



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: Feb. 2017)

## Board Clerk Use Only

Meeting Date: 10/5/17  
Agenda Item #: R.2  
Est. Start Time: 9:50 am approx  
Date Submitted: 9/27/17

**Agenda Title:** **Intergovernmental Agreement Amendment between MCSO and the City of Fairview, regarding Burglar Alarm Task Force**

**Requested Meeting:** October 5, 2017 **Time Needed:** 15 minutes

**Department:** 60 - Sheriff **Division:** Law Enforcement

**Contact(s):** Stephanie Prybyl, Chief of Staff

**Phone:** 971-347-6106 **Ext.:**          **Email:** stephanie.prybyl@mcsso.us

**Presenters:** Nolan Young, City of Fairview City Administrator, and Francis Cop, MCSO Law Enforcement Support Unit Manager

## General Information

### 1. What action are you requesting from the Board?

- The Multnomah County Sheriff's Office (MCSO) respectfully requests Board of Commissioners approve this Intergovernmental Agreement, which authorizes MCSO to facilitate a countywide Burglar Alarm Task Force, on behalf of the City of Fairview. Representatives of MCSO and Fairview will work collectively on the overall administration of the False Alarms Reduction Program.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer(s) this action affects and how it impacts the results.

- This Intergovernmental Agreement authorizes MCSO's Law Enforcement Support Unit to administer the False Alarms Reduction Program for daily operating, including processing new alarm applications, false alarm billings and collections, program evaluation, overall customer service and record keeping.
- This Intergovernmental Agreement authorizes MCSO to coordinate and staff quarterly Task Force meetings, while Fairview will designate a City representative to serve on the Task Force. Meeting attendees will review administrative matters such as policy development, service delivery and operating costs to ensure professional program management.
- All fees collected for false alarms will be transferred to Fairview on a quarterly basis. All fees with the exception of false alarm fees collected pursuant to Fairview City Code and administered by MCSO will be County revenue.

- Upon approval, the Intergovernmental Agreement will be effective retroactively to August 1, 2017, and will remain in effect until terminated by either party with notice.

**3. Explain the fiscal impact (current year and ongoing).**

- Per this Intergovernmental Agreement, all fees collected for false alarms will be transferred to Fairview on a quarterly basis. All fees with the exception of false alarm fees collected pursuant to Fairview City Code and administered by MCSO will be County revenue. Records will be reconciled between the parties annually in September.

**4. Explain any legal and/or policy issues involved.**

- This Intergovernmental Agreement has been reviewed by the County Attorney's Office.

**5. Explain any citizen and/or other government participation that has or will take place.**

- Not applicable.

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**Required Signature**

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**Elected  
Official or  
Department  
Director:**

Michael Reese /s/

**Date:**

9/27/17