



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 8/18/11)

*approved as amended*

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

AGENDA # R-14 DATE 11/29/12  
MARINA BAKER, ASST BOARD CLERK

## Board Clerk Use Only

Meeting Date: 11/29/12  
Agenda Item #: R.14  
Est. Start Time: 10:25 am  
Date Submitted: 11/14/12

**Agenda Title:** **FY 2013 Supplemental Budget Modification #1 to Appropriate Beginning Working Capital and Adjust Various Other Funds**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

**Requested Meeting Date:** November 29, 2012 **Time Needed:** 30 minutes  
**Department:** Dept. of County Management **Division:** Budget  
**Contact(s):** Christian Elkin  
**Phone:** 503-988-3312 **Ext.** 83312 **I/O Address:** 503/531  
**Presenter Name(s) & Title(s):** Christian Elkin, Principal Budget Analyst

## General Information

### 1. What action are you requesting from the Board?

The Budget Office requests approval of Supplemental Budget #1 to appropriate \$3.48 million in unplanned Beginning Working Capital and to make various fund adjustments to ensure the County's compliance with Oregon Budget Law.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

A supplemental budget is the vehicle allowed by ORS Chapter 294 (commonly known as "Oregon Budget Law") for the Board to address changes in financial conditions not anticipated at the time the budget was adopted. This supplemental budget adds beginning working capital (BWC) to six County funds.

### Appropriating Beginning Working Capital

Beginning Working Capital represents the difference between revenues and expenditures in a fiscal year. When added to the following year's budget, BWC becomes a one-time resource for County programs. The FY 2013 Budget included estimated BWC, but there was a difference between the amount that was budgeted and the amount that remained at year-end. Total BWC being added is \$3.48 million. The six funds adding BWC are:

General Fund (1000)	53,754
Federal State Fund (1505)	2,027,436
Inmate Welfare (1513)	64,012
Justice Services Special Ops (1516)	165,647
Information Technology Fund (3503)	490,000
Facilities Management Fund (3505)	<u>680,000</u>
<b>Total BWC</b>	<b>3,480,849</b>

The BWC will be spent on the following services:

- \$490,000 (DCA -IT): finish the telephone replacement project (Convergence)
- \$680,000 (DCA -Facilities): Eastside Streetcar assessment (\$380k) and funding for a contract with a local environmental engineering firm to help the County obtain LEED-EB Silver certification for six County buildings (\$300k)
- \$314,717 (DCHS): Weatherization for single and multi family buildings
- \$181,881 (HD): used to pay claims for services provided from the Multicare Dental program prior to August, 1, 2012
- \$1,473,547 (HD): Electronic Dental Records implementation
- \$376,704 (MCSO, DCHS, HD, DCM): Various other services and programs

### **Adjustments to Various Other Funds**

In addition to appropriating the BWC, this supplemental budget also adjust various funds to ensure compliance with Oregon Budget Law and align the budget with actual revenues and expenditures.

**County School Fund (1508)** – increases the fund by \$58,000 which is more than 10% of the adopted budget. At the time of adoption, the federal timber payments were expected to expire. Post adoption, the federal government approved a one-year extension to the Secure Rural Schools & Community Self-Determination Act in July, 2012. This action adds the new revenue to the County School Fund, all of which will be passed through to local schools for their operations.

**Special Excise Tax Fund (1511)** - accounts for a portion of the County's transient lodging taxes collected from all hotels and motels in the County and motor vehicle rental tax collected from rental agencies. Expenditures are restricted to the Convention Center, visitor development purposes, regional arts and culture purposes and other uses pursuant to Multnomah County Code 11.300 and 11.400. *100% of these funds are passed through to METRO.*

In recent years, we have waited until all the revenues were collected (through September) and *retroactively* adjusted the budget as necessary. In FY 2012, there was some growth in the Transient Lodging Tax which supports increasing the fund in FY 2013. To avoid retroactively adjusting the budget the appropriation will be increased by \$2.3 million.

### **3. Explain the fiscal impact (current year and ongoing)**

**Adding BWC:** There is an increase in one-time revenues and expenditures of \$3.48 million. This increase takes place in a variety of programs and departments as detailed above. Once the funds are expended, services will return to their original level.

**Adjustments to Various Funds** – this action affects two funds as detailed above. Both actions have no financial impact to the County as 100% of the funds are passed through to other

governmental entities. The increases in appropriations allow us to pass through 100% of the funding without overspending the appropriation.

**4. Explain any legal and/or policy issues involved.**

It is especially important to account for and spend any BWC associated with grant funds, as County Financial Policies state a preference for spending grant funds prior to spending unrestricted resources on the same programs.

These actions allow the County to comply with our intergovernmental agreements and avoid violating Oregon Budget Law.

**5. Explain any citizen and/or other government participation that has or will take place.**

This supplemental budget modification was noticed in the *Oregonian* on November 21, 2012. This met the notification requirements per Oregon budget law of appearing in the *Oregonian* at least 5 days before, but not more than 30 days before this hearing.

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**Budget Modification**

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

**Beginning Working Capital** is increasing \$3,480,849 to appropriate unbudgeted amounts in FY 2013. **Governmental Shared General Resources** are increasing \$58,000 due to one-time payments from Secure Rural Schools & Community Self-Determination Act for County schools. The **Transient Lodging Tax** is increasing by \$2,310,500.

**Central and Departmental Indirect** are increasing by a combined \$166,805.

**Risk Fund** revenue is increasing by \$11,820.

- **What budgets are increased/decreased?**

Below is a table showing the increases and decreases in budget by Program Offer:

Prog. #	Dept.	Program Name	Change Amount
10020	NOND	County School Fund	58,000
10022	NOND	Convention Center Fund	2,310,500
25000	DCHS	Director Office - Dept. Indirect	9,489
25020A	DCHS	ADS Access and Early Intervention Services	85,489
25065A	DCHS	Mental Health Services for Victims and Survivors of Domestic Violence	12,800
25068	DCHS	Multnomah Wraparound	-9,296
25090	DCHS	Addictions Detoxification and Post-Detoxification Housing	73,876
25121	DCHS	Weatherization	314,717
25145	DCHS	SUN Community Schools	44,821
40012	Health	Services for Persons Living with HIV	20,432
40017	Health	Dental Services	181,881
40017	Health	Dental Services - Electronic Dental Records	1,437,547
40040	Health	Business and Quality - Dept. Indirect	103,205

60010	MCSO	MCSO Business Services Admin - Dept. Indirect	9,676
60045	MCSO	MCSO Inmate Welfare	64,012
60063	MCSO	MCSO Patrol	6,828
60067	MCSO	MCSO Special Investigations Unit	14,781
60069	MCSO	MCSO Alarm Program	31,751
60070	MCSO	MCSO Concealed Handgun Permits	49,319
72020	DCM	Risk Fund	11,820
72025B	DCM	DCM DART County Clerk	53,754
78003	DCA	Facilities Operations and Maintenance	680,000
78024	DCA	IT Strategic Modernization Projects	490,000
95000	County	Overall County - Indirect	<u>44,435</u>
<b>Total Change</b>			<b>6,099,837</b>

- **What do the changes accomplish?**

The changes appropriate unbudgeted BWC in FY 2013 and bring the County into full compliance with Oregon Budget Law

- **Do any personnel actions result from this budget modification? Explain.**

There is no net increase or decrease in FTE as a result of this modification.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Indirect is recovered for the BWC.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The BWC is one-time-only funding. The functions that it funds are not ongoing. The County School Fund and Special Excise Tax Fund payments are pass through with no ongoing impacts.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

N/A

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

Required Signature \_\_\_\_\_

Elected Official  
or Dept Director: \_\_\_\_\_

Budget Analyst: Julie Neburka \_\_\_\_\_

Date: \_\_\_\_\_

Date: 11/14/12 \_\_\_\_\_

Budget Modification ID: Supp Budget #1 FY 13

**EXPENDITURES & REVENUES - AS AMENDED BY THE BCC ON 11.29.12**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2013

Line No.	Dept.	Fund Center	Fund Code	Program #	Func. Area	Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
<b>DEPARTMENT OF COUNTY ASSETS</b>													
1	DCA	78-70	3503	78024	0020		itwbs.2010.converg 2	50000	(1,424,943)	(1,914,943)	(490,000)		Increase BWC
2	DCA	78-70	3503	78024	0020		itwbs.2010.converg 2	60240	0	150,000	150,000		Increase Supplies
3	DCA	78-70	3503	78024	0020		itwbs.2010.converg 2	60550	1,224,943	1,564,943	340,000		Increase Capital Equipment
4													
5	DCA	78-50	3505	78003	0020	902575		50000	(1,375,000)	(1,755,000)	(380,000)		Increase BWC
6	DCA	78-50	3505	78003	0020	902575		60160	0	380,000	380,000		Increase Pass-Through
7	<b>AMENDED BY THE BOARD ON 11.29.12</b>												
8	DCA	78-50	3505	78003	0020	902575		50000	(1,755,000)	(2,055,000)	(300,000)		Increase BWC
9	DCA	78-50	3505	78003	0020	902575		60170	4,772,578	5,072,578	300,000		Increase Professional Svcs.
<b>NONDEPARTMENTAL</b>													
10	Nonnd	10-02	1506	10020	0060	108300		50112	(20,000)	(78,000)	(58,000)		Increase Timber Payments
11	Nonnd	10-02	1506	10020	0060	108300		60160	23,000	81,000	58,000		Increase Pass-Through
12													
13	Nonnd	19	1511	10022	20	9500001511		50120	(20,075,000)	(22,385,500)	(2,310,500)		Incr. Transient Lodging Tax
14	Nonnd	10-02	1511	10022	20	108501		60160	23,689,500	26,000,000	2,310,500		Increase pass-thru
<b>COUNTY HUMAN SERVICES</b>													
15	DCHS	30-45	90000	25020A	0040		ADSDIV35 BWC PDX	50000	(46,829)	(105,586)	(58,757)		Beginning Working Capital
16	DCHS	30-45	90000	25020A	0040		ADSDIV35 BWC PDX	60160	46,829	105,586	58,757		Pass Thru & Prog Support
17													
18	DCHS	30-45	90000	25020A	0040		ADSDIV35 BWC DVA	50000	(27,802)	(54,534)	(26,732)		Beginning Working Capital
19	DCHS	30-45	90000	25020A	0040		ADSDIV35 BWC DVA	60170	0	26,732	26,732		Professional Services
20													
21	DCHS	20-80	90000	25068	0040		MA WR FLEX OCF BWC	50000	0	(2,497)	(2,497)		Beginning Working Capital
22	DCHS	20-80	90000	25068	0040		MA WR FLEX OCF BWC	60160	0	2,497	2,497		Pass Thru & Prog Support
23													
24	DCHS	20-80	90000	25090	0040		MA AS CONT DETX BWC 2145	50000	0	(73,876)	(73,876)		Beginning Working Capital
25	DCHS	20-80	90000	25090	0040		MA AS CONT DETX BWC 2145	60160	0	73,876	73,876		Pass Thru & Prog Support
26													
27	DCHS	20-80	90000	25065A	0040		MA SC DV PDX BWC	50000	0	(12,800)	(12,800)		Beginning Working Capital
28	DCHS	20-80	90000	25065A	0040		MA SC DV PDX BWC	60170	0	12,800	12,800		Pass Thru & Prog Support
												0	Total - Page 1
											0	0	GRAND TOTAL

adopted.

**EXPENDITURES & REVENUES - AS AMENDED BY THE BCC ON 11.29.12**

**Budget/Fiscal Year: 2013**

[illegible]

Budget Modification ID: **Supp Budget #1 FY 13****EXPENDITURES & REVENUES - AS AMENDED BY THE BCC ON 11.29.12**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2013

Line No.	Dept.	Fund Center	Fund Code	Program #	Func. Area	Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
<b>COUNTY HUMAN SERVICES (cont.)</b>													
58	DCHS	22-20	90000	25145	0040		SCPSP.SUN.GRESH-BLOW.BWC	50000	0	(15,872)	(15,872)		Beginning Working Capital
59	DCHS	22-20	90000	25145	0040		SCPSP.SUN.GRESH-BLOW.BWC	60170	0	15,872	15,872		Professional Services
60										0			
61	DCHS	26-10	1000	25000	0040		CHSDO.IND1000	50370	(824,772)	(834,261)	(9,489)		Dept Indirect Revenue
62	DCHS	26-10	1000	25000	0040		CHSDO.IND1000	60170	206,743	216,232	9,489		Professional Services
<b>HEALTH DEPARTMENT</b>													
63	HD	40-70	90000	40012	0030		43800-BWC	50000	0	(20,432)	(20,432)		HIV Fees
64	HD	40-70	90000	40012	0030		43800-BWC	60100	0	13,792	13,792		Increase BWC
65	HD	40-70	90000	40012	0030		43800-BWC	60135	0	4,234	4,234		Increase Temporary
66	HD	40-70	90000	40012	0030		43800-BWC	60145	0	669	669		Increase Non Base Fringe
67	HD	40-70	90000	40012	0030		43800-BWC	60240	0	22	22		Increase Non Base Insurance
68	HD	40-70	90000	40012	0030		43800-BWC	60350	0	429	429		Increase Supplies
69	HD	40-70	90000	40012	0030		43800-BWC	60355	0	1,286	1,286		Increase Central Indirect
70	HD	40-70	90000	40012	0030		43800-BWC						Increase Dept Indirect
71													
72													Multicare Dental
73	HD	40-65	90000	40017	0030		46250-BWC	50000	0	(181,881)	(181,881)		Increase BWC
74	HD	40-65	90000	40017	0030		46250-BWC	60170	0	166,618	166,618		Increase Professional Svcs
75	HD	40-65	90000	40017	0030		46250-BWC	60350	0	3,816	3,816		Increase Central Indirect
76	HD	40-65	90000	40017	0030		46250-BWC	60355	0	11,447	11,447		Increase Dept Indirect
77													
78													
79													
80													
81													
82													
83													
84													
85													
										0	0	0	Total - Page 3
										0	0	0	GRAND TOTAL

**EXPENDITURES & REVENUES - AS AMENDED BY THE BCC ON 11.29.12**

**Budget/Fiscal Year: 2013**

[illegible]



Budget Modification ID: Supp Budget #1 FY 13

**EXPENDITURES & REVENUES - AS AMENDED BY THE BCC ON 11.29.12**

Budget/Fiscal Year: 2013

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Dept.	Fund Center	Fund Code	Program #	Func. Area	Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
<b>SHERIFF'S OFFICE (cont.)</b>													
115	MCSO	60-30	1513	60045	50	601381		50000		(64,012)	(64,012)		Beginning Working Cap.
116	MCSO	60-30	1513	60045	50	601381		60240		59,068	59,068		Supplies
117	MCSO	60-30	1513	60045	50	601381		60350		1,229	1,229		Central Indirect
118	MCSO	60-30	1513	60045	50	601381		60355		3,715	3,715		Dept Indirect
119										0			
120	MCSO	60-30	1516	60035	50	601483		50000		(63,254)	(63,254)		Beginning Working Cap.
121	MCSO	60-30	1516	60035	50	601483		50220		63,254	63,254		Licenses & Fees
122										0			
123	MCSO	60-50	1516	60069	50	601774		50000		(31,751)	(31,751)		Beginning Working Cap.
124	MCSO	60-50	1516	60069	50	601774		60160		29,299	29,299		Pass-Thru
125	MCSO	60-50	1516	60069	50	601774		60350		609	609		Central Indirect
126	MCSO	60-50	1516	60069	50	601774		60355		1,843	1,843		Dept Indirect
127													
128	MCSO	60-50	1516	60063	50		SOENF.HZT3	50000		(6,542)	(6,542)		Beginning Working Cap.
129	MCSO	60-50	1516	60063	50		SOENF.HZT3	60260		6,036	6,036		Travel & Training
130	MCSO	60-50	1516	60063	50		SOENF.HZT3	60350		126	126		Central Indirect
131	MCSO	60-50	1516	60063	50		SOENF.HZT3	60355		380	380		Dept Indirect
132										0			
133	MCSO	60-50	1516	60067	50		SOSIU3.4	50000		(14,781)	(14,781)		Beginning Working Cap.
134	MCSO	60-50	1516	60067	50		SOSIU3.4	60110		9,136	9,136		Overtime
135	MCSO	60-50	1516	60067	50		SOSIU3.4	60130		3,521	3,521		Salary-Related
136	MCSO	60-50	1516	60067	50		SOSIU3.4	60140		982	982		Insurance
137	MCSO	60-50	1516	60067	50		SOSIU3.4	60350		284	284		Central Indirect
138	MCSO	60-50	1516	60067	50		SOSIU3.4	60355		858	858		Dept Indirect
139													
140	MCSO	60-50	1516	60070	50	601775		50000		(49,319)	(49,319)		Beginning Working Cap.
141	MCSO	60-50	1516	60070	50	601775		60100		39,422	39,422		Temporary
142	MCSO	60-50	1516	60070	50	601775		60135		3,288	3,288		Temp Fringe
143	MCSO	60-50	1516	60070	50	601775		60145		2,799	2,799		Temp Insurance
144	MCSO	60-50	1516	60070	50	601775		60350		947	947		Central Indirect
145	MCSO	60-50	1516	60070	50	601775		60355		2,863	2,863		Dept Indirect
146													
147	MCSO	60-20	1000	60010	50	604020		50370		(9,676)	(9,676)		Dept. Indirect
148	MCSO	60-20	1000	60010	50	604020		60240		9,676	9,676		Supplies
										0	0		Total - Page 5
										0	0		GRAND TOTAL

Budget Modification ID: Supp Budget #1 FY 13

**EXPENDITURES & REVENUES - AS AMENDED BY THE BCC ON 11.29.12**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2013

Line No.	Dept.	Fund Center	Fund Code	Program #	Func. Area	Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
<b>COUNTY MANAGEMENT</b>													
149	DCM	72-30	1000	72025b	0020	706213		50000	(456,636)	(510,390)	(53,754)		BWC (county clerk fund)
150	DCM	72-30	1000	72025b	0020	706213		60170	456,636	510,390	53,754		Professional Services
151													
<b>COUNTYWIDE FUNDS</b>													
152		19	1000		20	9500001000		50310		(44,435)	(44,435)		Increase Indirect Rev
153		19	1000		20	9500001000		60470		44,435	44,435		Increase Contingency
154													
155		72-80	3500		20	705210		50316		(11,820)	(11,820)		Risk Fund
156		72-80	3500		20	705210		60330		11,820	11,820		Risk Fund
157													
158													
159													
160													
161													
162													
163													
164													
165													
166													
											0	0	Total - Page 6
											0	0	GRAND TOTAL

*adopted*

Supplemental Budget

FY 2013

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**FY 2013 SUPPLEMENTAL BUDGET MESSAGE  
AMENDED BY THE BCC ON 11.29.2012**

## Supplemental Budget

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**Readers' Note – this action was amended by the Board of County Commissioners on November 29, 2012 during the scheduled Board Hearing. All amendments are identified in red below.**

## THE DOCUMENT

The document consists of two sections:

1. The budget message explaining the reasons for the changes proposed, and
2. A section of detailed estimate and descriptions for those actions resulting in changes in expenditures.

## OVERVIEW AND REASONS FOR CHANGES

A Supplemental Budget is the vehicle allowed by ORS Chapter 294 for the Board to address changes in financial conditions that were not anticipated at the time the budget was adopted. The law allows the Board to make additional appropriations after publishing a summary of the supplemental budget and holding a public hearing. This supplemental budget was published in the *Oregonian* on November 21, 2012.

There are a few routine changes that result from this Supplemental Budget. The following describes the changes.

**Appropriating Beginning Working Capital:** Beginning Working Capital (BWC) represents the difference between revenues and expenditures in a fiscal year. When added to the following year's budget, BWC becomes a one-time resource for County programs. The FY 2013 Budget included estimated BWC, but there was a difference between the amount that was budgeted and the amount that remained at year-end. The net change to the FY 2013 BWC is an addition of \$3.4 million. The six funds adding BWC are:

General Fund (1000)	\$53,754
Federal State Fund (1505)	2,027,436
Inmate Welfare (1513)	64,012
Justice Services Special Ops (1516)	102,393
Information Technology Fund (3503)	490,000
Facilities Management Fund (3505)	680,000
<b>BCC AMEND: Remove \$300,000 From Facilities Mgmt. Fund for LEED-ED Project. (3505)</b>	<b><u>-300,000</u></b>
<b>Amended BWC</b>	<b>\$3,117,595</b>

## Supplemental Budget

## Financial Summary

Beginning Working Capital is considered to be one-time-only use. The revenues and expenditures in these funds will be spent on the following services:

<b>DCA (IT):</b> finish the telephone replacement project (Convergence)	\$490,000
<b>DCA (Facilities):</b> Eastside Streetcar assessment (\$380k)	680,000
and funding for a contract with a local environmental engineering firm to help the County obtain LEED-EB Silver certification for six County buildings (\$300k)	380,000
<b>DCHS:</b> Weatherization for single and multi family buildings	314,717
<b>HD:</b> used to pay claims for service from the Multicare Dental program prior to August, 1, 2012.	181,881
<b>HD:</b> Electronic Dental Records implementation	1,437,547
<b>MCSO, DCHS, HD, DCM:</b> Various other services and programs	313,450

These items affect FY 2013 only. Adding the BWC increases one-time revenues and expenditures by \$3.4 million in FY 2013. Once the funds are expended, services will return to their original level.

Fund changes are as follows:

**General Fund (1000) increases \$220,559.** The fund accounts for and reports all financial operations of the County which are not accounted for and reported in another fund. The increases are due to adding the beginning working capital for the County Clerk to be used for services to convert historical recorded documents and other County Clerk records to digital format and by adding indirect revenue from BWC revenues in other funds.

**Federal-State Fund (1505) increases \$2,162,553.** This special revenue fund accounts for the majority of revenues and expenditures related to federal and state financial assistance and health care programs. The increase in the Federal-State Fund adding \$2.16 million in Beginning Working Capital, which will support the programs detailed above.

**County School Fund (1506) increases \$58,000.** This special revenue fund accounts for Forest Reserve yield revenues received from the State. Expenditures are restricted per DRS 328.005 -328.030 for distribution to County School districts. The increase is due to a one year extension of the funds. This increase requires a supplemental budget because the fund is increasing by more than 10% above the adopted budget.

**Special Excise Tax Fund (1511) increases \$2,310,500.** This special revenue fund accounts for a portion of the County's Transient Lodging Taxes collected from all hotels and motels in the County and motor vehicle rental tax collected from rental agencies. Expenditures are restricted to the Convention Center, visitor development purposes, regional arts and culture purposes and other uses. The increases avoid the need to retroactively adjust the budget at the end of the fiscal year.

**Inmate Welfare Fund (1513) increases \$64,012.** This fund accounts for proceeds from the sale of commissary items in the jails. The BWC results from fund under-expenditure in FY 2012. FY 2013 expenditures will go toward commissary inventory items.

**Justice Services Special Operations Fund (1516) increases \$102,393.** This fund accounts for revenues and expenditures for dedicated to Justice Services and Operations. BWC is being added in the Sheriff's Office and will be spent on, Special Investigations, the Concealed Handgun Unit, and the Alarms Unit.

**Risk Management Fund (3500) increases \$11,820.** This fund accounts for all internal service reimbursements, revenues, and expenses associated with the County's insurance. The increase is due to increases in temporary and overtime expenses in other funds.

**Information Technology Fund (3503) increases \$490,000.** This fund accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's data processing and telephone services operations. This BWC consists of carryover project funds for the Convergence (telephone system replacement) project.

**Facilities Management Fund (3505) increases \$380,000 ~~\$680,000~~.** This fund accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's property management, custodial, maintenance and leasing of all County-owned and leased property.

### General Fund (1000)

This fund accounts for and reports all financial operations of the County which are not accounted for and reported in another fund. The supplemental budget makes the following minor changes:

- Increases the BWC in the County Clerk by \$53,754, The County Clerk Functions program consists of recording land related and other legal documents, issuance of Marriage Licenses and Domestic Partnership Registrations, acceptance of Passport Applications, creation and maintenance of permanent records, issuance of certified copies, and administration of the Board of Property Tax Appeals (BoPTA).

A portion of fees on recorded documents is dedicated to Records Storage and Retrieval Systems for the County Clerks. Under GASB #54, these funds are restricted and per Oregon Revised Statute 205.320(18) the funds are to be used for acquiring storage and retrieval systems, and maintaining and restoring records as authorized by the County Clerk.

The County Clerk will use the unspent restricted revenues that reside within the General Fund, for services to convert historical recorded documents and other county clerk records to digital format.

- Increases the Central Indirect revenue by \$44,435 and the Department Indirect revenue by \$122,370. This is a result of the increases in other various funds in the Supplemental Budget.



# Supplemental Budget

# Financial Summary

General Fund (1000)	FY 2013 Adopted Budget	This Action	FY 2013 Revised Budget
60000 Permanent	147,222,782	-	147,222,782
60100 Temporary	3,863,568	103,205	3,966,773
60110 Overtime	4,077,300	-	4,077,300
60120 Premium	2,110,090	-	2,110,090
60130 Salary Related	49,746,952	-	49,746,952
60135 Non-Base Salary Related	594,747	-	594,747
60140 Insurance	47,061,470	-	47,061,470
60145 Non-Base Insurance	378,522	-	378,522
<b>Total Personnel Services</b>	<b>255,055,431</b>	<b>103,205</b>	<b>255,158,636</b>
60150 County Supplements	7,184,863	-	7,184,863
60155 Direct Client Assistance	1,358,058	-	1,358,058
60160 Pass-through Payments	46,634,916	-	46,634,916
60170 Professional Svcs	9,968,671	63,243	10,031,914
60180 Printing	1,464,301	-	1,464,301
60190 Utilities	4,290	-	4,290
60200 Communications	1,553,029	-	1,553,029
60210 Rentals	158,078	-	158,078
60220 Repairs & Maintenance	1,396,654	-	1,396,654
60230 Postage	342,319	-	342,319
60240 Supplies	3,983,939	9,676	3,993,615
60246 Medical & Dental Supplies	438,852	-	438,852
60250 Food	2,947,031	-	2,947,031
60260 Education and Training	1,146,355	-	1,146,355
60270 Local Travel and Mileage	378,618	-	378,618
60280 Insurance	9,184	-	9,184
60290 Software License and Maintenance	2,330,770	-	2,330,770
60310 Drugs	914,346	-	914,346
60340 Dues and Subscriptions	604,629	-	604,629
60350 Central Indirect	526,938	-	526,938
60355 Departmental Indirect	1,706,275	-	1,706,275
60370 Telephone	1,756,791	-	1,756,791
60380 Data Processing	16,694,362	-	16,694,362
60410 Motor Pool	2,962,012	-	2,962,012
60420 Electronics	699,993	-	699,993
60430 Building Management	22,983,466	-	22,983,466
60440 Other Internal	222,199	-	222,199
60460 Distribution/Postage	1,462,808	-	1,462,808
<b>Total Materials and Services</b>	<b>131,833,747</b>	<b>72,919</b>	<b>131,906,666</b>
60540 Other Improvements	-	-	-
60550 Capital Equipment	134,398	-	134,398
<b>Total Capital</b>	<b>134,398</b>	<b>-</b>	<b>134,398</b>
60470 Contingency	9,008,040	44,435	9,052,475
60560 Cash transfers	26,387,460	-	26,387,460
<b>Total Contingencies &amp; Transfers</b>	<b>35,395,500</b>	<b>44,435</b>	<b>35,439,935</b>
60480 Unappropriated Fund Balance	32,063,633	-	32,063,633
<b>Fund Total:</b>	<b>454,482,709</b>	<b>220,559</b>	<b>454,703,268</b>

**Federal-State Fund (1505)** - The Federal-State fund increases by \$2,162,553 due to added Beginning Working Capital over what was budgeted in the FY 2013 adopted budget. These amounts occur in the Department of County Human Services, Health Department, and the Sheriff's Office:

### **Department of County Human Services**

#### Aging & Disability Services

- Access & Early Intervention Services (25020A) is increasing BWC by \$85,489. Pass Through expense will increase by \$58,757 to provide additional elderly case management services. \$26,732 was added to Professional Services for additional veteran's outreach services.

#### Mental Health and Addiction Services

- Mental Health Services for Victims & Survivors of Domestic Violence (25065A) is increasing BWC by \$12,800 in professional services. This funding will be used to perform additional mental health assessments.
- Multnomah Wraparound (26068) is decreasing BWC by a net amount of \$9,296. Kerr/Meyers Foundation funding of (\$11,793) for prevention and early intervention was originally carried forward to FY 2013 in the adopted budget but was subsequently spent in FY 2012. This decrease will be reflected in the direct client assistance budget. Additional children's wraparound funding from the Oregon Community Foundation of \$2,497 was carried forward to FY 2013 in pass through expense.
- Addictions Detoxification & Post-Detoxification Housing (25090) is increasing BWC by \$73,876 in pass through expense. Actual revenue received at the end of FY 2012 exceeded the FY 2012 contracted amount and the excess was carried over to FY 2013. Approximately half of this funding will be used to enhance A&D detoxification, case management and outpatient treatment. The remainder will be retained in reserve to offset any current fiscal year shortage in Beer & Wine tax revenues received from the State.

#### Community Services

- Weatherization Services (25121) is increasing BWC revenue by \$314,717. This will increase pass through expense by \$298,395, central indirect by \$6,833 and department indirect by \$9,489. The additional funding represents unspent FY 2012 rebate revenue received from NW Natural and State Home Oil Weatherization (SHOW) when we weatherize gas and oil homes. These are flexible funds that do not have a spend out end date. This funding is typically kept in reserve to offset any shortfall from state and federal sources that have specific requirements and end dates. This revenue will be used for weatherizing single unit homes and multi family buildings.

#### SUN Services

- SUN Community Schools (25145), which provides coordinated care for school-based youth and their families, is increasing BWC by \$44,821 in pass through expense. Approximately \$16,000 will be used for base SUN Community School operating costs. The remainder will be targeted to the various SUN sites to provide enhanced services related to academic support and family engagement activities.

**Health Department**

- Medicaid Fees-HIV Clinic (40012) \$20,432 - The Integrated Clinical Services (ICS) HIV Clinic receives federal funds via the Ryan White Part A grant award. The federal HIV/AIDS program legislation requires grantees to collect and report program income, which includes, but is not limited to, income from fees for services performed (e.g. direct payment, or reimbursement received from Medicaid, Medicare, and commercial insurance providers). The program rules require program income to be returned to the respective Ryan White HIV/AIDS program and used to provide eligible services to eligible clients. The grant agreement also states program income must be added to funds committed to the project or program and used to further eligible project or program objectives.

Beginning working capital of \$20,432 will be used to further the objectives of the Ryan White Part A grant in FY 2013 by providing outpatient medical care, case management, health education, and HIV prevention and risk reduction support.

- Multicare Dental (40017) \$181,881 - The Multicare Dental Program has a contract with the State of Oregon to run the Multicare Dental Insurance for all patients covered in Multnomah County, Washington County, and Clackamas County. The State makes monthly Medicaid capitation payments to the Multicare Dental Admin program. The Multicare Program uses the money to cover its operational expenditures before disbursing capitation revenue to each partner. The majority of the patients covered under Multicare Dental Insurance are Multnomah County patients, who are seen at our Health Department Dental Clinics.

A primary expenditure of the Multicare Dental program is for claims paid to specialty providers. These claims are for patients who are covered by Multicare Dental Insurance and who require specialty care not available at a Multnomah County Health Department (MCHD) Dental Clinic.

The Multicare Dental Insurance program has been transferred to CareOregon and will no longer be administered by MCHD, effective August 1, 2012. Per the contract with the State of Oregon and CareOregon, CareOregon is financially and operationally responsible for claims run-out (specialty care claims). In this agreement, Multnomah County agreed to pay CareOregon for specialty claims received and paid by CareOregon for dates of services prior to August 1st. All specialty care claims with service dates after August 1st are the liability of CareOregon not Multnomah County.

Beginning working capital (BWC) of \$181,881 will be used to pay claims from specialty providers for services provided prior to August 1, 2012.

- Electronic Dental Records (40017) \$1,437,547 - On January 5th, 2012, the Board of County Commissioners approved budget modification HD-12-05 that appropriated of \$1,756,458 in Beginning Working Capital for the implementation of Electronic Dental Records (EDR). In FY 2012, total expenditures for EDR implementation were \$318,911. The supplemental budget appropriates the remaining \$1,437,547 for this project and it is expected that all 6 dental clinics will complete implementation in January 2013.

The Health Department has been involved with long-term planning and implementation of IT improvements for over 10 years. Nationally and locally all the large health systems are going through the process of moving from paper records to electronic records.

EDR will be implemented at all dental clinic sites to improve the quality of care and improve treatment planning. It increases the ability to evaluate and report on individual and population-based clinical quality, health outcomes and health disparities. Digital radiology and EDR integration allows clinical information to be shared quickly and it improves the clinic oversight of more than 40 dentists and dental hygienists practicing at multiple locations.

EDR will eliminate the use of heavy metal chemical (silver and lead) for dental X-ray processing and will reduce paper and personnel costs required to maintain paper records. With EDR the department will have the ability to apply for Centers for Medicare and Medicaid Services (CMS) Electronic Health Records Meaningful Use incentive. Electronic capture of dental charges would increase revenue and accuracy with estimates savings of 0.5 to 1.0 FTE of staff time required to maintain paper records.

Clinic implementation dates are:

Billi Odegaard Dental Clinic	November 13, 2012
Southeast Dental Clinic	December 3, 2012
Rockwood Dental Clinic	December 10, 2012
Northeast Dental Clinic	January 7, 2013
Mid-County Dental Clinic	January 14, 2013
East County Dental Clinic	January 28, 2013

**Sheriff's Office**

This action is a small housekeeping item to appropriate FY 2012 carry-over from the various non-General funds recognized and to match the actual Beginning Working Capital (BWC) in FY 2013 in Patrol (60063) - Law Enforcement Terrorism Prevention Program increasing BWC by \$286. This grant funds anti-terrorism training for personnel.

# Supplemental Budget

# Financial Summary

<b>Fed-State Fund (1505)</b>	<b>FY 2013 Adopted Budget</b>	<b>This Action</b>	<b>FY 2013 Revised Budget</b>
60000 Permanent	69,421,422	-	69,421,422
60100 Temporary	1,581,354	165,366	1,746,720
60110 Overtime	324,175	177	324,352
60120 Premium	606,914	-	606,914
60130 Salary Related	21,964,714	68	21,964,782
60135 Non-Base Salary Related	217,253	50,766	268,019
60140 Insurance	22,247,746	19	22,247,765
60145 Non-Base Insurance	133,455	8,020	141,475
<b>Total Personnel Services</b>	<b>116,497,033</b>	<b>224,416</b>	<b>116,721,449</b>
60150 County Supplements	548,020	-	548,020
60155 Direct Client Assistance	13,693,634	(11,793)	13,681,841
60160 Pass-through Payments	51,075,411	462,474	51,537,885
60170 Professional Svcs	5,388,275	609,464	5,997,739
60180 Printing	429,681	-	429,681
60200 Communications	377,355	-	377,355
60210 Rentals	59,839	-	59,839
60220 Repairs & Maintenance	502,387	-	502,387
60230 Postage	12,041	-	12,041
60240 Supplies	1,713,275	178,787	1,892,062
60246 Medical & Dental Supplies	1,367,740	-	1,367,740
60250 Food	180,122	-	180,122
60260 Education and Training	682,955	-	682,955
60270 Local Travel and Mileage	284,972	-	284,972
60280 Insurance	50	-	50
60290 Software License and Maintenance	42,992	-	42,992
60310 Drugs	10,364,184	-	10,364,184
60340 Dues and Subscriptions	156,622	-	156,622
60350 Central Indirect Costs	3,023,687	41,240	3,064,927
60355 Departmental Indirect	6,750,302	112,711	6,863,013
60370 Telephone	699,583	-	699,583
60380 Data Processing	7,905,043	-	7,905,043
60410 Motor Pool	299,663	-	299,663
60420 Electronics	7,806	-	7,806
60430 Building Management	7,142,015	-	7,142,015
60460 Distribution/Postage	560,722	-	560,722
<b>Total Materials and Services</b>	<b>113,268,376</b>	<b>1,392,883</b>	<b>114,661,259</b>
60550 Capital Equipment	380,517	545,254	925,771
<b>Total Capital</b>	<b>380,517</b>	<b>545,254</b>	<b>925,771</b>
60470 Contingency	-	-	-
60560 Cash transfers	1,051,541	-	1,051,541
<b>Total Contingencies &amp; Transfers</b>	<b>1,051,541</b>	<b>-</b>	<b>1,051,541</b>
60480 Unappropriated Fund Balance	-	-	-
<b>Fund Total:</b>	<b>231,197,467</b>	<b>2,162,553</b>	<b>233,360,020</b>

**County School Fund (1506)**

This special revenue fund accounts for Forest Reserve yield revenues received from the State. Expenditures are restricted per DRS 328.005 -328.030 for distribution to County School districts.

The increase of \$58,000 is in federal timber revenue to the County School Fund. The federal government approved a one-year extension to the Secure Rural Schools & Community Self-Determination Act in July, 2012, after the FY 2013 budget had been approved. This action adds the new revenue to the County School Fund, all of which will be passed through to local schools for their operations.

<b>County School Fund (1506)</b>	FY 2013 Adopted Budget	This Action	FY 2013 Revised Budget
Total Personnel Services	-	-	-
60160 Pass-through Payments	23,800	58,000	81,800
Total Materials and Services	23,800	58,000	81,800
Total Capital	-	-	-
Total Contingencies & Transfers	-	-	-
<b>Fund Total:</b>	<b>23,800</b>	<b>58,000</b>	<b>81,800</b>

**Special Excise Taxes Fund (1511)**

This special revenue fund accounts for a portion of the County's Transient Lodging Taxes collected from all hotels and motels in the County and motor vehicle rental tax collected from rental agencies. Expenditures are restricted to the Convention Center, visitor development purposes, regional arts and culture purposes and other uses. *100% of these funds are passed through to METRO.*

In recent years, we have waited until all the revenues were collected (through September) and retroactively adjusted the budget as necessary. In FY 2012, there was some growth in the Transient Lodging Tax which supports increasing the fund in FY 2013. To avoid retroactively adjusting the budget the appropriation will be increased by \$2,310,500.

<b>Special Excise Taxes Fund (1511)</b>	FY 2013 Adopted Budget	This Action	FY 2013 Revised Budget
Total Personnel Services	-	-	-
60160 Pass-through Payments	23,689,500	2,310,500	26,000,000
60170 Professional Svcs	-	-	-
Total Materials and Services	23,689,500	2,310,500	26,000,000
Total Capital	-	-	-
Total Contingencies & Transfers	-	-	-
<b>Fund Total:</b>	<b>23,689,500</b>	<b>2,310,500</b>	<b>26,000,000</b>

## Supplemental Budget

## Financial Summary

### Inmate Welfare Fund (Fund 1513)

The Inmate Welfare Fund is an inmate trust fund used for the benefit of Multnomah County inmates. Through the profits from the sale of commissary items, telephone usage and other sources, the Inmate Welfare Fund provides direct services and products that otherwise might not be funded for the benefit of the inmates. Beginning working capital of \$64,012 resulted from fund under-expenditures in FY 2012. FY 2013 expenditures will go toward commissary inventory items and will pay for indirect costs.

Inmate Welfare Fund (1513)	FY 2013 Adopted Budget	This Action	FY 2013 Revised Budget
60000 Permanent	344,074	-	344,074
60100 Temporary	9,009	-	9,009
60110 Overtime	1,000	-	1,000
60120 Premium	9,421	-	9,421
60130 Salary Related	107,066	-	107,066
60135 Non-Base Salary Related	751	-	751
60140 Insurance	133,352	-	133,352
60145 Non-Base Insurance	640	-	640
Total Personnel Services	605,313	-	605,313
60170 Professional Svcs	43,939	-	43,939
60180 Printing	3,000	-	3,000
60200 Communications	2,100	-	2,100
60220 Repairs & Maintenance	5,000	-	5,000
60240 Supplies	136,181	59,068	195,249
60250 Food	200,000	-	200,000
60260 Education and Training	3,000	-	3,000
60270 Local Travel and Mileage	2,253	-	2,253
60340 Dues and Subscriptions	60,000	-	60,000
60350 Central Indirect Costs	23,413	1,229	24,642
60355 Departmental Indirect	70,812	3,715	74,527
60370 Telephone	13,839	-	13,839
60420 Electronics	14,000	-	14,000
60440 Other Internal	35,000	-	35,000
60460 Distribution/Postage	1,988	-	1,988
Total Materials and Services	614,525	64,012	678,537
60540 Other Improvements	-	-	-
60550 Capital Equipment	-	-	-
Total Capital	-	-	-
60470 Contingency	-	-	-
60560 Cash transfers	-	-	-
Total Contingencies & Transfers	-	-	-
60480 Unappropriated Fund Balance	-	-	-
<b>Fund Total:</b>	<b>1,219,838</b>	<b>64,012</b>	<b>1,283,850</b>

**Justice Services Special Operations Fund (Fund 1516)**

This fund accounts for revenues and expenditures for dedicated services provided by the Department of Community Justice, the Sheriff's Office, and the Health Department. This fund increases by \$102,393 of Beginning Working Capital in the Sheriff's Office in the following programs:

- Alarms Ordinance Unit (60069) in the amount of \$31,751. Any surplus to this budget from the previous year is to be returned to each jurisdiction proportionate to the percentage of permit holders within each respective jurisdiction.
- Patrol - Hazardous Materials (60063) Reimbursement in the amount of \$6,542. This is reimbursement from the Oregon Fire Marshal for past activities. This funding can only be used for specified HazMat Training activities.
- Special Investigations Unit in the amount of \$14,781 (60067). These funds are civil forfeitures resulting from completed drug cases investigated by our Special Investigations Unit.
- Concealed Handgun Permits Unit (60070) in the amount of \$49,319. The Concealed Handgun Unit investigates applicants and issue permits to those who have the legal right to carry a concealed handgun.



# Supplemental Budget

# Financial Summary

<b>Justice Special Operations Funds (1516)</b>	<b>FY 2013 Adopted Budget</b>	<b>This Action</b>	<b>FY 2013 Revised Budget</b>
60000 Permanent	2,652,029	-	2,652,029
60100 Temporary	10,088	39,422	49,510
60110 Overtime	54,385	9,136	63,521
60120 Premium	13,506	-	13,506
60130 Salary Related	927,557	3,521	931,078
60135 Non-Base Salary Related	841	3,288	4,129
60140 Insurance	894,511	982	895,493
60145 Non-Base Insurance	489	2,799	3,288
<b>Total Personnel Services</b>	<b>4,553,406</b>	<b>59,148</b>	<b>4,612,554</b>
60160 Pass-through Payments	228,476	29,299	257,775
60170 Professional Svcs	151,050	-	151,050
60180 Printing	27,317	-	27,317
60200 Communications	6,929	-	6,929
60210 Rentals	4,645	-	4,645
60230 Postage	1,317	-	1,317
60240 Supplies	238,588	-	238,588
60250 Food	10,641	-	10,641
60260 Education and Training	19,886	6,036	25,922
60270 Local Travel and Mileage	944	-	944
60290 Software License and Maintenance	5,000	-	5,000
60340 Dues and Subscriptions	1,652	-	1,652
60350 Central Indirect Costs	107,747	1,966	109,713
60355 Departmental Indirect	360,631	5,944	366,575
60370 Telephone	812	-	812
60410 Motor Pool	50	-	50
60430 Building Management	41,426	-	41,426
60440 Other Internal	11,312	-	11,312
60460 Distribution/Postage	32,746	-	32,746
<b>Total Materials and Services</b>	<b>1,251,169</b>	<b>43,245</b>	<b>1,294,414</b>
60550 Capital Equipment	10,000	-	10,000
<b>Total Capital</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>
<b>Total Contingencies &amp; Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Total:</b>	<b>5,814,575</b>	<b>102,393</b>	<b>5,916,968</b>

**Risk Management Fund (3500)**

This fund accounts for all internal service reimbursements, revenues, and expenses associated with the County's insurance. The \$11,820 increase is due to increases in temporary and overtime expenses in other funds.

<b>Risk Management Fund (3500)</b>	FY 2013 Adopted Budget	This Action	FY 2013 Revised Budget
60000 Permanent	3,549,661	-	3,549,661
60100 Temporary	64,750	-	64,750
60130 Salary Related	1,063,941	-	1,063,941
60135 Non-Base Salary Related	5,307	-	5,307
60140 Insurance	891,091	-	891,091
60145 Non-Base Insurance	2,905	-	2,905
<b>Total Personnel Services</b>	<b>5,577,655</b>	<b>-</b>	<b>5,577,655</b>
60170 Professional Svcs	1,739,200	-	1,739,200
60180 Printing	32,745	-	32,745
60200 Communications	11,943	-	11,943
60220 Repairs & Maintenance	16,000	-	16,000
60230 Postage	1,050	-	1,050
60240 Supplies	91,873	-	91,873
60260 Education and Training	60,830	-	60,830
60270 Local Travel and Mileage	1,369,238	-	1,369,238
60280 Insurance	52,069,201	-	52,069,201
60290 Software License and Maintenance	15,676	-	15,676
60310 Drugs	4,250,000	-	4,250,000
60320 Refunds	3,500	-	3,500
60330 Claims Paid	32,321,736	11,820	32,333,556
60340 Dues and Subscriptions	61,280	-	61,280
60370 Telephone	34,845	-	34,845
60380 Data Processing	308,538	-	308,538
60410 Motor Pool	2,545	-	2,545
60430 Building Management	508,055	-	508,055
60460 Distribution/Postage	62,222	-	62,222
<b>Total Materials and Services</b>	<b>92,960,477</b>	<b>11,820</b>	<b>92,972,297</b>
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
60470 Contingency	6,866,927	-	6,866,927
<b>Total Contingencies &amp; Transfers</b>	<b>6,866,927</b>	<b>-</b>	<b>6,866,927</b>
60480 Unappropriated Fund Balance	30,000,000	-	30,000,000
<b>Fund Total:</b>	<b>135,405,059</b>	<b>11,820</b>	<b>135,416,879</b>

**Information Technology Fund (3503)**

This fund accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's data processing and telephone services operations.

The increase of \$490,000 in BWC consists of carryover project funds for the Convergence (telephone system replacement) project. Funds will be used to purchase branch office switching equipment, telecom closet upgrades, headset adapters, and miscellaneous equipment and supplies during the deployment planning phases of the project. This equipment was budgeted but not purchased in FY 2012.

<b>Information Technology Fund (3503)</b>	<b>FY 2013 Adopted Budget</b>	<b>This Action</b>	<b>FY 2013 Revised Budget</b>
60000 Permanent	12,734,110	-	12,734,110
60100 Temporary	1,276,089	-	1,276,089
60110 Overtime	245,320	-	245,320
60120 Premium	28,099	-	28,099
60130 Salary Related	3,903,675	-	3,903,675
60135 Non-Base Salary Related	309,183	-	309,183
60140 Insurance	3,164,738	-	3,164,738
60145 Non-Base Insurance	250,669	-	250,669
<b>Total Personnel Services</b>	<b>21,911,883</b>	<b>-</b>	<b>21,911,883</b>
60170 Professional Svcs	4,341,285	-	4,341,285
60180 Printing	1,000	-	1,000
60190 Utilities	151,740	-	151,740
60200 Communications	3,084,929	-	3,084,929
60210 Rentals	165,900	-	165,900
60220 Repairs & Maintenance	835,052	-	835,052
60240 Supplies	1,956,286	150,000	2,106,286
60260 Education and Training	327,177	-	327,177
60270 Local Travel and Mileage	1,600	-	1,600
60290 Software License and Maintenance	3,769,442	-	3,769,442
60340 Dues and Subscriptions	254,505	-	254,505
60360 Administrative Hub	2,022,011	-	2,022,011
60410 Motor Pool	28,280	-	28,280
60420 Electronics	3,000	-	3,000
60430 Building Management	1,178,577	-	1,178,577
60440 Other Internal	600	-	600
60450 Capital Debt	950,000	-	950,000
60460 Distribution/Postage	11,685	-	11,685
<b>Total Materials and Services</b>	<b>19,083,069</b>	<b>150,000</b>	<b>19,233,069</b>
60550 Capital Equipment	1,978,784	340,000	2,318,784
<b>Total Capital</b>	<b>1,978,784</b>	<b>340,000</b>	<b>2,318,784</b>
60470 Contingency	1,088,881	-	1,088,881
60560 Cash transfers	60,000	-	60,000
<b>Total Contingencies &amp; Transfers</b>	<b>1,148,881</b>	<b>-</b>	<b>1,148,881</b>
<b>Fund Total:</b>	<b>44,122,617</b>	<b>490,000</b>	<b>44,612,617</b>

**Facilities Management Fund (3505)**

This fund accounts for internal service reimbursements, revenues and expenses associated with the administration and operation of the County's property management, custodial, maintenance and leasing of all County-owned and leased property.

The fund is being increased by \$380,000 ~~\$680,000~~ in BWC. One-time uses of this revenue are:

- \$380,000 assessment for the Eastside Streetcar to the City of Portland. This item was budgeted but not paid in FY 2012 due to the delay in the Streetcar project. Final assessments for the LID are expected to be completed early December with bills being distributed to property owners in late December and payment due in first half of 2013. Funds were carried over but the FY 2013 expenditure appropriation was accidentally omitted from the budget.
- ~~\$300,000 for a contract with a local environmental engineering firm to help the County obtain LEED-EB Silver certification for six County buildings. This action will meet the requirements of Board Resolution 08-004, which laid out a timeline for achieving energy efficiency goals in the County's portfolio of buildings. The engineering firm will work with Facilities staff to register projects with the US Green Building Council, to determine which energy credits will be sought for each building, and to determine how the credits will be achieved, and to submit each project for LEED certification.~~

# Supplemental Budget

# Financial Summary

	FY 2013 Adopted Budget	This Action	FY 2013 Revised Budget
<b>Facilities Mangement Fund (3505)</b>			
60000 Permanent	5,183,465	-	5,183,465
60100 Temporary	91,315	-	91,315
60110 Overtime	199,900	-	199,900
60120 Premium	166,473	-	166,473
60130 Salary Related	1,621,677	-	1,621,677
60135 Non-Base Salary Related	15,747	-	15,747
60140 Insurance	1,575,593	-	1,575,593
60145 Non-Base Insurance	19,504	-	19,504
Total Personnel Services	8,873,674	-	8,873,674
60160 Pass-through Payments	16,000	380,000	396,000
60170 Professional Svcs	7,841,808	<del>380,000</del>	<del>8,141,808</del>
60180 Printing	29,175	-	29,175
60190 Utilities	6,100,000	-	6,100,000
60200 Communications	65,851	-	65,851
60210 Rentals	5,334,803	-	5,334,803
60220 Repairs & Maintenance	2,454,700	-	2,454,700
60240 Supplies	2,034,900	-	2,034,900
60260 Education and Training	72,500	-	72,500
60270 Local Travel and Mileage	1,650	-	1,650
60280 Insurance	43,000	-	43,000
60290 Software License and Maintenance	40,750	-	40,750
60340 Dues and Subscriptions	16,550	-	16,550
60360 Administrative Hub	1,436,221	-	1,436,221
60370 Telephone	70,641	-	70,641
60380 Data Processing	686,597	-	686,597
60410 Motor Pool	349,629	-	349,629
60420 Electronics	63,315	-	63,315
60440 Other Internal	96,950	-	96,950
60450 Capital Debt	5,449,772	-	5,449,772
60460 Distribution/Postage	25,687	-	25,687
Total Materials and Services	32,230,499	<del>680,000</del>	<del>32,910,499</del>
Total Capital	-	-	-
60470 Contingency	525,000	-	525,000
60560 Cash transfers	547,815	-	547,815
Total Contingencies & Transfers	1,072,815	-	1,072,815
<b>Fund Total:</b>	<b>42,176,988</b>	<b><del>680,000</del></b>	<b><del>42,856,988</del></b>
		\$380,000	\$42,556,988