

# Damon Isiah Turner

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## WORK EXPERIENCE

### **Know Agenda Consulting**

Portland, OR

March 2009 - present

*Consultant/ CEO:* Provide grant writing, project management support to non-profit organizations and community based projects; strategy, event planning for political campaigns; recent projects have included: *Project Coordinator*, Mens Health Project, manage development of health care community based partnership website with partner organizations (April 2010 – present); *Deputy Campaign Manager*, Maria Rubio for Multnomah County Commissioner campaign (March 2010 – May 2010)

### **Metropolitan Family Service**

Gresham, OR

October 2007 - present

*Program Activity Instructor:* Provide facilitation and coordinating support for after school SUN (Schools Uniting Neighborhoods) program for 100 students at Clear Creek Middle School in Gresham-Barlow School District; facilitate classes in tutoring, computers, research, debate and book club.

### **MTV Networks/ MTV Films**

Los Angeles, CA

October 2002 - July 2006

*Acquisitions Coordinator:* Screened films for potential acquisition for film division, MTV Films; assisted in marketing plans for acquired films; maintained relationships with talent, literary & below-the-line agents, writers, marketing & new media contacts; processed invoices to finance department & for charitable donations; created purchase orders for vendors; set travel & meetings across time zones; set screenings of acquired films for marketing department and for general public up to audiences of 200; reviewed agreements; co-coordinated internship program.

### **MTV Networks/ MTV Films**

Los Angeles, CA

June 2002 - October 2002

*Intern:* Wrote coverage (plot breakdowns and analytical opinions) for submitted scripts to film production division of MTV: Music Television; answered phones, dubbed DVDs, 3/4" & VHS tapes; transferred deliverables to various production departments at Paramount Pictures studio lot.

### **MTV Networks/ MTV: Music Television**

New York, NY

September 2001 - May 2002

*Intern:* Conducted research in Department of Research and Planning, Qualitative Division; compiled quarterly international region ratings data; wrote Q-Score reports from data about performers; researched data on teen lifestyle choices from market studies for Advertising Sales Department.

### **The National Center for Children and Families**

New York, NY

May 2001 - May 2002

*Research Associate:* Conducted home visits/ interviews of mothers of 9 year old boys for National Institute of Mental Health's Boys Health & Development Project at Columbia University in four-year study of biological /social correlates of emotional development between 4th and 7th grades.

### **Center for Urban Research and Policy**

New York, NY

September 2000 - May 2002

*Program Associate:* Researched information for proposed MPA Program for Community Builders at Columbia University's School of International & Public Affairs; managed database; researched legislation, participants for David Dinkins Leadership & Public Policy Forum and other conferences

### **Los Angeles Conservation Corps**

Los Angeles, CA

September 1999 - September 2000

*AmeriCorps Member:* Provided support for *After School Program* at two respective sites within Los Angeles Unified School District: (1) at Estrella Community Development Corporation, managed staff of 7 in the facilitation of 60 Kindergarten - 11 grade students in after-school enrichment program while co-supervising class of 10 male students; (2) at Foshay Learning Center, provided literacy tutoring to 9 middle school students.

### **Fresh Air Fund**

New York, NY

June 1999 - August 1999

*Intern/ Head Counselor:* Supervised 13 General Counselors in the coordination of 51 8th grade students at Camp Mariah's Career Awareness Program introducing students to career and educational opportunities; facilitated workshops and activities; co-managed focus group of 6 students.

### **"I Have A Dream" Foundation - Oregon**

Portland, OR

August 1997 - August 1998

*AmeriCorps Member:* Monitored academic progress of focus group of 16 high school seniors in Dreamer Class I at schools across Portland, Gresham-Barlow, Reynolds, and Parkrose school districts; maintained communication with Class I sponsors, project coordinators and parents; organized college financial aid sessions, visits and community service learning projects with 4 member team for 110 students in Dreamer Class I.

### **Southern Christian Leadership Conference (SCLC)**

Atlanta, GA

June 1997 - August 1997

*Intern:* Assisted committee in coordination of events for Annual National Conference; assembled mailings to sponsors and members.

### **Secretary of State, State of Oregon**

Salem, OR

May 1996 - August 1996

*Intern:* Conducted campaign finance reform research project for Executive Division that tracked contributions & expenditures of state political candidates for May 1996 primary election to measure the impact of enacted Campaign Finance Reform legislation that limited contribution limits.

### **Oregon Governor's School for Citizen Leadership**

Salem, OR

June 1992 - July 1995

*Residence Life Staff:* Provided 24 hour staffing for annual three week Summer Leadership Institute at Willamette University providing community leadership training to high school students; coordinated service projects & facilitated sessions on environment, conflict resolution, & diversity issues.

## SKILLS

Microsoft Word, Excel, Power Point, Access, Outlook, Now Software (Up-to-Date & Contact), FileMaker Pro, ServicePoint, limited HTML, type 70 wpm, internet research tools (e.g. ProQuest, Lexis Nexus, THOMAS)

## EDUCATION

**Columbia University:** Master of Public Administration

New York, NY

September 2000 - May 2002

**Clark Atlanta University:** Bachelor of Arts of Communications

Atlanta, GA

September 1994 - July 1997