



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
BUDGET MODIFICATION**

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-2 DATE 2/17/11  
MARINA BAKER, ASST BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 2/17/11  
Agenda Item #: R-2  
Est. Start Time: 9:50 am approx.  
Date Submitted: 2/2/11

**BUDGET MODIFICATION: FPM11-03**

**BUDGET MODIFICATION – FPM11-03 - Reallocation of Capital Project**  
**Agenda Funds for Carpet Replacements from Hollywood Library and Woodstock**  
**Title: Library to Gresham Library and North Portland Library**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

**Requested Meeting Date:** February 17, 2011 **Amount of Time Needed:** 5 min  
**Department:** County Management **Division:** Facilities & Property Management  
**Contact(s):** John Lindenthal and Mike Harrington  
**Phone:** 503-988-4213 **Ext.** x84213 **I/O Address:** 274/1  
**Presenter Name(s) & Title(s):** John Lindenthal, Capital Improvement Program Manager

**General Information**

**1. What action are you requesting from the Board?**

Request Board approval to reallocate the adopted budgets for Hollywood Library and Woodstock Library carpet replacements to Gresham Library and North Portland Library carpet replacements.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**  
FY11 Program Offer 72071

Because of extensive wear of the carpet at Gresham Library, the Library Department is requesting Facilities reallocate the Hollywood carpet budget of \$120,000 to re carpet entire Gresham Library.

Because of extensive remodeling at North Portland during the Radio Frequency Identification (RFID) project, the Library Dept would like Facilities to reallocate the Woodstock carpet budget of \$55,000 to re-carpet the 1<sup>st</sup> floor of the North Portland Library. This will limit the impact to the

**Budget Modification APR  
Submit to Board Clerk**

North Portland Library operations by combining this project during the Library closure for the RFID project.

**3. Explain the fiscal impact (current year and ongoing)**

None. Adopted overall Capital fund balance remains the same. Ongoing carpet replacements will be coordinated with the Library Department needs.

**4. Explain any legal and/or policy issues involved.**

None.

**5. Explain any citizen and/or other government participation that has or will take place.**

None.

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## ATTACHMENT A

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### Budget Modification

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If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

N/A.

- **What budgets are increased/decreased?**

None. This is a request to reallocate project funds from the following two projects: Hollywood Library and Woodstock Library carpet projects to Gresham Library and North Portland Library carpet projects, respectively.

- **What do the changes accomplish?**

Changes project funds to two different buildings in higher need as reviewed and agreed to with the Library Department.

- **Do any personnel actions result from this budget modification? Explain.**

No.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

N/A.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

N/A.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

N/A.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

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## ATTACHMENT B

**BUDGET MODIFICATION: FPM11-03**

### Required Signatures

**Facilities and  
Property  
Management  
Director:**



**Date:**

2/2/11



**Budget Director:**

**Date:**

2/2/11

**Budget Modification APR  
Submit to Board Clerk**

Budget Modification ID: **FPM11-03****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	72-50	2509	72072	60			CP10.11.37	60530		120,000	120,000		Buildings
2	72-50	2509	72072	60			CP10.11.36	60530		55,000	55,000		Buildings
3	72-50	2509	72072	60		902975		60530	4,686,265	4,511,265	(175,000)		Buildings
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