

ANNOTATED MINUTES

*Tuesday, December 13, 1994 - 9:00 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

WORK SESSION

WS-1 Board and Managers Discussion on the 1994-95 Mid-Year Performance Report; Review Status of Current Year Action Plans and Key Results Measures; and Updates on 3-6 High Priority Action Plans, for the Following:

9:00 - 10:30 Health Department

**BILLI ODEGAARD, BILL DAVIS, JEAN GOULD,
DWAYNE PRATHER, DR. GARY OXMAN, JAN
SINCLAIR, GORDON EMPY, CATHY PAGE AND
MARGE JOSA PRESENTATION AND RESPONSE TO
BOARD QUESTIONS.**

10:30 - 12:00 Department of Community Corrections

**TAMARA HOLDEN, JOANNE FULLER, JIM ROOD,
AND CARY HARKAWAY PRESENTATION AND
RESPONSE TO BOARD QUESTIONS.**

*Tuesday, December 13, 1994 - 1:30 PM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

BOARD BRIEFINGS

B-1 Presentation and Discussion of the Oregon Health Plan Implementation and Managed Care Update. Presented by Lorenzo Poe, Howard Klink and Elleen Deck.

**LOLENZO POE, BILLI ODEGAARD, HOWARD KLINK,
AND JUDY ROBISON PRESENTATION AND RESPONSE
TO BOARD QUESTIONS.**

B-2 Presentation and Discussion on the Department of Community Corrections Plan to Participate in a Partnership with the Buckman Neighborhood Association.

Presented by Tamara Holden, Michael Haines and Kevin Criswell.

MICHAEL HAINES, KEVIN CRISWELL AND NEDRA BAGLEY PRESENTATION AND RESPONSE TO BOARD QUESTIONS.

*Wednesday, December 14, 1994 - 9:00 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

WORK SESSION

WS-2 Board and Managers Discussion on the 1994-95 Mid Year Performance Report; Review Status of Current Year Action Plans and Key Results Measures; and Updates on 3-6 High Priority Action Plans, for the Following:

9:00 - 11:30 Department of Environmental Services

BETSY WILLIAMS, BOB THOMAS, DAVE FLAGLER, SCOTT PEMBLE, MIKE OSWALD, JIM MUNZ, AND KARI HARDWICK PRESENTATION AND RESPONSE TO BOARD QUESTIONS.

11:30 - 12:00 Citizen Involvement Committee

JOHN LEGRY PRESENTATION AND RESPONSE TO BOARD QUESTIONS.

*Thursday, December 15, 1994 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

REGULAR MEETING

Chair Beverly Stein convened the meeting at 9:30 a.m., with Vice-Chair Tanya Collier, and Commissioners Sharron Kelley, Gary Hansen and Dan Saltzman present.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, THE CONSENT CALENDAR (ITEM C-1) WAS UNANIMOUSLY APPROVED.

DEPARTMENT OF HEALTH

C-1 *Ratification of an Intergovernmental Revenue Agreement, Contract #201245, between Multnomah County Health Department and the Municipality of Anchorage, Alaska to Reimburse the County for Testing the County's Health Information System Software, Effective Upon Execution through December 31, 1995*

REGULAR AGENDA

NON-DEPARTMENTAL

R-1 *PROCLAMATION in the Matter of Honoring those Employers who Provide Employment for Individuals with Developmental Disabilities and Recognizing the Contribution that They Make to the Community*

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-1. PROCLAMATION READ FOR THE RECORD. COMMISSIONER SALTZMAN PRESENTED EXPLANATION. THE BOARD PRESENTED A COPY OF THE PROCLAMATION HONORING VARIOUS EMPLOYERS OF INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES TO: ALBERTSON'S, ATWATER'S, BUILDER'S SQUARE, BURGER KING, BURGERSVILLE USA, CATERAIR, COFFEE BEAN INTERNATIONAL, CONTAINER RECOVERY INC., EDGEFIELD INN, F.H. STEINBART, FAIRVIEW TRAINING CENTER, FARMER'S INSURANCE, FAST BREAK, FIRE MOUNTAIN ENTERPRISES, FIRST INTERSTATE BANK, FRED MEYER, GLOBE AIRPORT SECURITY SERVICES, GOOD SAMARITAN HOSPITAL, GREAT BEGINNINGS CHILD CARE, HIPPO HARDWARE, JODY'S RESTAURANT, LUMITE, McDONALD'S, McMENAMIN'S PUBS, MOCHA MAMA MT. HOOD CHEMICAL, NIKE, NORDSTROM, NW FIBER FABRICATIONS, OHSU, PIZZA HUT, PORTLAND BOLD, PORTLAND COMMUNITY COLLEGE PEP, PORTLAND IMPORTS, PP & I, PRECISION DIE CUTTING, PROVIDENCE HOSPITAL, PROVIDENCE MEDICAL CENTER, QUALICOTE, RED ROBIN, RHEINLANDER, ROBERT'S OF PORTLAND, ROSE MOYER THEATER, SAFEWAY, SCHMIDT NURSERY, SCHUCK'S AUTO PARTS, ST. VINCENT DePAUL, TACO BELL, TOWER RECORDS US BANK, UNIFIRST AND WENDY'S. PROCLAMATION 94-243 WAS UNANIMOUSLY APPROVED.

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-2 *Second Reading and Possible Adoption of a Proposed ORDINANCE Adopting Rules of the Multnomah County Public Contract Review Board*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF THE SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE NO. 807 WAS UNANIMOUSLY APPROVED.

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

AGING SERVICES DIVISION

- R-3 *Budget Modification ASD #1 Requesting Authorization to Add \$11,000 in Funds from the State of Oregon, for the "Never Too Late" Drug and Alcohol Grant for Elderly Clients Dealing with Drug and Alcohol Related Illness*

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER SALTZMAN, IT WAS UNANIMOUSLY APPROVED TO POSTPONE ITEMS R-3 AND R-4 TO A TIME CERTAIN OF THURSDAY, DECEMBER 22, 1994.

- R-4 *Budget Modification ASD #2 Requesting Authorization to Add \$30,000 in Funds from the University of Minnesota, for a Client Values Assessment Project*

POSTPONED UNTIL THURSDAY, DECEMBER 22, 1994.

NON-DEPARTMENTAL

- R-5 *Request for Approval of a Notice of Intent to Apply for Grants and Sponsorships to Support Public Education on Personal Preparedness for Emergencies through the Development and Implementation of a Community Signboard Project*

COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-5. JOY TUMBAGA EXPLANATION. NOTICE OF INTENT WAS UNANIMOUSLY APPROVED.

- R-6 *Second Reading and Possible Adoption of a Proposed ORDINANCE Adjusting Exempt Employee Wages and Benefits in Order to Carry Out Measure 8, and to Equalize Benefits for Exempt and Non-Exempt Employees; Repealing Certain Provisions in Ordinance 740 Relating to Pension Benefits, Increasing Salaries and Salary Ranges for Exempt Employees, and Declaring an Emergency*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER COLLIER MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF THE SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE NO. 808 APPROVED, WITH COMMISSIONERS COLLIER, HANSEN AND STEIN VOTING AYE, AND COMMISSIONERS KELLEY AND SALTZMAN VOTING NO.

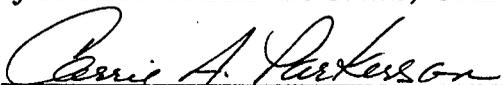
PUBLIC COMMENT

- R-7 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

NONE.

There being no further business, the meeting was adjourned at 9:40 a.m.

**OFFICE OF THE BOARD CLERK
of MULTNOMAH COUNTY, OREGON**



Carrie A. Parkerson

*Thursday, December 15, 1994 - 11:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

- B-3 *Presentation and Briefing on Audit, "Corrections Overtime: Improve Scheduling Practices," Released 12/2/94. Presented by Gary Blackmer.*

GARY BLACKMER PRESENTATION AND RESPONSE TO BOARD QUESTIONS. SHERIFF JOHN BUNNELL AND CHIEF DEPUTY TOM SLYTER THANKED AUDITOR AND STAFF FOR ALL WORK DONE TO PREPARE THIS AUDIT AND RESPONDED TO RECOMMENDATIONS OF THE AUDIT.

Friday, December 16, 1994 - 9:00 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

WORK SESSION

WS-3 Board and Managers Discussion on the 1994-95 Mid-Year Performance Report; Review Status of Current Year Action Plans and Key Results Measures; and Updates on 3-6 High Priority Action Plans, for the Following:

9:00 - 10:00 Aging Services Division

**JIM McCONNELL, CARLA GOLDING, SUE YOUNG AND
JEAN DeMASTER PRESENTATION AND RESPONSE TO
BOARD QUESTIONS.**

10:00 - 12:00 Sheriff's Office

**THIS SESSION TO BE RESCHEDULED TO A LATER
DATE DUE TO THE FOLLOWING SPECIAL MEETING.**

Friday, December 16, 1994 - 10:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

SPECIAL MEETING

Judge John Mabrey, Wasco County Board of Commissioners, convened the meeting via teleconference at 10:30 a.m., with Multnomah County Chair Beverly Stein, Vice-Chair Tanya Collier, and Commissioners Sharron Kelley, Gary Hansen and Dan Saltzman; along with Baker County Judge Steve Bogart, Commissioners Gerald Conrad and Truscott Irby; Clackamas County Commissioners Ed Lindquist, Judie Hammerstad, and Darlene Hooley; Crook County Judge Fred Rodgers, Commissioners Ted Comini and Mike McCabe; Gilliam County Judge Laura Pryor, Commissioners Alan Anderson and Frank Bettencourt; Grant County Judge Kevin Campbell, Commissioners Sondra Lino and Robert Kimberling; Hood River County Commissioners Jerry Routson, John Arens, Allen Moore, R. Kent Rosemont and Beverly Rowland; Morrow County Judge Louis Carlson, Commissioners Raymond French and Donald McElligott; Sherman County Commissioners Robert Boynton and John Schadewitz; Wasco County Commissioners C.E. Filbin and Scott McKay; and Wheeler County Judge Jeanne Burch, Commissioner William Potter present.

S-1 The Multnomah County Board of Commissioners Will Meet Via Teleconference With the Boards and Courts of Baker, Clackamas, Crook, Gilliam, Grant, Hood River, Morrow, Sherman, Wasco and Wheeler Counties, for the Purpose of Filling the Vacancy in the 68th Oregon Legislative Assembly, State Senate District 28.

The Nominees Chosen by the Republican Precinct Committee of Senate District 28 are as Follows:

*Lawrence F. Lear
Wilbert L. Sullens
Rodger Van Zanten
Gregory Paul Walden*

Judge John Mabrey, Wasco County Board of Commissioners, Will be Chairing the Joint Meeting from Cousin's Restaurant in The Dalles. Interested Persons May Listen to the Meeting in Room 602 of the Multnomah County Courthouse.

JUDGE JOHN MABREY OUTLINED THE PROCEDURE ORDER FOR TODAY, ADVISING THAT THE BOARDS AND COURTS WOULD START BY HEARING THE NOMINEES PRESENTATIONS FIRST; FOLLOWED BY A ROLL CALL VOICE VOTE, WITH ONLY THOSE JUDGES AND COMMISSIONERS PRESENT ALLOWED TO CAST THEIR ALLOTTED VOTES AS DETERMINED BY THE STATE OF OREGON ELECTIONS DIVISION; IF NOT PRESENT VOTES ALLOTTED FOR THAT PERSON WILL NOT BE COUNTED.

JUDGE MABREY READ STATEMENT FOR ROGER VAN ZANTEN, WHO WAS NOT PRESENT. LAWRENCE F. LEAR, NOT PRESENT AND NO STATEMENT MADE. WILBERT L. SULLENS AND GREGORY PAUL WALDEN MADE PRESENTATIONS ON THEIR OWN BEHALF.

FOLLOWING NOMINEE STATEMENTS, A ROLL CALL VOICE VOTE WAS TAKEN, WITH OFFICIAL TABULATION COMPLETED BY WASCO COUNTY CLERK/CHIEF ELECTIONS OFFICER KAREN LeBRETON. THE FOLLOWING VOTES WERE CAST:

JOHN MABREY	GREG WALDEN	4 VOTES
STEVE BOGART	WILL SULLENS	3 1/3 VOTES
GERALD CONRAD	WILL SULLENS	3 1/3 VOTES
TRUSCOTT IRBY	WILL SULLENS	3 1/3 VOTES
ED LINDQUIST	GREG WALDEN	1 2/3 VOTES
JUDIE HAMMERSTAD	GREG WALDEN	1 2/3 VOTES
DARLENE HOOLEY	GREG WALDEN	1 2/3 VOTES
FRED RODGERS	GREG WALDEN	3 VOTES
TED COMINI	GREG WALDEN	3 VOTES
MIKE McCABE	GREG WALDEN	3 VOTES
LAURA PRYOR	GREG WALDEN	1/3 VOTES
ALAN ANDERSON	GREG WALDEN	1/3 VOTES

FRANK BETTENCOURT	WILL SULLENS	1/3 VOTES
KEVIN CAMPBELL	GREG WALDEN	1 2/3 VOTES
SONDRA LINO	GREG WALDEN	1 2/3 VOTES
ROBERT KIMBERLING	WILL SULLENS	1 2/3 VOTES
JERRY ROUTSON	GREG WALDEN	2 VOTES
JOHN ARENS	GREG WALDEN	2 VOTES
ALLEN MOORE	GREG WALDEN	2 VOTES
R. KENT ROSEMONT	GREG WALDEN	2 VOTES
BEVERLY ROWLAND	GREG WALDEN	2 VOTES
LOUIS CARLSON	GREG WALDEN	2/3 VOTE
RAYMOND FRENCH	GREG WALDEN	2/3 VOTE
DONALD McELLIGOTT	GREG WALDEN	2/3 VOTE
BEVERLY STEIN	GREG WALDEN	1 VOTE
DAN SALTZMAN	GREG WALDEN	1 VOTE
GARY HANSEN	GREG WALDEN	1 VOTE
TANYA COLLIER	GREG WALDEN	1 VOTE
SHARRON KELLEY	GREG WALDEN	1 VOTE
MIKE McARTHUR	GREG WALDEN	1/3 VOTE
ROBERT BOYNTON	GREG WALDEN	1/3 VOTE
JOHN SCHADEWITZ	GREG WALDEN	1/3 VOTE
C.E. FILBIN	GREG WALDEN	4 VOTES
SCOTT McKAY	GREG WALDEN	4 VOTES
JEANNE BURCH	GREG WALDEN	1/3 VOTE
H. JOHN ASHER	NOT PRESENT	NO VOTE
WILLIAM POTTER	GREG WALDEN	1/3 VOTE

FOLLOWING VOICE VOTE AND TABULATION, KAREN LeBRETON ANNOUNCED THAT GREG WALDEN RECEIVED 48-2/3 VOTES AND WILL SULLENS RECEIVED 12 VOTES.

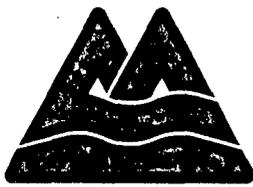
IN ACCORD WITH PROCEDURES ESTABLISHED BY THE SECRETARY OF STATE, THE BOARDS OF COUNTY COMMISSIONERS OF BAKER, CLACKAMAS, CROOK, GILLIAM, GRANT, HOOD RIVER, MORROW, MULTNOMAH, SHERMAN, WASCO AND WHEELER COUNTIES AND THE COUNTY COURT OF WASCO COUNTY VOTED TO APPOINT (NOMINEE) GREGORY PAUL WALDEN TO FILL THE VACANCY IN THE LEGISLATIVE ASSEMBLY, STATE SENATE DISTRICT 28, HAVING RECEIVED THE HIGHEST NUMBER OF VOTES. THIS APPOINTMENT WAS UNANIMOUSLY APPROVED.

GREG WALDEN PRESENTED ACCEPTANCE STATEMENT AND THANKED ALL FOR THE APPOINTMENT.

There being no further business, the meeting was adjourned at 11:08 a.m.

**OFFICE OF THE BOARD CLERK
of MULTNOMAH COUNTY, OREGON**


Carrie A. Parkerson



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR	• 248-3308
DAN SALTZMAN •	DISTRICT 1	• 248-5220
GARY HANSEN •	DISTRICT 2	• 248-5219
TANYA COLLIER •	DISTRICT 3	• 248-5217
SHARRON KELLEY •	DISTRICT 4	• 248-5213
CLERK'S OFFICE •	248-3277	• 248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

DECEMBER 12, 1994 - DECEMBER 16, 1994

<i>Tuesday, December 13, 1994 - 9:00 AM - Work Session</i>	<i>Page 2</i>
<i>Tuesday, December 13, 1994 - 1:30 PM - Board Briefings</i>	<i>Page 2</i>
<i>Wednesday, December 14, 1994 - 9:00 AM - Work Session</i>	<i>Page 2</i>
<i>Thursday, December 15, 1994 - 9:30 AM - Regular Meeting</i>	<i>Page 3</i>
<i>Thursday, December 15, 1994 - 11:30 AM - Board Briefing</i>	<i>Page 4</i>
<i>Friday, December 16, 1994 - 9:00 AM - Work Session</i>	<i>Page 4</i>

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen by Paragon Cable subscribers at the following times:

Thursday, 6:00 PM, Channel 30
Friday, 10:00 PM, Channel 30
Saturday, 12:30 PM, Channel 30
Sunday, 1:00 PM, Channel 30

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, December 13, 1994 - 9:00 AM

Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

WORK SESSION

WS-1 *Board and Managers Discussion on the 1994-95 Mid-Year Performance Report; Review Status of Current Year Action Plans and Key Results Measures; and Updates on 3-6 High Priority Action Plans, for the Following:*

9:00 - 10:30	Health Department
10:30 - 12:00	Department of Community Corrections

Tuesday, December 13, 1994 - 1:30 PM

Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

BOARD BRIEFINGS

B-1 *Presentation and Discussion of the Oregon Health Plan Implementation and Managed Care Update. Presented by Lorenzo Poe, Howard Klink and Elleen Deck. 1 HOUR REQUESTED.*

B-2 *Presentation and Discussion on the Department of Community Corrections Plan to Participate in a Partnership with the Buckman Neighborhood Association. Presented by Tamara Holden, Michael Haines and Kevin Criswell. 20 MINUTES REQUESTED.*

Wednesday, December 14, 1994 - 9:00 AM

Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

WORK SESSION

WS-2 *Board and Managers Discussion on the 1994-95 Mid Year Performance Report; Review Status of Current Year Action Plans and Key Results Measures; and Updates on 3-6 High Priority Action Plans, for the Following:*

9:00 - 11:30	Department of Environmental Services
11:30 - 12:00	Citizen Involvement Committee

Thursday, December 15, 1994 - 9:30 AM

Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

REGULAR MEETING

CONSENT CALENDAR

DEPARTMENT OF HEALTH

- C-1 *Ratification of an Intergovernmental Revenue Agreement, Contract #201245, between Multnomah County Health Department and the Municipality of Anchorage, Alaska to Reimburse the County for Testing the County's Health Information System Software, Effective Upon Execution through December 31, 1995*

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 *PROCLAMATION in the Matter of Honoring those Employers who Provide Employment for Individuals with Developmental Disabilities and Recognizing the Contribution that They Make to the Community*

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-2 *Second Reading and Possible Adoption of a Proposed ORDINANCE Adopting Rules of the Multnomah County Public Contract Review Board*

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

AGING SERVICES DIVISION

- R-3 *Budget Modification ASD #1 Requesting Authorization to Add \$11,000 in Funds from the State of Oregon, for the "Never Too Late" Drug and Alcohol Grant for Elderly Clients Dealing with Drug and Alcohol Related Illness*

- R-4 *Budget Modification ASD #2 Requesting Authorization to Add \$30,000 in Funds from the University of Minnesota, for a Client Values Assessment Project*

NON-DEPARTMENTAL

- R-5 *Request for Approval of a Notice of Intent to Apply for Grants and Sponsorships to Support Public Education on Personal Preparedness for Emergencies through the Development and Implementation of a Community Signboard Project*
- R-6 *Second Reading and Possible Adoption of a Proposed ORDINANCE Adjusting Exempt Employee Wages and Benefits in Order to Carry Out Measure 8, and to Equalize Benefits for Exempt and Non-Exempt Employees; Repealing Certain Provisions in Ordinance 740 Relating to Pension Benefits, Increasing Salaries and Salary Ranges for Exempt Employees, and Declaring an Emergency*

PUBLIC COMMENT

- R-7 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

Thursday, December 15, 1994 - 11:30 AM

*Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

- B-3 *Presentation and Briefing on Audit, "Corrections Overtime: Improve Scheduling Practices," Released 12/2/94. Presented by Gary Blackmer. **11:30 TIME CERTAIN, 45 MINUTES REQUESTED.***

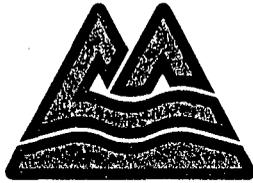
Friday, December 16, 1994 - 9:00 AM

*Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

WORK SESSION

- WS-3 *Board and Managers Discussion on the 1994-95 Mid-Year Performance Report; Review Status of Current Year Action Plans and Key Results Measures; and Updates on 3-6 High Priority Action Plans, for the Following:*

9:00 - 10:00 *Aging Services Division*
10:00 - 12:00 *Sheriff's Office*



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS
BEVERLY STEIN • CHAIR • 248-3308
DAN SALTZMAN • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
TANYA COLLIER • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277 • 248-5222

SUPPLEMENTAL AGENDA

Friday, December 16, 1994 - 10:30 AM

*Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

SPECIAL MEETING

S-1 The Multnomah County Board of Commissioners Will Meet Via Teleconference With the Boards and Courts of Baker, Clackamas, Crook, Gilliam, Grant, Hood River, Morrow, Sherman, Wasco and Wheeler Counties, for the Purpose of Filling the Vacancy in the 68th Oregon Legislative Assembly, State Senate District 28. The Nominees Chosen by the Republican Precinct Committee of Senate District 28 are as Follows:

*Lawrence F. Lear
Wilbert L. Sullens
Rodger Van Zanten
Gregory Paul Walden*

Judge John Mabrey, Wasco County Board of Commissioners, Will be Chairing the Joint Meeting from Cousin's Restaurant in The Dalles. Interested Persons May Listen to the Meeting in Room 602 of the Multnomah County Courthouse.

MEETING DATE: DECEMBER 16, 1994

AGENDA NO: WS-3

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: MID-YEAR PERFORMANCE REVIEW WORK SESSION

BOARD BRIEFING Date Requested: FRIDAY, DECEMBER 16, 1994

Amount of Time Needed: 9:00 AM TO 12:00 PM

REGULAR MEETING: Date Requested: _____

Amount of Time Needed: _____

DEPARTMENT: NON-DEPARTMENTAL DIVISION: CHAIR BEVERLY STEIN

CONTACT: MEGANNE STEELE TELEPHONE #: 248-3961
BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: CHAIR BEVERLY STEIN, MANAGERS

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

BOARD AND MANAGERS DISCUSSION ON THE 1994-95 MID-YEAR PERFORMANCE REPORT; REVIEW STATUS OF CURRENT YEAR ACTION PLANS AND KEY RESULTS MEASURES; AND UPDATES ON 3-6 HIGH PRIORITY ACTION PLANS, FOR THE FOLLOWING:

9:00 - 10:00 AGING SERVICES DIVISION
10:00 - 12:00 SHERIFF'S OFFICE

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: _____

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1994 NOV 18 AM 11:22

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222



MULTNOMAH COUNTY OREGON

*Work Session
12-16-94
Handout #2
WB-3*

AGING SERVICES DIVISION
AREA AGENCY ON AGING
421 S.W. 5TH AVE., 3RD FLOOR
PORTLAND, OREGON 97204-2238
SENIOR HELPLINE: (503) 248-3646
ADMINISTRATION: 248-3620
TDD: 248-3683 FAX: 248-3656

BOARD OF COUNTY COMMISSIONERS
BEVERLY STEIN • CHAIR OF THE BOARD
DAN SALTZMAN • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
TANYA COLLIER • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

The following is an outline of changes currently being addressed and actions to be taken in response to the County's audit of the Adult Foster Homes system.

A. Better Protect The Residents Of Adult Care Homes

- ASD is working with PMCOA and PMCOA Adult Care Home Advisory Committee to review the mission and purpose of the program and the ordinance.
- Consideration will be given to: new program guidelines including but not limited to those defined in Audit recommendations B-F; whether the new rules work toward preserving a home-like quality and does this imply limited regulations; owner occupied vs. non-owner occupied homes; and the need for new categories of ACHs.

B. Better Insure That Operators Are Qualified To Care For The Elderly And Disabled In Their Homes

1. Test applicants on rules and responsibilities prior to licensing

- Re-evaluate curriculum with PMCOA, increase amount of training hours, develop criteria for caregiver's training.
- Work with Mt. Hood and others offering 18 hour course, re-evaluate information Providers need to learn and change curriculum accordingly. (understanding of rules, comprehension of caregiver responsibilities, knowledge of business practices, command of English language, and possession of good judgment skills)
- Change test requirements (4/95).
- ACHP will begin using an interim test (1/95).

2. **Require demonstration of two months of financial resources, not including anticipated resident payments**
 - Since 10/94 the ACHP has required demonstration of two months of financial resources, not including anticipated resident payments.
 3. **Screen all caregiver applicants with information from the Provider Alert System**
 - The Provider Alert System is now computerized and alphabetized within the ACHP and is used to screen all caregiver applicants (12/94).
 - An "Adult Care Home Alert" form was developed to expedite rapid, comprehensive communication among all staff persons involved in dealing with adult care homes.
 4. **Guidelines for applicants with previous substantiated complaints**
 - Change the rules to require applicants to authorize release of information on previous abuse, neglect, complaints.
 - Develop guidelines for screening for substantiated abuse/neglect in addition to criminal check and Provider Alert after Paradox system is operating.
 - Develop clear guidelines for screening of applicants with previous substantiated complaints (2/95).
 - Move Protective Service Investigator from East Branch to ACHP. Have all complaints of Adult Foster Care go through centralized system (2/95).
 5. **Routine follow-up procedures for new operators**
 - The ACHP Development Technician is conducting unannounced home visits for new operators within 90 days of first resident's occupancy.
 - Follow-up procedures have been established.
 6. **Enhance training of Operators on fire safety**
 - Draft recommendations, with PMCOA, for new methods of training operators on fire safety and conducting fire drills (1/95).
- C. **Make Criminal History Decisions More Consistent**
1. **Develop specific guidelines for criminal history exceptions**
 - New interim guidelines are in place based on existing rules.

- Draft rule changes will be completed (1/95).
 - ASD will do own record checks by 1/95.
2. **Work with County Counsel on disapproving caregivers**
 - Clarify the Administrative rules so that staff have the authority to disapprove caregivers on the basis of criminal convictions specified by rule (2/95).
 - Specify additional criminal history that is grounds for denial of license. Draft rules by 4/95.
 3. **Fingerprints and out-of-state record checks (for Operators, Resident Managers, Caregivers who have resided in another state in the recent past)**
 - Develop Rule changes to require fingerprinting and out-of-state record checks for all providers and caregivers (4/95).
 - Work with SDSD and Representative Wyden's office to improve access to out-of-state records.
 4. **Guidelines for persons with history of domestic assaults**
 - Guidelines have been drafted to add domestic assault convictions as grounds for denial (2/95).
 - Consider lowering threshold to allow denial of license on the basis of domestic assault arrests.
 5. **Enforce current rules of falsification of criminal history**
 - Current rules are being enforced--including those which state that falsification of the criminal history authorization form is grounds for revocation (10/94).
 - Draft changes to clarify and strengthen Rules (1/95).
 6. **Filing procedures for criminal history**
 - New procedures are in place for filing criminal history (11/94).
 - Data is now computerized and names of persons with criminal histories can be easily identified (11/94).
 - Annual review process has been developed (11/94).

D. Identify And Resolve Problems More Quickly

1. Enhance monitoring activities through unannounced visits

- The ACHP is now conducting unannounced visits.

2. Formalize communication with other "eyes and ears"

- Formalized agreements have been developed within Aging Services. (New protocols developed to improve communications between all parties, i.e, licensing staff, contract nurses, case managers, and Protective Services workers, in order to insure coordination and follow-up on all problems observed in ACHs.)

- Agreement with Ombudsman will be strengthened (Ongoing).
- Formalized agreements are being developed with DD and DSO(2/95).

3. Use a resident interview/evaluation in the licensing process

- Interim process for resident interview adopted for monitoring/relicensing. (10/94). Final process adopted after Advisory Committee input.
- The RN uses resident interview in homes (10/94).
- Mail surveys for family members will be developed in consultation with Advisory Committee.

4. Integrate monitoring by the ACHP RN

- Process now in place to assure consideration of RN's input in licensing decisions (11/94).

5. Provide notification to ASD, MED, and DD of complaints

- Notification procedures developed within ASD (10/94).
- Notification procedures are being developed with DSO and DD (2/95).
- Process to be implemented with MED (2/95).

E. Increase The Consistency And Effectiveness Of Response To Operators With Substantiated Complaints Or Who Fail To Comply With Standards

1. Develop guidelines for administrative sanctions

- Interim fine schedule now in place (6/94).

- Guidelines are being drafted for license revocation (2/95).
 - Comprehensive guidelines being developed for administrative sanctions, i.e., fines and conditions.
2. **Understand County's Liability**
 - The ACHP staff has been sensitized to understanding the County's liability for the welfare of the residents in the licensed homes.
 - Training in this area will be ongoing.
 3. **Maintain a chronological record of actions taken**
 - The ACHP staff now maintains a chronological record of actions taken in the files of each Operator. It will be improved and computerized by 2/95.
 4. **Develop enhanced control systems for fines**
 - An enhanced control system for collecting and tracking fines will be completed by 2/95.
- F. Better Serve The Community**
1. **Take a more affirmative role in notifying the public of information available for review**
 - Staff will continue to develop ways to inform the public (ongoing). (Information currently available to the public includes: record of any complaints registered against a home, a summary of the investigation of the complaints, and the Providers response to the complaints.)
 2. **Make information more accessible to the public.**
 - The ACHP is developing methods of making information accessible, including possible use for the ASD Branch Offices and/or the Public Library.
 3. **Index public records of complaints**
 - The ACHP now has an index of complaints (which is continually upgraded) available to the public in the ACHP (12/94).
 - Continuous improvements will be developed in consultation with the advisory committee. Further improvements will be made when computerized system is completed (2/95).

4. Advise the Public by phone if there are complaints

- The ACHP now advises the public by phone if there are complaints filed against a home. Callers are advised on complaints, status of the investigation of those complaints, and the Provider's response (10/94).

Attachments: Proposed fine schedule
ACHP monthly report

Multnomah County Board of Commissioners
1994-95 Mid-Year Performance Review Worksession

AGING SERVICES DIVISION

Friday, December 16
9:00 - 10:00

Agenda

- I. Division Overview 9:00 - 9:15

- II. Updates on Key Action Plans 9:15 - 9:40
 - a. East County Office
[page 17, Administration #1]
 - b. Southeast Senior Center
[page 17, Administration #2]
 - c. Intergenerational Programs
[page 17, Community Access #4]
 - d. Caregiver Training
[page 18, Adult Care # 1]
 - e. Survey of Adult Foster Home Operators
& Residents
[page 18, Adult Care # 2]

- III. Questions & Answers 9:40 - 10:00

BOARD OF
 COUNTY COMMISSIONERS
 1994 DEC 14 PM 4:27
 MULTNOMAH COUNTY
 OREGON

INTERGENERATIONAL FORUM
10/14/94

Work Session
10-16-94
Handout #1
WS-3

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