

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
GOVERNING BODY FOR DUNTHORPE-RIVERDALE SERVICE DISTRICT**

**RESOLUTION NO. 2018-062**

Adopting the 2018-19 Budget for the Dunthorpe-Riverdale Service District and Making Appropriations.

**The Multnomah County Board of Commissioners Finds:**

- a. The Dunthorpe-Riverdale Service District Budget (District's Budget), attached and identified as Exhibit A, was prepared by the District's Budget Officer and has been considered and approved by the District's Budget Committee.
- b. Further, the District's Budget has been certified by the Tax Supervising and Conservation Commission (Commission) in compliance with State law with no objections or recommendations, as verified by a letter dated May 15, 2018, from Craig Gibbons, the Executive Director of the Commission to the District, a copy of which is attached and identified as Exhibit B.
- c. The District's Budget as certified is on file in the Budget Office of Multnomah County.

**The Multnomah County Board of Commissioners Resolves:**

1. The District's Budget attached as Exhibit A is adopted as the budget of Dunthorpe-Riverdale Service District, Oregon in the amount of \$1,678,000.
2. The following appropriations are authorized for the fiscal year July 1, 2018 to June 30, 2019:

Fund	Appropriation
General Fund	
Organization Unit or Program	
Wastewater Management	\$1,350,000
Not allocated to Organization Unit or Program	
Contingency	\$ <u>50,000</u>
Sub total Appropriations	\$ 1,400,000
Unappropriated EFB	\$ <u>278,000</u>
Total Requirements	\$ 1,678,000

ADOPTED this 14<sup>th</sup> day of June 2018.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
GOVERNING BODY FOR DUNTHORPE-  
RIVERDALE SERVICE DISTRICT

*Deborah Kafoury*

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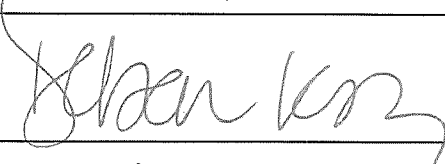

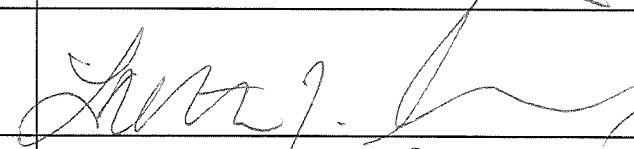


Deborah Kafoury, Chair

REVIEWED:  
JENNY MADKOUR, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By *Katherine Thomas*  
Katherine Thomas, Assistant County Attorney

SUBMITTED BY: Kim E. Peoples, Director, Department of Community Services.

EXHIBIT A

<b>DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1</b> <b>Budget Committee Approval</b>	
<b>The following members of the budget committee for the Dunthorpe-Riverdale Sewer Service District No 1 met on May 3, 2018 and approved the proposed budget for Fiscal Year 2018-2019:</b>	
<b>Deborah Kafoury</b>	
<b>Sharon Meieran</b>	
<b>Loretta Smith</b>	
<b>Jessica Vega Pederson</b>	
<b>Lori Stegmann</b>	

## **Budget Message — Dunthorpe-Riverdale Sanitary Service District No. 1**

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 566 clients are mainly located in unincorporated Multnomah County with 19 customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Wastewater Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of District facilities. The County's Department of Community Service's performs financial and administrative services to the District and its customers. The District continues to coordinate planned capital maintenance projects with the City of Portland BES. The fiscal year 2018 - 2019 capital program was approved at \$750,000. In FY 2019 construction design continues on the upgrade of the Tryon Creek Pump Station and completion of capital maintenance on the Riverview Pump Station wet well. The planned capital improvement costs to District is forecasted at \$3.55M over the next five years. In FY 2019 the District anticipates \$600,000 is needed to support design work at Tryon Pump Station. The District will additionally continue to budget \$150,000 to respond to pipe rehabilitation projects to eliminate inflow and infiltration of ground water into the sewer lines.

The current service charge is \$105.00 per month for an individual home connection. For calendar year 2018-2019 the District rate was approved to increase to \$130 per month. The rate adjustment was necessary to meet the District's capital and operational requirements. An unappropriated ending fund balance at \$278,000 is intended to support the District's future capital program needs.

FORM

LB-20

## RESOURCES

## GENERAL

(Fund)

DUNTHORPE-RIVERDALE DISTRICT No. 1

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2018 - 2019			
	Actual		Adopted Budget This Year Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17						
1				1				1
2	1,550,738	877,885	1,065,500	2	Net working capital (accrual basis)	790,000	790,000	2
3	12,597	11,323	10,500	3	Previously levied taxes estimated to be received	10,500	10,500	3
4	8,601	9,937	12,500	4	Interest	7,500	7,500	4
5				5				5
6				6	OTHER RESOURCES			6
7	8,367		2,500	7	Connection Fees / System Development Charge	-		7
8	870,456	712,546	708,000	8	Sewer Assessments	870,000	870,000	8
9		5,958		9	Miscellaneous			9
10	3,561	6,773		10	Reimbursement for Powers Court Properties			10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	2,454,320	1,624,422	1,799,000	29	Total resources, except taxes to be levied	1,678,000	1,678,000	-
30				30	Taxes estimated to be received			30
31				31	Taxes collected in year levied			31
32	2,454,320	1,624,422	1,799,000	32	TOTAL RESOURCES	1,678,000	1,678,000	-

**FORM  
LB-30**

**REQUIREMENTS SUMMARY  
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM  
GENERAL  
DUNTHORPE-RIVERDALE SERVICE DISTRICT No. 1**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2018-19			
	Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17						
				PERSONNEL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	0	0	0	7 TOTAL PERSONNEL SERVICES	0	0		7
				MATERIALS AND SERVICES				
8	506,588	523,069	560,000	8 System maintenance and disposal	565,000	565,000		8
9	19,942	31,441	30,000	9 Administrative Costs	35,000	35,000		9
10	4,723	9,327		10 Other District Expenses				10
11		5,867		11 Pass-through (Connection Permit)				11
12				12 Write Off Un-collectable				12
13				13				13
14	531,253	569,704	590,000	14 TOTAL MATERIALS AND SERVICES	600,000	600,000		14
				CAPITAL OUTLAY				
15	1,044,683			15 Riverview Force Main Rehabilitation				15
16		114,613	150,000	16 Tryon Creek Pump Station	600,000	600,000		16
17			150,000	17 Miscellaneous Pipe Repairs	150,000	150,000		17
18				18				18
19				19				19
20				20				20
21	1,044,683	114,613	300,000	21 TOTAL CAPITAL OUTLAY	750,000	750,000		21
			50,000	22 OPERATING CONTINGENCY	50,000	50,000		
26	878,384	940,105		23 Ending balance (prior years)				26
27			859,000	24 UNAPPROPRIATED ENDING FUND BALANCE	278,000	278,000		27
28	2,454,320	1,624,422	1,799,000	25 TOTAL REQUIREMENTS	1,678,000	1,678,000		28

EXHIBIT B

May 15, 2018

Board of Commissioners  
Dunthorpe-Riverdale Sewer Service District No. 1  
501 SE Hawthorne Blvd  
Portland, Oregon 97214

**RE: 2018-19 Approved Budget**

Dear Commissioners:

The Tax Supervising and Conservation Commission has completed its review and consideration of the 2018-19 Approved Budget for Dunthorpe-Riverdale Sewer Service District No. 1.

The budget was submitted timely on May 7, 2018. The Commission met today and certified by a majority vote that it had no objections or recommendations to make with respect to the budget. Estimates were judged to be reasonable for the purposes shown and the document was found to be in substantial compliance with Local Budget Law.

The budget estimates and levy amounts, as shown in the approved budget, were as follows:

<b>General Fund Appropriated;</b>	<b>\$</b>	<b>1,400,000</b>
<b>Portion Unappropriated</b>	<b>\$</b>	<b>278,000</b>
<b>Annual Assessment;</b>	<b>\$</b>	<b>1,560</b>

Please file a complete copy of the Adopted Budget with the Commission no later than July 15, 2018. If extra time is needed for filing the adopted budget please request an extension in writing.

Thank you for the opportunity to serve your district.

Yours truly,  
TAX SUPERVISING & CONSERVATION COMMISSION



**Commissioners**

David Barringer, Chair  
Brendan P. Watkins  
Margo Norton  
James Ofsink  
Dr. Mark Wubbold

Craig Gibbons  
Executive Director

Attachment  
Adopted Budget Checklist