

Damon Isiah Turner

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WORK EXPERIENCE

Know Agenda Consulting

Portland, OR

March 2009 - present

Consultant/ CEO: Provide grant writing, project management support to non-profit organizations and community based projects; strategy, event planning for political campaigns; recent projects have included: *Project Coordinator*, Mens Health Project, manage development of health care community based partnership website with partner organizations (April 2010 – present); *Deputy Campaign Manager*, Maria Rubio for Multnomah County Commissioner campaign (March 2010 – May 2010)

Metropolitan Family Service

Gresham, OR

October 2007 - present

Program Activity Instructor: Provide facilitation and coordinating support for after school SUN (Schools Uniting Neighborhoods) program for 100 students at Clear Creek Middle School in Gresham-Barlow School District; facilitate classes in tutoring, computers, research, debate and book club.

MTV Networks/ MTV Films

Los Angeles, CA

October 2002 - July 2006

Acquisitions Coordinator: Screened films for potential acquisition for film division, MTV Films; assisted in marketing plans for acquired films; maintained relationships with talent, literary & below-the-line agents, writers, marketing & new media contacts; processed invoices to finance department & for charitable donations; created purchase orders for vendors; set travel & meetings across time zones; set screenings of acquired films for marketing department and for general public up to audiences of 200; reviewed agreements; co-coordinated internship program.

MTV Networks/ MTV Films

Los Angeles, CA

June 2002 - October 2002

Intern: Wrote coverage (plot breakdowns and analytical opinions) for submitted scripts to film production division of MTV: Music Television; answered phones, dubbed dvds, 3/4" & VHS tapes; transferred deliverables to various production departments at Paramount Pictures studio lot.

MTV Networks/ MTV: Music Television

New York, NY

September 2001 - May 2002

Intern: Conducted research in Department of Research and Planning, Qualitative Division; compiled quarterly international region ratings data; wrote Q-Score reports from data about performers; researched data on teen lifestyle choices from market studies for Advertising Sales Department.

The National Center for Children and Families

New York, NY

May 2001 - May 2002

Research Associate: Conducted home visits/ interviews of mothers of 9 year old boys for National Institute of Mental Health's Boys Health & Development Project at Columbia University in four-year study of biological /social correlates of emotional development between 4th and 7th grades.

Center for Urban Research and Policy

New York, NY

September 2000 - May 2002

Program Associate: Researched information for proposed MPA Program for Community Builders at Columbia University's School of International & Public Affairs; managed database; researched legislation, participants for David Dinkins Leadership & Public Policy Forum and other conferences

Los Angeles Conservation Corps

Los Angeles, CA

September 1999 - September 2000

AmeriCorps Member: Provided support for *After School Program* at two respective sites within Los Angeles Unified School District: (1) at Estrella Community Development Corporation, managed staff of 7 in the facilitation of 60 Kindergarten - 11 grade students in after-school enrichment program while co-supervising class of 10 male students; (2) at Foshay Learning Center, provided literacy tutoring to 9 middle school students.

Fresh Air Fund

New York, NY

June 1999 - August 1999

Intern/ Head Counselor: Supervised 13 General Counselors in the coordination of 51 8th grade students at Camp Mariah's Career Awareness Program introducing students to career and educational opportunities; facilitated workshops and activities; co-managed focus group of 6 students.

"I Have A Dream" Foundation - Oregon

Portland, OR

August 1997 - August 1998

AmeriCorps Member: Monitored academic progress of focus group of 16 high school seniors in Dreamer Class I at schools across Portland, Gresham-Barlow, Reynolds, and Parkrose school districts; maintained communication with Class I sponsors, project coordinators and parents; organized college financial aid sessions, visits and community service learning projects with 4 member team for 110 students in Dreamer Class I.

Southern Christian Leadership Conference (SCLC)

Atlanta, GA

June 1997 - August 1997

Intern: Assisted committee in coordination of events for Annual National Conference; assembled mailings to sponsors and members.

Secretary of State, State of Oregon

Salem, OR

May 1996 - August 1996

Intern: Conducted campaign finance reform research project for Executive Division that tracked contributions & expenditures of state political candidates for May 1996 primary election to measure the impact of enacted Campaign Finance Reform legislation that limited contribution limits.

Oregon Governor's School for Citizen Leadership

Salem, OR

June 1992 - July 1995

Residence Life Staff: Provided 24 hour staffing for annual three week Summer Leadership Institute at Willamette University providing community leadership training to high school students; coordinated service projects & facilitated sessions on environment, conflict resolution, & diversity issues.

SKILLS

Microsoft Word, Excel, Power Point, Access, Outlook, Now Software (Up-to-Date & Contact), FileMaker Pro, ServicePoint, limited HTML, type 70 wpm, internet research tools (e.g. ProQuest, Lexis Nexus, THOMAS)

EDUCATION

Columbia University: Master of Public Administration

New York, NY

September 2000 - May 2002

Clark Atlanta University: Bachelor of Arts of Communications

Atlanta, GA

September 1994 - July 1997