



Department of County Management
MULTNOMAH COUNTY OREGON

Budget Office

501 SE Hawthorne Blvd., Suite 531
Portland, Oregon 97214
(503) 988-3312 phone
(503) 988-5758 fax
(503) 988-5170 TDD

TO: Board of County Commissioners

FROM: Allegra Willhite

DATE: November 30, 2016

SUBJECT: \$505,320 General Fund Contingency Request to Fund Dorm 5 at Inverness Jail

District 4 is requesting the transfer of \$505,320 from General Fund contingency to the Sheriff's Office for the cost of operating dorm 5 and the related escort post. The FY 2017 Adopted budget included a Budget Note earmarking \$808,513 to fund additional jail beds in dorms 4 and 5 to be released upon authorization of the Board in event of unanticipated need. The requested funding will cover costs for six months (the remainder of FY 2017); the FY 2018 General Fund forecast does not include funding for the dorm and related escort post.

If this request is approved, the General Fund Contingency will be reduced by \$505,320, and the remaining balance (not including the BIT Reserve) will be \$3,018,182, of which \$1,732,726 is earmarked. The remaining earmarked funds for additional jail beds will be \$303,193.

General Fund Contingency Policy Compliance

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the guidelines for using the General Fund Contingency.

In particular,

- Criteria 1 states contingency requests should be for one-time-only purposes.
The funds earmarked in contingency to fund Dorm 5 are one-time-only.
- Criteria 2 addresses emergencies and unanticipated situations.
N/A
- Criteria 3 addresses items identified in Board Budget Notes.
This item was identified in a specific Budget Note.