

TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St, Suite 1500
Portland, OR 97204
(503) 248-5217

M E M O R A N D U M

TO: Board Clerks
Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

FROM: Commissioner Tanya Collier

DATE: January 3, 1994

SUBJECT: Schedule conflict for Executive Session

Please excuse me from the Executive Session scheduled for 9:00 a.m. on Tuesday, January 4, 1994. I have a previous engagement that I am unable to change.

I will be arriving at 9:30 a.m. for our regularly scheduled meeting.

Thank you.

TC:sf

BOARD OF
COUNTY COMMISSIONERS
1994 JAN - 3 AM 11:55
MULTNOMAH COUNTY
OREGON

SHARRON KELLEY
Multnomah County Commissioner
District 4



Portland Building
1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5213

MEMORANDUM

TO: Clerk of the Board
Board of County Commissioners

FROM: Sharron Kelley

RE: Early Departure from Board Work Session

DATE: Janaury 4, 1994

I will be leaving early from the Board's Work Session on Wednesday, January 5th, to attend a meeting that was previously scheduled in my office at 3:00 p.m.

1701L-31

1994 JAN - 4 PM 3:01
MULTNOMAH COUNTY
OREGON
BOARD OF
COUNTY COMMISSIONERS




MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR	• 248-3308
DAN SALTZMAN •	DISTRICT 1	• 248-5220
GARY HANSEN •	DISTRICT 2	• 248-5219
TANYA COLLIER •	DISTRICT 3	• 248-5217
SHARRON KELLEY •	DISTRICT 4	• 248-5213
CLERK'S OFFICE •	248-3277	• 248-5222

MEMORANDUM

TO: Chair Beverly Stein
Vice-Chair Tanya Collier
Commissioner Sharron Kelley
Commissioner Gary Hansen
Commissioner Dan Saltzman
Sheriff Robert Skipper
District Attorney Michael Schrunk
Auditor Gary Blackmer

FROM: Deb Bogstad 
Office of the Board Clerk

DATE: January 10, 1994

RE: Revised Agenda Submittal Deadline for Elected Officials

Due to the Monday holiday on January 17, 1994, the Elected Officials deadline for submitting items for the Board agenda is revised to noon, Wednesday, January 12, 1994 for meetings the week of January 17th.

Departments and divisions are still expected to adhere to the 5:00 p.m. Monday deadline, for the week preceding the requested meeting date.

If you have any questions, do not hesitate to call. Thank you.

cc: Department Directors



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Dan Saltzman *DS*

RE: Absence from BCC Meeting

DATE: January 12, 1993

1994 JAN 10 PM 4:15
COUNTY COMMISSIONER
DAN SALTZMAN
MULTNOMAH COUNTY
OREGON

I will not be able to attend the special BCC meeting to be held at the Library on January 13, 1994 at 7:00 p.m. because of a previously scheduled commitment.



MULTNOMAH COUNTY OREGON


OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
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TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

MEMORANDUM

TO: Chair Beverly Stein
Vice-Chair Tanya Collier
Commissioner Sharron Kelley
Commissioner Gary Hansen
Commissioner Dan Saltzman

FROM: Deb Bogstad 
Office of the Board Clerk

DATE: January 12, 1994

RE: Parliamentary Procedure

Who says you can't teach old dogs new tricks? We have been incorrectly using a parliamentary procedure called a "motion to table", which is properly used to lay something aside temporarily in order to take care of a more urgent matter during the course of a meeting.

The proper parliamentary procedure for items the Board would like to dispose of without making a decision for or against, would be for a commissioner to make a "motion to postpone indefinitely". If you all don't mind, I would like us to become PC (that's parliamentarily correct)! Thank you.

cc: Delma Farrell
Laurence Kressel
John DuBay

GARY HANSEN
Multnomah County Commissioner
District 2



1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5219

MEMORANDUM

TO: Board of County Commissioners
Clerk of the Board

FR: Gary Hansen

RE: Absence from Board Meeting, January 13, 1994

Due to an anticipated lengthy JPACT meeting on Thursday, January 13, it is possible that I will be either very late for the Board meeting or miss the meeting entirely.

RECEIVED
BOARD OF
COUNTY COMMISSIONERS
1994 JAN 12 AM 11:46
MULTNOMAH COUNTY
OREGON

TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St., Suite 1500
Portland, OR 97204
(503) 248-5217

M E M O R A N D U M

TO: Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

FROM: Commissioner Tanya Collier

DATE: January 24, 1994

SUBJECT: Late arrival to BCC Briefing

This memo is to inform you that I will not be arriving to the Board Briefing on January 25, 1994 until 10:00 a.m. due to a Doctors appointment.

1994 JAN 24 PM 4:49
CLERK OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Dan Saltzman

RE: Absence from BCC Briefing

DATE: Tuesday, February 1, 1994

BOARD OF
COUNTY COMMISSIONERS
1994 FEB - 1 AM 8:50
MULTNOMAH COUNTY
OREGON

I will be absent from the BCC Briefing this morning.



MULTNOMAH COUNTY OREGON

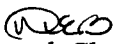
OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
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TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

MEMORANDUM

TO: Chair Beverly Stein
Vice-Chair Tanya Collier
Commissioner Sharron Kelley
Commissioner Gary Hansen
Commissioner Dan Saltzman
Sheriff Robert Skipper
District Attorney Michael Schrunk
Auditor Gary Blackmer

FROM: Deb Bogstad 
Office of the Board Clerk

DATE: February 14, 1994

RE: Revised Agenda Submittal Deadline for Elected Officials

Due to the Monday holiday on February 21, 1994, the Elected Officials deadline for submitting items for the Board agenda is revised to noon, Wednesday, February 16, 1994 for meetings the week of February 21st.

Departments and divisions are still expected to adhere to the 5:00 p.m. Monday deadline, for the week preceding the requested meeting date.

If you have any questions, do not hesitate to call. Thank you.

cc: Department Directors



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Dan Saltzman

RE: Absence from BCC Briefing

DATE: Tuesday, February 22, 1994

Dan was absent from the BCC Briefing this morning because of illness.

BOARD OF
COUNTY COMMISSIONERS
1994 FEB 22 PM 4:34
MULTNOMAH COUNTY
OREGON

M E M O R A N D U M



1120 SW Fifth St., Suite 1500
Portland, OR 97204
(503) 248-5217

TANYA COLLIER

**Multnomah County Commissioner
District 3**

Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman
Commissioner Tanya Collier
February 24, 1994
Absence from Board Meeting

Commissioner Collier will not be in attendance at today's meeting of the Board of County Commissioners due to illness.

M E M O R A N D U M

TO: Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

FROM: Commissioner Tanya Collier

DATE: February 24, 1994

SUBJECT: Absence from Board Meeting

Commissioner Collier will not be in attendance at today's meeting of the Board of County Commissioners due to illness.

1994 FEB 24 AM 9:41
CLERK OF
COUNTY CLERK'S OFFICE
MULTNOMAH COUNTY
OREGON

SHARRON KELLEY
Multnomah County Commissioner
District 4



Portland Building
1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5213

M E M O R A N D U M

TO: Board of County Commissioners
Clerk of the Board

FROM: Commissioner Sharron Kelley

DATE: February 24, 1994

RE: Late Arrivals to Board Meetings

I shall be arriving late for the Board meetings on Thursday, March 10 and Tuesday, March 15, as I have early morning scheduled meetings that I must attend.

1720L-8

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1994 FEB 24 PM 1:28



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

MEMORANDUM

TO : Board of County Commissioners
Vice Chair Tanya Collier
Commissioner Dan Saltzman
Commissioner Gary Hansen
Commissioner Sharon Kelley
Office of the Board Clerk

FROM : Beverly Stein

DATE : March 7, 1994

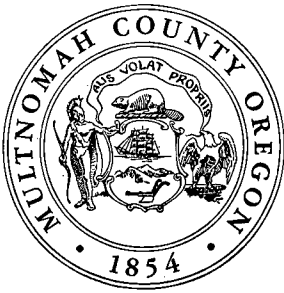
RE : Absence from Board Meeting

From May 25 through May 27, I will be attending the Alliance for Redesigning Government Conference in Denver, Colorado. I will miss the Thursday May 26 Regular Board Meeting.

cc: Chair's Staff

BOARD OF
COUNTY COMMISSIONERS
1994 MAR -8 PM 1:35
MULTNOMAH COUNTY
OREGON





Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

MEMORANDUM

TO : Commissioner Tanya Collier, Vice-Chair
Commissioner Dan Saltzman
Commissioner Gary Hansen
Commissioner Sharron Kelley
Larry Kressel, County Counsel
Office of the Board Clerk

FROM : Beverly Stein

DATE : March 7, 1994 *BS*

RE : Absence from Board Meetings

I will be out of town Monday June 27 through Monday July 4 and will miss the June 28 and June 30 Board Meetings.

cc: Chair's Staff

BOARD OF
COUNTY COMMISSIONERS
1994 MAR - 8 PM 1:35
MULTNOMAH COUNTY
OREGON



SHARRON KELLEY
Multnomah County Commissioner
District 4



Portland Building
1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5219

MEMORANDUM

TO: Clerk of the Board
Board of County Commissioners

FROM: Sharron Kelley *SK*

RE: Late Arrival and Early Departure from Board Work
Session

DATE: March 8, 1994

I will be arriving late and leaving early for the Budget Work Session on Wednesday, March 9th, because of previous scheduled appointments that I must attend.

1701L-31

BOARD OF
COUNTY COMMISSIONERS
1994 MAR -8 PM 2:23
MULTNOMAH COUNTY
OREGON



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

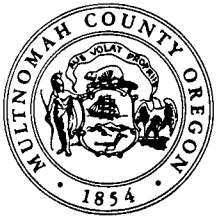
FROM: Dan Saltzman

RE: Out of Office

DATE: Tuesday, March 22, 1994

I will be absent from the BCC Briefing the morning of Tuesday, March 29, 1993 for a doctor appointment.

BOARD OF
COUNTY COMMISSIONERS
1994 MAR 22 AM 11:12
MULTNOMAH COUNTY
OREGON



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Dan Saltzman

Dan

RE: Out of Office

DATE: Tuesday, March 22, 1994

I will be out of the Office from April 4 through 11. Part of that time I will be in Sunriver as a panelist at the Oregon Library Association Conference.

80400 OF
COUNTY COMMISSIONER
1994 MAR 22 AM 11:13
MULTNOMAH COUNTY
OREGON

TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St., Suite 1500
Portland, OR 97204
(503) 248-5217

M E M O R A N D U M

TO: Board Clerks
Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

FROM: Commissioner Tanya Collier

DATE: March 30, 1994

SUBJECT: Absence from May 26, 1994 Board Meeting

I will be attending the AOC Spring Conference from May 25 through May 27 and will be unable to attend the Board Meeting on May 26, 1994.

CLERK OF
COUNTY COMMISSIONERS
1994 MAR 30 AM 10:02
MULTNOMAH COUNTY
OREGON

GARY HANSEN
Multnomah County Commissioner
District 2



1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5219

MEMORANDUM

To: Chair
Commissioners
Clerk of the Board

Fr: Gary Hansen

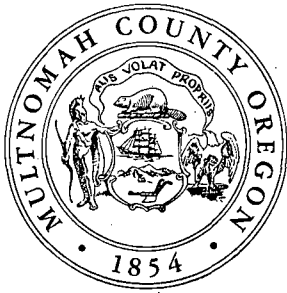
Date: March 30, 1994

Re: Absence from Office

The AOC Spring Conference will be held in Bend (Sunriver), Oregon, Wednesday, May 25 through Friday, May 27. I plan to attend this conference and will miss the work session, Wednesday, May 25 and the Board Meeting, Thursday, May 26.

BOARD OF
COUNTY COMMISSIONERS
1994 MAR 30 AM 10:26
MULTNOMAH COUNTY
OREGON

Deb + Carrie



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

MEMORANDUM

TO: Commissioner Tanya Collier
Commissioner Sharron Kelley
Commissioner Gary Hansen
Commissioner Dan Saltzman

FROM: Beverly Stein, Chair *[Signature]*

DATE: April 1, 1994

RE: BCC Agenda

BOARD OF
COUNTY COMMISSIONERS
1994 APR - 6 PM 3:05
MULTNOMAH COUNTY
OREGON

As of April 14, I will be making a few changes for regular board meetings. Reclassifications will be placed on the Board Consent Calendar if they meet the requirements noted below. Budget modifications that implement IGAs that were approved in the adopted budget will also now routinely appear on the consent calendar. I have included a list of criteria for placement on the board consent calendar in this memo. As you know, we have been placing citizen appointments to boards and commissions on the consent calendar but at your request, for any appointment, please let Delma know and she will place it on the regular calendar. I know that there are times when you would like to have appointees appear at the board for appointment.

ON CALL BRIEFINGS

In order to take care of more business at our Thursday meetings, I will be asking departments to be available for on call briefings if a regular board meeting looks like it may be short. We can usually tell by Wednesday afternoon how much time the next week's agenda will take and Delma will call departments who have signed up for an on call item and invite them to attend the next meeting. This will hopefully give us more time on our Tuesday calendars to take care of other business.

RECLASSIFICATIONS

Will be placed on the Consent Calendar if they do not require additional appropriations in the current year, and the department understands that the full year cost will have to come from within its allocation for the coming year. Employee Services reviews each reclassification and I will expect them to alert me to any problems



Memo to Commissioners
Page 2

or issues related to reclassifications. I will also expect that the departments include future fiscal impact on the supplemental staff reports.

BUDGET MODIFICATIONS

If a budget modification implements an IGA that goes on the consent agenda, the budget modification will go on the consent agenda as well.

CRITERIA FOR PLACEMENT ON BOARD CONSENT CALENDAR

Liquor License Renewals

Annual Renewals and/or amendments to existing intergovernmental agreements that involve minimal (reviewed by Budget Office) or no budget impact.

Auto Wrecker License Renewals

Revenue Contracts

Routine Tax Title Orders

Transfers of Unclaimed Property

Routine Peace Officer Holds Resolutions

Final Orders Pertaining to Decisions of the Planning Commission

Citizen Appointments to Boards & Commissions

Per Commissioner's request, citizen's appointments will be placed on regular agenda.

NEW ITEMS:

Budget modifications that implement an IGA that was approved in the adopted budget.

Reclassifications not requiring additional appropriations in the current year.

c: Larry Kressel
Dave Warren
Curtis Smith

Clerk



MULTNOMAH COUNTY, OREGON

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN
DAN SALTZMAN
GARY HANSEN
TANYA COLLIER
SHARRON KELLEY

PLANNING & BUDGET

PORTLAND BUILDING
1120 S.W. FIFTH - ROOM 1400
P. O. BOX 14700
PORTLAND, OR 97214
PHONE (503)248-3883

TO: Chair Beverly Stein
Commissioner Tanya Collier
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

FROM: Dave Warren, Budget *DCW*

DATE: April 8, 1994

SUBJECT: Budget Hearings - Proposed Schedule

CLERK OF
COUNTY COMMISSIONERS
1994 APR - 8 AM 9:43
MULTNOMAH COUNTY
OREGON

Attached is my proposal for the hearing schedule for the formal budget process, particularly the departmental hearings for May and June.

The process is based on the plan to approve the budget on April 21 for submission to Tax Supervising. This will comply with the formal requirement that the Budget Committee submit a budget prior to May 15. It does not, of course, imply agreement on the part of the Board with the policies included in the budget, nor with the Chair's proposed allocation of resources.

We had many reasons for this process, but two of them are significant. First, a major portion of the County's General Fund revenues are provided by the Business Income Tax - about \$24 million this year, we think. Typically, we receive about 70% of the Business Income Tax revenue in April, and get the first reliable reports of the amount in early May. Fluctuations in those receipts have required us to make major funding revisions in each of the last five budgets. By delaying budget decisions until we have reasonable certainty about this revenue, we should be able to have a more coherent process and make priority allocations with which the Board is comfortable, based on reliable information. Second, the Board has found itself moved progressively into a fragmented budget process. The last two years, the Board has gone through three distinct sets of budget hearings, making program and funding decisions at the end of each set. This has led to uncertainty on the Commissioners' part about what has and has not been funded. It has also led to a number of problems being deferred from one process to another until the solutions to those problems could not be effectively balanced against other decisions that were made in earlier iterations of the budget process.

The Tax Supervising Administrative Officer has agreed that this process makes sense for the Tax Supervising Commission - on a trial basis at least. It gives them longer to analyze the budget, and it will allow them to hold a hearing on the budget before the County has made final decisions so that their views can be given more consideration by the Board.

Budget Hearings - Proposed Schedule
April 8, 1994

If the proposed schedule presents scheduling problems for you, Delma Farrell in the Chair's Office has cheerfully volunteered to try to reconcile it so that the problems are overcome. Do not hesitate to give her a call.

attachment

c Delma Farrell
Bill Farver
Mingus Mapes
Meganne Steele
Patrol

BUDGET MEETING	DATE	TIME	PUBLIC TESTIMONY	PLACE
Budget Message	April 19	9:30-12:00		Board Room
PUBLIC HEARING				
APPROVE BUDGET	April 21	9:30-10:30	During Hearing	Board Room
Work Session - Revenue Overview	April 26	10:30-12:00		Board Room
Work Session Comm & Fam Svcs*	May 3	9:00-11:30	11:30-12:00	Board Room
Work Session Health*	May 4	9:00-11:30	11:30-12:00	Board Room
PUBLIC HEARING - BUDGET 101	MAY 4	5:00 -8:30	7:30-8:30	CENTRAL LIBRARY
Work Session Aging	May 9	10:00-11:30	11:30-12:00	Board Room
Work Session Juvenile	May 9	1:30-3:00	3:00-3:30	Board Room
Work Session District Attorney *	May 9	3:30-4:30		Board Room
Work Session Sheriff*	May 10	9:00-11:30	11:30-12:00	Board Room
Work Session Environmental*	May 23	9:00-11:30	11:30-12:00	Board Room
Work Session Community Corrections*	May 23	1:30-4:30	4:30-5:00	Board Room
Work Session Environmental (continued) and MSS*	May 24	9:00-11:30	11:30-12:00	Board Room
Work Session Library*	May 31	9:00-11:30	11:30-12:00	Board Room
Work Session Independent*				
agencies and other govt. support	June 1	9:00-11:30	11:30-12:00	Board Room
PUBLIC HEARING	JUNE 1	7:00-9:00	7:00-9:00	GRESHAM
Work Session General	June 7	9:30-12:00		Board Room
PUBLIC HEARING	JUNE 7	7:00-9:00	7:00-9:00	BOARD ROOM
Work Session General	June 8	9:30-12:00		Board Room
Work Session General	June 14	9:30-12:00		Board Room
Work Session General	June 15	9:30-12:00		Board Room
PUBLIC HEARING - ADOPT BUDGET	June 16	9:30-12:00	During Hearing	Board Room

*At Work Sessions, departmental CBAC's have been invited to summarize their recommendations about the Chair's Budget at the beginning of the meeting. The Central CBAC will present an overview of its recommendations on June 1 or June 7 at the public hearing.

TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St., Suite 1500
Portland, OR 97204
(503) 248-5217

M E M O R A N D U M

TO: Board Clerks
Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

FROM: Commissioner Tanya Collier

DATE: April 14, 1994

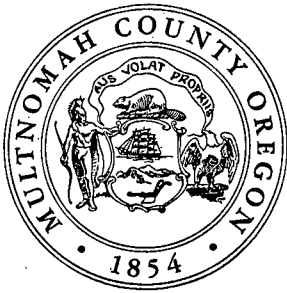
SUBJECT: Summer Vacation

This memo is to inform you that I will be out of the office from July 11, 1994 through July 25, 1994. Therefore I will not be attending the July 14 and 21 Board Meetings.

TC:sf

1994 APR 14 PM 1:59
MULTNOMAH COUNTY
OREGON
BOARD OF
COUNTY COMMISSIONERS

Deb



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

MEMORANDUM

TO : Board of County Commissioners
Office of the Board Clerk
FROM : Beverly Stein
DATE : April 19, 1994
RE : Absence from Board Meetings

I will be attending a meeting of the Annie E. Casey Foundation in Greenwich, Connecticut from May 16-18 and will miss the Tuesday May 17 Board Meeting.

Also, during the afternoon of Thursday June 14 I will be in meetings with representatives of the Annie E. Casey Foundation and will not attend the afternoon Board Planning Meeting.

cc: Chair's Staff

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1994 APR 20 PM 2:16





Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

MEMORANDUM

TO : Board of County Commissioners
Office of the Board Clerk /
FROM : Beverly Stein
DATE : May 10, 1994
RE : Vacation/Absence from Board Meetings

I will be on vacation the week of August 15-19, 1994 and will miss the August 16 and August 18 Board meetings.

cc: Chair's Staff
Department Directors
Division Managers
MSS Managers

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1994 MAY 12 PM 1:48



SHARRON KELLEY
Multnomah County Commissioner
District 4



Portland Building
1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5219

M E M O R A N D U M

TO: Board of County Commissioners
Office of the Clerk Board

FROM: Sharron Kelley *SK*

DATE: May 20, 1994

RE: Absence from Board Meeting

I will be on vacation from the afternoon of June 16th through June 22nd. I will not be able to attend the Board meeting on June 21st.

1731L-4

BOARD OF
COUNTY COMMISSIONERS
1994 MAY 20 PM 2:12
MULTNOMAH COUNTY
OREGON



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Dan Saltzman *Don*

RE: Out of Office

DATE: Wednesday, May 25, 1994

I will be on vacation from June 20 thru 23 and will not be here to attend the June 21st BCC Meeting.

BOARD OF
COUNTY COMMISSIONERS
1994 MAY 25 AM 10:48
MULTNOMAH COUNTY
OREGON

DRS:pjp



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

MEMORANDUM

TO: Chair Beverly Stein
Vice-Chair Tanya Collier
Commissioner Sharron Kelley
Commissioner Gary Hansen
Commissioner Dan Saltzman
Sheriff Robert Skipper
District Attorney Michael Schrunk
Auditor Gary Blackmer

FROM: Carrie Parkerson *Carrie*
Office of the Board Clerk

DATE: June 27, 1994

SUBJECT: REVISED AGENDA SUBMITTAL DEADLINE FOR ELECTED OFFICIALS

Due to the Monday holiday on July 4, 1994, the Elected Officials deadline for submitting items for the Board Agenda is revised to Noon, Wednesday, June 29, 1994 for meetings the week of July 4th.

Departments and Divisions are still expected to adhere to the 5:00 p.m. Monday deadline, for the week preceding the requested meeting date.

If you have any questions, please do not hesitate to call me at 248-5222. Thank you.

cc:Department Directors

GARY HANSEN
Multnomah County Commissioner
District 2



1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5219

MEMORANDUM

To: Chair Bev Stein
Commissioner Dan Saltzman
Commissioner Tanya Collier
Commissioner Sharron Kelley

From: Commissioner Gary Hansen

Re: Thursday, June 30 BCC meeting

Date: June 28, 1994

BOARD OF
COUNTY COMMISSIONERS
1994 JUN 28 AM 9:21
MULTNOMAH COUNTY
OREGON

I will be at a community function on the morning of Thursday, June 30 and unable to attend the BCC meeting till approximately 10:30.



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Dan Saltzman *Don*

RE: Absence from BCC Regular Meeting

DATE: Wednesday, July 6, 1994

I will not be at the Thursday, July 7 BCC Meeting because of a mediation session for a lawsuit connected with my Environmental Management Solutions business.

However, I do plan to be there for the Adult Home Care License consideration if at all possible.

BOARD OF
COUNTY COMMISSIONERS
1994 JUL - 6 PM 2:28
MULTNOMAH COUNTY
OREGON

DRS:pjp

SHARRON KELLEY
Multnomah County Commissioner
District 4



Portland Building
1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5213

M E M O R A N D U M

TO: Chair Bev Stein
Commissioner Dan Saltzman
Commissioner Tanya Collier
Commissioner Gary Hansen
Clerk of the Board

FROM: Commissioner Sharron Kelley

SUBJECT: Late Arrival to Board Meeting

DATE: July 19, 1994

I will arrive late to the Board Meeting on August 23, 1994. I have a previous engagement that I am unable to change. I will arrive at approximately 2:00 p.m. for the planning meeting.

1701L-42

1994 JUL 19 PM 3:55
CLINTY COMMISSIONER
BOARD OF
MULTNOMAH COUNTY
OREGON

TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St., Suite 1500
Portland, OR 97204
(503) 248-5217

M E M O R A N D U M

TO: Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

FROM: Commissioner Tanya Collier

DATE: August 29, 1994

SUBJECT: September Absences from Board Meetings

On September 13, 1994, I have a previous engagement that makes it impossible for me to attend the briefing scheduled for that morning.

On September 29, 1994, I will be out of town and unable to attend the Board meeting.

BOARD OF
COUNTY COMMISSIONERS
1994 AUG 29 AM 11:44
MULTNOMAH COUNTY
OREGON



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Dan Saltzman *D.S.*

RE: Absence from BCC Regular Meeting

DATE: August 29, 1994

I will be absent from the Tuesday, September 6 BCC Tour of the Restitution Center/Project Trade Briefing to observe Rosh Hashanah and the September 15 BCC Regular Meeting to observe Yom Kippur.

BOARD OF
COUNTY COMMISSIONERS
1994 AUG 30 AM 9:38
MULTNOMAH COUNTY
OREGON

DRS:pjp



MULTNOMAH COUNTY OREGON

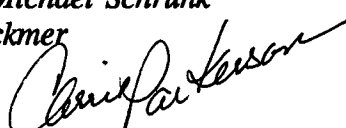
OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

MEMORANDUM

TO: Chair Beverly Stein
Vice-Chair Tanya Collier
Commissioner Sharron Kelley
Commissioner Gary Hansen
Commissioner Dan Saltzman
Sheriff Robert Skipper
District Attorney Michael Schrunk
Auditor Gary Blackmer

FROM: Carrie Parkerson 
Office of the Board Clerk

DATE: August 30, 1994

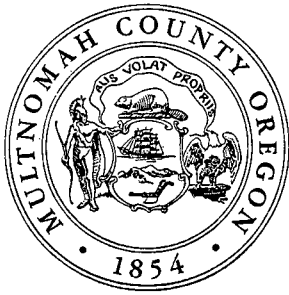
SUBJECT: REVISED AGENDA SUBMITTAL DEADLINE FOR ELECTED OFFICIALS

Due to the Monday holiday on September 5, 1994, the Elected Officials deadline for submitting items for the Board Agenda is revised to Noon, Wednesday, September 1, 1994 for meetings the week of September 5th.

Departments and Divisions are still expected to adhere to the 5:00 p.m. Monday deadline, for the week preceding the requested meeting date.

If you have any questions, please do not hesitate to call me at 248-5222. Thank you.

cc:Department Directors



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

MEMORANDUM

To: Board of County Commissioners
Clerk of the Board

From: Beverly Stein *Beverly Stein*

Re: Absence from BCC Board Briefing

Date: August 31, 1994

BOARD OF
COUNTY COMMISSIONERS
1994 AUG 31 AM 11:17
MULTNOMAH COUNTY
OREGON

+++++

I will be absent from the Tuesday, September 20 BCC Board Briefing
and the Tuesday, September 27 BCC Regular Meeting.

cc: Bill Farver
Delma Farrell



TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St., Suite 1500
Portland, OR 97204
(503) 248-5217

M E M O R A N D U M

TO: Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman
Board Clerks

FROM: Commissioner Tanya Collier

DATE: September 14, 1994

SUBJECT: Attendance at 89th AOC Annual Conference

On November 15 through the 18, I will be participating in the 89th Annual Association of Oregon Counties Conference. I will be absent from any briefing to be held on November 15. In addition, I will be unable to attend the Board meeting scheduled for November 17, 1994.

BOARD OF
COUNTY COMMISSIONERS
1994 SEP 14 AM 11:22
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

MEMORANDUM

TO: *Elected Officials*
Department Directors

FR: *Deb Bogstad* *WLB*
Office of the Board Clerk

DATE: *September 26, 1994*

RE: *Commission Meeting Changes and Revised Agenda Submittal Deadline for Elected Officials*

Following is the schedule of Commission meeting changes, cancellations and revised agenda submittal deadlines for elected officials for the balance of the year:

MEETING CHANGES AND/OR CANCELLATIONS

<i>Tuesday, November 15, 1994</i>	<i>Meeting Cancelled/AOC Conf</i>
<i>Thursday, November 17, 1994</i>	<i>Meeting Cancelled/AOC Conf</i>
<i>Tuesday, November 22, 1994</i>	<i>Change - 9:30 AM Regular Meeting</i>
<i>Thursday, November 24, 1994</i>	<i>Meeting Cancelled/Holiday</i>

REVISED SUBMITTAL DEADLINES FOR ELECTED OFFICIALS

<i>Noon Wednesday, November 2, 1994</i>	<i>For 11/8/94 & 11/10/94 Meetings</i>
<i>Noon Wednesday, November 16, 1994</i>	<i>For 11/22/94 Meeting</i>
<i>Noon Wednesday, December 21, 1994</i>	<i>For 12/27/94 & 12/29/94 Meetings</i>
<i>Noon Wednesday, December 28, 1994</i>	<i>For 1/3/95 & 1/5/95 Meetings</i>

Departments and divisions are still expected to adhere to the 5:00 p.m. Monday deadline (or 9:00 a.m. Tuesday following Monday holiday), for the week preceding the requested meeting date.

Please share this information with your appropriate staff. If you have any questions, do not hesitate to call. Thank you.

AN EQUAL OPPORTUNITY EMPLOYER

GARY HANSEN
Multnomah County Commissioner
District 2



1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5219

M E M O R A N D U M

TO: Chair, Beverly Stein
Commissioner Sharron Kelly
Commissioner Dan Saltzman
Commissioner Tanya Collier

FROM: Commissioner Gary Hansen

DATE: Sept 27, 1994

This memo is to inform you that Gary will be out of town attending the Pacific Program on Oct 3-8th. And to remind you that he will be attending the AOC meetings on Nov 15-18th.

BOARDED
COUNTY CLERK
1994 SEP 27 PM 2:06
MULTNOMAH COUNTY
OREGON



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

MEMORANDUM

To: Commissioner Dan Saltzman
Commissioner Gary Hansen
Commissioner Tanya Collier
Commissioner Sharron Kelley
Clerk of the Board

From: Beverly Stein, Chair

Date: September 20, 1994

Re: Absence from Board meeting

|||||

On October 18th thru October 20, 1994 I will be in Washington D.C.
Therefore I will miss the Board meetings for that week.

In addition to my absences I will be attending the AOC Conference
on November 15th thru 18th.

cc: Bill Farver
Delma Farrell

BOARD OF
COUNTY COMMISSIONERS
1994 SEP 30 PM 3:47
MULTNOMAH COUNTY
OREGON



TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St, Suite 1500
Portland, OR 97204
(503) 248-5217

M E M O R A N D U M

TO: Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

FROM: Commissioner Tanya Collier

DATE: October 3, 1994

SUBJECT: Absence from Board Briefing

Due to a previously scheduled event, I will be unable to attend the Board Briefing on October 11, 1994. I will be present for the afternoon Planning Meeting

BOARD OF
COUNTY COMMISSIONERS
1994 OCT - 3 PM 1:49
MULTNOMAH COUNTY
OREGON

TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St., Suite 1500
Portland, OR 97204
(503) 248-5217

M E M O R A N D U M

TO: Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

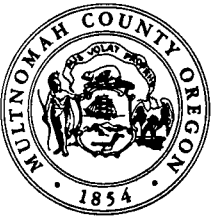
FROM: Commissioner Tanya Collier

DATE: October 14, 1994

SUBJECT: Late arrival to a Board Briefing

Due to a long-standing commitment to attend a meeting concerning the Brentwood-Darlington project, I will be unable to attend the Board Briefing on October 18, 1994.

BOARD OF
COUNTY COMMISSIONERS
1994 OCT 14 PM 2:12
MULTNOMAH COUNTY
OREGON



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Dan Saltzman

RE: Absence from BCC Regular Meeting

DATE: October 27, 1994

I will be out of town on Wednesday, November 9 and Thursday November 10.

BOARD OF
COUNTY COMMISSIONERS
1994 OCT 28 AM 9:04
MULTNOMAH COUNTY
OREGON

DRS:pjp



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Phyllis Phillips for Dan Saltzman

RE: Absence from BCC Briefing

DATE: November 1, 1994

Commissioner Saltzman will be absent from the Board Briefing this morning because of illness.

BOARD OF
COUNTY COMMISSIONERS
1994 NOV - 1 AM 11:41
MULTNOMAH COUNTY
OREGON

DRS:pjp



MULTNOMAH COUNTY OREGON


OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS

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TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

MEMORANDUM

TO: Chair Beverly Stein
Vice-Chair Tanya Collier
Commissioner Sharron Kelley
Commissioner Gary Hansen
Commissioner Dan Saltzman
Sheriff Robert Skipper
District Attorney Michael Schrunk
Auditor Gary Blackmer

FROM: Carrie Parkerson 
Office of the Board Clerk

DATE: November 4, 1994

SUBJECT: REVISED AGENDA SUBMITTAL DEADLINE FOR ELECTED OFFICIALS

Due to the Thanksgiving holiday on November 24, 1994, the Elected Officials deadline for submitting items for the Board Agenda is revised to Noon, Tuesday, November 22, 1994 for meetings the week of November 28th.

Departments and Divisions are still expected to adhere to the 5:00 p.m. Monday deadline, for the week preceding the requested meeting date.

If you have any questions, please do not hesitate to call me at 248-5222. Thank you.

cc:Department Directors

TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St., Suite 1500
Portland, OR 97204
(503) 248-5217

M E M O R A N D U M

TO: Board Clerks
Chair, Beverly Stein
Commissioner Gary Hansen
Commissioner Sharron Kelley
Commissioner Dan Saltzman

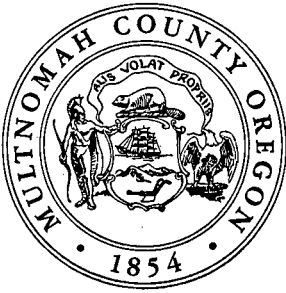
FROM: Commissioner Tanya Collier

DATE: November 7, 1994

SUBJECT: Early Departure from Emergency Management Briefing

Due to a funeral service for a friend, I will be leaving the Emergency Management Briefing scheduled on November 9, 1994, at 10:30 AM.

RECEIVED
COUNTY COMMISSIONER'S
1994 NOV - 7 PM 2:17
MULTNOMAH COUNTY
OREGON



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

MEMORANDUM

To: Board of County Commissioners
Board Clerks
Chair's Staff

From: Beverly Stein

Date: November 16, 1994

Subject: Absence from Board Meeting

I will be at a conference in Washington D.C. on December 6.
Therefore I will be unable to attend the Board Meeting on the 6th
of December.

#####

cc: Delma Farrell
Bill Farver

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1994 NOV 16 PM 1:34



SHARRON KELLEY
Multnomah County Commissioner
District 4



Portland Building
1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5213

TO: Clerk of the Board
Board of County Commissioners

FROM: Sharron Kelley

RE: Early Departure from Executive Session

DATE: November 18, 1994

I will need to leave during the Executive Session on November 22nd, because of a previous scheduled meeting on Russellville School at the Portland City Hall.

SEK/ya
Corr94-1

BOARD OF
COUNTY COMMISSIONERS
1994 NOV 18 AM 11:44
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
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TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

MEMORANDUM

TO: Chair Beverly Stein
Vice-Chair Tanya Collier
Commissioner Sharron Kelley
Commissioner Gary Hansen
Commissioner Dan Saltzman
Sheriff John Bunnell
District Attorney Michael Schrunk
Auditor Gary Blackmer

FROM: Carrie Parkerson
Office of the Board Clerk

DATE: December 12, 1994

SUBJECT: REVISED AGENDA SUBMITTAL DEADLINE FOR ELECTED OFFICIALS

Due to the Christmas and New Year holiday's observed on December 26, 1994 and January 2, 1995, the Elected Officials deadline for submitting items for the Board Agenda is revised as follows:

REVISED SUBMITTAL DEADLINES FOR ELECTED OFFICIALS

Noon, Wednesday, December 21, 1994 for 12/27/94 & 12/29/94 Meetings

Noon, Wednesday, December 28, 1994 for 1/3/95 & 1/5/95 Meetings

Departments and Divisions are still expected to adhere to the 5:00 p.m. Monday deadline (or 9:00 a.m. Tuesday following Monday holiday), for the week preceding the requested meeting date.

If you have any questions, please do not hesitate to call me at 248-5222. Thank you.

cc:Department Directors



BOARD OF
COUNTY COMMISSIONERS

DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Phyllis Phillips, Commissioner Saltzman's Office

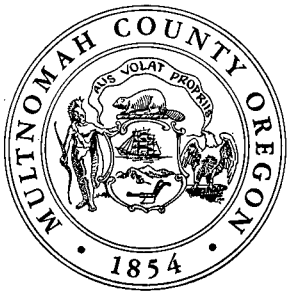
RE: Absence from BCC Work Session

DATE: December 14, 1994

Dan will not be in the Work Session this morning. His is not feeling well.

DRS:pjp

BOARD OF
COUNTY COMMISSIONERS
1994 DEC 14 AM 8:36
MULTNOMAH COUNTY
OREGON



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

M E M O R A N D U M

TO : Office of the Board Clerk
FROM : Beverly Stein
DATE : December 21, 1994
RE : Late Arrival at Board Meeting

I will be coming in from out of town on Tuesday December 27 and will be about 20 minutes late for the Board meeting. Please notify the other Commissioners and Vice-Chair Collier.

BOARD OF
COUNTY COMMISSIONERS
1994 DEC 21 PM 4:23
MULTNOMAH COUNTY
OREGON

