned program(s) will submit the information required by Exhibit II of MCC 11.08.255. to the Oregon Economic Development Commission and Multnomah County Division of Planning and Development when filing the first MC–DES 2 form.

Authorized Company Official

James T. WRIGHT
Print Name

James T. Wright
Signature

Title President Date 9-27-89

Reviewed:
Laurence Kressel, County Counsel
for Multnomah County, Oregon

By_____

MC-DES 1

CURRENT AND PROJECTED PERMANENT EMPLOYEE AND PAYROLL DATA

Name and Address of Organization
Wright Business Forms, Inc.
18440 N.E. San Rafael St.
Portland, Oregon 97230

I. Check Appropriate Box
- [ ] IRB Applicant
- [ ] ELA Applicant
- [ ] Other _____
(IR#) _____

II. Project Number

III. Project Completion Date
12/31/93

IV. Job Categories	V. Sex		VI. Present Employees					VII. Jobs to be Saved		VIII. New Jobs to be Created					IX. Summary New Employees				X. Employee Totals	
		Sex	A. Total Employees	B. Black	C. Hispanic	D. Asian or Pacific Islander	E. American Indian or Alaskan Native	F. Total Employees	G. Total Minorities	H. Total Employees	I. Black	J. Hispanic	K. Asian or Pacific Islander	L. American Indian or Alaskan Native	M. Total non-Multco Hires	N. Total Previously Unemployed	O. Total Age 40+	P. Total Minorities	Q. Total Employees	R. Total Minorities
Officials and Managers	MF	F	1																1	
	MM	M	9		1														9	
Professionals	PF	F																		
	PM	M																		
Technicians	TF	F																		
	TM	M	1																1	
Sales Workers	SF	F	9							2									11	
	SM	M																		
Office and Clerical	OF	F	13							2									15	
	OM	M	3																3	
Craftsperson (skilled)	CF	F	9							3									12	
	CM	M	66		2					14									80	
Operatives (semi-skilled)	XF	F	6																6	
	XM	M	5																5	
Laborers (unskilled)	LF	F																		
	LM	M	6	1															6	
Service Work and Others	WF	F																		
	WM	M																		
TOTAL	AF	F	38							7									45	
	AM	M	90	1	3					14									104	

XI. Present Annual Total Payroll
(OAP) $3,343,000 (Total) (PPM) $ 96,800 (Minorities) (PPF) $ 816,500 (Female)

XII. Expected Annual Total Payroll When Fully Operational
(FOS) $3,888,000 (Total) (OPM) $112,400 (Minorities) (OPF) $949,500 (Female)
Annual estimate after 2 years

XIII. Present Temporary and Part Time Employees
(TMT) 2 (Total) (TMM) _____ (No. of Minorities) (TMF) 2 (No. of Females) (TM$) $ 2,500 (Annual Payroll)

XIV. Expected Temporary and Part Time Employees When Fully Operational
(PTT) _____ (Total) (PTM) _____ (No. of Minorities) (PTF) _____ (No. of Females) (PT$) $ _____ (Annual Payroll)

XV. This Form Prepared By:
James T. Wright (Type Name and Position) James T. Wright (Signature) 9-27-89 (Date) 661-2525 (Telephone No.)

XVI. Authorized Company Official:
President (Type Title of Officer) James T. Wright (Signature) 9-26-89 (Date)

No further monies or other benefits may be authorized under this program until this report is completed and filed as required by existing law and regulations.

DATE SUBMITTED_____

(For Clerk's Use)
Meeting Date 10/12/89
Agenda No. R-7

REQUEST FOR PLACEMENT ON THE AGENDA

SUBJECT: Private Sale

Informal Only*_____ Formal Only_____

DEPARTMENT Environmental Services DIVISION Tax Title

CONTACT Larry Baxter TELEPHONE 248-3590

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

1. Request consideration of bids for purchase of tax foreclosed property by private sale as provided by ORS 275.200. Property is a parcel of unimproved land acquired in June of 1981, approximately 30 x 200 feet facing on S. W. Taylors Ferry Rd adjacent to the driveway at 5008 S. W. Taylors Ferry Rd acquired in June of 1981. The market value is $5800.00 Property was offered at public sale on December 9, 1981 at a minimum bid of $3500.00. No bids were received.

Request hearing date to be October 12, 1989 AT 9:30 AM, Room 602

[ ] INFORMATION ONLY [ ] PRELIMINARY APPROVAL [ ] POLICY DIRECTION [X] APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

[X] FISCAL/BUDGETARY

[X] General Fund

Other Tax Title

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [signature]

BUDGET/PERSONNEL:_____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [signature]

OTHER N. L. Holub, Property Mgmt.
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

DATE SUBMITTED October 3, 1989

(For Clerk's Use)
Meeting Date 10-12-89
Agenda No. R-8

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: 1990 Urban County Intergovernmental Agreements

Informal Only* _____ (Date)

Formal Only October 12, 1989 (Date)

DEPARTMENT Environmental Services DIVISION Community Development

CONTACT Cecile Pitts TELEPHONE x3044

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Cecile Pitts

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Intergovernmental agreements for the Community Development Block Grant consortium cities of Fairview, Gresham, Lake Oswego, Maywood Park, Troutdale, and Wood Village are required for CDBG program eligibility and grant receipt for 1990 and 1991. For further detail please refer to the attached memo dated October 2, 1989.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 15 min.

IMPACT:

☐ PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

☐ Other _____

returned Agreements for Gresham, Fairview Maywood Park, Troutdale 10/13/89 to CBDG jm

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [signature]

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
COMMUNITY DEVELOPMENT DIVISION
2115 S.E. MORRISON
PORTLAND, OREGON 97214
(503) 248-5000

MEMORANDUM

DATE: October 2, 1989

TO: Board of Multnomah County Commissioners

FROM: Cecile Pitts, Director, Community Development Division

SUBJECT: 1990 Urban County Intergovernmental Agreements

As you know, Multnomah County has qualified for urban county status for Community Development Block Grant (CDBG) purposes since 1984. Our initial application for this program demonstrated that our population at that time exceeded the required threshold of 200,000 residents. As expected however, we have continued to lose population since that time due largely to annexations by the cities of Portland and Gresham. Therefore, we anticipate losing our entitlement status at the end of this program year (June 30, 1990).

A two-year transition period has been provided for counties which no longer qualify for urban county status due to population loss. This phase-out provision would make Multnomah County eligible to qualify for a full grant for FY '90 and a grant equal to half of a full entitlement for FY '91 (with the other half going to the State of Oregon to be added to their Small-Cities CDBG programs). The County may apply to the state for funds in FY '91 on behalf of itself and participating cities. Participating cities may apply for State Block Grant funds on their own behalf beginning in FY '92.

East County Consortium cities have been contacted regarding continued participation in the urban county. Participation is governed by intergovernmental agreements between each city and Multnomah County. All cities thus far have opted to remain in the transitional urban county. Time has been reserved on the Board meeting of October 12 to discuss these intergovernmental agreements and take action on next year's program.

Copies of the intergovernmental agreements are on file at the Clerk's office for your information. Included in the agenda package is a copy of the Fairview and Gresham Agreement.

The Fairview Intergovernmental Agreement is identical to the agreements with Troutdale, Wood Village, Lake Oswego, and Maywood Park. These cities can only qualify for entitlement Block Grant funds through the continued consortium.

It is very possible that the City of Gresham will qualify as an entitlement city for FY '90. In spite of this, HUD has suggested that Multnomah County negotiate a new intergovernmental agreement with them as well. This agreement recognizes and provides for accepting their entitlement or remaining in the urban county, at their option. More than likely the status of Gresham's Block Grant program will be clarified by October or November.

The purpose of the transition period is to ease the change from urban county to competitive Block Grant. Over the course of the six-year funding cycle from 1984-1990, the consortium (made up of the County and the six smaller cities) has received CDBG funds totaling $8,389,000, most of which has gone to the benefit of low-and-moderate income residents. We have produced many needed public infrastructure projects, special housing projects, a small business assistance program and needed services for east County families. It has been a satisfying program and I have been pleased to work with the Consortium Board.

I look forward to discussing this matter with you next week. If you have any questions in the meantime, feel free to contact me at 248-5000.

cak

INTERGOVERNMENTAL AGREEMENT
MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PROGRAM YEARS 1990-91

A M E N D M E N T

This Amendment refers to the Intergovernmental Agreement dated October 12, 1989 between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Fairview (CITY), a municipal corporation of the State of Oregon within Multnomah County.

The circumstances surrounding the making of this Amendment are as follows:

A. WHEREAS, the COUNTY and the CITY have entered into a cooperation agreement in order for the CITY to be included as part of the urban county; and

B. WHEREAS, the Intergovernmental Agreement must be amended to meet the requirements of the Urban County requalification for participation in the Community Development Block Grant Program.

NOW, THEREFORE, the COUNTY and the CITY agree to include the following requirement as paragraph (7), page 4 of the above referenced Intergovernmental Agreement:

(7) The COUNTY and the CITY agree, that pursuant to 24 CFR 570.501(b), the CITY is subject to the same requirements applicable to subrecipients including the requirement for a written agreement set forth in 24 CFR 570.503.

All other conditions and terms of the Intergovernmental Agreement shall remain in full force and effect during the term of said agreement.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this 20th day of December 1989.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Gladys McCoy

Gladys McCoy, Chair

CITY OF FAIRVIEW

By: Fred M Carlson

Title: Mayor

I hereby find that the terms and provisions of this Intergovernmental Agreement Amendment are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

for Laurence Kressel, County Counsel

63C/1348C

INTERGOVERNMENTAL AGREEMENT

MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROGRAM YEARS 1990 - 1991

This Agreement is entered into between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Fairview (CITY), a municipal corporation of the State of Oregon within Multnomah County, for the cooperation of units of local government under the authority of ORS 190.010. It will become effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

A. WHEREAS, the Congress of the United States has enacted the Housing and Community Development Act of 1974 with amendments made by the Housing and Urban-Rural Recovery Act of 1983, and the Housing and Community Development Act of 1987, and the Department of Housing and Urban Development has adopted regulations pursuant thereto (hereinafter jointly referred to as the "Act"); and

B. WHEREAS, the Congress has found and declared that the Nation's cities, towns and small urban communities face critical social, economic and environmental problems; and

C. WHEREAS, the Congress has further found and declared that the future welfare of the Nation and the well-being of its citizens depend on the establishment and maintenance of viable urban communities as social, economic and political entities; and

D. WHEREAS, the primary objective of the Act is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities principally for persons of low and moderate income.

E. WHEREAS, consistent with this primary objective, the Federal assistance provided in this Act is for the support of community development activities which are directed toward the following specific objectives:

(1) The elimination of slums, blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income; and

(2) The elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and

(3) The conservation and expansion of the Nation's housing stock in order to provide a decent home and a suitable living environment for all persons, but principally those of low and moderate income; and

(4) The expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development of viable urban communities;

(5) A more rational utilization of land and other natural resources and the better arrangement of residential, commercial, industrial, recreational, and other needed activity centers; and

(6) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of neighborhoods through the spatial deconcentration of housing opportunities for persons of lower income and the revitalization of deteriorating or deteriorated neighborhoods to attract persons of higher income; and

(7) The restoration and preservation of properties of special value for historic, architectural, or aesthetic reasons; and

(8) The alleviation of physical and economic distress through the stimulation of private investment and community revitalization in areas with population outmigration or a stagnating or declining tax base; and

(9) The conservation of the Nation's scare energy resources, improvement of energy efficiency, and the provision of alternative and renewable energy sources.

F. WHEREAS, it is found that certain of these objectives are pertinent to the concerns and needs of the COUNTY and its communities; and

G. WHEREAS, on February 15, 1984 the COUNTY and the CITY entered into an intergovernmental agreement wherein they agreed to join together with other units of general local government to qualify the COUNTY as an urban county for federal Housing and Community Development block grant funds; and

H. WHEREAS, on November 19, 1986, the COUNTY and the CITY renewed the intergovernmental agreement to continue the County's urban county qualification; and

I. WHEREAS, this agreement was scheduled to terminate on September 30, 1990; and

J. WHEREAS, continued eligibility for block grant funds as an urban county depends on continuation of such intergovernmental agreements; and

K. WHEREAS, the Department of Housing and Urban Development has specified the minimum provisions which must be included within any intergovernmental agreement into which local governments enter to qualify for urban county eligibility;

NOW, THEREFORE, providing that Multnomah County can continue to meet necessary criteria for participation in the federal Housing and Community Development block grant program as an urban county, and in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

(1) The CITY and the COUNTY agree to cooperate in undertaking, or assist in undertaking, community renewal and lower income housing activities, specifically urban renewal and publicly assisted housing.

(2) The CITY authorizes the inclusion of its population for purposes of the Act; and joins together with other units of general local government to qualify the COUNTY as an urban county for Housing and Community Development Act block grant funds.

(3) The COUNTY, as the applicant, assumes full responsibility, including final decision-making, and also assumes all obligations of an applicant as specified in the Act and the regulations thereunder.

(4) For the purposes of updating the Community Development and Housing Plan and Annual Community Development Program for an additional two years as required by Title I of the Act, a Policy Advisory Board is hereby retained which shall advise the COUNTY on program policies and project selection.

Said Policy Advisory Board shall be composed of one representative or a designated alternate from each unit of general government executing these intergovernmental agreements. Each such representative shall have one vote on said board. Each such representative shall be a public official or employee of said unit of government.

(5) The COUNTY and CITY agree to take all required actions to comply with the provisions of Section 109 and Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended; the National Environmental Policy Act of 1969; Title VI of the Civil Rights Act of 1964; Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988; Executive Order 11988, Section 3 of the Housing and Urban Development Act of 1968; and other applicable civil rights laws.

(6) This agreement shall remain in full force and effect from the date of execution for the program years commencing on July 1, 1990 through June 30, 1992 inclusive, and any additional time as may be required for the expenditure of related block grant funds or income generated from such funds, provided that the COUNTY qualifies as an urban county under, and block grant funding is allocated to the COUNTY pursuant to, the Act.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this _____ day of _____, 198___.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

_____
Gladys McCoy, Chair

CITY OF FAIRVIEW

By: _____

Title: _____

I hereby find that the terms and provision of this Intergovernmental Agreement are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

_____
Laurence Kressel, County Counsel

INTERGOVERNMENTAL AGREEMENT

MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROGRAM YEARS 1990 - 1991

This Agreement is entered into between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Fairview (CITY), a municipal corporation of the State of Oregon within Multnomah County, for the cooperation of units of local government under the authority of ORS 190.010. It will become effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

A. WHEREAS, the Congress of the United States has enacted the Housing and Community Development Act of 1974 with amendments made by the Housing and Urban-Rural Recovery Act of 1983, and the Housing and Community Development Act of 1987, and the Department of Housing and Urban Development has adopted regulations pursuant thereto (hereinafter jointly referred to as the "Act"); and

B. WHEREAS, the Congress has found and declared that the Nation's cities, towns and small urban communities face critical social, economic and environmental problems; and

C. WHEREAS, the Congress has further found and declared that the future welfare of the Nation and the well-being of its citizens depend on the establishment and maintenance of viable urban communities as social, economic and political entities; and

D. WHEREAS, the primary objective of the Act is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities principally for persons of low and moderate income.

E. WHEREAS, consistent with this primary objective, the Federal assistance provided in this Act is for the support of community development activities which are directed toward the following specific objectives:

(1) The elimination of slums, blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income; and

(2) The elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and

(3) The conservation and expansion of the Nation's housing stock in order to provide a decent home and a suitable living environment for all persons, but principally those of low and moderate income; and

(4) The expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development of viable urban communities;

(5) A more rational utilization of land and other natural resources and the better arrangement of residential, commercial, industrial, recreational, and other needed activity centers; and

(6) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of neighborhoods through the spatial deconcentration of housing opportunities for persons of lower income and the revitalization of deteriorating or deteriorated neighborhoods to attract persons of higher income; and

(7) The restoration and preservation of properties of special value for historic, architectural, or aesthetic reasons; and

(8) The alleviation of physical and economic distress through the stimulation of private investment and community revitalization in areas with population outmigration or a stagnating or declining tax base; and

(9) The conservation of the Nation's scare energy resources, improvement of energy efficiency, and the provision of alternative and renewable energy sources.

F. WHEREAS, it is found that certain of these objectives are pertinent to the concerns and needs of the COUNTY and its communities; and

G. WHEREAS, on February 15, 1984 the COUNTY and the CITY entered into an intergovernmental agreement wherein they agreed to join together with other units of general local government to qualify the COUNTY as an urban county for federal Housing and Community Development block grant funds; and

H. WHEREAS, on November 19, 1986, the COUNTY and the CITY renewed the intergovernmental agreement to continue the County's urban county qualification; and

I. WHEREAS, this agreement was scheduled to terminate on September 30, 1990; and

J. WHEREAS, continued eligibility for block grant funds as an urban county depends on continuation of such intergovernmental agreements; and

K. WHEREAS, the Department of Housing and Urban Development has specified the minimum provisions which must be included within any intergovernmental agreement into which local governments enter to qualify for urban county eligibility;

NOW, THEREFORE, providing that Multnomah County can continue to meet necessary criteria for participation in the federal Housing and Community Development block grant program as an urban county, and in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

(1) The CITY and the COUNTY agree to cooperate in undertaking, or assist in undertaking, community renewal and lower income housing activities, specifically urban renewal and publicly assisted housing.

(2) The CITY authorizes the inclusion of its population for purposes of the Act; and joins together with other units of general local government to qualify the COUNTY as an urban county for Housing and Community Development Act block grant funds.

(3) The COUNTY, as the applicant, assumes full responsibility, including final decision-making, and also assumes all obligations of an applicant as specified in the Act and the regulations thereunder.

(4) For the purposes of updating the Community Development and Housing Plan and Annual Community Development Program for an additional two years as required by Title I of the Act, a Policy Advisory Board is hereby retained which shall advise the COUNTY on program policies and project selection.

Said Policy Advisory Board shall be composed of one representative or a designated alternate from each unit of general government executing these intergovernmental agreements. Each such representative shall have one vote on said board. Each such representative shall be a public official or employee of said unit of government.

(5) The COUNTY and CITY agree to take all required actions to comply with the provisions of Section 109 and Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended; the National Environmental Policy Act of 1969; Title VI of the Civil Rights Act of 1964; Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988; Executive Order 11988, Section 3 of the Housing and Urban Development Act of 1968; and other applicable civil rights laws.

(6) This agreement shall remain in full force and effect from the date of execution for the program years commencing on July 1, 1990 through June 30, 1992 inclusive, and any additional time as may be required for the expenditure of related block grant funds or income generated from such funds, provided that the COUNTY qualifies as an urban county under, and block grant funding is allocated to the COUNTY pursuant to, the Act.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this _____ day of _____, 198___.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Gladys McCoy

Gladys McCoy, Chair

RATIFIED
Multnomah County Board
of Commissioners
10/12/89

CITY OF FAIRVIEW

By: _____

Title: _____

I ~~hereby find that the terms~~ and provision of this Intergovernmental Agreement are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

Laurence Kressel, County Counsel

INTERGOVERNMENTAL AGREEMENT
MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PROGRAM YEARS 1990-91

A M E N D M E N T

This Amendment refers to the Intergovernmental Agreement dated October 12, 1989 between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Gresham (CITY), a municipal corporation of the State of Oregon within Multnomah County.

The circumstances surrounding the making of this Amendment are as follows:

A. WHEREAS, the COUNTY and the CITY have entered into a cooperation agreement in order for the CITY to be included as part of the urban county for the purpose of a joint community development and housing program; and

B. WHEREAS, the Intergovernmental Agreement must be amended to meet the requirements of the Urban County requalification for participation in the Community Development Block Grant Program.

NOW, THEREFORE, the COUNTY and the CITY agree to include the following requirement as paragraph (1) Subsection (g), page 3 of the above referenced Intergovernmental Agreement:

(g) The COUNTY and the CITY agree, that pursuant to 24 CFR 570.501(b), the CITY is subject to the same requirements applicable to subrecipients including the requirement for a written agreement set forth in 24 CFR 570.503.

All other conditions and terms of the Intergovernmental Agreement shall remain in full force and effect during the term of said agreement.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this 20th day of December 1989.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Gladys McCoy

Gladys McCoy, Chair

CITY OF GRESHAM

By: Gussie McRobert

Title: Mayor

I hereby find that the terms and provisions of this Intergovernmental Agreement Amendment are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

for Laurence Kressel, County Counsel

63C/1350C

INTERGOVERNMENTAL AGREEMENT

MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROGRAM YEARS 1990 - 1991

This Agreement is entered into between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Gresham (CITY), a municipal corporation of the State of Oregon within Multnomah County, for the cooperation of units of local government under the authority of ORS 190.010. It will become effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

A. WHEREAS, the Congress of the United States has enacted the Housing and Community Development Act of 1974 with amendments made by the Housing and Urban-Rural Recovery Act of 1983, and the Housing and Community Development Act of 1987, and the Department of Housing and Urban Development has adopted regulations pursuant thereto (hereinafter jointly referred to as the "Act"); and

B. WHEREAS, the Congress has found and declared that the Nation's cities, towns and small urban communities face critical social, economic and environmental problems; and

C. WHEREAS, the Congress has further found and declared that the future welfare of the Nation and the well-being of its citizens depend on the establishment and maintenance of viable urban communities as social, economic and political entities; and

D. WHEREAS, the primary objective of the Act is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities principally for persons of low and moderate income.

E. WHEREAS, consistent with this primary objective, the Federal assistance provided in this Act is for the support of community development activities which are directed toward the following specific objectives:

(1) The elimination of slums, blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income; and

(2) The elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and

(3) The conservation and expansion of the Nation's housing stock in order to provide a decent home and a suitable living environment for all persons, but principally those of low and moderate income; and

(4) The expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development of viable urban communities;

(5) A more rational utilization of land and other natural resources and the better arrangement of residential, commercial, industrial, recreational, and other needed activity centers; and

(6) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of neighborhoods through the spatial deconcentration of housing opportunities for persons of lower income and the revitalization of deteriorating or deteriorated neighborhoods to attract persons of higher income; and

(7) The restoration and preservation of properties of special value for historic, architectural, or aesthetic reasons; and

(8) The alleviation of physical and economic distress through the stimulation of private investment and community revitalization in areas with population out-migration or a stagnating or declining tax base; and

(9) The conservation of the Nation's scare energy resources, improvement of energy efficiency, and the provision of alternative and renewable energy sources.

F. WHEREAS, it is found that certain of these objectives are pertinent to the concerns and needs of the COUNTY and its communities; and

G. WHEREAS, on February 21, 1984 the COUNTY and the CITY entered into an intergovernmental agreement wherein they agreed to join together with other units of general local government to qualify the COUNTY as an urban county for federal Housing and Community Development block grant funds; and

H. WHEREAS, on November 25, 1986, the COUNTY and the CITY renewed the intergovernmental agreement to continue the County's urban county qualification; and

I. WHEREAS, this agreement was scheduled to terminate on September 30, 1990; and

J. WHEREAS, continued eligibility for block grant funds as a participating unit of general government in an urban county depends on continuation of such intergovernmental agreements; and

K. WHEREAS, the Department of Housing and Urban Development has specified the minimum provisions which must be included within any intergovernmental agreement into which local governments enter to qualify for urban county eligibility.

NOW, THEREFORE, providing that Multnomah County can continue to meet necessary criteria for participation in the federal Housing and Community Development block grant program as an urban county, and in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

1. If the CITY does not qualify as a metropolitan city for Federal Housing and Community Development block grant funds, then the CITY and the COUNTY agree as follows:

    (a) The CITY and the COUNTY agree to cooperate in undertaking, or assist in undertaking, community renewal and lower income housing activities, specifically community revitalization and publicly assisted housing.

    (b) The CITY authorizes the inclusion of its population for purposes of the Act; and joins together with other units of general local government to qualify the COUNTY as an urban county for Housing and Community Development Act block grant funds.

    (c) The COUNTY, as the applicant, assumes full responsibility, including final decision-making, and also assumes all obligations of an applicant as specified in the Act and the regulations thereunder.

    (d) For the purposes of updating the Community Development and Housing Plan and Annual Community Development Program for an additional two years as required by Title I of the Act, a Policy Advisory Board is hereby retained which shall advise the COUNTY on program policies and project selection.

    Said Policy Advisory Board shall be composed of one representative or a designated alternate from each unit of general government executing these intergovernmental agreements. Each such representative shall have one vote on said board. Each such representative shall be a public official or employee of said unit of government.

(e) The COUNTY and CITY agree to take all required actions to comply with the provisions of the Section 109 and Section 104 (b) of Title I of the Housing and Community Development Act of 1974, as amended; National Environmental Policy Act of 1969; Title VI of the Civil Rights Act of 1964; Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988;, Executive Order 11988; Section 3 of the Housing and Urban Development Act of 1968; and other applicable civil rights laws.

(f) This agreement shall remain in full force and effect from the date of execution for the program years specified in the joint request and approved by HUD provided that the COUNTY qualifies as an urban county under, and block grant funding is allocated to the COUNTY pursuant to, the Act. Furthermore, this agreement shall remain in full force and effect for any additional time as may be required for the expenditure of related block grant funds or income generated from such funds.

2. If the CITY does qualify as a metropolitan city for Federal Housing and Community Development block grant funds, the CITY may, at its option and in agreement with the COUNTY elect to submit, under 24 CFR, Part 570.308, CDBG Final Rule, a joint request to Department of Housing and Urban Development to approve the inclusion of the metropolitan city as a part of the urban county for purposes of planning and implementing a joint community development and housing program. In this relationship, the parties agree as follows:

(a) Such a joint request shall, upon approval by HUD, remain effective for the period requested as long as the COUNTY is qualified as an urban county. A joint request shall be deemed approved by HUD unless HUD notifies the CITY and the COUNTY of its disapproval and the reasons therefore within 30 days of receipt of the request by HUD.

(b) Providing the COUNTY can continue to meet necessary criteria for participation in the federal Housing and Community Development Block Grant program as an urban county, and in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree to carry out this program according to the following:

(1) The CITY and the COUNTY agree to cooperate in undertaking, or assist in undertaking, community renewal and lower income housing activities, specifically community revitalization and publicly assisted housing.

(2) The CITY authorizes the inclusion of its population for purposes of the Act; and joins together with other units of general local government to qualify the COUNTY as an urban county for Housing and Community Development Act block grant funds.

(3) The COUNTY, as the applicant, assumes full responsibility, including final decision-making, and also assumes all obligations of an applicant as specified in the Act and the regulations thereunder.

(4) For the purposes of updating the Community Development and Housing Plan and Annual Community Development Program for an additional two years as required by Title I of the Act, a Policy Advisory Board is hereby retained which shall advise the COUNTY on program policies and project selection.

Said Policy Advisory Board shall be composed of one representative or a designated alternate from each unit of general government executing these intergovernmental agreements. Each such representative shall have one vote on said board. Each such representative shall be a public official or employee of said unit of government.

(5) For the purpose of updating the community development and housing planning documents to address CITY specific concerns for an additional two years, a Gresham Policy Advisory Board shall be hereby formed. This Board shall advise the COUNTY on program policies and project selection as they relate to Gresham projects. The COUNTY shall review such recommendations for compliance with federal, state, and local regulations, and shall adopt such recommendations found to be in compliance with the regulations. Program administration activities shall remain the responsibility of the Urban County Policy Advisory Board on which Gresham is a member.

The Gresham Policy Advisory Board shall be comprised of the Gresham City Council members, meeting as policy board for the block grant. Each council member shall have one vote on said board. The Boards' efforts shall be coordinated with the Urban County Policy Advisory Board so as not impede progress on the annual community development program.

(6) The COUNTY and CITY agree to take all required actions to comply with the provisions of the Section 109 and Section 104 (b) of Title I of the Housing and Community Development Act of 1974, as amended; National Environmental Policy Act of 1969; Title VI of the Civil Rights Act of 1964; Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988;, Executive Order 11988; Section 3 of the Housing and Urban Development Act of 1968; and other applicable civil rights laws.

(7) This agreement shall remain in full force and effect from the date of execution for the program years specified in the joint request and approved by HUD provided that the COUNTY qualifies as an urban county under, and block grant funding is allocated to the COUNTY pursuant to, the Act. Futhermore, this agreement shall remain in full force and effect for any additional time as may be required for the expenditure of related block grant funds or income generated from such funds.

(c) The grant amount for joint recipients shall be the sum of the amounts authorized for the individual entitlement grantees, as described in section 106 of the Act. The urban county shall be the grant recipient.

(d) Upon urban county qualification and HUD approval of the joint request and cooperation agreement, the metropolitan city shall be considered a part of the urban county for purposes of program planning and implementation for the period of the urban county qualification, and shall be treated the same as any other unit of general local government which is part of the urban county, except as provided herein.

(e) In requesting a grant under this part, the urban county shall make a single submission which meets the submission requirements of this subpart and covers all members of the joint recipient.

3. If the CITY qualifies as a metropolitan city for Federal Housing and Community Development block grant funds, the CITY may accept their own entitlement and may elect to contract with the COUNTY for specific services as agreed.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this _____ day of _____, 198___.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

_____

Gladys McCoy, Chair

CITY OF GRESHAM

By: _____

Gussie McRobert

Title: Mayor

I hereby find that the terms and provision of this Intergovernmental Agreement are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities, specifically urban renewal and publicly assisted housing.

REVIEWED:

By _____

Laurence Kressel, County Counsel

INTERGOVERNMENTAL AGREEMENT
MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PROGRAM YEARS 1990-91

A M E N D M E N T

This Amendment refers to the Intergovernmental Agreement dated October 12, 1989 between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Lake Oswego (CITY), a municipal corporation of the State of Oregon within Multnomah County.

The circumstances surrounding the making of this Amendment are as follows:

A. WHEREAS, the COUNTY and the CITY have entered into a cooperation agreement in order for the CITY to be included as part of the urban county; and

B. WHEREAS, the Intergovernmental Agreement must be amended to meet the requirements of the Urban County requalification for participation in the Community Development Block Grant Program.

NOW, THEREFORE, the COUNTY and the CITY agree to include the following requirement as paragraph (7), page 4 of the above referenced Intergovernmental Agreement:

(7) The COUNTY and the CITY agree, that pursuant to 24 CFR 570.501(b), the CITY is subject to the same requirements applicable to subrecipients including the requirement for a written agreement set forth in 24 CFR 570.503.

All other conditions and terms of the Intergovernmental Agreement shall remain in full force and effect during the term of said agreement.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this 20th day of December 1989.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Gladys McCoy, Chair

CITY OF LAKE OSWEGO

By: Alice L. Scheele

Title: Mayor

I hereby find that the terms and provisions of this Intergovernmental Agreement Amendment are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

for John L. DuBay
Laurence Kressel, County Counsel

63C/1348C

INTERGOVERNMENTAL AGREEMENT

MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROGRAM YEARS 1990 - 1991

This Agreement is entered into between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Lake Oswego (CITY), a municipal corporation of the State of Oregon within Multnomah County, for the cooperation of units of local government under the authority of ORS 190.010. It will become effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

A. WHEREAS, the Congress of the United States has enacted the Housing and Community Development Act of 1974 with amendments made by the Housing and Urban-Rural Recovery Act of 1983, and the Housing and Community Development Act of 1987, and the Department of Housing and Urban Development has adopted regulations pursuant thereto (hereinafter jointly referred to as the "Act"); and

B. WHEREAS, the Congress has found and declared that the Nation's cities, towns and small urban communities face critical social, economic and environmental problems; and

C. WHEREAS, the Congress has further found and declared that the future welfare of the Nation and the well-being of its citizens depend on the establishment and maintenance of viable urban communities as social, economic and political entities; and

D. WHEREAS, the primary objective of the Act is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities principally for persons of low and moderate income.

E. WHEREAS, consistent with this primary objective, the Federal assistance provided in this Act is for the support of community development activities which are directed toward the following specific objectives:

(1) The elimination of slums, blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income; and

(2) The elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and

(3) The conservation and expansion of the Nation's housing stock in order to provide a decent home and a suitable living environment for all persons, but principally those of low and moderate income; and

(4) The expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development of viable urban communities;

(5) A more rational utilization of land and other natural resources and the better arrangement of residential, commercial, industrial, recreational, and other needed activity centers; and

(6) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of neighborhoods through the spatial deconcentration of housing opportunities for persons of lower income and the revitalization of deteriorating or deteriorated neighborhoods to attract persons of higher income; and

(7) The restoration and preservation of properties of special value for historic, architectural, or aesthetic reasons; and

(8) The alleviation of physical and economic distress through the stimulation of private investment and community revitalization in areas with population outmigration or a stagnating or declining tax base; and

(9) The conservation of the Nation's scare energy resources, improvement of energy efficiency, and the provision of alternative and renewable energy sources.

F. WHEREAS, it is found that certain of these objectives are pertinent to the concerns and needs of the COUNTY and its communities; and

G. WHEREAS, on March 7, 1984 the COUNTY and the CITY entered into an intergovernmental agreement wherein they agreed to join together with other units of general local government to qualify the COUNTY as an urban county for federal Housing and Community Development block grant funds; and

H. WHEREAS, on November 25, 1986, the COUNTY and the CITY renewed the intergovernmental agreement to continue the County's urban county qualification; and

I. WHEREAS, this agreement was scheduled to terminate on September 30, 1990; and

J. WHEREAS, continued eligibility for block grant funds as an urban county depends on continuation of such intergovernmental agreements; and

K. WHEREAS, the Department of Housing and Urban Development has specified the minimum provisions which must be included within any intergovernmental agreement into which local governments enter to qualify for urban county eligibility;

NOW, THEREFORE, providing that Multnomah County can continue to meet necessary criteria for participation in the federal Housing and Community Development block grant program as an urban county, and in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

(1) The CITY and the COUNTY agree to cooperate in undertaking, or assist in undertaking, community renewal and lower income housing activities, specifically urban renewal and publicly assisted housing.

(2) The CITY authorizes the inclusion of its population for purposes of' the Act; and joins together with other units of general local government to qualify the COUNTY as an urban county for Housing and Community Development Act block grant funds.

(3) The COUNTY, as the applicant, assumes full responsibility, including final decision-making, and also assumes all obligations of an applicant as specified in the Act and the regulations thereunder.

(4) For the purposes of updating the Community Development and Housing Plan and Annual Community Development Program for an additional two years as required by Title I of the Act, a Policy Advisory Board is hereby retained which shall advise the COUNTY on program policies and project selection.

Said Policy Advisory Board shall be composed of one representative or a designated alternate from each unit of general government executing these intergovernmental agreements. Each such representative shall have one vote on said board. Each such representative shall be a public official or employee of said unit of government.

(5) The COUNTY and CITY agree to take all required actions to comply with the provisions of Section 109 and Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended; the National Environmental Policy Act of 1969; Title VI of the Civil Rights Act of 1964; Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988; Executive Order 11988, Section 3 of the Housing and Urban Development Act of 1968; and other applicable civil rights laws.

(6) This agreement shall remain in full force and effect from the date of execution for the program years commencing on July 1, 1990 through June 30, 1992 inclusive, and any additional time as may be required for the expenditure of related block grant funds or income generated from such funds, provided that the COUNTY qualifies as an urban county under, and block grant funding is allocated to the COUNTY pursuant to, the Act.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this _____ day of _____, 198___.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

_____
Gladys McCoy, Chair

CITY OF LAKE OSWEGO

By: _____

Title: _____

I hereby find that the terms and provision of this Intergovernmental Agreement are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

_____
Laurence Kressel, County Counsel

INTERGOVERNMENTAL AGREEMENT
MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PROGRAM YEARS 1990-91

A M E N D M E N T

This Amendment refers to the Intergovernmental Agreement dated October 12, 1989 between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Maywood Park (CITY), a municipal corporation of the State of Oregon within Multnomah County.

The circumstances surrounding the making of this Amendment are as follows:

A. WHEREAS, the COUNTY and the CITY have entered into a cooperation agreement in order for the CITY to be included as part of the urban county; and

B. WHEREAS, the Intergovernmental Agreement must be amended to meet the requirements of the Urban County requalification for participation in the Community Development Block Grant Program.

NOW, THEREFORE, the COUNTY and the CITY agree to include the following requirement as paragraph (7), page 4 of the above referenced Intergovernmental Agreement:

(7) The COUNTY and the CITY agree, that pursuant to 24 CFR 570.501(b), the CITY is subject to the same requirements applicable to subrecipients including the requirement for a written agreement set forth in 24 CFR 570.503.

All other conditions and terms of the Intergovernmental Agreement shall remain in full force and effect during the term of said agreement.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this 4th day of December 1989.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Gladys McCoy

Gladys McCoy, Chair

CITY OF MAYWOOD PARK

By: Paul E Johnson

Title: Mayor

I hereby find that the terms and provisions of this Intergovernmental Agreement Amendment are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

for Laurence Kressel, County Counsel

63C/1348C

INTERGOVERNMENTAL AGREEMENT

MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROGRAM YEARS 1990 - 1991

This Agreement is entered into between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Maywood Park (CITY), a municipal corporation of the State of Oregon within Multnomah County, for the cooperation of units of local government under the authority of ORS 190.010. It will become effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

A. WHEREAS, the Congress of the United States has enacted the Housing and Community Development Act of 1974 with amendments made by the Housing and Urban-Rural Recovery Act of 1983, and the Housing and Community Development Act of 1987, and the Department of Housing and Urban Development has adopted regulations pursuant thereto (hereinafter jointly referred to as the "Act"); and

B. WHEREAS, the Congress has found and declared that the Nation's cities, towns and small urban communities face critical social, economic and environmental problems; and

C. WHEREAS, the Congress has further found and declared that the future welfare of the Nation and the well-being of its citizens depend on the establishment and maintenance of viable urban communities as social, economic and political entities; and

D. WHEREAS, the primary objective of the Act is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities principally for persons of low and moderate income.

E. WHEREAS, consistent with this primary objective, the Federal assistance provided in this Act is for the support of community development activities which are directed toward the following specific objectives:

(1) The elimination of slums, blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income; and

(2) The elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and

(3) The conservation and expansion of the Nation's housing stock in order to provide a decent home and a suitable living environment for all persons, but principally those of low and moderate income; and

(4) The expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development of viable urban communities;

(5) A more rational utilization of land and other natural resources and the better arrangement of residential, commercial, industrial, recreational, and other needed activity centers; and

(6) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of neighborhoods through the spatial deconcentration of housing opportunities for persons of lower income and the revitalization of deteriorating or deteriorated neighborhoods to attract persons of higher income; and

(7) The restoration and preservation of properties of special value for historic, architectural, or aesthetic reasons; and

(8) The alleviation of physical and economic distress through the stimulation of private investment and community revitalization in areas with population outmigration or a stagnating or declining tax base; and

(9) The conservation of the Nation's scare energy resources, improvement of energy efficiency, and the provision of alternative and renewable energy sources.

F. WHEREAS, it is found that certain of these objectives are pertinent to the concerns and needs of the COUNTY and its communities; and

G. WHEREAS, on February 6, 1984 the COUNTY and the CITY entered into an intergovernmental agreement wherein they agreed to join together with other units of general local government to qualify the COUNTY as an urban county for federal Housing and Community Development block grant funds; and

H. WHEREAS, on November 17, 1986, the COUNTY and the CITY renewed the intergovernmental agreement to continue the County's urban county qualification; and

I. WHEREAS, this agreement was scheduled to terminate on September 30, 1990; and

J. WHEREAS, continued eligibility for block grant funds as an urban county depends on continuation of such intergovernmental agreements; and

K. WHEREAS, the Department of Housing and Urban Development has specified the minimum provisions which must be included within any intergovernmental agreement into which local governments enter to qualify for urban county eligibility;

NOW, THEREFORE, providing that Multnomah County can continue to meet necessary criteria for participation in the federal Housing and Community Development block grant program as an urban county, and in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

(1) The CITY and the COUNTY agree to cooperate in undertaking, or assist in undertaking, community renewal and lower income housing activities, specifically urban renewal and publicly assisted housing.

(2) The CITY authorizes the inclusion of its population for purposes of the Act; and joins together with other units of general local government to qualify the COUNTY as an urban county for Housing and Community Development Act block grant funds.

(3) The COUNTY, as the applicant, assumes full responsibility, including final decision-making, and also assumes all obligations of an applicant as specified in the Act and the regulations thereunder.

(4) For the purposes of updating the Community Development and Housing Plan and Annual Community Development Program for an additional two years as required by Title I of the Act, a Policy Advisory Board is hereby retained which shall advise the COUNTY on program policies and project selection.

Said Policy Advisory Board shall be composed of one representative or a designated alternate from each unit of general government executing these intergovernmental agreements. Each such representative shall have one vote on said board. Each such representative shall be a public official or employee of said unit of government.

(5) The COUNTY and CITY agree to take all required actions to comply with the provisions of Section 109 and Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended; the National Environmental Policy Act of 1969; Title VI of the Civil Rights Act of 1964; Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988; Executive Order 11988, Section 3 of the Housing and Urban Development Act of 1968; and other applicable civil rights laws.

(6) This agreement shall remain in full force and effect from the date of execution for the program years commencing on July 1, 1990 through June 30, 1992 inclusive, and any additional time as may be required for the expenditure of related block grant funds or income generated from such funds, provided that the COUNTY qualifies as an urban county under, and block grant funding is allocated to the COUNTY pursuant to, the Act.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this _____ day of _____, 198___.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

_____
Gladys McCoy, Chair

CITY OF MAYWOOD PARK

By: _____

Title: _____

I hereby find that the terms and provision of this Intergovernmental Agreement are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

_____
Laurence Kressel, County Counsel

U

INTERGOVERNMENTAL AGREEMENT
MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PROGRAM YEARS 1990-91

A M E N D M E N T

This Amendment refers to the Intergovernmental Agreement dated October 12, 1989 between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Troutdale (CITY), a municipal corporation of the State of Oregon within Multnomah County.

The circumstances surrounding the making of this Amendment are as follows:

A. WHEREAS, the COUNTY and the CITY have entered into a cooperation agreement in order for the CITY to be included as part of the urban county; and

B. WHEREAS, the Intergovernmental Agreement must be amended to meet the requirements of the Urban County requalification for participation in the Community Development Block Grant Program.

NOW, THEREFORE, the COUNTY and the CITY agree to include the following requirement as paragraph (7), page 4 of the above referenced Intergovernmental Agreement:

(7) The COUNTY and the CITY agree, that pursuant to 24 CFR 570.501(b), the CITY is subject to the same requirements applicable to subrecipients including the requirement for a written agreement set forth in 24 CFR 570.503.

All other conditions and terms of the Intergovernmental Agreement shall remain in full force and effect during the term of said agreement.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this 20th day of December 1989.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Gladys McCoy

Gladys McCoy, Chair

CITY OF TROUTDALE

By: Sam K Cox

Title: Mayor

I hereby find that the terms and provisions of this Intergovernmental Agreement Amendment are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

for S. L. DuBoy

Laurence Kressel, County Counsel

63C/1348C

INTERGOVERNMENTAL AGREEMENT

MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROGRAM YEARS 1990 - 1991

This Agreement is entered into between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Troutdale (CITY), a municipal corporation of the State of Oregon within Multnomah County, for the cooperation of units of local government under the authority of ORS 190.010. It will become effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

A. WHEREAS, the Congress of the United States has enacted the Housing and Community Development Act of 1974 with amendments made by the Housing and Urban-Rural Recovery Act of 1983, and the Housing and Community Development Act of 1987, and the Department of Housing and Urban Development has adopted regulations pursuant thereto (hereinafter jointly referred to as the "Act"); and

B. WHEREAS, the Congress has found and declared that the Nation's cities, towns and small urban communities face critical social, economic and environmental problems; and

C. WHEREAS, the Congress has further found and declared that the future welfare of the Nation and the well-being of its citizens depend on the establishment and maintenance of viable urban communities as social, economic and political entities; and

D. WHEREAS, the primary objective of the Act is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities principally for persons of low and moderate income.

E. WHEREAS, consistent with this primary objective, the Federal assistance provided in this Act is for the support of community development activities which are directed toward the following specific objectives:

(1) The elimination of slums, blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income; and

(2) The elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and

(3) The conservation and expansion of the Nation's housing stock in order to provide a decent home and a suitable living environment for all persons, but principally those of low and moderate income; and

(4) The expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development of viable urban communities;

(5) A more rational utilization of land and other natural resources and the better arrangement of residential, commercial, industrial, recreational, and other needed activity centers; and

(6) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of neighborhoods through the spatial deconcentration of housing opportunities for persons of lower income and the revitalization of deteriorating or deteriorated neighborhoods to attract persons of higher income; and

(7) The restoration and preservation of properties of special value for historic, architectural, or aesthetic reasons; and

(8) The alleviation of physical and economic distress through the stimulation of private investment and community revitalization in areas with population outmigration or a stagnating or declining tax base; and

(9) The conservation of the Nation's scare energy resources, improvement of energy efficiency, and the provision of alternative and renewable energy sources.

F. WHEREAS, it is found that certain of these objectives are pertinent to the concerns and needs of the COUNTY and its communities; and

G. WHEREAS, on February 14, 1984 the COUNTY and the CITY entered into an intergovernmental agreement wherein they agreed to join together with other units of general local government to qualify the COUNTY as an urban county for federal Housing and Community Development block grant funds; and

H. WHEREAS, on November 19, 1986, the COUNTY and the CITY renewed the intergovernmental agreement to continue the County's urban county qualification; and

I. WHEREAS, this agreement was scheduled to terminate on September 30, 1990; and

J. WHEREAS, continued eligibility for block grant funds as an urban county depends on continuation of such intergovernmental agreements; and

K. WHEREAS, the Department of Housing and Urban Development has specified the minimum provisions which must be included within any intergovernmental agreement into which local governments enter to qualify for urban county eligibility;

NOW, THEREFORE, providing that Multnomah County can continue to meet necessary criteria for participation in the federal Housing and Community Development block grant program as an urban county, and in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

(1) The CITY and the COUNTY agree to cooperate in undertaking, or assist in undertaking, community renewal and lower income housing activities, specifically urban renewal and publicly assisted housing.

(2) The CITY authorizes the inclusion of its population for purposes of the Act; and joins together with other units of general local government to qualify the COUNTY as an urban county for Housing and Community Development Act block grant funds.

(3) The COUNTY, as the applicant, assumes full responsibility, including final decision-making, and also assumes all obligations of an applicant as specified in the Act and the regulations thereunder.

(4) For the purposes of updating the Community Development and Housing Plan and Annual Community Development Program for an additional two years as required by Title I of the Act, a Policy Advisory Board is hereby retained which shall advise the COUNTY on program policies and project selection.

Said Policy Advisory Board shall be composed of one representative or a designated alternate from each unit of general government executing these intergovernmental agreements. Each such representative shall have one vote on said board. Each such representative shall be a public official or employee of said unit of government.

(5) The COUNTY and CITY agree to take all required actions to comply with the provisions of Section 109 and Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended; the National Environmental Policy Act of 1969; Title VI of the Civil Rights Act of 1964; Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988; Executive Order 11988, Section 3 of the Housing and Urban Development Act of 1968; and other applicable civil rights laws.

(6) This agreement shall remain in full force and effect from the date of execution for the program years commencing on July 1, 1990 through June 30, 1992 inclusive, and any additional time as may be required for the expenditure of related block grant funds or income generated from such funds, provided that the COUNTY qualifies as an urban county under, and block grant funding is allocated to the COUNTY pursuant to, the Act.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this _____ day of _____, 198___.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

_____
Gladys McCoy, Chair

CITY OF TROUTDALE

By: _____

Title: _____

I hereby find that the terms and provision of this Intergovernmental Agreement are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

_____
Laurence Kressel, County Counsel

INTERGOVERNMENTAL AGREEMENT
MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PROGRAM YEARS 1990-91

A M E N D M E N T

This Amendment refers to the Intergovernmental Agreement dated October 12, 1989 between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Wood Village (CITY), a municipal corporation of the State of Oregon within Multnomah County.

The circumstances surrounding the making of this Amendment are as follows:

A. WHEREAS, the COUNTY and the CITY have entered into a cooperation agreement in order for the CITY to be included as part of the urban county; and

B. WHEREAS, the Intergovernmental Agreement must be amended to meet the requirements of the Urban County requalification for participation in the Community Development Block Grant Program.

NOW, THEREFORE, the COUNTY and the CITY agree to include the following requirement as paragraph (7), page 4 of the above referenced Intergovernmental Agreement:

(7) The COUNTY and the CITY agree, that pursuant to 24 CFR 570.501(b), the CITY is subject to the same requirements applicable to subrecipients including the requirement for a written agreement set forth in 24 CFR 570.503.

All other conditions and terms of the Intergovernmental Agreement shall remain in full force and effect during the term of said agreement.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this 20th day of December 1989.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Gladys McCoy, Chair

CITY OF WOOD VILLAGE

By:

Title: Mayor

I hereby find that the terms and provisions of this Intergovernmental Agreement Amendment are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

for Laurence Kressel, County Counsel

63C/1348C

INTERGOVERNMENTAL AGREEMENT

MULTNOMAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROGRAM YEARS 1990 - 1991

This Agreement is entered into between Multnomah County (COUNTY), a political subdivision of the State of Oregon, and the City of Wood Village (CITY), a municipal corporation of the State of Oregon within Multnomah County, for the cooperation of units of local government under the authority of ORS 190.010. It will become effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

A. WHEREAS, the Congress of the United States has enacted the Housing and Community Development Act of 1974 with amendments made by the Housing and Urban-Rural Recovery Act of 1983, and the Housing and Community Development Act of 1987, and the Department of Housing and Urban Development has adopted regulations pursuant thereto (hereinafter jointly referred to as the "Act"); and

B. WHEREAS, the Congress has found and declared that the Nation's cities, towns and small urban communities face critical social, economic and environmental problems; and

C. WHEREAS, the Congress has further found and declared that the future welfare of the Nation and the well-being of its citizens depend on the establishment and maintenance of viable urban communities as social, economic and political entities; and

D. WHEREAS, the primary objective of the Act is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities principally for persons of low and moderate income.

E. WHEREAS, consistent with this primary objective, the Federal assistance provided in this Act is for the support of community development activities which are directed toward the following specific objectives:

(1) The elimination of slums, blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income; and

(2) The elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and

(3) The conservation and expansion of the Nation's housing stock in order to provide a decent home and a suitable living environment for all persons, but principally those of low and moderate income; and

(4) The expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development of viable urban communities;

(5) A more rational utilization of land and other natural resources and the better arrangement of residential, commercial, industrial, recreational, and other needed activity centers; and

(6) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of neighborhoods through the spatial deconcentration of housing opportunities for persons of lower income and the revitalization of deteriorating or deteriorated neighborhoods to attract persons of higher income; and

(7) The restoration and preservation of properties of special value for historic, architectural, or aesthetic reasons; and

(8) The alleviation of physical and economic distress through the stimulation of private investment and community revitalization in areas with population outmigration or a stagnating or declining tax base; and

(9) The conservation of the Nation's scare energy resources, improvement of energy efficiency, and the provision of alternative and renewable energy sources.

F. WHEREAS, it is found that certain of these objectives are pertinent to the concerns and needs of the COUNTY and its communities; and

G. WHEREAS, on February 8, 1984 the COUNTY and the CITY entered into an intergovernmental agreement wherein they agreed to join together with other units of general local government to qualify the COUNTY as an urban county for federal Housing and Community Development block grant funds; and

H. WHEREAS, on November 25, 1986, the COUNTY and the CITY renewed the intergovernmental agreement to continue the County's urban county qualification; and

I. WHEREAS, this agreement was scheduled to terminate on September 30, 1990; and

J. WHEREAS, continued eligibility for block grant funds as an urban county depends on continuation of such intergovernmental agreements; and

K. WHEREAS, the Department of Housing and Urban Development has specified the minimum provisions which must be included within any intergovernmental agreement into which local governments enter to qualify for urban county eligibility;

NOW, THEREFORE, providing that Multnomah County can continue to meet necessary criteria for participation in the federal Housing and Community Development block grant program as an urban county, and in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

(1) The CITY and the COUNTY agree to cooperate in undertaking, or assist in undertaking, community renewal and lower income housing activities, specifically urban renewal and publicly assisted housing.

(2) The CITY authorizes the inclusion of its population for purposes of the Act; and joins together with other units of general local government to qualify the COUNTY as an urban county for Housing and Community Development Act block grant funds.

(3) The COUNTY, as the applicant, assumes full responsibility, including final decision-making, and also assumes all obligations of an applicant as specified in the Act and the regulations thereunder.

(4) For the purposes of updating the Community Development and Housing Plan and Annual Community Development Program for an additional two years as required by Title I of the Act, a Policy Advisory Board is hereby retained which shall advise the COUNTY on program policies and project selection.

Said Policy Advisory Board shall be composed of one representative or a designated alternate from each unit of general government executing these intergovernmental agreements. Each such representative shall have one vote on said board. Each such representative shall be a public official or employee of said unit of government.

(5) The COUNTY and CITY agree to take all required actions to comply with the provisions of Section 109 and Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended; the National Environmental Policy Act of 1969; Title VI of the Civil Rights Act of 1964; Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988; Executive Order 11988, Section 3 of the Housing and Urban Development Act of 1968; and other applicable civil rights laws.

(6) This agreement shall remain in full force and effect from the date of execution for the program years commencing on July 1, 1990 through June 30, 1992 inclusive, and any additional time as may be required for the expenditure of related block grant funds or income generated from such funds, provided that the COUNTY qualifies as an urban county under, and block grant funding is allocated to the COUNTY pursuant to, the Act.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement this _____ day of _____, 198___.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

_____
Gladys McCoy, Chair

CITY OF WOOD VILLAGE

By: _____

Title: _____

I hereby find that the terms and provision of this Intergovernmental Agreement are fully authorized under state and local law and that the agreement provides full legal authority for the County to undertake or assist in undertaking essential community development housing activities.

REVIEWED:

_____
Laurence Kressel, County Counsel

DATE SUBMITTED 10/3/89

TO BE ON THE AGENDA ON 10/12/89

(For Clerk's Use)
Meeting Date 10/12/89
Agenda No. R-9

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Letters of Intent to Participate in Donald E. Long Home Financing

Informal Only* _____ (Date)

Formal Only _____ (Date)

DEPARTMENT Human Services **DIVISION** Juvenile Justice

CONTACT Hal Ogburn **TELEPHONE** x2470

***NAME(s) OF PERSON MAKING PRESENTATION TO BOARD** Duane Zussy/Hal Ogburn

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request Board approval of a resolution authorizing the Chair to request Letters of Intent to participate in the proposed financing of a newly constructed Donald E. Long Home from Washington County, Clackamas County and the State Children's Services Division. The resolution requests a response from each jurisdiction within 30 days of receipt of the Letter of Intent.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ **INFORMATION ONLY** ☐ **PRELIMINARY APPROVAL** ☐ **POLICY DIRECTION** ☒ **APPROVAL**

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

☐ **FISCAL/BUDGETARY**

☐ **General Fund**

Other _____

1989 OCT -5 PM 3:47
CLERK OF THE BOARD
WASHINGTON COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1984

In the matter of the)
Board of County Commissioners)
authorizing the Chair to)
request Letters of Intent) Resolution No. #89-183
to participate in proposed)
financing of a newly)
constructed Donald E. Long Home)

WHEREAS, the Donald E. Long Home, the Juvenile Court, and ancillary administrative spaces occupied by the District Attorney and the Juvenile Justice Division are in current need of extensive renovation; and

WHEREAS, the architectural firm of Kaplan, McLaughlin, and Diaz was engaged to furnish the Board of County Commissioners with various options for possible remodeling and/or replacement approaches for the Donald E. Long Home together with the probable cost of each option; and

WHEREAS, the Board has previously indicated its approval of phased rebuilding of a complete new facility on the current site of the Donald E. Long Home; and

WHEREAS, Washington County, Clackamas County, and the State Children Services Division (C.S.D.) all currently house juveniles at the Donald E. Long and compensate Multnomah County for such housing; and

WHEREAS, preliminary discussions with representatives of Washington and Clackamas Counties and with State C.S.D have indicated interest among these jurisdictions in contributing in one form or another to the costs of this new construction in order to ensure the future availability of space within the proposed new facility for detained juveniles under their respective jurisdictions; and

WHEREAS, it is the current intent of the Board of County Commissioners to proceed with plans to finalize the scope, design, and financing of the Donald E. Long reconstruction by early in the spring of 1990;

THEREFORE BE IT RESOLVED, that the Board of County Commissioners authorize the Multnomah County Chair to formally request that Washington County, Clackamas County and the State of Oregon send to the Chair within 30 days a signed letter expressing their respective intent to participate in the planning and to share by whatever stated means in the cost of constructing new juvenile detention spaces and related common areas within the proposed facility to replace the Donald E. Long Home.

Adopted this 12 day of Oct., 1989

By Gladys McCoy
Multnomah County Chair

[5660A/m]

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 10-12-89
Agenda No. R-10

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of an Amendment to an Intergovernmental Agreement

Informal Only* _____ (Date)

Formal Only _____ (Date)

DEPARTMENT Dept. of Human Services/ Office of County Chair **DIVISION** Health

CONTACT Dr. Richard Abrahamson **TELEPHONE** 3674

***NAME(s) OF PERSON MAKING PRESENTATION TO BOARD** Duane Zussy/Scott Clement

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.
Ratification of $9,288 Amendment to the intergovernmental agreement with Oregon Health Sciences University whereby the University will receive an additional 5% to pay for a cost of living increase while continuing to provide dental care for low income County residents. Funds are from a 5% increase of funds in the Primary Care Grant.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

Returned to Health
10/13/89 JM

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other $9,288 approved in FY89-90 Technical Amendment DHS #35

BOARD OF COUNTY COMMISSIONERS
1989 OCT -3 PM 3:07
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (DR)

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1984

CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 101090

Amendment # 1

CLASS I	CLASS II	CLASS III
☐ Professional Services under $10,000	☐ Professional Services over $10,000 (RFP, Exemption) ☐ PCRB Contract ☐ Maintenance Agreement ☐ Licensing Agreement ☐ Construction ☐ Grant ☐ Revenue	☒ Intergovernmental Agreement Ratified 10/12/89 R-10

Contact Person Kennedy Phone 3674 Date 9-26-89

Department Human Services Division Health Bldg/Room 160/8

Description of Contract This Amendment increases funds to contractor. Funds are available from a Grant increase in Public Health Service '330' funds. Technical Amendment DHS #35

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name OHSU/Dental

Mailing Address 3181 SW Jackson Park Road
Portland, OR 97201

Phone 225-8803

Employer ID # or SS # 93-6001786 W

Effective Date November 1, 1989

Termination Date June 30, ~~1990~~ 1990

Original Contract Amount $ 265,385

Amount of Amendment $ 9,288

Total Amount of Agreement $ 274,673

Payment Term

☐ Lump Sum $ _____

☒ Monthly $ 23,276.42

☐ Other $ _____

☐ Requirements contract - Requisition required.

Purchase Order No. _____

☐ Requirements Not to Exceed $ _____

REQUIRED SIGNATURES:

Department Manager Duane Nasy (DC) Date 9/27/89

Purchasing Director (Class II Contracts Only) _____ Date _____

County Counsel [signature] Date 9-28-89

County Chair/Sheriff [signature] Date 10/12/89

VENDOR CODE	VENDOR NAME	TOTAL AMOUNT	$

LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	0800		~~6110~~	6110		0300		$9,288	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 101090

Amendment # 1

CLASS I	CLASS II	CLASS III
☐ Professional Services under $10,000	☐ Professional Services over $10,000 (RFP, Exemption) ☐ PCRB Contract ☐ Maintenance Agreement ☐ Licensing Agreement ☐ Construction ☐ Grant ☐ Revenue	☒ Intergovernmental Agreement Ratified 10/12/89 R-10

Contact Person Kennedy Phone 3674 Date 9-26-89

Department Human Services Division Health Bldg/Room 160/8

Description of Contract This Amendment increases funds to contractor. Funds are available from a Grant increase in Public Health Service '330' funds. Technical Amendment DHS #35

RFP/BID # Date of RFP/BID Exemption Exp. Date

ORS/AR # Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name OHSU/Dental

Mailing Address 3181 SW Jackson Park Road
Portland, OR 97201

Phone 225-8803

Employer ID # or SS # 93-6001786 W

Effective Date November 1,1989

Termination Date June 30, ~~1990~~ 1990

Original Contract Amount $ 265,385

Amount of Amendment $ 9,288

Total Amount of Agreement $ 274,673

Payment Term

☐ Lump Sum $

☒ Monthly $ 23,276.42

☐ Other $

☐ Requirements contract - Requisition required.

Purchase Order No.

☐ Requirements Not to Exceed $

BOARD OF COUNTY COMMISSIONERS 1989 NOV 15 PM 4:10 MULTNOMAH COUNTY OREGON

REQUIRED SIGNATURES:

80 Department Manager Duane Nasy (DC) Date 9/27/89

Purchasing Director (Class II Contracts Only) Date

County Counsel Date 9-28-89

County Chair/Sheriff Gladys McCoy Date 10/12/89

VENDOR CODE	VENDOR NAME	TOTAL AMOUNT	$

LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	0800		~~6120~~	6110		0300		$9,288	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT** - Requisition Required - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

AMENDMENT NUMBER 1
TO
MULTNOMAH COUNTY
AND
OREGON HEALTH SCIENCES UNIVERSITY
DENTAL SERVICE AGREEMENT

THIS AMENDMENT TO INTERGOVERNMENTAL AGREEMENT made and entered into this 25th day of October, 1989, by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon (hereinafter referred to as "COUNTY") and the OREGON HEALTH SCIENCES UNIVERSITY, acting by and through the Oregon State Board of Higher Education on behalf of the State of Oregon (hereinafter referred to as "UNIVERSITY").

W I T N E S S E T H:

WHEREAS, COUNTY and UNIVERSITY are parties to a certain intergovernmental agreement of July 18, 1989, entitled "Multnomah County and Oregon Health Sciences University Dental Service Agreement" (hereinafter "Agreement"); and

WHEREAS, the parties mutually desire to amend said Agreement in the manner hereinafter set forth;

NOW, THEREFORE, the parties agree as follows:

1. Section 5. REIMBURSEMENT subsection A. is amended to read as follows:
   5. <u>REIMBURSEMENT</u>
   A. COUNTY will reimburse UNIVERSITY an additional $9,288 up to a new maximum of $274,673 authorized for dental services at UNIVERSITY by a Department of Health and Human Services, Public Health Service Region X (DHHS) grant to COUNTY. As of December 1, 1989, COUNTY will initiate processing of a COUNTY warrant for UNIVERSITY in the new amount of $23,276.42 by the 5th working day of each month following the delivery of services (December's payment will be initiated before December 5, 1989). The final June payment will be reconciled to yearly actual expenditures. UNIVERSITY will submit quarterly financial and performance reports no later than 30 calendar days following the end of each quarter.

2. It is understood by the parties that all conditions and agreements in the original intergovernmental agreement are still in force and apply to this amendment.

IN WITNESS WHEREOF, the parties have caused this Amendment to intergovernmental agreement to be executed by their duly authorized officers the date first hereinabove written.

OREGON HEALTH SCIENCES UNIVERSITY

By _____
David M. Witter, Jr.
Vice President for Administration

Date 10/25/89

MULTNOMAH COUNTY, OREGON

By _____
Gladys McCoy, Multnomah County Chair

Date 10/12/89

RATIFIED
Multnomah County Board
of Commissioners
10/12/89

HEALTH DIVISION

By _____
Billi Odegaard, Director

Date 9/25/89

By _____
Program Manager

Date 9/25/89

APPROVED AS TO FORM:

REVIEWED:

Laurence Kressel
Multnomah County Counsel

By _____
Deputy County Counsel

Date 9-28-89

[4158K-p]

MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director Duane Zussy (BC)
Department of Human Services

FROM: Bill Odegaard, Director
Health Division

DATE: September 25, 1989

SUBJECT: Amendment to Intergovernmental Agreement with Oregon Health Sciences University

---

Recommendation: The Health Division and the Department of Human Services recommend approval of this $9,288 amendment to the Intergovernmental Agreement with Oregon Health Sciences University for the period November 1, 1989, to June 30, 1990.

Analysis: This amendment increases the contract from $265,385 to $274,673. The funds are for the continued operation of the Cleve Allen Dental Clinic which provides dental care to 500 low income persons per month under this contract. The funds are available from a supplemental grant increase in the Public Health Service "330" grant. The grant increase provided a 5% cost of living increase in this contract in the same proportion as the general cost of living increase allowed in the total primary care grant.

Background: This contract has been renewed annually since approximately July 1976, when Project Health was the contracting division.

[MW-4182K-p]

BUDGET MODIFICATION NO. DHS #16

(For Clerk's Use) Meeting Date 10-12-89
Agenda No. R-11

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR Oct. 12, 1989
(Date)

DEPARTMENT Human Services DIVISION Juvenile Justice
CONTACT Harold Ogburn TELEPHONE 248-3460
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS #16 requests approval for implementation of personnel changes within the Division's Management/Support and Resource & Development organizations.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)
[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification would approve reclassifications of a Program Manager I to a Program Manager II, and a Volunteer Coordinator to a Program Development Specialist effective Sept. 5, 1989. These changes result from a recent Employee Relations audit of duties and responsiblities currently being carried out by these two individuals.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

4. CONTINGENCY STATUS (to be completed by Finance/Budget)
_____ Contingency before this modification (as of _____) $_____
(Specify Fund) (Date)
After this modification $

Originated By	Date	Department Manager	Date
Harold Ogburn/		Duane Zussy (DC)	9/28/89
Budget Analyst	Date	Personnel Analyst	Date
Thomas S Sayre	10-2-89	Gerald W. Bitle	10-2-89
Board Approval			Date
Jane McGarvin			10/12/89

2194F/2

Mailed 10/24/89
JM

EXPENDITURE

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description

TOTAL EXPENDITURE CHANGE -0- TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description

TOTAL REVENUE CHANGE -0- TOTAL REVENUE CHANGE

2194F/3

PERSONNEL DETAIL FOR BUD MOD NO. DHS#16

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	Annualized FRINGE Increase (Decrease)	INSURANCE Increase (Decrease)	TOTAL Increase (Decrease)
(1.0) FTE	PROGRAM MANAGER I	(43,971)	(11,150)	(5,206)	(60,327)
1.0 FTE	PROGRAM MANAGER II	+46,609	+11,819	+5,518	+63,946
(1.0) FTE	VOLUNTEER COORDINATOR	(31,503)	(7,989)	(4,710)	(44,202)
1.0 FTE	PROGRAM DEVELOPMENT SPEC	+31,503	+7,989	+4,710	+44,202
	TOTAL CHANGE (ANNUALIZED)				

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	BASE PAY Increase (Decrease)	Current FY FRINGE Increase (Decrease)	INSURANCE Increase (Decrease)	TOTAL Increase (Decrease)
(.75) FTE	DELETE PROGRAM MANAGER I (ORG. #2520)	(32,978)	(8,363)	(3,905)	(45,246)
+.75 FTE	ADD PROGRAM MANAGER II (ORG. #2520)	+34,957	+8,864	+4,139	+47,960
		+1,979	+501	+234	+2,714
(.75) FTE	DELETE VOLUNTEER COORD (ORG. #2555)	(23,627)	(5,992)	(3,533)	(33,152)
+.75 FTE	ADD PROG DEV SPEC (ORG. #2555)	+23,627	+5,992	+3,533	+33,152
		-0-	-0-	-0-	-0-
ESTIMATED SAVINGS IN MANAGEMENT/SUPPORT DUE TO LATE HIRE					
	PROGRAM STAFF ASSIST (ORG. #2520)	(1,979)	(501)	(234)	(2,714)

MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
426 S.W. STARK, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3782

MEMORANDUM

TO: Gladys McCoy, Chair
Multnomah County Board

VIA: Duane Zussy, Director Duane Zussy (pc)
Department of Human Services

FROM: Harold Ogburn, Director
Juvenile Justice Division

DATE: September 28, 1989

SUBJECT: Recommendation to Approve a Modification to the Juvenile Justice Division Budget

---

RECOMMENDATION: The Department of Human Services and the Juvenile Justice Division recommend Board approval of the attached budget modification which implements personnel changes in it's Management/Support and Resource & Development Units.

ANALYSIS & BACKGROUND: These changes result from a recent audit, by Employee Relations, of the duties and responsiblities of a Program Manager 1 and a Volunteer Coordinator position. It was Employee Relations' findings that the Program Manager 2 and the Program Development Specialist classifications more accurately reflect the actual functions of these positions. This budget modification implements the change in classifications recommended in the audit.

The reclassification of the Program Manager 1 position will include a 6% salary increase, and the reclassification of the Volunteer Coordinator position will have no salary increase. This increase will be covered by savings in Management/Support's Personnel budget as a result of the delayed hiring of the new Program Staff Assistant.

(2194F/1)

BUDGET MODIFICATION NO. DJ3#5

(For Clerk's Use) Meeting Date 10-12-89
Agenda No. R-12

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 12, 1989 (Date)

DEPARTMENT Sheriff's Office DIVISION
CONTACT R. Showalter TELEPHONE 255-3600
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Randy Amundson

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification adding $7,510 to the Housing Authority overtime, fringe, and insurance lines, and to the Housing Authority revenue line to reflect the unspent portion of the funds budgeted in the 1988-89 fiscal year.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[X] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification will appropriate funds in this year's budget that remained unspent at the end of the last fiscal year. A total of $7,510 will be added to the overtime, fringe, and insurance lines.

The savings in the 1988-89 budget were the result of slower that anticipated hiring of staff, and an unspent Professional Services appropriation.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Housing Authority revenue appropriated will increase $7,510, to relect the entire amount of HAP funds that will be spent this year.

Increase: General Fund $85
Svs. Reim. to Ins. Fund $ 148
Svs Reim to General Fund $85

1989 OCT -3 PM 3:55
CLERK OF COMMISSIONERS
MULTNOMAH COUNTY
OREGON

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____) $_____
(Specify Fund) (Date)

After this modification $_____

Originated By	Date	Department Director	Date
R. S. Amundson	9/21/89	Robert G. Skipper	9-21-89
Finance/Budget	**Date**	**Employee Relations**	**Date**
Kathy Imke	9/29/89	Gerald W. Bitte	9-29-89
Board Approval		**Date**	
Jane McGarvin		10/12/89	

Mailed 10/27/89 JM

0543B/7-85

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	020	3150			5300			5,383		Overtime
							5500			1,979		Fringe
							5550			148		Insurance
										7,510	PS	Subtotal
							7100			85		Indirect
		100	020	3012			7608			85		Cash transfer to F/S
		400	040	7231			6580			148		Insurance
TOTAL EXPENDITURE CHANGE										7,828		TOTAL EXPENDITURE CHANGE

REVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	020	3150			2030			7,510		HAP Revenue
		400	040	7231			6600			148		Insurance
		156	020	3150			7601			85		County General Fund
		100	020	3150			6602			85		Svs Reim F/S to GF
TOTAL REVENUE CHANGE										7,828		TOTAL REVENUE CHANGE

0543B/7-85

PERSONNEL DETAIL FOR BUD MOD NO. DJ3#5

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized BASE PAY Increase (Decrease)	FRINGE Increase (Decrease	TOTAL Increase (Decrease)
	TOTAL CHANGE (ANNUALIZED)			

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	Current FY BASE PAY Increase (Decrease)	FRINGE Increase (Decrease	TOTAL Increase (Decrease)
Overtime	Add to overtime line	5,383	1,979/148	7,510
	Totals	5,383	1,979/148	7,510

BUDGET MODIFICATION N0. DGS #7

(For Clerk's Use) Meeting Date 10-12-89
Agenda No. R-13

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 12, 1989
(Date)

DEPARTMENT General Services DIVISION Employee Services
CONTACT Lloyd Williams TELEPHONE X5015
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Lloyd Williams

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

General Fund Contingency Transfer.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)
[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This transfer is necessary to do work on the classification/compensation study due to the number of job classification appeals received. As a result, we will need to extend our contract with Ralph Andersen & Associates. $125,000 was budgeted in FY 88-89 for the study. Only $108,500 was actually spent on the original contract; the remaining $16,500 was returned to contingency. An additional $15,000 is being requested to amend the contract.

BOARD OF COMMISSIONERS MULTNOMAH COUNTY OREGON 89 OCT 27 PM 4:21

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)
General Fund Contingency before this modification (as of 10/4/89) $
(Specify Fund) (Date)
After this modification $

Originated By	Date	Department Manager	Date
		Pauline Anderson	
		Linda Alexander	10/4/89
Budget Analyst	Date	Personnel Analyst	Date
Joseph M. Campbell	10-4-89		
Board Approval			Date
Jane McGarvin			10/12/89

8309F

Mailed 10/27/89
JM

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	040	7510			6110			15,000		
		100	040	9120			7700			(15,000)		
TOTAL EXPENDITURE CHANGE												TOTAL EXPENDITURE CHANGE

REVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
CHANGE												TOTAL REVENUE CHANGE

R-13

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DGS #7 2. Amount requested from General Fund Contingency: $15,000

3. Summary of request:

Amend contract with Ralph Andersen and Associates to do additional work resulting from job classification appeals received.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Unknown expense at time budget was being prepared.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

$16,500 left over from the original allocation was returned to contingency.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

None.

8. This request is for a (Quarterly X, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Linda Alexander — 10-3-89

Signature of Department Head/Elected Official — Date

8309F

BUDGET MODIFICATION NO. DES #2

(For Clerk's Use) Meeting Date 10-12-89
Agenda No. D-14

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date)

DEPARTMENT D.E.S. DIVISION Administration
CONTACT Paul Yarborough TELEPHONE 248-5000
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Paul Yarborough

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification for County share of natural areas inventory and analysis project being coordinated by METRO.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification appropriates $10,000 for the County's share of a regional natural areas inventory and analysis project which is being coordinated by METRO. The total cost of the project is estimated at $60,806. Other participating jurisdictions and agencies include Portland Audubon Society, Tualatin Hills Park and Recreation District, Washington County, Unified Swereage Agency of Washington County, Oregon Dept. of Land Conservation and Development, Oregon Division of State Lands, Oregon Dept. of Fish and Wildlife, and City of Portland. Participation is also being requested from Clackamas County.

See attachment for more detailed description of purpose and scope of the project.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____) $_____
(Specify Fund) (Date)
After this modification $_____

Originated By	Date	Department Director	Date
BH William	9/28/89	Paul Yarborough / bhw	9/28/89
Finance/Budget	Date	Employee Relations	Date
Shaun McCordrow	10/3/89		
Board Approval		Gene McGowan 10/12/89	Date

Mailed 10/27/89 JM

0543B/7-85

EXPENDITURE
TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	030	5010			6050			10,000		County Supplements
		100	045	9,20			7700			<10,000>		Contingency
TOTAL EXPENDITURE CHANGE										~~10,000~~		TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
TOTAL REVENUE CHANGE												TOTAL REVENUE CHANGE

0543B/7-P

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

R-14

1. Attachment to Bud Mod No. DES #2 2. Amount requested from General Fund Contingency: $ 10,000

3. Summary of request:

$10,000 is being requested from General Fund Contingency for the County's share of a natural areas inventory and analysis project being coordinated by METRO on behalf of the region. Total cost of the project is estimated at $60,806; and the cost is being proportionately shared by several local and state jurisdictions and agencies, which are listed on the attachments. Also see attachment for more detailed description of purpose and scope of project.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The scope and cost of this project were not known during the development of this year's budget.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

No other funds are currently available within the department for this purpose.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

N/A

8. This request is for a (Quarterly XX, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Paul Yarbrough / bkw
Signature of Department Head/Elected Official

9/28/89
Date

0253M/DW/1d

METRO

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417

September 27, 1989

Mr. Paul Yarborough, Director
Multnomah County Environmental Services
2115 S.E. Morrison
Portland, Oregon 97214

Dear Paul:

RE: Natural Areas Inventory and Analysis for the Region

Metro and it's Parks & Natural Areas Advisory Group, which consists of cities, counties, Tualatin Hills Park and Recreation District, Audubon Society of Portland and park advocate organizations, are initiating a major program in support of natural resource, land use, and water quality planning throughout the region. One critical element of that program is a natural resource inventory and assessment which has been initiated by Metro this month.

In preparation for this project, Metro has commissioned a **Color Infrared** series of aerial photographs for the four county metropolitan area. The flight covered all of Multnomah and Washington counties, all of Clackamas County except for the Mount Hood National Forest, all of Sauvie Island including the portion in Columbia County, and all of Clark County in the state of Washington. The photographs will be semi-rectified at a scale of 1:24,000 (1 inch = 2,000 feet). Enlargements at various scales up to 1 inch = 125 feet can be ordered as well.

There are numerous applications that the aerial photography **and** natural areas inventory/analysis can be used for in natural resources, land use, and water quality planning programs. Just a few of the uses the Metro Natural Areas Inventory and Analysis might be advantageous for include:

- Natural Resources Protection and Management Plans
- Parks Planning
- Goal 5 and Other Land Use Planning Efforts
- Identification of land-in-use as of May/June 1989
- Urban Growth Management Strategies
- Wetlands Inventories
- Water Quality and Stormwater Management Strategies
- Federal and State Regulatory Requirements
- Economic Development Planning
- Marketing Tool for Local and Regional Businesses
- Environmental Education
- Recreation Planning

We are requesting $10,000 from Multnomah County for the Natural Areas Inventory and Analysis of the Metro area.

The County's contribution will help:

- Make it possible for the Natural Areas Inventory and Analysis project to be undertaken as a partnership between local jurisdictions, regional, state and federal agencies, park advocate organizations, and Metro. Please see the attachments as to which agencies have contributed to the project.

- Create, for the first time, a single and uniform natural areas inventory, database, map and report for the region. This information will serve as an excellent supplement to local Goal 5 planning needs and natural resource management plans.

- Encourage multi-jurisdictional cooperation for the planning, protection, and management of existing natural resources, and the potential acquisition of natural areas not in public ownership.

- Inventory and map significant natural areas, and the types of vegetation at those sites, in Multnomah County and throughout the region. If funds permit, we will include Oxbow Park and the Sandy River corridor in our study.

- Create an air photo mosaic of the region to provide a detailed overview of natural areas distribution, location of natural corridors and potential connections between parks and natural areas, development patterns, and transportation density. A photo mosaic of the county is a possibility as well. Production of the mosaic would be an extra cost.

- Provide discounts to Multnomah County for prints ordered through Metro's aerial photography project, which will help identify natural resources in the region.

- Provide substantial discounts to Multnomah County for additional prints, special orders and enlargements of natural resources in the region.

Enclosed is the work program for the Natural Areas Inventory and Analysis for the region. It entails five major work tasks and is quite comprehensive. The time-line for the project is September 1, 1989 through June 30, 1990.

The cost of this project is $60,806. We are seeking funding from local jurisdictions, state and federal agencies, and foundations for the project. Metro has committed $20,000 towards the study. Portland Audubon Society's Urban Wildlife Refuge System Project has committed $4,000 for the project. Tualatin Hills Park and Recreation District has contributed $5,000; Washington County $2,500; Unified Sewerage Agency of Washington County $3,000; Oregon Department of Land Conservation and Development $4,500; Oregon Division of State Lands $1,500; Oregon Department of Fish & Wildlife $1,500; City of Portland $3,000, with another $1,500 application pending to the City. A grant application will shortly be sent to Clackamas County.

We are happy to report that the Parks and Natural Areas Planning Program for the region is progressing quite well. The support and participation from Multnomah County, the local jurisdictions, state and federal agencies, and park advocate organizations have been enthusiastic. Your staff members have attended the park forums and assisted in the planning process during the past two years. We've come a long way in the past two years, and Metro looks forward in continuing to work with Multnomah County on this and other projects.

Products completed to date from the regional Parks and Natural Areas Planning Program include:

- Parks and Facilities Directory for the metropolitan area (enclosed)
- Parks and Facilities Maps for the metropolitan area at a scale of 1 inch = 4,000 feet are available from Metro
- Natural Areas map for the metropolitan area from 1980 information at a scale of 1 inch = 4,000 feet are available from Metro
- User-friendly computer software package -- "CLOUT" which lists all the parks and their facilities in the region is available for sale from Metro
- Metro Recreation Resource Study (enclosed)
- Color Infrared Aerial Photograph Project. Enclosed is a description of the project and index map of the flight coverage
- Scope of Work for the Natural Areas Inventory and Analysis for the Region

Please contact Mel Huie in our Planning and Development Department, if you have any questions regrading Metro's Parks and Natural Areas Planning Program or our request for funding for the Natural Areas Inventory and Analysis.

Sincerely,

Rena Cusma, Executive Officer

Richard Devlin, Councilor

Enclosures

cc: Commissioner Sharron Kelley

Scope of Work:
METRO NATURAL AREAS INVENTORY

I. PROJECT DESCRIPTION

A. Project Summary

This project involves the collection, compilation and organization of data concerning natural areas in the Portland Metro Region. Five discrete tasks are identified:

1. Design of data collection schemes appropriate for mapping natural areas, from air photos and for collection of natural area field observations:
2. Preparation of a map of the natural areas in the Portland Metro region using airphoto interpretation techniques and employing the data collection scheme identified in Task 1;
3. Collection of detailed data of a large cross-section of sites in the Portland Metro region using field survey techniques and employing the data collection scheme identified in Task 1;
4. Review of existing data sources that would be of use in conjunction with the natural areas map and field data and a discussion of how these data might be analyzed;
5. Preparation of an air photo mosaic of the region to provide a detailed overview of the region, including development patterns, natural areas distribution, and transportation density.

B. Project Goals and Purpose

In 1988 Metro contracted to have a "Natural Areas" map prepared for the Metropolitan Service Area. That map was developed from aerial photography flown in 1980 and included brief descriptions of the major sites. During the first half of 1989 Metro coordinated an interagency cooperative effort to acquire new photography for the four-county metropolitan region, and flights to obtain that photography occurred during May and June.

The purpose of this project is to develop an updated and more detailed inventory of the natural areas. The study area for this inventory includes the areas within the Metropolitan Service District boundaries, plus the area within the immediate vicinity of Scoggins Valley Park - Hagg Lake in Washington County. Additional areas outside the Metro boundaries may also be included (though at a lesser degree of detail) because of their ecological significance and role as connections to natural areas within the Metro boundaries.

The inventory will include the preparation of a new

map based on the 1989 photography, and a fuller and more detailed set of site descriptions based on a combination of a collation of the existing knowledge base of local environmental experts and field inventory. The site descriptions will include information on vegetation, fish and wildlife habitat, unique/fragile plant and wildlife sites (e.g., heron rookeries), adjacent land uses, zoning, and surrounding development activity. Together, the map and the descriptions will constitute an up-to-date inventory of the location, extent and character of natural areas in the region. In addition, a survey will be performed to identify kinds of other available data, sources of the data, and how the data might be used in subsequent analyses.

This project is primarily a data collection effort and it has as its goal the collection and compilation of information that will provide the basis on which to:

1. identify areas of region-wide, local (city-county), and neighborhood importance;
2. assess changes in the extent of natural areas since the initial (1980) map;
3. develop a short-term strategy for the monitoring and protection of natural areas;
4. develop a long-term plan for the acquisition, permanent protection and management of natural areas;
5. develop a digital database of natural areas information that can serve as a component of Metro's developing RLIS system.

C. Task Descriptions

This project has been divided into five separate tasks for planning and funding purposes. However, the sequence of the tasks is critical to the efficient completion of the project and work on the various tasks needs to be carefully coordinated.

The division of the project into separate tasks is necessitated by the fact that Metro presently has the funds available to complete only the first portion of the project. However, since it is anticipated that outside revenues may be forthcoming to finance additional tasks, the project is described as and should be viewed as a whole. As additional funds become available, Portland State University will be notified by a contract amendment from Metro to proceed on the additional task(s).

The description of the tasks below follows the sequence in which they should be performed for logical management of the project.

1. Design Data Collection Schemes

Two complementary data collection schemes will be developed, one for mapping from the aerial photographs and one for organizing and recording

field observations during site visits. These schemes will be reviewed by a technical advisory committee (TAC) to be appointed by Metro from a list provided by the project team. All TAC members will be locally recognized as having technical training and expertise in their respective fields.

1.1 Review applicable literature and design a preliminary natural area mapping scheme. This scheme will incorporate a classification scheme and photo interpretation guidelines for mapping and will include developing a photo interpretation key, minimum mapping unit criteria, and coding methods for describing natural area features. Factors to be considered in the design of the classification scheme include the number and density of vegetation layers, dominant plant types (e.g., deciduous vs. coniferous trees, shrubs, herbaceous vegetation), and topographic location (upland, riparian, wetland, aquatic.)

1.2 Review applicable literature and design a preliminary field data collection scheme. References to be consulted include the schemes used by the Lane Council of Governments, New York City Parks, the London Ecology Unit (England), King County (Washington), and East Bay Regional Parks (California.)

1.3 Meet with the TAC to review the two proposed data schemes and to obtain comments and suggestions. Pay special attention to the interaction between the two data schemes to ensure that they complement each other. Revise the data collection schemes in response to the comments received from the TAC.

1.4 Present the revised data collection schemes to the Metro's Parks and Natural Areas Advisory Group for review and comment. Revise the data collection schemes in response to the comments received.

1.5 Design a Natural Sites Database which will allow for easy entry, manipulation and retrieval of the data collected using the final field data collection scheme.

1.6 Prepare a Final Report describing the data classification schemes for the mapping and the field work, the rationale behind them, and the

procedure used to develop the schemes.

2. Update Map

An updated urban natural areas map will be prepared from the 1989 aerial photos. The map will be compiled on mylar copies of the existing Metro base at a scale of 1:24,000 (1"=2,000') and utilizing the classification scheme developed in Task 1.

2.1 Perform a training session for all photo interpretation personnel to familiarize them with the classification scheme and interpretation key, and to assure consistency of interpretation procedures.

2.2 Interpret (approximately) 75 photos, recording the data on the 1:24,000 scale mylar base maps.

2.3 Field check any unusual or anomalous areas.

2.4 Conduct quality assurance/quality control check of photo interpretation.

2.5 Transfer compiled information to a mylar overlay registered to the 1:48,000 (1"= 4,000') Metro base used for the earlier "Natural Areas, 1980" map. Ink and annotate as appropriate for use as a diazo master.

2.6 Perform some general comparisons of patterns between the 1980 and the 1989 maps. This will include items such as identification of natural areas lost, new areas not noted on the earlier map, and measurement of area sizes.

2.7 Prepare summary of procedures and results of the map update task. This will include a discussion of the patterns on the "Natural Areas, 1989" map and significant changes / differences from the "Natural Areas, 1980" map.

3. Collect Site Data / Conduct Field Survey

Detailed data on individual sites will be collected via two different mechanisms: a Delphi-like approach drawing on the knowledge that various individuals already have as a result of prior field experience, and a field survey of a representative sample of sites in the Metro region.

3.1 Conduct a two-day Metropolitan Natural Areas Information-Sharing Workshop involving a limited group of individuals having field experience and detailed first-hand knowledge about local natural areas. The goals of the workshop are (1) to collaborate in the collection and documentation of existing knowledge about as many areas as possible, and (2) to develop a preliminary list of sites for field survey.

This workshop will make use of the air photos and the "Natural Areas, 1989" map (with a superimposed grid) as aids to identifying and locating natural areas under discussion.

3.2 Enter information collected during the workshop into the Natural Sites Database.

3.3 Select a number of areas for site visits and field survey. The criteria for selection of these areas are that each be (a) representative of the range of natural resource areas within the study area, and/or (b) of special significance or interest.

Sites meeting the specified criteria will be identified during the Natural Areas Workshop, as a result of recommendations from the TAC, and during the photo interpretation for the map update (based on appearance, geographic and topographic location, size, and level of surrounding development activity.) Consideration of the amount of information already known about an area will also be a factor in the selection process.

3.4 Design, review, and finalize field survey data sheets with the assistance of the TAC. The data sheets will be designed to facilitate entry into the Natural Sites Database.

Survey methodologies to be used will be recognized in their fields as valid. The information gathered will be consistent with applicable Goal 5 elements and will ensure that information will be available to provide assistance to jurisdictions during future periodic reviews.

A preliminary list of information to be gathered includes the following: vegetation, wildlife, habitat types, quality, rarity, diversity, level of disturbance, size, interspersion/corridor connections, fragility,

enhancement potential, wetland function, intrinsic appeal, values (social, educational, economic, recreational), linkages with regional corridors and trails, and regional/local significance.

3.5 Conduct field surveys of a representative sample of sites. These field surveys will be done by individuals qualified in botany and wildlife ecology, and with experience in delineating wetland areas. These field surveys will be designed to last for at least 30 minutes at each site, and will be conducted during the spring of 1990.

3.6 Enter field data into database, perform quality control on the entries, and prepare listings of the database.

3.7 Prepare a Final Report describing the procedures employed in the field survey, summarizing and discussing the data collected in the Natural Areas Database.

4. Identify Additional Data

A variety of other spatial data would have analytical importance if used in conjunction with the inventory data that this project will generate. Zoning is probably the item of highest priority, particularly as it relates to the amount of protection given to a natural area. Additional items would include present and future land use, ownership, transportation plans, environmental overlays (such as the E-Zone in Portland), and other types of data.

Most of this data already exists in the form of printed maps, but is scattered in the offices of various public and private agencies, in various formats, and at various scales. Actual collection and analysis of these other data is beyond the range of this project. However, these data should be considered for incorporation in subsequent detailed analyses, probably utilizing geographic information system technology of the kind employed by Metro's RLIS.

In recognition of this need for further analysis, this project will review the types of additional data that would likely be of interest, identify the sources of these data, and make specific suggestions as to how these other data might be used in conjunction with the inventory data

developed in this project to perform further analysis.

4.1 Visit various jurisdiction offices to survey available map and spatial data and collect information about it (e.g., format, date, areas covered, categories employed, projected changes / updates, implementation of plans, etc.)

4.2 Organize results of survey into a consistent and organized format. Prepare estimates of the time and effort involved in entering these data into the RLIS.

4.3 Identify ways that the various data sets may be combined, correlated, and analyzed to answer questions about natural areas on a regional, local and neighborhood level.

4.4 Prepare a Final Report summarizing the additional data that is available and how it might be used in subsequent analyses.

5. Prepare Mosaic

An uncontrolled photomosaic of the Metro area (Metropolitan Service District boundaries plus Sauvie Island) will be prepared from the 1989 photographs. Due to the large size (approximately 9' x 9'), the mosaic will need to be assembled in about five sections.

5.1 Order semi-rectified prints at scale of 1:24,000 (1"=2,000') on single-weight paper. Organize prints into mosaic format and tape each print in place.

5.2 Identify appropriate match lines, mark photos, and trim as necessary. Registration of features between photos will be kept at maximum within the constraints of the semi-rectification process.

5.3 Working outward from center of mosaic area, cement trimmed photos to foam core board (or similar material.)

5.4 Have several large-format (8" x 10") copy negatives prepared of the entire mosaic and of various portions of it.

5.5 Have three prints (40" x 60") of the entire Metro region made from the copy negative.

5.6 Prepare summary of procedures and results of mosaic preparation task.

II. UPDATES AND BRIEFINGS

Metro will be provided with progress reports on a regular basis, both in the form of written status reports and verbal briefings.

A. Personnel

Principle Investigator for the contractor will be Joseph Poracsky (Associate Professor of Geography, Portland State University.) In addition to overall project supervision, he will have direct supervision of the design of the mapping scheme, photo interpretation / map update, and preparation of the photomosaic. Work on these areas will be performed by students at PSU. Other PSU faculty will be Richard Forbes and Robert Tinnin (both Professors of Biology, Portland State University), who will be involved in the design of the field data collection scheme, the Workshop portion of the data collection, and the actual field data collection.

Lynn Sharp (Environmental Consultant) will be responsible for the design of the field data collection scheme and the performance of the field data collection. Esther Lev (Environmental Consultant) will be working with her. They will be assisted by at least one student from PSU and, for the field collection, by at two other individuals with appropriate field experience.

Primary Metro contacts will be personnel from the Planning and Development Department, Richard Carson (Director), Patrick Lee (Regional Planning Supervisor), and Mel Huie (Senior Planner.)

B. Coordination with Urban Wildlife Refuge System

The goals of this project closely relate to the efforts of the Audubon Society of Portland to establish an Urban Wildlife Refuge System in the Portland Metropolitan region. Successful completion of the aerial photography required for this project was the result of a cooperative effort with Portland Audubon. It is anticipated that work on this inventory will continue to be coordinated with the Audubon Society's efforts surrounding the Refuge System.

C. Schedule of Progress Reports

On the 15th of each month Metro will receive a memo describing progress to date, significant problems /

questions encountered, and anticipated progress over the next one month period. At the completion of each major task (map, mosaic, data collection design, field data collection) there will be a detailed briefing of the Metro Staff.

III. PROJECT PRODUCTS

A. Description of Products

1. Description of Data Classification Schemes

A written report will be prepared, containing:

a. A brief outline of the project, discussing the role of the data classification schemes and the procedure used to develop them;

b. A description and explanation of the data classification schemes developed for the mapping and field data collection portions of the project;

2. Map and Discussion of Significant Patterns

A map showing "Natural Areas, 1989" will be produced and provided to Metro in the form of a mylar-based, diazo-reproducible copy. The map will be registered to the Metro 1:48,000 (1"=4,000') scale base, making it readily comparable with the earlier "Natural Areas, 1980" map at the same scale. In addition, Metro will receive the 1:24,000 (1"=2,000') compilation map. This compilation constitutes the best possible source for later entry of the data into RLIS.

A brief report will also be included that will discuss the patterns on the "Natural Areas, 1989" map and significant changes / differences from the "Natural Areas, 1980" map;

3. Final Report on Field Data Collection and Database

A report will be prepared which discusses summarizes the data in the Natural Sites Database and the techniques employed in the data collection effort. Appendices to the report will include the actual data from the Natural Sites Database and the detailed information collected on the additional data sources.

In addition, the data from the Natural Sites Database will be supplied to Metro on floppy disk in a standard retrieval format.

4. Final Report on Additional Data Sources

A report will be prepared that discusses kinds

and sources of additional data that are available and how this data would be used in subsequent analyses.

5. Aerial Photo Mosaic

An air photo mosaic of the Metro region will be prepared from the 1989 color infrared photography and provided to Metro. Metro will receive a large-format (8" x 10") copy negative and three 40" x 60" prints. In addition, several other copy negatives of subsections of the mosaic will be delivered. Metro will then be able to have various size prints (e.g., 16" x 20", 20" x 24", 40" x 60") made from the copy negatives.

IV. COMPENSATION SUMMARY

Portland State will enter into this price and performance contract on a task-by-task basis. Each task or group of tasks will require a written agreement between the two parties stipulating the fixed price cost for each task in question, the period of service for completing the task(s), and directing Portland State to proceed on a specific task or tasks.

Payment shall be made for each task upon the delivery to Metro of the final product(s) identified for that task and the receipt of an invoice from Portland State University.

Budget Estimate:
METRO NATURAL AREAS INVENTORY

Task		Por	Sharp	Lev	Field	GRA	Supp's	Total
1	**DESIGN DATA COLLECTION**							
1.1	Design Map Scheme	18 hrs	6	6		8		38 hrs.
1.2	Design Field Schem	4	6	6		8		24
1.3	TAC Review/Revise	8	8	8				24
1.4	Pks/NA AG Revise	4	4	4		8		20
1.5	Design NA Database	2	6	6				14
1.6	Prepare Report	20	18	18		28		84
	COST	$ 2,632	2,880	2,400		728	1,100	$ 11,201
2	**UPDATE MAP**							
2.1	PI Training	6	6			6		18 hrs.
2.2	Interpret photos	8				160		168
2.3	Field check areas	8		8		8		24
2.4	QA/QC Interp	32				8		40
2.5	Map to 1:48,000	8				80		88
2.6	Make Comparisons	16				24		40
2.7	Prepare Report	20	2	2		18		42
	COST	$ 4,606	480	500		4,256	2,585	$ 14,291
3	**FIELD SURVEY**							
3.1	Conduct Workshop	16				32		48 hrs.
3.2	Data into NSD	4	8			64		76
3.3	Select Sites	4	4	4		2		14
3.4	Final Data Sheets	2	8	8		8		26
3.5	Field Survey	8	8	48	128	16		208
3.6	Data into NSD	4	2	8		80		94
3.7	Prepare Report	12	12	12		8		44
	COST	$ 2,350	2,520	4,000	3,840	2,940	1,675	$ 19,924
4	**ID ADDITIONAL DATA**							
4.1	Survey Sources	40	4	4		40		88 hrs.
4.2	Organize Results	8	2	2		8		20
4.3	ID Analyses	12	8	8		12		40
4.4	Prepare Report	16	6	6		34		62
	COST	$ 3,572	1,200	1,000		1,316	495	$ 8,720
5	**PREPARE MOSAIC**							
5.1	Organize Prints	4				8		12 hrs.
5.2	Mark & Trim Prints	16				32		48
5.3	Cement Photos	8				16		24
5.4	Shoot Copy Negs	2				2		4
5.5	Have Prints Made	2				2		4
5.6	Prepare Report	12				18		30
	COST	$ 2,068				1,092	2,640	$ 6,670
PROJECT TOTALS		$ 15,228	7,080	7,900	3,840	10,332	8,495	$ 60,806

Por -- Joseph Poracsky, PSU Geography Department
Sharp -- Lynn Sharp, Environmental Consultant
Lev -- Esther Lev, Environmental Consultant
Field -- Field Crew
GRA -- Graduate Research Assistants

Bud.Est3

BUDGET MODIFICATION NO. DES #3

(For Clerk's Use) Meeting Date 10-12-89
Agenda No. R-815

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date)

DEPARTMENT D.E.S. DIVISION Facilities Management
CONTACT Wayne George TELEPHONE 248-3322
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Wayne George

SUGGESTED AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification for Multnomah County's share of Master Drainage Plan.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This Budget Modification appropriates $12,000.00 for the preparation of a Master Drainage Plan that will address changes in drainage conditions as the Multnomah County Farm property develops.

See attachments for more detailed description.

$13,325

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

BOARD OF COUNTY COMMISSIONERS
1989 OCT -3 PM 3:47
MULTNOMAH COUNTY OREGON

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____)
(Specify Fund) (Date)
After this modification $_____

Originated By	Date	Department Director	Date
F. Wayne George / bkw	9/28/89	Paul Yarborough / bkw	9/28/89
Finance/Budget	Date	Employee Relations	Date
Shaun McCadwin	10/3/89		

Board Approval Approved $13,325 Jane McGarvin Date 10/12/89

Mailed 10/27/89 VM

0543B/7-85

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	030	5650			6110		13,325	$12,000.		Professional Services
		100	045	9120			7700		<13,325>	<12,000>		Contingency
TOTAL EXPENDITURE CHANGE										~~$12,000.~~		TOTAL EXPENDITURE CHANGE

REVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
TOTAL REVENUE CHANGE												TOTAL REVENUE CHANGE

0543B/7-8

R-15

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DES #3 2. Amount requested from General Fund Contingency: $12,000.

3. Summary of request:

This is a request for $12,000.00 for Multnomah County's share for an intergovernmental agreement with the City of Troutdale to prepare a master drainage plan for property that includes portions of the Multnomah County Farm.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? _____
If so, what were the circumstances of its denial?

N/A

5. Why was this expenditure not included in the annual budget process?

Not known that drainage master plan would be required this fiscal year.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

No funds were budgeted for this purpose.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

Multnomah County's share of drainage plan can be passed on to future purchaser(s) of Edgefield Farm property.

8. This request is for a (Quarterly XX, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Paul Yaeborough/bhw — 9/28/89

Signature of Department Head/Elected Official — Date

0253M/DW/1d

MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
DIVISION OF FACILITIES AND
PROPERTY MANAGEMENT
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-3322

GLADYS McCOY
MULTNOMAH COUNTY CHAIR

MEMORANDUM

TO: Board of County Commissioners

FROM: F. Wayne George, Director
Facilities & Property Management

DATE: September 26, 1989

RE: NORTH TROUTDALE DRAINAGE MASTER PLAN

The City of Troutdale contacted me recently regarding the need to prepare a master drainage plan for the area that drains into Arata Creek as well as other drainage-ways in the north part of the City of Troutdale. As you know, the Multnomah County Farm property contains substantial acreage that drains into this basin. As this property develops, the drainage conditions will change and these changes need to be addressed in this master plan, together with engineering suggestions for drainage problems mitigation.

Troutdale estimates, based on an acreage basis, that Multnomah County's contribution to this effort would approximate $12,000. The City of Troutdale has executed a contract with David J. Newton Associates, Inc., to prepare this North Troutdale drainage master plan. I have enclosed Troutdale's proposed scope of services for your information. The City of Troutdale has also asked Multnomah County for a technical representative to sit on a technical review committee, and a call to Larry Nicholas supplied us with a drainage engineer to be the technical representative.

I therefore request a contingency transfer of $12,000 for Multnomah County's share so that an intergovernmental agreement between the City of Troutdale and Multnomah County can be prepared. Thank you for your consideration. I would ask that you contact me should you have any questions regarding the issue.

FWG/lc

cc: Paul Yarborough

Attachments

NORTH TROUTDALE DRAINAGE PLAN

PROPOSED SCOPE OF SERVICES

August 1, 1989

The following tasks are proposed as a scope of services for preparation of a Drainage Plan for the Arata Creek and North Troutdale watersheds within the City of Troutdale:

1.0 BASIN CHARACTERIZATION

1.1 Inventory the existing major drainageway structures within the watershed. Include culvert diameter, type, inlet configuration, and culvert condition. Compile the information obtained from survey (by others) of drainage structures and drainageways.

1.2 Propose open channel reaches, for the purpose of drainageway modeling, which are located between drainageway structures and which have reasonably consistent drainage parameters over the reach. Provide a table showing these characteristics by reach.

1.3 Identify areas of potential value for detention or controlled culvert surcharge. Consider ownership, size, and value in terms of both detention capacity and development potential.

1.4 Prepare a basemap of the watershed which shows topography, existing roads, jurisdictional boundaries, and which references drainage structures and proposed drainageway reaches.

2.0 MODEL EXISTING DRAINAGE SYSTEM

2.1 Delineate drainage sub-basins within the watershed that exhibit reasonably uniform runoff characteristics within each sub-basin.

2.2 Develop a HEC-1/HEC-2 computer model of the system under existing configuration and existing levels of development. Model must be capable of accounting for downstream hydraulic constraints, combination culvert/weir flows, overbank flows, the effect of detention and out-of-bank storage, and surcharged culvert flow.

2.3 Run model for existing conditions and for 10, 25 and 100 year events. Identify and select criteria which can be used to determine what drainage situations constitute a problem that needs to be corrected. Consider criteria which address both significant nuisance flooding and the effect on buildable lands caused by flooding from the 100 year event. Using these criteria, identify problem areas under current levels of development.

2.4 Identify the specific drainageway deficiencies as defined by the above criteria for existing development conditions.

2.5 Review the existing Corps 100-year Floodplain Maps and recommend changes in areas that would be inundated by the 100 year event under current development and drainageway conditions.

3.0 ESTIMATE DEVELOPMENT SCENARIO

3.1 Contact staff from the City of Troutdale, Multnomah County, and the Port of Portland to ascertain their projections for development.

3.2 Propose planning areas within the watershed for development projections. For each planning area indicate acreage, type of expected development, assumed effective impervious area and runoff coefficient, and discussion of probable timetable for development. Identify and discuss the probable full build-out levels of development within each planning area.

3.3 Identify parcels which would be expected to be significantly altered such as by filling or by drainageway re-alignment when they are developed. Consider the probability of such filling when calculating available over-bank storage.

4.0 MODEL FUTURE DRAINAGE SYSTEM

4.1 Apply the full build-out development parameters to the model developed in Task 2.2 above. Run the model for 10, 25, and 100 year events and identify problem areas as defined by the above criteria.

4.2 Identify drainageway reaches which serve multiple upstream ownerships that are not located in, or adjacent to, public right-of-ways. Consider opportunities to relocate such drainageways in order to satisfy maintenance access needs. Suggest alternatives, discuss impacts and advantages, and recommend any changes in alignment.

4.3 Specify drainageway improvements to correct problem areas identified in Task 4.1 above. Consider opportunities for detention, culvert surcharge, and relocation of drainageways for improved maintenance access. Select needed improvements in order of their cost/benefit ranking such that all problem areas are resolved for the full build-out condition.

4.4 Prepare a map which shows the location and design parameters (i.e., flow capacity, size, etc.) of the proposed drainageways and drainageway structures.

4.5 Prepare a map which shows the areas which would be potentially subject to flooding under the 100 year event, full development, and with the recommended "ultimate" drainageway improvements in place. (This Task is not intended to accurately define future floodplain levels, but rather to serve as a planning tool which will identify areas which are probably too costly to attempt to remove from the floodplain and which should be designated as reserved ponding areas.)

5.0 PHASED IMPROVEMENT PLAN

5.1 Based on the findings in Task 3.2, prioritize the anticipated improvements according to the following planning periods:

- Now through Year 2
- Year 3 through Year 5
- Year 6 through Year 10
- Year 11 through Year 20
- Year 20 through Full Build-out

5.2 Compare those improvements identified as being necessary to correct existing problem areas with those necessary for full build-out and adjust immediate improvements accordingly unless the improvement is suitable for phased enlargement.

5.3 Compile a list of improvements projected to be needed during each planning period. Include an order of magnitude cost estimates for improvements needed during each of the above planning periods.

5.4 Recommend cost-effective actions to be taken to anticipate probable DEQ storm water discharge controls and increased attention on water quality of storm water systems.

6.0 MINOR DRAINAGEWAY DESIGN CRITERIA

6.1 Develop design criteria and design standards for drainage development which is tributary to the major drainageways. Develop simple working formulas which can be applied by City staff to minor storm drainage systems that convey runoff to the major drainageways.

7.0 DEFINITION OF DRAINAGE RESPONSIBILITIES

7.1 Identify drainage responsibility issues and list the elements of the drainage system for which responsibilities must be clearly defined and assigned.

7.2 Propose distribution of maintenance and capital improvement implementation responsibilities. Consider at least the following when making recommendations:

A. Jurisdictional boundaries.

B. Ownership of structures.

C. Similarity of maintenance requirements to the maintenance capabilities of the recommended responsible party.

D. Responsibility for the increased flow which contributes to the need for capacity improvements.

8.0 PREPARATION OF DRAINAGE PLAN

8.1 Prepare a draft drainage plan consisting of the information and maps derived from Tasks 1 through 7.

8.2 Review draft drainage plan with CLIENT.

8.3 Prepare 25 copies of the final drainage plan. Maps will be black and white. Also provide a camera ready original to the CLIENT in case additional copies are desired.

9.0 MANAGEMENT AND MEETINGS

9.1 Direct project activities.

9.2 Meet with CLIENT project manager periodically throughout the project for coordination, direction, and review.

9.3 Meet with Port of Portland, Multnomah County, Sandy Drainage District, as necessary, up to a total of six meetings.

9.4 Provide necessary administrative activities.

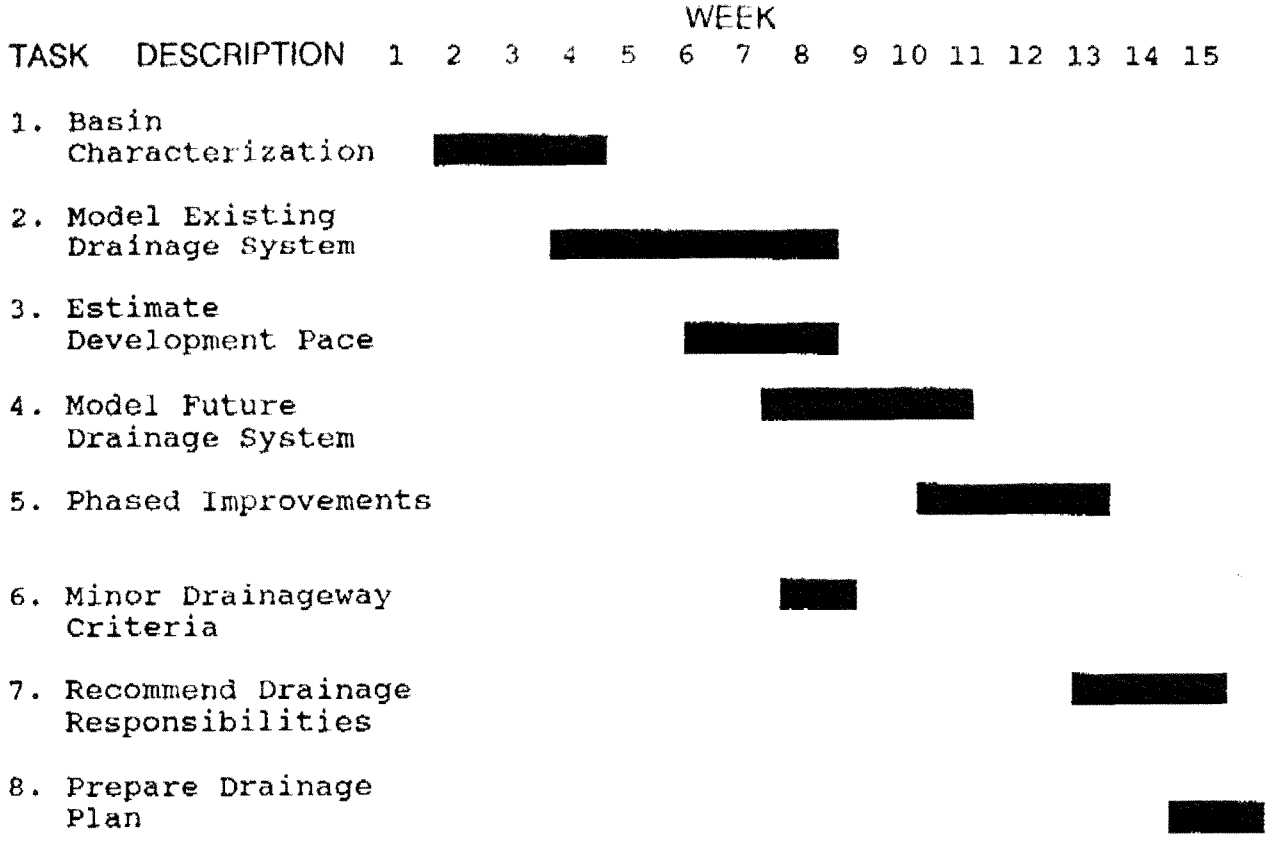
PROPOSED PERIOD FOR PERFORMANCE: As shown on the attached schedule, the proposed period for performance is approximately four months for the preparation of a draft drainage plan.

PROPOSED FEE FOR SERVICES: The attached spreadsheet breaks down costs by task, billing rates, and by employee category. The estimated total fee for services is $49,300. This amount will not be exceeded without prior written authorization. Any additional services requested during the project will be reimbursed according to the attached fee schedule.

NORTH TROUTDALE DRAINAGE PLAN

PROPOSED SCHEDULE

August 1, 1989



Schedule for performance through production of draft drainage plan is estimated at four to five months from notice to proceed.

BUDGET MODIFICATION NO. DHS#9 (For Clerk's Use) Meeting Date: 10-12-89
Agenda No.: R-16

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

DEPARTMENT Human Services DIVISION Health
CONTACT Scott Clement/Tom Fronk TELEPHONE ext. 3674

NAME OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda:

Budget Modification DHS #9 requests an increased appropriation of $7,500 to fund a syphilis education coordinator position erroneously omitted from the Adopted 1989-90 budget.

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. DESCRIPTION OF MODIFICATION (Explain the changes this bud mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)
[x] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The Health Division late in 1988-89 was in receipt of a grant from the CDC via the State of Oregon for $7,500 to fund a person to serve as the syphilis screening and education coordinate for Portland high risk communities (DHS budget modification 45). The funding was to last three months, with continuation based on the continuation of the federal grant to the State.

The position was not filled by July 1. The full $7,500 should have been carried over to fiscal year 1989-90 at technical amendment time, but was not.

This amendment would increase Health Division appropriations and adds one Community Information Technician for three months. As local budget law will not allow the increase of a grant funded budget in this circumstance the increase is technically funded by the General Fund. However, the cost to the General Fund will be $0 due to the receipt of this now unbudgeted revenue.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase Cash Transfer to Federal State fund by $8,018.
Increase Service Reimb. to Insurance Fund by $603.
Increase Service Reimb. revenue from F/S to GF by $518.

4. CONTINGENCY STATUS (To be completed by Finance/Budget.)

_____ contingency before this modification (as of _____) $_____
(specify fund) (date)
after this modification: $_____

Originated by:	Date:	Department Director:	Date:
Tom Fronk	8/23/89	Duane Zussy	9/25/89
Finance/Budget:	Date:	Employee Relations:	Date:
Thomas B Sorg	10/2/89	Susan Darnell	10/2/89
Board Approval:	Date:		
Gene McLaughlin	10/12/89		

Mailed 10/27/89 SM

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE _____ ACCOUNTING PERIOD ____ BUDGET FISCAL YEAR ___

Document Number	Action	Fund	Agency	Organization	Object Code	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		156	010	0440	5100			5361		Permanent
		156	010	0440	5500			402		Fringe
		156	010	0440	5550			603		Insurance
									6366	PERSONAL SERVICES
		156	010	0440	6310			1000		Education
		156	010	0440	6330			134		Local Mileage
		156	010	0440	7100			518		Indirect
									1652	MATERIALS AND SERVICES
									8018	Total Org 0440
		100	050	9120	7700			(7500)	(7500)	Contingency
		400	040	7231	6520			603	603	Insurance
		100	010	0103	7608			8018	8018	Cash Transfer to F/S

TOTAL EXPENDITURE CHANGE // 9139 TOTAL EXPENDITURE CHANGE

REVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE _____ ACCOUNTING PERIOD ____ BUDGET FISCAL YEAR ____

Document Number	Action	Fund	Agency	Organization	Revenue Source	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		156	010	0440	7601			8018	8018	Cash Transfer
		100	045	7410	6602			518	518	Service Reimb. from F/S
		400	040	7231	6602			603	603	Service Reimb. from F/S

TOTAL REVENUE CHANGE // 9139 TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD DHS #9

5. ANNUALIZED PERSONNEL CHANGES (compute on a full year basis even though this action affects part of the fiscal year).

		ANNUALIZED			
FTE	POSITION TITLE	BASE PAY	FRINGE	INSURANCE	TOTAL
1.00	Community Information Tech	21,444	5,417	3,041	29,902
	TOTAL CHANGE (ANNUALIZED)	21,444	5,417	3,041	29,902

6. CURRENT YEAR PERSONNEL CHANGES (calculate costs or savings that will take place within this fiscal year: these should explain the actual dollar amounts changed on the Bud Mod.

		CURRENT FISCAL YEAR			
FTE	POSITION TITLE / EXPLANATION	BASE PAY	FRINGE	INSURANCE	TOTAL
.25	Community Info Tech, Full time, 3 mos.	5,361	402	603	6,366
	TOTAL CHANGE (ANNUALIZED)	5,361	402	603	6,366

R-16

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DHS #9 2. Amount requested from General Fund Contingency: $7,500

3. Summary of request:

This modification requests contingency in lieu of unbudgeted CDC revenue to allow the funding of a Syphilis Outreach Coordinator position.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? ____ If so, when? _____
If so, what were the circumstances of its denial?

N/A

5. Why was this expenditure not included in the annual budget process?

Not included as a revenue amendment in error.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

N/A

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

CDC revenue will pay for the expense. There will be no net cost to the General Fund.

8. This request is for a (Quarterly ___X___, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Duane Zussy (DX) — 9/25/89

Signature of Department Head/Elected Official — Date

0253M/DW/1d

MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

M E M O R A N D U M

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director
Department of Human Services

FROM: Bill Odegaard, Director
Health Division

DATE: August 31, 1989

SUBJECT: Recommendation to Approve a Modification to the Health Division Budget

RECOMMENDATION: The Health Division recommends approval by the Board of County Commissioners of the attached budget modification DHS #9. This modification increases the Health Division Disease Control budget by $7,500 and corrects an error in the Adopted Budget.

BACKGROUND: Late in fiscal year 1988-89 the Board approved DHS budget modification 45. This modification increased the STD grant to reflect funding by the State for a syphilis screening and education coordinator. A copy of this original budget modification is attached.

By June 30, 1989 the position had not been filled. The Division should have submitted a carryover amendment to carry over the STD funds into 1989-90, but failed to do so. This modification corrects this error.

Funds technically are provided by the General Fund. However, the net effect to the General Fund is $0, as the cost to the General Fund is offset by additional unbudgeted STD revenues.

MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director
Department of Human Services

FROM: Billi Odegaard, Director
Health Division

DATE: March 17, 1989

SUBJECT: RECOMMENDATION TO APPROVE STATE AGREEMENT CHANGE

RECOMMENDATION : The Health Division recommends approval by the Board of County Commissioners of the attached Budget Modification, DHS 45. This modification implements a transfer of funding for a syphilis screening and education coordinator from the State to the County.

ANALYSIS: This budget modification will allow the Communicable Disease Office to recruit and hire a person to serve as the syphilis screening and education coordinator for Portland high risk communities.

The State is providing funding through December 1989. It is their intent to continue the position past that date contingent upon successfully obtaining funding from the CDC.

BACKGROUND: The State has recently granted the County $10,000 for outreach and community education in response to the current outbreak of syphilis in North Portland (budget modification DHS 44). This modification represents a further dedication of resources to this problem. A letter from the State committing the revenues and describing the functions of this position is attached.

This modification would budget the revenue in the Health Division Federal/State fund for proper segregation of the grant revenues. The resources would then be transferred to the Communicable Disease Office through a service reimbursement. Indirect Costs, not allowed under the terms of the State revenue agreement, are supplied by an increased General Fund transfer to the Federal/State Fund. This change is expected to appear on the next modification to the State revenue agreement (No.5) or the one following (No. 6).

BUDGET MODIFICATION NO. DHS #45 (For Clerk's Use) Meeting Date:
Agenda No.:

1. **REQUEST FOR PLACEMENT ON THE AGENDA FOR** _____

DEPARTMENT Human Services DIVISION Health
CONTACT Scott Clement/Tom Fronk TELEPHONE ext. 3674

NAME OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda:

Budget Modification DHS#45 requests an increased appropriation of $7,500 in the Health Division, Communicable Disease Office, to reflect State funding of a syphilis screening and education coordinator position.

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. **DESCRIPTION OF MODIFICATION** (Explain the changes this bud mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)
[x] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The State Health Division has notified the County of its desire to fund a local syphilis screening and education coordinator for Portland high risk communities.

The State is guaranteeing funding through December of 1989, and will attempt to gain continuation funding from the federal government for the duration of the 1990 federal fiscal year.

This budget modification will create the coordinator position, tentatively classified as a Community Information Technician, for the duration of 1989-90. Personnel in the CD office is increased by $6,366 and supporting Materials and Services by $1,134. This includes $1,000 in Education and Training to allow the new employee to be sent to the CDC STD/Epidemiology course.

As with the other STD funded positions assigned to the CD office, the revenue for this position would be received in the Program Management section and expended from there in the form of a service reimbursement to the General Fund program. If this budget modification is approved the Health Division will submit a revenue amendment at Technical amendment time to reflect next year's funding level.

3. **REVENUE IMPACT** (Explain revenues being changed and the reason for the change.)

Increase STD by $7,500.
Increase service reimbursement from the F/S fund to Insurance fund by $603.
Increase service reimbursement from the F/S fund to the General Fund by $8,033.
Increase Cash Transfer from GF to F/S fund by $533.

4. **CONTINGENCY STATUS** (To be completed by Finance/Budget.) NO CHANGE.

Originated by: Thomas Fronk	Date: 3-16-89	Department Director:	Date:
Finance/Budget:	Date:	Employee Relations:	Date:
Board Approval:	Date:		

BUDGET MODIFICATION NO. DHS#14

(For Clerk's Use) Meeting Date 10-12-89
Agenda No. R-17

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date)

DEPARTMENT Human Services DIVISION Social Services
CONTACT Susan Clark TELEPHONE 248-3691
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Gary Smith

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS #14 requests $16,605 via a Request for General Fund Contingency Transfer to fund the DUII Community Coordinating Board and the Victims Panel for FY 89/90.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[x] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget modification DHS #14 requests Board approval to transfer $16,605 in County General Fund via a Contingency transfer to pick up costs associated with the DUII Community Coordinating Board and the Victims Panel. These functions were originally funded by the State OTSC however funding has reached the five year maximum period. $13,535 will fund a .6 FTE Community Information Technician who liaisons with the DUII Board, coordinates the Victims Panel and provides related DUII community information and referral activities. The remaining $3,070 is appropriated in various M&S object codes for:

- $650 in professional services for security guards at the panel presentations as required by Portland Building building management.
- $200 in printing for program related community and board reports and correspondence.
- $350 in postage for board and community informational mailings.
- $375 for consumable office supplies.
- $630 for refreshments at "de-briefing" sessions with volunteer Victim Panel members after the panel presentations.
- $101 for phone costs and long distance.
- $764 in building management for office space costs in the Gill Building.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

CGF increased by $17,691
Service reimbursement F/S to CGF $1,086
Service reimbursement F/S to Insurance $1,318
Service reimbursement F/S to Telephone $101
Service reimbursement F/S to Building Management $764

BOARD OF COUNTY COMMISSIONERS 1989 OCT -3 PM 3:48 MULTNOMAH COUNTY OREGON

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____) $_____
(Specify Fund) (Date)
After this modification $

Originated By	Date	Department Manager	Date
Susan Clark	9-13-89	Duane Zussy	8/29/89
Budget Analyst	Date	Personnel Analyst	Date
Thomas G Sayers	10-2-89	Gerald W. Bittle	10-2-89
Board Approval		Date	
Jane McGarvin	~~13/2~~	10/12/89	

mailed 10/27/89 JM

4276B-2

EXPENDITURE
TRANSACTION EB [ ] GM [ ] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY ____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	010	1410			5100			9,753		Increase Permanent
		156	010	1410			5500			2,464		Increase Fringe
		156	010	1410			5550			1,318		Increase Insurance
											13,535	Total Personnel
		156	010	1410			6110			650		Increase Professional Svcs.
		156	010	1410			6120			200		Increase Printing
		156	010	1410			6200			350		Increase Postage
		156	010	1410			6230			375		Increase Supplies
		156	010	1410			6270			630		Increase Food
											2,205	Direct M&S
		156	010	1410			7100			1,086		Increase Indirect (.069)
		156	010	1410			7150			101		Increase Telephone
		156	010	1410			7400			764		Increase Bldg. Mgmt.
											1,951	Total Indirect M&S
											17,691	Total Org. 1410
		100	010	0104			7608			1,086	1,086	Cash Transfer
		400	040	7531			6520			1,318	1,318	Insurance Fund
		165	040	7990			6140			101	101	Telephone Fund
		100	030	5600			6180			764	764	Building Management
TOTAL EXPENDITURE CHANGE										20,960		TOTAL EXPENDITURE CHANGE

Revenue On Next Page

REVENUE
TRANSACTION RB [ ] GM [ ] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	010	1410			7601			17,691		County General Fund
		100	010	0104			7608			1,086		Svc. Reimb. F/S to CGF
		400	040	7531			6520			1,318		Svc. Reimb F/S to Insurance
		165	040	7990			6140			101		Svc. Reimb F/S to Telephone
		100	030	5600			6180			764		Svc. Reimb F/S to Bldg Mgmt
TOTAL REVENUE CHANGE										20,960		TOTAL REVENUE CHANGE

4276B-4

PERSONNEL DETAIL FOR BUD MOD NO. DHS#14

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	Annualized FRINGE Increase (Decrease)	INSURANCE Increase (Decrease)	TOTAL Increase (Decrease)
.6 FTE	Community Information Tech.	13,004	3,285	1,415	17,704
TOTAL CHANGE (ANNUALIZED)		13,004	3,285	1,415	17,704

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	BASE PAY Increase (Decrease)	Current FY FRINGE Increase (Decrease)	INSURANCE Increase (Decrease)	TOTAL Increase (Decrease)
Part Time (.45)	Add .6 FTE Comm. Infor. Tech. effective October 1, 1989.	9,753	2,464	1,318	13,535

R-17

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DHS #14 2. Amount requested from General Fund Contingency: $16,605

3. Summary of request: This request is for $16,605 from the General Fund Contingency to cover costs associated with the DUII Community Coordinating Board and the DUII Victims Panel originally funded by the Oregon Traffic Safety Commission. State funding has expired and requests for continued funding have been denied due to the five year maximum funding level established by OTSC. Current projections indicate that approximately 2,000 DUII offenders will be required to attend the Victims Panel presentation this fiscal year. The CGF will be used to fund a .6 FTE Community Information Technician and M&S costs associated with the Board coordinating activities as well as the Victims Panel.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? Yes If so, when? Spring, 1989 through DJS
If so, what were the circumstances of its denial?
During the FY 89/90 budget preparation process, DJS requested CGF to replace expired OTSC funds to cover costs of the DUII Community Coordinating Board and the Victims Panel. At that time, the Board requested that DJS/DHS first seek outside funding to cover the costs. To date, no other funding source has been located and the program will be terminated unless minimal county support can be obtained.

5. Why was this expenditure not included in the annual budget process?
See above. Board requested that DHS/DJS first seek outside funding and if this was unsuccessful, a request for county funding should be made via the contingency request process.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?
See above. Both DHS and DJS do not have unobligated revenue to cover additional personnel costs.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
It is anticipated that the Victims Panel will generate approximately $10,000 in fees throughout this fiscal year which will be returned to the CGF Contingency. This estimate is based on actual revenue generated last fiscal year in the amount of $6,103. Additional panels will be conducted this fiscal year and the program has already collected $1,897 in the first two months of FY 89/90.

8. This request is for a (Quarterly X, Emergency) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Duane Zussy (MC) 9/25/89
Signature of Department Head/Elected Official Date

4276B-1

MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY
PAULINE ANDERSON
GRETCHEN KAFOURY
RICK BAUMAN
SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 SW FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

AT OTHER LOCATIONS:

OFFICE OF THE DIRECTOR	(503) 248-3303
EMPLOYEE SERVICES	(503) 248-5015
FINANCE	(503) 248-3312
LABOR RELATIONS	(503) 248-5135
PLANNING & BUDGET	(503) 248-3883
ADMINISTRATIVE SERVICES	(503) 248-5111
ASSESSMENT & TAXATION	(503) 248-3345
ELECTIONS	(503) 248-3720
INFORMATION SERVICES	(503) 248-3749

MEMORANDUM

TO: Gladys McCoy, Chair
Board of County Commissioners

FROM: Tom Simpson, Analyst
Planning and Budget Division

DATE: October 2, 1989

SUBJECT: Budget Modification DHS 14

The attached budget modification requests General Fund contingency monies to pay for the DUII Community Coordinating Board and the DUII Victim's Panel. Previous funding has been through a grant from the Oregon Traffic Safety Commission and has not been renewed.

When a grant expires or is not renewed, it is important for the policy makers of an organization to decide whether the program is worth continuing. In this particular case I encourage the Board to discuss how these DUII functions fit within the spectrum of the Alcohol and Drug programs which were discussed during the Human Services Policy Development meeting. Shall the County continue funding for just this year or longer? How do these programs fit into the DJS/DHS "continuum" of services? Are they needed additions or duplications?

I encourage the Board of County Commissioners to deal with these questions.

CC: Jack Horner
Duane Zussy
Gary Smith
Susan Clark

MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL AND FAMILY SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK ST., 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy
Director, Department of Human Services

FROM: Gary Smith
Director, Social Services Division

DATE: September 13, 1989

SUBJECT: Recommendation to Approve DUII Contingency Request and Budget Modification DHS #14

RECOMMENDATION: Social Services Division recommends Board approval of a CGF contingency request and accompanying budget modification to cover costs of the DUII Community Coordinating Board and the DUII Victims Panel from October 1, 1989 through June 30, 1990.

ANALYSIS: This contingency transfer requests $16,605 from the County to cover partial costs of the DUII Community Coordinating Board and the DUII Victims Panel originally funded by the Oregon Traffic Safety Commission. The revenue will fund a .6 FTE Community Information Technician to provide the coordinating activities for the County and cover associated M&S expenditures.

The Social Services Division is in need of a mechanism to maintain cooperative planning to insure a system-wide response to DUII offenders because of our responsibility for providing publicly funded alcohol and drug services in Multnomah County. In addition, the Social Services Division expects to assume the transfer of the legally mandated DUII evaluation component, previously operated by the State courts. This increases the importance of maintaining the interagency coordination and planning functions.

The Victims Panel will generate an anticipated $10,000 in fees for this fiscal year which will be returned to the County at year end. It is hoped that the increase in number of DUII offenders required to attend a Panel presentation will support over half the costs for this program.

Budget modification DHS #14 appropriates the County General Fund into personnel and associated M&S object codes.

BACKGROUND: The Social Services Division received a five year grant to conduct DUII activities in Multnomah County. The program was transferred to the Department of Justice Services to continue operating under anticipated new OTSC funds. This did not materialize and the State has indicated that they can no longer fund this function. Last Spring during the FY 89/90 budget preparation, a funding request was submitted to the Board. Under Board direction, the Departments were requested to seek alternative funding first. If this was unsuccessful, a contingency request could be submitted in the fall. Both DJS and DHS have attempted to gain funding outside the county and within the departments to no avail.

6jc

BUDGET MODIFICATION NO. DHS #17 (For Clerk's Use) Meeting Date: 10/12/89
Agenda No.: ~~10~~ R-18

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR Oct. 12, 1989

DEPARTMENT Human Services DIVISION Health
CONTACT Scott Clement/Tom Fronk TELEPHONE ext. 3674

NAME OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda:

Budget Modification DHS #17 requests an increased appropriation, various organizations, of $356,257 to reflect increased Refugee Capitation revenues.

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. DESCRIPTION OF MODIFICATION (Explain the changes this bud mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)
[x] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The Health Division adopted budget includes a revenue budget for REEP and General Assistance of $849,520. These funds come to the county on a capitated basis. The Health Division is paid roughly $102 monthly for each emigre eligible for Federal assistance.

The last six months has seen a significant influx of Soviet immigrants. This influx results from changes in Soviet and American policies concerning the movement of Soviet nationals into the United States, and is a largely political and unpredictable phenomena. This influx is expected to last through most of the remainder of the fiscal year. Current projections conservatively predict 1989-90 revenues will be in excess of budget by approximately $400,000. The attached chart displays actual enrollments through the first quarter of fiscal 1990, and projects through fiscal year 1991.

This modification requests to use $386,479 of this additional revenue to:

1) Increase staffing in the International Health Center. Two Human Services Techs, a Community Health Nurse, clerical support, and call in translators, with supporting materials and services, would be added;

2) Increase staffing in the Dental Program to reflect the increasing demand for dental services by the growing refugee population. One Dentist and two Dental Assistants, with supporting materials and services, would be added;

3) Add a clerical employee to Support Services to reflect the increased demand for central support services;

Mailed 10/27/89 JM

4) Balance the State grant for Refugee TB services, which is $30,222 less than budgeted estimates;

5) Purchase

   a) a diag/drug testing machine ($35,000);
   b) a warehouse delivery van ($18,000);
   c) a x-ray film processing machine ($5,000);
   d) misc. clinical equipment, medical ($2,955) and dental ($2,050);

6) Add a Medical Technologist to the Laboratory to reflect increased demand for lab tests, with supporting materials and services, including a $3,500 increase in the referral lab contract; and

7) Increase the contract for interpretation services to match current use ($33,000).

This appropriation would be made out of General Fund contingency. While the expenditure will be covered by the unbudgeted REEP and General Assistance revenue, local budget law will not permit an increase in Health Division appropriations based on increased operational revenues.

3. **REVENUE IMPACT** (Explain revenues being changed and the reason for the change.)

Increase Cash Transfer to Federal State fund by $376,492.
Increase Service Reimb. to Insurance Fund by $23,247.
Increase Service Reimb. revenue from F/S to GF by $20,235.

4. **CONTINGENCY STATUS** (To be completed by Finance/Budget.)

_____ contingency before this modification (as of _____) $_____
(specify fund) (date)
after this modification: $_____

Originated by: Thomas Frank	Date: 9/29/89	Department Director: N. Duane Lowry	Date: 9/29/89
Finance/Budget: Thomas D Sipe	Date: 10-2-89	Employee Relations: Susan Daniell	Date: 10/2/89
Board Approval: Jane McGarvin	Date: 10/12/89		

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE _____ ACCOUNTING PERIOD ____ BUDGET FISCAL YEAR ____

Document Number	Action	Fund	Agency	Organization	Object Code	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		100	010	0103	7608			376492		Cash Transfer
		400	040	7531	6520			23457		Insurance
		100	050	9120	7700			(356257)		Contingency
		156	010	0850	5100			26581		Permanent
		156	010	0850	5500			6714		Fringe
		156	010	0850	5550			4478		Insurance
									37773	SUBTOTAL PERSONNEL
		156	010	0850	6110			3500		Professional Services
		156	010	0850	6230			2822		Supplies
		156	010	0850	7100			3043		Indirect
									9365	SUBTOTAL M&S
		156	010	0850	8400			60955		Equipment
									108093	ORG TOTAL
		156	010	0400	5100			62152		Permanent
		156	010	0400	5200			27804		Temporary
		156	010	0400	5500			17788		Fringe
		156	010	0400	5550			11850		Insurance
									119594	SUBTOTAL PERSONNEL
		156	010	0400	6110			31000		Prof Serv (Trans)
		156	010	0400	6110			8372		Prof Serv (Training)
		156	010	0400	6230			7176		Supplies
		156	010	0400	6550			8514		Drugs
		156	010	0400	7100			12051		Indirect
									67113	SUBTOTAL M&S
									186707	ORG TOTAL
		156	010	0800	5100			46355		Permanent
		156	010	0800	5500			11710		Fringe
		156	010	0800	5550			7129		Insurance
									65194	SUBTOTAL PERSONNEL
		156	010	0800	6110			1304		Prof Serv (Training)
		156	010	0800	6230			3912		Supplies
		156	010	0800	6550			4091		Drugs
		156	010	0800	7100			5141		Indirect
									14448	SUBTOTAL M&S
		156	010	0800	8400			2050		Equipment
									81692	ORG TOTAL

TOTAL EXPENDITURE CHANGE // 420184 TOTAL EXPENDITURE CHANGE

REVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE _____ ACCOUNTING PERIOD ____ BUDGET FISCAL YEAR ____

Document Number	Action	Fund	Agency	Organization	Revenue Source	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		400	040	7531	6602			23457		Svc Reimb F/S to Ins
		100	045	7410	6602			20235		Svc Reimb F/S to GF
		156	010	0800	7601			81692		Cash Transfer
		156	010	0850	7601			108093		Cash Transfer
		156	010	0400	7601			186707		Cash Transfer
		156	010	0400	2606			30222		REEP
		156	010	0400	2054			(10064)		TB Followup
		156	010	0400	2382			(6232)		TB Epidemiology
		156	010	0400	2055			(13926)		TB Outreach

TOTAL REVENUE CHANGE // 420184 TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD DHS #17

5. ANNUALIZED PERSONNEL CHANGES (compute on a full year basis even though this action affects part of the fiscal year).

		ANNUALIZED			
FTE	POSITION TITLE	BASE PAY	FRINGE	INSURANCE	TOTAL
1.00	Community Health Nurse	27338	2053	8556	37947
2.00	Human Services Technicians	35455	8956	6557	50968
3.00	Office Assistant 2	53182	13434	9836	76452
2.00	Dental Assistant/Recpt	35455	8956	6557	50968
1.00	Dentist	36258	9159	4160	49577
1.00	Medical Tech	21362	5396	3388	30146
10.00	TOTAL CHANGE (ANNUALIZED)	209050	47954	39054	296058

6. CURRENT YEAR PERSONNEL CHANGES (calculate costs or savings that will take place within this fiscal year: these should explain the actual dollar amounts changed on the Bud Mod.

		CURRENT FISCAL YEAR			
FTE	POSITION TITLE / EXPLANATION	BASE PAY	FRINGE	INSURANCE	TOTAL
0.67	Community Health Nurse (0400)	17666	4462	2459	24587
1.34	Human Services Technicians (0400)	22243	5619	4348	32210
1.34	Office Assistant 2 (0400)	22243	5619	4348	32210
1.34	Dental Assistant/Recpt (0800)	22243	5619	4348	32210
0.67	Dentist (0800)	24112	6091	2781	32984
0.67	Medical Tech (0850)	15459	3905	2304	21668
0.67	Office Assistant 2 (0850)	11122	2809	2174	16105
	Temporary Human Svcs Tech	27804	2088	695	30587
6.70	TOTAL CHANGE (ANNUALIZED)	162892	36212	23457	222561

R-18

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DHS 17 2. Amount requested from General Fund Contingency: $_____

3. Summary of request:

Requests contingency in lieu of unappropriable operational revenue. REEP revenues are expected to come in at least $386,479 higher than budgeted. Budget law will not allow an increase in the Health Division budget based on operational revenues, necessitating the General Fund transfer. As expenditures will be offset by REEP revenues there will be no net effect to the General Fund.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? N/A If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Revenues have greatly exceeded predictions.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Not applicable.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

No net effect to the General Fund - self supporting.

8. This request is for a (Quarterly X, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

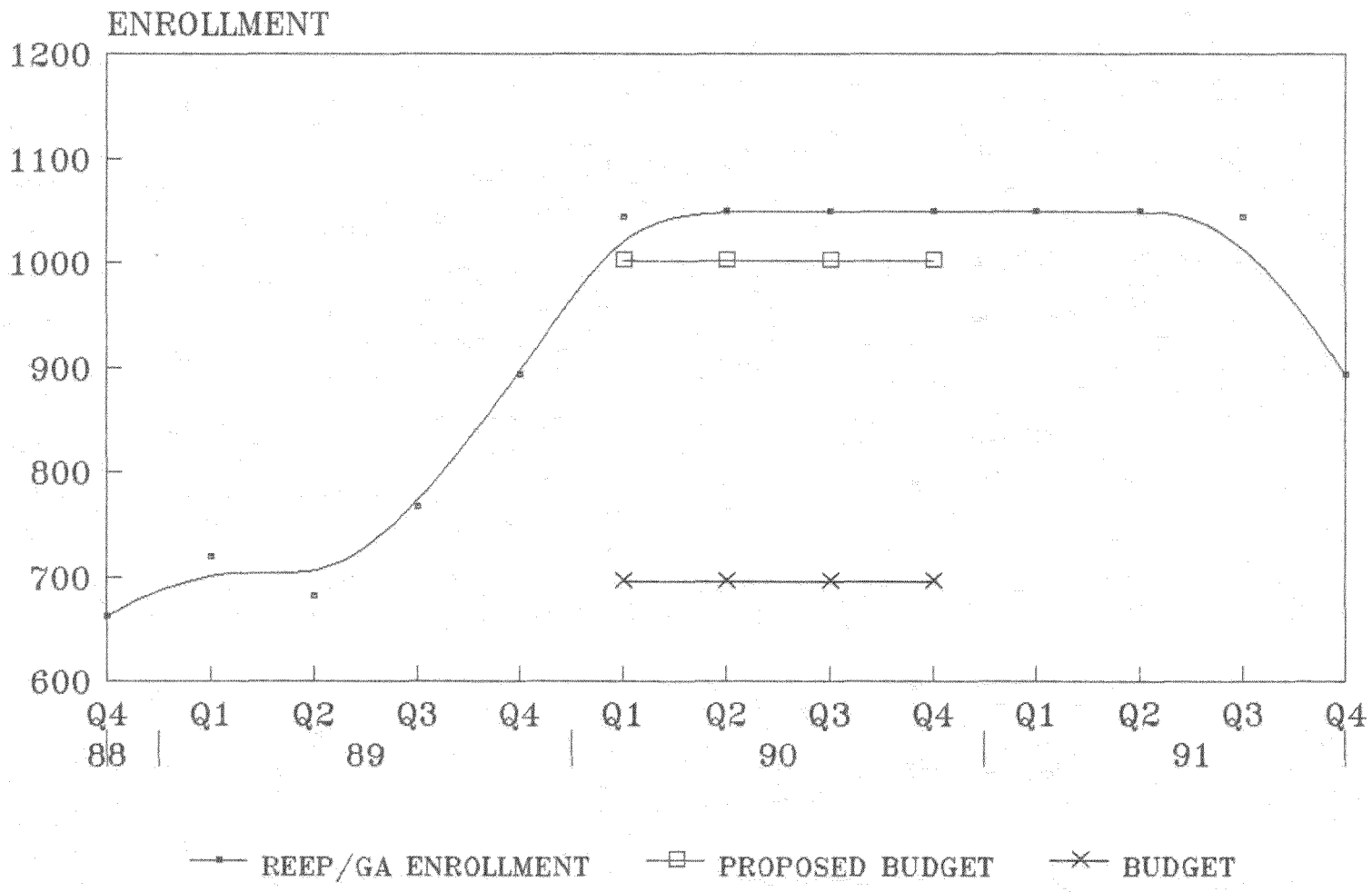
10. Attach any additional information or comments you feel helpful.

Signature of Department Head/Elected Official

9/29/89
Date

0253M/DW/1d

GENERAL ASST AND REEP ENROLLMENT TRENDS
APRIL 1988 THROUGH FISCAL YEAR 1991



MONTHLY AVERAGES BY FISCAL QUARTER

MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

M E M O R A N D U M

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director
Department of Human Services

FROM: Bill Odegaard, Director
Health Division

DATE: September 29, 1989

SUBJECT: Recommendation to Approve a Modification to the Health Division Budget

RECOMMENDATION: The Health Division recommends approval of budget modification DHS #17. This modification increases appropriations by $356,257 to reflect increased Refugee capitation enrollments and revenues.

ANALYSIS: The Division requests various appropriation increases based on this increase in revenue:

1) Increase staffing in the International Health Center. Two Human Services Techs, a Community Health Nurse, clerical support, and call in translators, with supporting materials and services, would be added;

2) Increase staffing in the Dental Program to reflect the increasing demand for dental services by the growing refugee population. One Dentist and two Dental Assistants, with supporting materials and services, would be added;

3) Add a clerical employee to Support Services to reflect the increased demand for central support services;

4) Balance the State grant for Refugee TB services, which is $30,222 less than budgeted estimates;

5) Purchase:

   a) a diagnostic drug testing machine to replace the one currently in use, which has become clinically obsolete ($35,000);

   b) a warehouse delivery van ($18,000);

   c) a x-ray film processing machine ($5,000);

   d) misc. clinical equipment, medical ($2,955) and dental ($2,050);

6) Add a Medical Technologist to the Laboratory to reflect increased demand for lab tests, with supporting materials and services, including a $3,500 increase in the referral lab contract; and

7) Increase the contract for interpretation services to match current use ($31,000).

This mix of one time only capital expenditures, temporary staff increases, and permanent staff increases annualizes to an expenditure level that is sustainable with REEP and General Assistance through at least fiscal 1991.

This appropriation would be made out of General Fund contingency. While the expenditure will be covered by the unbudgeted REEP and General Assistance revenue, local budget law will not permit an increase in Health Division appropriations based on increased operational revenues.

BACKGROUND: The Health Division is pre-paid on a capitated basis for providing health care to refugees arriving in this area. The Division is paid $102 monthly per client. Once a client is enrolled he is eligible for REEP assistance for a period of 13 months. Following REEP eligibility the client may be enrolled in the General Assistance program for continued coverage.

During budget preparation for 1989-90 the Division based its revenue estimate on an expected client population of 650. Before adoption of the budget the Division revised its estimate to just under 700 clients.

Since that time the population has mushroomed. It has been at the 1050 level since July. This increase has resulted from significant increases in the number of Soviet nationals immigrating to the United States. This level of immigration is expected to continue well into this fiscal year. Combined with the eligibility period for REEP alone the revenue stream is projected to continue through fiscal 1991.

BUDGET MODIFICATION N0. DJS #1

(For Clerk's Use) Meeting Date 10/12/89
Agenda No. R-19

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date)

DEPARTMENT Justice Services DIVISION Community Corrections
CONTACT Harley Leiber TELEPHONE 248-3980
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Harley Leiber

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DJS #1 requests a transfer of $24,309 from General Fund Contingency to add one FTE ~~Program Development Specialist~~ Admin. Spec. I to support administration of the Alternative Community Service Program (Salary and benefits).

(Estimated Time Needed on the Agenda) (10 minutes)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[XX] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Addition of one FTE ~~Program Development Specialist~~ Admin Spec I will enhance and support the daily administrative functions of the Alternative Community Service Program. Position will assist the Program Supervisor with various functions including revision of policies and procedures related to implementation of sentencing guidelines, staff training, grant proposal development, participating agency outreach, offender tracking, and court liaison activities.

BOARD OF COUNTY COMMISSIONERS
1989 OCT -3 PM 3:48
MULTNOMAH COUNTY OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Increases General Fund appropriation to Alternative Community Service Program (2305).
Increases by $26,370 General Fund Transfer.
Increases by $2,357 Svs. Reim to Ins. Fund
Increases by $2,061 Svs. Reim to General Fund.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____) $_____
(Specify Fund) (Date)
After this modification $_____

Originated By	Date	Department Manager	Date
[signature]	09/29/89	[signature]	9/29/89
Budget Analyst	Date	Personnel Analyst	Date
Kathy Tinker	10/2/89	Gerald W. Bitle	10-2-89

Board Approval Date
Gene McDarwin 10/12/89

2999E/1

Mailed 10/27/89 jm

EXPENDITURE
TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	020	2305		230A	5100	-0-		17,525		Permanent
		156	020	2305		230A	5500	-0-		4,427		Fringe
		156	020	2305		230A	5550	-0-		2,357		Insurance
											24,309	PS Subtotal
		156	020	2305		230A	7100			2,061		Indirect
											2,061	MS Subtotal
											26,370	Org 2305 Total
		100	020	2153			7608			26,370		C/T to F/S Fund
		100	045	9120			7700			(24,309)		GF Contingency
		400	040	7231			6580			2,357		Ins. Fund
OTAL EXPENDITURE CHANGE										30,788		TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	020	2305			7601			26,370		General Fund Transfer
		400	040	7231			6600			2,357		Svs. Reim to Ins. Fund
		100	045	7410			6602			2,061		Svs. Reim to Gen. Fund
OTAL REVENUE CHANGE										30,788		TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. DJS #1

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Increase (Decrease) Ins.	TOTAL Increase (Decrease)
1.0 FTE	~~Program Development Spec.~~ Admin. Spec I	26,288	6,640	3,522	36,450
	TOTAL CHANGE (ANNUALIZED)	26,288	6,640	3,522	36,450

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Increase (Decrease) Ins.	TOTAL Increase (Decrease)
.67 FTE	Add 1.0 FTE ~~Program Development Specialist~~ Admin. Spec. I for 8 months.	17,525	4,427	2,357	24,309

2999E

ALTERNATIVE COMMUNITY SERVICE PROGRAM

1 FTE PROGRAM DEVELOPMENT SPECIALIST

Administrative responsibilities for the Alternative Community Service Program have grown dramatically since 1983 due to the increase in referrals from the courts and the responding increase in staff; the development and implementation of the Community Projects Crew including staff to supervise the crews and monitor the contracts; the development and implementation of the Community Service Forest Project including staff; the implementation of Sentencing Guidelines and its impact of the Alternative Community Service Program and the Community Service Forest Project; and the legislative mandate to provide for local sanctions for appropriate offenders.

This represents a significant increase in administrative responsibilities in order to provide the current level of service with the Alternative Community Service Program and its several components.

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

R-19

1. Attachment to Bud Mod No. DJS #1 2. Amount requested from General Fund Contingency: $ 24,309

3. Summary of request:

Adds 1 FTE ~~Program Development Specialist~~ Admin Spec I for administrative support to Alternative Community Service Program. Position will assist the Program Supervisor with various activities including: revision of policies and procedures, training, grant development, agency outreach, offender tracking, and court liaison activities.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? Yes If so, when? 1989-90 Budget
If so, what were the circumstances of its denial?

The total request did not receive prioritization sufficient for funding.

5. Why was this expenditure not included in the annual budget process?

We requested 2 FTE and received funding for 1.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Community Corrections has undesignated contract revenue prioritized for men's and women's residential programs. Using revenue from this source for the Alternative Community Service Program will reduce the amount available for prioritized services.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

N/A

8. This request is for a (Quarterly _____, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any ~~additional~~ information or comments you feel helpful.

Grant Olmos

Signature of Department Head/Elected Official _____ Date _____

0253M/DW/1d

MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY
PAULINE ANDERSON
GRETCHEN KAFOURY
RICK BAUMAN
SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 SW FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

AT OTHER LOCATIONS:

OFFICE OF THE DIRECTOR	(503) 248-3303
EMPLOYEE SERVICES	(503) 248-5015
FINANCE	(503) 248-3312
LABOR RELATIONS	(503) 248-5135
PLANNING & BUDGET	(503) 248-3883
ADMINISTRATIVE SERVICES	(503) 248-5111
ASSESSMENT & TAXATION	(503) 248-3345
ELECTIONS	(503) 248-3720
INFORMATION SERVICES	(503) 248-3749

M E M O R A N D U M

TO: Gladys McCoy, Chair
Multnomah County

FROM: Kathy Tinkle, Analyst
Planning and Budget Division

DATE: October 3, 1989

SUBJECT: Budget Modification DJS #1

The Alternative Community Service Program is a $381,750 program in the Community Corrections Division that is funded by the CCA Enhancement Grant $159,453, City of Portland $82,000, Fees $30,000 and General Fund $110,297.

The attached Budget Modification DJS #1 requests a transfer of $24,309 from General Fund Contingency to add an Administrative Specialist to the Alternative Community Service Program.

An add package requesting two positions of this type were submitted during the FY 89-90 budget process. One of the positions was funded in the Proposed Budget.

In the Adopted Budget, the Community Corrections Division has undesignated contract revenue of $271,792, a portion of which could be diverted to fund this position.

8274F/KT/lb

Attachment

cc: Grant Nelson
Harley Leiber

BUDGET MODIFICATION N0. DJS #2

(For Clerk's Use) Meeting Date 10/12/89
Agenda No. R-20

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date)

DEPARTMENT Justice Services DIVISION Community Corrections
CONTACT Harley Leiber TELEPHONE 248-3980
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Harley Leiber

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DJS #2 requests a transfer of $20,435from General Fund Contingency to add one FTE Community Projects Leader to Community Service Gorge Project.

(Estimated Time Needed on the Agenda) (10 minutes)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[XX] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Addition of one FTE Community Project Leader at the Community Service Forest Project to provide additional shift coverage. There are currently 16 offenders on the waiting list. The Program will be at capacity with thirty offenders in residence within three weeks. At present, one project leader is assigned to provide night and weekend coverage. The addition will create a safer working environment and enhance the staff's overall ability to react to problems quickly.

BOARD OF COUNTY COMMISSIONERS
1989 OCT -3 PM 3:48
MULTNOMAH COUNTY
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

General Fund appropriation to Community Service Gorge Project (2335) increased $22,168.
Svs. reimbursement to Ins. Fund increased $2,266.
Svs. reimbursement to General Fund increased $1,733.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____) $_____
(Specify Fund) (Date)
After this modification $_____

Originated By	Date	Department Manager	Date
[signature]	09/29/89	[signature]	9/29/89
Budget Analyst	Date	Personnel Analyst	Date
Kathy Tinkle	10/2/89	Gerald W. Bittle	10-2-89

Board Approval Date

No Action taken
Returned to Dept.
10/12/89

mailed
10/27/89
JM

2999E/1

EXPENDITURE
TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	020	2335		230A	5100	-0-		14,505		Permanent
		156	020	2335		230A	5500	-0-		3,664		Fringe
		156	020	2335		230A	5550	-0-		2,266		Insurance
											20,435	PS Subtotal
		156	020	2335		230A	7100			1,733		Indirect
											1,733	MS Subtotal
											22,168	Org 2335 Total
		100	020	2153			7608			22,168		C/T to F/S Fund
		100	045	9120			7700			(20,435)		GF Contingency
		400	040	7231			6580			2,266		Insurance Fund
OTAL EXPENDITURE CHANGE										26,167		TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	020	2335			7601			22,168		General Fund Transfer
		400	040	7231			6600			2,266		Svs. Reim. to Ins. Fund
		100	045	7410			6602			1,733		Svs. Reim. to Gen. Fund.
OTAL REVENUE CHANGE										26,167		TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. DJS#2

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Increase (Decrease) Ins.	TOTAL Increase (Decrease)
1.0 FTE	Community Projects Leader	21,757	5,496	3,386	30,639
	TOTAL CHANGE (ANNUALIZED)	21,757	5,496	3,386	30,639

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Increase (Decrease) Ins.	TOTAL Increase (Decrease)
.67 FTE	Add 1.0 FTE Community Projects Leader for 8 months	14,505	3,664	2,266	20,435

2999E

ALTERNATIVE COMMUNITY SERVICE PROGRAM
COMMUNITY SERVICE FOREST PROJECT

1 FTE COMMUNITY PROJECTS LEADER - COMMUNITY SERVICE FOREST PROJECT

Current staffing levels at the Community Service Forest Project, in anticipation of reaching capacity, will not provide for adequate coverage to insure for a safe, semi-custodial environment for the program participants and the staff. Should a medical emergency, a facility catastrophe or a client participated emergency occur there are not enough staff on duty to transport, supervise, or intervene as might be necessary.

Specifically, one staff (as is currently assigned to each shift) cannot transport someone to the hospital without taking the remainder of the crew, or provide for the transportation of the all 30 program participants with one van that holds fifteen passengers; or provide one-to-one interaction around behavioral issues when the staff is also responsible for all other participants.

Leaving the Community Service Project at current staffing level opens the program and the county to a major incident involving a medical emergency, accident, walk-away, or client incident.

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

R-20

1. Attachment to Bud Mod No. DJS#2 2. Amount requested from General Fund Contingency: $20,435

3. Summary of request:

Adds 1 FTE Community Projects Leader to Community Service Gorge Project for the purpose of providing adequate shift coverage.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Program changes since completion of 1989-90 budget process require all sentenced offenders participating in project to be housed together at Wyeth House. Need was not anticipated.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

The Division can reduce or reallocate revenue from other catagories to cover this request. But that would limit expansion of other priorities.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

N/A

8. This request is for a (Quarterly _____, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach ~~any additional~~ information or comments you feel helpful.

Signature of Department Head/Elected Official

9/29/89
Date

0253M/DW/kd

10/12/89
R-20

MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY
PAULINE ANDERSON
GRETCHEN KAFOURY
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SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 SW FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

AT OTHER LOCATIONS:

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PLANNING & BUDGET	(503) 248-3883
ADMINISTRATIVE SERVICES	(503) 248-5111
ASSESSMENT & TAXATION	(503) 248-3345
ELECTIONS	(503) 248-3720
INFORMATION SERVICES	(503) 248-3749

M E M O R A N D U M

TO: Gladys McCoy, Chair
Multnomah County

FROM: Kathy Tinkle, Analyst
Planning and Budget Division

DATE: October 3, 1989

SUBJECT: Budget Modification DJS #2

The Community Service Forest Project is a $244,185 program in the Community Corrections Division that is funded by the CCA Enhancement Grant $233,385 and Wasco County $10,800. No General Fund currently supports this program.

The attached Budget Modification DJS #2 requests a transfer of $20,435 from General Fund Contingency to add a Community Projects Leader to the Forest Project.

With the approval of this request, the General Fund will be subsidizing a program which is currently funded with only outside revenues.

In the Adopted Budget, the Community Corrections Division has undesignated contract revenue of $271,792, a portion of which could be diverted to fund this position.

8276F/KT/lb

Attachment

cc: Grant Nelson
Harley Leiber

BUDGET MODIFICATION NO. DJS#3

(For Clerk's Use) Meeting Date 10-12-89
Agenda No. R-21

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 12, 1989 (Date)

DEPARTMENT Sheriff's Office DIVISION Corrections Branch
CONTACT R. Showalter TELEPHONE 255-3600
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Skipper

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification transferring $41,101 from contingency, to pay for a video arraignment service.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification increases the "Communications" line appropriation in the Corrections Branch by $41,101 to cover the cost of a video arraignment service from 11/1/89 - 6/30/90. $16,721 of this amount is to pay for the lease of the equipment, and the remaining $24,380 is to pay for line charges.

This service will allow inmates housed in facilities outside the county to be arraigned without being transported to a county jail, freeing beds for other inmates.

Held over to 10-19-89

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____) $_____
(Specify Fund) (Date)
After this modification $_____

Originated By	Date	Department Director	Date
Robert G. Skipper	9/26/89		
Finance/Budget	**Date**	**Employee Relations**	**Date**
Kathy Inkle	9/29/89	n/a	
Board Approval			**Date**

0542 /7-85

EXPENDITURE
TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	020	3608			6140			$41,101		Communications
		100	045	9120			7700			(41,101)		Contingency
TOTAL EXPENDITURE CHANGE										~~$41,101~~ 0		TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
TOTAL REVENUE CHANGE										0		TOTAL REVENUE CHANGE

0543B/7-85

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DJ3#3 2. Amount requested from General Fund Contingency: $41,101

3. Summary of request:

This request is for $41,101 to pay for a video arraignement service. This will allow inmates housed in facilities outside the county to be arraigned without being transported to a county jail, freeing county jail beds for other inmates.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The need was not anticipated at that time. With the cooperation of U.S. West, the D.A.'s Office and Multnomah Co. judges, a 90-day trial project was started the week of July 17, to test the effectiveness, efficiency and reliability of the techniques and the system.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All Sheriff's Office units are budgeted at operating levels for FY 1989-90.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

The system will allow inmates being arraigned to remain in other facilities, outside Multnomah County, freeing local jail beds for other detainees. We believe other jurisdictions will participate, reducing the County's funding responsibilities; the Board determine it's appropriate to payback to the contingency account at least some portion, using antipated revenues provided by SB 1065.

8. This request is for a (Quarterly ___x___, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Robert G Skipper/WV
Signature of Department Head/Elected Official

9/27/89
Date

0253M/DW/1d

BUDGET MODIFICATION NO. DJ3#4

(For Clerk's Use) Meeting Date 10/12/89
Agenda No. R-22

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 12, 1989
(Date)

DEPARTMENT Sheriff's Office DIVISION
CONTACT R. Showalter TELEPHONE 255-3600
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Randy Amundson

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)
Budget modification adding $84,694, to reflect continuation of the Oregon Traffic Safety Commission DUII grant, and to add $14,483 for .375 FTE (.5 FTE for 9 months) Deputy Sheriff position, as part of a grant match, with funding to come from contingency.
(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)
[x] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification will add funds to cover the continuation of the Oregon Traffic Safety Commission DUII grant from 10/1/89 - 6/30/90. The entire grant period is 10/1/89 - 9/30/90, and the entire grant amount is $112,439. The grant will pay for 2.5 Deputy Sheriff positions and 450 hours of overtime.

This modification will also add a .5 FTE Deputy Sheriff position for 9 months, to be funded from contingency.

The employees filling these positions will perform the duties perviously performed by the two deputies and 1 sergeant who will be assigned to the DUII project.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Revenue will be received to cover the grant amount. This amount is projected to be $84,694 during this fiscal year.
Increase General Fund $ 21,665.
Increase Svs. Reim to Ins. Fund $ 7,983.
Increase Svs. Reim to General Fund $ 7,182.

1989 OCT -3 PM 3:55
BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY OREGON

4. CONTINGENCY STATUS (to be completed by Finance/Budget)
_____ Contingency before this modification (as of _____) $_____
(Specify Fund) (Date)
After this modification $_____

Originated By	Date	Department Director	Date
R. Z. Amundson	9/21/89	Robert G. Skipworth	
Finance/Budget	**Date**	**Employee Relations**	**Date**
Kathy Inkle	9/29/89	Gerald W. Bette	9-29-89
Board Approval			**Date**
Jane McGarvin	10/12/89		

mailed 10/27/89 lm

0543B/7-85

EXPENDITURE
TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	020	3180			5100			48,237		Permanent
							5300			6,531		Overtime
							5400			2,267		Premium
							5500			20,966		Fringe
							5550			6,693		Insurance
		156	020	3180			5100			9,647		Permanent
							5500			3,546		Fringe
							5550			1,290		Insurance
										99,177	PS	Subtotal
		400	040	7231			6580			7,983		Insurance
		156	020	3180			7100			7,182		Indirect @ 8.48%
		100	020	3012			7608			21,665		Cash Transfer to F/S
		100	045	9120			7700			(14,483)		GF Contingency
TOTAL EXPENDITURE CHANGE										121,524		TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		400	040	7231			6600			7,983		Svs. Reim. to Ins Fund
		156	020	3180			2017			84,694		OTSC revenue
		156	020	3180			7601			21,665		County General Fund
		100	020	3180			6602			7,182		Svs. Reim. F/S to GF
TOTAL REVENUE CHANGE										121,524		TOTAL REVENUE CHANGE

0543B/7-85

PERSONNEL DETAIL FOR BUD MOD NO. DJ3#4

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized BASE PAY Increase (Decrease)	Annualized FRINGE Increase (Decrease	Annualized TOTAL Increase (Decrease)
.5	Deputy Sheriff ~~(General Fund)~~	12,863	4,648/1,720	19,231
2.5	Deputy Sheriff ~~(Federal/State Fund)~~	64,315	23,238/8,600	96,153
3.0	TOTAL CHANGE (ANNUALIZED)	77,178	27,886/10,320	115,384

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	Current FY BASE PAY Increase (Decrease)	Current FY FRINGE Increase (Decrease	Current FY TOTAL Increase (Decrease)
Full-time	Add 2.5 Deputy Sheriff positions for 9 months (1.875 FTE) to the Federal/State fund	48,237	17,732/6,451	72,420
Full-time	Add .5 Deputy Sheriff position for 9 months (.375 FTE) to the ~~General Fund~~ Fed/State Fund.	9,647	3,546/1,290	14,483
Premium	Add funds to Federal/State fund to cover 4.7% projected salary increase	2,267	833/62	3,162
Overtime	Add funds to court and other overtime	6,531	2,401/180	9,112
	Totals	66,682	24,512/7,983	99,177

R-22

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DJ3#4 2. Amount requested from General Fund Contingency: $ 14,483

3. Summary of request:

This request will fund .5 FTE Deputy Sheriff position for 9 months, from 10/1/89, through 6/30/89. This request is in addition to a request to add 2.5 FTE Deputy Sheriff positions, which will be funded by an Oregon Traffic Safety Commission grant targeted at reducing drunk driving in Multnomah County.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The need was not anticipated at the time.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All Sheriff's Office Units are budgeted at operating level.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

No revenue will be generated, however, this addition to our budget will allow us the ability to continue to place an additional 3 officers on the street to concentrate on DUII offenders.

8. This request is for a (Quarterly ___x___, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Robert G. Skipper — 9-21-89

Signature of Department Head/Elected Official — Date

0253M/DW/14

DUII GRANT

BREAKDOWN OF AMOUNTS TO BE ADDED TO THE SHERIFF'S OFFICE BUDGET

9/19/89

ITEM	'90 OTSC FUNDED			'90 CO. FUNDED		'91 OTSC FUNDED			'91 CO. FUNDED		TOTAL	THIS BUD MOD AMOUNTS
	PERMANENT*	PREMIUM*	OVERTIME*	PERMANENT*	PREMIUM	PERMANENT	PREMIUM	OVERTIME	PERMANENT	PREMIUM		
2.5 Deputy Positio	48,237					16,078					64,315	48,237
.5 Deputy Position				9,647					3,216		12,863	9,647
4.7% for 7/1/89 raise		2,267			453		756			151	3,627	2,267
Overtime			6,531					2,177			8,708	6,531
Fringe	17,732	833	2,401	3,546	163	5,425	278	800	1,182	56	32,416	24,512
Insurance	6,451	62	180	1,290	12	2,150	21	60	429	2	10,657	7,983
	72,420	3,162	9,112	14,483	628	23,653	1,055	3,037	4,827	209	132,586	99,177

THIS BUD MOD:

	GENERAL FUND	FED/STATE FUND	TOTAL
Permanent	9,647	48,237	57,884
Overtime		6,531	6,531
Premium		2,267	2,267
Fringe	3,546	20,966	24,512
Insurance	1,290	6,693	7,983
	14,483	84,694	99,177

* The amounts in these columns are included in this budget modification.

R-23

BUDGET MODIFICATION N0. DJ3#6

(For Clerk's Use) Meeting Date 10/12/89
Agenda No. R-23

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date)

DEPARTMENT District Attorney DIVISION District Attorney
CONTACT Kelly Bacon TELEPHONE 248-3105
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Mike Schrunk, Kelly Bacon

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

HB 2250 Contingency Request - staff for Sentencing Guidelines

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[X] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This bud mod appropriates 3 months funding for two clerical support positions to conduct criminal history record searches as mandated by HB 2250.

BOARD OF COUNTY COMMISSIONERS
1989 OCT -5 AM 9:32
MULTNOMAH COUNTY
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

N/A

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____) $_____
(Specify Fund) (Date)
After this modification $_____

Originated By	Date	Department Manager	Date
[signature]	10/4/89	[signature]	
Budget Analyst	Date	Personnel Analyst	Date
Kathy Tinkle	10/4/89	Gerald W. Bitle	10-4-89
Board Approval			Date
Jane McGarvin			10/12/89

2999E/1

Mailed 10/27/89 JM

XPENDITURE
RANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	020	2441			5200			11,561		Clerical staff
		100	020	2441			5500			2,920		Fringe
		100	020	2441			5550			1,713		Insurance
											16,194	PS Subtotal
		100	045	9120			7700			(16,194)		Contingency
TAL EXPENDITURE CHANGE										~~16,194~~ 0		TOTAL EXPENDITURE CHANGE

EVENUE
RANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
TAL REVENUE CHANGE												TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. DJS #6

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized BASE PAY Increase (Decrease)	Annualized Increase (Decrease) Fringe	Annualized Increase (Decrease) Ins.	Annualized TOTAL Increase (Decrease)
1	Office Assistant 3	21,320	5,385	3,373	30,078
1	Legal Assistant	24,926	6,296	3,481	34,703
	TOTAL CHANGE (ANNUALIZED)	46,246	11,681	6,854	64,781

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY BASE PAY Increase (Decrease)	Current FY Increase (Decrease) Fringe	Current FY Increase (Decrease) Ins.	Current FY TOTAL Increase (Decrease)
	Temporary:				
1 (3 mos.)	Office Assistant 3	5,330	1,346	843	7,519
1 (3 mos.)	Legal Assistant	6,231	1,574	870	8,675
	TOTAL CURRENT YEAR CHANGES	11,561	2,920	1,713	16,194

2999E

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DJS #6 2. Amount requested from General Fund Contingency: $ 16,194

3. Summary of request:

The District Attorney's office requests temporary staffing to meet the requirements of HB 2250 to allow time for a more detailed analysis and review of the full impact of the bill. It is estimated that the following temporary staff will be necessary for the next 90 days:

1 Legal Assistant
1 Office Assistant 3

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

HB 2250 was not finalized until the end of the 1989 Legislative Session. The full impact was not known during the annual budget process.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

HB 2250 shifts the responsibility for defendants' full and complete criminal histories to the District Attorney's office and requires comprehensive research, retrieval, and analysis of the criminal history.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

N/A

8. This request is for a (Quarterly X, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request. HB 2250 goes into effect of November 1, 1989

10. Attach any additional information or comments you feel helpful.

Signature of Department Head/Elected Official _____ Date _____

0253M/DW/ld

BUDGET MODIFICATION NO. NOND #1

(For Clerk's Use) Meeting Date 10/12/89
Agenda No. R-24

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 12, 1989 (Date)

DEPARTMENT Nondepartmental DIVISION County Chair's Office
CONTACT H. C. Miggins TELEPHONE 248-3308
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD H. C. Miggins

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Organizational transfers and contingency request to staff and fund the Office of Justice Planning.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[X] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Nond #1 transfers $93,958 Personnel, $28,840 M&S and $4,000 Equipment from the Department of Justice Services budget (Org. 2101) to Org. 9225 Office of Justice Planning and adds a total of $62,510 ($53,904 Personnel and $8,606 M&S) from General Fund Contingency to Org. 9225 Office of Justice Planning. This Bud Mod fulfills the requirements of Ordinance 621 which establishes the Office of Justice Planning in conjunction with Ordinance 620 which restructures the Department of Justice Services.

Held over to 10-19-89

1989 OCT -5 AM 11:27
MULTNOMAH COUNTY OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

N/A

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____) $_____
(Specify Fund) (Date)
After this modification $_____

Originated By	Date	Department Manager	Date
Selma Farre CD	10/2/89	[signature]	10/2/89
Budget Analyst	**Date**	**Personnel Analyst**	**Date**
Sharon M Cordova	10/5/89	[signature]	10/5/89
Board Approval		**Date**	

2999E/1

EXPENDITURE
TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
OTAL EXPENDITURE CHANGE												TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
OTAL REVENUE CHANGE												TOTAL REVENUE CHANGE

EXPENDITURE

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	020	2101			5100			(67,787)		Permanent
							5500			(17,122)		Fringe
							5550			(9,049)		Insurance
											(93,958)	
		100	020	2101			6110			(12,000)		Professional Services
							6120			(1,400)		Printing
							6180			(250)		Repairs and Maintenance
							6200			(1,000)		Postage
							6230			(3,000)		Supplies
							6310			(8,300)		Education and Training
TOTAL EXPENDITURE CHANGE												TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
TOTAL REVENUE CHANGE												TOTAL REVENUE CHANGE

8237F

EXPENDITURE
TRANSACTION EB [ ] GM [ ] TRANSACTION DATE_____ ACCOUNTING PERIOD _____ BUDGET FY_____

Document Number	Action	Fund	Agency	Organi-zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	020	2101			6330			(590)		Local Travel
							7150			(1,700)		Telephone
							7300			(600)		Motor Pool
											(28,840)	
							8400			(4,000)		Equipment
											(4,000)	
		100	050	9225			5100			107,001		Permanent
							5500			27,028		Fringe
							5550			13,833		Insurance
											147,862	
							6110			13,000		Professional Services
							6120			1,400		Printing
							6180			250		Repairs and Maintenance
							6200			1,000		Postage
							6230			3,000		Supplies
							6310			8,300		Education and Training
							6330			590		Local Travel
							7150			3,836		Telephone
							7300			600		Motor Pool
											31,976	
							8400			9,470		Equipment
											9,470	
		100	045	9120			7700			(62,510)		Contingency
TOTAL EXPENDITURE CHANGE												TOTAL EXPENDITURE CHANGE

3237F

R-04

PERSONNEL DETAIL FOR BUD MOD NO. NOND #1

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Increase (Decrease) Ins.	TOTAL Increase (Decrease)
1.00	Director, OJP	42,814	10,815	4,017	57,647
1.00	Office Assistant 2	16,600	4,193	3,231	24,024
	TOTAL CHANGE (ANNUALIZED)	59,414	15,008	7,248	81,670

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Increase (Decrease) Ins.	TOTAL Increase (Decrease)
Director, OJP	Adds Director position starting November 1, 1989	28,258	7,138	2,652	38,047
Office Assistant 2	Adds OA 2 position starting November 1, 1989	10,956	2,767	2,132	15,856
		39,213	9,905	4,784	53,902

2999E

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. Nond #1 2. Amount requested from General Fund Contingency: $ 62,510

3. Summary of request:

Adds $53,904 Personnel and $8,606 M&S to Office of Justice Planning budget.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The Office of Justice Planning was created by Ordinance 621 dated July 13, 1989, after the FY 89-90 Budget was adopted.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

N/A

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

8. This request is for a (Quarterly XX, Emergency _____) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Signature of Department Head/Elected Official

10/2/89
Date

0253M/DW/1d

K

SUBJECT: Cancelling 10/14 Meeting

PRESS LIST

DATE: 10/12

THE FOLLOWING WERE CALLED THIS DATE REGARDING:

a) Meeting: 10/14
b) Executive Meeting: _____
c) Other: _____

Signed: Roberta A White

✓KOIN	Channel 6	464-0797 or 464-0614	Assignment Desk
✓KGW	Channel 8	226-5111	Assignment Desk
✓KATU	Channel 2	231-4260	Assignment Desk
✓KPTV	Channel 12	222-9921	News Desk
✓KPDX	Channel 49	239-4949	Lee Haglund
✓KEX	1190 AM	222-1929	Newsroom/Message
✓KSGO	1520 AM	223-1441	News Desk (After 9, Before 11:30)
✓KXL	750 AM	231-1071/0750	Newsroom/Message
✓KGW	62 AM	226-5095	News Desk
✓K-103 FM		643-5103	Newsroom
✓KXYQ - 105 FM		226-6731	
Oregonian		294-4065 294-4065	Liz Moore OR Michele McClellan
✓Gresham Outlook		665-2181	Robin Franzen
✓Skanner		287-3562	Patrick Mazza
✓Cable		667-7636	Mike Heinrick or ~~Gary Ellis~~ Lisa Morrison

0516C.6

GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse
1021 S.W. Fourth Avenue
Portland, Oregon 97204
(503) 248-3308

M E M O R A N D U M

TO : Bill Farver

FROM : Delma Farrell

DATE : 10/3/89

RE : Informal Agenda Submissions

Bill, this is what the schedule looks like for the next couple of weeks:

October 17	MCA Briefing - submitted by Denise Chuckovich
October 31	Status report on point factor portion of class/comp study - submitted by Lloyd Williams
	Community Integration Project/Fairview downsizing - submitted by Maryanne, Social Services
November 7	OSU Extension service update - submitted by Paul Sunderland
November 21	Final Report Class/Comp Study - submitted by Lloyd Williams

DDF

MULTNOMAH COUNTY OREGON

DEPARTMENT OF JUSTICE SERVICES
1120 S.W. FIFTH AVENUE
ROOM 1500, THE PORTLAND BUILDING
PORTLAND, OREGON 97204
(503) 248-3701

GLADYS McCOY
COUNTY CHAIR

M E M O R A N D U M

TO: Pretrial Study Group Participants

FROM: Grant Nelson, Director
Department of Justice Services

DATE: August 7, 1989

SUBJECT: Final Report on Pretrial Release Programs

The attached represents the final product of our six meetings regarding Pretrial Release Programs and will be the subject of a briefing to the Board of County Commissioners in the near future.

In the meantime, if you have questions or concerns please call.

0556ttm
attachment

PRETRIAL RELEASE PROGRAMS

STUDY GROUP REPORT

During its 1989-90 budget deliberations on April 11, 1989, the Multnomah County Board of Commissioners charged a study group to convene for the purpose of considering the possibility of rearranging or consolidating all pretrial release programs in Multnomah County under one administrative structure with a view toward economizing as well as increasing the efficiency and effectiveness of the programs.

The group was to be convened by the County's Department of Justice Services. The study group met on six separate occasions: April 17, April 26, May 17, May 25, June 20, and July 11. Participants included Martin Winch, Commissioner Anderson's Office; Maureen Leonard, Commissioner Bauman's Office; Chief Deputy John Schweitzer, Multnomah County Sheriff's Office, Corrections; Bill Vandever, Executive Assistant, Multnomah County Sheriff's Office; Commander Bill Wood, Corrections Program Division, Multnomah County Sheriff's Office; Douglas Bray, Circuit Court, Fourth Judicial District; Chuck Wall, Pre and Post Trial Services, Circuit Court of Oregon, Fourth Judicial District; Kimberly Hirota, Pretrial Release Service Supervisor, Circuit Court of Oregon, Fourth Judicial District; Sergeant Dan Brown, Close Street Supervision, Multnomah County Sheriff's Office; Gary Simmons, Matrix Scoring and Classification, Multnomah County Sheriff's Office; Denise Fields, Population Release Monitoring Unit, Multnomah County Sheriff's Office; Chief James Thacker, Support Services, Multnomah County Sheriff's Office; Chief Harold T. Amidon, Inspections, Multnomah County Sheriff's Office; David Bogucki, Multnomah County Department of Justice Services; Harley Leiber, Community Corrections, Multnomah County Department of Justice Services; Grant Nelson, Department of Justice Services.

The first task of the group was to document the operations of the various programs delivering pretrial release and supervision services in Multnomah County. Three of the meetings were spent attempting to arrive at an understanding of how the programs work; what they do; the populations they release or supervise; the criteria they use to make their decisions; and how and if, their activities fit together. The fourth meeting was reserved for a discussion of the two consolidation models which grew out of the group's work. Additional meetings were held to refine drafts of this report.

The process of arriving at the information presented in this report required each of the participants in the group to achieve a greater understanding of, and appreciation for, the efforts of the other parts of the system. Each of the participants should be commended for their contributions to the group's collective understanding.

The appendix to this document contains several charts and tables which provide additional information. Also appended are the two consolidation proposals considered by the study group.

PRESENT ORGANIZATIONAL STRUCTURE AND OPERATION OF PRETRIAL RELEASE AND SUPERVISION SERVICES

The two primary functions performed by units under consideration by the study group are release and supervision of arrestees prior to adjudication of charges against them. These functions have been complicated by the injection of court mandated jail population management issues. Population managment issues are complicated by the need to comply with the federal court's decree regarding permissible population levels at the Multnomah County Detention Center. The two distinct types of release give rise to the application of distinct criteria for making the release decision. In the case of recognizance releases and court releases it is the individual's likelihood of appearing for subsequent hearings that is a primary consideration; however, dangerousness is taken into consideration when releasing a defendant back into the community. In contrast, the population release unit places greater emphasis on minimizing danger to victims and the community. What follows is a brief description of the function(s) performed by each of the units the study group considered in its deliberations.

I. RELEASE FUNCTIONS

A. PRE-TRIAL RELEASE INTAKE UNIT (RECOG/INTAKE)

ORS 135.245 provides that the Court "shall impose the least onerous condition reasonably likely to assure the person's later appearance"... in court. ORS 135.230 provides for additional considerations in making release decisions which include "facts indicating the possibility of violations of law if the defendant is released without regulation;" and, "facts tending to indicate that the defendant has strong ties to the community." These criteria allow the Pretrial Release Intake Unit to consider factors which may bear directly on the defendant's likelihood of appearance as that may be affected by new charges or the nature of the defendant's community ties.The Pretrial Release Intake Unit operates under the delegated release authority of the Circuit Court and is administered by the Court Administrator. The Unit is funded with State Court and County General Fund dollars. All persons booked into County facilities, except those booked on the authority of other jurisdictions (transport "chains", FBI, other county holds, U.S. Marshal), are interviewed to determine their eligibility for pretrial release under criteria established by state statute.

During the intake interviews, information is gathered concerning defendant's criminal history, family and community ties, employment status and the need for a court-appointed attorney. To the greatest extent possible, using telephone and records checks, recog officers verify the information received from defendants. Based on this information, the defendant's eligibility for release under the court's authority is determined.

The Pretrial Release Intake Unit has authority to release defendants directly as granted by the presiding judge. Recog does not choose to release the following groups:

PV Traffic, no bail	PV Misd., NROR, no matrix
PV Traffic, NROR, no matrix	FTA Felony with no bail
PV Misd., Bail 5000+	FTA Felony at trial, plea, sentencing

The only categories of defendants the unit is not authorized to release are murder, treason and felony probation violations. However, it should be noted that those held on probation violations have been among the most likely to be released by the population release unit. In cases where the Unit has authority and the Unit determines the defendant is reasonably likely to appear at court proceedings, release orders are prepared at the time the defendant is released from jail and reports are made to the judge for the defendant's initial court appearance.

For those defendants who are not released by the Unit, reports are prepared for the Court - they may include recommendations that the Court release the defendants. Recommendations can also be made that defendants be considered as candidates for the Close Street Supervision Program, Pretrial Release Supervision Program or Burnside Projects.

There are several types of release made by the unit:

1. Personal Recognizance (Also called Release on Recognizance): These releases are made on the accused's word that he/she will appear at his/her court appearances.

2. Conditional Releases: Releases are made which include conditions on the activities and associations of the defendant. Such conditions may include alcohol or drug treatment, supervision by Burnside Projects, residence with parents, family member or employment training.

3. Third Party Releases: These are a form of conditional release; releases are made to third parties (parents, brothers, employers, Burnside Projects, Pretrial Release Supervision Program) who will vouch for the accused and make certain they appear for court.

The purpose of these releases is the imposition of "the least onerous condition" consistent with the likelihood of the defendant's later court appearances, not jail population control.

Because the Unit operates under the release authority of the Court, all defendants are accountable to the Court for violations of conditional releases or failures to appear.

It should be noted that another type of release can occur which involves posting of money rather than a decision by the release unit - Security Releases: With the exception of murder and attempted murder, and certain parole violation warrants; at booking defendants may post the security required by the uniform bail schedule and thereby attain release.

Another important activity of the Pretrial Release Intake Unit is the entry of criminal history data used at arriving at a matrix score to input to the computer system (CPMS) for jail population control. CPMS data includes the criminal history and current charge data used to make court authorized releases. Before scoring data can be entered, the corrections technicians or release assistance officers must interview defendants and verify the gathered information by telephone and using criminal records checks.

The Pretrial Release Intake Unit, staffed by 12.5 FTE, operates twenty-four hours a day. In 1988, the Unit conducted 25,118 interviews and investigations. The County funds 8.0 FTE (6.0 Correction Technicians and 2.0 Office Assistant 2's), and the State 4.5 FTE (3.5 Release Assistance Officers and 1.0 Release Assistance Officer Supervisor).

B. COURT RELEASES

Inmates not released by the Pretrial Release Intake Unit may be released by the judge at the initial appearance hearing. After receiving the Intake Unit's reports, the judge may make the same type of releases as the Unit (ROR, Third Party, Conditional, and Pretrial Release Supervision Program) and the defendant can also be referred by the court to the Close Street Supervision program.

II. JAIL POPULATION MANAGEMENT

A. POPULATION RELEASE UNIT:

The Population Release Unit is responsible for releases under the federal court order and their activities primarily involve a jail population management function. Releases from the Multnomah County Detention Center (MCDC) must be kept within the limits set in the federal court order.

The limits are:

- A 72 hour limit on the reception floor for each defendant exists. The Sheriff's Office attempts to minimize the number of releases by maintaining accurate count estimates and by projecting and acting on only the releases required to maintain the 476 limit at 4:00 a.m.. Prior to authorizing releases attempts are made to expedite any available state recog release; and

- The reception floor population can not exceed 43 defendants at any one time; and
- Population releases may occur when the population at MCDC reaches 429 which is 90% of capacity; and
- MCDC's population can not exceed 476 at 4:00 AM each day.

The tendency to release as close as possible to 4:00 a.m., in compliance with the court's order, can have the effect of placing increased time pressures on intake and recog and may also tend to create delays in booking by law enforcement personnel.

The court-ordered population limits are achieved by releasing inmates held in County facilities who present a relatively lower public safety risk than those not released. Transporting inmates between facilities is used to concentrate those most likely to be released at MCDC. A recent change in the federal court order provides that "unsentenced offenders may be released for population reasons before sentenced offenders with a lower matrix number". This should make it possible to retain those accused of probation violations until a hearing can be held on the alleged violation. This new flexibility in release authority should provide a more effective sanction to allow probation officers to enforce conditions of probation more effectively. It should be noted that such a use of modified authority granted by the federal court may result in the release of more dangerous individuals. About 20% of those released are sentenced inmates and 80% are unsentenced. The unsentenced population from which the Population Release Unit has to choose are defendants who are not on the potential danger "y" list and who have not already been released by the Pretrial Release Intake Unit or the Court. These individuals are likely to be higher FTA risks than those released under the Court's authority.

The control of jail population is performed by a staff of 6 Correction Technicians (one per shift); and like the Pretrial Release Intake Unit, operates 24-hours per day. The function performed by the Population Release Unit involves investigating potential danger; reviewing and screening the list of potential releases; monitoring population status within all facilities; projecting the number of needed releases; monitoring booking/intake counts as well as incoming and outgoing chains; coordinating inmate movement to stage necessary releases; facilitating the release of inmates; and maintaining documentation for court.

While much of the matrix scoring and rescoring is done by the computer, the population unit enters disciplinary information, program failure information, exceptional danger information, gang membership information, and submits reports to classification documenting dangerousness and/or gang affiliation.

Using this information, the matrix release officers must coordinate the movement of inmates between facilities with the transportation and classification units.

Matrix release officers also investigate inmates who could represent danger beyond that demonstrated by the initial matrix score (assault, domestic violence, sex abuse, robbery). This is done by checking with victims, family, probation officers, the District Attorney's Office, and others who can provide insight into defendants' stability. Several "snapshots" have been taken of releases by the population release unit. These reviews, which were compiled by the Release Assistance Supervisor, are included at the conclusion of this report and seem to indicate that the scores on which population release decisions are made are very seldom different than the initial scores developed at intake. While many of the scores of those released on the sample are the same as their initial scores, changes that may have occurred between arrival and release are not reflected. Changes due to disciplinary situations could occur. It should also be noted that others were not released because of changes made on their entrance scores or because of potential danger discovered by the population release staff.

The release officers must project the MCDC population and prepare release papers for the inmates scoring lowest on the matrix. Approximately 10 inmates can be released per hour; if a substantial number of releases are required to meet the population limit, these releases can be staggered over several hours. The release officers must also prepare reports documenting the basis of release to protect the County from liability suits. That documentation would include information on the MCDC population and the inmate's score.

B. CLASSIFICATION:

Classification is a jail management function with six primary activities:

1. Conduct in-depth interviews with inmates to determine factors critical to safe housing.

2. Conduct background investigations on those inmates who could pose a threat to the safety and security of the institution.

3. Counsel inmates and formulate plans that foster appropriate behavior, conformance to institutional rules and movement to less restrictive security levels.

4. Screening and selection of inmates with optimal combination of low risk criminal charges and positive institutional behavior for transfer to minimum/medium security facilities.

5. Respond to staff and inmate requests concerning reclassification (less or more restrictive housing). Document and initiate appropriate changes when necessary.

6. Maintain a complete file system with historical data regarding inmate attitude, behavior, and housing/disciplinary decisions.

Classification interviews generally occur 24 to 48 hours after booking to avoid interviewing those that are released from custody i.e. no complaint, bail, pretrial release, etc. and to allow those defendants to stabilize emotionally and physically.

The classification interview is a systematic process of determining the housing needs of each individual and of assigning each of the individuals to a housing area consistent with their assessed risk and needs. Classification is a continual process from the inmate's intake into jail to his release from jail.

Classification staff review reports of past custody behavior and frequently contact other agencies/institutions which would have knowledge of custody history and the mental status of inmates.

The emphasis of Classification is to ensure safety for both staff and inmates and to contribute to the smooth operation of the facility. Techniques such as treatment planning and contracting with inmates are employed to help inmates move towards mutually desired goals and away from disruptive or non-productive behaviors. Incentives and consequences controlled by staff are used toward this end. Negative behavior will result in more restrictive housing to maintain safety and institutional security. Assaultive and disruptive behavior will result in the entering of behavior alerts which would add points to the inmates matrix score. While the addition of points to an inmates score for behavior which may be neither dangerous nor predictive of non-custody behavior may delay release, failure to provide sanctions for noncooperative behavior could prove problematic in terms of staff and inmate safety.

Because MCCF and MCIJ are medium security facilities, inmates with serious behavioral problems and violent charges are not assigned to these facilities. The classification unit screens all inmates to fill the less secure beds.

The classification unit maintains inmate files. All staff or inmate generated classification documents and disciplinary reports are maintained so that assignments and changes can be traced and justified. All changes and reclassifications require the development of written documentation. The county has substantial liability exposure in this area and well documented actions are necessary to maintain protection for the County.

Classification operates 7 days a week during day and swing shifts with 7.0 FTE (4.0 Corrections Officers, 2.0 Corrections Counselors, and 1.0 Supervisor) to perform the above mentioned activities. Approximately 4.0 of these positions conduct new inmate interviews,

computer system updating, and documentation in the classification files while 2.0 do the reclassifications, facility screening and respond to inmate/staff correspondence.

III. SUPERVISION FUNCTION

Whether an individual is released by the Pretrial Release Intake Unit because of the existence of a relatively good chance that the defendant will appear in court as ordered or whether the release is one made to comply with court imposed population limits, some of the released defendant must be monitored or supervised in the community. Supervision or monitoring levels are now linked to the type of release that has been made. The risk of failure to appear, the risk of danger to victims and the community, and the need to insure that defendants with special needs such as substance abuse succeed in linking up with available programs, play an important role in determining the kind of supervision or monitoring which should be provided.

Presently anomalies exist in the way in which supervision resources are allocated in attempting to control released defendants in community. For example, the population monitoring unit deals with defendants who are relatively poor failure to appear risks and may also be more dangerous to victims and the community; but the unit does so at supervision ratios much higher than programs dealing with individuals presenting relatively lower levels of FTA risk. (Also see Pretrial Release Risk Matrix chart in appendix.)

A. PRE-TRIAL RELEASE SUPERVISION PROGRAM

The Pretrial Release Supervision Program (PRSP) is a pretrial release program that supervises defendants released conditionally by the Pretrial Release Intake Unit or the Courts. It is funded with a combination State Court Administration dollars and Multnomah County General Funds.

PRSP receives referrals from Pretrial Release Intake Unit or the Court and can either accept or reject them. If a referral is accepted, a supervision officer is assigned, who verifies and expands upon the information the Pretrial Release Intake Unit collected. The officer reviews the release conditions and sets a reporting schedule, including phone calls and office visits. In addition, officers contact employers and probation officers and make home and employer visits.

Supervision officers also review drug monitoring test results conducted through the Community Corrections Division's Detection and Monitoring of Drug Using Arrestees (DMDA) program.

On the average, 510 releasees are supervised by PRSP each month with an approximate average length of stay of about 2 months. Caseload ratios are approximately 1:75 Approximately one-fourth of the clients include minor misdemeanants, traffic and probation violators who receive less supervision than more serious offenders. Alleged dangerous offenders are also supervised by this unit since the primary consideration in making the release decision is the risk of failure to appear if dangerousness to the community is not seen as major threat. Class A and Class B felons constitute 28% of the current caseload.

B. CLOSE STREET SUPERVISION

Close Street Supervision (CSS) is a pretrial release program operated by the Sheriff's Office and staffed with with Corrections Officers. Its purpose is to monitor selected pretrial misdemeanants and felons for the Courts. Most of CCS's clients are Class A and B felons. The program's success is the result of the cooperative relationships that have been established with the judges and the skills and experiences of the officers assigned to the program.

The Courts refer potential candidates to CSS for possible acceptance into the program. These referrals are usually initiated by the Pretrial Release Intake Unit during the booking process. CSS officers conduct extensive personal interviews with the defendants to gather additional information regarding their community and domestic ties, employment, substance abuse, and criminal histories. This information is verified by person-to-person contacts with friends, family, neighbors, and employers and criminal history checks into several computerized information systems. The District Attorney's Office is also contacted for any opposition to defendants' releases from custody. The recommendations make extensive use of the experience and subjective assessments of CSS officers rather than objective written criteria. Their findings and recommendations as to the defendant's acceptability for the Close Street Supervision program are reported to the judges who makes the decision to release the defendants to the program or not.

CSS Officers use the information obtained in the personal interviews and the follow-up investigations to develop release programs for accepted defendants. These can include alcohol or drug treatment and counseling, mental health therapy, and job, sex crime or anger control counseling. The specifics of each defendant's program are written into the release document.

CSS Officers apply for warrants to return violators of conditions of release to jail.

The CSS program has a capacity of 160 persons and is always full. The program has a staff of 10.0 FTE (8 Corrections Officers, 1 Correction Officer Supervisor, and 1 Office Assistant 2).

C. POPULATION RELEASE MONITORING

This program monitors all pretrial persons released through the population release function. This program's clients are those individuals who are not appropriate for court pretrial release Its major function is to ensure that released persons appear at their Court hearings and was modeled after the Pretrial Release Supervision Program. It should be remembered that the populations monitored by this unit are composed of those individuals who were not determined to be appropriate for either pretrial or court release. Reporting programs for the releasees are developed whereby the releasees are required to report by using office visits or by phone and office visits.

Assessments are made of individual needs and referrals are made to community resources for alcohol and drug treatment, employment, housing or counseling when appropriate. The degree of supervision varies with the needs of the individual and the seriousness of the charge levied against him/her.

If a person violates the release conditions and is considered a danger in the community, the correction technicians will seek a warrant from the court, have it served by the program's deputized supervisor, and then have the individual transported to jail by officers from the Close Street Supervision Units. This combined program cooperation results in timely responses to client problems and increased protection for the community.

The program has a success rate of about 50%, success being that defendants appear at all their court proceedings. The success rate which is much lower than other supervision programs can, at least partially, be attributed to its higher FTA risk population. The office is staffed by 5 Correction Technicians, 1 Supervisor, and 2 support staff.

The program has an established caseload ratio of 75 to 1 which equates to a program capacity of 375 clients. While the program has this established capacity it is not able to control its intake. The caseload has fluctuated to 500, but more recently has been between 350 and 425.

CONSOLIDATION OF PRETRIAL UNITS

Two proposals for the consolidation of pretrial units were considered by the study group. One was provided at the study group's initial meeting by the Community Corrections Division Manager, Harley Leiber. This model proposes an Office of Pretrial Release Supervision and states a number of goals in the pursuit of a consolidated structure such as elimination of any duplication found, consistent application of supervision values, reallocation of expenses

to a variety of supervision levels; standardization of supervision employees classifications; centralization of information management; ability to understand issues surrounding the failure to appear problem; acquisition of uniform data for evaluation, analysis of fiscal issues, etc.; and uniform brokerage of community services without regard to release type.

At the third meeting the participants of the group were asked to bring in possible models for consideration one additional model was received as a result of this request. This proposal would transfer the Recog Intake and Release Units to the Sheriff's Office, along with this the Pretrial Release Supervision Program (PRSP) would also be transferred to the Sheriff's Office. This proposal notes that numerous advantages of these transfers would also occur. The proposal would allow the Sheriff's Office to maintain the necessary control of jail population management functions, coordinate recog staffing with facility needs, maximizing court's recog releases while addressing court directives, reduction of the time between booking and Corrections Population Management System (CPMS) entry which would reduce matrix releases and lower scored releases. Other advantages noted in the proposal are staff cross-training, maintenance of separate work assignments, reduction of population releases by increasing recog releases. This model would maintain the needed separation of the Pretrial Release Unit and the Population Release Unit due to their differences in function, activity, and responsibility but would encourage cooperation and coordination for the benefit of both programs. The transfer of PRSP activities would enable all programs to utilize the special skills and authority of the sheriff's staff, continue use of Correction Officers in the Close Street Supervision Program, enhance public safety by allowing staff to respond quickly to identified potential danger situations and allow for variable caseload levels based on failure to appear potential and danger to community.

CONCLUSIONS

1. Once a decision by the Board of County Commissioners is made regarding consolidation and ultimate disposition of pretrial programs, negotiations would begin with affected units and jurisdictions to bring about consolidation.

2. Regular coordination meetings are needed to exchange information and discuss operational changes necessary to move toward a more integrated system.

3. All supervision should be done in relation to objective criteria which include control of failure to appear, protection of the community, as well as consideration of other factors such as the presence of substance abuse.

4. Safety within the jail system, compliance with federal court population limits can be facilitated by utilizing the latitude available in the federal court order as a management tool to minimize the impacts of operating beyond design capacity.

5. Management of both those in custody and those potentially in custody should be done in a manner that fully utilizes the County's incarcerative capacity to achieve agreed upon policy goals such as provision of consequences and community safety.

6. Economies resulting from pretrial unit consolidation are difficult to quantify prior to actual consolidation of those units. However, if elimination of any duplication found and consolidation of management are goals pursued in a consolidation, economies could result. Although the group was unable to identify specific economies that might result from any form of consolidation of any of the units, the group was not charged with the responsibility of bringing about a consolidation.

7. Other economies which are even more difficult to quantify should result from the successful pursuit of consolidation goals such as lowering the failure to appear rate, reduction of risk to the community, and increased supervision for successful utilization of programs.

8. Failure to appear is a systemic problem with a variety of probable causes and a panoply of known and suspected impacts. While pretrial release programs are not the only factors affecting FTA rates, release of pretrial detainees does play an important role in the problem. Consolidation of pretrial release and supervision should allow us to better understand the nature of the impact of pretrial release and supervision decisions on the failure to appear situation. If changes in the way those decisions are made can help reduce the failure to appear rate we may be able to identify other systemic processes which contribute to the problem.

   All involved persons and agencies can contribute to greater understanding of the FTA problem and suggestions for improving system performance in this area should be encouraged. Possibly the newly created Office of Justice Planning could coordinate this effort.

9. Participants felt that consolidation would have some benefits if a number of important issues are taken into consideration -- Close Street Needs to be maintained with officers in the Sheriff's Office and the Population Release Unit is a basic jail management function and must be operated by the Sheriff's Office. Any changes in these units would have serious negative effects on the correction system and on the Sheriff's ability to manage jail population within the constraints of the federal court order. All supervision programs under the Sheriff's Office would have the benefits of arrest authority, trained officers with transport authority, and appropriate equipment and training.

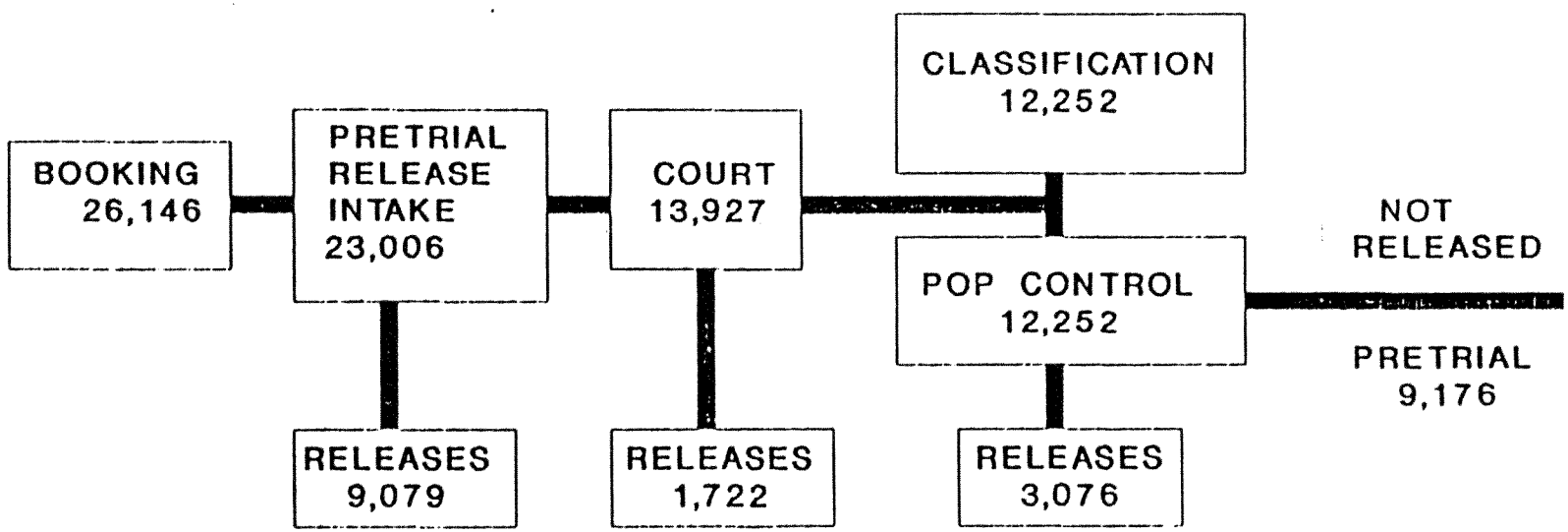
10. Goals to accomplish in the consolidation process include the following:

    - Elimination of duplication (if found).
    - Consolidation of effort.
    - Development and consistent application of standards of supervision.
    - Uniformity of employee classifications for employees providing supervision.
    - Cross-training of staff to maximize productivity
    - Without regard to the type of release, supervision of releases consistent with assessed needs, i.e. drug and alcohol monitoring and counseling, risk of failure to appear, danger to victims and community.
    - Use of release authority to minimize impacts on the release system, law enforcement, the community and the defendant or offender.
    - Gather and maintain the information necessary to make proper release decisions, provide effective supervision levels and evaluate the effects of those decisions over time.

APPENDIX

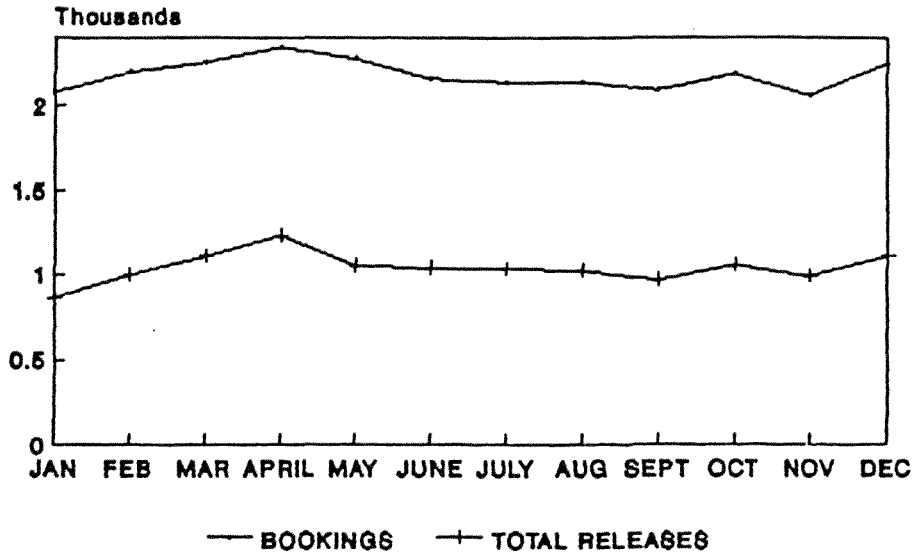
TABLE OF CONTENTS:

MULTNOMAH COUNTY
PRETRIAL RELEASE FLOW

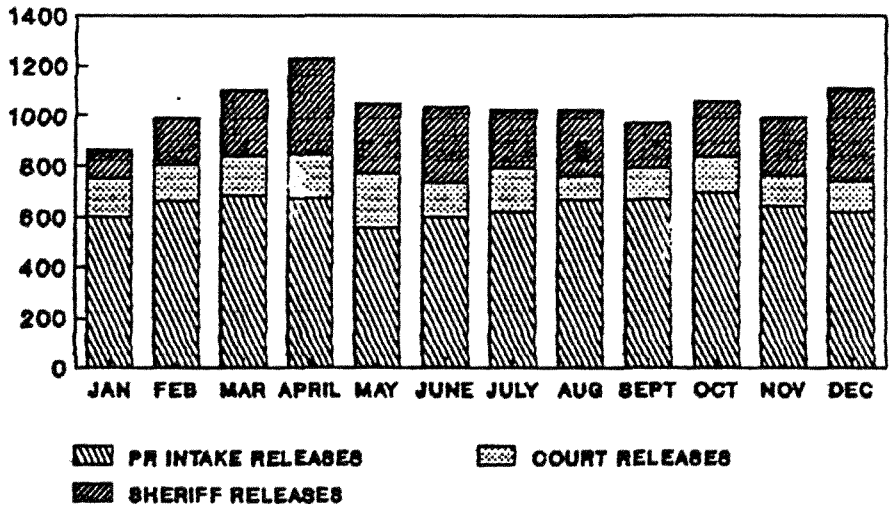


*Figures represent 1988 totals.

MULTNOMAH COUNTY
1988 BOOKINGS & PRETRIAL RELEASES



MULTNOMAH COUNTY
1988 PRETRIAL RELEASES



MULTNOMAH COUNTY
1988 PRETRIAL RELEASES

	BOOKINGS	ROR NUMBER	%	CROR NUMBER	%	SROR NUMBER	%	TOTAL NUMBER	%
JAN	2,077	604	29.1%	141	6.8%	122	5.9%	867	41.7%
FEB	2,196	659	30.0%	147	6.7%	190	8.7%	996	45.4%
MAR	2,254	682	30.3%	155	6.9%	269	11.9%	1,106	49.1%
APRIL	2,344	675	28.8%	166	7.1%	387	16.5%	1,228	52.4%
MAY	2,272	553	24.3%	218	9.6%	281	12.4%	1,052	46.3%
JUNE	2,157	600	27.8%	132	6.1%	300	13.9%	1,032	47.8%
JULY	2,136	623	29.2%	164	7.7%	240	11.2%	1,027	48.1%
AUG	2,136	666	31.2%	95	4.4%	262	12.3%	1,023	47.9%
SEPT	2,089	667	31.9%	120	5.7%	183	8.8%	970	46.4%
OCT	2,182	691	31.7%	145	6.6%	219	10.0%	1,055	48.4%
NOV	2,054	641	31.2%	118	5.7%	233	11.3%	992	48.3%
DEC	2,249	619	27.5%	121	5.4%	367	16.3%	1,107	49.2%
	26,146	7,680	29.4%	1,722	6.6%	3,053	11.7%	12,455	47.6%

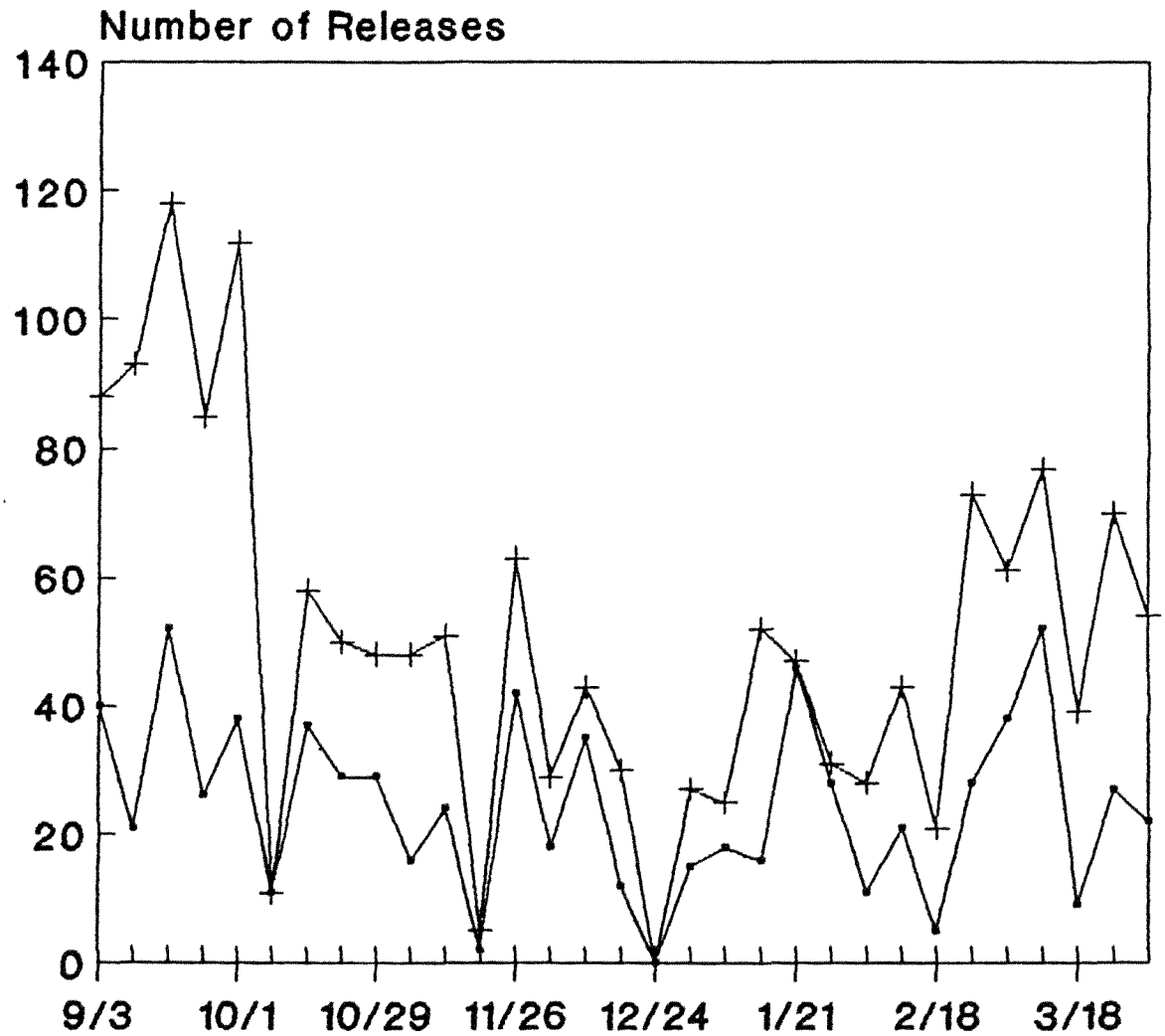
ROR = RELEASES BY PRETRIAL RELEASE INTAKE
CROR = RELEASES BY COURT
SROR = PRETRIAL POPULATION RELEASES BY SHERIFF

20-Apr-89

MULTNOMAH COUNTY
WEEKLY POPULATION RELEASES
SEPT 3, 1988 THRU APRIL 7, 1989

Week Beginning	Sentenced	PreTrial	Total
03-Sep	40	88	128
10-Sep	21	93	114
17-Sep	52	118	170
24-Sep	26	85	111
01-Oct	38	112	150
08-Oct	11	11	22
15-Oct	37	58	95
22-Oct	29	50	79
29-Oct	29	48	77
05-Nov	16	48	64
12-Nov	24	51	75
19-Nov	2	5	7
26-Nov	42	63	105
03-Dec	18	29	47
10-Dec	35	43	78
17-Dec	12	30	42
24-Dec	0	0	0
31-Dec	15	27	42
07-Jan	18	25	43
14-Jan	16	52	68
21-Jan	46	47	93
28-Jan	28	31	59
04-Feb	11	28	39
11-Feb	21	43	64
18-Feb	5	21	26
25-Feb	28	73	101
04-Mar	38	61	99
11-Mar	52	77	129
18-Mar	9	39	48
25-Mar	27	70	97
01-Apr	22	54	76
Total	768	1580	2348
Average/week	24.77	50.97	75.74
Average/day	3.54	7.28	10.82
Maximum\week	52	118	170
Minimum\week	0	0	0
Standard Deviation	13.70	28.37	39.59
Variance	187.79	804.93	1567.16

MULTNOMAH COUNTY
JAIL POPULATION RELEASES



PERIOD: Sept 3 88 thru April 7 89

Sentenced Pretrial

PRETRIAL RELEASE RISK MATRIX

SUPERVISION PROGRAMS	FTA	PUBLIC SAFETY
CSS	HIGH	HIGH
	MEDIUM	
	LOW	
PRM	HIGH	MEDIUM
CSS	MEDIUM	
PRSP	LOW	
PRM	HIGH	LOW
PRSP	MEDIUM	
ROR	LOW	

CSS = CLOSE STREET SUPERVISION

PRM = POPULATION RELEASE MONITORING

PRSP = PRETRIAL RELEASE SUPERVISION PROGRAM

ROR = RELEASE ON RECOGNIZANCE

PRE-TRIAL RELEASE CONSOLIDATION

Charge from the Board of County Commissioners
Date: April 11, 1989

Explore the feasibility of consolidating all pre-trial release and population monitoring programs under one administrative structure.

Problem Statement

Pre-trial release supervision programs are currently operated by three components of the local Criminal Justice System including the courts, Sheriffs Office and the Community Corrections Division, Department of Justice Services. All deal with populations of pretrial detainees released from custody at different times with different policies and procedures for different reasons meeting different criteria. There is the perception that the pre-trial system could function more efficiently by consolidating all pre-trial release functions under one administrative structure.

The Office of Pre-Trial Release Supervision will provide a coordinated program of supervision and services for all defendants currently released from custody on their own recognizance, under "third party" release supervision, Close Street Supervision, and Pre-Trial Release Supervision, as well as those individuals under matrix release monitoring.

Defendants released under one of the above processes will be assigned to a level of supervision consistent with their risk score as determined prior to the time of release by the Recog Intake Staff.

CONSOLIDATION GOALS

The goals of consolidating these functions are several and include:

	Fiscal Goal	Program Goal	Administrative Goal
1. Elimination of Duplication of Services.			X
2. Consistency of application of supervision to all defendants relative to their charge, risk of flight and re-offense.		X	
3. Reallocation of expense consistent with required staffing ratios for the various levels of supervision offered by program.	X		
4. Standardization of classification of employees providing pre-trial release supervision.			X
5. Centralized information management.			X
6. Better understanding of FTA issues.		X	
7. Acquisition of uniform data to evaluate fiscal issues, FTA, re-offense rates, etc.			X
8. Uniform brokerage of community services irrespective of release category.		X	

Office of Pre-Trial Release

Supervision Level	Staffing Ratio	Release Type
High	Pgm 1: 1:20	• Close Street • Matrix Release • PRSP • Electronic
Medium	Pgm 2: 1:80	• PRSP • Electronic • 3rd Party • Judicial • ROR
Low	Pgm 3: 1:200	• ROR

Fiscal 88-89
Allocations for Pre-Trial Release Functions

State Courts	$ 259,260
Community Corrections	390,924
MCSO	1,026,433

Total	$1,676,617
Current Total FTE	49.5

Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

FRED B. PEARCE
SHERIFF

(503) 255-3600

MEMORANDUM

TO: PRETRIAL REVIEW GROUP

FROM: WILLIAM T. WOOD, Commander
Program Division

DATE: MAY 23, 1989

SUBJECT: CONSOLIDATION RECOMMENDATION

RECEIVED
MAY 25 1989
DEPARTMENT OF
JUSTICE SERVICES

Recommendation regarding the coordination and consolidation of Pretrial Intake, Release, and Supervision Activities.

I. INTAKE AND RELEASE ACTIVITIES

- Transfer the current Recog Intake and Release activities to the Sheriff's Office with Release authority delegated by the court.

- Maintain Population Management activities with increased coordination with Intake staff.

COMMENT

Population Management activities performed by Population Release staff are not a duplication of Recog activities. Information from Recog is built upon and utilized as the defendant moves further into the system.

ADVANTAGES

- Allows the Sheriff's Office to maintain the critical Population Management functions performed by the Population Release staff.

- Sheriff's Office would be better able to coordinate Recog staffing to the needs of the facility by assignment of County paid staff.

- Sheriff's Office would be able to maximize the court's Recog releases while addressing court directives.

- Sheriff's Office could reduce the time periods from booking to Recog CPMS entry. This would result in reduced Matrix releases and lower scored releases.

- Staff assigned to either activity could be cross trained and could provide back up services if needed due to changes in staffing and work activities.

10 cont.

- Maintaining separate work assignments is extremely necessary due to the differences of the responsibilities. Separation allows the system to make appropriate and consistent Recog releases while still having the ability to react to increases in bookings, transports, or length of stays.

- Increase Recog releases under the Sheriff's Office with court cooperation would reduce the need for Population releases.

II. PRETRIAL RELEASE SUPERVISION ACTIVITIES

- Transfer the (PRSP) Pretrial Release Supervision Program to the Sheriff's Supervision Unit.

COMMENT

Currently the Sheriff maintains a coordinated Supervision Unit including Population Monitoring (Supervision of Sheriff's Releases), Close Street Supervision, Electronic Monitoring, and the Intensive Supervision Program. The Recog Supervision Unit is only unit not currently involved.

ADVANTAGES

- Will enable all programs to utilize the special skills and authority of Sheriff's staff.

  - Arrest Authority.
  - Authority to transport arrestees.
  - Staff trained in Supervision.
  - Unique skills of all staff.
  - Equipment and training.

- Will allow for the continuation of trained Corrections Officers in the Close Street Supervision Program.

- Will enhance public safety by allowing units staff to quickly respond to identified potential danger situations.

- Will allow for various caseload levels determined by needs related to FTA potential and danger.

Possible Caseload Levels

High Danger 20:1

High FTA Potential 40:1

Medium Danger 75:1
Medium FTA Potential .....

Low Danger 150/200:1
Positive Reporting Record

TOTAL MCSO SHERIFF'S MATRIX RELEASE ORDERS RECEIVED BY THE COURT:	67	
TOTAL NUMBER OF DEFENDANTS WHO HAD THE SAME SCORE AT RELEASE THAT THEY WERE GIVEN INITIALLY BY THE PRETRIAL RELEASE STAFF:	54	(81%)
TOTAL NUMBER OF DEFENDANTS WHO HAD DIFFERENT SCORES AT RELEASE THEN THEY WERE GIVEN BY THE PRETRIAL RELEASE STAFF:	13	(19%)

REASONS THAT SCORES CHANGED:

1)	CHARGES ADDED AT ARRAIGNMENT:	1	(1.5%)
2)	CHARGES DROPPED/REDUCED:	7	(10%)
3)	SENTENCED ON SOME CHARGES:	4	(6%)
4)	NO CHANGE IN CHARGES:	1	(1.5%)
	SUBTOTAL	13	(19%)

COMMENT: REGARDING 1,2,AND 3 ABOVE; ARE THESE PEOPLE RE-SCORED BY RECORDS/WARRANTS UNIT WHEN THEY ARE ENTERING DISPOS FROM COURT? ISN'T THE COMPUTER DOING THIS AUTOMATICALLY?

APRIL 25, 1989[7] (CHECKED MAY 12, 1989)

TOTAL INTERVIEWS BY PRETRIAL RELEASE INTAKE STAFF:	57
TOTAL NUMBER OF RELEASED INMATES BY PTR INTAKE STAFF:	25
TOTAL NUMBER OF INMATES MATRIX SCORED BY PTR STAFF:	32
1) NUMBER OF DEFENDANTS WHERE NO CHARGES WERE FILED SO DEFENDANTS WERE RELEASED:	8
2) MATRIX SCORE STAYED THE SAME:	16
3) MATRIX SCORE CHANGED BECAUSE BOOKING CHARGES CHANGED AT ARRAIGNMENT:	7
4) SCORE CHANGED WITHOUT CHARGES CHANGING: (score was 29 but rescored to 37) (60212)	1

MAY 3, 1989[7] (CHECKED MAY 10, 1989)

TOTAL INTERVIEWS BY PRETRIAL RELEASE INTAKE STAFF:	62
TOTAL NUMBER OF RELEASED INMATES BY PTR INTAKE STAFF:	32
BAILED BEFORE MATRIX SCORED:	1
TOTAL NUMBER OF INMATES MATRIX SCORED BY PTR STAFF:	29
1) NUMBER OF DEFENDANTS WHERE NO CHARGES WERE FILED SO DEFENDANT WAS RELEASED:	5
2) MATRIX SCORE STAYED THE SAME:	14
3) MATRIX SCORE CHANGED BECAUSE BOOKING CHARGES CHANGED AT ARRAIGNMENT:	7
4) SCORE CHANGED WITHOUT CHARGES CHANGING: (score was 121 but rescored to 91) (46390) (score was 159 but rescored to 79) (56821) (score was 87 but rescored to 67) (2333)	3 (29)

(POINT OF INTEREST: ALL 3 RECEIVED LESS POINTS LATER EVEN THOUGH THE CHARGES STAYED THE SAME; CRIMINAL HISTORY STAYED THE SAME SO HOW COULD THE POINTS LOWER?)

APRIL 1, 1989 (CHECKED MAY 24, 1989) 54 DAYS

TOTAL INTERVIEWS BY PRETRIAL RELEASE INTAKE STAFF:	71
TOTAL NUMBER OF RELEASED INMATES BY PTR INTAKE STAFF:	42
TOTAL NUMBER OF INMATES MATRIX SCORED BY PTR STAFF:	29
1) MATRIX SCORE STAYED THE SAME:	12
2) NUMBER OF DEFENDANTS WHERE NO CHARGES WERE FILED SO DEFENDANTS WERE RELEASED:	6
3) DEFENDANTS BAILED SO MATRIX SCORE WAS RESET AT 0:	2
4) MATRIX SCORE CHANGED BECAUSE BOOKING CHARGES CHANGED AT ARRAIGNMENT:	4
5) UNABLE TO VERIFY INFORMATION BECAUSE DEFENDANTS WERE RELEASED, RE-ARRESTED, AND RESCORED ON NEW CHARGES, THEREFORE I WAS UNABLE TO CAPTURE MATRIX SCORE AT TIME OF RELEASE ON APRIL 1 ARREST:	4
6) SCORE CHANGED WITHOUT CHARGES CHANGING: (score was 234 but rescored to 89) (52608) County hold.	1

PRETRIAL RELEASE PROGRAMS*

	1989-90 EXEC BUD	1980-90 FTE Total / By Class	AVERAGE CASELOAD / DESIGN CAPACITY	AVERAGE LENGTH OF STAY	TARGETED POPULATION	FAILURE TO APPEAR RATE	RE-ARREST RATE	RETURNED TO CUSTODY RATE
INTAKE (Recog)	Courts $259,260 County $275,924 DMDA $115,000 $650,184	11.5 6 CORR TECH 3.5 RAO** 1 SUPV 1 OA-2	1988 2104 interviews per month	n/a	All newly arrested & booked defendants	1988 Felon 7.1% Misd. 11.7% Traf. 16.8%	1988 12.%	Unknown
P.R.S.P. (Pretrial Release Supervision Program)		10 5 CORR TECH 1 RAO 1 SUPV 3 OA-2	1988 485 1:75 1:200	Fel: 120 days Misd: 90 days Traf: 10 days	Non-population Releases	1988 14%	1988 10%	1988 3%
POPULATION RELEASE SCORING (M.C.S.O. Classification Section)	$234,902 + M&S and Captl	7 6 CORR TECH 1 SUPV	All Inmates	n/a	All inmates	n/a	n/a	n/a
BURNSIDE PROJECTS (Third Party Non-custody Release)	$58,000							
POPULATION RELEASE MONITORING (M.C.S.O. Supervision Section)	$246,999 + M&S and Captl	8 5 CORR TECH 2 OA-2 1 SUPV	1/89-4/89 300-400 1:75 x 5 = 375	Unknown guesstimate 3-5 mos.	All unsentenced matrix releases	Calendar '88 44%	Calendar '88 6%	Calander '88 included with FTA
CLOSE STREET SUPERVISION (MCSO Supv. Section) $8.57/day/person	$491,129 + M&S and Captl	10 8 C.O. 1 CORR SUPV 1 OA-2	7/88-3/1/88 157 1:20 x 8 = 160	30 days	All felony -- subject to interview and "street" investigation	7/1/88-3/1/89 4.64% 21/452	7/1/88-3/1/89 0.6% 3/452	7/1/88-3/1/89 36% 174/452
ELECTRONIC SUPERVISION (MCSO Supv. Section)	$53,403 + 29,473 equipment rental	2 1CORR TECH 1 OA-2	30 in use 40 Wrist. 30 Auto		Offenders with phones on Intensive monitoring and Close Street	Unknown	Unknown	Unknown

* After Martin Winch's Chart
** Release Assistance Officer

STATUS REPORT ON THE EXPANSION OF COURT SERVICES TO THE EAST COUNTY/GRESHAM AREA

Prepared by:

Office of District Four County Commissioner Sharron Kelley

Submitted on October 12, 1989

I. SCOPE OF REPORT

This report presents an initial analysis of the merits of providing additional court services in the Gresham/East County area. The report concludes with a list of specific steps the County should take to reach an informed final decision on the needs of the court for additional space and the best location for that space.

II. DISADVANTAGES IN THE PRESENT SYSTEM

Currently, there is only one District and no Circuit Judge in Gresham, the minimum number mandated by state law. The East County contains over one-fourth of the County's population and appears to generate at least fifteen percent of its caseload. Travel to and parking in downtown Portland is expensive and inconvenient for police and witnesses, resulting in an additional drain on law enforcement effort. Moreover, with an inevitable increase in space utilization by the courts, the East County area provides a cost-effective opportunity for meeting the needs of the court system in contrast with the more expensive cost of expansion downtown.

The following specifics document current disadvantages:

-- over twenty-five percent of the county's population lives in the East County and would have better access to the courts if court services were expanded in the East County;

-- at least fifteen percent of police and criminal court activity appears to be generated in the East County;

-- police time and budgets are wasted by excess travel and waiting time due to the absence of East County courtrooms;

-- new space for expansion of court services is cheaper in the East County than in downtown.

-- many court and related county employees face longer commutes than they would with an East County destination;

-- parking is more scarce and expensive downtown than in the East County.

-- whenever the county purchases new space, it is generally less expensive to move the function which has outgrown its current space than to move the growing function into space occupied by a second function and then move the second function into the new space.

Additionally, it logically follows from the population data that at least twenty-five percent of dissolution and probate proceedings concern citizens in the East County. We initially estimate that at least five percent of other types of civil lawsuits concern residents of the East County. This last category would include landlord-tenant, personal injury and commercial disputes. A substantial number of the parties, witnesses, and attorneys involved in these matters would be better served with an East County option.

III. ADVANTAGES OF THE PRESENT SYSTEM

The primary advantage of the present system stems from the administrative consolidation permitted by the use of a single building to house most court functions. Some of these advantages are subject to inevitable dilution unless the commissioners intend to vacate the courthouse in the near future. Essentially, the present system maximizes administrative convenience for the judiciary with the costs of this centralization borne by witnesses, police and city and county budgets.

The location of additional court services in Gresham means the potential transfer of some court personnel to Gresham. Many court personnel either live in this area or would prefer working this area because of the convenience of commuting and parking. Essentially, the shifting of personnel would be a matter for internal management to handle sensibly and does not present a significant factor in weighing costs and benefits.

The court feels that expansion of court services to Gresham would require more court support personnel than expansion within the courthouse downtown because functions handled downtown would require duplication in Gresham. The cost of this additional administrative expense would either be paid by the State or require reallocation by the court if funding were not increased. The Presiding Judge and Court

Administrator are convinced that the State will not fund the additional expense and present service will suffer as a result. Additionally, the placement of new courtrooms in Gresham would require the court to restructure its master docketing system. There would be fewer courtrooms downtown in which to juggle cases on short notice, resulting in greater delays in reaching trial. Additionally, the judges in Gresham would be less specialized in their caseload than judges downtown although their caseload would be comparable to that of judges in other counties and judicial districts.

We recommend that the Commissioners formally invite the Court Administrator to submit a written estimate of any additional administrative expense created by expanding in Gresham rather than downtown. Additionally, the Commissioners should invite the Presiding Judge to submit a written explanation of any difficulties that expansion in Gresham would create for the court docket. These estimates could then be reviewed by the Commissioners, the public, and other departments whose current space would be impacted by court expansion in the courthouse.

IV. DATA ABOUT CASELOADS

The 36 Oregon counties are currently organized into 19 judicial districts. Multnomah County comprises a single judicial district which is over three times the size of the next largest district. If 15 percent of the current circuit court caseload were handled by courtrooms in Gresham, the caseload in Gresham would still equal or exceed the caseload of over one-half of the state's judicial districts and the substantial majority of the other counties. The budget for Gresham should be lower than that of judicial districts and counties of comparable size because of the administrative functions which would remain downtown.

The State Court Administrator has compiled statistical caseload data for 1988.

1988 Multnomah County Caseload

Circuit Court	24.717
District Court	148,073
Petitions	7,406

1988 Multnomah County Petitions

Adoptions	470
Mental Competency	2,436
Juvenile	5,292

1988 Multnomah County District Court Caseload

Traffic Infractions	91,317
Misdemeanors and Violations	19,743
Felony Offenses	11,927
Civil	12,360
Small Claims	11,961
Violation	765

1988 Multnomah County Circuit Court Caseload

Civil	6,920
Domestic Relations	8,839
Criminal	7,111
Guardianships	465
Decedent's Estates/Probate	1,382

1988 Circuit Court Caseload by Judicial District

District	Counties	Circuit
1st	Jackson	5,229
2nd	Lane	9,676
3rd	Marion	8,425
4th	Multnomah	24,717
5th	Clackamas	6,382
6th	Morrow and Umatilla	1,932
7th	Gilliam, Hood River, Sherman, Wasco and Wheeler	2,641
8th	Baker and Grant	797
9th	Harney and Malheur	1,203
10th	Union and Wallowa	994
11th	Crook, Deschutes and Jefferson	3,964
12th	Polk and Yamhill	3,651
13th	Klamath and Lake	3,075
14th	Josephine	2,488
15th	Coos and Curry	3,300
16th	Douglas	3,723
17th	Lincoln	1,778
19th	Clatsop, Columbia and Tillamook	3,666
20th	Washington	6,310
21st	Benton and Linn	4,852

V. DETAILS OF A POSSIBLE TRANSFER

The most fundamental questions in any transfer concern the number of courtrooms to establish in Gresham and the site for these courtrooms. The two questions are interrelated and are also affected by the possibility that the county may wish to locate additional services in the same building that would house the additional courts.

There are two promising site possibilities which merit further study. First, Gresham courtrooms might be located in a new building adjacent to the city hall. The City of Gresham owns this land and is evaluating construction at this site. Favorable lease terms for the county might take account of city savings due to the lower costs associated with police testimony. Savings for this site in contrast with a site downtown would depend on the outcome of negotiations with the City of Gresham and the specific site and floor level targeted downtown. The savings might be in the neighborhood of 33 percent.

We have also examined a second East County building for comparison to the City Hall site. Wayne George has looked at the Dempsey building located at 1427 S.E. 182nd. This building has an asking price of $750,000 with an estimated build-out for two courtrooms of $550,000. Although these figures are substantially higher than the comparables for Gresham, there would remain additional space for other county services.

Criminal cases may provide the primary source for an East County caseload. Currently, misdemeanor cases arising east of 122nd are initially assigned to Gresham. A defendant has the right to have the case transferred to downtown. Additionally, subsequent appearances in no-show matters are routinely routed through downtown rather than returned to Gresham.

The criminal caseload in East County may be expanded by adding felony, circuit court matters to the docket and by returning no-show misdemeanors to Gresham. Additionally, with the assistance of the state legislature, the right to unilateral transfer of a defendant should be limited, a revision which is merited independently to prevent defendants from forum shopping to avoid any pro-prosecution judges assigned to Gresham.

It is also anticipated that a judicial expansion in Gresham would include the trial of civil cases in the East County. These cases would represent a smaller portion of the caseload regardless of how these cases are assigned. To accomodate the civil litigants that retain downtown counsel, the plaintiff can be given the option of filing a case in either Gresham or downtown (for matters arising east of 122nd) with liberal criteria for transferring cases once they are filed.

Currently, the presiding judge of the circuit and district courts has the authority to implement many of the case transfers contemplated here. Nevertheless, state legislation would be helpful in restricting forum shopping by criminal defendants and in guaranteeing the utilization of whatever courtroom space the county should decide to provide. We recommend that the commissioners formally request a written opinion from county counsel regarding the respective authority of the state, county and judiciary to locate and allocate the caseload within Multnomah County. This opinion should include any state legislation needed to assure courtroom utilization in the East County, such as limitations on the current right of a defendant to transfer a misdemeanor case to downtown.

The geographic boundary for case assignments to East County would need detailed attention in the context of courtroom expansion. The line might be adjusted to assure utilization of courtroom space in Gresham without overburdening that space. Ideally, the line for criminal cases would correspond to the boundaries utilized by Portland and Gresham police with the flexibility to shift in the event that these police boundaries shift.

VI. THE AMOUNT OF COURT SPACE NEEDED

Currently, the presiding judge and court administrator desire two additional courtrooms for the two judges being added in 1991 as well as a third courtroom for Judge Welch. The court desires new space for these three courtrooms. The court has proposed that instead of building three new courtrooms, the presiding judge would transfer to the commissioners' meeting room and only two new courtrooms would be built. This build-out is estimated at $600,000 but does not include the cost of relocating the commissioners, the cost of new space purchased, and the cost of moving a second function if the commissioners were transferred to the space of an existing function. Because substantial number of attorneys appear before the presiding judge for case assignments each day, there would a substantial increase in elevator usage if the presiding judge moves to the sixth floor from the second floor. Accordingly, we anticipate future pressure to convert the meeting room into another trial court and return the presiding judge to the second floor.

Once the Commission confirms the amount of additional space that the court needs, the Commission should direct the appropriate departments to submit detailed options with cost estimates for Gresham and downtown. This information combined

with information about police costs, parking costs, public access and administrative issues and costs will permit an informed final decision on this matter.

VII. SUMMARY OF RECOMMENDATIONS

o The Commission should set a date within the next four weeks to resolve the issue of the need for additional court space. Prior to that date, the Commission should request input about this matter from parties that include the courts and the City of Gresham.

o The Commission should request an opinion from county counsel about the respective roles of the county, state and judiciary in managing any expansion of court space.

o Once the Commission has reviewed the precise amount of additional space needed for the courts, it should undertake a similar public input process and decide the best location for any expansion. Specific downtown and East County sites should be reviewed with further input about police, parking, and administrative costs unique to each location.

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Prepared by:

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District Court	148,073
Petitions	7,406

1988 Multnomah County Petitions

Adoptions	470
Mental Competency	2,436
Juvenile	5,292

1988 Multnomah County District Court Caseload

Traffic Infractions	91,317
Misdemeanors and Violations	19,743
Felony Offenses	11,927
Civil	12,360
Small Claims	11,961
Violation	765

1988 Multnomah County Circuit Court Caseload

Civil	6,920
Domestic Relations	8,839
Criminal	7,111
Guardianships	465
Decedent's Estates/Probate	1,382

1988 Circuit Court Caseload by Judicial District

District	Counties	Circuit
1st	Jackson	5,229
2nd	Lane	9,676
3rd	Marion	8,425
4th	Multnomah	24,717
5th	Clackamas	6,382
6th	Morrow and Umatilla	1,932
7th	Gilliam, Hood River, Sherman, Wasco and Wheeler	2,641
8th	Baker and Grant	797
9th	Harney and Malheur	1,203
10th	Union and Wallowa	994
11th	Crook, Deschutes and Jefferson	3,964
12th	Polk and Yamhill	3,651
13th	Klamath and Lake	3,075
14th	Josephine	2,488
15th	Coos and Curry	3,300
16th	Douglas	3,723
17th	Lincoln	1,778
19th	Clatsop, Columbia and Tillamook	3,666
20th	Washington	6,310
21st	Benton and Linn	4,852

V. DETAILS OF A POSSIBLE TRANSFER

The most fundamental questions in any transfer concern the number of courtrooms to establish in Gresham and the site for these courtrooms. The two questions are interrelated and are also affected by the possibility that the county may wish to locate additional services in the same building that would house the additional courts.

There are two promising site possibilities which merit further study. First, Gresham courtrooms might be located in a new building adjacent to the city hall. The City of Gresham owns this land and is evaluating construction at this site. Favorable lease terms for the county might take account of city savings due to the lower costs associated with police testimony. Savings for this site in contrast with a site downtown would depend on the outcome of negotiations with the City of Gresham and the specific site and floor level targeted downtown. The savings might be in the neighborhood of 33 percent.

We have also examined a second East County building for comparison to the City Hall site. Wayne George has looked at the Dempsey building located at 1427 S.E. 182nd. This building has an asking price of $750,000 with an estimated build-out for two courtrooms of $550,000. Although these figures are substantially higher than the comparables for Gresham, there would remain additional space for other county services.

Criminal cases may provide the primary source for an East County caseload. Currently, misdemeanor cases arising east of 122nd are initially assigned to Gresham. A defendant has the right to have the case transferred to downtown. Additionally, subsequent appearances in no-show matters are routinely routed through downtown rather than returned to Gresham.

The criminal caseload in East County may be expanded by adding felony, circuit court matters to the docket and by returning no-show misdemeanors to Gresham. Additionally, with the assistance of the state legislature, the right to unilateral transfer of a defendant should be limited, a revision which is merited independently to prevent defendants from forum shopping to avoid any pro-prosecution judges assigned to Gresham.

It is also anticipated that a judicial expansion in Gresham would include the trial of civil cases in the East County. These cases would represent a smaller portion of the caseload regardless of how these cases are assigned. To accomodate the civil litigants that retain downtown counsel, the plaintiff can be given the option of filing a case in either Gresham or downtown (for matters arising east of 122nd) with liberal criteria for transferring cases once they are filed.

Currently, the presiding judge of the circuit and district courts has the authority to implement many of the case transfers contemplated here. Nevertheless, state legislation would be helpful in restricting forum shopping by criminal defendants and in guaranteeing the utilization of whatever courtroom space the county should decide to provide. We recommend that the commissioners formally request a written opinion from county counsel regarding the respective authority of the state, county and judiciary to locate and allocate the caseload within Multnomah County. This opinion should include any state legislation needed to assure courtroom utilization in the East County, such as limitations on the current right of a defendant to transfer a misdemeanor case to downtown.

The geographic boundary for case assignments to East County would need detailed attention in the context of courtroom expansion. The line might be adjusted to assure utilization of courtroom space in Gresham without overburdening that space. Ideally, the line for criminal cases would correspond to the boundaries utilized by Portland and Gresham police with the flexibility to shift in the event that these police boundaries shift.

VI. THE AMOUNT OF COURT SPACE NEEDED

Currently, the presiding judge and court administrator desire two additional courtrooms for the two judges being added in 1991 as well as a third courtroom for Judge Welch. The court desires new space for these three courtrooms. The court has proposed that instead of building three new courtrooms, the presiding judge would transfer to the commissioners' meeting room and only two new courtrooms would be built. This build-out is estimated at $600,000 but does not include the cost of relocating the commissioners, the cost of new space purchased, and the cost of moving a second function if the commissioners were transferred to the space of an existing function. Because substantial number of attorneys appear before the presiding judge for case assignments each day, there would a substantial increase in elevator usage if the presiding judge moves to the sixth floor from the second floor. Accordingly, we anticipate future pressure to convert the meeting room into another trial court and return the presiding judge to the second floor.

Once the Commission confirms the amount of additional space that the court needs, the Commission should direct the appropriate departments to submit detailed options with cost estimates for Gresham and downtown. This information combined

with information about police costs, parking costs, public access and administrative issues and costs will permit an informed final decision on this matter.

VII. SUMMARY OF RECOMMENDATIONS

o The Commission should set a date within the next four weeks to resolve the issue of the need for additional court space. Prior to that date, the Commission should request input about this matter from parties that include the courts and the City of Gresham.

o The Commission should request an opinion from county counsel about the respective roles of the county, state and judiciary in managing any expansion of court space.

o Once the Commission has reviewed the precise amount of additional space needed for the courts, it should undertake a similar public input process and decide the best location for any expansion. Specific downtown and East County sites should be reviewed with further input about police, parking, and administrative costs unique to each location.

MULTNOMAH COUNTY

GENERAL FUND

1989-90

($1,000)

Revenue Projections (9-30)	**=**	**$135,178**
Expense Forecast (9-30)	**=**	**$129,520**

Revenue Forecast is 99.7% of Budget.

Expense Forecast is 95.8% of Revenues and 95.6% of Budget.

Note:
Adopted Budget = $135,527
Current Appropriation = $135,531

Planning & Budget
10-12-89

FY1989-90 GENERAL FUND EXPENDITURE FORECASTS

04:10 PM
11-Oct-89

<PERS SERV>	ENVIRON SERVICES *********	GENERAL SERVICES *********	HUMAN SERVICES *********	JUSTICE SERVICES *********	NON-DEPARTMENTAL *********	TOTAL *********
YTD 9/89	$1,004,762	$1,866,660	$1,760,015	$8,588,061	$561,317	$13,780,815
ADOPTED	$4,373,815	$8,567,944	$8,296,549	$37,724,731	$2,773,191	$61,736,230
APPROPR'TION	$4,373,815	$8,567,944	$8,296,549	$37,724,731	$2,773,191	$61,736,230
FORECAST	$4,199,406	$7,889,204	$7,241,701	$36,894,787	$2,484,518	$58,709,616
FCST%APPROPR	96.01%	92.08%	87.29%	97.80%	89.59%	95.10%

<<<M&S>>>	ENVIRON SERVICES *********	GENERAL SERVICES *********	HUMAN SERVICES *********	JUSTICE SERVICES *********	NON-DEPARTMENTAL *********	TOTAL *********
YTD 9/89	$970,988	$416,031	$198,624	$787,540	$1,530,764	$3,903,947
ADOPTED	$6,816,906	$3,403,417	$1,305,695	$7,898,384	$21,357,535	$40,781,937
APPROPR'TION	$6,817,925	$3,403,417	$1,305,695	$7,898,384	$21,357,535	$40,782,956
FORECAST	$6,293,871	$3,337,746	$1,297,824	$7,740,416	$21,239,834	$39,909,691
FCST%APPROPR	92.31%	98.07%	99.40%	98.00%	99.45%	97.86%

<<CAPITAL>>	ENVIRON SERVICES *********	GENERAL SERVICES *********	HUMAN SERVICES *********	JUSTICE SERVICES *********	NON-DEPARTMENTAL *********	TOTAL *********
YTD 9/89	$331,397	$11,888	$6,844	$13,778	$7,254	$371,161
ADOPTED	$3,903,146	$110,921	$98,453	$477,271	$61,163	$4,650,954
APPROPR'TION	$3,903,146	$110,921	$98,453	$477,271	$61,163	$4,650,954
FORECAST	$3,903,146	$110,921	$98,453	$462,983	$61,163	$4,636,666
FCST%APPROPR	100.00%	100.00%	100.00%	97.01%	100.00%	99.69%

<CASH TRAN>	ENVIRON SERVICES *********	GENERAL SERVICES *********	HUMAN SERVICES *********	JUSTICE SERVICES *********	NON-DEPARTMENTAL *********	TOTAL *********
YTD 9/89	$0	$0	$0	$0	$0	$0
ADOPTED	$1,503,157	$350,000	$20,282,108	$1,110,662	$1,237,500	$24,483,427
APPROPR'TION	$1,503,157	$350,000	$20,285,141	$1,110,662	$1,237,500	$24,486,460
FORECAST	$1,503,157	$350,000	$19,562,423	$1,110,662	$1,237,500	$23,763,742
FCST%APPROPR	100.00%	100.00%	96.44%	100.00%	100.00%	97.05%

<<CONT/BAL>>	TOTAL *********
YTD 9/89	$0
ADOPTED	$3,384,299
APPROPR'TION	$3,384,299
FORECAST	$2,500,000
UNAPPR BAL	$490,000

<<<TOTAL>>>	ENVIRON SERVICES *********	GENERAL SERVICES *********	HUMAN SERVICES *********	JUSTICE SERVICES *********	NON-DEPARTMENTAL *********	TOTAL *********
YTD 9/89	$2,307,147	$2,294,579	$1,965,483	$9,389,379	$2,099,335	$18,0[illegible]5,923
ADOPTED	$16,597,024	$12,432,282	$29,982,805	$47,211,046	$25,429,389	$135,5[illegible]6,847
APPROPR'TION	$16,598,043	$12,432,282	$29,985,838	$47,211,048	$25,429,389	$135,530,399
FORECAST	$15,899,580	$11,687,871	$28,200,401	$46,208,848	$25,023,015	$129,519,715
FCST%APPROPR	95.79%	94.01%	94.05%	97.88%	98.40%	95.56%