

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

**ORDER NO. 05-055**

Approving the Sole Source Procurement Process to Contract with Raintree Systems, Inc. for the Purchase of Case Management, Payment Processing, and Reporting Software for the County's Developmental Disabilities Services Division

**The Multnomah County Board of Commissioners Finds:**

- a. The Board is acting as the Multnomah County Public Contract Review Board to review, pursuant to PCRB Rule 47-0275, a request from the Department of County Human Services, Developmental Disabilities Services Division to use the sole source procurement process to contract with Raintree Systems, Inc. for the purchase of case management, payment processing, and reporting software.
- b. The State of Oregon conducted an audit on the DDSD information system in July, 2003 and identified significant deficiencies in the system. The audit stated the need for DDSD to have an appropriate information system as soon as possible. The potential loss of funds to the DDSD program would be over \$600,000 per year if these deficiencies are not addressed in a timely manner. Under Board Order 04-046 DDSD entered into a contract with Anasazi Software for the implementation of a new system. However, the contract was terminated three days after execution.
- c. Services are available from only one source  
Since Multnomah County's DDSD program is state-funded and because of a large number of DDSD clients, it is very important that the vendor have expertise in Oregon and with client volumes similar to the County's to minimize customization dollars and risk of failed implementation. This greatly reduces the number of vendors that would qualify to meet the needs of DDSD. At the time of the original contractor selection, DDSD reviewed the top two software vendors who provide human services functionality, Anasazi Software and Raintree Systems. These vendors were selected according to an extensive competitive bidding process recently conducted by a consortium of 26 California counties. Both of these vendors are currently active in Oregon counties maintaining services for systems with the relative transaction volume and service variety of Multnomah County. Anasazi and Raintree were the only two vendors evaluated because they are the only two doing developmental disabilities business in large counties in Oregon. After the termination of the Anasazi contract, Raintree was invited to assess the readiness of DDSD to implement their software system. The resulting analysis indicated that the Raintree software system is a viable, practical solution to the urgency of implementing a software solution for DDSD.
- d. Project cost  
DDSD plans to negotiate the licensure and escrow agreements for the lifetime of the Raintree software, with the hosting and maintenance for a minimum of 3 years, and conversion and implementation for some portion of two years. The cost of the project is estimated to be approximately \$610,800 in the initial year and \$125,000 in annual support and maintenance costs.

e. Public Notice

This sole source procurement request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rule 47-0275. Upon Board approval of the procurement, public notice will be posted on the Multnomah County Central Procurement and Contract Administration website 14 days prior to contract award to allow for protests pursuant to PCRB Rule 47-0710.

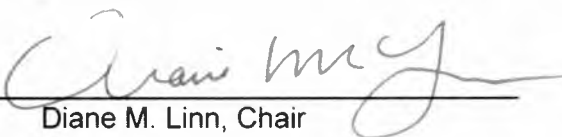
**The Multnomah County Board of Commissioners Orders:**

The sole source procurement process to contract with Raintree Systems, Inc. for the purchase of case management, payment processing, and reporting software for Developmental Disabilities Services Division, (DDSD) is approved.

ADOPTED this 14th day of April, 2005.

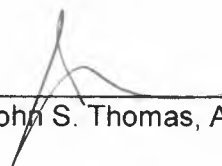


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON, ACTING  
AS THE PUBLIC CONTRACT REVIEW BOARD

  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
John S. Thomas, Assistant County Attorney