

FILES WERE MADE FOR:

|            |        |      |         |
|------------|--------|------|---------|
| 06-08-2010 | BUDGET | WORK | SESSION |
| 06-03-2010 | "      | "    | "       |
| 06-01-2010 | "      | "    | "       |
| 06-27-2010 | "      | "    | "       |

|            |                |       |
|------------|----------------|-------|
| 06-02-2010 | PUBLIC HEARING | # C   |
| 05-27-2010 | "              | " # B |
| 05-25-2010 | "              | " # A |

## TSCC

The five commissioners are appointed by the governor to serve four-year terms

### **Javier Fernandez**

**Appointed:** January 1, 2010

**Term Expires:** December 31, 2013

**Experience:** Javier is a Senior Vice President in the Fixed Income Capital Markets Division of D.A. Davidson & Co. where he performs underwriting and financial advisory services related to the issuance of municipal debt by Oregon Jurisdictions. His duties require a deep understanding of the Oregon tax system as these revenues secure a significant portion of the debt issued by Oregon jurisdictions. He has over 7 years of experience in the field and has participated in over 250 financings totaling in excess of \$2.75 billion

**Reason joined Commission:** "Oregon has been my home since 2002 and it was on that same year that I started working with all different types of Oregon municipalities. I have been developing my career as a public finance banker in Oregon for over 7 years and I have studied the different budgetary challenges and opportunities faced every day by Oregon municipalities. I have familiarity with Local Government Budget Law and with the importance of budgetary discipline when accessing the capital markets. It will be an honor to contribute my education background in economics and finance and my professional background to promote reliable budget processes and prudent fiscal discipline to all the TSCC members and give back to this wonderful State that I now call home."

### **Susan Schneider**

**Appointed:** January 1, 2010

**Term Expires:** December 31, 2013

**Experience:** I began my career involving people in their local government through their neighborhood in north Salem. Then, I moved on to preparing and explaining the budget for the City of Salem's Urban Renewal and community Development Department. That included presentations to the Council and Citizen's Budget Committee. After law school and working to advise small municipal governments on a variety of issues, I was hired by the City of Portland's Transportation office to help devise and negotiated the agreement for sharing of road revenues with Multnomah County under new Urban Services policies. After a brief time as the City's Urban Services Manager I went to work in Government Relations as a city lobbyist. I spent the rest of my career representing Portland on many different infrastructure issues.

**Reason joined Commission:** "I have found the business of understanding the policy and technical details of local government both satisfying and fascinating. I see serving on the TSCC as a way to continue public service as a volunteer on the public finance issues critical to this region."

**Terry McCall**

**Appointed:** May 3, 2008

**Term Expires:** December 31, 2011

**Experience:** Terry is president of Portfolio Services for Government, LLC, and was Chief Financial Officer for the City of Gresham from 1996 until his retirement in 2008. Terry was a vice president with US Bank, where he worked from 1968 to 1996. Also, he was 2006-07 vice chair of the national Budget & Fiscal Policy Committee for the Government Finance Officers Association of the US and Canada.

**Reason joined Commission:** "I can use my local government experience as a resource to the TSCC, which will continue my public service in a volunteer capacity. The productive association I enjoy with many local government senior managers, finance professionals and elected officials may be of some assistance as well. I have long respected the TSCC for its value to the citizens."

**Steven B. Nance**

**Appointed:** February 5, 2008

**Term Expires:** December 31, 2011

**Experience:** Steve is a civic volunteer and venture capitalist after retiring in 1999 from a marketing executive career with Intel Corporation. Prior to seventeen years with Intel in a variety of management positions, Steven built and sold three private businesses. He currently serves as Vice Chair of Trillium Family Services, Oregon's most comprehensive provider of mental health services for children and families.

**Reason joined Commission:** "My background and career has always revolved around open communication and decision making. So many times I hear our citizens ask about local budgets, how they get formulated, why spending occurs in certain ways, and how a particular decision was made. This is a wonderful opportunity to work with some of Oregon's best public sector minds as well as a group of talented, experienced commissioners and dedicated staff. I intend to represent the views and concerns of my community, bringing answers back to them on our local spending and budgeting process."

**Dr. Roslyn Elms Sutherland**

**Appointed:** October 13, 2005

**Term Expires:** December 31, 2012

**Experience:** Emeritus Vice Provost and Professor, OHSU. Roslyn, or Roz as she prefers to be called, was previously Vice Chancellor for the Massachusetts Board of Higher Education. Prior to that she was the Vice President at University of Northern Colorado and Senior Consultant, for the California State Assembly Ways and Means Committee. Roz served eight years on the Oregon Energy Facilities Sitting Council, including three years as Chair, and six years on the Board of the Oregon Trail Chapter of the American Red Cross.

**Reason joined Commission:** "I believe in public service and I am committed to public participation. The TSCC allows me to serve, use my skills in public policy and finance, and affords me an opportunity to increase my knowledge of Multnomah County."

**Staff**

**Tom Linhares, Executive Director**

**Employed with the Commission since:** April 2004

Tom oversees the daily operations of the Commission. In addition, Tom is active in the Oregon Municipal Finance Officers Association (OMFOA) and often assists with legislation affecting Oregon's Local Budget Law and property tax system. Prior to coming to the Commission, Tom was the elected County Assessor for Columbia County, serving in that position for 17 years. During that time he served as the president of the Oregon State Association of County Assessors (1998-99) and during the 1997 Legislative Session he was the Association's Legislative Committee Chair and helped craft legislation to implement Ballot Measure 50.

**Shannon Turk, Budget Analyst**

**Employed with the Commission since:** September, 2004

Shannon's primary responsibility with TSCC is tracking long term debt for each district. She reviews district's budget for compliance with local budget law and prepares reviews of those budgets for the Commission. Shannon has extensive experience working with the City of Gresham in both management auditing and budget analysis positions. She has also worked for Multnomah County, including two years in the county assessor's office. Shannon has a masters degree in public administration from Portland State University.

Tunie Betschart, Budget Analyst

Employed with the Commission since: September, 2004

Tunie's primary responsibility is the day to day operation on the office. She also takes a lead role in getting TSCC's Annual Report ready for printing. Tunie reviews budgets for compliance with local budget law and prepares reviews for the Commission. She also reviews annual audits of the districts as submitted by independent accountants. Tunie spent 20 years as an administrative assistant with the Maintenance Department at PGE's Trojan Nuclear Power Plant.



Multnomah County Oregon

## Board of Commissioners & Agenda

connecting citizens with information and services

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at  
501 SE Hawthorne Blvd. Portland  
Multnomah Building, Commissioners Board Room 100 off main lobby*

**WEDNESDAY, MAY 26<sup>TH</sup> – 9:00 AM – 3:00 PM**

#### **BOARD BUDGET WORK SESSION # 4**

#### **POLICY & OPERATIONAL CHALLENGES & ISSUES**

- |      |          |   |
|------|----------|---|
| WS-1 | 9:00 am  | GENERAL FUND FORECAST UPDATE FOR<br>THE THIRD QUARTER |
| WS-2 | 9:45 am  | HEALTH DEPARTMENT                                     |
|      | 11:45 am | Lunch Break   |

#### **CABLE PLAYBACK INFORMATION:**

May 26<sup>th</sup> 9:00 am - 12:00 pm – Live on Channel 30 East  
Replays - Ch. 30 East: May 29<sup>th</sup> : 9:00 am - 12:00 pm

- |      |         |                        |
|------|---------|------------------------|
| WS-3 | 1:00 pm | INFORMATION TECHNOLOGY |
| WS-4 | 2:00 pm | CAPITAL                |
|      | 3:00 pm | Adjourn                |

#### **CABLE PLAYBACK INFORMATION:**

May 26<sup>th</sup> 1:00 – 3:00 pm – Live on Channel 30 East  
Replays - Ch. 30 East: May 29<sup>th</sup> : 12:00 – 2:00 pm

*Work Sessions are open to the public but no public testimony will be taken.*



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

*501 SE Hawthorne Blvd. Portland*

*Multnomah Building, Commissioners Board Room 100 off main lobby*

**THURSDAY, MAY 27<sup>TH</sup> – 1:00 PM - 3:00 PM**

**BOARD BUDGET WORK SESSION # 5**

**NON-DEPARTMENTAL**

*Work Sessions are open to the public but no public testimony will be taken.*

#### **CABLE PLAYBACK INFORMATION:**

May 27<sup>th</sup> 1:00 – 3:00 pm – Live on Channel 30 East

Replays - Ch. 30 East : May 31<sup>st</sup> : 8:00 – 10:00 am



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

**THURSDAY, MAY 27<sup>TH</sup> – 6:00 PM – 8:00 PM**

### **PUBLIC BUDGET HEARING B**

AT

Multnomah County East Building  
Sharron Kelley Conf. Rooms A & B  
600 NE 8<sup>TH</sup> St. Gresham  
South of Division, West of Hogan, at Lincoln

*Testimony will be taken and is limited to three minutes per person.  
Speaker forms will be available from the Board Clerk at the meeting.*

#### **CABLE PLAYBACK INFORMATION:**

May 27<sup>th</sup> 6:00 – 8:00 pm – Live on Channel 30 East

Replays: Ch. 30 East Portland & East County

May 31<sup>st</sup> 5:00 pm & June 8<sup>th</sup> 12:00 pm

Replays: Ch. 21 Portland & East County

May 29<sup>th</sup> 12:00 pm & June 6<sup>th</sup> 7:30 pm

Replays: Ch. 11 Portland & East County

June 16 11:30 pm



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

*501 SE Hawthorne Blvd. Portland*

*Multnomah Building, Commissioners Board Room 100 off main lobby*

**TUESDAY, JUNE 1<sup>ST</sup> – 9:00 AM – 12:00 PM**

**BOARD BUDGET WORK SESSION #6**

**FOLLOW UP AND AMENDMENT REVIEW**

#### **CABLE PLAYBACK INFORMATION:**

June 1<sup>st</sup> 9:00 am - 12:00 pm – Live on Channel 30 East

Replays - Ch. 30 East : June 5<sup>th</sup> 9:00 am – 12:00 pm

*Work Sessions are open to the public but no public testimony will be taken.*



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

**WEDNESDAY, JUNE 2<sup>ND</sup> – 6:00 PM – 8:00 PM**

### ***PUBLIC BUDGET HEARING C***

AT

Multnomah Building

501 SE Hawthorne Blvd.

Commissioners Board Room 100 off Lobby

Portland

*Testimony will be taken and is limited to three minutes per person.  
Speaker forms will be available from the Board Clerk at the meeting.*

#### **CABLE PLAYBACK INFORMATION:**

June 2<sup>nd</sup> 6:00 – 8:00 pm – Live on Channel 29 East

Replays: Ch. 30 East Portland & East County

June 8<sup>th</sup> 4:30 – 6:30 pm & June 25<sup>th</sup> 1:00 – 3:00 pm



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

**THURSDAY, JUNE 3<sup>RD</sup> @ 9:30 AM**

**ADOPT SPECIAL DISTRICTS BUDGET**

**CABLE PLAYBACK INFORMATION:**

Thursday, 9:30 AM, (LIVE) Channel 30 (Portland & East County)

Sunday, 11:00 AM Channel 30

Saturday, 10:00 AM, Channel 29 East County Only

Tuesday, 8:15 PM, Channel 29

**THURSDAY, JUNE 3<sup>RD</sup> – 1:00 PM – 3:00 PM**

**FOLLOW UP BOARD BUDGET WORK SESSION #7, IF NEEDED**

**CABLE PLAYBACK INFORMATION:**

June 3<sup>rd</sup> 1:00 – 3:00 pm – Live on Channel 30 East

Replays: Ch. 30 East: June 5<sup>th</sup> 12:00 – 2:00 pm

*Work Sessions are open to the public but no public testimony will be taken.*



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

**TUESDAY, JUNE 8<sup>th</sup> – 9:00 am – 12:00 noon**

**BOARD BUDGET WORK SESSION #8: FOLLOW UP  
AND AMENDMENT REVIEW**

**CABLE PLAYBACK INFORMATION:**

June 8<sup>th</sup> 9:00 am – 12:00 pm – Live on Channel 30 East

Replays: Ch. 30 East Portland & East County

June 11<sup>th</sup> 9:00 am – 12:00 pm

*Work Sessions are open to the public but no public testimony will be taken.*



*Multnomah County Oregon*

**Board of Commissioners & Agenda**

*connecting citizens with information and services*

**BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

**WEDNESDAY, JUNE 9<sup>th</sup> – 3:00 pm – 5:00 pm**

**TSCC PUBLIC HEARING**

**Tax Supervising & Conservation Commission Hearing**

**CABLE PLAYBACK INFORMATION:**

June 9<sup>th</sup> 3:00 – 5:00 pm – Live on Channel 30 East

Replays: Ch. 30 East Portland & East County

June 12<sup>th</sup> 12:00 - 2:00 pm



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

**THURSDAY, JUNE 10<sup>th</sup> – 9:30 am**

**BUDGET ADOPTION**

#### **CABLE PLAYBACK INFORMATION:**

Thursday, 9:30 AM, (LIVE) Channel 30 (Portland & East County)

Sunday, 11:00 AM Channel 30

Saturday, 10:00 AM, Channel 29 East County Only

Tuesday, 8:15 PM, Channel 29

**GROW Lynda**

---

**From:** WILSON Aaron E  
**Sent:** Tuesday, April 27, 2010 7:07 AM  
**To:** GROW Lynda  
**Cc:** FADNESS Marty E  
**Subject:** RE: Public Budget Hearing May 25

I am not sure about tables and chairs but we will be there with the sound system. Bring your recorder. Marty don't forget to bring a "media" cable for their recorder 1/8" I think.

AW

Aaron E Wilson  
Chief Electronic Technician  
Multnomah County  
Electronic Services  
1620 SE 190th Ave  
Portland, Oregon 97233  
[aaron.e.wilson@co.multnomah.or.us](mailto:aaron.e.wilson@co.multnomah.or.us)  
v 503-988-5191  
f 503-988-5764  
c 503-519-9171

There are 10 type of people in the world; those that understand binary and those that don't.

---

**From:** GROW Lynda  
**Sent:** Wednesday, April 21, 2010 9:38 AM  
**To:** WILSON Aaron E  
**Subject:** FW: Public Budget Hearing May 25

Oops – forgot you!

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277

---

**From:** GROW Lynda  
**Sent:** Wednesday, April 21, 2010 9:37 AM  
**To:** SULLIVAN Theresa A  
**Subject:** RE: Public Budget Hearing May 25

Theresa & Aaron:

Have you been to that building? Do they have tables, and then we just schlep the mics and recorder?  
I have NOT been able to find Deb's folder on this – I know she must have had one.....We now have a portable digital recorder I can take.

Plus I have a laptop.

Aaron: do we have a way to feed the mics into a portable recorder or do they have a PA system we can feed into?

Lynda

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277

---

**From:** SULLIVAN Theresa A  
**Sent:** Wednesday, April 21, 2010 9:27 AM  
**To:** WILSON Aaron E  
**Cc:** GROW Lynda  
**Subject:** Public Budget Hearing May 25

The County is holding a public hearing for the 2010-2011 budget on Tuesday, May 25, from 6:00 - 8:00pm at the IRCO Gymnasium (10301 SE Glisan St).

We need the sound system and microphones setup. We will need microphones for all the commissioners, the board clerk, County Atty and testimony table (let's say 4 spots there).

We will also need the meeting digitally recorded.

All expenses for this meeting can be charged to 701000.

*Thank you,*

*Theresa Sullivan  
DCM Director's Office  
503-988-3635*

**GROW Lynda**

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6/25/2010

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*Thank you,*

*Theresa Sullivan  
DCM Director's Office  
503-988-3635*

## GROW Lynda

---

**From:** MCLELLAN Jana E  
**Sent:** Friday, April 16, 2010 10:02 AM  
**To:** KIETA Karyne  
**Cc:** LANGLOIS Ruth R; GROW Lynda; MADRIGAL Marissa D; FORD Carol M; HARRIS Mindy L  
**Subject:** RE: Coalition budget hearing planning list.doc

Great. Thanks.

---

**From:** KIETA Karyne  
**Sent:** Friday, April 16, 2010 9:56 AM  
**To:** MCLELLAN Jana E  
**Cc:** LANGLOIS Ruth R; GROW Lynda; MADRIGAL Marissa D; FORD Carol M; HARRIS Mindy L  
**Subject:** RE: Coalition budget hearing planning list.doc

This is a new responsibility here (it was previously managed through the clerk and chair's office). If this is where you want the coordination to happen we will make it happen.

I do not know the details of what's happened at the other forums.

-----Original Message-----

**From:** MCLELLAN Jana E  
**Sent:** Friday, April 16, 2010 9:50 AM  
**To:** KIETA Karyne  
**Cc:** LANGLOIS Ruth R; GROW Lynda; MADRIGAL Marissa D; FORD Carol M  
**Subject:** RE: Coalition budget hearing planning list.doc

Nope, we also have too much in the Chair's office. Karyne, one idea would be to approach Kathleen Todd and see if she could be of assistance? Or perhaps you all could use some of the under spending to hire other help for these events? Do we not offer translation services at the other forums? I am truly committed to the support of the budget office with these budget forums.

Thank,  
Jana

---

**From:** KIETA Karyne  
**Sent:** Friday, April 16, 2010 9:47 AM  
**To:** FORD Carol M; MCLELLAN Jana E  
**Cc:** LANGLOIS Ruth R; GROW Lynda  
**Subject:** RE: Coalition budget hearing planning list.doc

Carol and Jana-

I would like to request some help with this. I am buried trying to get the budget stuff done. It would be really great if Carol could assist and work with IRCO. She already has done this and has an established relationship with this group. Lynda will also need much more assistance as this is all new to her also and there are lots of details here.

Let me know if this would be possible.

Thanks  
Karyne

-----Original Message-----

**From:** FORD Carol M

**Sent:** Friday, April 16, 2010 9:15 AM

**To:** KIETA Karyne; MCLELLAN Jana E

**Cc:** LANGLOIS Ruth R; GROW Lynda

**Subject:** Coalition budget hearing planning list.doc

Karyne - I'm not sure that I sent this to you already. It will help you see how tasks were split last year. Someone will need to talk to PAO about the wireless headsets used for interpretation.

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**GROW Lynda**

---

**From:** LANGLOIS Ruth R  
**Sent:** Friday, April 16, 2010 9:15 AM  
**To:** GROW Lynda  
**Subject:** FW: Interpreters for Budget Public Hearings

FYI, Karyne Kieta will probably be talking to you about this. The Health Dept has interpreter contacts...Carman Constan is a name I got from Carol.

*Ruth Richman Langlois*

Chair's Office  
 Multnomah County  
 503.988.5531-direct line  
[ruth.r.langlois@co.multnomah.or.us](mailto:ruth.r.langlois@co.multnomah.or.us)

---

**From:** FORD Carol M  
**Sent:** Friday, April 16, 2010 9:09 AM  
**To:** LANGLOIS Ruth R  
**Subject:** FW: Interpreters for Budget Public Hearings

It looks like Deb at one time was the one who reserved interpreters for IRCO/Communities of Color budget hearings. I did it last year because I was asked. So Lynda should probably learn how to do it.

*Thanks.... Carol*

---

**From:** BOGSTAD Deborah L  
**Sent:** Thursday, April 30, 2009 10:47 AM  
**To:** FORD Carol M; ROCHE Hector R  
**Cc:** KIETA Karyne  
**Subject:** RE: Interpreters for Budget Public Hearings

We haven't used language interpreters at the other two three evening venues for several years – folks bring their own. Of the three I reserved for IRCO last year just, one was asked to interpret. They each charged \$75.00 an hour for three hours.

**Deb Bogstad, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Boulevard, Suite 600**  
**Portland, Oregon 97214-3587**  
**(503) 988-3277 phone**  
**(503) 988-3013 fax**  
**[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)**  
**<http://www.co.multnomah.or.us/cc/index.shtml>**

-----Original Message-----

**From:** FORD Carol M  
**Sent:** Wednesday, April 29, 2009 9:00 AM  
**To:** BOGSTAD Deborah L; ROCHE Hector R  
**Cc:** KIETA Karyne  
**Subject:** Interpreters for Budget Public Hearings

6/25/2010

I'm working with Coalition of Communities of Color for interpreters for May 18<sup>th</sup>.

Jana asked me to check with you about arrangements for interpreters for the other three hearings. Can you tell her what is planned? She may have already talked to you about this.

*Thanks.... Carol*

## GROW Lynda

---

**From:** FORD Carol M  
**Sent:** Friday, April 16, 2010 9:15 AM  
**To:** KIETA Karyne; MCLELLAN Jana E  
**Cc:** LANGLOIS Ruth R; GROW Lynda  
**Subject:** Coalition budget hearing planning list.doc  
**Attachments:** Coalition budget hearing planning list.doc

Karyne - I'm not sure that I sent this to you already. It will help you see how tasks were split last year. Someone will need to talk to PAO about the wireless headsets used for interpretation.

Carol

## GROW Lynda

---

**From:** FORD Carol M  
**Sent:** Friday, April 16, 2010 9:10 AM  
**To:** KIETA Karyne; MCLELLAN Jana E  
**Cc:** GROW Lynda; LANGLOIS Ruth R  
**Subject:** FW: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing  
**Attachments:** Gym layout.ppt; May 18 Coalition-County Budget Hearing Agenda.doc

FYI – this was something I did for the Board last year before the Coalition of Communities of Color budget hearing at IRCO.

*Thanks.... Carol*

---

**From:** FORD Carol M  
**Sent:** Thursday, May 14, 2009 2:53 PM  
**To:** #ALL CHAIR'S OFFICE; #ALL DISTRICT 4; #ALL DISTRICT 3; #ALL DISTRICT 2; #ALL DISTRICT 1  
**Cc:** BOGSTAD Deborah L; KARNES Ana; KIETA Karyne; 'Jennifer Kue'  
**Subject:** Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

Reminder –

Monday, May 18<sup>th</sup>, the Board's Budget Hearing is being hosted by the Coalition of Communities of Color at IRCO. I've been coordinating with Jennifer Kue, Asian Family Center.

Monday's format is slightly different then the hearings you've had so far. The attached agenda shows who will be representing the Coalition's partners; they will be opening the hearing with introductions and welcome.

They also sent over a general floor plan – the tables along the sides will be for groups getting simultaneous language translation. I have arranged for four translators (Somali, Chinese, Russian and Vietnamese requested by the Coalition).

Sorry, no entertainment this year. I think there will be refreshments. Any questions, let me know.

*Carol M. Ford, Director  
Multnomah County  
Department of County Management  
503-988-3903*

**GROW Lynda**

---

**From:** LANGLOIS Ruth R  
**Sent:** Wednesday, April 14, 2010 2:14 PM  
**To:** 'Julia Meier'; GUTHRIE Barbara  
**Subject:** RE: Budget Forum at IRCO

Thank you both for working on this.  
R

*Ruth Richman Langlois*

Chair's Office  
Multnomah County  
503.988.5531-direct line  
[ruth.r.langlois@co.multnomah.or.us](mailto:ruth.r.langlois@co.multnomah.or.us)

---

**From:** Julia Meier [mailto:juliam@nayapdx.org]  
**Sent:** Tuesday, April 06, 2010 10:40 AM  
**To:** LANGLOIS Ruth R; GUTHRIE Barbara  
**Subject:** Budget Forum at IRCO

We are confirmed for May 25<sup>th</sup>, with testimony 6:00 pm to 8:00 pm.

Julia Meier

Coordinator

Coalition of Communities of Color

5135 NE Columbia Blvd.

Portland, Oregon 97218

ph 503-288-8177 xt 295

fax 503-288-1260

\*\*\*\*\*CONFIDENTIALITY NOTICE\*\*\*\*\*

This e-mail may contain information that is privileged, confidential, or otherwise exempt from disclosure under applicable law. If you are not the addressee or it appears from the context or otherwise that you have received this e-mail in error, please advise me immediately by reply e-mail, keep the contents confidential, and immediately delete the message and any attachments from your system.

\*\*\*\*\*

## GROW Lynda

---

**From:** DELON Marina  
**Sent:** Wednesday, April 14, 2010 9:56 AM  
**To:** GROW Lynda  
**Subject:** FW: Revised FY 2011 Budget Worksession & Hearing Calendar  
**Attachments:** Board Proposed May Budget Worksessions.pdf

---

**From:** KIETA Karyne  
**Sent:** Tuesday, April 06, 2010 3:40 PM  
**To:** KAFOURY Deborah; COGEN Jeff; SHIPRACK Judith C; MCKEEL Diane; SCHRUNK Michael D; STATON Daniel W; MARCH Steve; WILLER Barbara  
**Cc:** LEE Beckie; MADRIGAL Marissa D; LASHUA Matthew; WIREN Corie; #DRM; #DRM CC; #COUNTY OPERATIONS COUNCIL; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; BROWN Dana; GROW Lynda; GUTHRIE Barbara; LANGLOIS Ruth R  
**Subject:** Revised FY 2011 Budget Worksession & Hearing Calendar

Good Afternoon-

Attached please find a detailed May/June FY 2011 Budget Worksession & Hearing Calendar. I have worked with the Board of Commissioners' schedulers to get these worksessions and hearings on your calendars. I want to thank everyone for their flexibility about the new budget calendar. These changes will provide Chair Cogen a handful of additional days to craft his Executive Budget.

Please let me know if you have any questions.

Thanks,

Karyne Kieta  
Budget Director

**GROW Lynda**

---

**From:** Emily Vidal [emily@metroeast.org]  
**Sent:** Wednesday, April 07, 2010 9:58 AM  
**To:** GROW Lynda  
**Subject:** Re: Public Budget Meetings

Ok, thanks Lynda. So it looks like there will not be an offsite hearing in North Portland this year? I'll get these three in the books, and when I get the rest I'll draw up the contract.

Emily

On Apr 6, 2010, at 3:56 PM, GROW Lynda wrote:

I will send you a more complete list, but these are the three "biggies" that require the most manpower – the offsite Budget Hearings. We will only have three.

Lyn

---

**From:** LANGLOIS Ruth R  
**Sent:** Friday, April 02, 2010 12:50 PM  
**To:** LANGLOIS Ruth R; KIETA Karyne  
**Cc:** GUTHRIE Barbara; GROW Lynda; MADRIGAL Marissa D  
**Subject:** RE: Public Budget Meetings

UPDATED AND REVISED:

**Tuesday, May 25 6-8pm**  
**10301 NE Glisan**

Contacted Julia at Coalition of Communities of Color to see if they will host this meeting at IRCO – Julia just emailed me and said she will hopefully have an answer for us by the end of the day at IRCO · 10301 NE Glisan Location

**Thursday, May 27 - 6-8 pm (set up at 5pm)**  
**CONFIRMED -- Multnomah County East Building, Sharron Kelley Conference Rooms A & B, 600 NE 8<sup>th</sup> Street Gresham**

**Wednesday, June 2 6-8pm (Lynda to double ck with Sheriff's office about getting them out of the room by 5pm)**  
**CONFIRMED – Multnomah Building**  
**501 SE Hawthorne, Board Room**

Things to do:

- Order cookies, water (Ask Carol Ford about this)
- Contact interpreters (Spanish, other?) Ask Kathleen Todd to help with this
- Other stuff – Karyne are there any hand outs or other supplies needed.

## GROW Lynda

---

**From:** ELKIN Christian  
**Sent:** Tuesday, April 06, 2010 3:59 PM  
**To:** GROW Lynda; BOWEN-BIGGS Tara C  
**Cc:** GUTHRIE Barbara  
**Subject:** Board Clerk Budget Website

Hi All – I found the FY 2010 link to the Board Clerks website posting the public hearings (the data has been taken down but you get the idea looks like Deb was getting it ready). Please let me know if you need any help or have any questions

[http://www.co.multnomah.or.us/cc/budget\\_hearings.shtml](http://www.co.multnomah.or.us/cc/budget_hearings.shtml)

---

*Christian M. Elkin*  
*Multnomah County Budget Office*  
*503.988.3312 xt. 29841*



Please consider the environment before printing this e-mail

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Tuesday, April 06, 2010 3:40 PM  
**To:** KAFOURY Deborah; COGEN Jeff; SHIPRACK Judith C; MCKEEL Diane; SCHRUNK Michael D; STATON Daniel W; MARCH Steve; WILLER Barbara  
**Cc:** LEE Beckie; MADRIGAL Marissa D; LASHUA Matthew; WIREN Corie; #DRM; #DRM CC; #COUNTY OPERATIONS COUNCIL; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; BROWN Dana; GROW Lynda; GUTHRIE Barbara; LANGLOIS Ruth R  
**Subject:** Revised FY 2011 Budget Worksession & Hearing Calendar  
**Attachments:** Board Proposed May Budget Worksessions.pdf

Good Afternoon-

Attached please find a detailed May/June FY 2011 Budget Worksession & Hearing Calendar. I have worked with the Board of Commissioners' schedulers to get these worksessions and hearings on your calendars. I want to thank everyone for their flexibility about the new budget calendar. These changes will provide Chair Cogen a handful of additional days to craft his Executive Budget.

Please let me know if you have any questions.

Thanks,

Karyne Kieta  
Budget Director

## GROW Lynda

---

**From:** Celia Strauss [CeliaS@hapdx.org]  
**Sent:** Tuesday, April 06, 2010 11:57 AM  
**To:** GROW Lynda  
**Subject:** RE: May 18th Concerns @ 5pm

Hi Lynda,

We use the commissioner room for the Housing Authority of Portland's monthly board meeting which is a standing/public meeting that would be difficult to change the date. That said, our meeting officially begins at 6:15 PM, but I use the time before to set up and we use the conference room for the commissioners to have a light dinner before the meeting.

Do you have a sense as to how far past 5P you could potentially run? If it felt like we could begin close to our standing start time, I could possibly make arrangements to use another conference room for the board dinner.

Let me know your best guess and what you would do in my situation and if need be, we will look for a new location. I post our agenda with the location next Wednesday.

I appreciate the heads up! Celia

---

**From:** GROW Lynda [mailto:lynda.grow@co.multnomah.or.us]  
**Sent:** Tuesday, April 06, 2010 11:40 AM  
**To:** Celia Strauss  
**Subject:** May 18th Concerns @ 5pm

The Board of County Commissioners has set the May budget calendar. On May 18<sup>th</sup>, you have the board room booked from 5pm until 9pm. However, the Budget Work Session is from 9:00 am to 5:00 pm. I am concerned that we may not finish right on time.

If you would like me to look for another date for you, I can try and find some that don't run up against the board meetings, or you can take a chance that we will finish on time, I leave that choice to you.

Please let me know how you would like to proceed and Celia, I'll do everything I can to help you with relocating/picking a new date, if that's your choice.

Lynda

**GROW Lynda**

---

**From:** FMDISPATCH  
**Sent:** Friday, April 02, 2010 3:15 PM  
**To:** LANGLOIS Ruth R; GROW Lynda  
**Cc:** FMALARMS; HENDERSON Gary A; GIPSON Joe F; CRANK Mike J  
**Subject:** SERVICE REQUESTS 2021528/2021529/2021530 Board of Commissioners Budget Mtg

This is to acknowledge that Facilities and Property Management has received your work request. The number assigned to this request is shown in the subject line above. Please refer to this number if you have any questions regarding the status of this request. Thank you for allowing us to serve you.

Donna Loux  
Facilities Weekend/On-Call Dispatcher  
503.988.3779

2021528 PROPERTY MANAGER (SECURITY)  
2021529 ALARMS  
2021530 ENGINEERS (LIGHTING/HVAC)

**Requestor Name:** Ruth Langlois

**Requestor Phone:** 85531

**Email Address:** ruth.r.langlois@co.multnomah.or.us

**Contact Name:** Lynda Grow

**Contact Phone:** 85274

**Building Name:** 437 - Multnomah County East

**Floor:** 2

**Department/Section:** Non-Dept, Chair's Office

**Cost Center/WBS:** 100100

**Brief Description:** Board of Commissioners Budget Mtg

**Detailed Description:** BCC Public Budget meeting in Sharron Kelly Conf Room A&B on Thursday, May 27. Set up at 5pm, mtg goes from 6-8pm. Need doors open until people leave & security

**Requested Start Date:** 5/27/2010

**Requested Completion Date:** 5/27/2010

**Work needs to be Scheduled:** Yes

6/25/2010

## GROW Lynda

---

**From:** ELKIN Christian  
**Sent:** Tuesday, April 06, 2010 9:26 AM  
**To:** GROW Lynda; LANGLOIS Ruth R  
**Cc:** KIETA Karyne  
**Subject:** RE: Public Budget Meetings

Hi Lynda/Ruth – just checking in to see if you are posting the public meetings on your website somewhere. We usually put a link from our website to the main posting so people have access. Please let me know if this is already on the web somewhere and I just missed it.

Thanks

---

*Christian M. Elkin*  
*Multnomah County Budget Office*  
503.988.3312 xt. 29841



Please consider the environment before printing this e-mail

---

**From:** KIETA Karyne  
**Sent:** Friday, April 02, 2010 12:52 PM  
**To:** ELKIN Christian; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; BUSBY Shannon; HEATH Patrick  
**Subject:** FW: Public Budget Meetings

-----Original Message-----

**From:** LANGLOIS Ruth R  
**Sent:** Friday, April 02, 2010 12:50 PM  
**To:** LANGLOIS Ruth R; KIETA Karyne  
**Cc:** GUTHRIE Barbara; GROW Lynda; MADRIGAL Marissa D  
**Subject:** RE: Public Budget Meetings

UPDATED AND REVISED:

Tuesday, May 25 6-8pm  
10301 NE Glisan

Contacted Julia at Coalition of Communities of Color to see if they will host this meeting at IRCO – Julia just emailed me and said she will hopefully have an answer for us by the end of the day at IRCO - 10301 NE Glisan Location

Thursday, May 27 - 6-8 pm (set up at 5pm)  
CONFIRMED -- Multnomah County East Building, Sharron Kelley Conference Rooms A & B, 600 NE 8<sup>th</sup> Street Gresham

Wednesday, June 2 6-8pm (Lynda to double ck with Sheriff's office about getting them out of the room by 5pm)

CONFIRMED – Multnomah Building  
501 SE Hawthorne, Board Room

Things to do:

- Order cookies, water (Ask Carol Ford about this)
- Contact interpreters (Spanish, other?) Ask Kathleen Todd to help with this
- Other stuff – Karyne are there any hand outs or other supplies needed.

*Ruth Richman Langlois*

Chair's Office  
Multnomah County  
503.988.5531-direct line  
[ruth.r.langlois@co.multnomah.or.us](mailto:ruth.r.langlois@co.multnomah.or.us)

**GROW Lynda**

---

**From:** LANGLOIS Ruth R  
**Sent:** Friday, April 02, 2010 1:46 PM  
**To:** GROW Lynda  
**Subject:** FW: room reservation form revised  
**Attachments:** room reservation form revised.doc

FYI -- I already sent this in for the May 27 mtg in Gresham. Just want you to be aware of this process. I also did a facility request form that gives facilities authority to keep the building open and have security on site until the meeting is over. I never knew we needed to do all this stuff. But I do now...

*Ruth Richman Langlois*

Chair's Office  
Multnomah County  
503.988.5531-direct line  
[ruth.r.langlois@co.multnomah.or.us](mailto:ruth.r.langlois@co.multnomah.or.us)

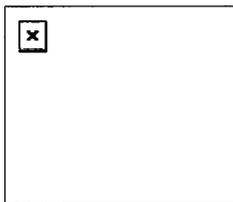
---

**From:** BUCKMASTER Pam J  
**Sent:** Friday, April 02, 2010 1:07 PM  
**To:** LANGLOIS Ruth R  
**Subject:** FW: room reservation form revised

Hi Ruth – if this one doesn't work for you please go ahead and print and send to me interoffice mail – you already have the rooms so no worries.

*Pam Buckmaster*

Operations Supervisor  
East County Health Clinic  
600 NE 8th St. #300  
Gresham, OR 97030  
503-988-5155 X22907  
I/O - 437/300



---

**From:** HOLLENBECK Darlene  
**Sent:** Wednesday, February 24, 2010 10:20 AM  
**To:** BUCKMASTER Pam J  
**Subject:** room reservation form revised

## GROW Lynda

---

**From:** LANGLOIS Ruth R  
**Sent:** Friday, April 02, 2010 12:50 PM  
**To:** LANGLOIS Ruth R; KIETA Karyne  
**Cc:** GUTHRIE Barbara; GROW Lynda; MADRIGAL Marissa D  
**Subject:** RE: Public Budget Meetings

UPDATED AND REVISED:

**Tuesday, May 25 6-8pm**  
**10301 NE Glisan**

Contacted Julia at Coalition of Communities of Color to see if they will host this meeting at IRCO – Julia just emailed me and said she will hopefully have an answer for us by the end of the day at IRCO - 10301 NE Glisan Location

**Thursday, May 27 - 6-8 pm (set up at 5pm)**

**CONFIRMED -- Multnomah County East Building, Sharron Kelley Conference Rooms A & B, 600 NE 8<sup>th</sup> Street Gresham**

**Wednesday, June 2 6-8pm (Lynda to double ck with Sheriff's office about getting them out of the room by 5pm)**

**CONFIRMED – Multnomah Building**  
**501 SE Hawthorne, Board Room**

**Things to do:**

- Order cookies, water (Ask Carol Ford about this)
- Contact interpreters (Spanish, other?) Ask Kathleen Todd to help with this
- Other stuff – Karyne are there any hand outs or other supplies needed.
- 

*Ruth Richman Langlois*

Chair's Office  
Multnomah County  
503.988.5531-direct line  
[ruth.r.langlois@co.multnomah.or.us](mailto:ruth.r.langlois@co.multnomah.or.us)

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Friday, April 02, 2010 12:05 PM  
**To:** #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; #DRM; #DRM CC; #COUNTY OPERATIONS COUNCIL; STATON Daniel W; SCHRUNK Michael D; MARCH Steve  
**Cc:** NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; KIETA Karyne; MILECHMAN Althea M; CUNNINGHAM Shawn D  
**Subject:** FY 2011 Request Program Offers Posted to the Web

Hello Everyone,

FY 2011 Program Offers are now available on the Budget Office website you can find them by clicking here <http://www2.co.multnomah.or.us/aspnet/budgetwebFY11All/>. Please note that:

- The Chair has not made any decisions yet. These are the offers submitted in department budget requests.
- These offers have not been reviewed for accuracy by the Budget Office.
- The Chair's FY 2011 Executive Budget will be posted on Thursday, May 13<sup>th</sup>. Program offers contained in the Chair's Executive Budget may be different than those posted on our website now.

Have a great afternoon

Thanks,

Karyne Kieta  
Budget Director

**GROW Lynda**

---

**From:** GROW Lynda  
**Sent:** Friday, March 26, 2010 12:47 PM  
**To:** MADRIGAL Marissa D  
**Subject:** FW: Some information about Budget Hearings (and a couple of other things)  
**Attachments:** MCC Hearings Contratct09.doc; ATT108585.htm; 2009-2010BudgetSessionSchedul.pdf; ATT108586.htm

Marissa:

Do you want to be involved in this process??

I don't yet know what is in the budget for this process. Karen Kieta and I are meeting on Monday to go over the budget schedule, her expectations, etc.

The other concern in this is video coverage on Tuesdays. If you look at Emily's note, you'll see we haven't had any. Emily thought live feed was set up, but apparently it wasn't initiated by Deb. I got the impression from Deb sometimes we recorded, sometimes not, but I couldn't get a clear picture from her, as to when it was appropriate to do so.

When we had the Hearing: Statistical Profile of Communities of Color.

I had several folks call me afterwards, wanting when I was going to upload the video from the presentation, and we didn't have it.

We do have podcasting, and any meeting of the commissioners that occurs is now podcast rather than taped. However, we don't have a site accessible to the public where they can view the podcasts. Tara and Julia are working on that.

So then the question becomes, do we need video on Tuesdays, and if so, when do we use it.

The "plus" side of video and/or podcasting, is that once it's done, it's a complete record of the meeting. I'm sure you remember the Oregonian's article in February about Beaverton's failure to record a 7 hour retreat, so I just want to make sure we're doing everything we can and should, but within reason (and budget!)

Lynda Grow, Interim Board Clerk  
 (503) 988-5274 or 988-3277  
[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)

---

**From:** Emily Vidal [mailto:[emily@metroeast.org](mailto:emily@metroeast.org)]  
**Sent:** Friday, March 26, 2010 11:08 AM  
**To:** GROW Lynda  
**Subject:** Some information about Budget Hearings (and a couple of other things)

Hi Lynda, I wonder if we should sit down sometime to talk about the various media components for the MCC meetings? I will clarify with Tina and Treiva about the streaming by doing a test signal (sounds like they have not been streaming the Tuesday meetings after all...I'm a little confused about this.)

Also, I attached to forms that might be useful to you...one is the list of Budget Hearing meetings that Deb sent me last year, and the contract I drew up for the services to cover those meetings. The cost is largely dictated by the number of field productions (off site hearings) that we cover, and added staffed meetings in the chamber. When the new request comes through I can draw up a new contract, if you'd like.

6/25/2010

It might be helpful to go over those forms in person as well, so I can explain in a little more detail what each kind of coverage is. Let me know if there's a particular time that would work well and I'd be happy to come by your office.  
Emily

Thanks for letting me know about the audio as well!

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Wednesday, March 24, 2010 12:28 PM  
**To:** GROW Lynda  
**Subject:** RE: Metro East is asking about our budget hearings schedule

Hi Lynda-  
Its all new./ We can cover on Monday. I haven't heard back from all of the commissioner yet.

Can you ask for their patience. We will have a new chair on 4/1 and we've had to move "everything" to accommodate that.

K

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Wednesday, March 24, 2010 12:25 PM  
**To:** KIETA Karyne  
**Subject:** Metro East is asking about our budget hearings schedule

They need to get it on their schedule so they can have appropriate staff support to cover these important meetings.

Do you know when we will have a calendar/schedule that we can share with them?

Lynda

Lynda Grow, Interim Board Clerk  
Multnomah County Commissioners  
501 SE Hawthorne Blvd., Ste. 600  
Portland, Oregon 97214-3587



Phone: (503) 988-5274  
Fax: (503) 988-3013

[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)

## GROW Lynda

---

**From:** Emily Vidal [emily@metroeast.org]  
**Sent:** Monday, March 08, 2010 4:19 PM  
**To:** BOGSTAD Deborah L  
**Cc:** GROW Lynda  
**Subject:** Budget Hearings

Hi, we're putting together the production schedule for the next quarter...thought I'd get in touch in case any of the the Budget Hearings have been scheduled! I'm wondering specifically about the mobile unit meetings (that are usually held at the N. Portland Library, East County Building and IRCO) for equipment/staff scheduling.

I don't know if it's still too early to know the dates for those...just let me know when anything is set.  
Thanks so much!  
emily

**Emily Vidal**



**Video Producer | 503-667-8848 x 329**  
**[www.metroeast.org](http://www.metroeast.org) | [www.kzme.fm](http://www.kzme.fm)**  
**829 NE 8th Ave, Gresham OR 97030**



**MetroEast Community Media | Community Television and Beyond**  
**KZME Radio | music where you live**

## GROW Lynda

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 11:50 AM  
**To:** DAVIDSON Ken L  
**Cc:** DELON Marina; GROW Lynda  
**Subject:** FW: budget work sessions

Ken –

I'm forwarding you to the Board Clerk's office so the three of you can work out how to best get commissioners access to their laptops in the roundtable configuration. Thanks!

Marissa

---

**From:** DAVIDSON Ken L  
**Sent:** Tuesday, May 11, 2010 10:06 AM  
**To:** MADRIGAL Marissa D  
**Subject:** FW: budget work sessions

Marissa – give me a call at x84583 about connectivity issues.

*Ken Davidson*

Sr. Network Administrator  
(503) 988-4583  
Cell: (503)519-3118

---

**From:** JOHNSON Stanley G.L. III  
**Sent:** Tuesday, May 11, 2010 10:04 AM  
**To:** DAVIDSON Ken L  
**Cc:** #IT DCM/DCS Desktop  
**Subject:** Fwd: budget work sessions

Ken:

Will you please talk to them and figure out their needs please?

Stan Johnson

6/25/2010

IT Manager

(503) 988-4051

sent from my mobile device

Begin forwarded message:

**From:** "SWACKHAMER Sherry J" <sherry.j.swackhamer@co.multnomah.or.us>  
**Date:** May 11, 2010 9:45:47 AM PDT  
**To:** "JOHNSON Stanley G.L. III" <stanley.g.johnson@co.multnomah.or.us>, "BOYLAN Tim" <tim.boylan@co.multnomah.or.us>  
**Subject:** FW: budget work sessions

Who can assist Marissa? I am not sure what they are trying to do, but have asked and will get back to you.

---

**From:** SWACKHAMER Sherry J  
**Sent:** Tuesday, May 11, 2010 9:42 AM  
**To:** FRAME Stephen D  
**Subject:** FW: budget work sessions

Before I answer, I just wanted to check with you. I know there is Wi-Fi in the Board Room and I assume that it can be used by the public to connect to the internet and by the Commissioners to connect to our network, correct? Also, if I forward Marissa to you, can you assist her? I am not sure what they are trying to do, but will get back to you. Thanks

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 9:35 AM  
**To:** SWACKHAMER Sherry J  
**Subject:** FW: budget work sessions

Hi Sherry – I don't want to burden you unnecessarily, but do we have wi-fi in the Mult co building that could be used by the commissioners in the board room to hook into the network? Feel free to forward me to the right person.

---

**From:** COGEN Jeff  
**Sent:** Tuesday, May 11, 2010 9:33 AM  
**To:** MADRIGAL Marissa D  
**Subject:** RE: budget work sessions

6/25/2010

I thought we had wi-fi

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 9:33 AM  
**To:** COGEN Jeff  
**Subject:** RE: budget work sessions

Because there is no connection to the network away from the dais.

---

**From:** COGEN Jeff  
**Sent:** Tuesday, May 11, 2010 9:16 AM  
**To:** MADRIGAL Marissa D  
**Subject:** RE: budget work sessions

Why can't we have the laptops?

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**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 9:16 AM  
**To:** COGEN Jeff  
**Subject:** FW: budget work sessions

Would you like to have the roundtable set up for the budget work sessions? The only downside is that you won't have your laptops to see any power point presentations.

---

**From:** GROW Lynda  
**Sent:** Tuesday, May 11, 2010 8:50 AM  
**To:** MADRIGAL Marissa D  
**Subject:** budget work sessions

Were you planning on "round table" for the budget work sessions? Karyne says they come with PowerPoint, etc. to the budget meetings, so I wasn't sure what you wanted to do about the set up.

Lynda

Lynda J. Grow, Board Clerk

6/25/2010

Multnomah County Commissioners  
501 SE Hawthorne Blvd., Ste. 600  
Portland, OR 97214-3587  
(503) 988-3277 or (503) 988-5274  
[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

**GROW Lynda**

**From:** Multnomah County Chair  
**Sent:** Friday, March 05, 2010 11:36 AM  
**To:** #MULTNOMAH COUNTY ALL EMPLOYEES  
**Subject:** FY2011 Budget Forecast



**Multnomah County Chair**

**Ted Wheeler,**

501 SE Hawthorne Blvd., Suite 600  
 Portland, Oregon 97214  
 Phone: (503) 988-3308  
 Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

**To:** All Multnomah County Employees  
**Fr:** Ted Wheeler, Multnomah County Chair  
**Re:** FY2011 Budget Forecast  
**Dt:** March 5, 2010



This week the board heard a briefing about economic conditions that will shape the county's fiscal year 2011 budget. The \$5.4 million operating deficit we will face is in line with our projections and I have asked county leaders to reduce their FY 2011 expenditures by 4%.

Last year we made some tough budget choices which affected our entire organization and many of our community service providers. We closed a \$36.5 million gap that would have grown to \$45.9 million if left unchecked, through program and staff reductions, wage freezes, paying down debt, and taking other fiscally prudent steps. Sacrifices by employee groups played a large role in our ability to meet an unprecedented budget constraint.

Thank you for your creative ideas to streamline operations and strengthen our core services. I read your comments from last year's budget survey and it was your feedback which directly shaped the thirteen priorities in our Administrative Review.

I need to acknowledge that there are still uncertainties about funding and revenue at local, state and federal levels which could change our financial picture significantly. Locally, we are projecting revenues from the Business Income Tax, property tax and motor vehicle registration to remain relatively flat, with no significant losses or growth. I am hopeful that the national and local economy will continue to stabilize. However, economic recovery will most certainly be slow and is affected by many factors beyond our control. The Board of Commissioners is committed to seeking new revenues that will help diversify the county's revenue stream and minimize the risk if one source of funding drops significantly.

We have made some changes to this year's overall budget process for clarity and efficiency. We have

6/25/2010

shortened the timelines for portions of the budget process and have modified the program offer format. Members of the public will be able to offer feedback at community forums, budget hearings and at our new online forum MultCommunity. Please take a moment to visit the forum and offer your ideas.

The timeline for budget deliberations is as follows:

|                |  |
|----------------|--|
| March 4 and 18 | Community budget forums                  |
| March 5        | Program offers submitted                 |
| April 29       | Chair releases executive budget          |
| May            | Public budget hearings and work sessions |
| June 3         | Board adopts FY 2011 Budget              |

For more details, visit the county's [budget website](#).

I am cautiously optimistic about Multnomah County's financial situation and feel we are in a good position going forward, due to our responsible fiscal management over the last three years. I am also looking ahead and asking the questions about where we want to be in the next five years and beyond. These questions and forward thinking will help to shape a stronger organization, which can better weather the inevitable economic shifts.

Thank you.

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Wednesday, June 09, 2010 10:37 AM  
**To:** KAFOURY Deborah; COGEN Jeff; WILLER Barbara; SHIPRACK Judith C; MCKEEL Diane; SCHRUNK Michael D; STATON Daniel W; MARCH Steve  
**Cc:** LEE Beckie; MADRIGAL Marissa D; MCLELLAN Jana E; RYAN Emily; LASHUA Matthew; WIREN Corie; MARCY Scott; AAB Larry A; YANTIS Wanda; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; GROW Lynda; KIETA Karyne; HARRIS Mindy L; WADDELL Mike D; JOHNSON Cecilia; ELLIOTT Gerald T; OEHLKE Vailey; COBB Becky; FULLER Joanne; TINKLE Kathy M; SHIRLEY Lillian M; LEAR Wendy R; TAYLOR Scott - DCJ Director; COLDWELL Shaun M; BAKER Marina; SOWLE Agnes  
**Subject:** UPDATED Resolution and Attachments Adopting the FY 2011 Budget  
**Importance:** High  
**Attachments:** APR Adopting FY 2011 Budget.doc; RES\_Adopting FY2011 Budget.doc; June 10 - Board Amendments.pdf; June 10 - Department Amendments.pdf; Approved Appropriation Schedule FY11.pdf; June 10 - Budget Notes.pdf; Attachment D - FY 2011 TSCC Recommendation & Response.pdf

Dear Members of the Board-

Attached is an updated resolution and attachments adopting FY 2011 budget per yesterday's budget worksession:

1. Updated Resolution Adopting the FY 2011 Budget
2. Updated Board Amendments (Attachment A)
3. Updated Department Amendments (Attachment A)
4. Appropriation Schedule (Attachment B)
5. Updated Budget Notes (Attachment C)
6. TSCC recommendation and response (Attachment D)

Please let me know if you have any questions.

Thanks,  
Karyne Kieta  
Budget Director



MULTNOMAH  
COUNTY

## Public Affairs Office

501 SE Hawthorne Blvd., Suite 600  
503-988-6800  
pao.org@co.multnomah.or.us  
www.co.multnomah.or.us/news

### NEWS RELEASE

Date: June 10, 2010

Contact: Tara Bowen-Biggs, Public Affairs Office, 503-988-5766 or 503-793-5835

### **Multnomah County Commissioners adopt FY 2011 budget**

*Commissioners face tenth successive year of cuts; lean budget protects vulnerable residents*

Today the Board of County Commissioners adopted its budget for Fiscal Year 2011, which begins July 1, 2010 and ends June 30, 2011. In crafting the budget, the Board of County Commissioners grappled with a General Fund deficit, which is estimated at \$5.4 million for FY 2011 and projected to increase up to \$14 million for FY 2012, due to the continuing weak state of the economy.

The Board voted 5-0 to approve the budget, which includes a total of \$336.4 million in General Fund department or program allocations, out of a \$1.4 billion dollar total, to provide the county's 715,000 residents with a wide range of health and human services, public safety, libraries, roads, bridges and other community services.

The Board voted to allow the District Attorney additional flexibility in implementing funding reductions within that office. Due to additional looming budget reductions from the state of Oregon in Fiscal Year 2011 and Fiscal Year 2012, the Board voted to move a number of proposals into "contingency" status, meaning the Board will review those proposals in more detail and make determinations about funding programs at a later date. Proposals moved into contingency status include a non-profit hotel, a classification and compensation study for executive management, the "Working Smart" business efficiency initiative and other programs for mental health services and hunger relief.

"Crafting this budget after 10 years of successive reductions to county programs and services was a difficult task," said Multnomah County Chair Jeff Cogen. "I am proud of the work the Board has accomplished to ensure that the county remains fiscally responsible, in spite of an increased demand for our services and while the need for even more cuts looms on the horizon."

The final adopted budget will be posted to the county's website in mid-July. Additional information, including the proposed budget, all program offers and prior year budgets can be found at the Budget Office's main page at: [www.co.multnomah.or.us/budget](http://www.co.multnomah.or.us/budget).

###

## GROW Lynda

---

**From:** CUNNINGHAM Shawn D

**Sent:** Thursday, June 10, 2010 8:59 AM

**Subject:** Multnomah County Commissioners to adopt FY 2011 budget, begins at 9:30 a.m. today

## MEDIA ADVISORY

**Date:** June 10, 2010

**Contact:** Shawn Cunningham, 503-988-4369

### **Multnomah County Commissioners to adopt FY 2011 budget, begins at 9:30 a.m. today**

**Who:** Multnomah County Board of County Commissioners

**What:** Adoption of Multnomah County's Fiscal Year 2011 Budget. Members of the board will consider amendments to Chair Cogen's Executive Budget for Fiscal Year 2010/2011 (FY2011). Public testimony will be accepted prior to the board's vote. Additional information on the county's budget website.

**When:** 9:30 a.m. on Thursday, June 10

**Where:** Boardroom, Multnomah Building, 501 SE Hawthorne, Portland, 97214

###

[Shawn Cunningham](#) | Multnomah County Public Affairs Office | 503-988-4369 | [newsroom](#) | [twitter](#) | [facebook](#)

## GROW Lynda

---

**From:** GROW Lynda  
**Sent:** Tuesday, June 08, 2010 6:51 PM  
**To:** KIETA Karyne  
**Cc:** MADRIGAL Marissa D  
**Subject:** TSCC Hearing

There is a meeting tomorrow night in the board room beginning @ 6:30 pm – it's a standing reservation for a group that meets in there each month.

Any chance we could be there that long in Budget Work Session after the TSCC hearing??? Do you want me to ask them to move?

Marissa: I don't know why they were given a standing reservation for the board room for 15 people but maybe that's a non issue most of the year, not sure. I never got a sense from Deb on how she decided who used the room. Perhaps we can chat about that some time over the summer?

Lyn

Lynda J. Grow, Board Clerk  
Multnomah County Commissioners  
501 SE Hawthorne Blvd., Ste. 600  
Portland, OR 97214-3587  
(503) 988-3277 or (503) 988-5274  
[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

**GROW Lynda**

---

**From:** BAKER Marina  
**Sent:** Tuesday, June 08, 2010 10:13 AM  
**To:** GROW Lynda  
**Subject:** RE: FY 2011 TSCC hearing 6/9/10 @ 3:00 p.m. Time Certain - Reference Materials

Neat! I'm printing out their profiles right now. ☺

Marina Baker  
 Assistant Board Clerk  
 503-988-3277

---

**From:** GROW Lynda  
**Sent:** Tuesday, June 08, 2010 10:03 AM  
**To:** BAKER Marina  
**Subject:** FW: FY 2011 TSCC hearing 6/9/10 @ 3:00 p.m. Time Certain - Reference Materials

Fyi – oops! She already sent to me.  
 Thought you'd want to read/review.  
 We will be sitting in the audience tomorrow.  
 The TSCC sits as a gubernatorial-seated board. KK says they have a web site and we can see who is coming from there. Would you like to print out the profiles of the board members? I think that would be handy reference material for us.  
 I would like you to join us to hear what they have to say. Kind of gives us a "classroom" view, eh?! Back in school, Little One!! ☺

We will do the set up (without laptops) in the room for them, but beyond that, we just make sure the recording is set up, the video is scheduled, and you will see from KK's note, we are only sharing the first document; the second is internal document only and not for distribution.  
 Lyn

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**From:** KIETA Karyne  
**Sent:** Monday, June 07, 2010 9:25 AM  
**To:** GROW Lynda  
**Subject:** FW: FY 2011 TSCC hearing 6/9/10 @ 3:00 p.m. Time Certain - Reference Materials

Hi Lynda-  
 Here is the material for TSCC hearing. You could publish the first document (10-11a Multnomah County BR.doc) however, as the second document is a courtesy, staff to staff document, I would prefer that this does not get published. I'll catch up with today and review how it will work on Wednesday.  
 Hope you had a great weekend  
 Karyne

-----Original Message-----

**From:** KIETA Karyne  
**Sent:** Monday, June 07, 2010 9:23 AM  
**To:** COGEN Jeff; KAFOURY Deborah; WILLER Barbara; MCKEEL Diane; SHIPRACK Judith C  
**Cc:** MADRIGAL Marissa D; MCLELLAN Jana E; LEE Beckie; BROWN Dana; WIREN Corie; LASHUA Matthew; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; HARRIS Mindy L; WADDELL Mike D; CAMPBELL Mark; JOHNSON Cecilia; CANNON Ian B; ELLIOTT Gerald T; FULLER Joanne; TINKLE Kathy M; OEHLKE Vailey; COBB Becky; STATON Daniel W; AAB Larry A; YANTIS Wanda;

6/25/2010

THOMAS Bob C; LINDENTHAL John A; BOWLES Colleen; SHIRLEY Lillian M; LEAR Wendy R; SCHRUNK Michael D; MARCY Scott; MARCH Steve; TAYLOR Scott - DCJ Director; COLDWELL Shaun M; SWACKHAMER Sherry J; KIETA Karyne

**Subject:** FY 2011 TSCC hearing 6/9/10 @ 3:00 p.m. Time Certain - Reference Materials

Hello Everyone-

Each year Oregon Budget Law requires TSCC to convene a budget hearing based on our approved budget (FY 2010). This year, the budget hearing is scheduled for Wednesday, 6/9/10 at 3:00 p.m. (time certain). The hearing is in our boardroom, and the TSCC board and staff will be sitting up at the dais. The Multnomah County Board of Commissioners will be sitting down at the presentation table.

A typical hearing will begin with introductions. Then Chair Cogen will be asked to give an overview of the budget. The TSCC Board will then take turns asking questions about the FY 2011 Approved Budget (which is the same as the Proposed Budget).

TSCC staff has reviewed our budget and have provided us with a "staff" to "staff" memo regarding the questions that may be asked by the TSCC Board members. I have included their draft memo and questions for your information (FY 2011 Multnomah County Budget Review). We have also drafted responses to the questions for your reference (this is not an official document and you are not obligated to use the information we drafted). Department staff will also be available in the event TSCC asks other clarifying questions. At this time, TSCC has cited one recommendation which we are required to respond to as part of adopting the budget.

In year's past, Board members have selected the questions that they will be responsible for answering prior to the hearing. We have also had the occasion, where the Chair answered all of the questions. I will review this process at Board Staff on Tuesday. It is my hope to get your preferences on how you would like to handle answering the questions.

Please let me know if you have any questions.

Thanks,

Karyne Kieta  
Budget Director

**GROW Lynda**

---

**From:** BAKER Marina  
**Sent:** Monday, June 07, 2010 1:42 PM  
**To:** GROW Lynda  
**Subject:** Craig Flower's request

Hi Lynda,

Craig Flower just came by and asked if we were keeping track of things we might need to do next year for the budget hearings. Like, he heard that the garage might need to be open during the budget hearings, but was just generally not sure. He just wanted to make sure he was doing all that was expected of him as far as property management goes during the budget.

M

Marina Baker  
Assistant Board Clerk  
503-988-3277

## ATTACHMENT D

The Board makes the following response to the recommendation made by the Tax Supervising and Conservation Commission (TSCC) which is contained in the letter certifying the FY 2011 County budget.

### I. Recommendation – Expenditures exceeded appropriations

The audit report notes the following over-expenditures in FY 2009. Expenditures of the various funds were within authorized appropriations except as noted:

|  |             |
|--|-------------|
| Federal State Program Fund, Community Services | \$37,000    |
| Federal State Program Fund, Health Services    | \$2,484,000 |
| Revenue Bond Fund, Nondepartmental             | \$1,439,000 |

Local Budget Law does not allow for the expenditure of funds above approved appropriation levels. Care needs to be taken to ensure that spending is within approved limits or that budget adjustments are authorized prior to the expenditure of funds.

### Response –

Below are the management comments about these over-expenditures in the Comprehensive Annual Financial Report's (CAFR) Notes to the Basic Financial Statements, p. 51:

“In the Federal State Program Fund, the Community Services Department exceeded its appropriation as a result of a higher than expected beginning balance related to prior year revenues that were not expended until fiscal year 2009. The required budget amendments were not submitted for approval prior to the end of the fiscal year. This was a one-time adjustment with available fund balance to cover the expenditure.

In the Federal State Program Fund, the Health Department exceeded its appropriation primarily due to an increase in patient visits related to the Health Department's dental, pharmacy and primary care programs. These programs are funded by Medicaid revenues, private insurance and self-pay. In addition, the Health Department's annual vaccine allotment received from the State was greater than expected and the Department's budget did not reflect the increase in cost. The over expenditures were funded by available fund balance.

In the Revenue Bond Fund, the County exceeded its appropriation as a result of the early redemption of revenues bonds issued in October 1998. This early redemption was as a result of revenues recognized on a property sale in fiscal year 2008 committed for future revenues on this debt. The over expenditure was funded by available fund balance.”

Additionally, our FY 2009 CAFR was recently reviewed by the Secretary of State's Office. Their findings and recommendations about the above-noted over-expenditures referenced ORS 297.466, which requires the County to pass a resolution to address budget violations within 30 days of filing our audit report. Below is a relevant portion of the response we sent to the State Audit Division regarding our plans to address their recommendations going forward (emphasis added):

“County departments are responsible for closely monitoring their programs and the budget to actual status throughout the year in order to identify and prevent any potential budget violations. In

addition, General Ledger reviews year to date budget to actual reports and identifies any potential over expenditures. Any over-expenditures are further investigated. If necessary, budget modifications are requested and a corrective action plan is established by the department incurring the over-expenditure. *Going forward, we will provide the Secretary of State with a corrective action plan within the required time frame (30 days from date of issue of audit report)."*

We expect that this action will satisfy any future TSCC recommendations about fund over expenditures.

## GROW Lynda

---

**From:** BAKER Marina  
**Sent:** Monday, June 07, 2010 1:30 PM  
**To:** GROW Lynda; #ALL DISTRICT 4; #ALL DISTRICT 3; #ALL DISTRICT 2; #ALL DISTRICT 1; #ALL CHAIR'S OFFICE; CHRISTOPHER T W; ESQUEDA Luis F; FADNESS Marty E; PHELPS Neal G; SOKOLOWSKI Mark A; WILSON Aaron E; 'emily@metroeast.org'; FLOWER Craig M; 'emilyvidal@gmail.com'; KIETA Karyne  
**Cc:** MARCH Steve; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; GRAVES Travis R; VINCENT Brian S; ROSENBERGER Judy K; YANTIS Wanda; GATES Jason D; BEASLEY Charles; BARTASAVICH Lawrence J  
**Subject:** Tomorrow's Board Budget Worksession

The Board Budget Worksession held on Tuesday, June 8<sup>th</sup>, will be pushed back to begin at 9:30 a.m. due to the morning Earthquake drill.

Thanks,

Marina

Marina Baker, Assistant Board Clerk  
Multnomah County Commissioners  
501 SE Hawthorne Blvd., Ste. 600  
Portland, OR 97214-3587  
(503) 988-3277 or 988-5274  
marina.delon@co.multnomah.or.us

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Monday, June 07, 2010 9:25 AM  
**To:** GROW Lynda  
**Subject:** FW: FY 2011 TSCC hearing 6/9/10 @ 3:00 p.m. Time Certain - Reference Materials  
**Attachments:** 10-11 a Multnomah County BR.DOC; TSCC Questions & ANSWERS FY 11.doc

Hi Lynda-

Here is the material for TSCC hearing. You could publish the first document (10-11a Multnomah County BR.doc) however, as the second document is a courtesy, staff to staff document, I would prefer that this does not get published. I'll catch up with today and review how it will work on Wednesday.

Hope you had a great weekend

Karyne

-----Original Message-----

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**Sent:** Monday, June 07, 2010 9:23 AM  
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**Cc:** MADRIGAL Marissa D; MCLELLAN Jana E; LEE Beckie; BROWN Dana; WIREN Corie; LASHUA Matthew; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; HARRIS Mindy L; WADDELL Mike D; CAMPBELL Mark; JOHNSON Cecilia; CANNON Ian B; ELLIOTT Gerald T; FULLER Joanne; TINKLE Kathy M; OEHLKE Vailey; COBB Becky; STATON Daniel W; AAB Larry A; YANTIS Wanda; THOMAS Bob C; LINDENTHAL John A; BOWLES Colleen; SHIRLEY Lillian M; LEAR Wendy R; SCHRUNK Michael D; MARCY Scott; MARCH Steve; TAYLOR Scott - DCJ Director; COLDWELL Shaun M; SWACKHAMER Sherry J; KIETA Karyne  
**Subject:** FY 2011 TSCC hearing 6/9/10 @ 3:00 p.m. Time Certain - Reference Materials

Hello Everyone-

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A typical hearing will begin with introductions. Then Chair Cogen will be asked to give an overview of the budget. The TSCC Board will then take turns asking questions about the FY 2011 Approved Budget (which is the same as the Proposed Budget).

TSCC staff has reviewed our budget and have provided us with a "staff" to "staff" memo regarding the questions that may be asked by the TSCC Board members. I have included their draft memo and questions for your information (FY 2011 Multnomah County Budget Review). We have also drafted responses to the questions for your reference (this is not an official document and you are not obligated to use the information we drafted). Department staff will also be available in the event TSCC asks other clarifying questions. At this time, TSCC has cited one recommendation which we are required to respond to as part of adopting the budget.

In year's past, Board members have selected the questions that they will be responsible for answering prior to the hearing. We have also had the occasion, where the Chair answered all of the questions. I will review this process at Board Staff on Tuesday. It is my hope to get your preferences on how you would like to handle answering the questions.

6/25/2010

## Attachment C - FY 2011 Budget Notes

June 10, 2010

### SUN Service System Fees – (Willer)

The Board directs DCHS to report on the status of fee collection efforts for the SUN Community Schools, no later than August 31st, 2010. The Board is concerned that the fees are not always collected from parents who could afford to contribute to the program. The County does not collect the fees itself, but the fees help to support the array of services that SUN provides. The report should detail the status of fees collected by school, whether the school has a parent advisory council and the number of parents serving on it, along with information about the demographics of each school and the services SUN provides on site. Information shall be provided for the past two years.

### Animal Services – Downtown Pet Adoption Center – (Cogen)

The County's Animal Services Division is requesting funding for a small, temporary animal adoption center in Portland. The animal adoption center has the goal to make Multnomah County's Animal Services visible and accessible to Portlanders and to reduce animal euthanasia rates. The 2,000-to-2,500-square-foot center is planned for Portland's core and would operate six to seven days a week. The downtown adoption center would feature a rotating cast of adoptable animals and would accept stray animals in addition to providing office space for one Animal Control Officer. \$75,000 has been earmarked in contingency for this project. Once the department raises \$225,000 they may return to the Board to access the funds in contingency.

### Child and Family Hunger Relief – (Shiprack)

The Board will revisit Program Offer 25147, Child and Family Hunger Relief by July 31<sup>st</sup>, 2010. \$186,043 is allocated to the program in the FY 2011 adopted budget to run the summer and non-school/weekday portions of the program. The Board would like to hear from DCHS how the program will leverage resources from the faith-based, not-for-profit, and business community after the one-time funding is spent. \$48,957 for the Back Pack Program will be earmarked in contingency should the Board decide to fund the weekend feeding program.

### Nonprofit Hotel – (McKeel)

The Board did not fund Program Offer 25121, the Nonprofit Hotel. The Board directs DCHS to present a business plan to the Board no later than September 30, 2010. After hearing a detailed business plan on the operations, future funding plans, and timeline for implementing the program, the Board will consider funding this program. The \$413,507 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

### Juvenile Detention Electronics at Donald E. Long (Shiprack)

The monitoring of and access to all internal areas (custody units, sleeping rooms, holding cells, hallways) and external areas (police gates, public entrance, sally ports) is currently operated by manual input-output switch systems located in Mail Control, Intake, Visiting Control and in each custody unit. Any time one of these system areas breaks down, extreme security and safety hazards are created. Community Justice, working with Facilities and Property Management and Electronic Services proposes to replace the existing control systems with modern, detention-grade control systems that allow for the County's Electronic Services group to provide cost effective servicing.

# Attachment C - FY 2011 Budget Notes

June 10, 2010

The Board directs Community Justice and County Management to return to the Board on or before August 31, 2010 and report on the following:

- Total estimated cost for a new or updated system
- Timeline and implementation schedule
- Financing/funding options.

~~Work Smart Initiative (Kafoury)~~

~~The Board desires a briefing on or before August 31, 2010, on the status of the Administrative Review and in particular the Business Process Reengineering. The report should include information about:~~

- ~~• the original plan and scope of work~~
- ~~• implementation and accomplishments~~
- ~~• remaining or incomplete tasks~~
- ~~• subsequent phases or rollout~~
- ~~• expenditures to date and FY 2011 proposed budget~~
- ~~• next steps and timeline~~

Withdrawn

~~The \$217,907 will be earmarked in contingency should the Board decide to fund this program in FY 2011.~~

Executive and Management Study (Kafoury)

The Board will revisit Program Offer 72061 Executive and Management Class-Comp Study as part of the state budget rebalance process. The Board would like to hear from DCM about the scope of the project, what has happened to date, and the plan to move forward. The one-time funding of \$200,000 will be earmarked in contingency should the Board decide to fund this program.

Rockwood Clinic (Kafoury)

The Board will revisit Program Offer 40059B Rockwood Clinic Scaled Offer prior to the state budget rebalance process. The Board would like to hear from the Health Department about alternative funding options, including what the Health Department would cut if asked to fund this program offer within their current General Fund allocation. The one-time funding of \$222,897 will be earmarked in contingency should the Board decide to fund this program.

Mental Health Peer Clubhouse and Strengthening Families – Addictions Prevention (Kafoury)

The Board did not fund Program Offer 25065 Mental Health Peer Clubhouse or Program Offer 25087 Strengthening Families – Addictions Prevention. The Board will revisit both programs as part of the state budget rebalance process. \$388,300 will be earmarked in contingency should the Board decide to fund either or both of these programs: \$263,300 for the Mental Health Peer Clubhouse, and \$125,000 for Strengthening Families – Addictions Prevention.

# Attachment C - FY 2011 Budget Notes

June 10, 2010

## Use of One-Time-Only (OTO) Funding (McKeel)

There are a number of programs that are funded with one-time-only funding (OTO) for FY 2011. Multnomah County's financial policies address OTO, but the BCC would like a detailed discussion about the use of this resource.

The Board directs the Budget Office to schedule a worksession prior to the mid-year state budget rebalance process. The discussion should include:

- The level of reserves set aside as established by Board policy
- One-time-only spending proposals for projects or pilot programs
- Ramping down or phasing out programs funded by OTO funds
- Bridge or gap financing for existing programs for a finite period of time
- Future funding impacts (i.e. loss of State or Federal funding).
- Best practices
- Survey of surrounding local governments' OTO policies.

## Sheriff's Office Authorization for Over-Staffing Deputies (McKeel)

The recruitment, hiring and training of Law Enforcement Deputies and Corrections Deputies (Deputy) is a competitive and resource intensive process. Before a Sheriff's Deputy can become a self-sufficient employee, six months to a year of recruitment, hiring, and training must occur. The Sheriff's Office wants to minimize Deputy vacancies, as well as other post-driven classification vacancies. Over the next five years, approximately 32% of the Deputy work force will be eligible for retirement. Historically, the Sheriff's Office has averaged a 7% annual attrition rate in the Deputy job classifications. It is important to minimize the amount of time a position is vacant and careful management of vacancies by anticipating attrition events will result in both a positive impact on the employee's well-being and contribute to the reduction of the agency's dependence upon overtime. This budget note authorizes the Sheriff's Office to overfill budgeted Deputy positions by 10.00 FTE. It is expected that this strategy will provide the needed flexibility to keep vacancies filled yet remain within budgeted appropriation.

Additionally, the Sheriff's Office will keep the Board informed as to the progress of the State cuts to DPSST and the impact to Multnomah County.

## Board Briefings (Shiprack)

The Board will hold a series of worksessions and briefings on items earmarked in contingency. The first of these work sessions will be on the Rockwood Clinic to be scheduled in July, 2010. The timing for subsequent work sessions on contingency earmarks are noted in individual budget notes. Those earmarks are as follows:

- Rockwood Health Clinic (schedule by July, 2010)
- Peer Clubhouse & Strengthening Families Addictions (schedule as part of the state budget rebalance process)
- Executive & Management Study (schedule as part of the state budget rebalance process)
- Child & Family Hunger Relief & Backpack Program (schedule by July 31, 2010)
- Pet Adoption Center (department to schedule once \$225,000 is raised).

## Attachment C - FY 2011 Budget Notes

June 10, 2010

### Evidence Based Sentencing (Shiprack)

Data-driven reforms in sentencing are being developed around the nation that protect public safety, hold offenders accountable, and reduce corrections costs. In a study published in May, 2009, the Pew Center's Public Safety Performance Project recommends 10 evidence-based sentencing initiatives to control crime and reduce costs. In Multnomah County, sentencing recommendations are made by the District Attorney's Office. The Board of County Commissioners directs the District Attorney to brief the Board at a public meeting by September, 2010 to review, respond to, and make recommendations for implementing the ten evidence-based sentencing strategies from Pew's Public Safety Performance Project.

Attachment B  
 Appropriations Schedule  
 Multnomah County, Oregon  
 Fiscal Year July 1, 2010 to June 30, 2011

**GENERAL FUND (1000)**

|                             |                          |                    |
|-----------------------------|--------------------------|--------------------|
| Nondepartmental             |                          | 20,414,658         |
| District Attorney           |                          | 19,053,548         |
| Overall County Expenditures |                          | 0                  |
| County Human Services       |                          | 48,489,722         |
| Health                      |                          | 53,215,720         |
| Community Justice           |                          | 54,487,938         |
| Sheriff                     |                          | 100,138,273        |
| County Management           |                          | 29,062,344         |
| Community Services          |                          | 11,537,694         |
| <i>All Agencies</i>         |                          | <b>336,399,897</b> |
| Cash Transfers              | Library Fund             | 15,093,244         |
|                             | Financed Projects Fund   | 4,500,000          |
|                             | Capital Improvement Fund | 150,000            |
|                             | Facilities Fund          | 120,000            |
|                             | Fleet Management Fund    | 74,000             |
| <i>Total Cash Transfers</i> |                          | <b>19,937,244</b>  |
| <i>Contingency</i>          |                          | <b>5,826,302</b>   |
| <b>Total Appropriation</b>  |                          | <b>362,163,443</b> |

**STRATEGIC INVESTMENT PROGRAM FUND (1500)**

|                            |              |                |
|----------------------------|--------------|----------------|
| Cash Transfers             | General Fund | 161,000        |
| <b>Total Appropriation</b> |              | <b>161,000</b> |

**ROAD FUND (1501)**

|                             |                              |                   |
|-----------------------------|------------------------------|-------------------|
| Community Services          |                              | 39,510,133        |
| Cash Transfers              | Willamette River Bridge Fund | 5,600,000         |
|                             | Bicycle Path Fund            | 68,000            |
| <i>Total Cash Transfers</i> |                              | <b>5,668,000</b>  |
| <b>Total Appropriation</b>  |                              | <b>45,178,133</b> |

**EMERGENCY COMMUNICATIONS FUND (1502)**

|                            |  |                |
|----------------------------|--|----------------|
| Sheriff                    |  | 250,000        |
| <b>Total Appropriation</b> |  | <b>250,000</b> |

**BICYCLE PATH CONSTRUCTION FUND (1503)**

|                            |  |                |
|----------------------------|--|----------------|
| Community Services         |  | 90,000         |
| <i>Contingency</i>         |  | <b>340,500</b> |
| <b>Total Appropriation</b> |  | <b>430,500</b> |

**RECREATION FUND (1504)**

|                            |  |                |
|----------------------------|--|----------------|
| County Management          |  | 101,700        |
| <b>Total Appropriation</b> |  | <b>101,700</b> |

Attachment B  
 Appropriations Schedule  
 Multnomah County, Oregon  
 Fiscal Year July 1, 2010 to June 30, 2011

**FEDERAL STATE FUND (1505)**

|                            |                    |
|----------------------------|--------------------|
| Nondepartmental            | 3,480,954          |
| District Attorney          | 6,440,927          |
| County Human Services      | 121,289,283        |
| Health                     | 98,919,927         |
| Community Justice          | 27,271,992         |
| Sheriff                    | 11,567,865         |
| County Management          | 39,641             |
| Community Services         | 128,127            |
| <i>All Agencies</i>        | <b>269,138,716</b> |
| <i>Contingency</i>         | <b>0</b>           |
| <b>Total Appropriation</b> | <b>269,138,716</b> |

**COUNTY SCHOOL FUND (1506)**

|                            |                |
|----------------------------|----------------|
| Nondepartmental            | 191,500        |
| <b>Total Appropriation</b> | <b>191,500</b> |

**TAX TITLE FUND (1507)**

|                            |                |
|----------------------------|----------------|
| County Management          | 546,623        |
| <b>Total Appropriation</b> | <b>546,623</b> |

**ANIMAL CONTROL FUND (1508)**

|                             |                  |
|-----------------------------|------------------|
| Community Services          | 667,500          |
| Cash Transfers General Fund | 1,850,000        |
| <i>Contingency</i>          | <b>173,873</b>   |
| <b>Total Appropriation</b>  | <b>2,691,373</b> |

**WILLAMETTE RIVER BRIDGES FUND (1509)**

|                             |                   |
|-----------------------------|-------------------|
| Community Services          | 65,841,406        |
| Cash Transfers General Fund | 1,000,000         |
| <i>Contingency</i>          | <b>8,661,336</b>  |
| <b>Total Appropriation</b>  | <b>75,502,742</b> |

**LIBRARY SERIAL LEVY FUND (1510)**

|                            |                   |
|----------------------------|-------------------|
| Library                    | 61,141,683        |
| <i>Contingency</i>         | <b>1,000,000</b>  |
| <b>Total Appropriation</b> | <b>62,141,683</b> |

**SPECIAL EXCISE TAXES FUND (1511)**

|                            |                   |
|----------------------------|-------------------|
| Nondepartmental            | 19,014,000        |
| <b>Total Appropriation</b> | <b>19,014,000</b> |

**LAND CORNER PRESERVATION FUND (1512)**

|                            |                  |
|----------------------------|------------------|
| Community Services         | 1,238,324        |
| <i>Contingency</i>         | <b>446,676</b>   |
| <b>Total Appropriation</b> | <b>1,685,000</b> |

Attachment B  
 Appropriations Schedule  
 Multnomah County, Oregon  
 Fiscal Year July 1, 2010 to June 30, 2011

**INMATE WELFARE FUND (1513)**

|                            |                  |
|----------------------------|------------------|
| <i>Community Justice</i>   | 2,000            |
| <i>Sheriff</i>             | 1,382,015        |
| <i>All Agencies</i>        | <b>1,384,015</b> |
| <b>Total Appropriation</b> | <b>1,384,015</b> |

**JUSTICE SERVICES SPECIAL OPERATIONS (1516)**

|                            |                  |
|----------------------------|------------------|
| <i>District Attorney</i>   | 158,886          |
| <i>Health</i>              | 1,892,545        |
| <i>Community Justice</i>   | 2,659,143        |
| <i>Sheriff</i>             | 3,406,283        |
| <i>All Agencies</i>        | <b>8,116,857</b> |
| <b>Total Appropriation</b> | <b>8,116,857</b> |

**REVENUE BOND SINKING FUND (2001)**

|                            |                |
|----------------------------|----------------|
| <i>Nondepartmental</i>     | 8,000          |
| <i>Debt Service</i>        | 547,665        |
| <b>Total Appropriation</b> | <b>555,665</b> |

**CAPITAL LEASE RETIREMENT FUND (2002)**

|                            |                   |
|----------------------------|-------------------|
| <i>Nondepartmental</i>     | 5,000             |
| <i>Debt Service</i>        | 19,187,381        |
| <b>Total Appropriation</b> | <b>19,192,381</b> |

**GENERAL OBLIGATION BOND SINKING FUND (2003)**

|                            |                  |
|----------------------------|------------------|
| <i>Debt Service</i>        | 9,252,873        |
| <b>Total Appropriation</b> | <b>9,252,873</b> |

**PERS BOND SINKING FUND (2004)**

|                            |                   |
|----------------------------|-------------------|
| <i>Nondepartmental</i>     | 25,000            |
| <i>Debt Service</i>        | 15,201,805        |
| <b>Total Appropriation</b> | <b>15,226,805</b> |

**FINANCED PROJECTS FUND (2504)**

|                            |                  |
|----------------------------|------------------|
| <i>County Management</i>   | 5,100,000        |
| <i>Contingency</i>         | 6,000            |
| <b>Total Appropriation</b> | <b>5,106,000</b> |

**CAPITAL IMPROVEMENT FUND (2507)**

|                            |                   |
|----------------------------|-------------------|
| <i>County Management</i>   | 49,307,100        |
| <b>Total Appropriation</b> | <b>49,307,100</b> |

Attachment B  
 Appropriations Schedule  
 Multnomah County, Oregon  
 Fiscal Year July 1, 2010 to June 30, 2011

**CAPITAL ACQUISITION FUND (2508)**

|                            |                  |
|----------------------------|------------------|
| <i>Nondepartmental</i>     | 6,000,000        |
| <i>Contingency</i>         | 7,000            |
| <b>Total Appropriation</b> | <b>6,007,000</b> |

**ASSET PRESERVATION FUND (2509)**

|                            |                  |
|----------------------------|------------------|
| <i>County Management</i>   | 4,777,865        |
| <b>Total Appropriation</b> | <b>4,777,865</b> |

**BEHAVIORAL HEALTH MANAGED CARE FUND (3002)**

|                              |                   |
|------------------------------|-------------------|
| <i>County Human Services</i> | 42,692,735        |
| <i>Contingency</i>           | 5,000,000         |
| <b>Total Appropriation</b>   | <b>47,692,735</b> |

**RISK MANAGEMENT FUND (3500)**

|                            |                   |
|----------------------------|-------------------|
| <i>Nondepartmental</i>     | 3,662,904         |
| <i>County Management</i>   | 86,687,376        |
| <i>All Agencies</i>        | 90,350,280        |
| <i>Contingency</i>         | 2,000,000         |
| <b>Total Appropriation</b> | <b>92,350,280</b> |

**FLEET FUND (3501)**

|                            |                   |
|----------------------------|-------------------|
| <i>County Management</i>   | 10,624,986        |
| <i>Contingency</i>         | 827,405           |
| <b>Total Appropriation</b> | <b>11,452,391</b> |

**DATA PROCESSING FUND (3503)**

|                            |                   |
|----------------------------|-------------------|
| <i>Nondepartmental</i>     | 45,088,326        |
| <i>Contingency</i>         | 1,811,393         |
| <b>Total Appropriation</b> | <b>46,899,719</b> |

**MAIL DISTRIBUTION FUND (3504)**

|                            |                  |
|----------------------------|------------------|
| <i>County Management</i>   | 7,346,334        |
| <i>Contingency</i>         | 771,831          |
| <b>Total Appropriation</b> | <b>8,118,165</b> |

**FACILITIES MANAGEMENT FUND (3505)**

|  |                   |
|--|-------------------|
| <i>County Management</i>                       | 37,413,915        |
| <i>Cash Transfers</i> Capital Improvement Fund | 3,366,100         |
| <i>Asset Preservation Fund</i>                 | 2,488,900         |
| <i>Total Cash Transfers</i>                    | 5,855,000         |
| <i>Contingency</i>                             | 534,444           |
| <b>Total Appropriation</b>                     | <b>43,803,359</b> |

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 9:48 AM  
**To:** GROW Lynda; ELKIN Christian; SULLIVAN Theresa A  
**Subject:** FW: BCC worksession set up

fyi

-----Original Message-----

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 9:48 AM  
**To:** MADRIGAL Marissa D; MCLELLAN Jana E  
**Subject:** BCC worksession set up

Hi Marissa, Jana -

I just wanted to close the loop with you on the set up for the BCC budget worksessions. In the past, we have had the traditional set up. Board sits at the dais and the departments sit at the presenting table.

Sherry S had mentioned that you might be thinking of a round table set up.

We could do that, but given how tight the schedule is, how fast things will be moving AND that most departments will likely be using PPT I would suggest that we stay with the traditional set up for this first round. Additionally, I am not clear what type of IT modifications we would need to get the Commissioners PCs set up in the round table.

If it doesn't feel good, we can work on getting the set up changed for the second wave.

Let me know how you would like to proceed.

Thanks,  
Karyne

**ATTACHMENT A  
MULTNOMAH COUNTY  
FY 2011 BCC ADOPTED BUDGET AMENDMENTS**  
(Based on Proposals Made During May and June Worksessions)



**DRAFT  
6/10/2010**

| <b>Proposed Funding Sources</b>          |   |             |                                   |                                |                          |
|--|---|-------------|-----------------------------------|--------------------------------|--------------------------|
| <b>Proposed By</b>                       | <b>Program</b>  | <b>PO #</b> | <b>Exec Budget (General Fund)</b> | <b>Proposed (General Fund)</b> | <b>Available Funding</b> |
| 0  | General Fund Contingency Balance  | 95000       | 500,000                           | 0                              | \$500,000                |
| 1  | Kafoury Fleet - Pay for the cost differential of the electric vehicles out of the Fleet Contingency                                   | 72081A      | 74,000                            | 0                              | \$74,000                 |
| 2  | McKeel Reduce 1.00 FTE and associated costs in the Working Smart Initiative and use funding for the Animal Services Work Crew (60047) | 10033       | 217,907                           | 85,000                         | 132,907                  |
| 3  | Kafoury Eliminate the Working Smart Initiative (1.00 FTE)   | 10033       | 217,907                           | 0                              | \$217,907                |
| 4  | Kafoury Reduce 1.00 FTE in the Food Initiative, retain \$29,000 to complete the current project                                       | 10038C      | 166,564                           | 166,564                        | 0                        |
| <b>TOTAL AVAILABLE TO BALANCE BUDGET</b> |   |             |                                   |                                | <b>\$924,814</b>         |

| <b>Proposed New Expenditures</b> |  |                    |                                   |                                |                               |
|----------------------------------|--|--------------------|-----------------------------------|--------------------------------|-------------------------------|
| <b>Proposed By</b>               | <b>Program</b>   | <b>PO #</b>        | <b>Exec Budget (General Fund)</b> | <b>Proposed (General Fund)</b> | <b>Additional Expenditure</b> |
| 5                                | McKeel Non-Profit Hotel <i>(See Budget Note)</i>   | 25121              | 413,507                           | Move to Contingency            | 0                             |
| 6                                | Shiprack Child and Family Hunger Relief - Backpack Program Only \$48,957 <i>(See Budget Note)</i>  | 25147              | 235,000                           | Move to Contingency            | 0                             |
| 7                                | McKeel Animal Svcs. Work Crew 1.00 FTE (women offenders) - new program offer   | 60047              | 0                                 | 131,087                        | 131,087                       |
| 8                                | McKeel Restore 4.00 DDA's in the Misdemeanor Unit funded with additional GF contingency funds  | 15017A             | 2,310,950                         | 2,718,234                      | 407,284                       |
| 9                                | Willer Restore \$50,000 for alcohol & drug prevention only (not to be used for treatment slots). Funded with additional GF contingency funds | 25154              | 153,000                           | 203,000                        | 50,000                        |
| 10                               | Cogen Shift DA's \$407,284 to \$203,642 in the Misdemeanor Unit and \$203,642 at the DA's discretion (to be identified)                      | 15017A and Various | n/a                               | n/a                            | 0                             |
| 11                               | Kafoury Executive/Management Class Comp Study <i>(See Budget Note)</i>   | 72061              | 200,000                           | Move to Contingency            | 0                             |
| 12                               | Kafoury Mental Health Peer Clubhouse Strengthening Families - Addictions Prevention <i>(See Budget Note)</i>                                 | 25065 and 25087    | 388,300                           | Move to Contingency            | 0                             |
| 13                               | Kafoury Rockwood Health Clinic <i>(See Budget Note)</i>  | 40029B             | 222,897                           | Move to Contingency            | 0                             |
| <b>TOTAL NEW EXPENDITURES</b>    |  |                    |                                   |                                | <b>\$588,371</b>              |

**Withdrawn Amendments**

|          |   |       |         |                     |           |
|----------|---|-------|---------|---------------------|-----------|
| Shiprack | High School Completion Initiative (1.50 FTE) - <i>(See Budget Note)</i>         | 25146 | 0       | 798,124             | \$798,124 |
| Shiprack | SUN Community Schools-Expansion (1.00 FTE) <i>(See Budget Note)</i>             | 25148 | 0       | 300,000             | 300,000   |
| McKeel   | Reduce funding for the Non-Profit Hotel and use the funding for the 4.00 DDA's. | 25121 | 413,507 | 0                   | 413,507   |
| Kafoury  | Working Smart Initiative <i>(See Budget Note)</i>                               | 10033 | 217,907 | Move to Contingency | 0         |

Available Funding From Above  
New Expenditures

\$924,814  
\$588,371

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

**DRAFT**

Last Updated: June 1, 2010



| Prog. #                     | Program Name  | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|-----------------------------|---|---------|-----------|--------------------|--------------|------------|---|---------------|
| <b>Technical Amendments</b> |   |         |           |                    |              |            |   |               |
| Various                     | Internal Service Rebalance                          | DCM     |           |                    | 0            |            | Accounts for internal service cost changes contained in the following amendments and re-balances internal service funds.  | 11_Over_TA_01 |
| 72024 and 72012             | Worker's Compensation and Employee Benefits         | DCM     | 0         | 0                  | 0            | 0.00       | Adjusts line items and creates a new cost center in the Worker's Comp program to better track expenses in the existing Employer At Injury Program.  | 11_DCM_TA_01  |
| 72051                       | Tax Title   | DCM     | 546,623   | (546,623)          | 0            | 0.00       | The Tax Title Fund is not legally required and will be abolished in FY 11. This amendments moves the budget for the Tax Title function from the Tax Title Fund into the General Fund.   | 11_DCM_TA_03  |
| 15007A                      | District Attorney's Office – Unit A Property Crimes | DA      | 0         | 0                  | 0            | 0.00       | Updates a grant accounting object (WBS) to reflect ARRA grant funding.  | 11_DA_TA_01   |
| Various                     | IT  | NOND    | 0         | 0                  | 0            | 0.00       | Updates project accounting objects (WBS) to reflect correct project descriptions in FY 11.  | 11_Nond_TA_01 |
| Various                     | Health Department                                   | HD      | 0         | 0                  | 0            | 0.00       | Updated grant accounting object (WBS) for Office of Multicultural Health & Services, DHS Child Safety Seat, DHS Healthy Birth Outcomes, and National Association of County and City Health Officials Medical Reserve Corps.   | 11_HD_TA_01   |
| 60030A<br>60040A<br>60041A  | Corrections Administration<br>MCDC<br>MCIJ          | MCSO    | 0         | 0                  | 0            | 0.00       | The Sheriff's Office was notified that the proposed budget reduction in the food services contract to discontinue providing coffee, tea, and soft drinks to the corrections staff violates a Memorandum of Agreement between Multnomah County and Multnomah County Corrections Deputy Association (MCCDA) that was negotiated in 1997. Due to this agreement, it is necessary to provide MCCDA with the opportunity to bargain this benefit before any reductions. Supplies are reduced so the budget remains balanced and to allow necessary time to work through and complete the bargaining process. | 11_MCSO_TA_01 |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

**DRAFT**

Last Updated: June 1, 2010



| Prog. #                    | Program Name   | Dept(s)    | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|----------------------------|--|------------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Staffing Amendments</b> |  |            |           |                    |              |            |  |               |
| Various                    | Job Class Updates  | Countywide | 0         | 0                  | 0            | 0.00       | Updates the job class of 17 positions that the Board has approved for reclassification in FY 2010 but are not shown with the updated job class in the Approved Budget. Also updates 4 positions that had erroneous job class numbers in the Approved Budget. | 11_Over_SA_01 |
| 72047                      | DART Residential Property Appraisal                              | DCM        | 0         | 0                  | 0            | 0.00       | Moves 1.00 FTE from Commercial Property Appraisal to Residential Property Appraisal.   | 11_DCM_SA_01  |
| 72070 and 72066            | Capital Operating Costs and Facilities Admin & Business Services | DCM        | 0         | 0                  | 0            | 0.00       | Moves 1.00 FTE from the Capital Operating program to the Administration and Business Services program.   | 11_DCM_SA_02  |
| 80008, 80009, 80011        | Library Various  | LIB        | 0         | 2,122              | 2,122        | 0.25       | Incorporates FY 2010 Library Budget Modification #05 approved by the Board on May 6th into the FY 2011 budget. (Realigned staff to increase website and finance support.)  | 11_LIB_SA_01  |
| Various                    | IT   | NOND       | 0         | 0                  | 0            | 0.00       | Moves two positions between cost centers.  | 11_NOND_SA_01 |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

DRAFT

Last Updated: June 1, 2010



| Prog. #                   | Program Name                               | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|---------------------------|--|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Revenue Amendments</b> |  |         |           |                    |              |            |  |               |
| 25023                     | ADS Long Term Care                         | DCHS    | 4,889     | 350,772            | 355,661      | 3.00       | Allocation of \$292,500 from the State of Oregon Department of Human Services (DHS) for the transfer of 3.00 Case Manager Seniors from the State to Multnomah County. The employees will be responsible for On-The-Move program duties and will be located at the Mid-County ADSD office.  | 11_DCHS_RA_01 |
| 25140                     | Housing                                    | DCHS    | 2,364     | 53,067             | 55,431       | 0.00       | Revenue from US Department of Housing and Urban Development not anticipated when preparing the FY 2011 budget. The additional revenue will support the preservation and creation of affordable housing in FY 2011.   | 11_DCHS_RA_02 |
| 25020A                    | ADS Access and Early Intervention Services | DCHS    | 10,858    | 254,599            | 265,457      | 0.50       | \$242,874 from the Corporation of National and Community Services' Foster Grandparent Program to implement a volunteer program using low-income seniors to provide mentoring and other volunteer support for children and youth. Adds 0.50 FTE Volunteer Coordinator position.   | 11_DCHS_RA_03 |
| 25145                     | SUN Community Schools                      | DCHS    | 0         | 60,914             | 60,914       | 0.00       | This amendment budgets new grants and rebudgets in FY 2011 grant amounts not fully expended in FY 2010. \$54,405 in 21st Century Learning Center grants from FY 2009 and 2010 are rebudgeted in FY 2011. This amendment also budgets City of Portland and Leaders Roundtable funding of \$6,509. The grants will support services that SUN provides. | 11_DCHS_RA_04 |
| 25119                     | Energy Services                            | DCHS    | 0         | 260,000            | 260,000      | 0.00       | Oregon Department of Housing and Community Services (HCS) received additional federal funds from Department of Energy (DOE) for furnace replacement and repair. HCS allocated \$260,000 on May 14th, 2010 to Multnomah County's Energy Services Program, which will be used in FY11 for furnace replacement and repair.                              | 11_DCHS_RA_05 |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

**DRAFT**

Last Updated: June 1, 2010



| Prog. #                   | Program Name   | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|---------------------------|--|---------|-----------|--------------------|--------------|------------|---|---------------|
| <b>Revenue Amendments</b> |  |         |           |                    |              |            |   |               |
| 25145                     | SUN Community Schools                                      | DCHS    | 4,471     | 116,561            | 121,032      | 1.00       | Increasing SUN Community Schools by \$100,000 from Multnomah County Health Department grant award (Centers for Disease Control ARRA Prevention and Wellness Communities Putting Prevention to Work). This two-year grant will add 1.00 limited duration Health Educator to promote healthy eating and a physically active lifestyle for youth and families.   | 11_DCHS_RA_06 |
| 25020A                    | ADS Access and Early Intervention Services                 | DCHS    | 4,471     | 116,561            | 121,032      | 1.00       | Increasing ADS Access & Intervention Services by \$100,000 from Multnomah County Health Department grant from Centers for Disease Control ARRA Prevention and Wellness Communities Putting Prevention to Work. This two-year grant will add 1.00 FTE limited duration Health Educator to promote healthy eating and a physically active lifestyle for seniors and families.                           | 11_DCHS_RA_07 |
| 25088 and 25050           | Diversion for Persons with Mental Illness                  | DCHS    | 833       | 113,347            | 114,180      | 1.00       | Adds 1.00 Mental Health Consultant funded using additional Local Admin revenue received in State Mental Health Grant (SMHG) \$47,184, combined with reallocating funding for a vacant Admin Analyst Senior position in program #25050 by using unobligated Verity funds. The Mental Health Consultant will help divert the mentally ill from the criminal justice system into mental health services. | 11_DCHS_SA_01 |
| 72081A                    | FREDS Fleet Services                                       | DCM     | 0         | 20,000             | 20,000       | 0.00       | Adds Department of Environmental Quality – American Recovery and Reinvestment Act funds to FREDS for Fleet diesel emissions reduction retrofits.  | 11_DCM_RA_01  |
| 72082B                    | FREDS Fleet Vehicle Replacement                            | DCM     | 0         | (89,530)           | (89,530)     | 0.00       | Cuts an existing contract between Metro and the County for vehicle maintenance was not renewed for FY 2011.   | 11_DCM_RA_02  |
| 72071 and 72072           | Capital Improvement Program and Capital Asset Preservation | DCM     | 0         | (1,974,200)        | (1,974,200)  | 0.00       | Reduces financing proceeds for East County Courts to reflect lower anticipated borrowing for the project. Adjusts Asset-Preservation Fund to reflect anticipated ending balance and to program the Multnomah Building Elevator project; no net change in that fund.   | 11_DCM_RA_03  |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

**DRAFT**

Last Updated: June 1, 2010



| Prog. #   | Program Name                | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|---|-----------------------------|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Revenue Amendments</b>                                   |                             |         |           |                    |              |            |  |               |
| 80005<br>80004<br>80007<br>80013<br>80015<br>80002<br>80009 | Library Various             | LIB     | 14,254    | 1,071,022          | 1,085,276    | 4.00       | \$852,740 to the Library Fund from The Library Foundation for Program and Collection Enhancements. Major programs supported include Raising A Reader (\$388,740), Books 2 U (\$175,000), Summer Reading (\$50,000), and St. Johns Library Projects (\$150,000).  | 11_LIB_RA_01  |
| 60041A<br>and<br>60068                                      | MCIJ and Warrant Task Force | MCSO    | 0         | 59,202             | 59,202       | 0.25       | Measure 57 increased the prison terms for specified drug and property crimes. It requires courts to impose a minimum sentence for offenders and requires the Department of Corrections to provide treatment. DCJ, the DA and MCSO received a 2 year grant from the State Criminal Justice Commission (CJC) to work with offenders struggling with addiction and criminality. The goal is to reduce both addiction and recidivism. Funding is for 4 months and will provide 3 jail beds for sanctioning offenders and overtime funding to cover the cost of a Law Enforcement Deputy. The 0.25 FTE pays for the corrections deputy associated with the jail beds. | 11_MCSO_RA_01 |
| 10007   | CCFC Administration         | NOND    | 0         | 169,853            | 169,853      | 0.00       | Adds grant revenue omitted in the request.   | 11_NOND_RA_01 |
| Various   | Information Technology      | NOND    | 0         | 995,780            | 995,780      | 0.00       | Increases estimated Beginning Working Capital and project expenditures for FY 2011 to reflect projects underway but not anticipated to be completed in FY 2010.  | 11_NOND_RA_02 |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

**DRAFT**

Last Updated: June 1, 2010



| Prog. #                  | Program Name  | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|--------------------------|---|---------|-----------|--------------------|--------------|------------|---|---------------|
| 60030A<br>60046<br>60048 | Corrections Administration<br>Human Trafficking Telestaff<br>Law Enforcement Data<br>Systems Sergeant | MCSO    | 15,527    | 443,892            | 459,419      | 2.00       | Uses one-time-only funding from the State Criminal Alien Assistance Program (SCAAP) grant to fund a 1.00 limited duration Corrections Sergeant for one year to establish intelligence-gathering and intervention methodology regarding human trafficking as proliferated among jail inmates and 1.00 limited duration Sergeant for one year to develop efficiencies available in the Telestaff scheduling system, conducting training for system users and supporting data for Time and Attendance activities and to establish Law Enforcement Data Systems certification and maintenance in the Training Unit. | 11_MCSO_RA_02 |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

**DRAFT**

Last Updated: June 1, 2010



| Prog. #                   | Program Name              | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|---------------------------|---------------------------|---------|-----------|--------------------|--------------|------------|---|---------------|
| <b>Revenue Amendments</b> |                           |         |           |                    |              |            |   |               |
| 60063                     | MCSO Patrol               | MCSO    | 4,105     | 64,332             | 68,437       | 0.00       | Law Enforcement Terrorism Prevention Program sponsored by the Department of Homeland Security to assist law enforcement agencies in terrorism prevention activities. Activities include information sharing, target hardening, threat recognition and mapping, counter-terrorism and security planning, interoperable communications, and terrorist interdiction. Funds were carried over from last year in the Supplemental Budget in the amount of \$78,929 and must be used for specific terrorism prevention training classes to qualify for use under this grant. At the end of this year, we will have \$68,437 to carry into FY 2011 for training. | 11_MCSO_RA_03 |
| 60070                     | Concealed Handgun Permits | MCSO    | 5,440     | 97,517             | 102,957      | 1.00       | The number of permits has increased significantly corresponding in increased revenues in the dedicated fund which allows the entire program to be funded through the program fees. This was the original intent of the program, but in recent years the General Fund had to supplement the operations. Adds 1.00 FTE for an Office Assistant 2 to assist with the workload increase.  | 11_MCSO_RA_04 |
| Various                   | Primary Care              | HD      | 0         | 1,881,753          | 1,881,753    | 0.00       | The carryover of the American Recovery and Reinvestment Act (ARRA) Capital Investment Program (CIP) grant will continue funding the capital improvement projects at primary care clinics. The remodeling began in FY 2010 and will be completed during FY 2011. Grant Begin/End- 06/09-06-11  | 11_HD_RA_01   |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

**DRAFT**

Last Updated: June 1, 2010



| Prog. #                   | Program Name            | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment # |
|---------------------------|-------------------------|---------|-----------|--------------------|--------------|------------|--|-------------|
| <b>Revenue Amendments</b> |                         |         |           |                    |              |            |  |             |
| 40047                     | Chronic Disease         | HD      | 311,756   | 4,453,800          | 4,765,556    | 14.00      | This new grant from the CDC, Communities Putting Prevention to Work Program (CPPW), enables the Community Wellness & Prevention program to add new staff to implement policy, environmental, and systems-based change strategies to promote healthy eating and active living. The grant will also provide funding to 25 community partners, including school districts, the City of Portland, the City of Gresham, and variety of public health and culturally-specific non-profit organizations. Grant Begin/End- 03/10-03/12 | 11_HD_RA_02 |
| 40037                     | Environmental Health    | HD      | 27,734    | 398,369            | 426,103      | 1.36       | Community Asthma Inspection & Referral (CAIR) - New Environmental Health Healthy Homes Grant - The CAIR program is funded through HUD to provide Healthy Homes services. This program will provide medical intervention, environmental assessments and physical remediation to 320 low income families with health issues who live in Multnomah County. Grant Begin/End- 05/10-05/13   | 11_HD_RA_03 |
| 40034                     | Primary Care            | HD      | 20,301    | 311,369            | 331,670      | 1.90       | This is a quality incentive program from CareOregon that started at Mid-County Health Center (MCHC) as a pilot program and will be expanded to other Primary Care locations. Our success in caring for clients assigned by CareOregon has been instrumental in the expansion. Grant Begin/End- 07/10-07/11   | 11_HD_RA_04 |
| 40035                     | Health & Social Justice | HD      | 1,282     | 17,159             | 18,441       | 0.10       | This is a grant from the Washington State Employee Security Department (ESD) to develop an evaluation plan for the Worksite Wellness program at ESD; analyze data collected from ESD employee surveys; and provide a summary of information, evaluated against related productivity measures, for ESD's senior management team. Grant Begin/End- 03/10-03/11   | 11_HD_RA_05 |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

**DRAFT**

Last Updated: June 1, 2010



| Prog. #                   | Program Name            | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment # |
|---------------------------|-------------------------|---------|-----------|--------------------|--------------|------------|---|-------------|
| <b>Revenue Amendments</b> |                         |         |           |                    |              |            |   |             |
| 40035                     | Health & Social Justice | HD      | 532       | 6,322              | 6,854        | 0.00       | The Robert Wood Johnson Smoke Free Policy grant will examine attitudes toward compliance with & health effects of a smoke free policy in subsidized multi-unit housing, and it's impact on the property. Grant Begin/End- 11/09-11/10   | 11_HD_RA_06 |
| 40031                     | Pharmacy                | HD      | 22,557    | 352,834            | 375,391      | 3.00       | Productivity increases in the clinics as well as additional providers have had the effect of increased numbers of clients seen with the resulting increase in Title 18/Medicare fees.   | 11_HD_RA_07 |
| 40037                     | Environmental Health    | HD      | 2,626     | 35,344             | 37,970       | 0.00       | This grant, from the City of Portland, Bureau of Housing and Community Development (BHCD), will provide a one year contract to Multnomah County Environmental Health for \$34,942. This will help fund a temporary Environmental Health staff, training, and equipment and supplies needed for the new CAIR program. Grant Begin/End- 07/10-04/13   | 11_HD_RA_08 |
| 40011                     | HIV                     | HD      | 1,108     | 15,259             | 16,367       | 0.00       | This amendment increases the 2011 State HIV Prevention Block Grant award. These funds primarily support development of HIV/Hepatitis C prevention materials targeted to populations at high risk for HIV/Hepatitis C/STDs to encourage testing and to promote behaviors that reduce risk. 07/10-06/11   | 11_HD_RA_09 |
| 40018                     | WIC                     | HD      | 3,879     | 53,366             | 57,245       | 0.00       | The State provided Multnomah County Women, Infants and Children (WIC) with funding to help enhance the clients' through participant centered education (PCE). This may include rewriting lesson plans, improving the office experience, or improving a phone system that makes it easier to contact clients. WIC was also awarded state funds to support implementation of the use of fruit and vegetable vouchers at area farmer's markets. WIC staff will assist clients' in the use of voucher. Grant Begin/End- 07/10-06/11 | 11_HD_RA_10 |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

DRAFT

Last Updated: June 1, 2010



| Prog. #                     | Program Name                           | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|-----------------------------|--|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Carryover/Amendments</b> |  |         |           |                    |              |            |  |               |
| 72056                       | Central Human Resources-Administration | DCM     | 17,000    | 0                  | 17,000       | 0.00       | Carryover for furniture purchased but not expected to be received by 6/30/10 for moving Central Human Resources from the 4th floor to the 3rd floor due to the IT staff move onto the 4th floor. Purchase order #4500123233  | 11_DCM_CA_01  |
| 60018                       | Property and Laundry                   | MCSO    | 172,900   | 71,415             | 244,315      | 0.00       | In the warehouse contract, it states all permitting must be complete before MCSO takes occupancy (scheduled for June 11, 2010). In order to have the warehouse fully functioning, necessary modifications will need to take place. Modifications cannot be addressed until the Sheriff's Office takes possession of the warehouse. This does not give the Sheriff's Office sufficient time to complete the work or receive capital items that have been ordered. This amendment earmarks purchases planned for FY 2010 in FY 2011. | 11_MCSO_CA_02 |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

DRAFT

Last Updated: June 1, 2010



| Prog. #                   | Program Name                                   | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|---------------------------|--|---------|-----------|--------------------|--------------|------------|---|---------------|
| <b>Program Amendments</b> |  |         |           |                    |              |            |   |               |
| 25120                     | Homeless Family Shelter System                 | DCHS    | 15,000    | 0                  | 15,000       | 0.00       | The pilot project "30 Families in 30 days" initiated in January 2010 budgeted rental assistance for 30 families for 6 months. Many of the families did not access the program until mid to late February 2010. Six months of rental assistance will not be completed until July or August of 2010, in FY 2011. Requests \$15,000 of General Fund to provide 6 months of rent assistance to the current 30 families.   | 11_DCHS_PA_01 |
| 25090                     | Detoxification and Post-Detoxification Housing | DCHS    | 0         | 0                  | 0            | 0.00       | Provides \$260,000 to ensure that Hooper Detox can continue to operate 24 hours per day, 7 days a week. Service levels will be reduced from 53 beds and 2,500 annual admissions to 45 bed level with 2,125 annual admissions. The \$260,000 for Detox will be covered with General Fund originally budgeted in the Multnomah Treatment Fund, Program Offer 25063A. The Multnomah Treatment Fund reduction will be offset by State Mental Health Grant funding. It is anticipated that the funding gap for Hooper Detox will be ongoing. | 11_DCHS_PA_02 |
| 72038                     | DART County Clerk Functions                    | DCM     | 0         | 0                  | 0            | 0.00       | Transfers the passports program from DCS-Elections to DCM-DART includes 1.00 FTE with related materials and supplies expenses and \$70,000 in Fee revenue. DCS is reduced and DCM is increased in the same amount, no net change in General Fund.   | 11_DCM_PA_01  |
| 91013                     | Road Services                                  | DCS     | 0         | (98,540)           | (98,540)     | (1.00)     | 1.00 FTE engineering staff reduction (\$81,451) responds to the road capital improvement program moving away from construction and into a design phase for FY 2011.   | 11_DCS_PA_01  |
| 91016                     | Bridge Engineering                             | DCS     | 0         | 97,729             | 97,729       | (1.00)     | Increases ongoing Broadway Bridge project expenditures which will be funded from an unexpected reimbursement from Oregon Department of Transportation in FY 2010 and supplemented by the elimination of a <i>vacant</i> position.   | 11_DCS_PA_02  |

Attachment A – Multnomah County  
 FY 2011 Departmental Amendments

**DRAFT**

Last Updated: June 1, 2010



| Prog. #                   | Program Name             | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment # |
|---------------------------|--------------------------|---------|-----------|--------------------|--------------|------------|--|-------------|
| <b>Program/Amendments</b> |                          |         |           |                    |              |            |  |             |
| 40013A/B                  | Early Childhood Services | HD      | 0         | 557                | 557          | 0.75       | Early Childhood Services reorganized to ensure accountability, provide adequate system support and utilize evidence-based best practices. ECS consolidates offices from 3 sites to 2-Northeast and East; and maintains drop-in workstations at North and Southeast. Working to identify drop-in sites in Mid County. Net increase of 0.75 FTE. | 11_HD_PA_01 |
| <b>TOTAL</b>              |                          |         | 1,210,510 | 9,235,924          | 10,446,434   | 33.11      |  |             |

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Thursday, June 03, 2010 4:45 PM  
**To:** GROW Lynda; SOWLE Agnes  
**Subject:** Updated Script for Adopting the FY 2011 Budget on June 10  
**Importance:** High  
**Attachments:** Adoption process talking points.doc

Hi Lynda and Agnes-

Here is the updated script per my conversations with both of you. Please take a last look and make any necessary edits. I will be reviewing this process with Jeff and Board early next week.

Thanks  
Karyne

6/25/2010

**GROW Lynda**

---

**From:** BROCKWAY Treiva L  
**Sent:** Friday, June 04, 2010 2:06 PM  
**To:** GROW Lynda; BAKER Marina  
**Subject:** budget meeting is ready.

The budget meeting yesterday, 06\_03\_10\_budgetPM.rm is ready.

**Treiva Brockway**  
Computer Systems Operator, Sr.  
503-988-3281 x83281  
[treiva.l.brockway@co.multnomah.or.us](mailto:treiva.l.brockway@co.multnomah.or.us)

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Friday, June 04, 2010 2:21 PM  
**To:** GROW Lynda  
**Subject:** RE: Agenda and Materials for 6/8/10 Budget Worksession - Amendments and Budget Notes

Attachment A – Amendments (includes both board and department)

Attachment C – Budget Notes

There is no attachment B or D at this time. That is the appropriation schedule and TSCC response which will be part of the resolution adopting the budget

The agenda for Tuesdays session is in the body of the email (its short and sweet) and we don't have an apr for it.

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Friday, June 04, 2010 2:05 PM  
**To:** KIETA Karyne  
**Subject:** FW: Agenda and Materials for 6/8/10 Budget Worksession - Amendments and Budget Notes  
**Importance:** High

Karyne:

On this one, it says attachment A, but one of the other documents says Attachment A, and I don't have anything else that says Attachment C

Lynda J. Grow, Board Clerk

Multnomah County Board of Commissioners

503-988-5274 or 988-3277

[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)

<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** KIETA Karyne  
**Sent:** Thursday, June 03, 2010 4:21 PM  
**To:** KIETA Karyne; KAFOURY Deborah; WILLER Barbara; SHIPRACK Judith C; MCKEEL Diane; COGEN Jeff  
**Cc:** LEE Beckie; BROWN Dana; LASHUA Matthew; WIREN Corie; MADRIGAL Marissa D; MCLELLAN Jana E; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; SWACKHAMER Sherry J; OEHLKE Vailey; HARRIS Mindy L; JOHNSON Cecilia; FULLER Joanne; SHIRLEY Lillian M; TODD Joshua L; MARCH Steve; STATON Daniel W; TAYLOR Scott - DCJ Director; SCHRUNK Michael D; MARTINEZ Richard F; COBB Becky; WADDELL Mike D; ELLIOTT Gerald T; TINKLE Kathy M; LEAR Wendy R; AAB Larry A; YANTIS Wanda; COLDWELL Shaun M; MARCY Scott; GROW Lynda; SOWLE Agnes

6/25/2010

**Subject:** RE: Agenda and Materials for 6/8/10 Budget Worksession - Amendments and Budget Notes

Here are the Board amendments ☺

-----Original Message-----

**From:** KIETA Karyne

**Sent:** Thursday, June 03, 2010 4:10 PM

**To:** KAFOURY Deborah; WILLER Barbara; SHIPRACK Judith C; MCKEEL Diane; COGEN Jeff

**Cc:** LEE Beckie; BROWN Dana; LASHUA Matthew; WIREN Corie; MADRIGAL Marissa D; MCLELLAN Jana E; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; SWACKHAMER Sherry J; OEHLKE Vailey; HARRIS Mindy L; JOHNSON Cecilia; FULLER Joanne; SHIRLEY Lillian M; TODD Joshua L; MARCH Steve; STATON Daniel W; TAYLOR Scott - DCJ Director; SCHRUNK Michael D; MARTINEZ Richard F; COBB Becky; WADDELL Mike D; ELLIOTT Gerald T; TINKLE Kathy M; LEAR Wendy R; AAB Larry A; YANTIS Wanda; COLDWELL Shaun M; MARCY Scott; GROW Lynda; SOWLE Agnes

**Subject:** Agenda and Materials for 6/8/10 Budget Worksession - Amendments and Budget Notes

Dear Members of the Board -

Attached you will find materials for the 6/8/10 Budget Worksession on Amendments and Budget Notes. The board amendments and budget notes have been updated to reflect the changes proposed on 6/1/10. The department amendments have not been revised.

## **Agenda**

### **6/8/10**

- Review Board Amendments - edits, additions, deletions and discussion
- Review Budget Notes - edits, additions, deletions and discussion
- Department Amendment - (no changes) further questions
- Next Steps

Thanks,  
Karyne Kieta  
Budget Director

**GROW Lynda**

**From:** KIETA Karyne  
**Sent:** Thursday, June 03, 2010 4:21 PM  
**To:** KIETA Karyne; KAFOURY Deborah; WILLER Barbara; SHIPRACK Judith C; MCKEEL Diane; COGEN Jeff  
**Cc:** LEE Beckie; BROWN Dana; LASHUA Matthew; WIREN Corie; MADRIGAL Marissa D; MCLELLAN Jana E; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; SWACKHAMER Sherry J; OEHLKE Vailey; HARRIS Mindy L; JOHNSON Cecilia; FULLER Joanne; SHIRLEY Lillian M; TODD Joshua L; MARCH Steve; STATON Daniel W; TAYLOR Scott - DCJ Director; SCHRUNK Michael D; MARTINEZ Richard F; COBB Becky; WADDELL Mike D; ELLIOTT Gerald T; TINKLE Kathy M; LEAR Wendy R; AAB Larry A; YANTIS Wanda; COLDWELL Shaun M; MARCY Scott; GROW Lynda; SOWLE Agnes  
**Subject:** RE: Agenda and Materials for 6/8/10 Budget Worksession - Amendments and Budget Notes  
**Attachments:** June 8 - Board Amendments.pdf

Here are the Board amendments ☺

-----Original Message-----

**From:** KIETA Karyne  
**Sent:** Thursday, June 03, 2010 4:10 PM  
**To:** KAFOURY Deborah; WILLER Barbara; SHIPRACK Judith C; MCKEEL Diane; COGEN Jeff  
**Cc:** LEE Beckie; BROWN Dana; LASHUA Matthew; WIREN Corie; MADRIGAL Marissa D; MCLELLAN Jana E; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; SWACKHAMER Sherry J; OEHLKE Vailey; HARRIS Mindy L; JOHNSON Cecilia; FULLER Joanne; SHIRLEY Lillian M; TODD Joshua L; MARCH Steve; STATON Daniel W; TAYLOR Scott - DCJ Director; SCHRUNK Michael D; MARTINEZ Richard F; COBB Becky; WADDELL Mike D; ELLIOTT Gerald T; TINKLE Kathy M; LEAR Wendy R; AAB Larry A; YANTIS Wanda; COLDWELL Shaun M; MARCY Scott; GROW Lynda; SOWLE Agnes  
**Subject:** Agenda and Materials for 6/8/10 Budget Worksession - Amendments and Budget Notes

Dear Members of the Board -

Attached you will find materials for the 6/8/10 Budget Worksession on Amendments and Budget Notes. The board amendments and budget notes have been updated to reflect the changes proposed on 6/1/10. The department amendments have not been revised.

**Agenda****6/8/10**

- Review Board Amendments – edits, additions, deletions and discussion
- Review Budget Notes – edits, additions, deletions and discussion
- Department Amendment – (no changes) further questions
- Next Steps

Thanks,  
 Karyne Kieta  
 Budget Director

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Thursday, June 03, 2010 4:10 PM  
**To:** KAFOURY Deborah; WILLER Barbara; SHIPRACK Judith C; MCKEEL Diane; COGEN Jeff  
**Cc:** LEE Beckie; BROWN Dana; LASHUA Matthew; WIREN Corie; MADRIGAL Marissa D; MCLELLAN Jana E; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; SWACKHAMER Sherry J; OEHLKE Vailey; HARRIS Mindy L; JOHNSON Cecilia; FULLER Joanne; SHIRLEY Lillian M; TODD Joshua L; MARCH Steve; STATON Daniel W; TAYLOR Scott - DCJ Director; SCHRUNK Michael D; MARTINEZ Richard F; COBB Becky; WADDELL Mike D; ELLIOTT Gerald T; TINKLE Kathy M; LEAR Wendy R; AAB Larry A; YANTIS Wanda; COLDWELL Shaun M; MARCY Scott; GROW Lynda; SOWLE Agnes  
**Subject:** Agenda and Materials for 6/8/10 Budget Worksession - Amendments and Budget Notes  
**Attachments:** June 1 - Department Amendments.pdf; June 8 - Budget Notes.pdf; June 8 - Budget Notes.pdf

Dear Members of the Board –

Attached you will find materials for the 6/8/10 Budget Worksession on Amendments and Budget Notes. The board amendments and budget notes have been updated to reflect the changes proposed on 6/1/10. The department amendments have not been revised.

**Agenda  
6/8/10**

- Review Board Amendments – edits, additions, deletions and discussion
- Review Budget Notes – edits, additions, deletions and discussion
- Department Amendment – (no changes) further questions
- Next Steps

Thanks,  
Karyne Kieta  
Budget Director

**GROW Lynda**

---

**From:** GROW Lynda  
**Sent:** Thursday, June 03, 2010 1:33 PM  
**To:** KIETA Karyne  
**Cc:** GROW Lynda  
**Subject:** let me know if this is the right order

**COUNTY MANAGEMENT OR NON-DEPARTMENTAL????**

**9:30 AM**

- R-1 PUBLIC HEARING and Consideration of a RESOLUTION Adopting the Fiscal Year 2011 Budget for Multnomah County and Making Appropriations Hereunder, Pursuant To ORS 294.435. Presenter: Karyne Kieta. (30 min)
- R-2 RESOLUTION Levying Ad Valorem Property Taxes for Multnomah County, Oregon, for Fiscal Year 2011. Presenter: Karyne Kieta. (5 min)
- R-3 RESOLUTION Approving the Compensation Plan for Employees Not Covered by Collective Bargaining Agreements for Fiscal Year 2010-2011. Presenter: Travis Graves. (10 min)
- R-4 RESOLUTION Adopting Financial and Budget Policies for Multnomah County to be Used in Fiscal Year 2010-2011 and Repealing Resolution 09-070. Presenters: Mindy Harris and Karyne Kieta. (10 min)
- R-5 RESOLUTION Adopting and Defining the County Funds to be Used in Fiscal Year 2010-2011 and Repealing Resolution 09-071. Presenters: Mindy Harris and Karyne Kieta (10 min)

**Lynda J. Grow, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Blvd., Ste. 600**  
**Portland, OR 97214-3587**  
**(503) 988-3277 or (503) 988-5274**  
**[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)**  
**<http://www2.co.multnomah.or.us/cfm/boardclerk/>**

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Wednesday, June 02, 2010 4:37 PM  
**To:** COGEN Jeff; MCKEEL Diane; SHIPRACK Judith C; KAFOURY Deborah; WILLER Barbara  
**Cc:** SCHRUNK Michael D; STATON Daniel W; MARCH Steve; GROW Lynda; SWACKHAMER Sherry J; OEHLKE Vailey; JOHNSON Cecilia; HARRIS Mindy L; FULLER Joanne; SHIRLEY Lillian M; TAYLOR Scott - DCJ Director; MARTINEZ Richard F; COBB Becky; ELLIOTT Gerald T; WADDELL Mike D; CAMPBELL Mark; GRAVES Travis R; TINKLE Kathy M; LEAR Wendy R; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; KIETA Karyne; MADRIGAL Marissa D; MCLELLAN Jana E; FITZPATRICK Cara  
**Subject:** Updated Agenda and Additional Handouts for 6/3 Budget Worksession  
**Importance:** High  
**Attachments:** FY 2011 OTO , New and Backfill PROPOSED.pdf; June 3 Budget Worksession Agenda.doc; FinanceBudgetPolicy\_FY11 FINAL.DOC

Dear Members of the Board-

Attached is an **updated agenda** for tomorrow's worksession. Added at the end of the session is review/discussion of the FY 2011 Annual Financial and Funds Policies (attached) by Mindy Harris and Cara Fitzpatrick.

Also attached are some budget facts to aid in framing the discussion about how we spend our general fund on-going and one-time-only (OTO) resources. The attachment has 4 pages.

- o OTO Resources spent on OTO programs (page 1)
- o OTO Resources spent on On-Going programs (page 2)

Alternative Slice of Data

- o New GF Programs funded with OTO/On-Going Resources (page 3)
- o Backfilled Programs Funded with OTO/On-Going Resources (page 4)

I will be walking everyone through this handout at tomorrow's session.

In the mean time let me know if you have any questions.

Thank you,

Karyne Kieta  
Budget Director

Multnomah County  
 FY 2011 Proposed Budget  
 ONE-TIME-ONLY Resources Spent on OTO Programs

| Prog #                       | Program Name  | FY 2011 TOTAL<br>General Fund<br>Proposed | Other<br>Funds   | OTO<br>Only<br>General<br>Funds | % OTO<br>General<br>Funds |
|------------------------------|---|---|------------------|---------------------------------|---------------------------|
| <b>County Human Services</b> |   |   |                  |                                 |                           |
| 25121                        | Nonprofit Hotel   | 413,507                                   | 0                | 413,507                         | 100%                      |
| 25124                        | East County Homeless Outreach   | 75,000                                    | 0                | 75,000                          | 100%                      |
| 25147                        | Child and Family Hunger Relief  | 235,000                                   | 0                | 235,000                         | 100%                      |
| <b>Community Justice</b>     |   |   |                  |                                 |                           |
| 50018                        | Juvenile Gang Resource<br>Intervention Team (GRIT) - Youth<br>Thrift Shop | 193,044                                   | 1,420,033        | 50,000                          | 26%                       |
| 50032B                       | Employment Transition Services<br>for Gang Members                        | 50,000                                    | 0                | 50,000                          | 100%                      |
| <b>County Management</b>     |   |   |                  |                                 |                           |
| 72048                        | DCM - DART Assessment &<br>Taxation System Upgrade                        | 4,500,000                                 | 0                | 4,500,000                       | 100%                      |
| 72061                        | Central Human Resources -<br>Executive and Management Study               | 200,000                                   | 0                | 200,000                         | 100%                      |
| <b>Nondepartmental</b>       |   |   |                  |                                 |                           |
| 10033                        | Working Smart Initiative  | 217,907                                   | 0                | 217,907                         | 100%                      |
| 10011B                       | Comprehensive Family Economic<br>Security                                 | 97,120                                    | 0                | 97,120                          | 100%                      |
| 10031B                       | NACo Conference Fundraising   | 750,000                                   | 375,000          | 375,000                         | 50%                       |
| 10019                        | Multnomah County Schools (ITAX)   | 140,000                                   | 0                | 140,000                         | 100%                      |
| <b>Overall County</b>        |   |   |                  |                                 |                           |
| 95000                        | Cash Transfers<br>~ <i>Yeon Testing</i>                                   | 150,000                                   | 0                | 150,000                         | 100%                      |
|                              | ~ <i>Position in Facilities</i>   | 120,000                                   | 0                | 120,000                         | 100%                      |
|                              | ~ <i>Electric Cars</i>  | 74,000                                    | 0                | 74,000                          | 100%                      |
|                              | ~ <i>Library CT</i>   | 800,000                                   | 0                | 800,000                         | 100%                      |
| 95000                        | Contingency Earmarks and Saved<br>OTO                                     | 505,387                                   | 0                | 505,387                         | 100%                      |
| 95000                        | BIT Reserve   | 4,000,000                                 | 0                | 4,000,000                       | 100%                      |
| 95000                        | Countywide Support for Grant<br>Administration 1 /                        | <u>1,700,000</u>                          | <u>0</u>         | <u>1,700,000</u>                | 100%                      |
|                              | <b>Total OTO for OTO Programs</b>   | <b>14,220,965</b>                         | <b>1,795,033</b> | <b>13,702,921</b>               |                           |

Notes:

1/ This is not all OTO, forecast assumes \$750,000 is ongoing.

Multnomah County  
 FY 2011 Proposed Budget  
 ONE-TIME-ONLY Resources Spent on ON GOING Programs

| Prog #                       | Program Name  | FY 2011<br>TOTAL<br>General Fund<br>Proposed | Other<br>Funds   | OTO<br>Only<br>General<br>Funds | % OTO<br>General<br>Funds |
|------------------------------|---|--|------------------|---------------------------------|---------------------------|
| <b>County Human Services</b> |   |  |                  |                                 |                           |
| 25020B                       | Multnomah Project<br>Independence - Reduced                       | \$246,642                                    | \$0              | \$246,642                       | 100%                      |
| 25020C                       | Multnomah Project<br>Independence - Fully Restored                | 215,771                                      | 0                | 215,771                         | 100%                      |
| 25040C                       | Domestic Violence - Safe Start<br>Collaboration                   | 163,024                                      | 0                | 163,024                         | 100%                      |
| 25091B                       | Sobering Scale Up   | 150,000                                      | 0                | 150,000                         | 100%                      |
| 25114B                       | Bridges to Housing - Scale  | 228,000                                      | 0                | 228,000                         | 100%                      |
| 25123B                       | Youth Gang Prevention - Scale                                     | 937,878                                      | 0                | 937,878                         | 100%                      |
| <b>Community Justice</b>     |   |  |                  |                                 |                           |
| 50029                        | Mead Building Security Contract                                   | 1,109,729                                    | 1,112,924        | 99,054                          | 9%                        |
| 50040A                       | Adult Domestic Violence<br>Supervision                            | 1,333,726                                    | 974,812          | 137,663                         | 10%                       |
| 50048A                       | Adult Housing Restoration   | 552,630                                      | 0                | 552,630                         | 100%                      |
| <b>Community Services</b>    |   |  |                  |                                 |                           |
| 91006B                       | Animal Services Field<br>Operations - Enhanced Service            | 181,796                                      | 0                | 181,796                         | 100%                      |
| 91007B                       | Animal Services Shelter Services<br>- Restore and Enhance Service | 168,674                                      | 65,000           | 168,674                         | 100%                      |
| 91024                        | Animal Services Fund Raising<br>Development Position              | 80,000                                       | 100,000          | 80,000                          | 100%                      |
| <b>Sheriff's Office</b>      |   |  |                  |                                 |                           |
| 60033B                       | Gresham Temporary Hold  | 138,437                                      | 0                | 138,437                         | 100%                      |
| 60065B                       | River Patrol Restoration  | 140,863                                      | 0                | 140,863                         | 100%                      |
| 60068B                       | Warrant Task Force Restoration                                    | 221,393                                      | 0                | 221,393                         | 100%                      |
| 60076B                       | Domestic Violence Enhanced<br>Response Team Backfill              | 55,753                                       | 0                | 55,753                          | 100%                      |
| <b>Health Department</b>     |   |  |                  |                                 |                           |
| 40029B                       | Rockwood Health Clinic 1/   | 222,897                                      | 0                | 222,897                         | 100%                      |
| <b>Nondepartmental</b>       |   |  |                  |                                 |                           |
| 10038C                       | Food Policy Coordination  | 166,564                                      | 0                | 166,564                         | 100%                      |
| 10038D                       | Recycling Coordination  | 88,877                                       | 0                | 88,877                          | 100%                      |
| <b>Total OTO for ONGOING</b> |   | <b>6,402,654</b>                             | <b>2,252,736</b> | <b>4,195,916</b>                |                           |

Notes:

1/ By year 3 the Rockwood Health Clinic will no longer need GF assistance.

Multnomah County  
 FY 2011 Proposed Budget

**NEW General Fund Program Offers Funded with Ongoing Resources**

| Prog #          | Program Name  | Dept. | FY 2011<br>General Fund<br>Proposed | Other<br>Funds | Total            | FTE         | Funded<br>with<br>OTO |
|-----------------|---|-------|-------------------------------------|----------------|------------------|-------------|-----------------------|
| 25056B          | Operations of the Crisis Assessment & Treatment Center          | DCHS  | 200,000                             | 175,000        | 375,000          | 0.00        | No                    |
| 25065           | Mental Health Peer Clubhouse                                    | DCHS  | 263,300                             | 0              | 263,300          | 0.00        | No                    |
| 25087           | Strengthening Families - Addictions Prevention                  | DCHS  | 125,000                             | 0              | 125,000          | 0.00        | No                    |
| 25120           | Homeless Family Shelter System                                  | DCHS  | 280,000                             | 0              | 280,000          | 0.00        | No                    |
| 60035E          | MCSO Domestic Violence Gateway One Stop                         | MCSO  | 66,370                              | 0              | 66,370           | 1.00        | No                    |
| 10013B          | Public Affairs Office-Enhanced                                  | NOND  | 91,955                              | 0              | 91,955           | 1.00        | No                    |
| 10018           | General Fund Facilities Charges - East County Debt Service Only | NOND  | 750,000                             | 0              | 750,000          | 0.00        | No                    |
| 10030           | Government Relations Office                                     | NOND  | 418,538                             | 0              | 418,538          | 2.00        | No                    |
| 10037B          | Office of Equity & Diversity Enhanced                           | NOND  | 316,559                             | 0              | 316,559          | 2.00        | No                    |
| <b>Subtotal</b> |   |       | <b>2,511,722</b>                    | <b>175,000</b> | <b>2,686,722</b> | <b>6.00</b> |                       |

\*Note the above does not include annual operational costs for the Crisis Assessment & Treatment Center or the East County Justice facility.

**NEW General Fund Programs Funded with OTO\***

| Prog #          | Program Name                                      | Dept. | FY 2011<br>General Fund<br>Proposed | Other<br>Funds | Total            | FTE          | Funded<br>with<br>OTO |
|-----------------|---|-------|-------------------------------------|----------------|------------------|--------------|-----------------------|
| 25114B          | Bridges to Housing - Scale                        | DCHS  | 228,000                             | 0              | 228,000          | 0.00         | Yes                   |
| 25121           | Nonprofit Hotel                                   | DCHS  | 413,507                             | 0              | 413,507          | 0.00         | Yes                   |
| 25124           | East County Homeless Outreach                     | DCHS  | 75,000                              | 0              | 75,000           | 0.00         | Yes                   |
| 25147           | Child and Family Hunger Relief                    | DCHS  | 235,000                             | 0              | 235,000          | 0.00         | Yes                   |
| 50032B          | Employment Transition Services for Gang Members   | DCJ   | 50,000                              | 0              | 50,000           | 0.00         | Yes                   |
| 91024           | Animal Services Fund Raising Development Position | DCS   | 80,000                              | 100,000        | 180,000          | 1.00         | Yes                   |
| 40029B          | Rockwood Health Clinic                            | HD    | 222,897                             | 0              | 222,897          | 3.00         | Yes                   |
| 10033           | Working Smart Initiative                          | NOND  | 217,907                             | 0              | 217,907          | 1.00         | Yes                   |
| 10011B          | Comprehensive Family Economic Security            | NOND  | 97,120                              | 0              | 97,120           | 2.00         | Yes                   |
| 10031B          | NACo Conference Fundraising                       | NOND  | 750,000                             | 0              | 750,000          | 0.00         | Yes                   |
| 10038C          | Multnomah County Food Policy Coordinator          | NOND  | 166,564                             | 0              | 166,564          | 2.00         | Yes                   |
| 10038D          | Sustainability-Recycling Program                  | NOND  | 88,877                              | 0              | 88,877           | 1.00         | Yes                   |
| <b>Subtotal</b> |   |       | <b>2,624,872</b>                    | <b>100,000</b> | <b>2,724,872</b> | <b>10.00</b> |                       |

\*These programs are also shown in the OTO list

**Grand Total      5,136,594      275,000      5,411,594      16.00**

Multnomah County  
 FY 2011 Proposed Budget

**BACKFILL General Fund Program Offers Funded with Ongoing Resources**

| Prog # | Program Name   | Dept. | FY 2011<br>General Fund<br>Proposed | Other<br>Funds   | Total             | \$ Amount of<br>GF Backfill | FTE<br>(All<br>Funds) | Also<br>Funded<br>with OTO |
|--------|--|-------|-------------------------------------|------------------|-------------------|-----------------------------|-----------------------|----------------------------|
| 50022  | Juvenile Assessment & Treatment for Youth & Families | DCJ   | 235,687                             | 1,206,667        | 1,442,354         | 235,687                     | 12.00                 | No                         |
| 25040A | Domestic Violence Victims Service & Coordination     | DCHS  | 1,856,314                           | 1,312,415        | 3,168,729         | 129,433                     | 5.92                  | No                         |
| 25040B | Domestic Violence Enhanced Response Team             | DCHS  | 139,036                             | 0                | 139,036           | 139,036                     | 0.50                  | No                         |
| 25075  | School Based Mental Health Services                  | DCHS  | 531,914                             | 983,440          | 1,515,354         | 102,000                     | 13.24                 | No                         |
| 25096  | Sexual Offense & Abuse Prevention                    | DCHS  | 200,000                             | 0                | 200,000           | 100,000                     | 0.00                  | No                         |
| 40013A | Early Childhood Services for First Time Parents      | HD    | 3,117,013                           | 3,526,545        | 6,643,558         | 590,542                     | 32.05                 | No                         |
| 60075B | Elder Abuse Detective                                | MCSO  | 90,017                              | 0                | 90,017            | 90,017                      | 0.75                  | No                         |
|        | <b>Subtotal</b>                                      |       | <b>6,169,981</b>                    | <b>7,029,067</b> | <b>13,199,048</b> | <b>1,386,715</b>            | <b>64.46</b>          |                            |

**BACKFILL General Fund Program Offers Funded with OTO\***

| Prog # | Program Name                                      | Dept. | FY 2011<br>General Fund<br>Proposed | Other<br>Funds | Total   | \$ Amount of<br>GF Backfill | FTE<br>with OTO | Also<br>Funded |
|--------|---|-------|-------------------------------------|----------------|---------|-----------------------------|-----------------|----------------|
| 25040C | Domestic Violence - Safe Start Collaboration      | DCHS  | 163,024                             | 0              | 163,024 | 163,024                     | 0.00            | Yes            |
| 25091B | Sobering Scale Up                                 | DCHS  | 150,000                             | 0              | 150,000 | 150,000                     | 0.00            | Yes            |
| 60076B | Domestic Violence Enhanced Response Team Backfill | MCSO  | 55,753                              | 0              | 55,753  | 55,753                      | 0.60            | Yes            |

\*These programs are also shown in the OTO list

**Grand Total**      **6,538,758**      **7,029,067**      **13,567,825**      **1,755,492**      **65.06**

**GROW Lynda**

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**From:** GROW Lynda  
**Sent:** Wednesday, June 02, 2010 11:29 AM  
**To:** NEBURKA Julie Z  
**Cc:** KIETA Karyne  
**Subject:** SERVICE DISTRICTS approval SCRIPT  
**Attachments:** Script\_06032010.doc

Julie:

Did you find anything on this subject? (See Tom's e-mail below.)

Our meeting is tomorrow, and I didn't find much in the file. She didn't have minutes done, and didn't keep Scripts, so I'm kind of muddling through...sometimes she dumped the Scripts into a minutes shell, but on this one, the only thing I found was in 2005, she actually prepared the minutes. I used those as my guide.

Would you take a look and see if this is appropriate? They are R-1 and R-2 on this week's agenda.

Lyn

Lynda J. Grow, Board Clerk  
 Multnomah County Board of Commissioners  
 503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** HANSELL Tom J  
**Sent:** Wednesday, March 24, 2010 1:56 PM  
**To:** GROW Lynda  
**Cc:** NEBURKA Julie Z  
**Subject:** RE: Updated BCC Calendar June 3 & 10, 2010

Lynda,

I am thinking 5 minutes will work for each district for the June 3<sup>rd</sup>.date.

Julie I was hoping you might be able to share the script you had crafted sometime back for Deb and Chair Wheeler, with the hope of wanting to help Jeff navigate the procedural aspects of budget approval and later adoption for the Service Districts. As well, the action of the Board adjourning as the BCC and reconvene as the governing body of each district budget. Lynda if you already have this material great, please just let Julie know.

Thanks  
 Tom

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**From:** GROW Lynda  
**Sent:** Wednesday, March 24, 2010 12:23 PM  
**To:** HANSELL Tom J  
**Cc:** NEBURKA Julie Z; KIETA Karyne; HARRIS Mindy L; MADRIGAL Marissa D  
**Subject:** RE: Updated BCC Calendar June 3 & 10, 2010

Yes, certainly. How long do you need, Tom? I will add it to the board room/board meeting calendar right now. That is in the public folders, in Outlook, in case you ever want to look at what lies beyond...

Julie: I have the following on the 6/3 budget. Would you or Mindy or Karyne let me know if there are any changes? Thanks!!

6/25/2010

ON JUNE 3<sup>RD</sup>, I SHOW THE FOLLOWING:

RESOLUTION Adopting Financial and Budget Policies for Multnomah County, Oregon for Fiscal Year 2010-2011 and Repealing Resolution 09-070, Mindy Harris and Karyne Kieta, **10 mins**

RESOLUTION Adopting and Defining the Various County Funds to be Used in Fiscal Year 2010-2011 and Repealing Resolution 09-071, Mindy Harris and Karyne Kieta, **10 mins**

PUBLIC HEARING and Consideration of a RESOLUTION Adopting the Fiscal Year 2011 Budget for Multnomah County and Making Appropriations Hereunder, Pursuant To ORS 294.435, Karyne Kieta, **30 mins**

ON JUNE 10<sup>TH</sup>, I SHOW THE FOLLOWING:

RESOLUTION Levying Ad Valorem Property Taxes for Multnomah County, Oregon, for Fiscal Year 2011, Karyne Kieta, **5 mins**

RESOLUTION Adopting the 2010-11 Budget for the Dunthorpe -Riverdale Sanitary Service District No. 1 and Making Appropriations, Tom Hansell, **5 mins**

RESOLUTION Adopting the 2010-11 Budget for the Mid-County Street Lighting Service District No. 14 and Making Appropriations, Tom Hansell, **5 mins**

Lynda Grow, Assistant Board Clerk  
(503) 988-5274  
[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)

---

**From:** HANSELL Tom J  
**Sent:** Wednesday, March 24, 2010 8:01 AM  
**To:** GROW Lynda  
**Cc:** NEBURKA Julie Z  
**Subject:** FW: Updated Budget Calendar 3-16-10 - County Service Districts

Lynda,

Good morning, I wanted to coordinate with your office on proposed change for the adoption date for the Mid-County and Dunthorpe-Riverdale Service District Budgets. Previously June 10<sup>th</sup> was identified as the date the two district budgets would be presented to the Board for adoption. The new date for adoption is proposed for June 3<sup>rd</sup>. I was hoping to receive your approval that June 3<sup>rd</sup> is acceptable before I send out a revised budget calendar to Tax Supervising Conservation Commission.

Thanks  
Tom

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**From:** NEBURKA Julie Z  
**Sent:** Tuesday, March 16, 2010 4:01 PM  
**To:** KIETA Karyne; ELKIN Christian  
**Cc:** HANSELL Tom J

6/25/2010

**Subject:** Updated Budget Calendar 3-16-10

Hi!

I've updated our budget calendar to reflect our legal requirements and the desired schedule as we see it today.

For the County:

- Budget proposed/approved on Thursday, May 13<sup>th</sup>.
- TSCC hearing on Wednesday, June 9<sup>th</sup> (confirmed with Tom Linhares that TSCC needs 20 days for review prior to the hearing)
- Budget adoption on Thursday, June 10<sup>th</sup>.

For the special districts:

- Budgets proposed/approved on Thursday, April 22<sup>nd</sup>. (this is the currently-scheduled date, and has already been confirmed with the special districts' budget committees)
- No TSCC hearing.
- Budget adoption Thursday, June 3<sup>rd</sup>. (Tom—note date change. We think we'll stick with the 10<sup>th</sup>; our other option is the 17<sup>th</sup>. We almost certainly would not adopt on the 3<sup>rd</sup>.)

As always, I will take care of the public notices in the *Oregonian*. I've put the publication dates on the calendar, which we will want to send to TSCC & Tom Hansell as soon as it is confirmed.

Thanks,  
J.

## Attachment C - FY 2011 Budget Notes

June 8, 2010

### SUN Service System Fees (Willer)

The Board directs DCHS to report on the status of fee collection efforts for the SUN Community Schools, no later than August 31st, 2010. The Board is concerned that the fees are not always collected from parents who could afford to contribute to the program. The County does not collect the fees itself, but the fees help to support the array of services that SUN provides. The report should detail the status of fees collected by school, whether the school has a parent advisory council and the number of parents serving on it, along with information about the demographics of each school and the services SUN provides on site. Information shall be provided for the past two years.

### Animal Services – Downtown Pet Adoption Center (Cogen)

The County's Animal Services Division is requesting funding for a small, temporary animal adoption center in Portland. The animal adoption center has the goal to make Multnomah County's Animal services visible and accessible to Portlanders and to reduce animal euthanasia rates. The 2,000-to-2,500-square-foot center is planned for Portland's core and would operate six to seven days a week. The downtown adoption center would feature a rotating cast of adoptable animals and would accept stray animals in addition to providing office space for one Animal Control Officer. \$75,000 has been earmarked in contingency for this project. Once the department raises \$225,000 they may return to the Board to access the funds in contingency.

### Child and Family Hunger Relief – (Shiprack)

The Board will revisit Program Offer 25147, Child and Family Hunger Relief by July 31<sup>st</sup>, 2010. \$186,043 is allocated to the program in the FY 2011 adopted budget to run the summer and non-school/weekday portions of the program. The Board would like to hear from DCHS how the program will leverage resources from the faith-based, not-for-profit, and business community after the one-time funding is spent. \$48,957 for the Back Pack Program will be earmarked in contingency should the Board decide to fund the weekend feeding program.

### Nonprofit Hotel – (McKeel)

The Board did not fund Program Offer 25121, the Nonprofit Hotel. The Board directs DCHS to present a business plan to the Board no later than September 30, 2010. After hearing a detailed business plan on the operations, future funding plans, and timeline for implementing the program, the Board will consider funding this program. The \$413,507 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

### Juvenile Detention Electronics at Donald E. Long (Shiprack)

The monitoring of and access to all internal areas (custody units, sleeping rooms, holding cells, hallways) and external areas (police gates, public entrance, sally ports) is currently operated by manual input-output switch systems located in Mail Control, Intake, Visiting Control and in each custody unit. Any time one of these system areas breaks down, extreme security and safety hazards are created. Community Justice, working with Facilities and Property Management and Electronic Services proposes to replace the existing control systems with modern, detention-grade control systems that allow for the County's Electronic Services group to provide cost effective servicing.

# Attachment C - FY 2011 Budget Notes

June 8, 2010

The Board directs Community Justice and County Management to return to the Board on or before August 31, 2010 and report on the following:

- Total estimated cost for a new or updated system
- Timeline and implementation schedule
- Financing/funding options.

## Work Smart Initiative (Kafoury)

The Board desires a briefing on or before August 31, 2010, on the status of the Administrative Review and in particular the Business Process Reengineering. The report should include information about:

- the original plan and scope of work
- implementation and accomplishments
- remaining or incomplete tasks
- subsequent phases or rollout
- expenditures to date and FY 2011 proposed budget
- next steps and timeline

The \$217,907 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

## Use of One-Time-Only (OTO) Funding (McKeel)

There are a number of programs that are funded with one-time-only funding (OTO) for FY 2011. Multnomah County's financial policies addresses OTO, however, the BCC would like a detailed discussion about the use of OTO.

The Board directs the Budget Office to schedule a worksession prior to the mid-year State re-balance. The discussion should include:

- The level of reserves set aside as established by Board policy
- One-time-only spending proposals for projects or pilot programs
- Ramping down or phasing out programs funded by OTO funds
- Bridge or gap financing for existing programs for a finite period of time
- Future funding impacts (i.e. loss of State or Federal funding).
- Best practice
- Survey of surrounding local governments' OTO policies.

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

DRAFT

Last Updated: May 28, 2010



| Prog. #                     | Program Name  | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|-----------------------------|---|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Technical Amendments</b> |   |         |           |                    |              |            |  |               |
| Various                     | Internal Service Rebalance                          | DCM     |           |                    | 0            |            | Accounts for internal service cost changes contained in the following amendments and re-balances internal service funds.   | 11_Over_TA_01 |
| 72024 and 72012             | Worker's Compensation and Employee Benefits         | DCM     | 0         | 0                  | 0            | 0.00       | Adjusts line items and creates a new cost center in the Worker's Comp program to better track expenses in the existing Employer At Injury Program.   | 11_DCM_TA_01  |
| 72051                       | Tax Title   | DCM     | 546,623   | (546,623)          | 0            | 0.00       | The Tax Title Fund is not legally required and will be abolished in FY 11. This amendments moves the budget for the Tax Title function from the Tax Title Fund into the General Fund.  | 11_DCM_TA_03  |
| 15007A                      | District Attorney's Office - Unit A Property Crimes | DA      | 0         | 0                  | 0            | 0.00       | Updates a grant accounting object (WBS) to reflect ARRA grant funding.   | 11_DA_TA_01   |
| Various                     | IT  | NOND    | 0         | 0                  | 0            | 0.00       | Updates project accounting objects (WBS) to reflect correct project descriptions in FY 11.   | 11_Nond_TA_01 |
| Various                     | Health Department                                   | HD      | 0         | 0                  | 0            | 0.00       | Updated grant accounting object (WBS) for Office of Multicultural Health & Services, DHS Child Safety Seat, DHS Healthy Birth Outcomes, and NACCHO Medical Reserve Corps.  | 11_HD_TA_01   |
| 60030A<br>60040A<br>60041A  | Corrections Administration<br>MCDC<br>MCIJ          | MCSO    | 0         | 0                  | 0            | 0.00       | The Sheriff's Office was notified that the proposed budget reduction in the food services contract to discontinue providing coffee, tea, and soft drinks to the corrections staff violates an MOA between Multnomah County and MCCDA that was negotiated in 1997. Due to this agreement, it is necessary to provide MCCDA with the opportunity to bargain this benefit before any reductions. Supplies are reduced so the budget remains balanced and to allow necessary time to work through and complete the bargaining process. | 11_MCSO_TA_01 |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

DRAFT

Last Updated: May 28, 2010



| Prog. #                    | Program Name   | Dept(s)    | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|----------------------------|--|------------|-----------|--------------------|--------------|------------|---|---------------|
| <b>Staffing Amendments</b> |  |            |           |                    |              |            |   |               |
| Various                    | Job Class Updates  | Countywide | 0         | 0                  | 0            | 0.00       | Updates the job class of XX positions that the Board has approved for reclassification in FY 2010 but are not shown with the updated job class in the Approved Budget.    | 11_Over_SA_01 |
| 72047                      | DART Residential Property Appraisal                              | DCM        | 0         | 0                  | 0            | 0.00       | Moves 1.00 FTE from Commercial Property Appraisal to Residential Property Appraisal.  | 11_DCM_SA_01  |
| 72070 and 72066            | Capital Operating Costs and Facilities Admin & Business Services | DCM        | 0         | 0                  | 0            | 0.00       | Moves 1.00 FTE from the Capital Operating program to the Administration and Business Services program.  | 11_DCM_SA_02  |
| 80008, 80009, 80011        | Library Various  | LIB        | 0         | 2,122              | 2,122        | 0.25       | Incorporates FY 2010 Library Budget Modification #05 approved by the Board on May 6th into the FY 2011 budget. (Realigned staff to increase website and finance support.) | 11_LIB_SA_01  |
| Various                    | IT   | NOND       | 0         | 0                  | 0            | 0.00       | Moves two positions between cost centers.   | 11_NOND_SA_01 |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

DRAFT

Last Updated: May 28, 2010



| Prog. #                   | Program Name                               | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|---------------------------|--|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Revenue Amendments</b> |  |         |           |                    |              |            |  |               |
| 25023                     | ADS Long Term Care                         | DCHS    | 4,889     | 350,772            | 355,661      | 3.00       | Allocation of \$292,500 from the State of Oregon Department of Human Services (DHS) for the transfer of 3.00 Case Manager Seniors from the State to Multnomah County. The employees will be responsible for On-The-Move program duties and will be located at the Mid-County ADSD office.  | 11_DCHS_RA_01 |
| 25140                     | Housing                                    | DCHS    | 2,364     | 53,067             | 55,431       | 0.00       | Revenue from HUD not anticipated when preparing the FY 2011 budget. The additional revenue will support the preservation and creation of affordable housing in FY 2011.  | 11_DCHS_RA_02 |
| 25020A                    | ADS Access and Early Intervention Services | DCHS    | 10,858    | 254,599            | 265,457      | 0.50       | \$242,874 from the Corporation of National and Community Services' Foster Grandparent Program to implement a volunteer program using low-income seniors to provide mentoring and other volunteer support for children and youth. Adds 0.50 FTE Volunteer Coordinator position.   | 11_DCHS_RA_03 |
| 25145                     | SUN Community Schools                      | DCHS    | 0         | 60,914             | 60,914       | 0.00       | This amendment budgets new grants and rebudgets in FY 2011 grant amounts not fully expended in FY 2010. \$54,405 in 21st Century Learning Center grants from FY 2009 and 2010 are rebudgeted in FY 2011. This amendment also budgets City of Portland and Leaders Roundtable funding of \$6,509. The grants will support services that SUN provides. | 11_DCHS_RA_04 |
| 25119                     | Energy Services                            | DCHS    | 0         | 260,000            | 260,000      | 0.00       | Oregon Department of Housing and Community Services (HCS) received additional federal funds from Department of Energy (DOE) for furnace replacement and repair. HCS allocated \$260,000 on May 14th, 2010 to Multnomah County's Energy Services Program, which will be used in FY11 for furnace replacement and repair.                              | 11_DCHS_RA_05 |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

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Last Updated: May 28, 2010



| Prog. #         | Program Name   | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|-----------------|--|---------|-----------|--------------------|--------------|------------|---|---------------|
| 25145           | SUN Community Schools                                      | DCHS    | 4,471     | 116,561            | 121,032      | 1.00       | Increasing SUN Community Schools by \$100,000 from Multnomah County Health Department grant award (Centers for Disease Control ARRA Prevention and Wellness Communities Putting Prevention to Work). This two-year grant will add 1.00 limited duration Health Educator to promote healthy eating and a physically active lifestyle for youth and families.   | 11_DCHS_RA_06 |
| 25020A          | ADS Access and Early Intervention Services                 | DCHS    | 4,471     | 116,561            | 121,032      | 1.00       | Increasing ADS Access & Intervention Services by \$100,000 from Multnomah County Health Department grant from Centers for Disease Control ARRA Prevention and Wellness Communities Putting Prevention to Work. This two-year grant will add 1.00 FTE limited duration Health Educator to promote healthy eating and a physically active lifestyle for seniors and families.                           | 11_DCHS_RA_07 |
| 25088 and 25050 | Diversion for Persons with Mental Illness                  | DCHS    | 833       | 113,347            | 114,180      | 1.00       | Adds 1.00 Mental Health Consultant funded using additional Local Admin revenue received in State Mental Health Grant (SMHG) \$47,184, combined with reallocating funding for a vacant Admin Analyst Senior position in program #25050 by using unobligated Verity funds. The Mental Health Consultant will help divert the mentally ill from the criminal justice system into mental health services. | 11_DCHS_SA_01 |
| 72081A          | FREDS Fleet Services                                       | DCM     | 0         | 20,000             | 20,000       | 0.00       | Adds DEQ-ARRA funds to FREDS for Fleet diesel emissions reduction retrofits.  | 11_DCM_RA_01  |
| 72082B          | FREDS Fleet Vehicle Replacement                            | DCM     | 0         | (89,530)           | (89,530)     | 0.00       | Cuts an existing contract between Metro and the County for vehicle maintenance was not renewed for FY 2011.   | 11_DCM_RA_02  |
| 72071 and 72072 | Capital Improvement Program and Capital Asset Preservation | DCM     | 0         | (1,974,200)        | (1,974,200)  | 0.00       | Reduces financing proceeds for East County Courts to reflect lower anticipated borrowing for the project. Adjusts Asset Preservation Fund to reflect anticipated ending balance and to program the Multnomah Building Elevator project; no net change in that fund.   | 11_DCM_RA_03  |

Attachment A - Multnomah County  
FY 2011 Departmental Amendments

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Last Updated: May 28, 2010



| Prog. #   | Program Name   | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|---|--|---------|-----------|--------------------|--------------|------------|---|---------------|
| 80005<br>80004<br>80007<br>80013<br>80015<br>80002<br>80009 | Library Various  | LIB     | 14,254    | 1,071,022          | 1,085,276    | 4.00       | \$852,740 to the Library Fund from The Library Foundation for Program and Collection Enhancements. Major programs supported include Raising A Reader (\$388,740), Books 2 U (\$175,000), Summer Reading (\$50,000), and St. Johns Library Projects (\$150,000).   | 11_LIB_RA_01  |
| 60041A<br>and<br>60068                                      | MCIJ and Warrant Task Force  | MCSO    | 0         | 59,202             | 59,202       | 0.25       | Measure 57 increased the prison terms for specified drug and property crimes. It requires courts to impose a minimum sentence for offenders and requires the Department of Corrections to provide treatment. DCJ, the DA and MCSO received a 2 year grant from the State Criminal Justice Commission (CJC) to work with offenders struggling with addiction and criminality. The goal is to reduce both addiction and recidivism. Funding is for 4 months and will provide 3 jail beds for sanctioning offenders and overtime funding to cover the cost of a Law Enforcement Deputy. The 0.25 FTE pays for the corrections deputy | 11_MCSO_RA_01 |
| 10007   | CCFC Administration  | NOND    | 0         | 169,853            | 169,853      | 0.00       | Adds grant revenue omitted in the request.  | 11_NOND_RA_01 |
| Various   | Information Technology   | NOND    | 0         | 995,780            | 995,780      | 0.00       | Increases estimated BWC and project expenditures for FY 2011 to reflect projects underway but not anticipated to be completed in FY 2010.   | 11_NOND_RA_02 |
| 60030A<br>60046<br>60048                                    | Corrections Administration<br>Human Trafficking Telestaff<br>LEDS Sergeant | MCSO    | 15,527    | 443,892            | 459,419      | 2.00       | Uses one-time-only funding from the State Criminal Alien Assistance Program (SCAAP) grant to fund a 1.00 limited duration Corrections Sergeant for one year to establish intelligence-gathering and intervention methodology regarding human trafficking as proliferated among jail inmates and 1.00 limited duration Sergeant for one year to develop efficiencies available in the Telestaff scheduling system, conducting training for system users and supporting data for Time and Attendance activities and to establish LEDS certification and maintenance in the Training Unit.   | 11_MCSO_RA_02 |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

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Last Updated: May 28, 2010



| Prog. # | Program Name              | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|---------|---------------------------|---------|-----------|--------------------|--------------|------------|--|---------------|
| 60063   | MCSO Patrol               | MCSO    | 4,105     | 64,332             | 68,437       | 0.00       | Law Enforcement Terrorism Prevention Program sponsored by the Department of Homeland Security to assists law enforcement agencies in terrorism prevention activities. Activities include information sharing, target hardening, threat recognition and mapping, counter-terrorism and security planning, interoperable communications, and terrorist interdiction. Funds were carried over from last year in the Supplemental Budget in the amount of \$78,929 and must be used for specific terrorism prevention training classes to qualify for use under this grant. At the end of this year, we will have \$68,437 to carry into FY 2011 for training. | 11_MCSO_RA_02 |
| 60070   | Concealed Handgun Permits | MCSO    | 5,440     | 97,517             | 102,957      | 1.00       | The number of permits has increased significantly corresponding in increased revenues in the dedicated fund which allows the entire program to be funded through the program fees. This was the original intent of the program, but in recent years the GF had to supplement the operations. Adds 1.00 FTE for an Office Assistant 2 to assist with the workload increase.   | 11_MCSO_RA_03 |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

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Last Updated: May 28, 2010



| Prog. # | Program Name         | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment # |
|---------|----------------------|---------|-----------|--------------------|--------------|------------|--|-------------|
| Various | Primary Care         | HD      | 0         | 1,881,753          | 1,881,753    | 0.00       | The carryover of the American Recovery and Reinvestment Act (ARRA) Capital Investment Program (CIP) grant will continue funding the capital improvement projects at primary care clinics. The remodeling began in FY 2010 and will be completed during FY 2011. Grant Begin/End- 06/09-06-11   | 11_HD_RA_01 |
| 40047   | Chronic Disease      | HD      | 311,756   | 4,453,800          | 4,765,556    | 14.00      | This new grant from the CDC, Communities Putting Prevention to Work Program (CPPW), enables the Community Wellness & Prevention program to add new staff to implement policy, environmental, and systems-based change strategies to promote healthy eating and active living. The grant will also provide funding to 25 community partners, including school districts, the City of Portland, the City of Gresham, and variety of public health and culturally-specific non-profit organizations. Grant Begin/End- 03/10-03/12 | 11_HD_RA_02 |
| 40037   | Environmental Health | HD      | 27,734    | 398,369            | 426,103      | 1.36       | Community Asthma Inspection & Referral (CAIR) - New Environmental Health Healthy Homes Grant - The CAIR program is funded through HUD to provide Healthy Homes services. This program will provide medical intervention, environmental assessments and physical remediation to 320 low income families with health issues who live in Multnomah County. Grant Begin/End- 05/10-05/13   | 11_HD_RA_03 |
| 40034   | Primary Care         | HD      | 20,301    | 311,369            | 331,670      | 1.90       | This is a quality incentive program from CareOregon that started at Mid-County Health Center (MCHC) as a pilot program and will be expanded to other Primary Care locations. Our success in caring for clients assigned by CareOregon has been instrumental in the expansion. Grant Begin/End- 07/10-07/11   | 11_HD_RA_04 |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

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Last Updated: May 28, 2010



| Prog. # | Program Name            | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment # |
|---------|-------------------------|---------|-----------|--------------------|--------------|------------|--|-------------|
| 40035   | Health & Social Justice | HD      | 1,282     | 17,159             | 18,441       | 0.10       | This is a grant from the Washington State Employee Security Department (ESD) to develop an evaluation plan for the Worksite Wellness program at ESD; analyze data collected from ESD employee surveys; and provide a summary of information, evaluated against related productivity measures, for ESD's senior management team. Grant Begin/End- 03/10-03/11 | 11_HD_RA_05 |
| 40035   | Health & Social Justice | HD      | 532       | 6,322              | 6,854        | 0.00       | The Robert Wood Johnson Smoke Free Policy grant will examine attitudes toward compliance with & health effects of a smoke free policy in subsidized multi-unit housing, and it's impact on the property. Grant Begin/End- 11/09-11/10  | 11_HD_RA_06 |
| 40031   | Pharmacy                | HD      | 22,557    | 352,834            | 375,391      | 3.00       | Productivity increases in the clinics as well as additional providers have had the effect of increased numbers of clients seen with the resulting increase in Title 18/Medicare fees.  | 11_HD_RA_07 |
| 40037   | Environmental Health    | HD      | 2,626     | 35,344             | 37,970       | 0.00       | This grant, from the City of Portland, Bureau of Housing and Community Development (BHCD), will provide a one year contract to Multnomah County Environmental Health for \$34,942. This will help fund a temporary Environmental Health staff, training, and equipment and supplies needed for the new CAIR program. Grant Begin/End- 07/10-04/13            | 11_HD_RA_08 |
| 40011   | HIV                     | HD      | 1,108     | 15,259             | 16,367       | 0.00       | This amendment increases the 2011 State HIV Prevention Block Grant award. These funds primarily support development of HIV/Hepatitis C prevention materials targeted to populations at high risk for HIV/Hepatitis C/STDs to encourage testing and to promote behaviors that reduce risk. 07/10-06/11  | 11_HD_RA_09 |

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 FY 2011 Departmental Amendments

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Last Updated: May 28, 2010



| Prog. # | Program Name | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment # |
|---------|--------------|---------|-----------|--------------------|--------------|------------|---|-------------|
| 40018   | WIC          | HD      | 3,879     | 53,366             | 57,245       | 0.00       | The State provided Multnomah County WIC with funding to help enhance the clients' through participant centered education (PCE). This may include rewriting lesson plans, improving the office experience, or improving a phone system that makes it easier to contact clients. WIC was also awarded state funds to support implementation of the use of fruit and vegetable vouchers at area farmer's markets. WIC staff will assist clients' in the use of voucher. Grant Begin/End- 07/10-06/11 | 11_HD_RA_10 |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

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Last Updated: May 28, 2010



| Prog. #                     | Program Name                           | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|-----------------------------|--|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Carryover Amendments</b> |  |         |           |                    |              |            |  |               |
| 72056                       | Central Human Resources-Administration | DCM     | 17,000    | 0                  | 17,000       | 0.00       | Carryover for furniture purchased but not expected to be received by 6/30/10 for moving Central HR from the 4th floor to the 3rd floor due to the IT staff move onto the 4th floor. Purchase order #4500123233   | 11_DCM_CA_01  |
| 60018                       | Property and Laundry                   | MCSO    | 172,900   | 71,415             | 244,315      | 0.00       | In the warehouse contract, it states all permitting must be complete before MCSO takes occupancy (scheduled for June 11, 2010). In order to have the warehouse fully functioning, necessary modifications will need to take place. Modifications cannot be addressed until the Sheriff's Office takes possession of the warehouse. This does not give the Sheriff's Office sufficient time to complete the work or receive capital items that have been ordered. This amendment earmarks purchases planned for FY 2010 in FY 2011. | 11_MCSO_CA_02 |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

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Last Updated: May 28, 2010



| Prog. #                   | Program Name                                   | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|---------------------------|--|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Program/Amendments</b> |  |         |           |                    |              |            |  |               |
| 25120                     | Homeless Family Shelter System                 | DCHS    | 15,000    | 0                  | 15,000       | 0.00       | The pilot project "30 Families in 30 days" initiated in January 2010 budgeted rental assistance for 30 families for 6 months. Many of the families did not access the program until mid to late February 2010. Six months of rental assistance will not be completed until July or August of 2010, in FY 2011. Requests \$15,000 of General Fund to provide 6 months of rent assistance to the current 30 families.  | 11_DCHS_PA_01 |
| 25090                     | Detoxification and Post-Detoxification Housing | DCHS    | 0         | 260,000            | 260,000      | 0.00       | Provides \$260,000 to ensure that Hooper Detox can continue to operate 24 hours per day, 7 days a week. Service levels will be reduced from 53 beds and 2,500 annual admissions to 45 bed level with 2,125 annual admissions. The \$260,000 for Detox will be covered with General Fund originally budgeted in the Multnomah Treatment Fund, Program Offer 25063A, which will in turn be covered by with one-time State money in FY 2011. It is anticipated that the funding gap for Hooper Detox will be ongoing. | 11_DCHS_PA_02 |
| 72038                     | DART County Clerk Functions                    | DCM     | 0         | 0                  | 0            | 0.00       | Transfers the passports program from DCS-Elections to DCM-DART and includes 1.00 FTE with related materials and supplies expenses and \$70,000 in Fee revenue. DCS is reduced and DCM is increased in the same amount for no net change in the General Fund.   | 11_DCM_PA_01  |
| 91013                     | Road Services                                  | DCS     | 0         | (98,540)           | (98,540)     | (1.00)     | 1.00 FTE engineering staff reduction (\$81,451) responds to the road capital improvement program which moves away from construction and into a design phase for FY 2011.   | 11_DCS_PA_01  |
| 91016                     | Bridge Engineering                             | DCS     | 0         | 97,729             | 97,729       | (1.00)     | Increases ongoing Broadway Bridge project expenditures which will be funded from an unexpected reimbursement from ODOT in FY 2010 and supplemented by the elimination of a <i>vacant</i> position.   | 11_DCS_PA_02  |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

**DRAFT**

Last Updated: May 28, 2010



| Prog. #      | Program Name             | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #  |
|--------------|--------------------------|---------|-----------|--------------------|--------------|------------|--|--------------|
| 40013A/<br>B | Early Childhood Services | HD      | 0         | 557                | 557          | 0.75       | ECS reorganized to ensure accountability, provide adequate system support and utilize evidence-based best practices. ECS consolidates offices from three sites to two - Northeast and East; and maintains drop-in workstations at North and Southeast and will work to identify drop-in sites in Mid County. The amendment has a net increase of 0.75 FTE. | 1.1_HD_PA_01 |
| <b>TOTAL</b> |                          |         | 1,210,510 | 9,495,924          | 10,706,434   | 33.11      |  |              |

## Attachment C - FY 2011 Budget Notes

June 8, 2010

### SUN Service System Fees (Willer)

The Board directs DCHS to report on the status of fee collection efforts for the SUN Community Schools, no later than August 31st, 2010. The Board is concerned that the fees are not always collected from parents who could afford to contribute to the program. The County does not collect the fees itself, but the fees help to support the array of services that SUN provides. The report should detail the status of fees collected by school, whether the school has a parent advisory council and the number of parents serving on it, along with information about the demographics of each school and the services SUN provides on site. Information shall be provided for the past two years.

### Animal Services – Downtown Pet Adoption Center (Cogen)

The County's Animal Services Division is requesting funding for a small, temporary animal adoption center in Portland. The animal adoption center has the goal to make Multnomah County's Animal services visible and accessible to Portlanders and to reduce animal euthanasia rates. The 2,000-to-2,500-square-foot center is planned for Portland's core and would operate six to seven days a week. The downtown adoption center would feature a rotating cast of adoptable animals and would accept stray animals in addition to providing office space for one Animal Control Officer. \$75,000 has been earmarked in contingency for this project. Once the department raises \$225,000 they may return to the Board to access the funds in contingency.

### Child and Family Hunger Relief – (Shiprack)

The Board will revisit Program Offer 25147, Child and Family Hunger Relief by July 31<sup>st</sup>, 2010. \$186,043 is allocated to the program in the FY 2011 adopted budget to run the summer and non-school/weekday portions of the program. The Board would like to hear from DCHS how the program will leverage resources from the faith-based, not-for-profit, and business community after the one-time funding is spent. \$48,957 for the Back Pack Program will be earmarked in contingency should the Board decide to fund the weekend feeding program.

### Nonprofit Hotel – (McKeel)

The Board did not fund Program Offer 25121, the Nonprofit Hotel. The Board directs DCHS to present a business plan to the Board no later than September 30, 2010. After hearing a detailed business plan on the operations, future funding plans, and timeline for implementing the program, the Board will consider funding this program. The \$413,507 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

### Juvenile Detention Electronics at Donald E. Long (Shiprack)

The monitoring of and access to all internal areas (custody units, sleeping rooms, holding cells, hallways) and external areas (police gates, public entrance, sally ports) is currently operated by manual input-output switch systems located in Mail Control, Intake, Visiting Control and in each custody unit. Any time one of these system areas breaks down, extreme security and safety hazards are created. Community Justice, working with Facilities and Property Management and Electronic Services proposes to replace the existing control systems with modern, detention-grade control systems that allow for the County's Electronic Services group to provide cost effective servicing.

# Attachment C - FY 2011 Budget Notes

June 8, 2010

The Board directs Community Justice and County Management to return to the Board on or before August 31, 2010 and report on the following:

- Total estimated cost for a new or updated system
- Timeline and implementation schedule
- Financing/funding options.

## Work Smart Initiative (Kafoury)

The Board desires a briefing on or before August 31, 2010, on the status of the Administrative Review and in particular the Business Process Reengineering. The report should include information about:

- the original plan and scope of work
- implementation and accomplishments
- remaining or incomplete tasks
- subsequent phases or rollout
- expenditures to date and FY 2011 proposed budget
- next steps and timeline

The \$217,907 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

## Use of One-Time-Only (OTO) Funding (McKeel)

There are a number of programs that are funded with one-time-only funding (OTO) for FY 2011. Multnomah County's financial policies addresses OTO, however, the BCC would like a detailed discussion about the use of OTO.

The Board directs the Budget Office to schedule a worksession prior to the mid-year State re-balance. The discussion should include:

- The level of reserves set aside as established by Board policy
- One-time-only spending proposals for projects or pilot programs
- Ramping down or phasing out programs funded by OTO funds
- Bridge or gap financing for existing programs for a finite period of time
- Future funding impacts (i.e. loss of State or Federal funding).
- Best practice
- Survey of surrounding local governments' OTO policies.

**ATTACHMENT A  
MULTNOMAH COUNTY  
FY 2011 BCC ADOPTED BUDGET AMENDMENTS**  
(Based on Proposals Made During May and June Worksessions)



DRAFT  
6/8/2010

| Proposed Funding Sources                 |   |        |                            |                         |                   |
|--|---|--------|----------------------------|-------------------------|-------------------|
| Proposed By                              | Program   | PO #   | Exec Budget (General Fund) | Proposed (General Fund) | Available Funding |
| Kafoury                                  | Fleet – Pay for the cost differential of the electric vehicles out of the Fleet Contingency                                 | 72081A | 74,000                     | 0                       | \$74,000          |
| McKeel                                   | Reduce 1.00 FTE and associated costs in the Working Smart Initiative and use funding for the Animal Svcs. Work Crew (60047) | 10033  | 217,907                    | 85,000                  | 132,907           |
| McKeel                                   | Reduce funding for the Non-Profit Hotel and use the funding for the 4.00 DDA's.   | 25121  | 413,507                    | 0                       | 413,507           |
| <b>TOTAL AVAILABLE TO BALANCE BUDGET</b> |   |        |                            |                         | <b>\$620,414</b>  |

| Proposed New Expenditures     |  |        |                            |                         |                        |
|-------------------------------|--|--------|----------------------------|-------------------------|------------------------|
| Proposed By                   | Program  | PO #   | Exec Budget (General Fund) | Proposed (General Fund) | Additional Expenditure |
| McKeel                        | Non-Profit Hotel <i>(See Budget Note)</i>  | 25121  | 413,507                    | Move to Contingency     | 0                      |
| Shiprack                      | Child and Family Hunger Relief – Backpack Program Only \$48,957 <i>(See Budget Note)</i> | 25147  | 235,000                    | Move to Contingency     | 0                      |
| Kafoury                       | Working Smart Initiative <i>(See Budget Note)</i>  | 10033  | 217,907                    | Move to Contingency     | 0                      |
| McKeel                        | Animal Svcs. Work Crew 1.00 FTE (women offenders)  | 60047  | 0                          | 131,087                 | 131,087                |
| McKeel                        | Restore 4.00 DDA's in the Misdemeanor Unit   | 15017A | 0                          | 407,284                 | 407,284                |
|                               |  |        |                            |                         |                        |
|                               |  |        |                            |                         |                        |
|                               |  |        |                            |                         |                        |
|                               |  |        |                            |                         |                        |
|                               |  |        |                            |                         |                        |
| <b>TOTAL NEW EXPENDITURES</b> |  |        |                            |                         | <b>\$538,371</b>       |

| Withdrawn Amendments |   |       |                            |                         |                   |
|----------------------|---|-------|----------------------------|-------------------------|-------------------|
| Proposed By          | Program   | PO #  | Exec Budget (General Fund) | Proposed (General Fund) | Available Funding |
| Shiprack             | High School Completion Initiative (1.50 FTE) – <i>(See Budget Note)</i> | 25146 | 0                          | 798,124                 | \$798,124         |
| Shiprack             | SUN Community Schools–Expansion (1.00 FTE) <i>(See Budget Note)</i>     | 25148 | 0                          | 300,000                 | 300,000           |
|                      |   |       |                            |                         |                   |
|                      |   |       |                            |                         |                   |
|                      |   |       |                            |                         |                   |

|                                    |                 |
|------------------------------------|-----------------|
| Available Funding From Above       | \$620,414       |
| New Expenditures                   | \$538,371       |
| <b>BALANCE FOR CGF CONTINGENCY</b> | <b>\$82,043</b> |

**Notes:**

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Friday, May 28, 2010 4:35 PM  
**To:** GROW Lynda  
**Subject:** RE: 6/1 Agenda and Budget Work session Materials

Have a fabulous weekend!

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Friday, May 28, 2010 3:36 PM  
**To:** KIETA Karyne  
**Subject:** RE: 6/1 Agenda and Budget Work session Materials

You're really amazing! Thank you!

Lynda J. Grow, Board Clerk

Multnomah County Board of Commissioners

503-988-5274 or 988-3277

[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)

<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** KIETA Karyne  
**Sent:** Friday, May 28, 2010 2:47 PM  
**To:** COGEN Jeff; KAFOURY Deborah; WILLER Barbara; MCKEEL Diane; SHIPRACK Judith C  
**Cc:** MADRIGAL Marissa D; MCLELLAN Jana E; LEE Beckie; BROWN Dana; WIREN Corie; LASHUA Matthew; SWACKHAMER Sherry J; TAYLOR Scott - DCJ Director; SCHRUNK Michael D; STATON Daniel W; MARCH Steve; SHIRLEY Lillian M; FULLER Joanne; OEHLKE Vailey; HARRIS Mindy L; JOHNSON Cecilia; MARTINEZ Richard F; COLDWELL Shaun M; MARCY Scott; AAB Larry A; YANTIS Wanda; LEAR Wendy R; TINKLE Kathy M; COBB Becky; WADDELL Mike D; ELLIOTT Gerald T; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; GROW Lynda; KIETA Karyne; GRAVES Travis R  
**Subject:** 6/1 Agenda and Budget Worksession Materials  
**Importance:** High

Dear Members of the Board-

Below is a **draft** agenda for 6/1 budget worksession. Also, attached are the **Proposed Board and Departmental Amendments and Budget Notes**, which I will be reviewing individually after the follow-up presentations. Departments will be in attendance and available to respond to questions about their proposed amendments.

This is the time to discuss, deliberate or propose changes to the Approved budget. There are two follow-up sessions (June 3<sup>rd</sup> - if necessary, and June 8<sup>th</sup>) prior to the scheduled adoption of the FY 2011 budget for further deliberation on amendments and budget notes.

There is no Board action necessary at this worksession.

## **Budget Worksession Agenda June 1, 2010**

- 9:00 - 9:15      Non- Departmental - continued  
                             CCFC                      Josh Todd  
                             RACC                      Jeff Hawthorne
- 9:15 - 9:45      Community Services Follow-Up  
                             Animal Services - Cecilia Johnson
- 9:45 - 12:15     Overview of Amendment Process - Karyne Kieta  
                             Board Amendments  
                             Department Amendment  
                                     Technical  
                                     Staffing  
                                     Revenue  
                                     Carryover  
                                     Program  
                             Budget Notes  
                                     SUN Service System Fees  
                                     Animal Services Downtown Pet Adoption Center  
                                     ~~SUN Community Schools~~  
                                     Child & Hunger Relief  
                                     Non-Profit Hotel  
                                     Juvenile Detention Electronics at Donald E. Long Facility  
                                     Work Smart

### **Definitions -**

**Budget Notes** – Budget Notes document policy discussions and decisions made by the Board of County Commissioners during budget deliberations, and provide direction to departments in achieving the Board’s policy goals during the fiscal year.

**Board Amendments** – the only criteria for a Board Amendment is that it be proposed by a Commissioner or the Chair.

**Technical Amendments** (green border) -“clean up” the budget for adoption. Are considered housecleaning items and make adjustments between object codes that do not change the bottom line in a department or fund.

**Staffing Amendments** (blue border) -incorporate position re-classifications that you have approved with budget modifications between mid-March and May. We prepare these amendments in order to have the correct jobs listed in the adopted budget.

**Revenue Amendments** (yellow boarder) -incorporate revenues that were not included in the executive budget. An example of a revenue amendment would be a grant that is awarded to a department in April, after the department’s program offers have been turned in.

**Carryover Amendments** (salmon border) - are a one-time-only re-appropriation in FY 2011 of an expenditure authorized in FY 2010. We limit carryover amendments, as our financial forecast typically captures any anticipated underspending and assumes its use in the new year. Nevertheless, there always are things that we planned to purchase that

simply won't arrive before the end of the fiscal year, and that we'll need to pay for in the upcoming year.

**Program Amendments** (lilac border) – make a programmatic or policy driven change in departments budget that results in a change in funding levels or staff

Please let me know if you have any questions. Happy reading and have a wonderful weekend!

Karyne Kieta  
Budget Director

**GROW Lynda**

**From:** KIETA Karyne  
**Sent:** Friday, May 28, 2010 2:47 PM  
**To:** COGEN Jeff; KAFOURY Deborah; WILLER Barbara; MCKEEL Diane; SHIPRACK Judith C  
**Cc:** MADRIGAL Marissa D; MCLELLAN Jana E; LEE Beckie; BROWN Dana; WIREN Corie; LASHUA Matthew; SWACKHAMER Sherry J; TAYLOR Scott - DCJ Director; SCHRUNK Michael D; STATON Daniel W; MARCH Steve; SHIRLEY Lillian M; FULLER Joanne; OEHLKE Vailey; HARRIS Mindy L; JOHNSON Cecilia; MARTINEZ Richard F; COLDWELL Shaun M; MARCY Scott; AAB Larry A; YANTIS Wanda; LEAR Wendy R; TINKLE Kathy M; COBB Becky; WADDELL Mike D; ELLIOTT Gerald T; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; GROW Lynda; KIETA Karyne; GRAVES Travis R  
**Subject:** 6/1 Agenda and Budget Worksession Materials  
**Importance:** High  
**Attachments:** June 1 - Budget Notes.pdf; June 1 - Board Amendments.pdf; June 1 - Dept Amendments.pdf

Dear Members of the Board-

Below is a **draft** agenda for 6/1 budget worksession. Also, attached are the **Proposed Board and Departmental Amendments and Budget Notes**, which I will be reviewing individually after the follow-up presentations. Departments will be in attendance and available to respond to questions about their proposed amendments.

This is the time to discuss, deliberate or propose changes to the Approved budget. There are two follow-up sessions (June 3<sup>rd</sup> - if necessary, and June 8<sup>th</sup>) prior to the scheduled adoption of the FY 2011 budget for further deliberation on amendments and budget notes. There is no Board action necessary at this worksession.

## **Budget Worksession Agenda June 1, 2010**

|              |  |
|--------------|--|
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| 9:15 - 9:45  | Community Services Follow-Up<br>Animal Services - Cecilia Johnson  |
| 9:45 - 12:15 | Overview of Amendment Process - Karyne Kieta<br>Board<br>Amendments<br>Department Amendment<br>Technical<br>Staffing<br>Revenue<br>Carryover<br>Program<br>Budget Notes<br>SUN Service System Fees<br>Animal Services Downtown Pet Adoption Center |

6/25/2010

~~SUN Community Schools~~  
Child & Hunger Relief  
Non-Profit Hotel  
Juvenile Detention Electronics at Donald E. Long Facility  
Work Smart

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Karyne Kieta  
Budget Director

## GROW Lynda

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**From:** KIETA Karyne  
**Sent:** Thursday, May 27, 2010 9:35 AM  
**To:** SHIRLEY Lillian M; FULLER Joanne; HARRIS Mindy L; OEHLKE Vailey; JOHNSON Cecilia; STATON Daniel W; SCHRUNK Michael D; TAYLOR Scott - DCJ Director; SWACKHAMER Sherry J  
**Cc:** LEAR Wendy R; TINKLE Kathy M; WADDELL Mike D; COBB Becky; ELLIOTT Gerald T; AAB Larry A; YANTIS Wanda; MARCY Scott; COLDWELL Shaun M; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; KAFOURY Deborah; LEE Beckie; MCLELLAN Jana E; MADRIGAL Marissa D; COGEN Jeff; MCKEEL Diane; WIREN Corie; SHIPRACK Judith C; LASHUA Matthew; WILLER Barbara; BROWN Dana; KIETA Karyne; SOWLE Agnes; GROW Lynda  
**Subject:** Wave 2 - FY 2011 Budget Worksession Follow-Up  
**Attachments:** Follow-Up Workession WAVE #2 May 25th thru 27th.doc

Dear Department Heads-

Attached are the follow up questions you were asked by the Board during the second wave of worksessions. Please submit your responses to Christian Elkin by noon, June 1. Please note that some of the information be brought back as part of the next round of worksessions. We will compile your responses into one document and forward that to the Board.

Please let me know if you have any questions.

Thanks,  
Karyne Kieta  
Budget Director

6/25/2010

## GROW Lynda

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**From:** KIETA Karyne  
**Sent:** Wednesday, May 26, 2010 11:11 AM  
**To:** GROW Lynda; NEBURKA Julie Z  
**Subject:** Re: detailed agenda? I don't have any presentations for tomorrow aft. & the agenda you showed me you called a draft?

I followed up with a note that calendar is finalized. We will use full 2 hrs. Julie neburka did create an agenda. My apologies is she did not send to you. She also has just finalized a ppt overview. I will make sure she gets this material to you ASAP. Thanks

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**From:** GROW Lynda  
**To:** KIETA Karyne  
**Sent:** Wed May 26 11:07:30 2010  
**Subject:** detailed agenda? I don't have any presentations for tomorrow aft. & the agenda you showed me you called a draft?

So all I have on my budget page, and in the packet I handed out, is this:

**THURSDAY, MAY 27TH – 1:00 PM - 3:00 PM**  
**BOARD BUDGET WORK SESSION # 5**  
**NON-DEPARTMENTAL**

*Work Sessions are open to the public but no public testimony will be taken.*

**CABLE PLAYBACK INFORMATION:**

May 27th 1:00 – 3:00 pm – Live on Channel 30 East  
Replays - Ch. 30 East : May 31st : 8:00 – 10:00 am

Anything else?? You showed me a draft but said it was changing....

I do NOT have any power points for tomorrow afternoon.

Lyn

Lynda J. Grow, Board Clerk  
Multnomah County Commissioners  
501 SE Hawthorne Blvd., Ste. 600  
Portland, OR 97214-3587  
(503) 988-3277 or (503) 988-5274  
[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

## GROW Lynda

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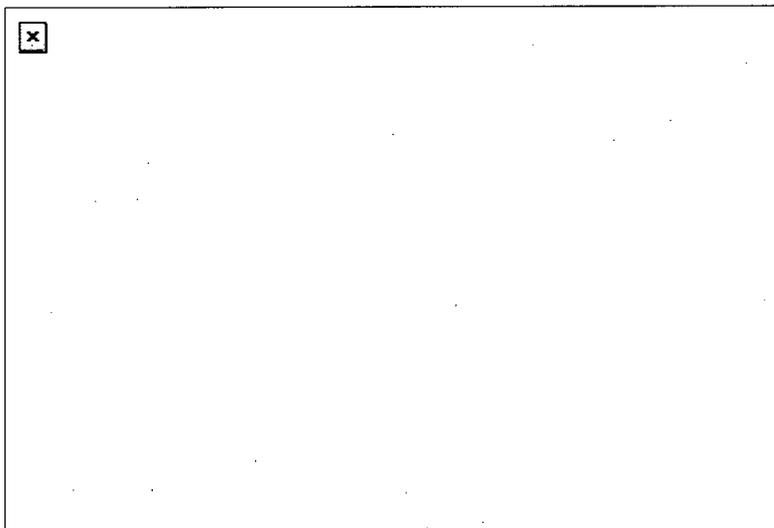
**From:** KIETA Karyne  
**Sent:** Thursday, May 27, 2010 9:09 AM  
**To:** SCHRUNK Michael D; TAYLOR Scott - DCJ Director; STATON Daniel W; JOHNSON Cecilia; HARRIS Mindy L; OEHLKE Vailey; FULLER Joanne; SHIRLEY Lillian M; COGEN Jeff  
**Cc:** MARCY Scott; COLDWELL Shaun M; AAB Larry A; YANTIS Wanda; ELLIOTT Gerald T; WADDELL Mike D; COBB Becky; TINKLE Kathy M; LEAR Wendy R; MADRIGAL Marissa D; MCLELLAN Jana E; GROW Lynda; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; KIETA Karyne  
**Subject:** June 1 Budget Worksession - Follow-Up, Amendments and Budget Notes  
**Importance:** High

Dear Department Directors –

On June 1<sup>st</sup> there will be a worksession to review board and department amendments and budget notes. This session is scheduled to run from 9:00 – 11:15. I would very much appreciate if you or your staff could be available to answer clarifying questions from the Board on your submitted department amendments or proposed budget notes.

We hope to have the amendment packets out by the end of the day on Friday.

Agenda June 1, 2010



Thanks and let me know if you have any questions.

Karyne Kieta  
Budget Director

6/25/2010

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

DRAFT

Last Updated: May 28, 2010



| Prog. #                     | Program Name  | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|-----------------------------|---|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Technical Amendments</b> |   |         |           |                    |              |            |  |               |
| Various                     | Internal Service Rebalance                          | DCM     |           |                    | 0            |            | Accounts for internal service cost changes contained in the following amendments and rebalances internal service funds.  | 11_Over_TA_01 |
| 72024 and 72012             | Worker's Compensation and Employee Benefits         | DCM     | 0         | 0                  | 0            | 0.00       | Adjusts line items and creates a new cost center in the Worker's Comp program to better track expenses in the existing Employer At Injury Program.   | 11_DCM_TA_01  |
| 72051                       | Tax Title   | DCM     | 546,623   | (546,623)          | 0            | 0.00       | The Tax Title Fund is not legally required and will be abolished in FY 11. This amendments moves the budget for the Tax Title function from the Tax Title Fund into the General Fund.  | 11_DCM_TA_03  |
| 15007A                      | District Attorney's Office - Unit A Property Crimes | DA      | 0         | 0                  | 0            | 0.00       | Updates a grant accounting object (WBS) to reflect ARRA grant funding.   | 11_DA_TA_01   |
| Various                     | IT  | NOND    | 0         | 0                  | 0            | 0.00       | Updates project accounting objects (WBS) to reflect correct project descriptions in FY 11.   | 11_Nond_TA_01 |
| Various                     | Health Department                                   | HD      | 0         | 0                  | 0            | 0.00       | Updated grant accounting object (WBS) for Office of Multicultural Health & Services, DHS Child Safety Seat, DHS Healthy Birth Outcomes, and NACCHO Medical Reserve Corps.  | 11_HD_TA_01   |
| 60030A<br>60040A<br>60041A  | Corrections Administration<br>MCDC<br>MCIJ          | MCSO    | 0         | 0                  | 0            | 0.00       | The Sheriff's Office was notified that the proposed budget reduction in the food services contract to discontinue providing coffee, tea, and soft drinks to the corrections staff violates an MOA between Multnomah County and MCCDA that was negotiated in 1997. Due to this agreement, it is necessary to provide MCCDA with the opportunity to bargain this benefit before any reductions. Supplies are reduced so the budget remains balanced and to allow necessary time to work through and complete the bargaining process. | 11_MCSO_TA_01 |

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|----------------------------|--|------------|-----------|--------------------|--------------|------------|---|---------------|
| <b>Staffing Amendments</b> |  |            |           |                    |              |            |   |               |
| Various                    | Job Class Updates  | Countywide | 0         | 0                  | 0            | 0.00       | Updates the job class of XX positions that the Board has approved for reclassification in FY 2010 but are not shown with the updated job class in the Approved Budget.    | 11_Over_SA_01 |
| 72047                      | DART Residential Property Appraisal                              | DCM        | 0         | 0                  | 0            | 0.00       | Moves 1.00 FTE from Commercial Property Appraisal to Residential Property Appraisal.  | 11_DCM_SA_01  |
| 72070 and 72066            | Capital Operating Costs and Facilities Admin & Business Services | DCM        | 0         | 0                  | 0            | 0.00       | Moves 1.00 FTE from the Capital Operating program to the Administration and Business Services program.  | 11_DCM_SA_02  |
| 80008, 80009, 80011        | Library Various  | LIB        | 0         | 2,122              | 2,122        | 0.25       | Incorporates FY 2010 Library Budget Modification #05 approved by the Board on May 6th into the FY 2011 budget. (Realigned staff to increase website and finance support.) | 11_LIB_SA_01  |
| Various                    | IT   | NOND       | 0         | 0                  | 0            | 0.00       | Moves two positions between cost centers.   | 11_NOND_SA_01 |

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|---------------------------|--|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Revenue Amendments</b> |  |         |           |                    |              |            |  |               |
| 25023                     | ADS Long Term Care                         | DCHS    | 4,889     | 350,772            | 355,661      | 3.00       | Allocation of \$292,500 from the State of Oregon Department of Human Services (DHS) for the transfer of 3.00 Case Manager Seniors from the State to Multnomah County. The employees will be responsible for On-The-Move program duties and will be located at the Mid-County ASDS office.  | 11_DCHS_RA_01 |
| 25140                     | Housing                                    | DCHS    | 2,364     | 53,067             | 55,431       | 0.00       | Revenue from HUD not anticipated when preparing the FY 2011 budget. The additional revenue will support the preservation and creation of affordable housing in FY 2011.  | 11_DCHS_RA_02 |
| 25020A                    | ADS Access and Early Intervention Services | DCHS    | 10,858    | 254,599            | 265,457      | 0.50       | \$242,874 from the Corporation of National and Community Services' Foster Grandparent Program to implement a volunteer program using low-income seniors to provide mentoring and other volunteer support for children and youth. Adds 0.50 FTE Volunteer Coordinator position.   | 11_DCHS_RA_03 |
| 25145                     | SUN Community Schools                      | DCHS    | 0         | 60,914             | 60,914       | 0.00       | This amendment budgets new grants and rebudgets in FY 2011 grant amounts not fully expended in FY 2010. \$54,405 in 21st Century Learning Center grants from FY 2009 and 2010 are rebudgeted in FY 2011. This amendment also budgets City of Portland and Leaders Roundtable funding of \$6,509. The grants will support services that SUN provides. | 11_DCHS_RA_04 |
| 25119                     | Energy Services                            | DCHS    | 0         | 260,000            | 260,000      | 0.00       | Oregon Department of Housing and Community Services (HCS) received additional federal funds from Department of Energy (DOE) for furnace replacement and repair. HCS allocated \$260,000 on May 14th, 2010 to Multnomah County's Energy Services Program, which will be used in FY11 for furnace replacement and repair.                              | 11_DCHS_RA_05 |

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Last Updated: May 28, 2010-



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|-----------------|--|---------|-----------|--------------------|--------------|------------|---|---------------|
| 25145           | SUN Community Schools                                      | DCHS    | 4,471     | 116,561            | 121,032      | 1.00       | Increasing SUN Community Schools by \$100,000 from Multnomah County Health Department grant award (Centers for Disease Control ARRA Prevention and Wellness Communities Putting Prevention to Work). This two-year grant will add 1.00 limited duration Health Educator to promote healthy eating and a physically active lifestyle for youth and families.   | 11_DCHS_RA_06 |
| 25020A          | ADS Access and Early Intervention Services                 | DCHS    | 4,471     | 116,561            | 121,032      | 1.00       | Increasing ADS Access & Intervention Services by \$100,000 from Multnomah County Health Department grant from Centers for Disease Control ARRA Prevention and Wellness Communities Putting Prevention to Work. This two-year grant will add 1.00 FTE limited duration Health Educator to promote healthy eating and a physically active lifestyle for seniors and families.                           | 11_DCHS_RA_07 |
| 25088 and 25050 | Diversion for Persons with Mental Illness                  | DCHS    | 833       | 113,347            | 114,180      | 1.00       | Adds 1.00 Mental Health Consultant funded using additional Local Admin revenue received in State Mental Health Grant (SMHG) \$47,184, combined with reallocating funding for a vacant Admin Analyst Senior position in program #25050 by using unobligated Verity funds. The Mental Health Consultant will help divert the mentally ill from the criminal justice system into mental health services. | 11_DCHS_SA_01 |
| 72081A          | FREDS Fleet Services                                       | DCM     | 0         | 20,000             | 20,000       | 0.00       | Adds DEQ-ARRA funds to FREDS for Fleet diesel emissions reduction retrofits.  | 11_DCM_RA_01  |
| 72082B          | FREDS Fleet Vehicle Replacement                            | DCM     | 0         | (89,530)           | (89,530)     | 0.00       | Cuts an existing contract between Metro and the County for vehicle maintenance was not renewed for FY 2011.   | 11_DCM_RA_02  |
| 72071 and 72072 | Capital Improvement Program and Capital Asset Preservation | DCM     | 0         | (1,974,200)        | (1,974,200)  | 0.00       | Reduces financing proceeds for East County Courts to reflect lower anticipated borrowing for the project. Adjusts Asset Preservation Fund to reflect anticipated ending balance and to program the Multnomah Building Elevator project; no net change in that fund.   | 11_DCM_RA_03  |

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|---|--|---------|-----------|--------------------|--------------|------------|---|---------------|
| 80005<br>80004<br>80007<br>80013<br>80015<br>80002<br>80009 | Library Various  | LIB     | 14,254    | 1,071,022          | 1,085,276    | 4.00       | \$852,740 to the Library Fund from The Library Foundation for Program and Collection Enhancements. Major programs supported include Raising A Reader (\$388,740), Books 2 U (\$175,000), Summer Reading (\$50,000), and St. Johns Library Projects (\$150,000).   | 11_LIB_RA_01  |
| 60041A<br>and<br>60068                                      | MCIJ and Warrant Task Force  | MCSO    | 0         | 59,202             | 59,202       | 0.25       | Measure 57 increased the prison terms for specified drug and property crimes. It requires courts to impose a minimum sentence for offenders and requires the Department of Corrections to provide treatment. DCJ, the DA and MCSO received a 2 year grant from the State Criminal Justice Commission (CJC) to work with offenders struggling with addiction and criminality. The goal is to reduce both addiction and recidivism. Funding is for 4 months and will provide 3 jail beds for sanctioning offenders and overtime funding to cover the cost of a Law Enforcement Deputy. The 0.25 FTE pays for the corrections deputy | 11_MCSO_RA_01 |
| 10007   | CCFC Administration  | NOND    | 0         | 169,853            | 169,853      | 0.00       | Adds grant revenue omitted in the request.  | 11_NOND_RA_01 |
| Various   | Information Technology   | NOND    | 0         | 995,780            | 995,780      | 0.00       | Increases estimated BWC and project expenditures for FY 2011 to reflect projects underway but not anticipated to be completed in FY 2010.   | 11_NOND_RA_02 |
| 60030A<br>60046<br>60048                                    | Corrections Administration<br>Human Trafficking Telestaff<br>LEDS Sergeant | MCSO    | 15,527    | 443,892            | 459,419      | 2.00       | Uses one-time-only funding from the State Criminal Alien Assistance Program (SCAAP) grant to fund a 1.00 limited duration Corrections Sergeant for one year to establish intelligence-gathering and intervention methodology regarding human trafficking as proliferated among jail inmates and 1.00 limited duration Sergeant for one year to develop efficiencies available in the Telestaff scheduling system, conducting training for system users and supporting data for Time and Attendance activities and to establish LEDS certification and maintenance in the Training Unit.   | 11_MCSO_RA_02 |

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 FY 2011 Departmental Amendments

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|---------|---------------------------|---------|-----------|--------------------|--------------|------------|---|---------------|
| 60063   | MCSO Patrol               | MCSO    | 4,105     | 64,332             | 68,437       | 0.00       | Law Enforcement Terrorism Prevention Program sponsored by the Department of Homeland Security to assist law enforcement agencies in terrorism prevention activities. Activities include information sharing, target hardening, threat recognition and mapping, counter-terrorism and security planning, interoperable communications, and terrorist interdiction. Funds were carried over from last year in the Supplemental Budget in the amount of \$78,929 and must be used for specific terrorism prevention training classes to qualify for use under this grant. At the end of this year, we will have \$68,437 to carry into FY 2011 for training. | 11_MCSO_RA_02 |
| 60070   | Concealed Handgun Permits | MCSO    | 5,440     | 97,517             | 102,957      | 1.00       | The number of permits has increased significantly corresponding in increased revenues in the dedicated fund which allows the entire program to be funded through the program fees. This was the original intent of the program, but in recent years the GF had to supplement the operations. Adds 1.00 FTE for an Office Assistant 2 to assist with the workload increase.  | 11_MCSO_RA_03 |

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 FY 2011 Departmental Amendments

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Last Updated: May 28, 2010



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|---------|----------------------|---------|-----------|--------------------|--------------|------------|--|-------------|
| Various | Primary Care         | HD      | 0         | 1,881,753          | 1,881,753    | 0.00       | The carryover of the American Recovery and Reinvestment Act (ARRA) Capital Investment Program (CIP) grant will continue funding the capital improvement projects at primary care clinics. The remodeling began in FY 2010 and will be completed during FY 2011. Grant Begin/End- 06/09-06-11   | 11_HD_RA_01 |
| 40047   | Chronic Disease      | HD      | 311,756   | 4,453,800          | 4,765,556    | 14.00      | This new grant from the CDC, Communities Putting Prevention to Work Program (CPPW), enables the Community Wellness & Prevention program to add new staff to implement policy, environmental, and systems-based change strategies to promote healthy eating and active living. The grant will also provide funding to 25 community partners, including school districts, the City of Portland, the City of Gresham, and variety of public health and culturally-specific non-profit organizations. Grant Begin/End- 03/10-03/12 | 11_HD_RA_02 |
| 40037   | Environmental Health | HD      | 27,734    | 398,369            | 426,103      | 1.36       | Community Asthma Inspection & Referral (CAIR) - New Environmental Health Healthy Homes Grant - The CAIR program is funded through HUD to provide Healthy Homes services. This program will provide medical intervention, environmental assessments and physical remediation to 320 low income families with health issues who live in Multnomah County. Grant Begin/End- 05/10-05/13   | 11_HD_RA_03 |
| 40034   | Primary Care         | HD      | 20,301    | 311,369            | 331,670      | 1.90       | This is a quality incentive program from CareOregon that started at Mid-County Health Center (MCHC) as a pilot program and will be expanded to other Primary Care locations. Our success in caring for clients assigned by CareOregon has been instrumental in the expansion. Grant Begin/End- 07/10-07/11   | 11_HD_RA_04 |

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 FY 2011 Departmental Amendments

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Last Updated: May 28, 2010



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|---------|-------------------------|---------|-----------|--------------------|--------------|------------|--|-------------|
| 40035   | Health & Social Justice | HD      | 1,282     | 17,159             | 18,441       | 0.10       | This is a grant from the Washington State Employee Security Department (ESD) to develop an evaluation plan for the Worksite Wellness program at ESD; analyze data collected from ESD employee surveys; and provide a summary of information, evaluated against related productivity measures, for ESD's senior management team. Grant Begin/End- 03/10-03/11 | 11_HD_RA_05 |
| 40035   | Health & Social Justice | HD      | 532       | 6,322              | 6,854        | 0.00       | The Robert Wood Johnson Smoke Free Policy grant will examine attitudes toward compliance with & health effects of a smoke free policy in subsidized multi-unit housing, and it's impact on the property. Grant Begin/End- 11/09-11/10  | 11_HD_RA_06 |
| 40031   | Pharmacy                | HD      | 22,557    | 352,834            | 375,391      | 3.00       | Productivity increases in the clinics as well as additional providers have had the effect of increased numbers of clients seen with the resulting increase in Title 18/Medicare fees.  | 11_HD_RA_07 |
| 40037   | Environmental Health    | HD      | 2,626     | 35,344             | 37,970       | 0.00       | This grant, from the City of Portland, Bureau of Housing and Community Development (BHCD), will provide a one year contract to Multnomah County Environmental Health for \$34,942. This will help fund a temporary Environmental Health staff, training, and equipment and supplies needed for the new CAIR program. Grant Begin/End- 07/10-04/13            | 11_HD_RA_08 |
| 40011   | HIV                     | HD      | 1,108     | 15,259             | 16,367       | 0.00       | This amendment increases the 2011 State HIV Prevention Block Grant award. These funds primarily support development of HIV/Hepatitis C prevention materials targeted to populations at high risk for HIV/Hepatitis C/STDs to encourage testing and to promote behaviors that reduce risk. 07/10-06/11  | 11_HD_RA_09 |

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| Prog. # | Program Name | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment # |
|---------|--------------|---------|-----------|--------------------|--------------|------------|---|-------------|
| 40018   | WIC          | HD      | 3,879     | 53,366             | 57,245       | 0.00       | The State provided Multnomah County WIC with funding to help enhance the clients' through participant centered education (PCE). This may include rewriting lesson plans, improving the office experience, or improving a phone system that makes it easier to contact clients. WIC was also awarded state funds to support implementation of the use of fruit and vegetable vouchers at area farmer's markets. WIC staff will assist clients' in the use of voucher. Grant Begin/End- 07/10-06/11 | 11_HD_RA_10 |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

DRAFT

Last Updated: May 28, 2010



| Prog. #                     | Program Name                           | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|-----------------------------|--|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Carryover Amendments</b> |  |         |           |                    |              |            |  |               |
| 72056                       | Central Human Resources-Administration | DCM     | 17,000    | 0                  | 17,000       | 0.00       | Carryover for furniture purchased but not expected to be received by 6/30/10 for moving Central HR from the 4th floor to the 3rd floor due to the IT staff move onto the 4th floor. Purchase order #4500123233   | 11_DCM_CA_01  |
| 60018                       | Property and Laundry                   | MCSO    | 172,900   | 71,415             | 244,315      | 0.00       | In the warehouse contract, it states all permitting must be complete before MCSO takes occupancy (scheduled for June 11, 2010). In order to have the warehouse fully functioning, necessary modifications will need to take place. Modifications cannot be addressed until the Sheriff's Office takes possession of the warehouse. This does not give the Sheriff's Office sufficient time to complete the work or receive capital items that have been ordered. This amendment earmarks purchases planned for FY 2010 in FY 2011. | 11_MCSO_CA_02 |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

DRAFT

Last Updated: May 28, 2010



| Prog. #                   | Program Name                                   | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|---------------------------|--|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Program Amendments</b> |  |         |           |                    |              |            |  |               |
| 25120                     | Homeless Family Shelter System                 | DCHS    | 15,000    | 0                  | 15,000       | 0.00       | The pilot project "30 Families in 30 days" initiated in January 2010 budgeted rental assistance for 30 families for 6 months. Many of the families did not access the program until mid to late February 2010. Six months of rental assistance will not be completed until July or August of 2010, in FY 2011. Requests \$15,000 of General Fund to provide 6 months of rent assistance to the current 30 families.  | 11_DCHS_PA_01 |
| 25090                     | Detoxification and Post-Detoxification Housing | DCHS    | 0         | 260,000            | 260,000      | 0.00       | Provides \$260,000 to ensure that Hooper Detox can continue to operate 24 hours per day, 7 days a week. Service levels will be reduced from 53 beds and 2,500 annual admissions to 45 bed level with 2,125 annual admissions. The \$260,000 for Detox will be covered with General Fund originally budgeted in the Multnomah Treatment Fund, Program Offer 25063A, which will in turn be covered by with one-time State money in FY 2011. It is anticipated that the funding gap for Hooper Detox will be ongoing.   | 11_DCHS_PA_02 |
| 72038                     | DART County Clerk Functions                    | DCM     | 0         | 0                  | 0            | 0.00       | Transfers the passports program from DCS-Elections to DCM-DART and includes 1.00 FTE with related materials and supplies expenses and \$70,000 in Fee revenue. DCS is reduced and DCM is increased in the same amount for no net change in the General Fund.   | 11_DCM_PA_01  |
| 91013                     | Road Services                                  | DCS     | 0         | (98,540)           | (98,540)     | (1.00)     | The \$260,000 in funding will support a 45 bed level of operation with 2,125 annual admissions, a reduction from the current service level of 53 beds and 2,500 annual admissions. The additional \$260,000 for Detoxification will be covered with General Fund originally budgeted in the Multnomah Treatment Fund, Program Offer 25063A. DCHS will move \$260,000 in one-time State Mental Health Grant funding to cover the gap in the Multnomah Treatment Fund in FY 2011. It is anticipated that the funding gap for Hooper Detox will be an ongoing budget issue. | 11_DCS_PA_01  |

Attachment A - Multnomah County  
 FY 2011 Departmental Amendments

DRAFT

Last Updated: May 28, 2010



| Prog. #      | Program Name             | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #  |
|--------------|--------------------------|---------|-----------|--------------------|--------------|------------|--|--------------|
| 91016        | Bridge Engineering       | DCS     | 0         | 97,729             | 97,729       | (1.00)     | Increases ongoing Broadway Bridge project expenditures which will be funded from an unexpected reimbursement from ODOT in FY 2010 and supplemented by the elimination of a <i>vacant</i> position.   | 11_DCS_PA_02 |
| 40013A/<br>B | Early Childhood Services | HD      | 0         | 557                | 557          | 0.75       | ECS reorganized to ensure accountability, provide adequate system support and utilize evidence-based best practices. ECS consolidates offices from three sites to two - Northeast and East; and maintains drop-in workstations at North and Southeast and will work to identify drop-in sites in Mid County. The amendment has a net increase of 0.75 FTE. | 11_HD_PA_01  |
| TOTAL        |                          |         | 1,210,510 | 9,495,924          | 10,706,434   | 33.11      |  |              |

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Monday, May 24, 2010 12:13 PM  
**To:** GROW Lynda  
**Cc:** HARRIS Mindy L  
**Subject:** DRAFT of Script for Adopting FY 2011 Budget  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed  
**Attachments:** Adoption process talking points.doc

Hi Lynda-

Here is a draft of the script to adopt the budget. We will want to sit down and review this prior to finalizing.

Karyne

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Tuesday, May 25, 2010 4:17 PM  
**To:** GROW Lynda  
**Subject:** Re: question agenda 6/3

Resolution levy taxes is for 6/10

---

**From:** GROW Lynda  
**To:** KIETA Karyne  
**Sent:** Tue May 25 16:14:53 2010  
**Subject:** question agenda 6/3

**R – 1 First, yes?**

**Wording?**

**5 min?**

REGULAR AGENDA

PUBLIC HEARING at 9:30 am TIME CERTAIN

COUNTY MANAGEMENT – 9:30 am

**R-1 Resolution Levying Ad Valorem Property Taxes for Multnomah County, Oregon, for Fiscal Year 2011.**

**Presented by Karyne Kieta (5 min)**

COMMUNITY SERVICES – 9:35 am

R-2 Public Hearing and RESOLUTION Adopting the 2010-11 Budget for the Dunthorpe-Riverdale Sanitary Service District No. 1 and Making Appropriations. Presenter: Tom Hansell (5 mins)

R-3 Public Hearing and RESOLUTION Adopting the 2010-11 Budget for the Mid-County Street Lighting Service District No. 14 and Making Appropriations. Presenter: Tom Hansell (5 mins)

Lynda J. Grow, Board Clerk  
Multnomah County Commissioners

501 SE Hawthorne Blvd., Ste. 600  
Portland, OR 97214-3587  
(503) 988-3277 or (503) 988-5274  
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## Attachment C - FY 2011 Budget Notes

June 1, 2010

### SUN Service System Fees (Willer)

The Board directs DCHS to report on the status of fee collection efforts for the SUN Community Schools, no later than August 31st, 2010. The Board is concerned that the fees are not always collected from parents who could afford to contribute to the program. The County does not collect the fees itself, but the fees help to support the array of services that SUN provides. The report should detail the status of fees collected by school, along with information about the demographics of each school and the services SUN provides on site. Information shall be provided for the past two years.

### Animal Services – Downtown Pet Adoption Center (Cogen)

The County's Animal Services Division is requesting funding for a small, temporary animal adoption center Portland. The animal adoption center has the goal to make Multnomah County's Animal services visible and accessible to Portlanders and to reduce animal euthanasia rates. The 2,000-to-2,500-square-foot center is planned for Portland's core and would operate six to seven days a week. The downtown adoption center would feature a rotating cast of adoptable animals and would accept stray animals in addition to providing office space for one Animal Control Officer. \$75,000 has been earmarked in contingency for this project. Once the department raises \$225,000 they may return to the Board to access the funds in contingency.

### SUN Community Schools – (Shiprack) - Withdrawn

~~The Board will revisit Program Offers 25146 High School Completion Initiative (\$798,124) and 25148 SUN Community Schools High School Expansion (\$300,000), an alternate offer that provides similar services, by July 31, 2010, to determine whether to fund either of these programs.~~

### Child and Family Hunger Relief – (Shiprack)

The Board will revisit Program Offer 25147, Child and Family Hunger Relief by July 31<sup>st</sup>, 2010. \$186,043 is allocated to the program in the FY 2011 Adopted Budget to run the summer and non-school/weekday portions of the program. The Board would like to hear from DCHS how the program will leverage resources from the faith-based and business community after the one-time funding is spent. \$48,957 will be earmarked in contingency should the Board decide to fund the weekend feeding portion of the program.

### Nonprofit Hotel – (McKeel)

The Board did not fund Program Offer 25121, the Nonprofit Hotel. The Board directs DCHS to present a business plan to the Board no later than September 30, 2009. After hearing a detailed business plan on the operations, future funding plans, and timeline for implementing the program, the Board will consider funding this program. The \$413,507 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

### Juvenile Detention Electronics at Donald E. Long (Shiprack)

The monitoring of and access to all internal areas (custody units, sleeping rooms, holding cells, hallways) and external areas (police gates, public entrance, sally ports) is currently operated by manual input-output switch systems located in Mail Control, Intake, Visiting Control and in each custody unit. Any time one of these system areas breaks down, extreme security and safety hazards are created. Community Justice, working with Facilities and

# Attachment C - FY 2011 Budget Notes

June 1, 2010

Property Management and Electronic Services proposes to replace the existing control systems with modern, detention-grade control systems that allow for the County's Electronic Services group to provide cost effective servicing.

The Board directs Community Justice and County Management to return to the Board on or before August 31, 2010 and report on the following:

- Total estimated cost
- Timeline and implementation schedule
- Financing/funding options.

## Work Smart Initiative (Kafoury)

The Board desires a briefing on or before August 31, 2010 on the status of the Administrative Review and in particular the Business Process Reengineering. The report should include information about:

- the original plan and scope of work
- implementation and accomplishments
- remaining or incomplete tasks
- subsequent phases or rollout
- expenditures to date and FY 2011 proposed budget
- next steps and timeline

The \$217,907 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

## GROW Lynda

---

**From:** GROW Lynda  
**Sent:** Friday, May 21, 2010 11:07 AM  
**To:** KIETA Karyne  
**Cc:** SULLIVAN Theresa A; MADRIGAL Marissa D  
**Subject:** BUDGET HEARING AT EAST COUNTY THUR MAY 27TH @ 6:00 PM  
**Attachments:** 0234\_001.pdf

Karyne:

Please review the layouts options in the attachment and let me know which set up is appropriate for our budget hearing.

Then I'll contact Mike Crank, the Property Manager, and have him confirm. They will provide the set up we choose.

We will not be able to access the room until after 3:00 pm.

Marty Fadness is confirmed as our MIC/sound man and Emily/Metro East is confirmed as well.

Lynda

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** CRANK Mike J  
**Sent:** Friday, May 21, 2010 10:50 AM  
**To:** GROW Lynda  
**Subject:** RE: Can I talk to you about the logistics of the off site budget hearings?

Greetings,

Attached is the layout for the Sharon Kelly Rooms A & B and an idea to get more people seated if needed. Please let me know how I can help with this.

Thanks Mike

---

**From:** GROW Lynda

6/25/2010

**Sent:** Thursday, May 20, 2010 4:22 PM  
**To:** CRANK Mike J  
**Subject:** FW: Can I talk to you about the logistics of the off site budget hearings?

Hi Mike, Craig told me to get in touch with you.

We are meeting at East County next week, and I wanted to find out about assistance with the room set up.

I don't know what the room looks like, or how things are set up, or what has been done in the past.

Can you help me with this?

Thanks

Lynda Grow

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---

**From:** FLOWER Craig M  
**Sent:** Thursday, May 20, 2010 1:35 PM  
**To:** GROW Lynda  
**Subject:** RE: Can I talk to you about the logistics of the off site budget hearings?

**For MC East send info/design to Mike Crank**

**Mike is our Lead for Property Managers and can coordinate off site logistics.**

---

**From:** GROW Lynda  
**Sent:** Thursday, May 20, 2010 1:30 PM  
**To:** FLOWER Craig M  
**Subject:** Can I talk to you about the logistics of the off site budget hearings?

I understand you will be sending folks to help us with the room set ups??

Lynda

**Lynda J. Grow, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Blvd., Ste. 600**  
**Portland, OR 97214-3587**  
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## GROW Lynda

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Thanks Mike

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**<http://www2.co.multnomah.or.us/cfm/boardclerk/>**

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Friday, May 21, 2010 8:35 AM  
**To:** GROW Lynda  
**Subject:** RE: will we have anything going out to the board in their packet for the public hearings????

Nope. We don't hand out anything

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Thursday, May 20, 2010 8:33 PM  
**To:** KIETA Karyne  
**Subject:** will we have anything going out to the board in their packet for the public hearings????

**Lynda J. Grow, Board Clerk**

**Multnomah County Commissioners**

**501 SE Hawthorne Blvd., Ste. 600**

**Portland, OR 97214-3587**

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**<http://www2.co.multnomah.or.us/cfm/boardclerk/>**

**GROW Lynda**

---

**From:** SULLIVAN Theresa A  
**Sent:** Thursday, May 20, 2010 11:30 AM  
**To:** KIETA Karyne; ELKIN Christian; FORD Carol M; MCLELLAN Jana E; GROW Lynda  
**Subject:** FW: Public Budget Hearing May 25

I have spoke with Julia and they are working on borrowing some units from PPS.

-----Original Message-----

**From:** Julia Meier [mailto:juliam@nayapdx.org]  
**Sent:** Thursday, May 20, 2010 11:21 AM  
**To:** SULLIVAN Theresa A  
**Subject:** RE: Public Budget Hearing May 25

Theresa,

It looks like we might be able to borrow them from PPS.

---

**From:** SULLIVAN Theresa A [mailto:theresa.a.sullivan@co.multnomah.or.us]  
**Sent:** Thursday, May 20, 2010 11:00 AM  
**To:** Julia Meier; Michael Sorensen  
**Cc:** MCLELLAN Jana E; FORD Carol M; KIETA Karyne  
**Subject:** Public Budget Hearing May 25

Michael and Julia,

I understand that a message was left for Lynda Grow regarding assisted listening devices for the public budget hearing on May 25. I wanted to let you know that I did extensive searching for the listening devices. We do not have the equipment here at the County and I called 5 vendors looking for rent the equipment, but could not locate any vendor who rents the devices. If you know of a vendor who does, I will contact them to make those arrangements.

Theresa Sullivan  
DCM Director's Office  
503-988-3635

-----Original Message-----

**From:** SULLIVAN Theresa A  
**Sent:** Thursday, April 29, 2010 12:31 PM  
**To:** 'Julia Meier'  
**Cc:** KIETA Karyne; ELKIN Christian  
**Subject:** Interpreters for May 25, Public Budget Hearing

The interpreters have been scheduled. The names are below.

Julia,

I have tried to reach you for a couple days. I am leaving on vacation beginning tomorrow and won't return until May 10. I wanted to let you know that we actually will not have any assisted listening devices available. I was given incorrect information about the number or machines the County has and the two we do have are broken. I have called multiple vendors to see about renting, nobody rents them, that I can find. I have also checked with several County departments to see if they have any and nobody else in the County has the equipment. I'm sorry, but we will have to go forward without using the devices.

6/25/2010

Theresa

-----Original Message-----

**From:** Andreea Tufisi [mailto:AndreeaT@mail.irco.org]

**Sent:** Thursday, April 29, 2010 11:49 AM

**To:** SULLIVAN Theresa A

**Subject:** RE: Multnomah County Contract Expires June 30 2014

Hi Theresa,

I have scheduled the interpreters that you requested and they are as follows:

Burmese – Sandy

Swahili – Pascal

Spanish – George

Russian – Inna

If you have any questions, please let me know. Thank you!

Andreea Tufisi

Interpreter Services Coordinator

International Language Bank

Phone (503) 445-1433

Fax (503) 233-4724

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**ATTACHMENT A**  
**MULTNOMAH COUNTY**  
**FY 2011 BCC ADOPTED BUDGET AMENDMENTS**  
 (Based on Proposals Made During May and June Worksessions)



| Proposed Funding Sources                 |  |        |                            |                         |                   |
|--|--|--------|----------------------------|-------------------------|-------------------|
| Proposed By                              | Program  | PO #   | Exec Budget (General Fund) | Proposed (General Fund) | Available Funding |
| Kafoury                                  | Fleet – Move the cost of the Electric Vehicles out of GF Contingency into FLEET Fund paid by Fleet Contingency | 72081A | 0                          | 74,000                  | \$74,000          |
|  |  |        |                            |                         |                   |
| <b>TOTAL AVAILABLE TO BALANCE BUDGET</b> |  |        |                            |                         | <b>\$74,000</b>   |

| Proposed New Expenditures     |  |       |                            |                         |                        |
|-------------------------------|--|-------|----------------------------|-------------------------|------------------------|
| Proposed By                   | Program  | PO #  | Exec Budget (General Fund) | Proposed (General Fund) | Additional Expenditure |
| McKeel                        | Non-Profit Hotel <i>(See Budget Note)</i>  | 25121 | 413,507                    | Move to Contingency     | 0                      |
| Shiprack                      | Child and Family Hunger Relief – Backpack Program Only \$48,957 <i>(See Budget Note)</i> | 25147 | 235,000                    | Move to Contingency     | 0                      |
| Kafoury                       | Working Smart Initiative <i>(See Budget Note)</i>  | 10033 | 217,907                    | Move to Contingency     | 0                      |
|                               |  |       |                            |                         | 0                      |
|                               |  |       |                            |                         | 0                      |
|                               |  |       |                            |                         |                        |
|                               |  |       |                            |                         |                        |
|                               |  |       |                            |                         |                        |
|                               |  |       |                            |                         |                        |
|                               |  |       |                            |                         |                        |
| <b>TOTAL NEW EXPENDITURES</b> |  |       |                            |                         | <b>\$0</b>             |

| Withdrawn Amendments |   |       |   |         |           |
|----------------------|---|-------|---|---------|-----------|
| Shiprack             | High School Completion Initiative (1.50 FTE) – <i>(See Budget Note)</i> | 25146 | 0 | 798,124 | \$798,124 |
| Shiprack             | SUN Community Schools–Expansion (1.00 FTE) <i>(See Budget Note)</i>     | 25148 | 0 | 300,000 | 300,000   |
|                      |   |       |   |         |           |
|                      |   |       |   |         |           |
|                      |   |       |   |         |           |

|                                    |                 |
|------------------------------------|-----------------|
| Available Funding From Above       | \$74,000        |
| New Expenditures                   | \$0             |
| <b>BALANCE FOR CGF CONTINGENCY</b> | <b>\$74,000</b> |

**Notes:**

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Wednesday, May 19, 2010 4:41 PM  
**To:** GROW Lynda; SULLIVAN Theresa A  
**Cc:** FORD Carol M  
**Subject:** RE: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

Hi Theresa-

We now have a confirmed worksession for 5/27. It will take the full time until 3:00 pm.  
K

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Wednesday, May 19, 2010 4:33 PM  
**To:** SULLIVAN Theresa A  
**Cc:** FORD Carol M; KIETA Karyne  
**Subject:** RE: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

I had a message on my voice mail about the equipment for translators. They said they understand our equipment is broken, and that they don't have the equipment, and they need us to supply it, even if we have to rent it, so that they can provide as much service to as many people as possible. Do you all know anything about that??

The call was from Michael Sorenson and he said to call him or Julia.  
His numbers are: 503-288-8177 or on his Cell at: 503-756-2314.

I didn't know how to answer him on this, so I have not called him.

Let me know how you'd like me to proceed.

Lynda

Lynda J. Grow, Board Clerk

Multnomah County Board of Commissioners

503-988-5274 or 988-3277

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---

**From:** SULLIVAN Theresa A  
**Sent:** Monday, May 17, 2010 1:27 PM  
**To:** GROW Lynda  
**Subject:** RE: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

I talked to Karyne. She said that the budget worksession on 5/27 is a "if needed" and scheduled from 1-3, but likely, if held, would only go to til 2:00. Let's plan on leaving here around 4:00 to go setup. Edna if on

vacation that day. I think you, Marina and I are enough, what do you think? If not, I have another staff person I could ask.

-----Original Message-----

**From:** GROW Lynda

**Sent:** Monday, May 17, 2010 1:12 PM

**To:** SULLIVAN Theresa A

**Subject:** RE: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

Yes, understood, thought the gym layout might be helpful. At least to us!

Lynda J. Grow, Board Clerk

Multnomah County Board of Commissioners

503-988-5274 or 988-3277

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---

**From:** SULLIVAN Theresa A

**Sent:** Monday, May 17, 2010 1:08 PM

**To:** GROW Lynda

**Subject:** RE: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

These are from last year. The gym layout will be the same, and I have not been given this year's agenda. Just so you know.

Theresa

-----Original Message-----

**From:** GROW Lynda

**Sent:** Monday, May 17, 2010 12:47 PM

**To:** SULLIVAN Theresa A

**Subject:** FW: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

Just making sure you have what I have. j

Lynda J. Grow, Board Clerk

Multnomah County Board of Commissioners

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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** FORD Carol M  
**Sent:** Friday, April 16, 2010 9:10 AM  
**To:** KIETA Karyne; MCLELLAN Jana E  
**Cc:** GROW Lynda; LANGLOIS Ruth R  
**Subject:** FW: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

FYI – this was something I did for the Board last year before the Coalition of Communities of Color budget hearing at IRCO.

*Thanks.... Carol*

---

**From:** FORD Carol M  
**Sent:** Thursday, May 14, 2009 2:53 PM  
**To:** #ALL CHAIR'S OFFICE; #ALL DISTRICT 4; #ALL DISTRICT 3; #ALL DISTRICT 2; #ALL DISTRICT 1  
**Cc:** BOGSTAD Deborah L; KARNES Ana; KIETA Karyne; 'Jennifer Kue'  
**Subject:** Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

Reminder –

Monday, May 18<sup>th</sup>, the Board's Budget Hearing is being hosted by the Coalition of Communities of Color at IRCO. I've been coordinating with Jennifer Kue, Asian Family Center.

Monday's format is slightly different then the hearings you've had so far. The attached agenda shows who will be representing the Coalition's partners; they will be opening the hearing with introductions and welcome.

They also sent over a general floor plan – the tables along the sides will be for groups getting simultaneous language translation. I have arranged for four translators (Somali, Chinese, Russian and Vietnamese requested by the Coalition).

Sorry, no entertainment this year. I think there will be refreshments. Any questions, let me know.

*Carol M. Ford, Director  
Multnomah County  
Department of County Management  
503-988-3903*

## GROW Lynda

---

**From:** GROW Lynda  
**Sent:** Wednesday, May 19, 2010 4:43 PM  
**To:** DAVIDSON Ken L; SWACKHAMER Sherry J  
**Cc:** GROW Lynda; BARTASAVICH Lawrence J; BAKER Marina  
**Subject:** RE: budget work sessions

Ken: we had a glitch today. I sent Larry an e-mail, but realized I forgot to copy you.

Every time Commissioner Kafoury tried to use F11 to toggle between the presentation and e-mail, it would go to a different screen, not the presentation.

Lynda

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** DAVIDSON Ken L  
**Sent:** Tuesday, May 11, 2010 2:44 PM  
**To:** GROW Lynda  
**Subject:** Re: budget work sessions

MB 6th floor

This message was sent from blackberry device

---

**From:** GROW Lynda  
**To:** DAVIDSON Ken L  
**Sent:** Tue May 11 14:42:55 2010  
**Subject:** RE: budget work sessions

Absolutely! Where?

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

**From:** DAVIDSON Ken L  
**Sent:** Tuesday, May 11, 2010 1:48 PM  
**To:** MADRIGAL Marissa D  
**Cc:** DELON Marina; GROW Lynda  
**Subject:** RE: budget work sessions

Lynda, Marina: Can we meet tomorrow at 8:30 to discuss this?

*Ken Davidson*

Sr. Network Administrator  
(503) 988-4583  
Cell: (503)519-3118

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 11:50 AM  
**To:** DAVIDSON Ken L  
**Cc:** DELON Marina; GROW Lynda  
**Subject:** FW: budget work sessions

Ken –

I'm forwarding you to the Board Clerk's office so the three of you can work out how to best get commissioners access to their laptops in the roundtable configuration. Thanks!

Marissa

---

**From:** DAVIDSON Ken L  
**Sent:** Tuesday, May 11, 2010 10:06 AM  
**To:** MADRIGAL Marissa D  
**Subject:** FW: budget work sessions

Marissa – give me a call at x84583 about connectivity issues.

*Ken Davidson*

Sr. Network Administrator  
(503) 988-4583  
Cell: (503)519-3118

---

**From:** JOHNSON Stanley G.L. III  
**Sent:** Tuesday, May 11, 2010 10:04 AM

6/25/2010

**To:** DAVIDSON Ken L  
**Cc:** #IT DCM/DCS Desktop  
**Subject:** Fwd: budget work sessions

Ken:

Will you please talk to them and figure out their needs please?

Stan Johnson

IT Manager

(503) 988-4051

sent from my mobile device

Begin forwarded message:

**From:** "SWACKHAMER Sherry J" <[sherry.j.swackhamer@co.multnomah.or.us](mailto:sherry.j.swackhamer@co.multnomah.or.us)>  
**Date:** May 11, 2010 9:45:47 AM PDT  
**To:** "JOHNSON Stanley G.L. III" <[stanley.g.johnson@co.multnomah.or.us](mailto:stanley.g.johnson@co.multnomah.or.us)>, "BOYLAN Tim" <[tim.boylan@co.multnomah.or.us](mailto:tim.boylan@co.multnomah.or.us)>  
**Subject:** FW: budget work sessions

Who can assist Marissa? I am not sure what they are trying to do, but have asked and will get back to you.

---

**From:** SWACKHAMER Sherry J  
**Sent:** Tuesday, May 11, 2010 9:42 AM  
**To:** FRAME Stephen D  
**Subject:** FW: budget work sessions

Before I answer, I just wanted to check with you. I know there is Wi-Fi in the Board Room and I assume that it can be used by the public to connect to the internet and by the Commissioners to connect to our network, correct? Also, if I forward Marissa to you, can you assist her? I am not sure what they are trying to do, but will get back to you. Thanks

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 9:35 AM  
**To:** SWACKHAMER Sherry J  
**Subject:** FW: budget work sessions

6/25/2010

Hi Sherry – I don't want to burden you unnecessarily, but do we have wi-fi in the Mult co building that could be used by the commissioners in the board room to hook into the network? Feel free to forward me to the right person.

---

**From:** COGEN Jeff  
**Sent:** Tuesday, May 11, 2010 9:33 AM  
**To:** MADRIGAL Marissa D  
**Subject:** RE: budget work sessions

I thought we had wi-fi

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 9:33 AM  
**To:** COGEN Jeff  
**Subject:** RE: budget work sessions

Because there is no connection to the network away from the dais.

---

**From:** COGEN Jeff  
**Sent:** Tuesday, May 11, 2010 9:16 AM  
**To:** MADRIGAL Marissa D  
**Subject:** RE: budget work sessions

Why can't we have the laptops?

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 9:16 AM  
**To:** COGEN Jeff  
**Subject:** FW: budget work sessions

Would you like to have the roundtable set up for the budget work sessions? The only downside is that you won't have your laptops to see any power point presentations.

---

**From:** GROW Lynda  
**Sent:** Tuesday, May 11, 2010 8:50 AM  
**To:** MADRIGAL Marissa D

**Subject:** budget work sessions

Were you planning on "round table" for the budget work sessions? Karyne says they come with PowerPoint, etc. to the budget meetings, so I wasn't sure what you wanted to do about the set up.

Lynda

Lynda J. Grow, Board Clerk  
Multnomah County Commissioners  
501 SE Hawthorne Blvd., Ste. 600  
Portland, OR 97214-3587  
(503) 988-3277 or (503) 988-5274  
[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

**GROW Lynda**

---

**From:** FADNESS Marty E  
**Sent:** Wednesday, May 19, 2010 4:12 PM  
**To:** GROW Lynda  
**Subject:** RE: Public Budget Hearing May 25

Hi Linda,

We have the equipment and microphones here. We have 8 microphones that can be distributed among all users. Do you have the portable digital recorder that was purchased a few months ago? We can connect that to our sound system and record directly to it.

Marty

---

**From:** GROW Lynda  
**Sent:** Wednesday, May 19, 2010 16:03  
**To:** FADNESS Marty E  
**Subject:** FW: Public Budget Hearing May 25

Marty:  
Did you get this information?  
Mark says you know where the equipment is?

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** SULLIVAN Theresa A  
**Sent:** Wednesday, April 21, 2010 9:27 AM  
**To:** WILSON Aaron E  
**Cc:** GROW Lynda  
**Subject:** Public Budget Hearing May 25

The County is holding a public hearing for the 2010-2011 budget on Tuesday, May 25, from 6:00 - 8:00pm at the IRCO Gymnasium (10301 SE Glisan St).

We need the sound system and microphones setup. We will need microphones for all the commissioners, the board clerk, County Atty and testimony table (let's say 4 spots there).

We will also need the meeting digitally recorded.

All expenses for this meeting can be charged to 701000.

*Thank you,*

*Theresa Sullivan  
DCM Director's Office  
503-988-3635*

6/25/2010

**GROW Lynda**

---

**From:** FADNESS Marty E  
**Sent:** Wednesday, May 19, 2010 4:37 PM  
**To:** GROW Lynda  
**Subject:** RE: Public Budget Hearing May 25

Yes, the portable recorder is pretty easy to use, and no, we don't have a second receiver for the boardroom wireless, so you don't need to bring it. We do have wireless microphones with the portable sound system we have here, though. I think the portable digital recorder has a rechargeable battery in it that recharges with a USB cable.

I don't think IRCO has a sound system, but we do have a portable one that we take to all the remote board meeting locations.

Marty

---

**From:** GROW Lynda  
**Sent:** Wednesday, May 19, 2010 16:25  
**To:** FADNESS Marty E  
**Cc:** BAKER Marina  
**Subject:** RE: Public Budget Hearing May 25

Fantastic! Yes, we have the digital but I only used it once so now I have to refresh myself on it and show Marina. They're pretty easy, aren't they?

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

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6/25/2010

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Multnomah County Board of Commissioners  
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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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We will also need the meeting digitally recorded.

All expenses for this meeting can be charged to 701000.

*Thank you,*

*Theresa Sullivan  
DCM Director's Office  
503-988-3635*

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Wednesday, May 19, 2010 2:18 PM  
**To:** COGEN Jeff; KAFOURY Deborah; WILLER Barbara; SHIPRACK Judith C; MCKEEL Diane  
**Cc:** MADRIGAL Marissa D; MCLELLAN Jana E; LEE Beckie; BROWN Dana; LASHUA Matthew; WIREN Corie; GROW Lynda; SHIRLEY Lillian M; FULLER Joanne; HARRIS Mindy L; OEHLKE Vailey; JOHNSON Cecilia; THOMAS Bob C; STATON Daniel W; SCHRUNK Michael D; TAYLOR Scott - DCJ Director; LEAR Wendy R; TINKLE Kathy M; WADDELL Mike D; COBB Becky; ELLIOTT Gerald T; BOWLES Colleen; AAB Larry A; YANTIS Wanda; MARCY Scott; COLDWELL Shaun M; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; GROW Lynda; SOWLE Agnes  
**Subject:** FY 2011 Revised Budget Worksession Calendar  
**Importance:** High  
**Attachments:** Revised May Budget Worksessions - 5.19.2010.pdf

Hello Everyone -

Based on the BCC feedback we received at today's worksession, we have re-worked the calendar to provide more time for a couple of departments. This means that there **will** be a worksession on May 27, from 1:00-3:00 pm. This worksession will be dedicated to Non-Departmental programs. There is also a time between DCM and the Health Department. The beginning and end of the worksessions are roughly the same. You will see the changes highlighted in green.

Thank you for your flexibility and let me know if you have any questions.

Karyne Kieta  
Budget Director

6/25/2010

**GROW Lynda**

---

**From:** SULLIVAN Theresa A  
**Sent:** Monday, May 17, 2010 1:27 PM  
**To:** GROW Lynda  
**Subject:** RE: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

I talked to Karyne. She said that the budget worksession on 5/27 is a "if needed" and scheduled from 1-3, but likely, if held, would only go to til 2:00. Let's plan on leaving here around 4:00 to go setup. Edna if on vacation that day. I think you, Marina and I are enough, what do you think? If not, I have another staff person I could ask.

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Monday, May 17, 2010 1:12 PM  
**To:** SULLIVAN Theresa A  
**Subject:** RE: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

Yes, understood, thought the gym layout might be helpful. At least to us!

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** SULLIVAN Theresa A  
**Sent:** Monday, May 17, 2010 1:08 PM  
**To:** GROW Lynda  
**Subject:** RE: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

These are from last year. The gym layout will be the same, and I have not been given this year's agenda. Just so you know.  
Theresa

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Monday, May 17, 2010 12:47 PM  
**To:** SULLIVAN Theresa A  
**Subject:** FW: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

Just making sure you have what I have. j

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** FORD Carol M  
**Sent:** Friday, April 16, 2010 9:10 AM

**To:** KIETA Karyne; MCLELLAN Jana E  
**Cc:** GROW Lynda; LANGLOIS Ruth R  
**Subject:** FW: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

FYI – this was something I did for the Board last year before the Coalition of Communities of Color budget hearing at IRCO.

*Thanks.... Carol*

---

**From:** FORD Carol M  
**Sent:** Thursday, May 14, 2009 2:53 PM  
**To:** #ALL CHAIR'S OFFICE; #ALL DISTRICT 4; #ALL DISTRICT 3; #ALL DISTRICT 2; #ALL DISTRICT 1  
**Cc:** BOGSTAD Deborah L; KARNES Ana; KIETA Karyne; 'Jennifer Kue'  
**Subject:** Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

Reminder –

Monday, May 18<sup>th</sup>, the Board's Budget Hearing is being hosted by the Coalition of Communities of Color at IRCO. I've been coordinating with Jennifer Kue, Asian Family Center.

Monday's format is slightly different than the hearings you've had so far. The attached agenda shows who will be representing the Coalition's partners; they will be opening the hearing with introductions and welcome.

They also sent over a general floor plan – the tables along the sides will be for groups getting simultaneous language translation. I have arranged for four translators (Somali, Chinese, Russian and Vietnamese requested by the Coalition).

Sorry, no entertainment this year. I think there will be refreshments. Any questions, let me know.

*Carol M. Ford, Director  
Multnomah County  
Department of County Management  
503-988-3903*

## GROW Lynda

---

**From:** GROW Lynda  
**Sent:** Monday, May 17, 2010 12:35 PM  
**To:** 'Emily Vidal'  
**Cc:** GROW Lynda; BAKER Marina  
**Subject:** RE: mcc hearings

Briefing is fine for tomorrow, and Budget Work Session is preferred for other sessions. The one at IRCO would be under Public Hearing.

Ok, contact is.....Julia Meier send email to: [juliam@nayapdx.org](mailto:juliam@nayapdx.org)

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** Emily Vidal [<mailto:emily@metroeast.org>]  
**Sent:** Monday, May 17, 2010 11:28 AM  
**To:** GROW Lynda  
**Subject:** Re: mcc hearings

Hi Lynda, just a couple of questions:

Can you tell me who your contact is at IRCO?

Graphics...currently the graphic says "Board Briefing" however I can change it to "Budget Work Session" if that is more appropriate. I might not be able to make the change before tomorrow...is it a big deal for the graphic to read "board briefing" for this first week?

Date stamp: our current graphics system does not have an automatic date stamp (internal clock to change the date) so the graphics will not have a date on them. It might be helpful if whoever convenes the meeting states the date and time "convening budget work session this Tuesday morning/afternoon May 17th" or something like that.

Thanks!  
Emily

On May 17, 2010, at 9:44 AM, GROW Lynda wrote:

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)

6/25/2010

<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** GROW Lynda

**Sent:** Monday, May 17, 2010 9:44 AM

**To:** #ALL CHAIR'S OFFICE; #ALL DISTRICT 1; #ALL DISTRICT 3; #ALL DISTRICT 2; #ALL DISTRICT 4

**Cc:** FLOWER Craig M; #DCM ELECTRONIC SERVICES

**Subject:** BCC Agendas Att. for Tues/Wed/Thur mtgs 5/18-20/2010

Tues. May 18<sup>th</sup>

NO Executive Session

Budget Work Sessions from 9:00 am to 5:00 pm w/1 hr break @ noon

Wed. May 19<sup>th</sup>

Budget Work Sessions from 9:00 am to noon

Thur. May 20<sup>th</sup>

Regular Board Meeting @ 9:30 am

Budget Work Session if needed from 1:00 to 3:00 pm

If you have any questions, please contact me.

**Lynda J. Grow, Board Clerk**

**Multnomah County Commissioners**

**501 SE Hawthorne Blvd., Ste. 600**

**Portland, OR 97214-3587**

**(503) 988-3277 or (503) 988-5274**

**[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)**

**<http://www2.co.multnomah.or.us/cfm/boardclerk/>**

<Agenda\_05-20-2010.pdf>

**Emily Vidal**



**Video Producer | 503-667-8848 x 329**

**[www.metroeast.org](http://www.metroeast.org) | [www.kzme.fm](http://www.kzme.fm)**

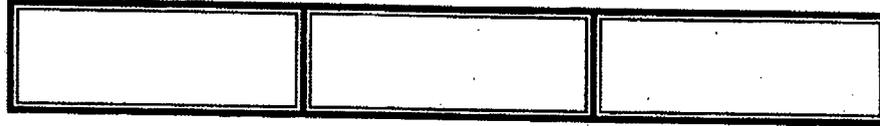
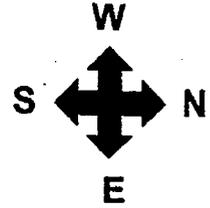
**829 NE 8th Ave, Gresham OR 97030**

**MetroEast Community Media | Community Television and Beyond**

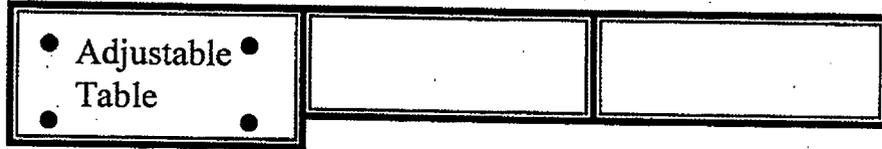
**KZME Radio | music where you live**

6/25/2010

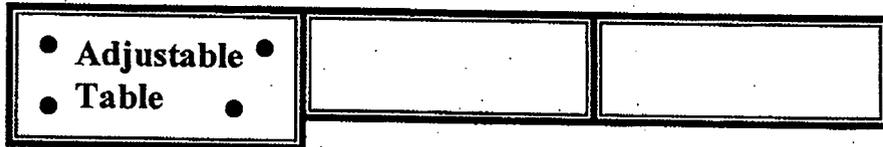
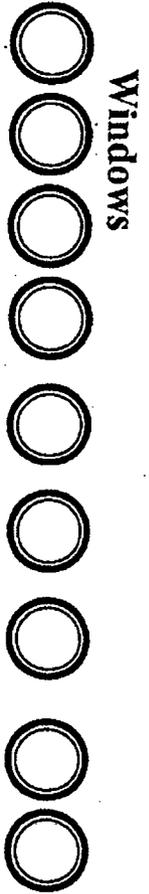
Folding Doors Separating Conference Rooms



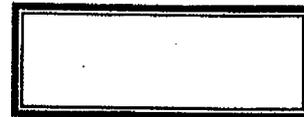
Closet  
contains 3 tables &  
7 chairs



• Adjustable •  
• Table •



• Adjustable •  
• Table •



**Sharron Kelley Conference Room A**

Door

Room set up for 36 participants in classroom setting

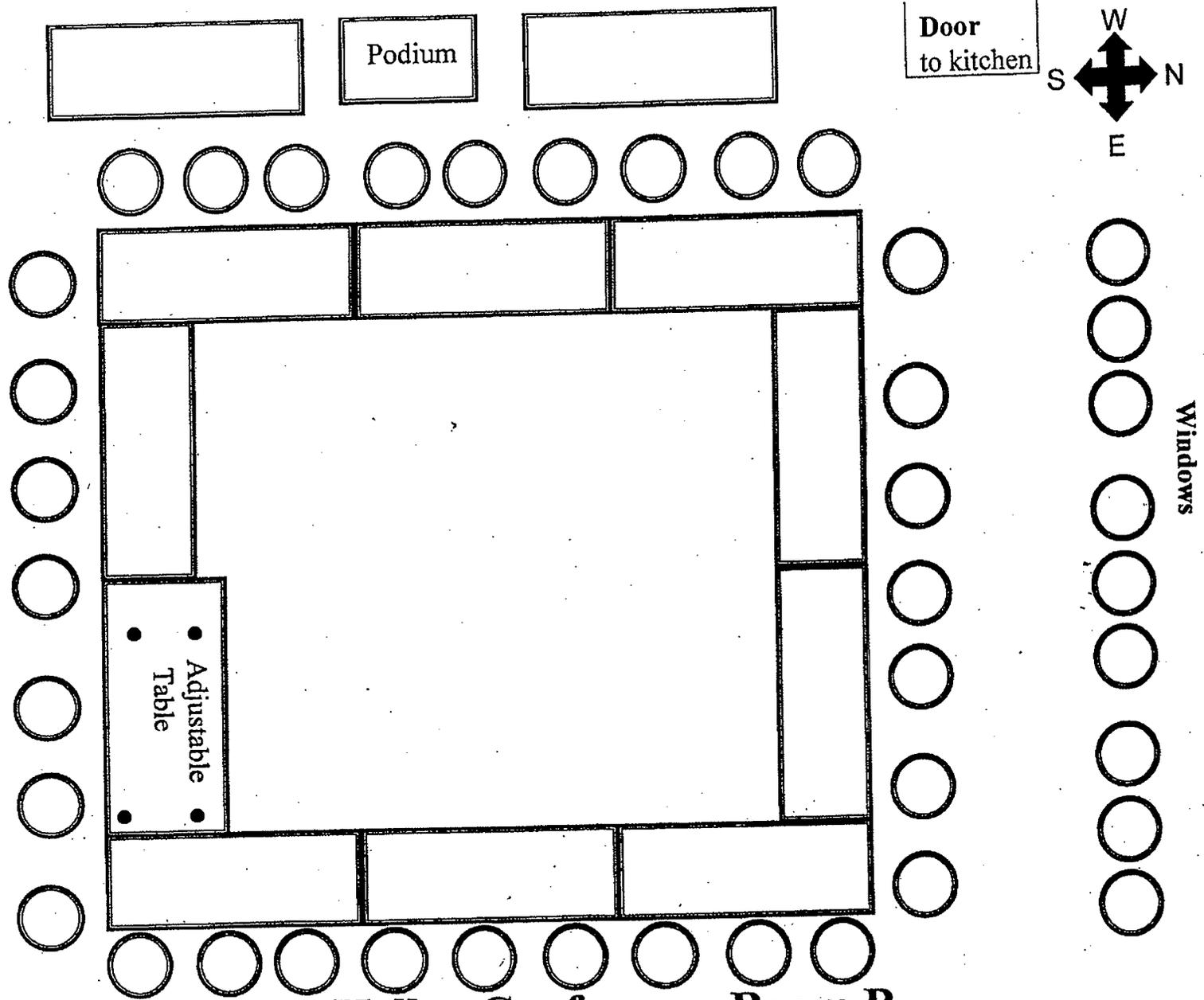
Door

Call ext. 86888 if you have any questions.

DOOR

Closet  
contains 2 tables &  
7 chairs

Door



# Sharron Kelley Conference Room B

Room set up for 32 participants

*Folding Doors Separating Conference Rooms*



Podium



## GROW Lynda

---

**From:** BROCKWAY Treiva L  
**Sent:** Monday, May 17, 2010 10:59 AM  
**To:** GROW Lynda; BAKER Marina  
**Cc:** MYERS Tina M; GORTON Dan W; SHOSTAK David L; PHILLIPS David A  
**Subject:** Budget Sessions for 2010

The following budget sessions have been added to the Operations calendar:

05\_18\_10\_budgetAM.rm 0900 to 1200

05\_18\_10\_budgetPM.rm 1300 to 1700

05\_19\_10\_budget.rm 0900 to 1200

05\_20\_10\_budget.rm 1300 to 1500 (if needed)

05\_25\_10\_budgetAM.rm 0900 to 1200

05\_25\_10\_budgetPM.rm 1300 to 1630 (Assumes a lunch break of one hour between 1200 and 1300)

The Public Hearing 05/25/10 from 6PM to 8PM (IRCO) will not be streamed live unless arrangements are made with Metro East.

We usually get a DVD from Metro East for the evening meetings not held in the board room.

05\_26\_10\_budgetAM 0900 to 1200

05\_26\_10\_budgetPM 1300 to 1500 (Assumes a lunch break of one hour between 1200 and 1300)

05\_27\_10\_budget.rm 1300 to 1500 (if needed)

The Public Hearing 05/27/10 from 6PM to 8PM (Multnomah County East Bldg) will not be streamed live unless arrangements are made with Metro East.

We usually get a DVD from Metro East for the evening meetings not held in the board room.

06\_01\_10\_budgetAM.rm 0900 to 1200

06\_01\_10\_budgetPM.rm 1800 to 2000

06\_03\_10\_budget.rm 1300 to 1500 (if needed)

06\_08\_10\_budget.rm 0900 to 1200

06\_09\_10\_TSCC.rm 1500 1700

**Treiva Brockway**  
Computer Systems Operator, Sr.  
503-988-3281 x83281  
[treiva.l.brockway@co.multnomah.or.us](mailto:treiva.l.brockway@co.multnomah.or.us)

**GROW Lynda**

---

**From:** Emily Vidal [emily@metroeast.org]  
**Sent:** Friday, May 14, 2010 9:56 AM  
**To:** GROW Lynda  
**Subject:** MCC Budget Replays  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Lynda, we're still working on getting the meetings simulcast with PCM for Portland coverage. I wanted to let you know the schedule we have for next week's meetings though. So far these are all times for Eastside channel coverage...I may hear back that PCM can carry some. I wanted to get you these sooner rather than later! I will send you a full list next week (and I may send you an update on this batch if I hear back today or Monday about Portland coverage.)

Emily

May 18th, 9 AM to noon—Live on Channel 30 East

Replays: Ch. 30 East

5/21/10 9:00 AM - 12:00 PM

6/7/10 5:00 PM - 8:00 PM

May 18th, 12 PM to 5pm—Live on Channel 29 East

Replays: Ch. 30 East

5/22/10 9:00 AM - 11:00 AM

6/12/10 8:00 AM - 12:00 PM

19th, 9 AM - 12:00 PM—Live on Channel 30 East

Replays: Ch. 30 East

5/23/10 8:00 AM - 11:00 AM

6/18/10 9:00 AM - 12:00 PM

6/25/2010

May 20th, 1:00 PM to 3pm--Live on Channel 30 East

Replays: Ch. 30 East

5/24/10 8:00 AM - 10:00 AM

6/20/10 9:00 AM - 11:00 AM

**Emily Vidal**



**Video Producer | 503-667-8848 x 329**  
**[www.metroeast.org](http://www.metroeast.org) | [www.kzme.fm](http://www.kzme.fm)**  
**829 NE 8th Ave, Gresham OR 97030**



**MetroEast Community Media | *Community Television and Beyond***  
**KZME Radio | *music where you live***

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 12:03 PM  
**To:** SOWLE Agnes; GROW Lynda  
**Subject:** RE: for purposes of the Chair's script....

Hi Agnes

I sent stuff to both Lynda and Jeff already

Thx

-----Original Message-----

**From:** SOWLE Agnes  
**Sent:** Wednesday, May 12, 2010 11:29 AM  
**To:** KIETA Karyne; GROW Lynda  
**Subject:** RE: for purposes of the Chair's script....

And you do not need to script anything for him to give his comments.

**Agnes Sowle**  
**Multnomah County Attorney**  
**501 SE Hawthorne Blvd., Ste. 500**  
**Portland, OR 97214**  
**(503)988-3138**

---

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 10:53 AM  
**To:** GROW Lynda; SOWLE Agnes  
**Subject:** RE: for purposes of the Chair's script....

He can take as much time as he needs. I haven't seen his speech yet so I don't know. My guess is that he will only take about 20 minutes, 30 at the outside. My part is less than 5 minutes

-----Original Message-----

**From:** GROW Lynda

**Sent:** Wednesday, May 12, 2010 10:48 AM  
**To:** SOWLE Agnes  
**Cc:** KIETA Karyne  
**Subject:** for purposes of the Chair's script....

I don't script this, right? I understand Carol Ford/others have prepared something for the Chair.

Karyne: how much of this time is given to his message versus your presentation?

R-1 Chair Jeff Cogen's Executive Budget Message Followed by Public Hearing and Consideration of RESOLUTION 2010-056 Approving the Chair's Proposed Fiscal Year 2011 Budget for Submittal to the Tax Supervising and Conservation Commission as Required by ORS 294.421.

*Presenter: Karyne Kieta, Budget Director (40 min)*

Lynda J. Grow, Board Clerk

Multnomah County Commissioners

501 SE Hawthorne Blvd., Ste. 600

Portland, OR 97214-3587

(503) 988-3277 or (503) 988-5274

[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)

<http://www2.co.multnomah.or.us/cfm/boardclerk/>

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 11:05 AM  
**To:** GROW Lynda  
**Subject:** RE: for purposes of the Chair's script....

No worries. You are doing great. This is a whole lot of stuff to get your head around.

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Wednesday, May 12, 2010 10:57 AM  
**To:** KIETA Karyne  
**Subject:** RE: for purposes of the Chair's script....

Okay, you know, I realize you told me this, but I didn't write it down. (: Thank you.

Lynda J. Grow, Board Clerk

Multnomah County Board of Commissioners

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**Cc:** KIETA Karyne

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*Presenter: Karyne Kieta, Budget Director (40 min)*

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## GROW Lynda

---

**From:** SOWLE Agnes  
**Sent:** Wednesday, May 12, 2010 11:29 AM  
**To:** KIETA Karyne; GROW Lynda  
**Subject:** RE: for purposes of the Chair's script....

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**Agnes Sowle**  
**Multnomah County Attorney**  
**501 SE Hawthorne Blvd., Ste. 500**  
**Portland, OR 97214**  
**(503)988-3138**

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**Subject:** RE: for purposes of the Chair's script....

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**Cc:** KIETA Karyne  
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*Presenter: Karyne Kieta, Budget Director (40 min)*

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## GROW Lynda

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*Presenter: Karyne Kieta, Budget Director (40 min)*

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## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 10:52 AM  
**To:** GROW Lynda  
**Subject:** FW: Proposing and Approving the Budget

Here is what I talked to Marissa about yesterday. WE are good for tomorrow

-----Original Message-----

**From:** KIETA Karyne  
**Sent:** Tuesday, May 11, 2010 4:43 PM  
**To:** MADRIGAL Marissa D  
**Subject:** Proposing and Approving the Budget

M-

Is Jeff well versed on the "process" for Thursday? Let me know if you have any questions, but here are the steps

- R-1 – Jeff delivers his budget message.
  
- We get a first and a second to get the resolution on the table. (do you want to coordinate that with BCC?)
  
- I do my short explanation
  
- Board approves the budget.

That's it in a nutshell

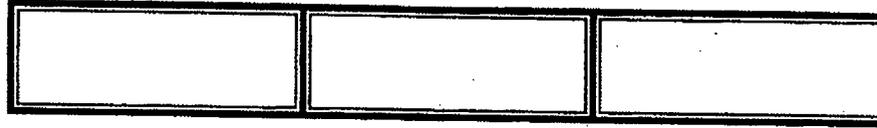
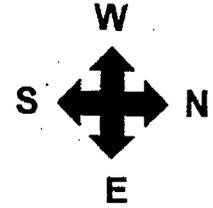
For the budget worksession kickoff, I will do an over of the process for the BCC and the public.

Just as a fyi, here are my talking notes for the item R-1

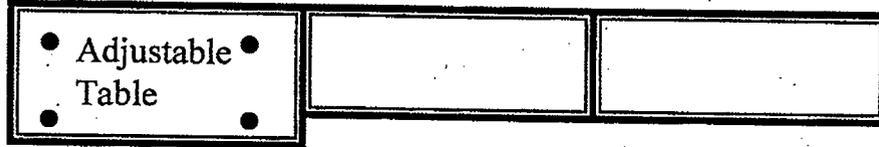
- You have before you a resolution to approve the FY 2011 Proposed Budget and to direct the Budget Office to submit that document to the Tax Supervising Conservation Commission by May 15<sup>th</sup>.
  
- Approval of the Proposed Budget accomplishes two very important steps in the budget process:
  1. It ensures that we will meet the legal and technical requirements of Oregon Budget Law to transmit an approved budget to TSCC by May 15<sup>th</sup>. And;



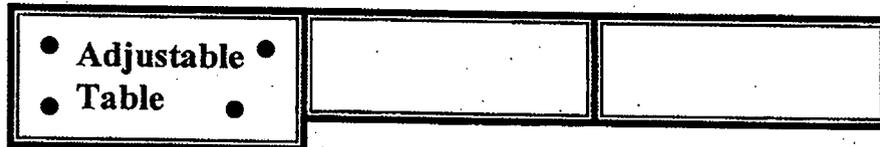
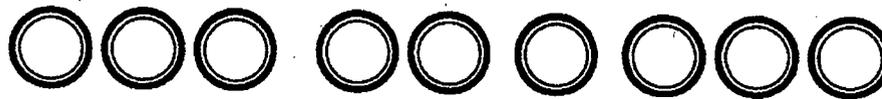
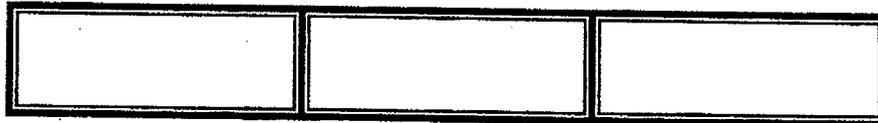
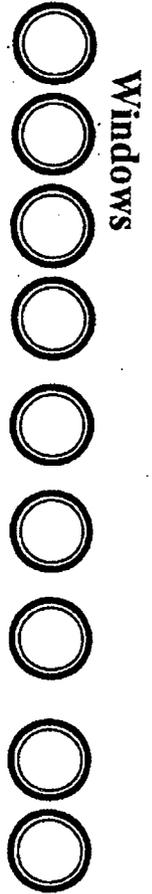
Folding Doors Separating Conference Rooms



Closet  
contains 3 tables &  
7 chairs



• Adjustable •  
• Table •



• Adjustable •  
• Table •



**Sharron Kelley Conference Room A**

Door

Room set up for 36 participants in classroom setting

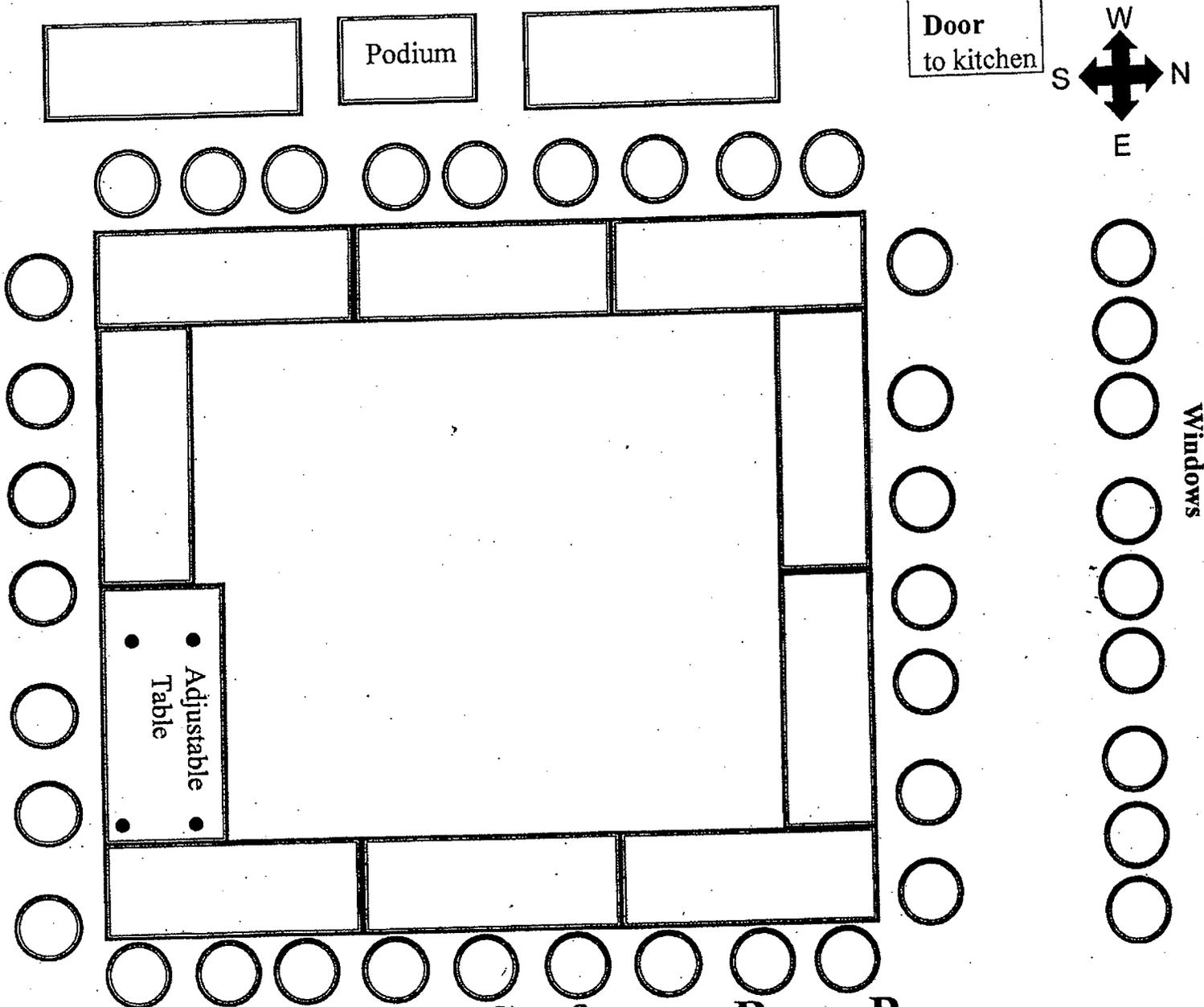
Door

Call ext. 86888 if you have any questions.

DOOR

Closet  
contains 2 tables &  
7 chairs

Door



## Sharron Kelley Conference Room B

Room set up for 32 participants

*Folding Doors Separating Conference Rooms*



Podium



## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 10:13 AM  
**To:** GROW Lynda  
**Subject:** RE: BCC work session set up

At this point, it sounds like the directive is for a roundtable set up

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Wednesday, May 12, 2010 9:59 AM  
**To:** KIETA Karyne; ELKIN Christian; SULLIVAN Theresa A  
**Cc:** MADRIGAL Marissa D; SWACKHAMER Sherry J; MCLELLAN Jana E; BAKER Marina  
**Subject:** RE: BCC work session set up

Let me know what all of you decide, because I have to schedule the special set ups in advance with Aaron Wilson's team, and we do have to tear down after every board meeting for the other groups using the board room (e.g.: HAP public meeting 5/18 @ 6pm, etc.)

We met with Sherry and Ken this morning regarding this moving laptops and making sure there is a way to synch up the laptops for power point presentations. Sherry said that IT is sampling the Adobe Connect product and want to see if that will work. We are going to meet at noon.

Lynda J. Grow, Board Clerk

Multnomah County Board of Commissioners

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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 9:48 AM  
**To:** GROW Lynda; ELKIN Christian; SULLIVAN Theresa A  
**Subject:** FW: BCC worksession set up

fyi

-----Original Message-----

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 9:48 AM  
**To:** MADRIGAL Marissa D; MCLELLAN Jana E  
**Subject:** BCC worksession set up

Hi Marissa, Jana -

I just wanted to close the loop with you on the set up for the BCC budget worksessions. In

the past, we have had the traditional set up. Board sits at the dais and the departments sit at the presenting table.

Sherry S had mentioned that you might be thinking of a round table set up.

We could do that, but given how tight the schedule is, how fast things will be moving AND that most departments will likely be using PPT I would suggest that we stay with the traditional set up for this first round. Additionally, I am not clear what type of IT modifications we would need to get the Commissioners PCs set up in the round table.

If it doesn't feel good, we can work on getting the set up changed for the second wave.

Let me know how you would like to proceed.

Thanks,  
Karyne

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 10:17 AM  
**To:** GROW Lynda  
**Subject:** RE: Coalition Budget Hearing

All of the logistics just to make sure we are covered.

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Tuesday, May 11, 2010 5:13 PM  
**To:** KIETA Karyne  
**Subject:** RE: Coalition Budget Hearing

I understand we're meeting, just to go over all the logistics? Or maybe that's just w/some of your staff? At that time, I'll have some questions.

Thanks  
Lynda

Lynda J. Grow, Board Clerk

Multnomah County Board of Commissioners

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---

**From:** KIETA Karyne  
**Sent:** Tuesday, May 11, 2010 2:31 PM  
**To:** GROW Lynda  
**Cc:** ELKIN Christian  
**Subject:** FW: Coalition Budget Hearing

Lynda-  
Just a fyi for the first budget hearing on 5/25.  
Thanks  
Karyne

-----Original Message-----

**From:** SULLIVAN Theresa A  
**Sent:** Tuesday, May 11, 2010 11:03 AM  
**To:** ELKIN Christian; KIETA Karyne  
**Subject:** Coalition Budget Hearing

I have spoke with Julia andt he Coalition and she has confirmed everything on the list that they are responsible for.

*Theresa Sullivan*  
DCM Director's Office  
503-988-3635

**GROW Lynda**

---

**From:** GROW Lynda  
**Sent:** Wednesday, May 12, 2010 9:59 AM  
**To:** KIETA Karyne; ELKIN Christian; SULLIVAN Theresa A  
**Cc:** MADRIGAL Marissa D; SWACKHAMER Sherry J; MCLELLAN Jana E; BAKER Marina  
**Subject:** RE: BCC work session set up

Let me know what all of you decide, because I have to schedule the special set ups in advance with Aaron Wilson's team, and we do have to tear down after every board meeting for the other groups using the board room (e.g.: HAP public meeting 5/18 @ 6pm, etc.)

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**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 9:48 AM  
**To:** GROW Lynda; ELKIN Christian; SULLIVAN Theresa A  
**Subject:** FW: BCC worksession set up

fyi

-----Original Message-----

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 9:48 AM  
**To:** MADRIGAL Marissa D; MCLELLAN Jana E  
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If it doesn't feel good, we can work on getting the set up changed for the second wave.

Let me know how you would like to proceed.

Thanks,  
Karyne

6/25/2010

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Tuesday, May 11, 2010 2:31 PM  
**To:** GROW Lynda  
**Cc:** ELKIN Christian  
**Subject:** FW: Coalition Budget Hearing  
**Attachments:** Coalition budget hearing planning list.doc

Lynda-  
Just a fyi for the first budget hearing on 5/25.  
Thanks  
Karyne

-----Original Message-----

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**To:** ELKIN Christian; KIETA Karyne  
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*Theresa Sullivan*  
*DCM Director's Office*  
*503-988-3635*

## GROW Lynda

---

**From:** DAVIDSON Ken L  
**Sent:** Tuesday, May 11, 2010 2:44 PM  
**To:** GROW Lynda  
**Subject:** Re: budget work sessions

MB 6th floor

This message was sent from blackberry device

---

**From:** GROW Lynda  
**To:** DAVIDSON Ken L  
**Sent:** Tue May 11 14:42:55 2010  
**Subject:** RE: budget work sessions

Absolutely! Where?

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

---

**From:** DAVIDSON Ken L  
**Sent:** Tuesday, May 11, 2010 1:48 PM  
**To:** MADRIGAL Marissa D  
**Cc:** DELON Marina; GROW Lynda  
**Subject:** RE: budget work sessions

Lynda, Marina: Can we meet tomorrow at 8:30 to discuss this?

*Ken Davidson*

**Sr. Network Administrator**  
**(503) 988-4583**  
**Cell: (503)519-3118**

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 11:50 AM  
**To:** DAVIDSON Ken L  
**Cc:** DELON Marina; GROW Lynda  
**Subject:** FW: budget work sessions

Ken –

6/25/2010

I'm forwarding you to the Board Clerk's office so the three of you can work out how to best get commissioners access to their laptops in the roundtable configuration. Thanks!

Marissa

---

**From:** DAVIDSON Ken L  
**Sent:** Tuesday, May 11, 2010 10:06 AM  
**To:** MADRIGAL Marissa D  
**Subject:** FW: budget work sessions

Marissa – give me a call at x84583 about connectivity issues.

*Ken Davidson*

Sr. Network Administrator  
(503) 988-4583  
Cell: (503)519-3118

---

**From:** JOHNSON Stanley G.L. III  
**Sent:** Tuesday, May 11, 2010 10:04 AM  
**To:** DAVIDSON Ken L  
**Cc:** #IT DCM/DCS Desktop  
**Subject:** Fwd: budget work sessions

Ken:

Will you please talk to them and figure out their needs please?

Stan Johnson

IT Manager

(503) 988-4051

sent from my mobile device

Begin forwarded message:

**From:** "SWACKHAMER Sherry J" <[sherry.j.swackhamer@co.multnomah.or.us](mailto:sherry.j.swackhamer@co.multnomah.or.us)>

6/25/2010

**Date:** May 11, 2010 9:45:47 AM PDT  
**To:** "JOHNSON Stanley G.L. III" <stanley.g.johnson@co.multnomah.or.us>, "BOYLAN Tim" <tim.boylan@co.multnomah.or.us>  
**Subject:** FW: budget work sessions

Who can assist Marissa? I am not sure what they are trying to do, but have asked and will get back to you.

---

**From:** SWACKHAMER Sherry J  
**Sent:** Tuesday, May 11, 2010 9:42 AM  
**To:** FRAME Stephen D  
**Subject:** FW: budget work sessions

Before I answer, I just wanted to check with you. I know there is Wi-Fi in the Board Room and I assume that it can be used by the public to connect to the internet and by the Commissioners to connect to our network, correct? Also, if I forward Marissa to you, can you assist her? I am not sure what they are trying to do, but will get back to you. Thanks

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 9:35 AM  
**To:** SWACKHAMER Sherry J  
**Subject:** FW: budget work sessions

Hi Sherry – I don't want to burden you unnecessarily, but do we have wi-fi in the Mult co building that could be used by the commissioners in the board room to hook into the network? Feel free to forward me to the right person.

---

**From:** COGEN Jeff  
**Sent:** Tuesday, May 11, 2010 9:33 AM  
**To:** MADRIGAL Marissa D  
**Subject:** RE: budget work sessions

I thought we had wi-fi

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 9:33 AM  
**To:** COGEN Jeff  
**Subject:** RE: budget work sessions

Because there is no connection to the network away from the dais.

---

**From:** COGEN Jeff  
**Sent:** Tuesday, May 11, 2010 9:16 AM  
**To:** MADRIGAL Marissa D  
**Subject:** RE: budget work sessions

Why can't we have the laptops?

---

**From:** MADRIGAL Marissa D  
**Sent:** Tuesday, May 11, 2010 9:16 AM  
**To:** COGEN Jeff  
**Subject:** FW: budget work sessions

Would you like to have the roundtable set up for the budget work sessions? The only downside is that you won't have your laptops to see any power point presentations.

---

**From:** GROW Lynda  
**Sent:** Tuesday, May 11, 2010 8:50 AM  
**To:** MADRIGAL Marissa D  
**Subject:** budget work sessions

Were you planning on "round table" for the budget work sessions? Karyne says they come with PowerPoint, etc. to the budget meetings, so I wasn't sure what you wanted to do about the set up.

Lynda

Lynda J. Grow, Board Clerk  
Multnomah County Commissioners  
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Portland, OR 97214-3587  
(503) 988-3277 or (503) 988-5274  
[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

# FY 2011 Budget Worksession Month

Last Updated: May 19, 2010

| Month           | Date | Task  |
|-----------------|------|---|
| <b>May- 10</b>  |      |   |
|                 | 25   | <b>BOARD WORKSESSION: Policy &amp; Operational Challenges &amp; Issues</b>  |
| 9:00            |      | DCHS  |
| 10:00           |      | DCM   |
| 11:00           |      | Library   |
| Noon            |      | LUNCH Break   |
| 1:00            |      | DCJ   |
| 2:00            |      | MCSO  |
| 3:00            |      | DA  |
| 3:45            |      | CS  |
| 4:30            |      | Adjourn   |
| 6:00- 8:00      |      | <b>PUBLIC HEARING - IRCO, 10301 NE Glisan</b>   |
| 9:00            | 26   | General Fund Forecast Update - 3rd Quarter<br><b>BOARD WORKSESSION (cont): Policy &amp; Operational Challenges &amp; Issues</b> |
| 9:45            |      | Health  |
| 11:45           |      | LUNCH Break   |
| 1:00            |      | IT  |
| 2:00            |      | Capital   |
| 3:00            |      | Adjourn   |
| 1:00- 3:00      | 27   | Non- Departmental   |
| 6:00- 8:00      |      | <b>PUBLIC HEARING - East County - 600 NE 8th Street, Gresham</b>  |
|                 | 31   | <b>HOLIDAY - MEMORIAL DAY</b>   |
| <b>June- 10</b> |      |   |
| 9:00- 12:00     | 1    | Board Worksession: Follow- Up and Amendment Review  |
| 6:00- 8:00      | 2    | <b>PUBLIC HEARING - Multnomah Building</b>  |
|                 | 3    | <b>Special Districts - Adopt Budget</b>   |
| 1:00- 3:00      |      | Follow- Up Board Worksession - <i>(if needed)</i>   |
| 9:00- 12:00     | 8    | Board Worksession: Follow- Up and Amendment Review  |
| 3:00 - 5:00     | 9    | TSCC Hearing  |
|                 | 10   | Budget Adoption   |

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Tuesday, May 11, 2010 2:29 PM  
**To:** SHIRLEY Lillian M; FULLER Joanne; SWACKHAMER Sherry J; SCHRUNK Michael D; STATON Daniel W; TAYLOR Scott - DCJ Director; OEHLKE Vailey; HARRIS Mindy L; JOHNSON Cecilia  
**Cc:** LEAR Wendy R; TINKLE Kathy M; MARTINEZ Richard F; MARCY Scott; AAB Larry A; YANTIS Wanda; COLDWELL Shaun M; COBB Becky; WADDELL Mike D; ELLIOTT Gerald T; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; GROW Lynda; MCLELLAN Jana E; MADRIGAL Marissa D; KIETA Karyne  
**Subject:** FY 2011 Department Budget Materials for Budget Worksessions

Hi Everyone-

I just want to remind you to bring copies of your presentations for the Board and audience. I would suggest:

5 – Color copies for BCC  
3 – Color copies for BCC Clerk and Budget Director/budget analyst  
30-40 copies for audience

Thanks,  
Karyne

## GROW Lynda

---

**From:** GROW Lynda  
**Sent:** Tuesday, May 11, 2010 12:07 PM  
**To:** FRAME Stephen D; Aaron WILSON; Craig FLOWER; Don Novak; FMDISPATCH; Greg Loux; Joe GIPSON; Royal Forbes; Tim McWilliams  
**Cc:** DELON Marina; GROW Lynda  
**Subject:** FW: budget work sessions - heads up, they want round table format & presentations loaded on each individual laptop

I wanted to give you a heads up since we are going to have round table format for our budget work sessions, And we will need presentations loaded on each individual laptop.

Steve: below I've described my understanding of what you said would occur if we try to synch up the presentations.

Therefore, we will have to load individually.

I warned Marissa, that the only glitch I know of in this method, is if somebody walks in with an update and needs it loaded, it will mean loading each individual laptop.

We have numerous budget work sessions, so I am typing up a complete list and will provide you with a copy.

Lynda

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Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** GROW Lynda  
**Sent:** Tuesday, May 11, 2010 12:00 PM  
**To:** DAVIDSON Ken L  
**Cc:** MADRIGAL Marissa D  
**Subject:** FW: budget work sessions

Ken:

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Would you let me know what we can do to make this work?

Marissa:

I'll let Aaron Wilson's group know that we will proceed with round table.

Thanks!

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**To:** MADRIGAL Marissa D; DELON Marina  
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6/25/2010

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6/25/2010

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**GROW Lynda**

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**From:** CUNNINGHAM Shawn D  
**Sent:** Thursday, June 10, 2010 12:30 PM  
**To:** #ALL CHAIR'S OFFICE; #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4  
**Cc:** #ALL AUDITORS; #ALL PAO STAFF; KIETA Karyne  
**Subject:** Multnomah County Commissioners adopt FY 2011 budget  
**Attachments:** 06-10-2010 Multnomah County Commissioners adopt FY 2011 budget.pdf

I will send the following press release to the media shortly. Please let me know if you have any questions. Thanks. – Shawn

**NEWS RELEASE**

**Date:** June 10, 2010  
**Contact:** Tara Bowen-Biggs, Public Affairs Office, 503-988-5766 or 503-793-5835

**Multnomah County Commissioners adopt FY 2011 budget**

*Commissioners face tenth successive year of cuts; lean budget protects vulnerable residents*

Today the Board of County Commissioners adopted its budget for Fiscal Year 2011, which begins July 1, 2010 and ends June 30, 2011. In crafting the budget, the Board of County Commissioners grappled with a General Fund deficit, which is estimated at \$5.4 million for FY 2011 and projected to increase up to \$14 million for FY 2012, due to the continuing weak state of the economy.

The Board voted 5-0 to approve the budget, which includes a total of \$336.4 million in General Fund department or program allocations, out of a \$1.4 billion dollar total, to provide the county's 715,000 residents with a wide range of health and human services, public safety, libraries, roads, bridges and other community services.

The Board voted to allow the District Attorney additional flexibility in implementing funding reductions within that office. Due to additional looming budget reductions from the state of Oregon in Fiscal Year 2011 and Fiscal Year 2012, the Board voted to move a number of proposals into "contingency" status, meaning the Board will review those proposals in more detail and make determinations about funding programs at a later date. Proposals moved into contingency status include a non-profit hotel, a classification and compensation study for executive management, the "Working Smart" business efficiency initiative and other programs for mental health services and hunger relief.

"Crafting this budget after 10 years of successive reductions to county programs and services was a difficult task," said Multnomah County Chair Jeff Cogen. "I am proud of the work the Board has accomplished to ensure that the county remains fiscally responsible, in spite of an increased demand for our services and while the need for even more cuts looms on the horizon."

The final adopted budget will be posted to the county's website in mid-July. Additional information, including the proposed budget, all program offers and prior year budgets can be found at the Budget Office's main page at: [www.co.multnomah.or.us/budget](http://www.co.multnomah.or.us/budget).

###

Shawn Cunningham | Multnomah County Public Affairs Office | 503-988-4369 | [newsroom](#) | [twitter](#) | [facebook](#)

6/25/2010

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## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Friday, April 30, 2010 9:06 AM  
**To:** GROW Lynda  
**Cc:** DELON Marina  
**Subject:** RE: Updated: FY 2011 Budget Work session/hearing calendar review

Hi Lynda-

You are swell! I think it sounds like we are good on the worksessions and probably don't need to meet on those. We will want to touch bases prior to the hearings (those are the evening sessions) to make sure we have everything we need. Theresa Sullivan down here is helping me with those. The last thing we need to touch bases on is the adoption process. It can get a little sticky and I want to go through the "choreograph" with you to make sure we can help each other through it.

Thanks so much for attention to this stuff. I hope you are doing well up there.

Thanks  
Karyne

-----Original Appointment-----

**From:** GROW Lynda  
**Sent:** Friday, April 30, 2010 9:01 AM  
**To:** KIETA Karyne  
**Cc:** DELON Marina  
**Subject:** Accepted: Updated: FY 2011 Budget Work session/hearing calendar review  
**When:** Friday, April 30, 2010 10:00 AM-10:30 AM (GMT-08:00) Pacific Time (US & Canada).  
**Where:** lynda's office

Karyne:

Do you need to meet with us?

I had Marina do the search on the documents, and we found the one Deb did last year that you described. It was in her previous board packet, not the budget file. So....I'm going to copy that and put the new information in that.

Also - we reviewed the calendar, found two "old" items I didn't catch when you/I/Ruth went through the calendar.

Those are now corrected.

Barb pointed out that the folks that Deb sent the calendar to was not accurate. We've corrected that, and now all Chair's office and all four districts are copied.

The only thing I have NOT done is copied you on those calendar items. Do you want us to go back in and add you, so that you have it on your calendar too, or would that be redundant.

Anybody else we should copy?

I think that about covers it!

Lynda

## GROW Lynda

---

**From:** LANGLOIS Ruth R  
**Sent:** Friday, April 02, 2010 1:47 PM  
**To:** GROW Lynda  
**Subject:** FW: Facilities Work Request

FYI - this is on the MINT.

Ruth Richman Langlois  
Chair's Office  
Multnomah County  
503.988.5531-direct line  
ruth.r.langlois@co.multnomah.or.us

-----Original Message-----

**From:** BUCKMASTER Pam J  
**Sent:** Friday, April 02, 2010 12:43 PM  
**To:** LANGLOIS Ruth R  
**Subject:** Facilities Work Request

<http://mint.co.multnomah.or.us/facilitiesworkrequest/>

## GROW Lynda

---

**From:** KIETA Karyne  
**Sent:** Monday, May 10, 2010 4:05 PM  
**To:** GROW Lynda  
**Subject:** RE: do the budget meetings generally run over?

It's always possible they may run a bit late. But my guess is that we will finish by 5:00 pm. The BCC is going to be very tired and they will want to get out of there.

I would still keep a caveat that they could run a little late, but not likely by more than 15-30 minutes. So HAP shouldn't have the expectation of 5:00 PM sharp. They need to be a bit flexible if needed. We will do everything to keep the bcc moving and on schedule.

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Monday, May 10, 2010 3:51 PM  
**To:** KIETA Karyne  
**Subject:** do the budget meetings generally run over?

HAP is using the Board Room on Tuesday night, May 18<sup>th</sup>. I gave her a "heads up" when you and I went through and booked the board room. Her event doesn't start until 6:15 pm, but they usually have dinner earlier and want to start set up at 5:00 pm sharp. Do you think there is a chance she will be turned away?

(The last group that day is Library Services)

Lynda J. Grow, Board Clerk

Multnomah County Commissioners

501 SE Hawthorne Blvd., Ste. 600

Portland, OR 97214-3587

(503) 988-3277 or (503) 988-5274

[lynda.grow@co.multnomah.or.us](mailto:lynda.grow@co.multnomah.or.us)

<http://www2.co.multnomah.or.us/cfm/boardclerk/>

**GROW Lynda**

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**From:** SULLIVAN Theresa A  
**Sent:** Monday, May 10, 2010 2:45 PM  
**To:** WILSON Aaron E  
**Cc:** GROW Lynda  
**Subject:** FW: Public Budget Hearing May 25

Hello Aaron,  
I so missed the boat here..... we able need the system setup on May 27 at the East County Bldg. Sharron Kelley rooms. Same time.  
Theresa

-----Original Message-----

**From:** SULLIVAN Theresa A  
**Sent:** Wednesday, April 21, 2010 9:27 AM  
**To:** WILSON Aaron E  
**Cc:** GROW Lynda  
**Subject:** Public Budget Hearing May 25

The County is holding a public hearing for the 2010-2011 budget on Tuesday, May 25, from 6:00 - 8:00pm at the IRCO Gymnasium (10301 SE Glisan St).

We need the sound system and microphones setup. We will need microphones for all the commissioners, the board clerk, County Atty and testimony table (let's say 4 spots there).

We will also need the meeting digitally recorded.

All expenses for this meeting can be charged to 701000.

*Thank you,*

*Theresa Sullivan  
DCM Director's Office  
503-988-3635*

## GROW Lynda

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**From:** Emily Vidal [emily@metroeast.org]  
**Sent:** Tuesday, May 04, 2010 9:16 AM  
**To:** GROW Lynda  
**Subject:** Re: Budget sessions

Hi Lynda, just checking in to see if there is a finalized budget sessions list? I see the flurry of e-mails has slowed down! Thought I'd check in.

Emily

On Apr 30, 2010, at 10:27 AM, GROW Lynda wrote:

When: Thursday, June 03, 2010 1:00 PM-3:00 PM (GMT-08:00) Pacific Time (US & Canada).  
Where: Board Rooms 100 & 112

\*~\*~\*~\*~\*~\*~\*~\*~\*~\*

**Emily Vidal**



**Video Producer | 503-667-8848 x 329**  
**[www.metroeast.org](http://www.metroeast.org) | [www.kzme.fm](http://www.kzme.fm)**  
**829 NE 8th Ave, Gresham OR 97030**

**MetroEast Community Media | Community Television and Beyond**  
**KZME Radio | music where you live**

## GROW Lynda

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**From:** KIETA Karyne  
**Sent:** Tuesday, April 27, 2010 9:01 AM  
**To:** GROW Lynda  
**Cc:** GUTHRIE Barbara  
**Subject:** RE: budget meeting schedule  
**Attachments:** Board Proposed May Budget Worksessions.pdf

Hi Lynda-

Attached is the calendar. It hasn't changed since the hard copy I gave you. It might be a really good idea if we could go over this one more time before May 1. Let me know

Karyne

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Monday, April 26, 2010 5:07 PM  
**To:** KIETA Karyne  
**Cc:** GUTHRIE Barbara  
**Subject:** budget meeting schedule

When we were cancelling meetings, it turns out "BCC" only goes to the Board, not to their staff.

Can you have someone send me the most up to date version of the budget calendar,

So I can send out a notice to the schedulers because it didn't clear off everyone's calendars.

Now I'm worried about what is/what isn't supposed to stay on there.

Lynda

Lynda J. Grow, Board Clerk

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<http://www2.co.multnomah.or.us/cfm/boardclerk/>

**GROW Lynda**

**From:** KIETA Karyne  
**Sent:** Wednesday, May 26, 2010 12:49 PM  
**To:** COGEN Jeff; KAFOURY Deborah; SHIPRACK Judith C; WILLER Barbara; MCKEEL Diane  
**Cc:** MADRIGAL Marissa D; MCLELLAN Jana E; LEE Beckie; LASHUA Matthew; WIREN Corie; #DRM; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; GROW Lynda; TINKLE Kathy M; LEAR Wendy R; WADDELL Mike D; ELLIOTT Gerald T; COBB Becky; MARCY Scott; AAB Larry A; YANTIS Wanda; STATON Daniel W; SCHRUNK Michael D; COLDWELL Shaun M; MARTINEZ Richard F; KIETA Karyne  
**Subject:** Proposed State Rebalance Process for FY 2011

Dear Commissioners –

Now that the state's May updated forecast has been released for the 2009-2011 biennium, it will be inevitable that there will be impacts to Multnomah County's FY 2011 Budget. It is very likely that we will not have definitive information until late July. This is of course, after we adopt our budget. State reductions could impact the County's ability to deliver a variety of services including mental health, alcohol and drug, dental, health, community corrections and transportations services. It is also possible that reductions may impact the ability of a system that is partially funded by state funds and partially funded by County General Funds to continue to deliver services. The timing of the reduction may necessitate a reduction in force (RIF).

Until the final details are worked out on the State budget shortfall for 2009-2011, we are proposing the following course of action.

1. Move forward to adopt the FY 2011 budget on schedule with a cautionary note to departments to prepare for a FY 2011 mid-year rebalance process.
2. Work closely with our partners at the State to get continuous information with regard to reductions at the state level that affect county programs.
3. Once we have that information we can compare it to what's in our FY 2011 Adopted budget.
4. The results of that analysis will help drive the midyear process and timeline. The timing of the information we get from the State will drive the timing of the midyear rebalance. However, there are a couple of important reasons to wait until summer.
  - We will know the County's the FY 2010 general fund ending balance with more certainty. A firm ending balance number will tell us whether or not we have a buffer and if so how much.
  - We need a couple of weeks to perform the financial/budgetary analysis to get an accurate picture of impacts and potential tradeoffs.

We will be keeping you and your staff updated as we learn more information and begin to formalize this process. In the mean time, please let me know if you have any questions.

Best,

Karyne Kieta  
 Budget Director

5/26/2010

# FY 2011 Budget Worksession Month

Last Updated: May 19, 2010

| Month           | Date | Task  |
|-----------------|------|---|
| <b>May- 10</b>  |      |   |
|                 | 25   | <b>BOARD WORKSESSION: Policy &amp; Operational Challenges &amp; Issues</b>  |
| 9:00            |      | DCHS  |
| 10:00           |      | DCM   |
| 11:00           |      | Library   |
| Noon            |      | LUNCH Break   |
| 1:00            |      | DCJ   |
| 2:00            |      | MCSO  |
| 3:00            |      | DA  |
| 3:45            |      | CS  |
| 4:30            |      | Adjourn   |
| 6:00- 8:00      |      | <b>PUBLIC HEARING - IRCO, 10301 NE Glisan</b>   |
| 9:00            | 26   | General Fund Forecast Update - 3rd Quarter<br><b>BOARD WORKSESSION (cont): Policy &amp; Operational Challenges &amp; Issues</b> |
| 9:45            |      | Health  |
| 11:45           |      | LUNCH Break   |
| 1:00            |      | IT  |
| 2:00            |      | Capital   |
| 3:00            |      | Adjourn   |
| 1:00- 3:00      | 27   | Non- Departmental   |
| 6:00- 8:00      |      | <b>PUBLIC HEARING - East County - 600 NE 8th Street, Gresham</b>  |
|                 | 31   | <b>HOLIDAY - MEMORIAL DAY</b>   |
| <b>June- 10</b> |      |   |
| 9:00- 12:00     | 1    | Board Worksession: Follow- Up and Amendment Review  |
| 6:00- 8:00      | 2    | <b>PUBLIC HEARING - Multnomah Building</b>  |
|                 | 3    | <b>Special Districts - Adopt Budget</b>   |
| 1:00- 3:00      |      | Follow- Up Board Worksession - <i>(if needed)</i>   |
| 9:00- 12:00     | 8    | Board Worksession: Follow- Up and Amendment Review  |
| 3:00 - 5:00     | 9    | TSCC Hearing  |
|                 | 10   | Budget Adoption   |

DRAFT Nondepartmental Budget Work Session Agenda for Thursday, May 27th, 2010

| <b>Item/Agency</b>                               | <b>Presenter</b>     | <b>Time</b> |
|--|----------------------|-------------|
| Central CBAC                                     | Brad McLean          | 1:00        |
| Nond CBAC  | Sherry Willmschen    | 1:05        |
| CIC  | Brad McLean          | 1:10        |
| Nond overview                                    | Julie Neburka        | 1:15        |
| <i>Year-over-year budget changes</i>             |                      |             |
| <i>FTE changes</i>                               |                      |             |
| <i>Notes on the debt service/dedicated funds</i> |                      |             |
| <i>NACo Fundraising program offer</i>            |                      |             |
| <i>Other questions</i>                           |                      |             |
| Chair's Office Initiatives:                      | Chair's Office Staff | 1:25        |
| Working Smart                                    |                      |             |
| Government Relations Office                      |                      |             |
| Office of Equity & Diversity                     |                      |             |
| Office of Sustainability                         |                      |             |
| Auditor's Office                                 | Steve March          | 1:55        |
| Public Affairs Office                            | Althea Milechman     | 2:05        |
| Emergency Management                             | Dave Houghton        | 2:15        |
| LPSCC  | Peter Ozanne         | 2:25        |
| County Attorney's Office                         | Agnes Sowle          | 2:35        |
| Regional Arts & Culture Council                  | Eloise Damrosch      | 2:40        |
| Follow-up  |                      | 2:45        |
| <b>Scheduled June 1st</b>                        |                      |             |
| CCFC   |                      |             |
| <b>Optional</b>                                  |                      |             |
| TSCC   |                      |             |

*Add to our Budget Calendar*

## Budget Director's Message

fy2010 adopted budget

86630

### Public Testimony & Public Hearings

In addition to participating in the budget advisory committees and other forums described above, citizens have several opportunities to personally testify on the budget. Or written material can be hand delivered, mailed, faxed or submitted via email.

Citizens have the opportunity to testify at:

**Annual Budget Hearings**— for FY 2010, the Board, sitting as the Budget Committee, will hold several public hearings after the approval, but before the adoption, of the budget. Hearings were held:

- May 5, 2009 Public Budget Hearing – North Portland Library, Second Floor meeting Room, 512 N. Killingsworth Street, Portland.
- May 13, 2009 Public Budget Hearing – Multnomah County East Building, Sharron Kelley Conf, Room A & B, 600 NE 8th Street, Gresham (IRCO) Gymnasium, 10301 NE Glisan
- May 18, 2009 Public Budget Hearing – Communities of Color at the Immigrant and Refugee Community Organization (IRCO) Gymnasium, 10301 NE Glisan, Portland
- May 26, 2009 Public Budget Hearing – Multnomah Building, Commissioners Boardroom, 501 SE Hawthorne Boulevard, Portland.

**The Tax Supervising and Conservation Commission Hearing** – On May 27, 2009, TSCC held a public hearing on the budget.

**Budget Adoption**—testimony was taken at the Board session for final adoption of the budget on June 4, 2009.

### Budget Website

Citizens and employees have the opportunity to participate in the budget process through the County's web site. From the County's home page, <http://www.co.multnomah.or.us/budget>, citizens and employees may access the site that contains the FY 2010 budget, links to frequently asked questions; the calendar; live and archived video of work sessions; and other information, input opportunities and employee resources.

## **GROW Lynda**

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**From:** BROCKWAY Treiva L  
**Sent:** Monday, May 17, 2010 10:59 AM  
**To:** GROW Lynda; BAKER Marina  
**Cc:** MYERS Tina M; GORTON Dan W; SHOSTAK David L; PHILLIPS David A  
**Subject:** Budget Sessions for 2010

The following budget sessions have been added to the Operations calendar:

05\_18\_10\_budgetAM.rm 0900 to 1200  
05\_18\_10\_budgetPM.rm 1300 to 1700

05\_19\_10\_budget.rm 0900 to 1200

05\_20\_10\_budget.rm 1300 to 1500 (if needed)

05\_25\_10\_budgetAM.rm 0900 to 1200  
05\_25\_10\_budgetPM.rm 1300 to 1630 (Assumes a lunch break of one hour between 1200 and 1300)

The Public Hearing 05/25/10 from 6PM to 8PM (IRCO) will not be streamed live unless arrangements are made with Metro East.

We usually get a DVD from Metro East for the evening meetings not held in the board room.

05\_26\_10\_budgetAM 0900 to 1200  
05\_26\_10\_budgetPM 1300 to 1500 (Assumes a lunch break of one hour between 1200 and 1300)

05\_27\_10\_budget.rm 1300 to 1500 (if needed)

The Public Hearing 05/27/10 from 6PM to 8PM (Multnomah County East Bldg) will not be streamed live unless arrangements are made with Metro East.

We usually get a DVD from Metro East for the evening meetings not held in the board room.

06\_01\_10\_budgetAM.rm 0900 to 1200  
06\_01\_10\_budgetPM.rm 1800 to 2000

06\_03\_10\_budget.rm 1300 to 1500 (if needed)

06\_08\_10\_budget.rm 0900 to 1200

06\_09\_10\_TSCC.rm 1500 1700

**Treiva Brockway**  
Computer Systems Operator, Sr.  
503-988-3281 x83281  
[treiva.l.brockway@co.multnomah.or.us](mailto:treiva.l.brockway@co.multnomah.or.us)

USE SAME  
FORMAT

TUESDAY, MAY 18, 2010 - 9:00 AM  
Multnomah Building, Commissioners Board Room 100

**FY 2011 BUDGET WORK SESSION**

**WHAT'S DIFFERENT/IMPACT OF STATE BUDGET**

- |      |          |                        |
|------|----------|------------------------|
| WS-1 | 9:00 am  | COUNTY HUMAN SERVICES  |
| WS-2 | 10:30 am | HEALTH DEPARTMENT      |
|      | Noon     | Lunch Break            |
| WS-3 | 1:00 pm  | COUNTY MANAGEMENT      |
| WS-4 | 2:00 pm  | COMMUNITY SERVICES     |
| WS-5 | 3:00 pm  | INFORMATION TECHNOLOGY |
| WS-6 | 4:00 pm  | LIBRARY SERVICES       |
|      | 5:00 pm  | ADJOURN                |

WEDNESDAY, MAY 19, 2010 - **9:00 AM**  
Multnomah Building, Commissioners Board Room 100

**FY 2011 BUDGET WORK SESSION**

**WHAT'S DIFFERENT/IMPACT STATE BUDGET**

|      |          |                   |
|------|----------|-------------------|
| WS-1 | 9:00 am  | COMMUNITY JUSTICE |
| WS-2 | 10:00 am | SHERIFF'S OFFICE  |
| WS-3 | 11:00 am | DISTRICT ATTORNEY |
|      | 12:00 pm | Adjourn           |

*CAL*  
Thursday, May 20, 2010 – 1:00 pm  
Multnomah Building, First Floor Commissioners Boardroom 100

**FY 2011 BUDGET WORK SESSION**

Follow Up Session – If Needed: 1:00 – 3:00 pm



Multnomah County Oregon

## Board of Commissioners & Agenda

connecting citizens with information and services

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

*501 SE Hawthorne Blvd. Portland*

*Multnomah Building, Commissioners Board Room 100 off main lobby*

**TUESDAY, MAY 25<sup>TH</sup> – 9:00 AM TO 4:30 PM**

### **BOARD WORK SESSION #3 POLICY & OPERATIONAL CHALLENGES & ISSUES**

|      |            |                   |
|------|------------|-------------------|
| WS-1 | 9:00 am    | HUMAN SERVICES    |
| WS-2 | 10:00 am   | COUNTY MANAGEMENT |
| WS-3 | 11:00 am   | LIBRARY           |
|      | 12:00 noon | Lunch Break       |

#### **CABLE PLAYBACK INFORMATION:**

May 25<sup>th</sup>, 9:00 am - 12:00 Noon – Live on Channel 30 East

Replays: Ch. 30 East

May 28<sup>th</sup>: 9:00 am- 12:00 am

June 25<sup>th</sup>: 9:00 am - 12:00 pm

|      |         |                    |
|------|---------|--------------------|
| WS-4 | 1:00 pm | COMMUNITY JUSTICE  |
| WS-5 | 2:00 pm | SHERIFF'S OFFICE   |
| WS-6 | 3:00 pm | DISTRICT ATTORNEY  |
| WS-7 | 3:45 pm | COMMUNITY SERVICES |
|      | 4:30 pm | Adjourn            |

#### **CABLE PLAYBACK INFORMATION:**

May 25<sup>th</sup>, 1:00 to 5:00 pm – Live on Channel 30 East

Replays: Ch. 30 East

May 28<sup>th</sup>: 12:00 pm – 4:00 pm

June 26<sup>th</sup>: 10:00 am – 2:00 pm

*Work Sessions are open to the public but no public testimony will be taken.*



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

**TUESDAY, MAY 25<sup>TH</sup> – 6:00 PM TO 8:00 PM**

#### **PUBLIC BUDGET HEARING A**

AT:

Communities of Color at Immigrant & Refugee  
Community Organization (IRCO) Gymnasium  
10301 NE Glisan St. Portland  
East of 102<sup>nd</sup>, North of Burnside

*Testimony will be taken and is limited to three minutes per person.  
Speaker forms will be available from the Board Clerk at the meeting.*

#### **CABLE PLAYBACK INFORMATION:**

THE PUBLIC BUDGET HEARING WILL BE TAPED

Replays: Ch. 30 East Portland & East County

May 30<sup>th</sup> 9:00 am, June 1<sup>st</sup> 3:00 pm & June 11<sup>th</sup> 1:00 pm

Replays: Ch. 21 May 29<sup>th</sup> 5:00 pm & June 4<sup>th</sup> 3:00 pm



Multnomah County Oregon

## Board of Commissioners & Agenda

connecting citizens with information and services

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

*501 SE Hawthorne Blvd. Portland*

*Multnomah Building, Commissioners Board Room 100 off main lobby*

**WEDNESDAY, MAY 26<sup>TH</sup> – 9:00 AM – 3:00 PM**

#### **BOARD BUDGET WORK SESSION # 4**

#### **POLICY & OPERATIONAL CHALLENGES & ISSUES**

|      |          |   |
|------|----------|---|
| WS-1 | 9:00 am  | GENERAL FUND FORECAST UPDATE FOR<br>THE THIRD QUARTER |
| WS-2 | 9:45 am  | HEALTH DEPARTMENT                                     |
|      | 11:45 am | Lunch Break   |

#### **CABLE PLAYBACK INFORMATION:**

May 26<sup>th</sup> 9:00 am - 12:00 pm – Live on Channel 30 East

Replays - Ch. 30 East: May 29<sup>th</sup> : 9:00 am - 12:00 pm

|      |         |                        |
|------|---------|------------------------|
| WS-3 | 1:00 pm | INFORMATION TECHNOLOGY |
| WS-4 | 2:00 pm | CAPITAL                |
|      | 3:00 pm | Adjourn                |

#### **CABLE PLAYBACK INFORMATION:**

May 26<sup>th</sup> 1:00 – 3:00 pm – Live on Channel 30 East

Replays - Ch. 30 East: May 29<sup>th</sup> : 12:00 – 2:00 pm

*Work Sessions are open to the public but no public testimony will be taken.*



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

*501 SE Hawthorne Blvd. Portland*

*Multnomah Building, Commissioners Board Room 100 off main lobby*

**THURSDAY, MAY 27<sup>TH</sup> – 1:00 PM - 3:00 PM**

**BOARD BUDGET WORK SESSION # 5**

**NON-DEPARTMENTAL**

*Work Sessions are open to the public but no public testimony will be taken.*

#### **CABLE PLAYBACK INFORMATION:**

May 27<sup>th</sup> 1:00 – 3:00 pm – Live on Channel 30 East

Replays - Ch. 30 East : May 31<sup>st</sup> : 8:00 – 10:00 am



**Multnomah County Oregon**

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

**THURSDAY, MAY 27<sup>TH</sup> – 6:00 PM – 8:00 PM**

### **PUBLIC BUDGET HEARING B** **MULTNOMAH COUNTY FY 2010-2011 BUDGET**

**AT**

**Multnomah County East Building  
Sharron Kelley Conf. Rooms A & B  
600 NE 8<sup>TH</sup> St. Gresham  
South of Division, West of Hogan, at Lincoln**

***All meetings are open to the public.  
Public testimony will be taken and is limited  
to three minutes per person.  
Speaker forms will be available  
from the Board Clerk at the meeting.***

**Cable coverage of the 2010-2011 Budget Work Sessions, Hearings and Regular Board Meetings are produced through MetroEast Community Media. Call 503-667-8848, ext. 332 or log on to: <http://www.metroeast.org> for cable channel program information. To view video coverage of our previous meetings, visit our website at: <http://www.co.multnomah.or.us/cc/pastmeetings.shtml>**

#### **CABLE PLAYBACK INFORMATION:**

**May 27<sup>th</sup> 6:00 – 8:00 pm – Live on Channel 30 East  
Replays: Ch. 30 East Portland & East County  
May 31<sup>st</sup> 5:00 pm & June 8<sup>th</sup> 12:00 pm  
Replays: Ch. 21 Portland & East County  
May 29<sup>th</sup> 12:00 pm & June 6<sup>th</sup> 7:30 pm  
Replays: Ch. 11 Portland & East County  
June 16 11:30 pm**



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

**THURSDAY, MAY 27<sup>TH</sup> – 6:00 PM – 8:00 PM**

### ***PUBLIC BUDGET HEARING B***

AT

Multnomah County East Building  
Sharron Kelley Conf. Rooms A & B  
600 NE 8<sup>TH</sup> St. Gresham  
South of Division, West of Hogan, at Lincoln

*Testimony will be taken and is limited to three minutes per person.  
Speaker forms will be available from the Board Clerk at the meeting.*

#### **CABLE PLAYBACK INFORMATION:**

May 27<sup>th</sup> 6:00 – 8:00 pm – Live on Channel 30 East

Replays: Ch. 30 East Portland & East County

May 31<sup>st</sup> 5:00 pm & June 8<sup>th</sup> 12:00 pm

Replays: Ch. 21 Portland & East County

May 29<sup>th</sup> 12:00 pm & June 6<sup>th</sup> 7:30 pm

Replays: Ch. 11 Portland & East County

June 16 11:30 pm



Multnomah County Oregon

**Board of Commissioners & Agenda**  
*connecting citizens with information and services*

**BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

*501 SE Hawthorne Blvd. Portland*

*Multnomah Building, Commissioners Board Room 100 off main lobby*

**TUESDAY, JUNE 1<sup>ST</sup> – 9:00 AM – 12:00 PM**

**BOARD BUDGET WORK SESSION #6**

**FOLLOW UP AND AMENDMENT REVIEW**

**CABLE PLAYBACK INFORMATION:**

June 1<sup>st</sup> 9:00 am - 12:00 pm – Live on Channel 30 East

Replays - Ch. 30 East : June 5<sup>th</sup> 9:00 am – 12:00 pm

*Work Sessions are open to the public but no public testimony will be taken.*



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

**WEDNESDAY, JUNE 2<sup>ND</sup> – 6:00 PM – 8:00 PM**

### ***PUBLIC BUDGET HEARING C***

AT

Multnomah Building

501 SE Hawthorne Blvd.

Commissioners Board Room 100 off Lobby

Portland

*Testimony will be taken and is limited to three minutes per person.  
Speaker forms will be available from the Board Clerk at the meeting.*

#### **CABLE PLAYBACK INFORMATION:**

June 2<sup>nd</sup> 6:00 – 8:00 pm – Live on Channel 29 East

Replays: Ch. 30 East Portland & East County

June 8<sup>th</sup> 4:30 – 6:30 pm & June 25<sup>th</sup> 1:00 – 3:00 pm



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

**THURSDAY, JUNE 3<sup>RD</sup> @ 9:30 AM**

**ADOPT SPECIAL DISTRICTS BUDGET**

#### **CABLE PLAYBACK INFORMATION:**

Thursday, 9:30 AM, (LIVE) Channel 30 (Portland & East County)

Sunday, 11:00 AM Channel 30

Saturday, 10:00 AM, Channel 29 East County Only

Tuesday, 8:15 PM, Channel 29

**THURSDAY, JUNE 3<sup>RD</sup> – 1:00 PM – 3:00 PM**

**FOLLOW UP BOARD BUDGET WORK SESSION #7, IF NEEDED**

#### **CABLE PLAYBACK INFORMATION:**

June 3<sup>rd</sup> 1:00 – 3:00 pm – Live on Channel 30 East

Replays: Ch. 30 East: June 5<sup>th</sup> 12:00 – 2:00 pm

*Work Sessions are open to the public but no public testimony will be taken.*

# MULTNOMAH COUNTY 2007-2008 BUDGET WORK SESSIONS AND HEARINGS

## ALL MEETINGS ARE OPEN TO THE PUBLIC

Public testimony will be taken at the public hearings listed in red (*italic*) below. Unless otherwise noted, all sessions will be held in the Multnomah Building, First Floor Commissioners Boardroom 100, 501 SE Hawthorne, Portland. Contact Board Clerk Deb Bogstad 503 988-3277 for further information.

Cable coverage of the 2007-2008 budget work sessions, hearings and Thursday Board meetings are produced through MetroEast Community Media. Call 503 667-8848, extension 332 or log onto <http://www.mctv.org> for cable channel program information. The budget work sessions, hearings and Board meetings will be available for viewing via media streaming at <http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk Deb Bogstad 503 988-3277 for further information.

**Thu, Jun 7**  
**9:30 a.m.**

***Public Hearing and Resolution Adopting the 2007-2008 Budget for Dunthorpe Riverdale Sanitary Service District No. 1 and Making Appropriations***  
***Public Hearing and Resolution Adopting the 2007-2008 Budget for Mid-County Street Lighting Service District No. 14 and Making Appropriations***

**Thu, Jun 7**  
**10:00 a.m.**

***Tax Supervising and Conservation Commission Public Hearing on the Multnomah County 2007-2008 Budget***

**Thu, Jun 7**  
**10:30 a.m. to 12:00 p.m.**

***Public Hearing and Resolution Adopting the 2007-2008 Budget for Multnomah County Pursuant to ORS 294***

### **CABLE PLAYBACK INFO:**

**Thursday, June 7 - 9:30 AM LIVE Channel 30**  
**Saturday, June 9 - 10:00 AM Channel 29**  
**Sunday, June 10 - 11:00 AM Channel 30**  
**Tuesday, June 12 - 8:00 PM Channel 29**



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

**TUESDAY, JUNE 8<sup>th</sup> – 9:00 am – 12:00 noon**

**BOARD BUDGET WORK SESSION #8: FOLLOW UP  
AND AMENDMENT REVIEW**

**CABLE PLAYBACK INFORMATION:**

June 8<sup>th</sup> 9:00 am – 12:00 pm – Live on Channel 30 East

Replays: Ch. 30 East Portland & East County

June 11<sup>th</sup> 9:00 am – 12:00 pm

*Work Sessions are open to the public but no public testimony will be taken.*



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

**WEDNESDAY, JUNE 9<sup>th</sup> – 3:00 pm – 5:00 pm**

**TSCC PUBLIC HEARING**

**Tax Supervising & Conservation Commission Hearing**

**CABLE PLAYBACK INFORMATION:**

June 9<sup>th</sup> 3:00 – 5:00 pm – Live on Channel 30 East

Replays: Ch. 30 East Portland & East County

June 12<sup>th</sup> 12:00 - 2:00 pm



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BUDGET WORK SESSION & PUBLIC HEARING AGENDAS**

*Unless otherwise noted, meetings held at*

**THURSDAY, JUNE 10<sup>th</sup> – 9:30 am**

**BUDGET ADOPTION**

#### **CABLE PLAYBACK INFORMATION:**

Thursday, 9:30 AM, (LIVE) Channel 30 (Portland & East County)

Sunday, 11:00 AM Channel 30

Saturday, 10:00 AM, Channel 29 East County Only

Tuesday, 8:15 PM, Channel 29

# MULTNOMAH COUNTY 2007-2008 BUDGET WORK SESSIONS AND HEARINGS

## ALL MEETINGS ARE OPEN TO THE PUBLIC

Public testimony will be taken at the public hearings listed in red (*italic*) below. Unless otherwise noted, all sessions will be held in the Multnomah Building, First Floor Commissioners Boardroom 100, 501 SE Hawthorne, Portland. Contact Board Clerk Deb Bogstad 503 988-3277 for further information.

Cable coverage of the 2007-2008 budget work sessions, hearings and Thursday Board meetings are produced through MetroEast Community Media. Call 503 667-8848, extension 332 or log onto <http://www.mctv.org> for cable channel program information. The budget work sessions, hearings and Board meetings will be available for viewing via media streaming at <http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk Deb Bogstad 503 988-3277 for further information.

**Thu, April 12**  
9:30 a.m.

**Third Quarter Financial Report and General Fund  
Forecast Update**

### CABLE PLAYBACK INFO:

**Thursday, April 12 - 9:30 AM LIVE Channel 30**  
**Saturday, April 14 - 10:00 AM Channel 29**  
**Sunday, April 15 - 11:00 AM Channel 30**  
**Tuesday, April 17 - 8:00 PM Channel 29**

**Thu, April 19**  
9:30 a.m. to 12:00 p.m.

***Chair Ted Wheeler's 2007-2008 Executive Budget  
Message  
Public Hearing and Consideration of Resolution  
Approving 2007-2008 Executive Budget for  
Submission to Tax Supervising and Conservation  
Commission***

### CABLE PLAYBACK INFO:

**Thursday, April 19 - 9:30 AM LIVE Channel 30**  
**Saturday, April 21 - 10:00 AM Channel 29**  
**Sunday, April 22 - 11:00 AM Channel 30**  
**Tuesday, April 24 - 8:00 PM Channel 29**

**Tue, April 24**  
9:30 a.m. to 12:00 p.m.

**Budget Work Session if needed**

### CABLE PLAYBACK INFO:

**Tuesday, April 24 - 9:30 AM LIVE Channel 29**  
**Friday, April 27 - 8:00 PM Channel 29**

BOARD ROOM  
SETUP**GROW Lynda**

---

**From:** MCLELLAN Jana E  
**Sent:** Wednesday, May 12, 2010 11:12 AM  
**To:** GROW Lynda; KIETA Karyne  
**Cc:** MADRIGAL Marissa D; SWACKHAMER Sherry J; BAKER Marina; ELKIN Christian; SULLIVAN Theresa A  
**Subject:** RE: BCC work session set up

I would like the traditional set up for the work sessions for this year. After Jeff experiences them in this fashion, we can determine if he wants to change for next year. For now, however, change for change sake is not the goal. I'll talk with Sherry about any particular needs she knows of and see what we can do to accommodate.

Thanks,  
 Jana

---

**From:** GROW Lynda  
**Sent:** Wednesday, May 12, 2010 9:59 AM  
**To:** KIETA Karyne; ELKIN Christian; SULLIVAN Theresa A  
**Cc:** MADRIGAL Marissa D; SWACKHAMER Sherry J; MCLELLAN Jana E; BAKER Marina  
**Subject:** RE: BCC work session set up

Let me know what all of you decide, because I have to schedule the special set ups in advance with Aaron Wilson's team, and we do have to tear down after every board meeting for the other groups using the board room (e.g.: HAP public meeting 5/18 @ 6pm, etc.)

We met with Sherry and Ken this morning regarding this moving laptops and making sure there is a way to synch up the laptops for power point presentations. Sherry said that IT is sampling the Adobe Connect product and want to see if that will work. We are going to meet at noon.

Lynda J. Grow, Board Clerk  
 Multnomah County Board of Commissioners  
 503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 9:48 AM  
**To:** GROW Lynda; ELKIN Christian; SULLIVAN Theresa A  
**Subject:** FW: BCC worksession set up

fyi

-----Original Message-----

**From:** KIETA Karyne  
**Sent:** Wednesday, May 12, 2010 9:48 AM  
**To:** MADRIGAL Marissa D; MCLELLAN Jana E  
**Subject:** BCC worksession set up

5/12/2010

Hi Marissa, Jana -

I just wanted to close the loop with you on the set up for the BCC budget worksessions. In the past, we have had the traditional set up. Board sits at the dais and the departments sit at the presenting table.

Sherry S had mentioned that you might be thinking of a round table set up.

We could do that, but given how tight the schedule is, how fast things will be moving AND that most departments will likely be using PPT I would suggest that we stay with the traditional set up for this first round. Additionally, I am not clear what type of IT modifications we would need to get the Commissioners PCs set up in the round table.

If it doesn't feel good, we can work on getting the set up changed for the second wave.

Let me know how you would like to proceed.

Thanks,  
Karyne

**GROW Lynda**

---

**From:** LANGLOIS Ruth R  
**Sent:** Wednesday, April 14, 2010 2:14 PM  
**To:** 'Julia Meier'; GUTHRIE Barbara  
**Subject:** RE: Budget Forum at IRCO

Thank you both for working on this.  
R

*Ruth Richman Langlois*

Chair's Office  
Multnomah County  
503.988.5531-direct line  
[ruth.r.langlois@co.multnomah.or.us](mailto:ruth.r.langlois@co.multnomah.or.us)

---

**From:** Julia Meier [mailto:juliam@nayapdx.org]  
**Sent:** Tuesday, April 06, 2010 10:40 AM  
**To:** LANGLOIS Ruth R; GUTHRIE Barbara  
**Subject:** Budget Forum at IRCO

We are confirmed for May 25<sup>th</sup>, with testimony 6:00 pm to 8:00 pm.

Julia Meier

Coordinator

Coalition of Communities of Color

5135 NE Columbia Blvd.

Portland, Oregon 97218

ph 503-288-8177 xt 295

fax 503-288-1260

\*\*\*\*\*CONFIDENTIALITY NOTICE\*\*\*\*\*

This e-mail may contain information that is privileged, confidential, or otherwise exempt from disclosure under applicable law. If you are not the addressee or it appears from the context or otherwise that you have received this e-mail in error, please advise me immediately by reply e-mail, keep the contents confidential, and immediately delete the message and any attachments from your system.

\*\*\*\*\*

*FACILITIES SETUP  
IRCO*

**GROW Lynda**

---

**From:** SULLIVAN Theresa A  
**Sent:** Monday, May 10, 2010 2:45 PM  
**To:** WILSON Aaron E  
**Cc:** GROW Lynda  
**Subject:** FW: Public Budget Hearing May 25

Hello Aaron,  
I so missed the boat here..... we able need the system setup on May 27 at the East County Bldg. Sharron Kelley rooms. Same time.  
Theresa

-----Original Message-----

**From:** SULLIVAN Theresa A  
**Sent:** Wednesday, April 21, 2010 9:27 AM  
**To:** WILSON Aaron E  
**Cc:** GROW Lynda  
**Subject:** Public Budget Hearing May 25

The County is holding a public hearing for the 2010-2011 budget on Tuesday, May 25, from 6:00 - 8:00pm at the IRCO Gymnasium (10301 SE Glisan St).

We need the sound system and microphones setup. We will need microphones for all the commissioners, the board clerk, County Atty and testimony table (let's say 4 spots there).

We will also need the meeting digitally recorded.

All expenses for this meeting can be charged to 701000.

*Thank you,*

*Theresa Sullivan  
DCM Director's Office  
503-988-3635*

IRCO

**From:** SULLIVAN Theresa A  
**Sent:** Monday, May 17, 2010 1:08 PM  
**To:** GROW Lynda  
**Subject:** RE: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

LEAVE @ 4:00pm

These are from last year. The gym layout will be the same, and I have not been given this year's agenda. Just so you know.

Theresa

-----Original Message-----

**From:** GROW Lynda  
**Sent:** Monday, May 17, 2010 12:47 PM  
**To:** SULLIVAN Theresa A  
**Subject:** FW: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

Just making sure you have what I have. j

Lynda J. Grow, Board Clerk  
Multnomah County Board of Commissioners  
503-988-5274 or 988-3277  
[Lynda.Grow@co.multnomah.or.us](mailto:Lynda.Grow@co.multnomah.or.us)  
<http://www2.co.multnomah.or.us/cfm/boardclerk/>

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**From:** FORD Carol M  
**Sent:** Friday, April 16, 2010 9:10 AM  
**To:** KIETA Karyne; MCLELLAN Jana E  
**Cc:** GROW Lynda; LANGLOIS Ruth R  
**Subject:** FW: Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

FYI – this was something I did for the Board last year before the Coalition of Communities of Color budget hearing at IRCO.

Thanks.... Carol

---

**From:** FORD Carol M  
**Sent:** Thursday, May 14, 2009 2:53 PM  
**To:** #ALL CHAIR'S OFFICE; #ALL DISTRICT 4; #ALL DISTRICT 3; #ALL DISTRICT 2; #ALL DISTRICT 1  
**Cc:** BOGSTAD Deborah L; KARNES Ana; KIETA Karyne; 'Jennifer Kue'  
**Subject:** Information about Monday's Coalition of Communities of Color/Mult Co Budget Hearing

Reminder –

Monday, May 18<sup>th</sup>, the Board's Budget Hearing is being hosted by the Coalition of Communities of Color at IRCO. I've been coordinating with Jennifer Kue, Asian Family Center.

Monday's format is slightly different than the hearings you've had so far. The

attached agenda shows who will be representing the Coalition's partners; they will be opening the hearing with introductions and welcome.

They also sent over a general floor plan – the tables along the sides will be for groups getting simultaneous language translation. I have arranged for four translators (Somali, Chinese, Russian and Vietnamese requested by the Coalition).

Sorry, no entertainment this year. I think there will be refreshments. Any questions, let me know.

*Carol M. Ford, Director  
Multnomah County  
Department of County Management  
503-988-3903*

IRCO

## GROW Lynda

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**From:** LANGLOIS Ruth R  
**Sent:** Friday, April 02, 2010 12:50 PM  
**To:** LANGLOIS Ruth R; KIETA Karyne  
**Cc:** GUTHRIE Barbara; GROW Lynda; MADRIGAL Marissa D  
**Subject:** RE: Public Budget Meetings

UPDATED AND REVISED:

**Tuesday, May 25 6-8pm**

**10301 NE Glisan**

Contacted Julia at Coalition of Communities of Color to see if they will host this meeting at IRCO – Julia just emailed me and said she will hopefully have an answer for us by the end of the day at IRCO - 10301 NE Glisan Location

**Thursday, May 27 - 6-8 pm (set up at 5pm)**

**CONFIRMED -- Multnomah County East Building, Sharron Kelley Conference Rooms A & B, 600 NE 8<sup>th</sup> Street Gresham**

**Wednesday, June 2 6-8pm (Lynda to double ck with Sheriff's office about getting them out of the room by 5pm)**

**CONFIRMED – Multnomah Building  
501 SE Hawthorne, Board Room**

**Things to do:**

- Order cookies, water (Ask Carol Ford about this)
- Contact interpreters (Spanish, other?) Ask Kathleen Todd to help with this
- Other stuff – Karyne are there any hand outs or other supplies needed.
- 

*Ruth Richman Langlois*

Chair's Office  
Multnomah County  
503.988.5531-direct line  
[ruth.r.langlois@co.multnomah.or.us](mailto:ruth.r.langlois@co.multnomah.or.us)

**GROW Lynda**


---

**From:** CUNNINGHAM Shawn D  
**Sent:** Tuesday, May 11, 2010 11:05 AM  
**To:** #ALL CHAIR'S OFFICE; #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4  
**Cc:** #ALL PAO STAFF; KIETA Karyne; #ALL AUDITORS; #DRM  
**Subject:** Chair Cogen to release Fiscal Year 2010/2011 budget proposal May 13  
**Attachments:** 05-11-2010 Chair Cogen to release Fiscal Year 2011 budget proposal May 13.pdf

I will send the following announcement regarding Thursday's release of the Chair's Executive Budget to the media shortly after noon today. Please let Marissa or me know if you have any questions.

**NEWS RELEASE**

**Date:** May 11, 2010  
**Contact:** Tara Bowen-Biggs, Public Affairs Office, 503-988-5766 or 503-793-5835

**Chair Cogen to release Fiscal Year 2010/2011 budget proposal May 13**

On Thursday, May 13 at the regular meeting of the Board of County Commissioners, Multnomah County Chair Jeff Cogen will release his Executive Budget for Fiscal Year 2010/2011 (FY2011). The meeting can be seen on most metro area cable systems on Channel 30 or via streaming video.

Chair Cogen began work on the Executive Budget in March after former Chair Ted Wheeler was appointed State Treasurer and Cogen was appointed by unanimous vote of the Board to serve as Chair.

Multnomah County has faced reductions to county programs and services for 10 consecutive years. The FY 2009/10 budget, adopted last June, addressed a General Fund gap of more than \$40 million through a combination of program reductions, increased revenues and savings from employee wage concessions.

In crafting his FY2011 Executive Budget, Chair Cogen faced a General Fund deficit of \$5.4 million. Additional reductions in county funding from the State of Oregon are anticipated for Fiscal Year 2011/12.

The Chair's Executive Budget is a balanced budget as required by state law, and serves as a policy document and fiscal plan for the fiscal year starting July 1, 2010 and ending June 30, 2011. The Executive Budget is a starting point for the community dialogue that will take place over the coming months.

Members of the Board of County Commissioners will deliberate the contents of the proposed budget in the weeks to come, considering public comment and testimony, and will formally adopt a budget at their regular meeting on June 10, 2010.

Multnomah County commissioners will hold a series of hearings during late May and June to listen to input and testimony from the public on the county's budget.

Hearing dates, times and locations:

May 25: 6:00-8:00 p.m.: Immigrant and Refugee Community Organization (IRCO), 10301 NE

Glisan, Portland

May 27: 6:00-8:00 p.m.: Multnomah County East - 600 NE 8<sup>th</sup> Street, Gresham

June 2: 6:00-8:00 p.m.: Multnomah Building, 501 SE Hawthorne Blvd., Portland

**###**

Shawn Cunningham | Multnomah County Public Affairs Office | 503-988-4369 | [newsroom](#) | [twitter](#) | [facebook](#)

For the special districts:

- Budgets proposed/approved on Thursday, April 22<sup>nd</sup>. (this is the currently-scheduled date, and has already been confirmed with the special districts' budget committees)
- No TSCC hearing.
- Budget adoption Thursday, June 3<sup>rd</sup>. (Tom – note date change. We think we'll stick with the 10<sup>th</sup>; our other option is the 17<sup>th</sup>. We almost certainly would not adopt on the 3<sup>rd</sup>.)

As always, I will take care of the public notices in the *Oregonian*. I've put the publication dates on the calendar, which we will want to send to TSCC & Tom Hansell as soon as it is confirmed.

Thanks,  
J.

from  
Jake  
Nebunha

LINK OUR SITE  
TO KARYNE'S

**GROW Lynda**

---

**From:** KIETA Karyne  
**Sent:** Friday, April 02, 2010 12:05 PM  
**To:** #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; #DRM; #DRM CC; #COUNTY OPERATIONS COUNCIL; STATON Daniel W; SCHRUNK Michael D; MARCH Steve  
**Cc:** NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; KIETA Karyne; MILECHMAN Althea M; CUNNINGHAM Shawn D  
**Subject:** FY 2011 Request Program Offers Posted to the Web

Hello Everyone,

FY 2011 Program Offers are now available on the Budget Office website you can find them by clicking here <http://www2.co.multnomah.or.us/aspnet/budgetwebFY11All/>. Please note that:

- The Chair has not made any decisions yet. These are the offers submitted in department budget requests.
- These offers have not been reviewed for accuracy by the Budget Office.
- The Chair's FY 2011 Executive Budget will be posted on Thursday, May 13<sup>th</sup>. Program offers contained in the Chair's Executive Budget may be different than those posted on our website now.

Have a great afternoon

Thanks,

Karyne Kieta  
Budget Director

# FY 2011 Budget Options Calendar

## Option A – Current Timeline

## Option B – Meeting Statutory Deadlines

| Month          | Date           | Task  |
|----------------|----------------|---|
| May '10        | 17             |   |
|                | 18             | Follow-Up Board Worksession – <i>if needed</i>  |
|                | <i>evening</i> | Public Hearing  |
|                | 19             | Board Worksession: Amendments & Budget Note Proposals/Review 9-10am<br>Public Notice for TSCC public hearing on County budget |
|                | <i>evening</i> | 20 Public Hearing – East County 6pm-8pm   |
|                | 21             |   |
|                | 24             |   |
|                | 25             | Board Worksession: Follow-up and Amendment Review 9am-noon  |
| <i>evening</i> |                | Public Hearing  |
|                | 26             | Tax Supervising Public Hearing – early am<br>Follow-Up Board Worksession – <i>if needed</i>                                   |
|                | 27             |   |
|                | 28             |   |
|                | 31             | Holiday – Memorial Day  |
| June '10       | 1              | Board Worksession: Follow-up and Amendment Review 9am-noon  |
|                | 2              |   |
|                | 3              | <b>BUDGET ADOPTION!</b><br>Public Notice for special districts budget adoption<br>Department Notified of Final Decisions      |
|                | 4              |   |
|                | 7              |   |
|                | 8              | Departments Finalize Program Offers by 5pm  |
|                | 9              | Budget Office Finalizes Budsap with Changes   |
|                | 10             | <b>Budget Adoption: Special Districts</b>   |
|                | 11             | Department Numbers Locked   |

| Month          | Date           | Task  |
|----------------|----------------|---|
| May '10        | 17             |   |
|                | 18             | Board Worksession: What's Different/Impact State Budget (DCHS, HD, LIB, DCM, DCS)<br>APR to Board Clerk for Adopted       |
|                | 19             | Board Worksession: What's Different/Impact State Budget (DCI, MCSO, DA)   |
|                | 20             | Follow-Up Board Worksession – <i>if needed</i><br>General Fund Forecast Update – 3rd Quarter                              |
|                | 21             | Create Amendment Tracking Sheets  |
|                | 24             | Department Amendments Due   |
|                | 25             | Board Worksession: Policy & Operational Challenges & Issues (All Depts less DCM)  |
| <i>evening</i> |                | Public Hearing<br>APR to Board Clerk for Adopted  |
|                | 26             | Board Worksession: Policy & Operational Challenges & Issues (DCM, Capital)  |
|                | 27             | Follow-Up Board Worksession – <i>if needed</i><br>Public Notice: Adopt Special Districts budgets                          |
| <i>evening</i> |                | Public Hearing  |
|                | 28             |   |
|                | 31             | Holiday – Memorial Day  |
| June '10       | 1              | Board Worksession: Follow-up and Amendment Review 9am-noon  |
|                | <i>evening</i> | 2 Public Hearing  |
|                | 3              | Follow-Up Board Worksession – <i>if needed</i><br>Public Notice: Adopt County budget<br>Special Districts Budget Adoption |
|                | 4              |   |
|                | 7              |   |
|                | 8              | Board Worksession: Follow-up and Amendment Review 9am-noon  |
|                | 9              | <b>Tax Supervising Hearing</b>  |
|                | 10             | <b>BUDGET ADOPTION!</b>   |
|                | 11             | Department Notified of Final Decisions  |

# FY 2011 Budget Options Calendar

## Option A – Current Timeline

## Option B – Meeting Statutory Deadlines

| Month     | Date | Task  |
|-----------|------|---|
| March '10 | 19   | Program Offers Posted to web with In/Out Target Flags   |
| April '10 | 1    | Executive Decisions Finalized   |
|           | 2    |   |
|           | 5    | Departments Notified of Final Executive Decisions   |
|           | 6    |   |
|           | 7    | Departments Submit Edits via Webtool by 8:00 am   |
|           | 8    | Public Notice for Special Districts Budgets   |
|           | 9    | Chairs Budget Message Due by 5:00 pm  |
|           | 12   | Budget Office Lock Department Numbers   |
|           | 13   |   |
|           | 14   | Budget Office Lock Internal Services<br>Public Notice #1 for Budget Committee Meeting to approve County Budget<br>Public Notice #2 for Special Districts Bud Committee to approve Budgets |
|           | 15   |   |
|           | 16   | Budget Office – Funds Balance   |
|           | 19   | Narratives Completed  |
|           | 20   | Budget Director's Narrative Completed   |
|           | 21   | APR to Board Clerk for Approved   |
|           | 22   | Public Notice #2 for Budget Committee meeting to approve County budget  |
|           | 23   | Handprint Budget/Update Website   |
|           | 26   |   |
|           | 27   | Courtesy Copy of Budget to Board Members  |
|           | 28   |   |
|           | 29   | Chair Proposes Executive Budget/PO's Posted to Web  |
|           | 30   |   |
| May '10   | 3    |   |
|           | 4    | Board Worksession: What's Different/Impact State Budget (DCHS, HD, LIB, DCM, DCS)   |
|           | 5    |   |
|           | 6    | Board Worksession: What's Different/Impact State Budget (DCJ, MCSO,   |
|           | 7    |   |
|           | 10   |   |
|           | 11   | Board Worksession: Policy & Operational Challenges & Issues (All Depts less DCM)  |
|           | 12   | APR to Board Clerk for Adopted<br>Board Worksession: Policy & Operational Challenges & Issues (DCM,   |
|           | 13   | Follow-Up Board Worksession – <i>if needed</i>  |
|           | 14   | Create Amendment Tracking Sheets  |

| Month     | Date | Task   |
|-----------|------|--|
| March '10 | 19   |  |
| April '10 | 1    | Commissioner Cogen Appointed Chair   |
|           | 2    | Program Offers Posted to web with In/Out Target Flags  |
|           | 5    |  |
|           | 6    |  |
|           | 7    |  |
|           | 8    | Public Notice #1: Special Districts budget committees approve S.D.   |
|           | 9    |  |
|           | 12   |  |
|           | 13   | Executive Decisions Finalized  |
|           | 14   | Departments Notified of Final Decisions  |
|           | 15   | Public Notice #2: Special Districts budget committees to approve S.D. budgets<br>Departments Submit Edits via Webtool by 5pm |
|           | 16   |  |
|           | 19   | Budget Office Lock Department Numbers  |
|           | 20   |  |
|           | 21   | Budget Office Lock Internal Services   |
|           | 22   | Special Districts Budget Committees approve SD budgets   |
|           | 23   | Chair's Budget Message Due by 5:00 pm  |
|           | 26   | Budget Office – Funds Balance  |
|           | 27   | Department/Division Narratives Completed   |
|           | 28   | Budget Director's Narrative Completed  |
|           | 29   | Public Notice #1: Budget Committee to approve County budget  |
|           | 30   |  |
| May '10   | 3    |  |
|           | 4    |  |
|           | 5    | APR to Board Clerk for Approved  |
|           | 6    | Public Notice #2: Budget Committee to approve County budget  |
|           | 7    | Budget to Printer/Prepare Website Update   |
|           | 10   |  |
|           | 11   |  |
|           | 12   | Courtesy Copy of Budget to Board Members   |
|           | 13   | Statutory Deadline:Chair Proposed Exec Budget/PO's to Web  |
|           | 14   |  |

# FY 2011 Budget Options Calendar

## Option A - Current Timeline

## Option B - Meeting Statutory Deadlines

| Month    | Date | Task                                     | Month    | Date | Task  |
|----------|------|--|----------|------|---|
|          | 14   |  |          | 14   |   |
|          | 15   |  |          | 15   |   |
|          | 16   | ISRs Locked                              |          | 16   |   |
|          | 17   |  |          | 17   |   |
|          | 18   | FINAL NUMBER LOCK                        |          | 18   |   |
|          | 21   | Validate/Correct Cost Objects for Upload |          | 21   |   |
|          | 22   | Format Data for SAP Upload               |          | 22   |   |
|          | 23   | Upload Data into SAP                     |          | 23   |   |
|          | 24   | Department Narratives Finalized          |          | 24   |   |
|          | 25   | Final Draft of Budget Docs Ready         |          | 25   |   |
|          | 28   |  |          | 28   |   |
|          | 29   | Budget to Printer                        |          | 29   |   |
|          | 30   | Publish to the Web                       |          | 30   |   |
| July '10 | 1    |  | July '10 | 1    |   |
|          | 2    |  |          | 2    |   |
|          | 5    |  |          | 5    |   |
|          | 6    |  |          | 6    |   |
|          | 7    |  |          | 7    |   |
|          | 8    |  |          | 8    |   |
|          | 9    |  |          | 9    |   |
|          | 12   |  |          | 12   |   |
|          | 13   |  |          | 13   |   |
|          | 14   |  |          | 14   |   |
|          | 15   |  |          | 15   | Statutory Deadline to Submit Adopted Budget To TSCC |

**GROW Lynda**

*Email group*

*Send Calendar*

**From:** KIETA Karyne  
**Sent:** Tuesday, May 11, 2010 2:29 PM  
**To:** SHIRLEY Lillian M; FULLER Joanne; SWACKHAMER Sherry J; SCHRUNK Michael D; STATON Daniel W; TAYLOR Scott - DCJ Director; OEHLKE Vailey; HARRIS Mindy L; JOHNSON Cecilia  
**Cc:** LEAR Wendy R; TINKLE Kathy M; MARTINEZ Richard F; MARCY Scott; AAB Larry A; YANTIS Wanda; COLDWELL Shaun M; COBB Becky; WADDELL Mike D; ELLIOTT Gerald T; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; BUSBY Shannon; HEATH Patrick; GROW Lynda; MCLELLAN Jana E; MADRIGAL Marissa D; KIETA Karyne  
**Subject:** FY:2011.Department Budget Materials for Budget Worksessions

Hi Everyone-

I just want to remind you to bring copies of your presentations for the Board and audience. I would suggest:

- 5 - Color copies for BCC
- 3 - Color copies for BCC Clerk and Budget Director/budget analyst
- 30-40 copies for audience

Thanks,  
Karyne

**Tuesday, May 25, 2010**

**6:00 p.m. to 8:00 p.m.**

**Public Hearing on the 2010-2011 Multnomah County Budget, Hosted by Coalition of Communities of Color at the Immigrant and Refugee Community Organization (IRCO) Gymnasium, 10301 NE Glisan, Portland**

| <b>Plan for 250-300 people</b>   | <b>Who will do/be responsible for</b>  |
|--|--|
| Materials/Handouts   |  |
| <ul style="list-style-type: none"><li>• Agenda</li></ul>                                 | Coalition will develop agenda for the evening – specifically the opening and closing. After opening, they will turn it over to Board for the regular format for public hearing and taking testimony. |
| <ul style="list-style-type: none"><li>• Budget process and schedule info sheet</li></ul> | County Budget Office – whatever information sheet that will be used for all public hearings.   |
| Public Notice  | Board Clerk  |
| Outreach to Coalition members, citizens, groups, etc.                                    | Board Clerk will do its normal publication or media releases for hearings.<br><br>Coalition will develop flyers in appropriate languages. They will distribute to their sites.                       |
| Testimony sign up  | Board Clerk – setup like regular board meeting, recording system   |
| Sound System and microphones   | County – Electronics will setup sound system. (Theresa requested Electronics Services to come setup.)  |
| Language Services – arrange interpreters and equipment                                   | County – County will arrange interpreters. Coalition requested Spanish, Russian, Burmese, and Swahili. Coalition working with PPS for assisted listening devices.                                    |
| Refreshments   | Coalition  |
| Volunteers for set up/clean up, day care, parking direction, etc.                        | Coalition  |
| Entertainment  | Coalition  |
| Seating chart and room arrangement   | Coalition. Same as last year.  |
| Parking  | Coalition will check with church across the street. Will let neighborhood know that there is a big meeting. Will have people in parking lot.   |

**Tuesday, May 25, 2010**

**6:00 p.m. to 8:00 p.m.**

***Public Hearing on the 2010-2011 Multnomah County Budget, Hosted by Coalition of Communities of Color at the Immigrant and Refugee Community Organization (IRCO) Gymnasium, 10301 NE Glisan, Portland***

Aaron Wilson (electronics) mobile 503-519-9171

Julia Meier (coalition) 503-288-8177 x295

# FY 2011 Budget Worksession Month

Last Updated April 6, 2010

| Month  | Date | Task  |
|--|------|---|
| <b>April- 10</b>   |      |   |
|  | 22   | Special Districts Approved Budget Hearing   |
| <b>May- 10</b>   |      |   |
|  | 13   | Chair Releases Executive Budget<br>BCC Approves Budget  |
| 9:00<br>10:30<br>Noon.<br>1:00.<br>2:00<br>3:00<br>4:00<br>5:00.                       | 18 ✓ | BOARD WORKSESSION: What's Different/Impact State Budget<br>DCHS<br>Health<br>LUNCH Break<br>DCM<br>DCS<br>IT<br>Library<br>Adjourn  |
| 9:00<br>10:00<br>11:00.<br>12:00.  | 19 ✓ | BOARD WORKSESSION (cont): What's Different/Impact State Budget<br>DCJ<br>MCSO<br>DA<br>Adjourn  |
| 1:00- 3:00   | 20   | Follow- Up Worksession (if needed)  |
| 9:00<br>10:00<br>11:00<br>Noon<br>1:00<br>2:00<br>3:00<br>3:45<br>4:30<br>6:00- 8:00 ✓ | 25 ✓ | BOARD WORKSESSION: Policy & Operational Challenges & Issues<br>DCHS<br>Health<br>Library<br>LUNCH Break<br>DCJ<br>MCSO<br>DA<br>CS<br>Adjourn<br>PUBLIC HEARING - IRCO, 10301 NE Glisan |
| 9:00 ✓<br>9:45<br>10:30<br>11:30 ✓<br>1:00<br>2:00<br>3:00 ✓                           | 26 ✓ | General Fund Forecast Update - 3rd Quarter<br>BOARD WORKSESSION (cont): Policy & Operational Challenges & Issues<br>Non- Departmental<br>DCM<br>LUNCH Break<br>IT<br>Capital<br>Adjourn |
| 1:00- 3:00 ✓<br>6:00- 8:00   | 27 ✓ | Follow- Up Worksession, If needed<br>PUBLIC HEARING - East County - 600 NE 8th Street, Gresham  |
| <b>31 HOLIDAY - MEMORIAL DAY</b>   |      |   |
| <b>June- 10</b>  |      |   |
| 9:00- 12:00  | 1 ✓  | Board Worksession: Follow- Up and Amendment Review  |
| 6:00- 8:00   | 2 ✓  | PUBLIC HEARING - Multnomah Building   |
| 1:00- 3:00   | 3 ✓  | Special Districts - Adopt Budget<br>Follow- Up Board Worksession - (if needed)  |
| 9:00- 12:00  | 8 ✓  | Board Worksession: Follow- Up and Amendment Review  |
| 3:00 - 5:00  | 9 ✓  | TSCC Hearing  |
|  | 10   | Budget Adoption - MEETING OR ??   |



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST – short form**

**Board Clerk Use Only**

Meeting Date: 5/18, 19 &  
 Agenda Item #: POSSIBLY 5/20  
 Est. Start Time: SEE ATTACHED  
 Date Submitted: SCHEDULE

**Agenda Title:** **FY 2011 Budget Worksession on What’s Different and Impact of State Budget – County Human Services, Health, County Management Community Services, Information Technology, Library, Community Justice, Sheriff, and District Attorney**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

**Requested Meeting Date:** May 18, 19 and 20 if necessary      **Amount of Time Needed:** 9.0 hrs. (9:00-5:00 p.m.) And (9:00-12:00 p.m.)  
**Department:** County Management      **Division:** Budget Office  
**Contact(s):** Karyne Kieta, Budget Director  
**Phone:** 503-988-3312      **Ext.** 22457      **I/O Address:** 503/5/531  
**Presenter(s):** Karyne Kieta, Department Heads and invited staff

**General Information**

- 1. What action are you requesting from the Board?**  
 After the Chair’s Proposed Budget is approved for submission to the Tax Supervising & Conservation Commission (TSCC), the Board may begin deliberations on it. This worksession will be the first opportunity for the Board to hear from the departments. The Board will have the opportunity to ask clarifying questions and to deliberate on the approved budgets. There are no decisions to be made at this point in the process. Board members may propose budget notes or amendments at anytime in the process during a public worksession.
- 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**  
 The first wave of worksessions will provide the Board with budget overviews regarding what has changed from the FY 2010 Adopted Budget to the FY 2011 Proposed Budget for all of the County departments. The first wave of worksessions is scheduled for a full day on May 18<sup>th</sup>, half a day on May 19<sup>th</sup>, and a follow-up worksession on May 20<sup>th</sup>, if needed. May 18<sup>th</sup> is broken down into a morning session and an afternoon session. The morning session will begin with the Department of

County Human Services and then the Health Department. The afternoon session will move more quickly beginning with County Management, Community Services, Information Technology and then the Library. May 19<sup>th</sup> begins with the Public Safety departments: Community Justice, Sheriff and the District Attorney. A follow up session is scheduled for May 20<sup>th</sup> in the afternoon if needed. Below is a detailed schedule for the first wave.

| May 10    |    |  |
|-----------|----|--|
|           | 18 | BOARD WORKSESSION: What's Different/Impact State Budget        |
| 9:00      |    | DCHS   |
| 10:30     |    | Health   |
| Noon      |    | LUNCH Break  |
| 1:00      |    | DCM  |
| 2:00      |    | DCS  |
| 3:00      |    | IT   |
| 4:00      |    | Library  |
| 5:00      |    | Adjourn  |
|           | 19 | BOARD WORKSESSION (cont): What's Different/Impact State Budget |
| 9:00      |    | DCJ  |
| 10:00     |    | MCSO   |
| 11:00     |    | DA   |
| 12:00     |    | Adjourn  |
| 1:00-3:00 | 20 | Follow-Up Worksession (if needed)                              |

During the FY 2010 budget debrief (July, August 2009), members of the Board and their staffs expressed their desire for a different format for the FY 2011 budget worksessions. District 1 staff, the Chair's Office, and the Budget Office proposed several alternative formats that Board staff reviewed with their Commissioners. Consensus was reached to focus and streamline the worksession formats. This first "wave" of worksessions will focus on what has changed from the FY 2010 Adopted Budget to the FY 2011 Proposed Budget. A general agenda was developed for all departments to follow. This high-level agenda will allow them the greatest flexibility in their presentations respecting the uniqueness of each department. The agenda for this first was is as follows:

**FY 2011 Department Agenda Format**

**WAVE 1 – What's Different/Impact of State Budget**

1. Agenda Overview/Introductions
2. Context for changes
  - a. Approach
  - b. Guiding principals
  - c. What's changed and why (separate GF and other Funds)
    - i. Organizational
    - ii. Service Impacts
    - iii. Expenditures
    - iv. Funding sources
    - v. FTE
3. State Cuts

The second wave of worksessions will begin on May 25<sup>th</sup>, and those worksessions will focus on policy and operational challenges and issues. The third wave is the evening public hearings where testimony is taken. The TSCC hearing is scheduled for June 9<sup>th</sup> and the budget is scheduled to be adopted on June 10<sup>th</sup>.

**3. Explain the fiscal impact (current year and ongoing).**

N/A—Board work session only.

**4. Explain any legal and/or policy issues involved.**

N/A—Board work session only.

**5. Explain any citizen and/or other government participation that has or will take place.**

The Chair's Proposed Budget has included significant public participation. Several community forums have been held to date, and additional public hearings and community forums have been scheduled at various times during the upcoming weeks.

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**Required Signatures**

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**Elected Official or  
Department/  
Agency Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

2010  
CONTRACT

**Metro East Community Media**  
**PRODUCTION SERVICES LETTER OF UNDERSTANDING**

For the fee of \$1750 Metro East Community Media (hereinafter MECM) agrees to perform and supply the following video production services for Multnomah County Commission (hereinafter MCC) 2010 Budget Work Sessions and Hearings.

1. Regular Thursday morning Meetings will be covered by MECM staff with installed video production equipment in the MCC Boardroom and will be cablecast live, as well as:

**Wed, June 2nd**

**6:00 p.m. to 8:00 p.m.**

**Public Hearing on the 2010-2011 Multnomah  
County Budget, Multnomah Building,  
Commissioners Boardroom, 501 SE Hawthorne**

2. The following meetings will be set by a camera preset by MECM staff with installed video production equipment in the MCC Boardroom and will be recorded at MECM and cablecast later, schedule to be provided to Lynda Grow.

|   |                                      |
|---|--------------------------------------|
| <b>Tue, May 18</b><br><b>9am to 12:00 noon</b>    | <b>Budget Work Session</b>           |
| <b>Tue, May 18</b><br><b>1:00 pm to 5:00 pm</b>   | <b>Budget Work Session</b>           |
| <b>Wed, May 19</b><br><b>9am to 12:00 noon</b>    | <b>Budget Work Session</b>           |
| <b>Thur, May 20</b><br><b>1pm to 3pm</b>          | <b>Budget Work Session IF NEEDED</b> |
| <b>Tue, May 25</b><br><b>9am to 12:00 noon</b>    | <b>Budget Work Session</b>           |
| <b>Tue, May 25</b><br><b>1:00 pm to 5:00 pm</b>   | <b>Budget Work Session</b>           |
| <b>Wed, May 26</b><br><b>9am to 11:30 am</b>      | <b>Budget Work Session</b>           |
| <b>Wed, May 26</b><br><b>1:00 pm to 3:00 pm</b>   | <b>Budget Work Session</b>           |
| <b>Thurs, May 27</b><br><b>1:00 pm to 3:00 pm</b> | <b>Budget Work Session IF NEEDED</b> |
| <b>Tues, June 1</b><br><b>9am to 12:00 noon</b>   | <b>Budget Work Session</b>           |
| <b>Thurs, June 3</b><br><b>1:00 pm to 3:00 pm</b> | <b>Budget Work Session</b>           |
| <b>Tues, June 8</b>                               | <b>Budget Work Session</b>           |

9am to 12:00 noon

Thurs, June 9  
3:00 pm to 5:00 pm

**Budget Work Session**

3. The following meetings will be covered by MECM field production crew and equipment at the following locations. The meetings will be recorded on location and cablecast later, schedule to be provided to Lynda Grow:

**Tue, May 25**  
**6:00 p.m. to 8:00 p.m.**

**Public Hearing on the 2010/11 Multnomah County Budget, IRCO**

**Thurs, May 27**  
**6:00 p.m. to 8:00 p.m.**

**Public Hearing on the 2010/11 Multnomah County Budget, Multnomah County East Building, Sharron Kelley Conference Room, 600 NE 8th Street, Gresham**

4. MECM will provide DVD copies of the locations meetings and deliver them to Lynda Grow.

Multnomah County Commission agrees:

1. MECM will be provided with correct names, titles, and identification information for use in the program.
2. That if any material included in the program is copyrighted or subject to ownership or royalty rights, union residuals, or other payment, ACHP will have obtained all necessary permission, releases, licenses and make all necessary payments to authorize cablecasting of any such material.

Payment will be made in the following manner: MCC will pay 100% (\$1750) upon receipt of MECM invoice after the last June meeting. MCC agrees to pay MECM in full by the last working day in June 2010.

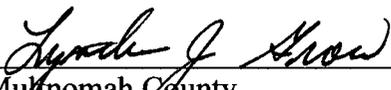
MCC agrees that MECM will be held harmless in the event of the loss of use of the original videotape due to medium defects, technical failure of the equipment, and any other event or process that is beyond the control of MECM, its Board of Directors as individuals and as a group, its agents, employees, contractors, or volunteers.

Authorized Signatures Dated this 13th day of May, 2010

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Metro East  
Emily Vidal  
Metro East Community Media  
829 NE 8<sup>th</sup> St.  
Gresham, OR 97030  
503 667-8848

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Multnomah County  
Lynda Grow, Board Clerk  
Board of County Commissioners  
501 SE Hawthorne Ave., Ste. 600  
Portland, OR 97214

## GROW Lynda

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**From:** Emily Vidal [emily@metroeast.org]  
**Sent:** Friday, May 07, 2010 12:03 PM  
**To:** GROW Lynda  
**Subject:** MCC Hearings Contract  
**Attachments:** MCC Hearings Contract10.doc; ATT2977515.htm

Hi Lynda, here is a contract for this year's meetings. Let me know if you have any questions, I've based this on previous year's contracts.  
It lists the 3 types of meetings:

- 1-staffed meeting in the chambers
- 2--spycam (unstaffed) meeting in the chambers
- 3--Mobile meetings in the field

The three public hearings are in red, the work sessions are in black.  
Hope this makes sense!

Emily

PRODUCTION SERVICES LETTER OF UNDERSTANDING

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1. Regular Thursday morning Meetings will be covered by MECM staff with installed video production equipment in the MCC Boardroom and will be cablecast live, as well as:

**Tue, May 26**

**6:00 p.m. to 8:00 p.m.**

***Public Hearing on the 2009-2010 Multnomah County Budget, Multnomah Building, Commissioners Boardroom, 501 SE Hawthorne, Portland***

2. The following meetings will be set by a camera preset by MECM staff with installed video production equipment in the MCC Boardroom and will be recorded at MECM and cablecast later, schedule to be provided to Deb Bogstad:

**Tue, Feb 3**

**Government**

**9:00 a.m. 12:00 p.m.**

**FY 2009 Budget Overview General**

**Wed, Feb 4**

**Session**

**9:00 a.m. to 11:00 a.m.**

**General Government Policy Panel Work**

**Tue, Feb 10**

**Update**

**9:00 a.m. to 11:00 a.m.**

**Session**

**2nd Quarter Report and GF Forecast**

**Health & Human Services Policy Panel Work**

**Wed, Feb 11**

**9:00 a.m. to 11:00 a.m.**

**FY 2009 Capital & Infrastructure Briefing**

**Tue, Feb 17**

**9:00 a.m. to 11:00 a.m.**

**Public Safety Policy Panel Work Session**

**Tue, Feb 24**

**Revenues**

**9:00 a.m. to 11:00 a.m.**

**Board Policy Panel Work Session –**

**Tue, May 5**

**Budget Work Session**

**9:00 a.m. to 12:00 p.m.**

**Tue, May 5**

**1:00 p.m. to 3:00 p.m.**

**Budget Work Session**

**Tue, May 12**

**9:00 a.m. to 12:00 p.m.**

**Budget Work Session**

**Tue, May 12**

**1:00 p.m. to 3:00 p.m.**

**Budget Work Session**

**Tue, May 19**

**9:00 a.m. to 12:00 p.m.**

**Budget Work Session**

**Tue, May 19**

**1:00 p.m. to 3:00 p.m.**

**Budget Work Session**

**Tue, May 26**

**9:00 a.m. to 12:00 p.m.**

**Budget Work Session**

**Tue, May 26**

**1:00 p.m. to 3:00 p.m.**

**Budget Work Session**

3. The following meetings will be covered by MECM field production crew and equipment at the following locations. The meetings will be recorded on location and cablecast later, schedule to be provided to Deb Bogstad:

***Tue, May 5***

***6:00 p.m. to 8:00 p.m.***

***Public Hearing on the 2009-2010 Multnomah County Budget, North Portland Library, Second Floor Meeting Room, 512 North Killingsworth Street, Portland***

***Tue, May 13***

***6:00 p.m. to 8:00 p.m.***

***Public Hearing on the 2009-2010 Multnomah County Budget, Multnomah County East Building, Sharron Kelley Conference Room, 600 NE 8th Street, Gresham***

4. MECM will provide VHS copies of the locations meetings of May at no charge, and deliver them to Deb Bogstad:

Multnomah County Commission agrees:

1. MECM will be provided with correct names, titles, and identification information for use in the program.
2. That if any material included in the program is copyrighted or subject to ownership or royalty rights, union residuals, or other payment, ACHP will have obtained all necessary permission, releases, licenses and make all necessary payments to authorize cablecasting of any such material.

Payment will be made in the following manner: MCC will pay 100% (\$1750) upon receipt of MECM invoice after the last May meeting. MCC agrees to pay MECM in full by the last working day in June 2009.

MCC agrees that MECM will be held harmless in the event of the loss of use of the original videotape due to medium defects, technical failure of the equipment, and any other event or process that is beyond the control of MECM, its Board of Directors as individuals and as a group, its agents, employees, contractors, or volunteers.

Authorized Signatures Dated this December, day of \_\_\_\_\_, 2008

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Metro East

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MCC

Metro East Community Media  
829 NE 8<sup>th</sup> St.  
Gresham, OR 97030  
503 667-8848

# TSCC Budget Review 2010-11

## Multnomah County

### Location:

Multnomah County is located in the northwestern section of the state. The Columbia River acts as the northern border of the County.

### District Background:

A five member salaried board governs the County. All are elected to four-year terms on non-partisan ballots: the Board Chair is elected at large and four board members are elected from districts. The Territorial Legislature established Multnomah County in 1854, five years before Oregon was granted statehood, because citizens found it inconvenient to travel to Hillsboro to conduct business. Portland was designated as the county seat.

Of the 36 counties in Oregon, Multnomah County is Oregon's smallest in area, covering 457 square miles. Despite its size, the County is home to more Oregonians than any other county. The County's estimated population was 724,680 as of July 1, 2009. Approximately 98% of the population of the County resides within the boundaries of one of six cities, 80.0% within the largest city in the state, Portland. Multnomah County is also home to Oregon's largest: Community College, School District, ESD, Port, Mass Transit District, Regional Government, and Urban Renewal Agency.

The County operates under a 1967 home rule charter that assigns legislative authority to the Board of County Commissioners and administrative responsibility to the Chair of the Board.

In November 2006, voters passed a new five year Library Local Option Levy with a rate of \$0.8900 per \$1,000 of assessed value. This is a continuation of temporary levies to operate libraries going back over 30 years. The first year of this new levy was 2007-08. The last year will be 2011-12.

### General Information:

| Multnomah County                    | 2007-08         | 2008-09         | 2009-10         | 2010-11  |
|-------------------------------------|-----------------|-----------------|-----------------|----------|
| Assessed Value in Billions          | \$54.303        | \$56.959        | \$59.301        |          |
| Real Market Value (M-5) in Billions | \$100.303       | \$107.382       | \$105.011       |          |
| Property Tax Rate Extended:         |                 |                 |                 |          |
| Operations                          | \$4.3434        | \$4.3434        | \$4.3434        |          |
| Library Local Option                | \$0.8900        | \$0.8900        | \$0.8900        |          |
| Debt Service                        | <u>\$0.1837</u> | <u>\$0.1602</u> | <u>\$0.1692</u> |          |
| Total Property Tax Rate             | \$5.4171        | \$5.3936        | \$5.4026        |          |
| Measure 5 Loss                      | -\$10,885,686   | -\$11,730,667   | -\$13,666,868   |          |
| Number of Employees (FTE's)         | 4,440.38        | 4,570.14        | 4,398.51        | 4,507.19 |

### Overview:

The County utilizes a five year forecast for both revenues and expenditures to better predict potential problems and provide for budget stability. The 2010-11 Budget assumes a stable economy and maintains economy-driven revenues at current, or slightly increased, levels.

Growth in expenditure levels; however, continues to outpace flat revenue streams resulting in an ongoing structural deficit projected at 2% annually.

Faced with a \$5.4 million revenue shortfall for 2010-11, Multnomah County Chair Ted Wheeler requested General Fund and internal service providers develop program options for a 4% expenditure reduction. The resulting program options totaled \$12.6 million. In March Chair Wheeler accepted a position as State Treasurer at the request of the governor. The Board unanimously appointed Commissioner Jeff Cogen to serve as Board Chair, effective April 1, 2010. In his budget proposal Chair Cogen maintained current service levels for most programs and invested additional resources in others. The \$5.4 million gap was closed with some program reductions, as well as use of one-time revenue and increased fees for licenses and permits.

Passage of Measures 66 and 67 in November 2009 provided a temporary reprieve from severe budget reductions at the state level. However, the additional income received from the statewide measures is not enough to forestall future reductions in the 2011-13 Biennium. According to the County Budget Office, roughly one-third of the county's services are funded through the State; the County anticipates reduced funding and corresponding budget reductions in 2011-12. This budget does not account for the future budget shortfall at the state level.

In development of the 2010-11 Budget, the Chair Cogen used three filters, the first being his three priorities: protect the health and safety of the community, especially the most vulnerable populations; support a community where individuals have opportunities to thrive; and, invest in making county business more efficient and customer-focused.

The Chair also developed this budget with an eye towards three key areas: Basic Needs, Public Safety, and Prevention and Intervention.

- Basic Needs programs allow community members to have basic needs – like housing, food, and access to health and dental care – met. This budget invests in basic needs through multiple programs across departments.
- Public Safety initiatives in this budget are not limited to Sheriff expenditures, but also include preventative and treatment services for community members that would otherwise be placed in more expensive corrections facilities. This budget maintains funding for drug and alcohol treatment, while expanding access to mental health services.
- Prevention and Intervention programs impact the community by investing resources to address unhealthy behaviors and habits early on, as well as reduce disparities. Like Basic Needs, funding for these programs cross County departments.

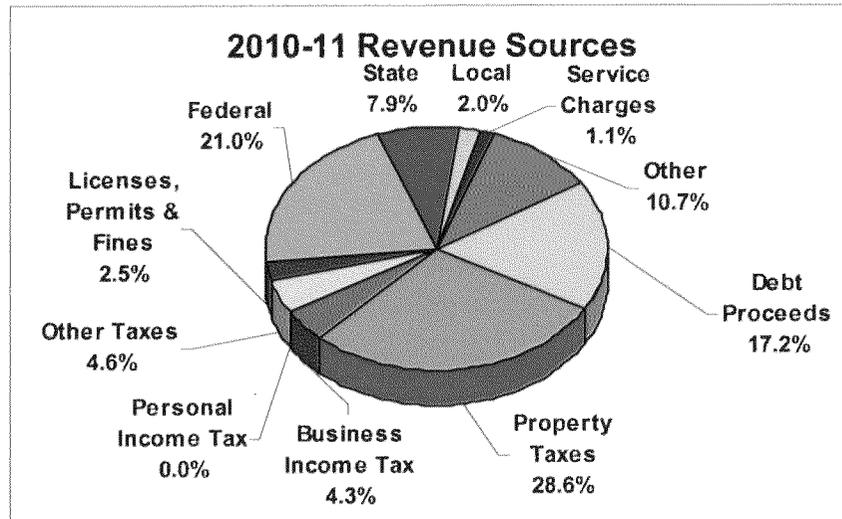
Finally, funding decisions were filtered through Chair Cogen's values and priorities. The five values and priorities identified through the budget process include prevention, innovation, diversity and equity, sustainability, and collaboration.

| Multnomah County                       | 2007-08<br>Actual | 2008-09<br>Actual | 2009-10<br>Budget | 2010-11<br>Budget |
|--|-------------------|-------------------|-------------------|-------------------|
| Total Budget All Funds                 | 1,173,976,681     | 1,209,825,463     | 1,263,722,121     | 1,450,365,172     |
| Percent of Change from Prior Year      | + 1.1%            | +3.1%             | +4.5%             | +14.8%            |
| Total Beginning Fund Balance All Funds | 200,466,149       | 227,016,255       | 203,261,979       | 229,931,072       |
| Percent of Change from Prior Year      | + 2.9%            | +13.3%            | -10.5%            | +13.1%            |

The total budget increases 14.8%, from \$1,263,722,121 to \$1,450,365,172, primarily due to \$150 million budgeted for replacement of the Sellwood Bridge. If this amount is removed, the total budget increases by 2.9%

**Revenues:**

Overall, revenues are increasing in 2010-11 by \$156.5 million, reflecting \$150.0 million in new debt proceeds. Operating revenues are increasing 2.3% from 2009-10 to 2010-11 when debt proceeds are removed. This budget includes \$200,000 in prior year tax collections for the I-TAX; down from \$1.0 million budgeted in 2009-10. A corresponding decrease in disbursement payments to schools offsets this loss of revenue.



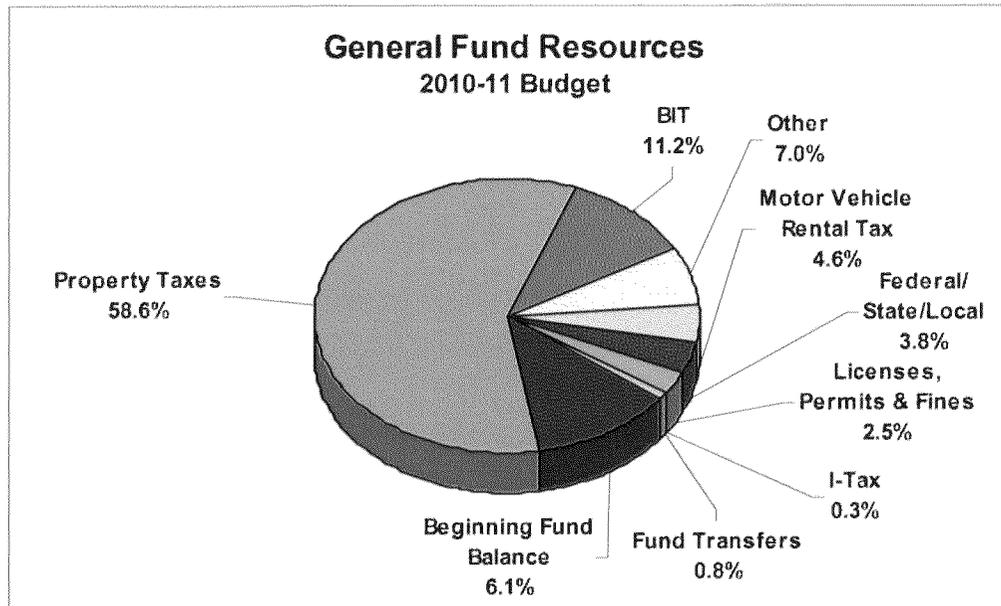
Modest increases in property taxes, intergovernmental charges for service and licenses and permits increase operating revenues. Decreased revenue of nearly \$5.0 million in combined Federal, State and Local revenues, mostly in the Federal/State Programs Fund, offset the increased resources. County revenues dependent upon economic activity, such as gasoline taxes, transient lodging taxes and business income taxes (BIT) contribute to the declining revenues. Motor vehicle rental taxes escape the weakening economy and are budgeted to increase slightly by \$235,314, or 1.1%.

**General Fund:**

The General Fund shows an increase of 2.9%, primarily due to a significant increase in beginning fund balance.

| Multnomah County                              | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2010-11 Budget |
|---|----------------|----------------|----------------|----------------|
| General Fund                                  | 414,383,723    | 401,755,458    | 381,013,996    | 392,048,895    |
| General Fund <b>Beginning</b> Balance         | 60,218,366     | 71,613,104     | 23,133,269     | 47,184,897     |
| General Reserve Fund <b>Beginning</b> Balance | 14,426,604     | 15,040,189     | 15,338,686     | 0              |

The General Fund beginning fund balance is up 104.0% in 2010-11 from \$23,133,269 to \$47,184,897. The beginning fund balance increases significantly in part due to a transfer of the General Fund Reserve Fund Beginning Fund Balance to the General Fund. In Fiscal Year 2009-10, the County transferred the balance of its reserve fund (\$16.5 million) to the General Fund as the result of new Government Accounting Standards Board (GASB) requirements for the fund. Taking both funds together, the 2009-10 Beginning Fund Balance is \$38,471,955. The General Fund Beginning Fund Balance increases \$8,766,942, or 22.8%, in 2010-11 due to constrained spending and overall reductions occurring in 2009-10.



| Multnomah County                           | 2007-08<br>Actual | 2008-09<br>Actual | 2009-10<br>Budget | 2010-11<br>Budget |
|--|-------------------|-------------------|-------------------|-------------------|
| General Fund <b>Ending</b> Balance         | 71,613,104        | 31,377,260        | 32,862,924        | 29,885,452        |
| General Reserve Fund <b>Ending</b> Balance | 15,040,189        | 15,336,726        | 0                 | 0                 |

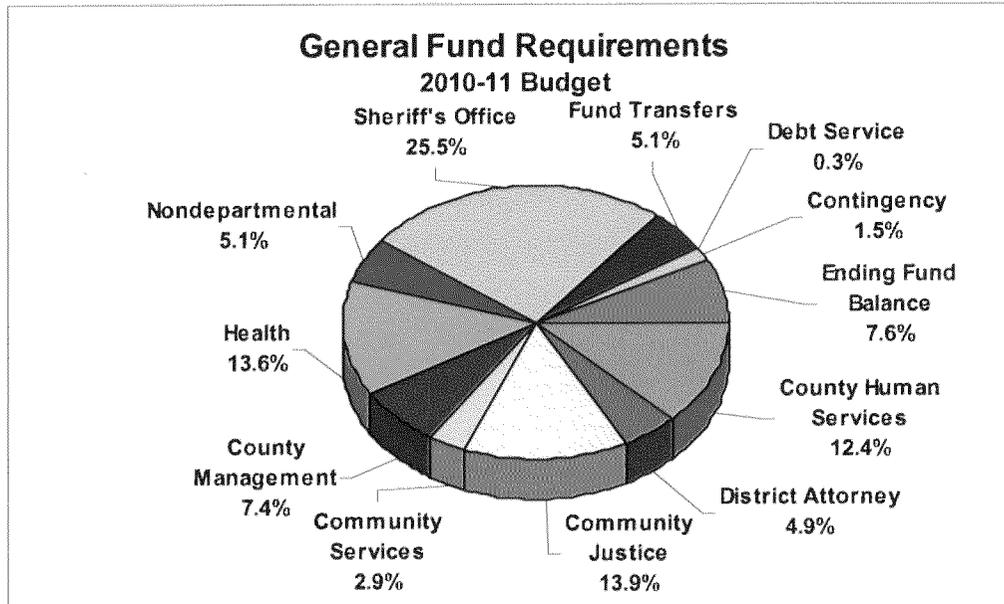
In October 2001, the Board adopted a policy setting a targeted reserve level of 10% of General Fund current revenue. The 2010-11 Budget maintains a reserve of 10% of operating revenues. Prior to 2009-10, the reserve was budgeted in two places: five percent in the General Fund and five percent in the General Reserve Fund. In anticipation of GASB 54 requirements, the County transferred all of its reserve to the General Fund, creating a single ending balance. The balance decreases by 9.1%, to \$29.9 million, as the County uses one-time only revenue to bridge part of the \$5.4 million deficit in 2010-11.

**Expenditures:**

Overall requirements increase by 14.8% across all funds. This is due to increasing operating expenditures in all departments, with the exception of the Library, which decreased because one-time costs associated with building and start-up of two new library branches will not occur in 2010-11. Ending Fund Balance and contingencies increase in 2010-11 and are offset by reduced fund transfers and debt service. If these amounts are removed, total expenditures increase by 7.8%, from \$1,022,399,157 to \$1,102,021,885.

This budget includes \$17.7 million one-time only funding for programs. Twenty-six programs across seven departments are primarily funded by one-time only revenue. Funded programs include large expenses like \$4.5 million for an Assessment and Taxation system upgrade to smaller expenses like \$50,000 for Community Justice to provide employment transition services for gang members.

Expenditures also include \$373,000 "mothball" costs for the Wapato facility. Discussions with the State of Oregon regarding lease options have stalled as the economy weakened. The 2010-11 Budget includes \$4.0 million one-time only funds for the possible continued decline of BIT revenue and to provide stability if future BIT collections stay flat.



| Multnomah County     | 2007-08<br>Actual | 2008-09<br>Actual | 2009-10<br>Budget | 2010-11<br>Budget |
|----------------------|-------------------|-------------------|-------------------|-------------------|
| Personal Services    | 396,327,417       | 426,551,467       | 438,441,390       | 459,196,472       |
| Materials & Services | 362,220,509       | 353,368,363       | 399,001,737       | 429,129,225       |

**Personal Services:**

Overall, the staffing for 2010-11 increases by 108.68 FTE to 4,507.19 FTE. All departments are gaining FTE in this budget, with the exception of the Office of County Management and Community Justice which see a transfer of program responsibilities and staff to other County departments.

The amount budgeted for personal services increases over \$20.7 million, or 4.7%. The cost of benefits continues to grow. Medical and Dental insurance increases are budgeted at 14.63%. PERS rates charged internally increase 1.0% in 2010-11, despite the fact that the County's employer rates charged by PERS are stable as of July 1, 2010. Anticipating much higher employer rates as of the next actuarial study effective July 1, 2011, the County decided to increase internal rates to provide for additional reserves in anticipation of 2011-12 rates. The County contributes 1.75%, an increase of 0.25%, of current payroll costs to the retiree medical insurance program, as the County works to reduce its retirement obligations with ongoing resources. At the time the budget was developed, no labor contracts were open for negotiation.

The 2010-11 Budget includes a 2.0% cost of living increase and 1.5% merit increase for eligible employees.

### **Department Programs and Services:**

Nearly all departments experienced increases in their budgets in 2010-11. The lone exception is the Library.

- The Department of County Human Services has a total budget of \$212.5 million in 2010-11. The 2010-11 Budget funds several new programs and some existing programs with expired funding sources. Many of the Chair's Basic Needs initiatives can be found here, including homeless shelter programs, funding for SUN school sites to provide food year round and on non school days, and domestic violence victim services previously funded by the federal government. This budget also includes \$200,000 toward operation of a Crisis Assessment & Treatment Center (CATC), a Sub-Acute Facility for Mental Health.
- In 2010-11, the Health Department, which deals with regulatory health issues, totals \$154.0 million, up 5.5%. The department gains 79.47 FTE in this budget, reflected in increased Personal Services of \$12.3 million. This budget includes \$2,150,320 funding for the opening of the Rockwood Clinic to provide medical and dental services in the Rockwood Neighborhood within the City of Gresham. Associated FTE total 14.85 for the clinic. Also driving the FTE increase is Adult Dental Services, cut during in the 2009-10 Adopted Budget, and restored during the year by an amendment to the 2009-10 budget. The associated 29.40 FTE is displayed as new FTE in the 2010-11 Budget.
- Just under \$227.0 million is budgeted for 2010-11 for the three departments that comprise the County's justice system: the Multnomah County Sheriff's Office which provides support for the rest of the justice system within the County, law enforcement and corrections at \$116.7 million; the Community Justice Department which provides supervision of offenders and court services for juveniles at \$84.4 million; and the District Attorney's Office at \$25.7 million. The budget for Community Justice reduces its department appropriations by 20.80 FTE in this budget; 16.94 FTE of this total is due to reduced State Corrections Funding (-\$1.9 million) after the 2009-10 budget was adopted. Overall expenditures increase by \$2.1 million for contractual services and \$711,555 in Personal Services. The Sheriff's budget includes funding for a total of 1,308 beds. Of the total beds, 1,168 are county-funded and 140 are funded through the US Marshal Service. Total capacity is 59 fewer beds than in 2009-10. This budget includes the following new programs: facility security at the new Domestic Violence Gateway One Stop center; patrol services of the Bull Run Watershed, by contract with the City of Portland; and, a coordination team to provide services to domestic violence victims. The 2010-11 Budget for the District Attorney increases by \$1.3 million and provides for a net 4.50 more FTE's. The General Fund provides about three-quarters of the department's total budget; grants and other dedicated revenues make up the other 25 percent.
- Library funding decreases by \$2,536,274, or 4.0%, to \$61,141,683. This reduced budget removes one-time funding for capital and start up costs for two new library branches in North Portland and Troutdale. The budget for books, reduced by \$500,000 in 2009-10, is restored in 2010-11.
- The approved budget of the Department of Community Services is \$119,013,184, up 75.6%. It includes funding for direct community services, such as elections, transportation and land use planning, and animal control for the County. The Sellwood Bridge replacement project expenses drive the increase, primarily in capital outlay.

- The Department of County Management includes facilities management, property assessment and tax collections, and finance. The approved budget increases by \$15,905,528, or 7.4%, in 2010-11. This increase is due primarily to increases in the Risk Management Fund for benefit rate increases for existing employees, 108.68 new positions, unemployment rates, and legal settlements. This budget also includes \$4.5 million for the Assessment & Taxation system upgrade. A net department reduction of 1.60 FTE is due to the transfer of the Sustainability and Office of Diversity and Equity programs into Non-departmental.
- The Non-Departmental area consists of support for Elected Officials, Emergency Management, Information Technology, non-County agencies and independent organizations. This budget includes the transfer of the Sustainability and Office of Diversity and Equity programs from the Office of County Management to Non-departmental; it also creates a Government Relations Office – with expenses moved from the Office of the Board Clerk. A total of 5.0 FTE are affected by these transfers. The department adds another 6.0 FTE for three new initiatives: Community Food Policy and Recycling coordination (\$255,441, 3.0 FTE), leadership, training and workforce analysis (\$316,559, 2.0 FTE) and public affairs media formats (\$91,955, 1.0 FTE). The total Non-Departmental budget is \$97.3 million, a 1.4% increase from the 2010-11 level.

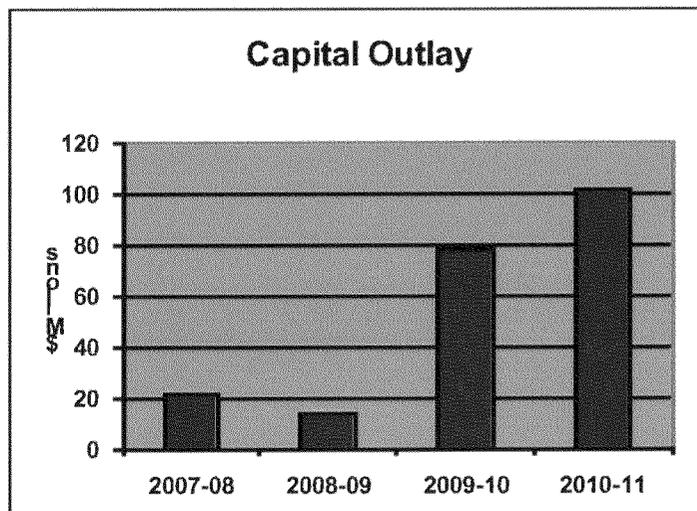
**Capital Outlay:**

| Multnomah County | 2007-08 Actual | 2008-09 Actual | 2009-10 Budget | 2010-11 Budget |
|------------------|----------------|----------------|----------------|----------------|
| Capital Outlay   | 21,192,599     | 14,058,723     | 77,785,105     | 101,459,191    |

Overall capital outlay increases 30.4% in 2010-11.

Three of the major capital outlay projects planned for 2010-11 by the County includes:

- Assessment & Taxation system upgrade (\$5.1 million)
- IT Modernization Projects (\$6.0 million)
- Willamette River Bridges (\$35.0 million)



The County continues to look for ways to fund a large backlog of deferred maintenance items. The Capital Improvement Fee, assessed to all county tenants based on space occupied, is set at \$2.75/square foot in 2010-11. The County budgeted \$47,332,900 in its capital budget for Facilities Capital Improvements and \$5,427,865 for Facilities Capital Asset Preservation.

**Debt History:**

In March 2010, the County sold \$9.8 million Full Faith & Credit Obligation bonds to finance: facilities deferred maintenance projects, replacement of the data center with added capacity for disaster recovery, network enhancements and telephone system upgrades, and the library materials movement project. Also in March, the County sold General Obligation Refunding Bonds, estimating a savings of \$5.2 million to county taxpayers.

The 2010-11 Budget includes debt service payments of \$1.5 million. Included in this total is \$750,000 toward the construction of the East County courthouse.

| Multnomah County – Debt Outstanding | 6-30-2007          | 6-30-2008          | 6-30-2009          | 6-30-2010 Est.     |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|
| General Obligation                  | 69,380,000         | 63,125,000         | 56,570,000         | 49,710,000         |
| Revenue Bonds                       | 5,880,000          | 5,320,000          | 3,240,000          | 2,845,000          |
| PERS Pension Revenue Bonds          | 170,908,160        | 165,583,160        | 159,113,160        | 151,373,160        |
| COPs                                | 20,090,000         | 15,850,000         | 11,410,000         | 7,460,000          |
| Full Faith & Credit                 | 70,655,000         | 65,805,000         | 62,190,000         | 57,845,000         |
| Lease Purchase                      | 1,358,515          | 1,042,832          | 1,031,741          | 1,019,447          |
| <b>Total Debt Outstanding</b>       | <b>338,271,675</b> | <b>316,725,992</b> | <b>293,554,901</b> | <b>270,252,607</b> |

**Contingencies, Transfers, Unappropriated:**

It is Board policy to establish an emergency contingency account in the General Fund each fiscal year. The account is funded at a level consistent with actual use of transfers from contingency during the prior ten years. The General Fund contingency decreases in this budget, from \$6.8 million to \$5.8 million, including the \$4.0 million reserved for BIT collections. In 2010-11, total contingencies in all funds are up 14.0%, from \$24.0 million in 2009-10 to \$27.4 million in 2010-11.

The unappropriated ending fund balance is reasonable.

Transfers are out of balance by \$148,653 in 2007-08.

**Highlights of the 2010-11 Budget to be published in TSCC Annual Report:**

- The total budget increases \$186.6 million, or 14.8%.
- The General Fund increases by 2.9%, from \$381,013,996 to \$392,048,895.
- This is the fourth year of the five-year Library Local Option Levy.
- This budget includes \$150.0 million debt proceeds to fund the Sellwood Bridge Replacement project.
- This budget includes an increase of 108.68 FTE.

**Local Budget Law Compliance:**

The 2010-11 Budget is in substantial compliance with Local Budget Law.

**Certification Letter Recommendations and Objections:**

The 2010-11 Budget was filed timely on May 13, 2010. The Commission hereby certifies the budget by a majority vote with one recommendation.

The audit report notes the following over-expenditures in 2008-09.

Expenditures of the various funds were within authorized appropriations except as noted:

|  |       |
|--|-------|
| Federal State Program Fund, Community Services | \$ 37 |
| Federal State Program Fund, Health Services    | 2,484 |
| Revenue Bond Fund, Nondepartmental             | 1,439 |

Local Budget Law does not allow for the expenditure of funds above approved appropriation levels. Care needs to be taken to ensure that spending is within approved limits or that budget adjustments are authorized prior to the expenditure of funds.

## Questions:

### Revenues

1. This is Chair Cogen's first year directing the budget process and you came into the process late. What did you learn about the budget process that you didn't know before and based on this experience, do you anticipate making any changes in next year's budget process?
2. The County significantly reduced its workforce and program offerings in 2009-10; have any of these programs been restored in this budget?
3. This budget includes \$17.7 million of one-time only money to fund programs. Can you tell us how many of those programs would be considered ongoing?
4. Even excluding expenditures to replace the Sellwood Bridge and grants for specific purposes, this budget increases General Fund spending. Given the expiration of ARRA Federal stimulus funds, pressure on State revenues and almost certain PERS employer rate increases, the structural deficit will most likely increase for the 2011-12 budget. What are you doing now to prepare for balancing the 2011-12 budget?
5. Many of the investments funded in this budget address basic needs to help the community through this economic period. Given the projected ongoing structural deficit, are you concerned that you will be unable to fund these programs in the future?
6. The State economist just two weeks ago reduced the revenue forecast for the 2009-11 biennium by \$577 million and Governor Kulongoski has ordered a nine percent (9%) reduction in all state programs. Have you been able to determine yet what that might mean for revenue Multnomah County receives from the state?

7. The budget for the Behavior Health Managed Care Fund includes \$14.8 million in Beginning Fund Balance, an increase of 245.7%. Can you summarize for us how this balance accumulated and what it will be used for?

### **Sellwood Bridge Replacement**

8. This budget assumes starting construction on a new Sellwood Bridge. What is the estimated total cost and what are the various sources and amounts to pay for it?
9. We understand that there is an effort underway that would refer the new vehicle registration surcharge fee to the voters in both Clackamas County and Multnomah County. What is the status of these referrals and what are your options for funding the project if the fee is overturned by the voters?
10. Where are you in terms of finalizing a design, location and engineering for the bridge?
11. Assuming you are expecting Federal Transportation funds, will the Sellwood Bridge project be in competition with the Columbia River Crossing Bridge for these funds?
12. There seems to be some concern that a lack of agreement among local decision makers on the Columbia River Crossing could jeopardize federal funding in the next five-year transportation authorization by Congress. What is the County's official position on moving forward with this project and what will it take to get agreement to avoid losing out on federal funding?

### **Library**

13. The budget notes that the Troutdale branch of the library will open later in 2010. What is the status of the opening? Were there unexpected delays to opening the branch in 2009-10?

14. The Local Option Levy will expire after next year. At this point are you leaning toward renewing the levy or moving to create a separate Library District with its own permanent tax rate?

### **Public Safety**

15. This budget does not anticipate the opening of the Wapato Jail facility and instead continues funding to "mothball" the site. A recent Oregonian article reports the facility could be used as a work release center and regional corrections officer training. Has funding for these options been included in this budget?
16. The Board recently approved construction of a 3 room East County Courthouse in the Rockwood area of Gresham – congratulations! Can you give us an overview of the construction timeline and when you envision the facility will be operational?
17. At one time Gresham considered partnering with the County to fund a police station at the Courthouse. We understand that this partnership was no longer an option due to expense earlier in the process. Now that the Courthouse is becoming a reality is there an interest in resuming this partnership?

### **Operations**

18. The Budget Message notes that in October 2009 during budget development, the County asked itself where it wanted to be in five years and beyond. What was the response and how did they impact this budget?
19. One of the Chair's focus areas is the Work Smart Initiative to identify potential administrative efficiencies and savings. This program sounds similar to performance auditing. Are you working with the County Auditor on this endeavor?
20. This budget includes \$750,000 to sponsor the annual National Association of Counties convention in Portland in 2011. Can you summarize the economic benefits the County hopes to gain from this investment?

## TSCC FY 2011 Questions:

### Revenues

- 1. This is Chair Cogen's first year directing the budget process and you came into the process late. What did you learn about the budget process that you didn't know before and based on this experience, do you anticipate making any changes in next year's budget process?**

With regard to the budget process for next year, each year we debrief the process with commissioners and staff. We also survey all budget participants to get their feedback. We take all of this information together and determine areas we can improve on.

With certainty, the calendar will be adjusted (it was compressed to adjust to late changes in Chair's Office). We also tried out a new process for budget worksessions (the waves) and we'll look at how well that worked for everyone and if we want to change it for next year.

- 2. The County significantly reduced its workforce and program offerings in 2009-10; have any of these programs been restored in this budget?**

Overall, the FY 2010 adopted General Fund budget decreased 7.2% (\$29.5 million). In order to close the revenue/expenditure gap, meet obligations and still balance the budget within available revenues, significant reductions were made. The County also raised revenues and controlled increases in personnel costs.

The General Fund was balanced through the following actions:

- reduced personnel costs (wage freezes etc) (\$7.4 million)
- increased revenues (motor vehicle rental tax, USM) (\$8.2 million)
- ongoing program reductions (including \$3.1m OTO) (\$25.1 million)

The above resulted in closing the expenditure/ revenue gap by \$40.7 million. These actions also closed a significant portion of the gap for FY 2011.

The March, FY 2011 General Fund forecast projected a \$5.4 million gap between revenues and expenditures. The continued shortfall requires departments to make further reductions making it difficult to restore programs. Therefore, most of the FY 2010 General Fund reductions have not been restored in the FY 2011 budget. Some examples include:

- Touchstone (\$1,000,000)
- Budget Office Evaluation (\$ 287,500)
- Over 8.00 Deputy District Attorneys (\$1,000,000)
- Corrections Health (\$2,500,000)
- Juvenile Multi-Systemic Therapy Treatment (\$ 960,000)
- ~170 Jail Beds (\$3,100,000)

While most of the programs remain unfunded the Library's book budget was restored \$500,000 and the following services were restored in the Sheriff's Office:

- Gresham Temporary Hold \$ 135,000
- Corrections Emergency Response Team (CERT) \$ 144,000
- Suicide Watch Deputies \$ 515,000

Roughly one-third of the County's budget comes from the State. Because the State did not finalize its budget until after we adopted our budget, departments took a variety of approaches to estimating their state funding. For example, the Department of Community Justice took a "wait and see" approach assuming a current service level. This resulted in over \$2.0 million in reductions post adoption. County Human Services had a mixed approach, reducing in areas with more certainty but maintaining services in areas where the proposed reductions were too severe like in the alcohol and drug programs. The Health Department implemented the State reductions mainly in adult dental services. Post adoption, the State restored the adult dental services adding approximately \$3.5 million dollars and 25 FTE to their budget.

**3. This budget includes \$17.7 million of one-time only money to fund programs. Can you tell us how many of those programs would be considered ongoing?**

The following tables break out the one-time-only into 2 categories (1) OTO programs funded with OTO and (2) ongoing programs funded with OTO.

Multnomah County  
 FY 2011 Proposed Budget  
 ONE-TIME-ONLY Resources Spent on OTO Programs

| Prog #                       | Program Name  | FY 2011 TOTAL<br>General Fund<br>Proposed | Other<br>Funds   | OTO<br>Only<br>General<br>Funds | % OTO<br>General<br>Funds |
|------------------------------|---|---|------------------|---------------------------------|---------------------------|
| <b>County Human Services</b> |   |   |                  |                                 |                           |
| 25121                        | Nonprofit Hotel   | 413,507                                   | 0                | 413,507                         | 100%                      |
| 25124                        | East County Homeless Outreach   | 75,000                                    | 0                | 75,000                          | 100%                      |
| 25147                        | Child and Family Hunger Relief  | 235,000                                   | 0                | 235,000                         | 100%                      |
| <b>Community Justice</b>     |   |   |                  |                                 |                           |
| 50018                        | Juvenile Gang Resource<br>Intervention Team (GRIT) - Youth<br>Thrift Shop | 193,044                                   | 1,420,033        | 50,000                          | 26%                       |
| 50032B                       | Employment Transition Services for<br>Gang Members                        | 50,000                                    | 0                | 50,000                          | 100%                      |
| <b>County Management</b>     |   |   |                  |                                 |                           |
| 72048                        | DCM - DART Assessment &<br>Taxation System Upgrade                        | 4,500,000                                 | 0                | 4,500,000                       | 100%                      |
| 72061                        | Central Human Resources -<br>Executive and Management Study               | 200,000                                   | 0                | 200,000                         | 100%                      |
| <b>Nondepartmental</b>       |   |   |                  |                                 |                           |
| 10033                        | Working Smart Initiative  | 217,907                                   | 0                | 217,907                         | 100%                      |
| 10011B                       | Comprehensive Family Economic<br>Security                                 | 97,120                                    | 0                | 97,120                          | 100%                      |
| 10031B                       | NACo Conference Fundraising   | 750,000                                   | 375,000          | 375,000                         | 50%                       |
| 10019                        | Multnomah County Schools (ITAX)   | 140,000                                   | 0                | 140,000                         | 100%                      |
| <b>Overall County</b>        |   |   |                  |                                 |                           |
| 95000                        | Cash Transfers  |   |                  |                                 |                           |
|                              | ~Yeon Testing   | 150,000                                   | 0                | 150,000                         | 100%                      |
|                              | ~Position in Facilities   | 120,000                                   | 0                | 120,000                         | 100%                      |
|                              | ~Electric Cars  | 74,000                                    | 0                | 74,000                          | 100%                      |
|                              | ~Library CT   | 800,000                                   | 0                | 800,000                         | 100%                      |
| 95000                        | Contingency Earmarks and Saved<br>OTO                                     | 505,387                                   | 0                | 505,387                         | 100%                      |
| 95000                        | BIT Reserve   | 4,000,000                                 | 0                | 4,000,000                       | 100%                      |
| 95000                        | Countywide Support for Grant<br>Administration 1/                         | <u>1,700,000</u>                          | <u>0</u>         | <u>1,700,000</u>                | <u>100%</u>               |
|                              | <b>Total OTO for OTO Programs</b>   | <b>14,220,965</b>                         | <b>1,795,033</b> | <b>13,702,921</b>               |                           |

Multnomah County  
 FY 2011 Proposed Budget  
 ONE-TIME-ONLY Resources Spent on ON GOING Programs

| Prog #                       | Program Name  | FY 2011<br>TOTAL<br>General Fund<br>Proposed | Other<br>Funds   | OTO<br>Only<br>General<br>Funds | % OTO<br>General<br>Funds |
|------------------------------|---|--|------------------|---------------------------------|---------------------------|
| <b>County Human Services</b> |   |  |                  |                                 |                           |
| 25020B                       | Multnomah Project   | \$246,642                                    | \$0              | \$246,642                       | 100%                      |
|                              | Independence - Reduced  |  |                  |                                 |                           |
| 25020C                       | Multnomah Project   | 215,771                                      | 0                | 215,771                         | 100%                      |
|                              | Independence - Fully Restored                                     |  |                  |                                 |                           |
| 25040C                       | Domestic Violence - Safe Start<br>Collaboration                   | 163,024                                      | 0                | 163,024                         | 100%                      |
| 25091B                       | Sobering Scale Up   | 150,000                                      | 0                | 150,000                         | 100%                      |
| 25114B                       | Bridges to Housing - Scale  | 228,000                                      | 0                | 228,000                         | 100%                      |
| 25123B                       | Youth Gang Prevention - Scale                                     | 937,878                                      | 0                | 937,878                         | 100%                      |
| <b>Community Justice</b>     |   |  |                  |                                 |                           |
| 50029                        | Mead Building Security Contract                                   | 1,109,729                                    | 1,112,924        | 99,054                          | 9%                        |
| 50040A                       | Adult Domestic Violence<br>Supervision                            | 1,333,726                                    | 974,812          | 137,663                         | 10%                       |
| 50048A                       | Adult Housing Restoration   | 552,630                                      | 0                | 552,630                         | 100%                      |
| <b>Community Services</b>    |   |  |                  |                                 |                           |
| 91006B                       | Animal Services Field<br>Operations - Enhanced Service            | 181,796                                      | 0                | 181,796                         | 100%                      |
| 91007B                       | Animal Services Shelter Services<br>- Restore and Enhance Service | 168,674                                      | 65,000           | 168,674                         | 100%                      |
| 91024                        | Animal Services Fund Raising<br>Development Position              | 80,000                                       | 100,000          | 80,000                          | 100%                      |
| <b>Sheriff's Office</b>      |   |  |                  |                                 |                           |
| 60033B                       | Gresham Temporary Hold  | 138,437                                      | 0                | 138,437                         | 100%                      |
| 60065B                       | River Patrol Restoration  | 140,863                                      | 0                | 140,863                         | 100%                      |
| 60068B                       | Warrant Task Force Restoration                                    | 221,393                                      | 0                | 221,393                         | 100%                      |
| 60076B                       | Domestic Violence Enhanced<br>Response Team Backfill              | 55,753                                       | 0                | 55,753                          | 100%                      |
| <b>Health Department</b>     |   |  |                  |                                 |                           |
| 40029B                       | Rockwood Health Clinic 1/   | 222,897                                      | 0                | 222,897                         | 100%                      |
| <b>Nondepartmental</b>       |   |  |                  |                                 |                           |
| 10038C                       | Food Policy Coordination  | 166,564                                      | 0                | 166,564                         | 100%                      |
| 10038D                       | Recycling Coordination  | 88,877                                       | 0                | 88,877                          | 100%                      |
|                              | <b>Total OTO for ONGOING</b>                                      | <b>6,402,654</b>                             | <b>2,252,736</b> | <b>4,195,916</b>                |                           |

**4. Even excluding expenditures to replace the Sellwood Bridge and grants for specific purposes, this budget increases General Fund spending. Given the expiration of ARRA Federal stimulus funds, pressure on State revenues and almost certain PERS employer rate increases, the structural deficit will most likely increase for the 2011-12 budget. What are you doing now to prepare for balancing the 2011-12 budget?**

The County does expect a General Fund revenue/expenditure gap of \$11.5 to \$14.2 million for FY 2012, which includes debt service and operational expenses for the East County Court Facility and the Crisis Assessment and Treatment center. However, we expect the gap to stabilize at roughly this level for FY 2013 thru FY 2015. This gap is roughly 3 to 4% of operating expenditures.

To prepare for this (and state reductions), the County has taken a number of steps. For instance:

- The PERS rates the County charges *internally* were not lowered in past years and are being increased by 1% of payroll in FY 2011. This will allow us to minimize spikes in the rates we charge internally and thus the need for service reductions.
- We are funding our A&T system upgrade and part of the Library's material movement project with one-time-only funds, thereby reducing the amount of debt we need to issue and service. We will also look at using any additional OTO funds to reduce the need to issue debt for the East County Facility.
- Our reserves are fully funded, we have set aside \$4 million for a BIT reserve, we've budgeted conservatively, and we have been making progress on reducing our unfunded OPEB liability (we were 12.9% @ the end of FY 2009 and our target is to have 20% by 2013).

While none of these will reduce the gap for FY 2012 by themselves, they do leave the County in a financially sound position to thoughtfully manage through these difficult times.

**5. Many of the investments funded in this budget address basic needs to help the community through this economic period. Given the projected ongoing structural deficit, are you concerned that you will be unable to fund these programs in the future?**

The Board is concerned about our ability to fund these programs in the future and it has been a common discussion point during our budget hearings this year. We are cognizant of our expected General Fund revenue/expenditure gap of \$11.5 to \$14.2 million for FY 2012.

However, we are equally, if not more concerned about the 9% across the board State funding reductions, which will start to impact us in about a month. This will be followed by the 2011-13 state biennium that will be just as difficult.

For comparison purposes, the state's shortfall for the next biennium is roughly 13% of current service levels, while the County's is in the 3 to 4% range. Given that the State (and Federal government) is a major funder of basic needs programs, how the state balances its budget will most likely be the larger factor in how we will be able to fund a number of our basic needs programs.

The County will have to rebalance our General Fund investments based on our limited resources, the State's decisions, and how best to make our various service systems function most efficiently and effectively.

- 6. The State economist just two weeks ago reduced the revenue forecast for the 2009-11 biennium by \$577 million and Governor Kulongoski has ordered a nine percent (9%) reduction in all state programs. Have you been able to determine yet what that might mean for revenue Multnomah County receives from the state?**

The short answer is no; we are currently working on determining what the impacts will be. The long answer... The agency recommendations were due to the Governor (yesterday/today). It will take some time for those to be finalized and translated into on the ground reductions.

The Board held a work session on June 3<sup>rd</sup>, to hear from our departments. Most of our 'guestimates' are based on straight percentages, historical proportions, and what state agencies have recommended in the past. For instance, our SB 1145 funding could be reduced by \$1.4 million while funding for the Commission on Children, Families, and Community could see a reduction of \$300,000. The impacts to basic needs services will be dependent on where and how agencies make the reductions. For example, dental services could be reduced if the Department of Human Services decides to reduce the dental benefit (which not all states provide) rather than reduce eligibility, which it has far less legal ability to do.

It is also worth mentioning that not all the impacts will be direct revenue impacts. For instance, our Sheriffs Office could be impacted if the state reduces the availability of training/certification classes.

- 7. The budget for the Behavior Health Managed Care Fund includes \$14.8 million in Beginning Fund Balance, an increase of 245.7%. Can you summarize for us how this balance accumulated and what it will be used for?**

The Behavioral Health Managed Care Fund, also called Verity, accumulated the Beginning Working Capital balance due to a combination of policy changes and changes in the economic environment. Verity is funded by the Oregon Health Plan (OHP) based on the

number and type of clients enrolled during each month. In 2009 and 2010 the State legislature provided funding to increase enrollment in OHP, increasing the amount of revenue Verity received. Due to the economic recession more clients have been enrolling in OHP due to loss of other insurance. These changes, which increased Verity's monthly revenue, were not predicted when budgeting in FY 2009 or FY 2010.

The Department of County Human Services also overestimated Verity expenditures over the last two budget cycles. In FY 2009 DCHS' final budget for Verity expenditures was \$37.4 million. Actual spending was only \$32.7 million in FY 2009, resulting in \$4.6 million in savings that went into Verity's Beginning Working Capital. Although the Fiscal Year is not complete, FY 2010 has shown similar underspending. The combination of increased revenues and lower-than-expected expenditures has caused the increase in Verity's Beginning Working Capital.

Verity money must be spent Oregon Health Plan eligible clients and services. The Department of County Human Services' current ideas to use the funds include integrated health care pilots for children, an adult integrated health care model for individuals with severe and persistent mental illnesses, and the development of intensive case management services for adults. DCHS is scheduled to brief the Board on a more developed plan to spend the fund balance in July of 2010.

### **Sellwood Bridge Replacement**

- 8. This budget assumes starting construction on a new Sellwood Bridge. What is the estimated total cost and what are the various sources and amounts to pay for it?**

|                                |              |
|--------------------------------|--------------|
| Carryover from planning phase  | \$11M        |
| Multnomah County VRF           | \$127M       |
| Clackamas County VRF           | \$22M        |
| City of Portland               | \$100M       |
| Governor's JTA                 | \$30M        |
| <u>Federal Reauthorization</u> | <u>\$40M</u> |
| Total                          | \$330M       |

- 9. We understand that there is an effort underway that would refer the new vehicle registration surcharge fee to the voters in both Clackamas County and Multnomah County. What is the status of these referrals and what are your options for funding the project if the fee is overturned by the voters?**

Initiative Petition #66 is an attempt to place a measure on the November ballot to require voter approval of almost any vehicle and fuel tax increase. If passed in November, this

measure would retroactively prohibit the vehicle and fuel tax increases authorized last year in House Bill 2001 and require any future increases be approved by the voters.

Initiative Petition #66 is currently being circulated for signatures. Approximately 110,000 valid signatures are required to be submitted to the Secretary of States office by July 2, 2010 to place the measure on the November ballot.

If this measure is placed on the ballot and passes, it is still possible that the funding plan could be achieved. However, the increases would go back to the voters for approval. At a minimum this would create a significant schedule delay.

In a worst case situation at least \$279 million of the funding required for the project would not be available causing the County to develop a completely different funding strategy.

**10. Where are you in terms of finalizing a design, location and engineering for the bridge?**

The location and lane configuration of the bridge was decided in March 2009. We are currently expecting the Federal Record of Decision in late August of 2010. The Bridge type will be selected in the fall of 2010, after the Record of Decision is received. Final engineering will start in early 2011 and continue until 2013. Acquisition of Right of Way will start shortly after the Record of Decision and is expected to continue through the end of 2011. Early in-water construction is expected to commence in July of 2012. It is expected that construction will be complete by the end of 2016.

**11. Assuming you are expecting Federal Transportation funds, will the Sellwood Bridge project be in competition with the Columbia River Crossing Bridge for these funds?**

The Sellwood bridge project is not in competition with the Columbia River Crossing project for federal funds because they are requesting funds from different funding sources. The County is requesting \$40 million from the federal Transportation bill in the Bridge category. The Columbia River Crossing project is requesting \$400 million in the Projects of National Significance category.

**12. There seems to be some concern that that a lack of agreement among local decision makers on the Columbia River Crossing could jeopardize federal funding in the next five-year transportation authorization by Congress. What is the County's official position on moving forward with this project and what will it take to get agreement to avoid losing out on federal funding?**

Because the Columbia River Crossing project is not a County project, we are not in a position to say whether the lack of agreement could jeopardize federal funding. The County's belief is that a project is best positioned for funding when there is regional agreement

The County does not have an official position on moving the project forward. Too, we are not involved in the ongoing discussions to reach agreement and therefore have no knowledge of what it will take to reach agreement.

## **Library**

### **13. The budget notes that the Troutdale branch of the library will open later in 2010. What is the status of the opening? Were there unexpected delays to opening the branch in 2009-10?**

In August 2008, after a site was selected and just before the lease was signed, the developer withdrew from the project due to financial considerations. The public siting committee was expanded and reconvened, and additional sites were identified and investigated. After hearing the positives and negatives about each site, the Board of County Commissioners voted to approve a lease for space in the Cherry Park Market in April 2009. Subsequently, the architect completed design and construction documents, a contractor was selected, and construction of tenant improvements began in March 2010. The Troutdale Library is scheduled to open in July 2010 .

### **14. The Local Option Levy will expire after next year. At this point are you leaning toward renewing the levy or moving to create a separate Library District with its own permanent tax rate?**

The Multnomah County Charter Review Committee (CRC) intends to forward to the November ballot a charter amendment that would allow for the creation of a library district through the county charter. If that is approved, the Board of County Commissioners could then choose to refer a district formation and tax rate measure to a future ballot (the earliest possibility would be May of 2011). At the same time, planning for the next levy is beginning as that planning has to be underway in case: the charter amendment measure fails in November; or it passes, but the Board chooses not to refer a district measure before the levy expires; or the Board chooses to refer a district measure and it fails. So for the next several months, at least, planning will be done on parallel paths for both a library district and a levy renewal. The target election for a levy renewal measure would be November, 2011.

## **Public Safety**

### **15. This budget does not anticipate the opening of the Wapato Jail facility and instead continues funding to "mothball" the site. A recent Oregonian article reports the**

**facility could be used as a work release center and regional corrections officer training. Has funding for these options been included in this budget?**

No—the only funding for Wapato in the FY 11 budget is for maintaining utilities, security, and landscaping: these are the costs we refer to as “mothball” costs. We continue to actively seek appropriate uses for the Wapato facility, including those mentioned above, with our state and regional partners.

**16. The Board recently approved construction of a 3 room East County Courthouse in the Rockwood area of Gresham – congratulations! Can you give us an overview of the construction timeline and when you envision the facility will be operational?**

The Project Team was instructed to return to the Board for approval of Construction Documents and Financing in the fall of 2010. Based upon Board Approval, the new East County Courthouse is projected to be operational March 2012.

The proposed East County Court facility will consist of 3 Courtrooms, corresponding court support services, offices for the District Attorney and appropriate security services through the Sheriff's office. On April 22, 2010, the Multnomah County Board of Commissioners approved:

- The Project's Schematic Design
- Authorized development of the Final Project Design not to exceed \$1.8 million
- Directed the CFO to develop a financing package

**17. At one time Gresham considered partnering with the County to fund a police station at the Courthouse. We understand that this partnership was no longer an option due to expense earlier in the process. Now that the Courthouse is becoming a reality is there an interest in resuming this partnership?**

The City of Gresham decided not to pursue the partnership because the economic climate was not conducive for the City of Gresham to participate.

The County is always looking for opportunities to gain operating efficiencies through partnering. The current project approved April 22 does not include other programs and partnerships outside of the Multnomah County Circuit Court, Multnomah County District Attorney and the Multnomah County Sheriff (for Courthouse security).

## Operations

- ~~18. The Budget Message notes that in October 2009 during budget development, the County asked itself where it wanted to be in five years and beyond. What was the response and how did they impact this budget?~~**

*Question withdrawn by TSCC*

- 19. One of the Chair's focus areas is the Work Smart Initiative to identify potential administrative efficiencies and savings. This program sounds similar to performance auditing. Are you working with the County Auditor on this endeavor?**

The County Auditor has expressed support for and interest in our administrative review activities. We welcome participation by the Auditor's Office while respecting the value that office provides by conducting independent "arms length" analysis and providing us with a look at our operations from another point of view.

- 20. This budget includes \$750,000 to sponsor the annual National Association of Counties convention in Portland in 2011. Can you summarize the economic benefits the County hopes to gain from this investment?**

Because of the significant growth in visibility and recognition of Portland as a tourism and conference destination, NACo '11 will have a profound economic impact on the city, the surrounding region, and the state of Oregon. In fact, expenditures by NACo, the host counties, and conference attendees and exhibitors is expected to generate \$9 million in local economic impact from lodging, food, transportation, entertainment, tourism and gifts.