



Multnomah County Oregon

Board of Commissioners & Agenda

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BOARD OF COMMISSIONERS

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APRIL 24, 2003

BOARD MEETING

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Opportunity for Public Comment on Non-Agenda Matters
Pg 3	9:30 a.m. County Employee Service Awards
Pg 3	9:50 a.m. PAO 2003 Legislative Update
Pg 3	10:00 a.m. Resolution Certifying an Estimate of Expenditures for FY 2003-04 for Assessment and Taxation
Pg 3	10:15 a.m. Public Hearing and Consideration of an Order Approving Annexation of Territory to Dunthorpe Riverdale Sanitary Service District No. 1
Pg 3	10:25 a.m. Proclaiming April 24, 2003 as "Take Our Daughters and Sons SM to Work Day" in Multnomah County Oregon

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Thursday, 9:30 AM, (LIVE) Channel 30
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Saturday, 10:00 AM, Channel 30
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(503) 491-7636, ext. 333 for further info
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Thursday, April 24, 2003 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM **NON-DEPARTMENTAL**

- C-1 Appointment of Joe Markunas, CPA, to the BUSINESS LICENSE APPEALS BOARD
- C-2 Appointments of Tess Jordan, Jo Ann Marks and Megan Bruce to the DEPARTMENT OF COMMUNITY JUSTICE CITIZEN BUDGET ADVISORY COMMITTEE
- C-3 Reappointment of John Ingle to the MULTNOMAH COUNTY PLANNING COMMISSION

SHERIFF'S OFFICE

- C-4 Addendum 2 to Government Revenue Contract (190 Agreement) 0210029 with the Tri-County Metropolitan Transportation District of Oregon (TriMet), Providing 2 Additional Deputy Sheriffs for Assignment to the Transit Police Division, for a Total of 4 FTE
- C-5 Amendment 1 to Government Revenue Contract (190 Agreement) 0210292 with the Oregon State Marine Board, Providing Funding for Boat Repair
- C-6 Government Revenue Contract (190 Agreement) 0310497 with the City of Gresham, the Office of the State Fire Marshal, and Clackamas County, Providing HazMat Response to Clackamas County from the Regional HazMat Emergency Response Team

REGULAR AGENDA - 9:30 AM **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on Non-Agenda Matters. Testimony is Limited to Three Minutes per Person.

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 9:30 AM

- R-1 Presentation of Employee Service Awards Honoring 75 Multnomah County Employees with 5 to 35 Years of Service

NON-DEPARTMENTAL - 9:50 AM

- R-2 2003 Legislative Update. Presented by Gina Mattioda and Stephanie Soden. 15 MINUTES REQUESTED.

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 10:00 AM

- R-3 RESOLUTION Certifying an Estimate of Expenditures for FY 2003-04 for Assessment and Taxation in Accordance with ORS 294.175
- R-4 NOTICE OF INTENT to Submit a Second Grant Request to the Mt. Hood Cable Regulatory Commission (MHCRC) for Partial Funding of the Non-Recurring Costs Associated with the Establishment of More High Speed Wide Area Network Data Connections

SERVICE DISTRICT - 10:15 AM

(Recess as the Board of County Commissioners and convene as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1)

- R-5 Endorsement of an Annexation to the Dunthorpe Riverdale Sanitary Service District No. 1

(Adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and reconvene as Board of County Commissioners)

NON-DEPARTMENTAL - 10:20 AM

- R-6 PUBLIC HEARING and Consideration of an ORDER Approving Annexation of Territory to the Dunthorpe Riverdale Sanitary Service District No. 1
- R-7 PROCLAMATION Proclaiming April 24, 2003 as "Take Our Daughters and SonsSM to Work Day" in Multnomah County, Oregon

MULTNOMAH COUNTY 2003-2004 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

Cable coverage of the May 6 through June 11 budget work sessions, hearings and Thursday Board meetings are produced through Multnomah Community Television. Call (503) 491-7636, ext. 332 for further info or log onto <http://www.mctv.org> for the program guide/playback schedule. The sessions, hearings and Board meetings are available via media streaming at http://www.co.multnomah.or.us/cc/live_broadcast.shtml. Contact Board Clerk Deb Bogstad (503) 988-3277 for further information.

**Thu, May 1
9:30 - 12:00 p.m.**

**Chair's 2003-2004 Executive Budget Message
Public Hearing/Consideration of Resolution
Approving Executive Budget for Submission to
Tax Supervising and Conservation Commission**

**Tue, May 6
9:00 - 12:00 p.m.**

**Financial Overview
Central CBAC Chair Presentation
Public Safety Service Area**

**Tue, May 6
2:00 - 4:00 p.m.**

**Individual Department Briefings:
MCSO
DCJ
DA**

**Wed, May 7
9:00 - 12:00 p.m.**

Health and Human Services Service Area

**Wed, May 7
2:00 - 4:00 p.m.**

**Individual Department Briefings
Health
Human Services
OSCP
CCFC**

**Thu, May 8
9:30 - 12:00 p.m.**

**Public Hearing/Consideration of Approval of the
2003-2004 Dunthorpe Riverdale Sanitary Service
District No. 1 and the 2003-2004 Mid County Street
Lighting Service District No. 14 Proposed Budgets
for Submittal to Tax Supervising and
Conservation Commission**

MULTNOMAH COUNTY 2003-2004 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

**Tue, May 13
9:00 - 12:00 p.m.**

General Government Service Area & Dept Briefings
Non-Departmental
Library
BCS

**Tue, May 13
2:00 - 4:00 p.m.**

Individual Department Briefings
BCS Facilities & Capital
Shared Services

**Wed, May 14
9:00 - 12:00 p.m.**

General Follow Up

**Wed, May 14
2:30 - 4:00 p.m.**

Health and Human Services Follow Up

**Wed, May 14
6:00 - 8:00 p.m.**

**Public Hearing on the 2003-2004 Multnomah
County Budget - Portland Community College,
Cascade Campus, Student Center Building
Cafeteria, 705 N Killingsworth, Portland**

**Tue, May 20
9:00 - 12:00 p.m.**

Legislative Update
General Government Follow Up

**Tue, May 20
2:00 - 4:00 p.m.**

If Needed General Follow Up

**Wed, May 21
9:00 - 12:00 p.m.**

If Needed General Follow Up

**Wed, May 21
2:00 - 4:00 p.m.**

If Needed General Follow Up

**Wed, May 21
6:00 - 8:00 p.m.**

**Public Hearing on the 2003-2004 Multnomah
County Budget - Multnomah Building,
Commissioners Boardroom 100, 501 SE
Hawthorne, Portland**

MULTNOMAH COUNTY 2003-2004 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

**Tue, May 27
9:00 - 12:00 p.m.**

School Policy Framework

**Tue, May 27
2:00 - 4:00 p.m.**

If Needed Budget Work Session

**Wed, May 28
9:00 - 12:00 p.m.**

Amendments

**Wed, May 28
2:00 - 4:00 p.m.**

Amendments

**Wed, May 28
6:00 - 8:00 p.m.**

**Public Hearing on the 2003-2004 Multnomah
County Budget - Multnomah County East
Building, Sharron Kelley Conference Room, 600
NE 8th, Gresham**

**Tue, June 3
9:00 - 12:00 p.m.**

Amendments

**Tue, June 3
2:00 - 4:00 p.m.**

Amendments

**Wed, June 4
1:00 - 4:00 p.m.**

Question Follow Up

**Thu, June 5
9:30 - 10:15 a.m.**

**Tax Supervising and Conservation Commission
Public Hearings on the Multnomah County 2002-
2003 Supplemental Budget; and the 2003-2004
Budget - Multnomah Building, Commissioners
Boardroom 100, 501 SE Hawthorne, Portland**

**Tue, June 10
9:00 - 12:00 p.m.**

Amendments

**Tue, June 10
2:00 - 4:00 p.m.**

Amendments

**Wed, June 11
9:00 - 12:00 p.m.**

Amendments

MULTNOMAH COUNTY 2003-2004 BUDGET WORK SESSIONS AND HEARINGS

(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)

**Wed, June 11
2:30 - 4:00 p.m.**

Amendments

**Thu, June 12
9:30 - 12:00 p.m.**

**Public Hearing and Resolution Adopting the 2003-
2004 Budget for Multnomah County Pursuant to
ORS 294**

**Public Hearing and Resolution Adopting the 2003-
2004 Budget for Dunthorpe Riverdale Sanitary
Service District No. 1**

**Public Hearing and Resolution Adopting the 2003-
2004 Budget for Mid County Street Lighting**

Service District No. 14 and Making Appropriations

**Public Hearing and Resolution Adopting the 2003-
2004 Mt. Hood Cable Regulatory Commission
Budget**

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: C-1

Est. Start Time: 9:30 AM

Date Submitted: 03/31/03

Requested Date: 4/24/2003

Time Requested: N/A

Department: Non-Departmental

Division: Chair's Office

Contact/s: Delma Farrell

Phone: 503/988-3953

Ext.: 83953

I/O Address: 503/600

Presenters: Consent Calendar

Agenda Title: Appointment of Joe Markunas, CPA, to the Business License Appeals Board

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. **What action are you requesting from the Board? What is the department/agency recommendation?** Recommend approval of appointment of Joe Markunas, CPA, to the Business License Appeals Board
2. **Please provide sufficient background information for the Board and the public to understand this issue.** Business License Law creates an appeal body, known as the Business License Appeals Board, to hear and decide appeals of Business License Bureau determinations on Code issues. As a part of the City Code conformity and joint administration, County Code has designated this body to hear appeals of Bureau determination on County Code issues. As a part of the joint administration of the City and County programs, the Intergovernmental Agreement between the City and County requires that one of the public members must be appointed by the Mayor of the City of Portland from a list of candidates provided by the County Chair. Criteria for appointees to this Board include an appropriate level of expertise in accounting methods and tax regulations. Mr. Markunas, as a CPA, meets this criteria.
3. **Explain the fiscal impact (current year and ongoing).** No fiscal impact.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

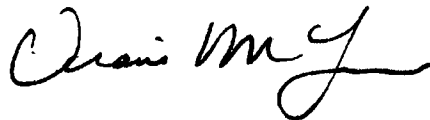
- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues. None.
5. Explain any citizen and/or other government participation that has or will take place. N/A

Required Signatures:



Department/Agency Director:

Date: 3/31/2003

Budget Analyst

By:

Date:

**Dept/Countywide HR
Date:**

By:

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: C-2

Est. Start Time: 9:30 AM

Date Submitted: 03/31/03

Requested Date: 4/24/2003

Time Requested: N/A

Department: Non-Departmental

Division: Chair's Office

Contact/s: Delma Farrell

Phone: 503/988-3953

Ext.: 83953

I/O Address: 503/600

Presenters: Consent Calendar

Agenda Title: Appointments of Tess Jordan, Jo Ann Marks and Megan Bruce to the Department of Community Justice Citizen Budget Advisory Committee

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. **What action are you requesting from the Board? What is the department/agency recommendation?** Request approval of appointments of Tess Jordan, Jo Ann Marks and Megan Bruce to the Department of Community Justice Citizen Budget Advisory Committee
2. **Please provide sufficient background information for the Board and the public to understand this issue.** The County Citizen Budget Advisory Committees (CBAC) act as advisory committees to County Department Directors, elected officials and non-departmental programs and participate in County budget development and review. CBACs meet regularly during the County budget process. Each CBAC is composed of seven members appointed by the County Chair upon approval of the Board of County Commissioners. Members are nominated by the Citizen Involvement Committee, Departments and/or elected officials. CBACs represent the County departments, the Multnomah County Sheriff, the Multnomah County District Attorney, and Multnomah County Nondepartmental Programs. Members are appointed to 3-year terms with a 2-term limitation.

3. Explain the fiscal impact (current year and ongoing). No fiscal impact.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

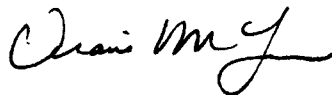
If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues. No legal and/or policy issues.
5. Explain any citizen and/or other government participation that has or will take place. N/A

Required Signatures:

Department/Agency Director:



Date: 3/31/2003

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: C-3

Est. Start Time: 9:30 AM

Date Submitted: 03/31/03

Requested Date: 4/24/2003

Time Requested: N/A

Department: Non-Departmental

Division: Chair's Office

Contact/s: Delma Farrell

Phone: 503/988-3953

Ext.: 83953

I/O Address: 503/600

Presenters: Consent Calendar

Agenda Title: Reappointment of John Ingle to the Multnomah County Planning Commission

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. **What action are you requesting from the Board? What is the department/agency recommendation?** Request approval of reappointment of John Ingle to the Multnomah County Planning Commission
2. **Please provide sufficient background information for the Board and the public to understand this issue.** The Multnomah County Planning Commission acts as the land use advisory body to the Board of County Commissioners for unincorporated Multnomah County. The Planning Commissions makes recommendations to the Board of County Commissioners on the adoption, revision or repeal of the comprehensive plan and the implementing measures needed to carry out the plan. The Commission is made up of 9 members to represent the various demographic areas of Multnomah County. Members are appointed to 4-year terms by the County Chair with approval of the Board of County Commissioners. No commission member may serve more than two consecutive terms without the unanimous consent of the Board of County Commissioners.
3. **Explain the fiscal impact (current year and ongoing).** No fiscal impact.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

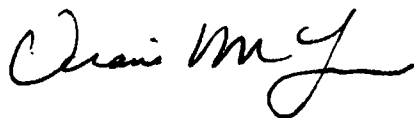
If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues. No legal and/or policy issues.
5. Explain any citizen and/or other government participation that has or will take place. N/A

Required Signatures:

Department/Agency Director:



Date: 3/31/2003

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: C-4

Est. Start Time: 9:30 AM

Date Submitted: 04/10/03

Requested Date: April 24, 2003

Time Requested: N/A

Department: Sheriff's Office

Division: Enforcement

Contact/s: Dave Braaksma

Phone: 503 988-4415

Ext.: 94415

I/O Address: 503/350/Braaksma

Presenters: Dave Braaksma

Agenda Title: Amendment to government contract with TriMet police to increase MCSO presence from 2 FTE to 4 FTE

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
1. **What action are you requesting from the Board? What is the department/agency recommendation?** Approval of contract amendment.
 2. **Please provide sufficient background information for the Board and the public to understand this issue.**
MCSO currently has a contract with TriMet to provide 2 FTE Deputy Sheriffs to be part of the TriMet Police Division. Per mutual agreement MCSO presence will increase to 4 FTE.
 3. **Explain the fiscal impact (current year and ongoing).**
TriMet will reimburse MCSO for the additional 2 FTE. This increase of approximately \$177,000 per year was not anticipated and a budget modification will be forthcoming.
 4. **Explain any legal and/or policy issues.**
The County Attorney has reviewed the amendment.

5. **Explain any citizen and/or other government participation that has or will take place.**

The Portland Police are also are a party to the original agreement and will be required to sign the amendment as well.

Required Signatures:

Department/Agency Director:

A handwritten signature in cursive script, appearing to read "Bernie Lupo".

Date: 04/08/03

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Contract #: 0210029
 Pre-approved Contract Boilerplate (with County Attorney signature) ☐ Attached ☐ Not Attached Amendment #: 2

CLASS I	CLASS II	CLASS III A
Contracts \$75,000 and less per 12 month period	Contracts over \$75,000 per 12 month period	<input checked="" type="checkbox"/> Government Contracts (190 Agreement)
<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input checked="" type="checkbox"/> Revenue CLASS III B <input type="checkbox"/> Government Contracts (Non-190 Agreement) <input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Interdepartmental Contracts

Department: Sheriff Division: Enforcement Date: 04/08/03
 Originator: Chief Deputy Lee Graham Phone: 988-4308 Bldg/Rm: 503/350
 Contact: Dave Braaksma Phone: 988-4415 Bldg/Rm: 503/350
 Description of Contract: Amendment to increase participation in TriMet law enforcement from 2 FTE to 4 FTE

RENEWAL: ☐ PREVIOUS CONTRACT #(S): _____
 RFP/BID: _____ RFP/BID DATE: _____
 EXEMPTION #: _____ ORS/AR #: _____
 Effective DATE: _____ EXPIRATION DATE: _____
 CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# _____ or ☐ Self Cert ☐ Non-Profit ☐ N/A (Check all boxes that apply)

Contractor	TriMet	Remittance address	
Address	4012 SE 17 th Ave	(If different)	
City/State	Portland, OR	Payment Schedule / Terms	
ZIP Code	97202	<input type="checkbox"/> Lump Sum \$	<input type="checkbox"/> Due on Receipt
Phone	503-962-4803	<input type="checkbox"/> Monthly \$	<input type="checkbox"/> Net 30
Employer ID# or SS#		<input type="checkbox"/> Other \$	<input type="checkbox"/> Other
Contract Effective Date	07/01/02	<input type="checkbox"/> Requirements Funding Info:	
Amendment Effect Date	upon signature New	Original Requirements Amount	\$
Original Contract Amount	\$176,569/yr	Total Amt of Previous Amendments	\$
Total Amt of Previous Amendments	\$	Requirements Amount Amendment:	\$
Amount of Amendment	\$176,569/yr	Total Amount of Requirements	\$
Total Amount of Agreement \$	\$353,138		

REQUIRED SIGNATURES:

Department Manager	_____	DATE	_____
Purchasing Manager	_____	DATE	_____
County Attorney	<i>[Signature]</i>	DATE	4-9-03
County Chair	<i>[Signature]</i>	DATE	_____
Sheriff	<i>Bernie Givato by LAG</i>	DATE	_____
Contract Administration	_____	DATE	_____

COMMENTS:

APPROVED MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # C-4 DATE 04.24.03
 DEB BOGSTAD, BOARD CLERK

**ADDENDUM NO. 2
INTERGOVERNMENTAL AGREEMENT**

This Addendum No. 2 revises the July 1, 2001 Intergovernmental Agreement No. 0210029 as amended by Addendum No. 1 ("Agreement"), among the Tri-County Metropolitan Transportation District of Oregon (TriMet), Multnomah County (County) and the City of Portland (Portland) for provision of transit police services, effective March 17, 2003.

(1) **Page 1, Second Paragraph** revise first sentence to read:

"The purpose of this agreement is for County to provide 4 deputy sheriffs (4.0 FTE) subject to the terms of Exhibit 1, to the TriMet Transit Police Division which is operated and administered by the Portland Police Bureau under a separate contract between TriMet and Portland."

(2) **Page 4, Exhibit 1, Paragraph 1, Service Level** revise first sentence to read:

"County will provide 4 deputy sheriffs (4.0 FTE) for assignment to the Transit Police Division (hereafter Division) unless otherwise agreed by the parties pursuant to written addendum to this Agreement."

(3) **Page 5, Exhibit 1, Paragraph 3 Reimbursement of Costs, (a) Costs**, second sentence is revised as follows:

"County must bill the Portland Police Bureau, Fiscal Division monthly for the salaries, overtime, insurance, retirement, other benefits and Indirect (10.0% County overhead) charges incurred by the County to provide personnel."

Except as provided above all other terms and conditions of the Agreement shall be in full force and effect.

MULTNOMAH COUNTY
Multnomah County Sheriff
501 S.E. Hawthorne Blvd.
Portland, OR 97214

**TRI-COUNTY METROPOLITAN
TRANSPORTATION DISTRICT
OF OREGON**
4012 SE 17th Ave.
Portland, OR 97202

CITY OF PORTLAND
Bureau of Police
1111 SW 2nd Ave.
Portland, OR 97204

By: Bernie Giusto by LAG
Name: Bernard A. Giusto
Title: COUNTY SHERIFF

By: R. T. Nelson
Name: Robert T. Nelson
Title: Executive Director,
Operations

By: _____
Name: MARK A. KROEKER
Title: Chief of Police

Approved as to form:

[Signature]
County Counsel

Approved as to form:

[Signature]
Legal Counsel

By: _____
VERA KATZ, MAYOR

City Attorney

By: [Signature]
Diane M. Linn, County Chair

Date: 4-24-03

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: C-5

Est. Start Time: 9:30 AM

Date Submitted: 04/10/03

Requested Date: April 24, 2003

Time Requested: N/A

Department: Sheriff's Office

Division: Enforcement

Contact/s: Dave Braaksma

Phone: 503 988-4415

Ext.: 84415

I/O Address: 503/350/Braaksma

Presenters: Dave Braaksma

Agenda Title: Amendment to Revenue Agreement with the Oregon State Marine Board to Include Funding for Boat Repair.

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
1. **What action are you requesting from the Board? What is the department/agency recommendation?** Approval of amendment to government contract.
 2. **Please provide sufficient background information for the Board and the public to understand this issue.** The Oregon State Marine Board (OSMB) provides funding to MCSO to assist in patrolling waters within the Multnomah County jurisdiction. A request was made to OSMB to additionally cover the cost of needed boat repairs. OSMB has granted the request. The original contract is being amended to include these additional funds.
 3. **Explain the fiscal impact (current year and ongoing).**
Additional revenue in the amount of \$6,484.25 will be incorporated into this year's budget. A budget modification will be forthcoming in the near future declaring the above mentioned amount.

4. Explain any legal and/or policy issues.

This amendment has been reviewed by the County Attorney's Office.

5. Explain any citizen and/or other government participation that has or will take place.

Only MCSO and OSMB are parties in this action.

Required Signatures:

Department/Agency Director:



Date: 04/07/03

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Attorney signature) ☐ Attached ☐ Not Attached Contract #: 0210292
Amendment #: 1

CLASS I	CLASS II	CLASS III A
Contracts \$75,000 and less per 12 month period	Contracts over \$75,000 per 12 month period	<input type="checkbox"/> Government Contracts (190 Agreement)
<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue CLASS III B <input checked="" type="checkbox"/> Government Contracts (Non-190 Agreement) <input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Interdepartmental Contracts

Department: Sheriff Division: Enforcement Date: 04/07/03
 Originator: Sgt. Dave Hadley Phone: 288-6788 Bldg/Rm: 313/RPU
 Contact: Dave Braaksma Phone: 988-4415 Bldg/Rm: 503/350
 Description of Contract: Amendment to 02-03 contract to add funding for boat repair

RENEWAL: ☐ PREVIOUS CONTRACT #(S): _____
 RFP/BID: _____ RFP/BID DATE: _____
 EXEMPTION #: _____ ORS/AR #: _____
 Effective DATE: _____ EXPIRATION DATE: _____
 CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# _____ or ☐ Self Cert ☐ Non-Profit ☒ N/A (Check all boxes that apply)

Contractor	Oregon State Marine Board			Remittance address	_____
Address	435 Commercial St., NE			(If different)	_____
City/State	Salem, OR			Payment Schedule / Terms	_____
ZIP Code	97310-0650			<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
Phone	373-1405 x239			<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Employer ID# or SS#	_____			<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other
Contract Effective Date	07/01/02	Term Date	06/30/03	<input type="checkbox"/> Requirements Funding Info:	
Amendment Effect Date	on signature	New		Original Requirements Amount	\$ _____
Original Contract Amount	\$493,119			Total Amt of Previous Amendments	\$ _____
Total Amt of Previous Amendments	\$-0-			Requirements Amount Amendment:	\$ _____
Amount of Amendment	\$6,484.25			Total Amount of Requirements	\$ _____
Total Amount of Agreement \$	\$499,603.25				

REQUIRED SIGNATURES:

Department Manager	_____	DATE	_____
Purchasing Manager	_____	DATE	_____
County Attorney	<i>Scott H. [Signature]</i>	DATE	4-9-03
County Chair	<i>[Signature]</i>	DATE	4-25-03
Sheriff	<i>Ed Graham 20223</i>	DATE	4-8-03
Contract Administration	_____	DATE	_____

COMMENTS:

APPROVED MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # C-5 DATE 04.24.03
 DEB BOGSTAD, BOARD CLERK

AMENDMENT TO FISCAL YEAR 02/03

MARINE SAFETY AND LAW ENFORCEMENT CONTRACT

By joint agreement between the Oregon State Marine Board and Multnomah County, the existing fiscal 2002/2003 Marine Safety and Law Enforcement Contract will be amended to reflect an increase in the total contract amount to \$499,603.25. This represents an increase of \$6,484.25 in the amount to be contributed by the Marine Board.

The \$6,484.25 will reimburse Multnomah County for the costs associated with the purchase of marine engine diagnostic software (\$280.00), fuel tank repairs on Boat #3 (\$2,634.21) and fiberglass work on the hull of Boat #3 (\$3,570.04).

FUNDING RECAP:	Existing Contract	\$493,119.00
	Modifications	+ 6,484.25
	Revised SMB Total	\$499,603.25

OREGON STATE MARINE BOARD

Multnomah County

Paul Donohoff
Director/Deputy Director

CD Graham 2022
Sheriff for BAG

4-1-03
Date

4-8-03
Date

Reviewed:
County Counsel for
Multnomah County

Chair MCF
Chair, County Commissioners

By: [Signature] 4-4-03
Assistant County Counsel Date

4-24-03
Date

* Signature(s) as necessary

PLEASE RETURN ONE SIGNED ORIGINAL TO STATE MARINE BOARD

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-5 DATE 04-24-03
DEB BOGSTAD, BOARD CLERK

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: C-6

Est. Start Time: 9:30 AM

Date Submitted: 04/10/03

Requested Date: April 24, 2003

Time Requested: N/A

Department: Sheriff's Office

Division: Enforcement

Contact/s: Dave Braaksma

Phone: 503 988-4415

Ext.: 84415

I/O Address: 503/350/Braaksma

Presenters: Sgt. Jason Gates

Agenda Title: Agreement Between MCSO, the City of Gresham, the Office of the State Fire Marshal with Clackamas County regarding response to incidents involving Hazardous Materials.

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

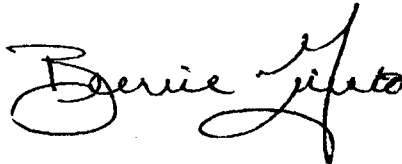
-
1. **What action are you requesting from the Board? What is the department/agency recommendation?** Approval of Government Contract.
 2. **Please provide sufficient background information for the Board and the public to understand this issue.**
MCSO, the City of Gresham and the Office of the State Fire Marshal (OSFM) have collaborated to create the Regional Hazardous Materials Emergency Response Team (RHMERT). Clackamas County wishes to use the RHMERT in instances involving clandestine drug labs and drug lab chemicals. Clackamas County will reimburse MCSO through billing generated by the OSFM.
 3. **Explain the fiscal impact (current year and ongoing).**
Maximum payment by Clackamas County through this agreement is \$30,000 annually. Because use of RHMERT is on an "as needed" basis, future revenues cannot be forecasted.

4. **Explain any legal and/or policy issues.**
The County Attorney has reviewed the agreement.

5. **Explain any citizen and/or other government participation that has or will take place.**
RHMERT is an intergovernmental collaboration consisting of personnel from MCSO, the City of Gresham, and the Office of the State Fire Marshal.

Required Signatures:

Department/Agency Director:



Date: 04/07/03

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Attorney signature) ☐ Attached ☐ Not Attached Contract #: 0310497
Amendment #:

CLASS I	CLASS II	CLASS III A
Contracts \$75,000 and less per 12 month period	Contracts over \$75,000 per 12 month period	<input checked="" type="checkbox"/> Government Contracts (190 Agreement)
<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts <input checked="" type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input checked="" type="checkbox"/> Revenue CLASS III B <input type="checkbox"/> Government Contracts (Non-190 Agreement) <input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Interdepartmental Contracts

Department: Sheriff Division: Enforcement Date: 04/02/03
 Originator: Sgt. Jason Gates Phone: 503-251-2415 Bldg/Rm: 313/Jason Gates
 Contact: Dave Braaksma Phone: 503-988-4415 Bldg/Rm: 503/350
 Description of Contract: IGA for provision of HazMat response to Clackamas County from the Regional HazMat Emergency Response Team.
 (RHMERT) Contract was Authored by Gresham, a principle in RHMERT

RENEWAL: ☐ PREVIOUS CONTRACT #(S): 0110254
 RFP/BID: RFP/BID DATE: ORS/AR #:
 EXEMPTION #: EXPIRATION DATE:
 Effective DATE: CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# or ☐ Self Cert ☐ Non-Profit ☒ N/A (Check all boxes that apply)

Contractor	The City of Gresham		Remittance address	
Address	1333 Eastman Parkway		(If different)	
City/State	Gresham, OR		Payment Schedule / Terms	
ZIP Code	97030		<input type="checkbox"/> Lump Sum \$	<input type="checkbox"/> Due on Receipt
Phone	503-618-2351		<input type="checkbox"/> Monthly \$	<input type="checkbox"/> Net 30
Employer ID# or SS#			<input type="checkbox"/> Other \$	<input type="checkbox"/> Other
Contract Effective Date	Upon Signature	Term	06/30/04	
Amendment Effect Date	New Term Date			
Original Contract Amount	\$NTE\$30,000		Original Requirements Amount	\$
Total Amt of Previous Amendments	\$		Total Amt of Previous Amendments	\$
Amount of Amendment	\$		Requirements Amount Amendment:	\$
Total Amount of Agreement \$	\$		Total Amount of Requirements	\$

REQUIRED SIGNATURES:

Department Manager _____ DATE _____
 Purchasing Manager _____ DATE _____
 County Attorney *Scott Hays* _____ DATE 4-9-03
 County Chair *Dean Wiley* _____ DATE 4-24-03
 Sheriff *CD Graham 20223* _____ DATE 4-7-03
 Contract Administration _____ DATE _____

APPROVED MULTNOMAH COUNTY

BOARD OF COMMISSIONERS

AGENDA # C-6 DATE 04-24-03

DEB BOGSTAD, BOARD CLERK

COMMENTS:

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made and entered into pursuant to the authority found ORS 190.010 et seq. ORS 190.110 and ORS 206.345 between the City of Gresham (CITY), the Multnomah County Sheriff's Office (MCSO), the Office of State Fire Marshal (OSFM) and the Clackamas County Sheriff's Office (CCSO).

RECITALS

WHEREAS, the City of Gresham is a municipal corporation and is a unit of local government authorized to enter into intergovernmental agreement pursuant to the provisions of ORS 190.010, et seq.; and

WHEREAS, the Multnomah County Sheriff is authorized to enter into intergovernmental agreements jointly with and on behalf of Multnomah County, pursuant to the provisions of ORS 206.345; and

WHEREAS, the Office of State Fire Marshal is authorized to enter into intergovernmental agreements jointly with and on behalf of the State of Oregon, pursuant to the provisions of ORS 190.110; and

WHEREAS, The Clackamas County Sheriff is authorized to enter into intergovernmental agreements jointly with and on behalf of the Clackamas County, pursuant to the provisions of ORS 206.345; and

WHEREAS, the OSFM, CITY and MCSO jointly operate a Regional Hazardous Materials Emergency Response Team (RHMERT) and

WHEREAS, CCSO desired to contract with the OSFM, CITY and MCSO to use the services of the RHMERT to support law enforcement at events not meeting state authorized response criteria involving drug labs and drug lab chemicals; and

WHEREAS, the OSFM, CITY and MCSO are able and prepared to provide the services required by CCSO under those terms and conditions set forth; therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, and pursuant to the provisions of ORS chapter 190, the parties agree to be bound as follows:

Services Provided

THE OSFM, CITY and MCSO will provide hazardous materials response services to CCSO. These services are available by request through Bureau of Emergency Communications or direct contact to Gresham Fire Station 73. These services are available only when the RHMERT is not already committed to a separately occurring hazardous materials event.

On all drug lab responses by the RHMERT, CCSO will provide an Incident Commander. The RHMERT will operate under the direction of the Incident Commander who may approve expenditures, determine level of service to be provided by the RHMERT and otherwise manage the event. The RHMERT Team Leader may refuse a specific request for service or action if, in the sole discretion of the RHMERT Team Leader that service or action presents an unreasonable danger of loss of life or equipment to the RHMERT, or violates laws and established procedures for clean up of hazardous materials.

Contract Costs and Payment

CCSO agrees to pay the OSFM, CITY and MCSO for services as follows:

Labor Hourly rate based upon the following schedule, each RHMERT member employed by the City who provides service, reimbursed to the City.
Non-officer = \$42.61/hour
Officer (eligible for overtime) = \$50.56/hour
Officer (salaried) = \$59.81

Hourly rate based upon the following schedule, each RHMERT member employed by MCSO who provides service, reimbursed to MCSO

Deputy Sheriff straight time = \$39.37/hour
Deputy Sheriff overtime = \$50.63/hour
Sergeant straight time = \$48.36/hour
Sergeant overtime = \$67.11/hour

The hourly rate will be reviewed and updated by July 1, 2003 to reflect changes in the collective bargaining agreement and related personal service charges. The rate will mirror the rates charged OSFM less the OSFM availability rate. The City and MCSO will notify CCSO in writing of new rates effective July 1, 2003.

Apparatus \$75.00 per hour for the OSFM RHMERT vehicle from the beginning of the response until its return to service, reimbursed at a rate of \$37.50 per hour to OSFM, and \$37.50 per hour to CITY for equipment maintenance.

Supplies The actual cost of expendable supplies used per incident.

Other Other expenses as incurred by the RHMERT.

Admin. Fee When the State owned vehicle and equipment is used, an 8% Administrative Fee will be charged. This administrative fee will be split equally between OSFM and the City (4% each).

Total expenditures under this contract shall not exceed \$30,000 per fiscal year without prior written authorization from the Clackamas County Sheriff. Once \$30,000 is expended, Clackamas County will be responsible for replenishing funds in order to receive continued response on this contract. OSFM retains the right to bill the responsible party for any RHMERT costs.

OSFM shall be listed as a participating responding agency to the incident subject to this agreement. As such OSFM shall have a right to, and receive asset disbursements, if assets are seized during the response and asset disbursements are subsequently made.

CITY and MCSO will submit an itemized expenditure report to OSFM, who will in turn bill CCSO. The City will generate the itemized expenditure report. Payment from CCSO is due within 30 days of receipt of invoice from the OSFM.

Indemnification and Liability

Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, the OSFM, CITY, MCSO, and CCSO shall each indemnify, defend and hold harmless the other parties to this agreement from and against all liability, loss and costs arising out of or resulting from the acts of each indemnifying party, its officers, employees and agents in the performance of this agreement.

Contract Modification and Termination

This Agreement shall be effective the date all parties have signed the agreement and shall run through June 30, 2004

OSFM, CITY, MCSO, and CCSO agree that any party to this Agreement may terminate said Agreement by giving the other parties not less than 90 days written notice.


OSFM, CITY, MCSO, and CCSO agree that this Agreement may be modified or amended by mutual agreement of the parties. Any modification to this Agreement shall be effective only when incorporated herein by written amendments and signed by all parties.

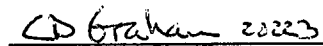
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date written below.

CITY OF GRESHAM

**MULTNOMAH COUNTY
SHERIFF'S OFFICE**

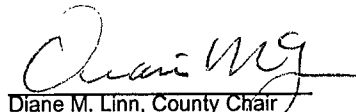
**CLACKAMAS COUNTY
SHERIFF'S OFFICE**


Charles J. Becker, Mayor


Bernie Giusto, Sheriff

Pat Detloff, Sheriff


Rob Fussell, City Manager


Diane M. Linn, County Chair

Dated: 3/26/03

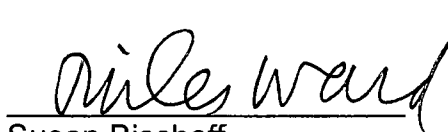
Dated: 4.24.03

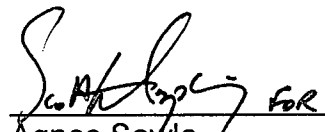
Dated: _____

**OFFICE OF STATE
FIRE MARSHAL**

Robert L. Garrison, Fire Marshal

Dated: _____


Susan Bischoff
City Attorney


Agnes Sowle,
Acting Multnomah
County Attorney

James Coleman
Clackamas County
Counsel

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: R-1

Est. Start Time: 9:30 AM

Date Submitted: 03/31/03

Requested Date: April 24, 2003

Time Requested: 20 minutes

Department: Department of Bus & Comm Svcs.

Division: HR

Contact/s: Gail Parnell/Jeanie Staino

Phone: 503-988-5015

Ext.: 26488

I/O Address: #503/4

Presenters: Gail Parnell/Jeanie Staino

Agenda Title: Service Award Ceremony – July 1, 2002 through December 31, 2002

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. **What action are you requesting from the Board? What is the department/agency recommendation?** The department recommends the Board recognize and appreciate employees' dedicated tenure with Multnomah County.
2. **Please provide sufficient background information for the Board and the public to understand this issue.** Employee service, with awards and certificates, are acknowledged twice a year. Award ceremony usually occurs in the Spring and in the Fall. Employees and family are invited to come to the award ceremony at the Board meeting.
3. **Explain the fiscal impact (current year and ongoing).**

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**

- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved.
5. Explain any citizen and/or other government participation that has or will take place.

Required Signatures:

Department/Agency Director: M. Cecilia Johnson Date: 03/28/03

Budget Analyst

By: _____ Date: _____

Dept/Countywide HR

By: Gail Parnell Date: 03/27/03

Service Awards Attendees - April 24, 2003 BCC Meeting
9:30 am, Multnomah Building Board Room
Honoring Employees Whose Hire Dates Fall between
July 1, 2002 through December 31, 2002
(Of the 281 employees who received letters, 73 indicated they would attend.)

Five Years

DCHS- Raquel Amaya
Patricia Dove
Lynn George
Joy Lamka
Edna Martinez

DCJ - Florene Bradley
Brenda Kubitza
Harold Phillips
Eva Starnach
Jeremiah Stromberg

DBCS - Curtis Black
Caroline Carver
Michael Faulkner
Marilyn Hughes
Charles Maggio
Laura McNeel
Derrick I. Tokos

HD - Traci Archer
Miguel Canales Ochoa
Judith Dains
Irma De Castaneda
Suzanne Derrick
Elizabeth Elkin
Walter Hufragio Castro
Randi Pittman
Lavonne Rogers
Lynn Yoshihara

OSCP- Raquel Aguillon

LIB - Gordon Long
Arlen Snyder

Ten Years

DCHS- Lavonne Freeman
Lisa Salo
Brian Smith
Valerie Stoney

DCJ - O. B. Addy
Susan Ziglinski

DBCS - Edmund Abrahamson
Stuart Farmer
Gail Fuller
Rene Grier
Stan Mason
Elise Nicholson

HD - Ruth Calderon
Pam Ballentine
Shauri Lamkin
Esperanza Martin

OSCP- Joslyn Baker
Heather McGillivray

LIB - Jan Chciuk-Celt
Susan Giesbrecht

Fifteen Years

DCHS - Julie Groth
Jeaneen McGaw
E. Claire Ochs

DCJ - Evonne Conners
Wendy Jackson
Telisma Nacoste Jr.
John Turner

DBCS - Willie Graham
Kathy Hogland
Dianna Rabetoy
Rebecca Steward

HD - Florin Petcu
David Whitaker

NON - Sandra Duffy

Twenty Years

DCHS - Larry Smith

LIB - Mary Anne Tarter

Twenty-five Years

DBCS - Jolene Scott

DCHS - Teresita Andrews

DBCS - Michael Minch

HD - Teresa Williams

Thirty Years

DCHS - Anita Travis-Smith

DBCS - Kevin Kaufman

Thirty-five Years

DCHS - Doris Suek

GAIL PARNELL, HR OPERATIONS MANAGER, MULTNOMAH COUNTY

We are here today to honor our Multnomah County employees, by recognizing the years of personal commitment and professional contributions, which they have given to the County.

I would like to start by saying thank you to County Chair, Diane Linn, and to each of the Commissioners, for your support of our employees and for sponsoring this recognition ceremony here today.

These Multnomah County service awards represent one way of thanking our employees for making Multnomah County an excellent place to work, as well as an outstanding service provider. Every employee that is here today has played an equally essential role in making that happen. You have all been KEY to our success.

[Chair Linn will acknowledge a few employees who have made major accomplishments to the County at this point]

Gail Parnell:

In a moment, I will be reading the names of those employees who have reached the 5, 10, 15, 20, 25, 30, and 35 year milestones as employees of Multnomah County between July 1, 2002 and December 31, 2002. If we add up the years that are represented here today in the **73** individuals receiving their awards, we have **740** years of service and dedication to Multnomah County.

Finally, before we recognize each of you individually, to ALL of you receiving a service award – on behalf of all of us here today, we say a collective THANK YOU and congratulations on a job well done (APPLAUSE). We will start with the 5 year service awards and move onward from there. When I read your name, please come up to the front to receive your award from Chair Linn and our Commissioners.

There will be a reception on the 5th Floor of the Multnomah Building. Please join us.

BOGSTAD Deborah L

From: LINN Diane M
Sent: Monday, April 21, 2003 4:11 PM
To: #MULTNOMAH COUNTY ALL EMPLOYEES
Subject: Take Our Daughters and Sons To Work Day Celebration

Thursday April, 24 is national "Take Our Daughters and SonsSM To Work Day." The new national program, designed for girls and boys - with a focus on ages 8 to 12, provides a vital opportunity to educate girls and boys about the wealth of job possibilities for their future, teach them about the realities of work, and give them a glimpse of what the adults in their lives do during the day.

Through Take Our Daughters To Work® we learned that for girls to be able to achieve their full potential, whether it is in the home, workplace, or community, boys also must be encouraged to reach their potential by participating fully in family, work, and community. By creating an opportunity for girls and boys to share their expectations for the future in the context of seeing new opportunities, "Take Our Daughters and SonsSM To Work Day" will begin a conversation about the changes girls and boys hope for.

The day allows children to walk through doors they otherwise would not have the chance to enter and get them excited about career opportunities they may never have heard of.

I am encouraging all employees to bring their daughters, sons, grandchildren, neighbors, young friends and family members to job shadow for the day.

We have a recognition ceremony planned which includes the Board voting on a proclamation in recognition of the day and a special appearance by the King Elementary School and Reynolds High School Swing choirs. You can't miss this! Come and hear the young voices of our future, bring your visiting kids to enjoy the celebration.

The program will begin at 11:00 AM, Thursday, April 24 in the Boardroom (1st floor, Multnomah Building, 501 SE Hawthorne).

I hope that you are able to join my daughter Tess and me in the day's events and the effort to encourage and expose our young children to the many and diverse career opportunities available to them.

Diane M. Linn

Chair

Chair Linn will acknowledge these employees –

Scott Keir – 5 years, DCJ

Scott routinely takes raw data and through credible analysis and accepted evaluation methodologies turns data into usable information which supports our use of best practices, guides the department's operations and helps establish appropriate policy (and fiscal) decisions. In addition to the above he has the rare ability to ask the hard questions necessary to challenge our thinking and ultimately improve our agency's efficient delivery of high quality services.

Gordon Long – 5 years, Library

Gordon Long has worked for the Library as a clerk for 5 years. He has excellent public service skills and is able to explain library policies clearly to library patrons. He tries to make sure that the public has what they need and that they get the best service possible from Multnomah County. He has also generously shared his skill with computers and technology by being Midland's technomenter and doing the branch Intranet page.

Mike Faulkner – 5 years, DBCS

Mike, who in this past year, was promoted to Truck Driver, aids his fellow employees with he dedication of solving every day problems and working safely in the road ways. Mike represents the high quality of professionalism that the citizens in the northwest corner of the County have come expect and trust.

Chuck Maggio – 5 years, DBCS

A dedicated, hardworking Bridge Section employee who is Project Manager on our \$26 million current Broadway Bridge renovation construction project. This is the largest dollar value transportation project ever managed by the County.

Mary Anne Tartar - 20 years, Library

Since Hillsdale closed for re-construction Mary Anne has been working with us at Albina three days a week and her grace under pressure is a delight. She is adaptable, pleasant, intelligent and wonderful to have around. She works well with all kinds of library users, is willing to step in and help with check in or checkout as needed, and has been willing to vary her schedule so that Jane and I can work out in the larger community. Her co-workers at Hillsdale Library have told me how lucky we have to have her working here, as she was an anchor at Hillsdale Library. She did the timecards and schedules for them, contributing actively to how well HLS ran. Recently she has begun to work with Rivkah on reference issues.

Mike Minch – 25 years, DBCS

A dedicated, hardworking Bridge Section employee with a positive work attitude who, until his foot injury last year had accumulated over 2100 hours of sick leave.

Kevin Kaufman – 30 years, DBCS

Kevin, a former Heavy Equipment Operator and Truck Driver, provides leadership and direction as the crew's Supervisor. Kevin represents the high quality of professionalism that the citizens in the northwest corner of the County have come expect and trust.

We would like to take a moment to recognize **Sharon Hoffmann** who worked with so many of you over the past 34 years. Sharon passed away on April 20, 2003. Sharon retired from the County telecommunications office in December 2002. Our memory of Sharon as fun-loving, feisty, friend to many, and consummate telephone service professional burns brightly.

Let us please observe a moment of silence. Thank you.

GAIL PARNELL, HR OPERATIONS MANAGER, MULTNOMAH COUNTY

We are here today to honor our Multnomah County employees, by recognizing the years of personal commitment and professional contributions, which they have given to the County.

I would like to start by saying thank you to County Chair, Diane Linn, and to each of the Commissioners, for your support of our employees and for sponsoring this recognition ceremony here today.

These Multnomah County service awards represent one way of thanking our employees for making Multnomah County an excellent place to work, as well as an outstanding service provider. Every employee that is here today has played an equally essential role in making that happen. You have all been KEY to our success.

[Chair Linn will acknowledge a few employees who have made major accomplishments to the County at this point]

Gail Parnell:

In a moment, I will be reading the names of those employees who have reached the 5, 10, 15, 20, 25, 30, and 35 year milestones as employees of Multnomah County between July 1, 2002 and December 31, 2002. If we add up the years that are represented here today in the **72** individuals receiving their awards, we have **735** years of service and dedication to Multnomah County.

Finally, before we recognize each of you individually, to ALL of you receiving a service award – on behalf of all of us here today, we say a collective THANK YOU and congratulations on a job well done (APPLAUSE). We will start with the 5 year service awards and move onward from there. When I read your name, please come up to the front to receive your award from Chair Linn and our Commissioners.

There will be a reception on the 5th Floor of the Multnomah Building. Please join us.

Service Awards Attendees - April 24, 2003 BCC Meeting
9:30 am, Multnomah Building Board Room
Honoring Employees Whose Hire Dates Fall between
July 1, 2002 through December 31, 2002
(Of the 281 employees who received letters, 72 indicated they would attend.)

Five Years

DCHS- Raquel Amaya
Patricia Dove
Lynn George
Joy Lamka
Edna Martinez

DCJ - Florene Bradley
Brenda Kubitz
Harold Phillips
Eva Starnach
Jeremiah Stromberg

DBCS - Curtis Black
Caroline Carver
Michael Faulkner
Marilyn Hughes
Charles Maggio
Laura McNeel
Derrick I. Tokos

HD - Traci Archer
Miguel Canales Ochoa
Judith Dains
Irma De Castaneda
Suzanne Derrick
Elizabeth Elkin
Randi Pittman
Lavonne Rogers
Lynn Yoshihara

OSCP- Raquel Aguillon

LIB - Gordon Long
Arlen Snyder

Ten Years

DCHS- Lavonne Freeman
Lisa Salo
Brian Smith
Valerie Stoney

DCJ - O. B. Addy
Susan Ziglinski

DBCS - Edmund Abrahamson
Stuart Farmer
Gail Fuller
Rene Grier
Stan Mason
Elise Nicholson

HD - Ruth Calderon
Pam Ballentine
Shauri Lamkin
Esperanza Martin

OSCP- Joslyn Baker
Heather McGillivray

LIB - Jan Chciuk-Celt
Susan Giesbrecht

Fifteen Years

DCHS - Julie Groth
Jeaneen McGaw
E. Claire Ochs

DCJ - Evonne Connors
Wendy Jackson
Telisma Nacoste Jr.
John Turner

DBCS - Willie Graham
Kathy Hogland
Dianna Rabetoy
Rebecca Steward

HD - Florin Petcu
David Whitaker

NON - Sandra Duffy

Twenty Years

DCHS - Larry Smith

LIB - Mary Anne Tarter

Twenty-five Years

DBCS - Jolene Scott

DCHS - Teresita Andrews

DBCS - Michael Minch

HD - Teresa Williams

Thirty Years

DCHS - Anita Travis-Smith

DBCS - Kevin Kaufman

Thirty-five Years

DCHS - Doris Suek

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: R-2

Est. Start Time: 9:50 AM

Date Submitted: 04/16/03

Requested Date: April 24, 2003

Time Requested: 15 minutes

Department: Non-Departmental

Division: Public Affairs Office

Contact/s: Barb Disciascio

Phone: 503 988-6800

Ext.: 86800

I/O Address: 503/600/PAO

Presenters: Gina Mattioda and Stephanie Soden

Agenda Title: 2003 Legislative Briefing Update

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

No action requested. Board briefing only.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

During the legislative session, the Public Affairs Office provides regularly scheduled updates to the Board of County Commissioners in the form of Board Briefings. These briefings are intended to keep the Board informed of legislative activities of potential interest or impact to Multnomah County, and for the Public Affairs Office to obtain direction from the Board.

- 3. Explain the fiscal impact (current year and ongoing).**

No fiscal impact.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

4. Explain any legal and/or policy issues.

No legal or policy issues are expected during regularly scheduled monthly briefings.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signatures:

Department/Agency Director:

Gina Mattioda

Date: 04-16-03

BOGSTAD Deborah L

From: MATTIODA Gina M

Sent: Wednesday, April 16, 2003 4:18 PM

To: LINN Diane M; #ALL CHAIR'S OFFICE; BOGSTAD Deborah L; ROJO DE STEFFEY Maria; #ALL DISTRICT 1; CRUZ Serena M; #ALL DISTRICT 2; NAITO Lisa H; #ALL DISTRICT 3; ROBERTS Lonnie J; #ALL DISTRICT 4; SHERIFF; KIRK Christine A; SCHRUNK Michael D; SCHRUNK Michael D; PHELAN Judy; PHELAN Judy; FLYNN Suzanne J; MATTIODA Gina M; SODEN Stephanie A; DISCIASCIO Barbara A

Cc: BOYER Dave A; DAVIDSON Peter J; GHEZZI Stan M; GUINEY Tom M; LASLEY E. Harold; PATE Patricia; SCHILLING Karen C; SHIRLEY Lillian M; WICKHAM Lila A

Subject: PAO Legislative Briefing Memo

The Public Affairs Office will not be present to provide the Board of County Commissioners with our Legislative Briefing, due to the fact the Co-Chair's budget will be released during the time of our presentation. We are attaching the memo that we would have provided to you. The PAO will be briefing the BCC on Thursday, April 24. If you have questions, please contact Gina (pager 503.202.5321) or Stephanie (pager 503.921.4617).

The attachment has some specific requests such as:

HB 3156 – PAO in consultation with the Health Department's Environmental Health Division recommends that the Board take a neutral position.

Local Option Survey – PAO in consultation with the Transportation Division recommends that the Board support the local option detailed below.

LOCAL OPTION VEHICLE REGISTRATION FEE

We are trying to determine the interest in making it easier for county commissioners to adopt a Local Option Vehicle Registration for their county.

Existing law allows a county to adopt a countywide vehicle registration fee, subject to a number of conditions, including the following:

1. The ordinance establishing vehicle registration fees must be submitted to the voters of the county for their approval.
2. The registration fee shall not exceed the state registration fee.

3. 40% of the revenues shall be paid to the cities within the county, unless the cities agree to a different distribution.
4. Two or more counties may act jointly to impose a registration fee.

We are considering legislation that would allow the implementation of a \$10 county option registration fee by an action of the County Governing Body, without the currently required public election. This was initially considered as a solution for the high-growth counties, but we need to know if other counties may also be interested.

Would you please let us know your thoughts on this issue by answering the following questions on your level of support for the ability of a county to implement a local option vehicle registration by action of the County Governing Body:

PLEASE MARK THE ANSWER WHICH MOST CLOSELY FITS YOUR POINT OF VIEW. ONLY MARK ONE RESPONSE:

1. ☐ I would seriously consider using this option in my county, and would be willing to work for passage of the option.
2. ☐ I might consider using this option in the future, and would not oppose it being part of the transportation funding package.
3. ☐ I would not implement this option in my county, but would not oppose its implementation by other counties.
4. ☐ I would not implement this option in my county, and would testify in opposition of the option.

NAME

COUNTY

**PLEASE FAX YOUR RESPONSE TO BY CLOSE OF BUSINESS ON THURSDAY, APRIL 17.
FAX TO 1-503-373-7876**

Gina Mattioda
Director, Multnomah County Public Affairs Office

4/16/2003

gina.m.mattioda@co.multnomah.or.us
pager: 503.202.5321



2003 Legislative Agenda



Board of County Commissioners Legislative Briefing April 17, 2003 Prepared by the Multnomah County Public Affairs Office

Co-Chair's Budget

An informal joint session between Senators and Representatives in the House Chamber will occur to unveil the Co-Chair's budget on Thursday, April 17, 2003. It is rumored that this budget will contain several painful cuts. The Public Affairs Office (PAO) will be present during this informal session since it is open to the public. PAO will examine the co-chair's budget and provide details to the Board during the PAO Legislative Briefing on Thursday, April 24, 2003.

Mental Health Parity (SB 1)

Last Tuesday evening a bill requiring mental health parity was passed out of the Senate Health Policy Committee. SB 1 allows for full parity whereas other legislative measures allow for insurance coverage of certain mental health conditions and chemical dependency treatments. This bill requires that group health insurance policies provide coverage for mental health and chemical dependency treatment. Specific language in the bill states that "at the same level as, and subject to limitations no more restrictive than, those imposed on coverage or reimbursement of expenses arising from treatment for other medical conditions." The committee accepted amendments from the insurance industry that PAO is currently reviewing with the Association of Oregon Counties (AOC) and Association of Oregon Community Mental Health Programs (AOCMHP). One of the provisions in the amendments was to move the implementation date from January 1, 2003 to January 1, 2005.

Food Inspections (HB 3156)

During the March 20 Legislative Briefing, the PAO recommended the Board take a potential position in opposition to HB 3156. Since that briefing several conversations between the restaurant industry, state, and county have occurred and come to agreement on proposed amendments. PAO, in consultation with the Health Department's Environmental Health Division, recommends the Board take a neutral position on HB 3156.

The legislation no longer transfers local authority of food inspection, education, consultation, and enforcement from counties to the restaurant industry. Other improvements have been made to this measure. The revised version identifies food protection as a prevention program and identifies it as a component of communicable disease control and response to bioterrorism events.

The bill also provides for state oversight and consultation. Such oversight and consultation may require additional funding which would financially impact Multnomah

County. The state estimates that to meet the oversight requirements, 3 additional FTE would be needed. This would result in a cost increase of \$97,000 to Multnomah County. In addition HB 3156 establishes state fees in Oregon Revised Statutes; the issue of established fees in ORS is a result of 1995 legislation.

Beer and Wine Tax (HB 2804, 2837, 3097, and 3258)

Negotiations between the five chief sponsors of the four beer and wine measures are meeting with the intent to agree upon one bill. Discussions have focused on primarily a beer tax excluding microbreweries, distribution of revenue generated by the increase, and the level of such an increase. Specifics include an increase ranging from 7 cents to 10 cents and various distribution scenarios such as dedication to the Mental Health Authority, public health, Oregon Health Plan, prevention, along with city and county law enforcement. PAO will continue to monitor these activities.

Transportation Funding Proposals (expected to be HB 2041)

Two proposals are currently under discussion: one proposed by the Governor and the other by the Transportation Committee Chairs. Counties' needs are addressed in both, however, the Governor's proposal, which doubles both the auto registration and titling fees, generates the larger amount of real dollars totaling \$134.5 million. The Chairs' proposal increases, but doesn't double, both fees to generate \$101 million. Both proposals include investment in state and local bridges, preservation and maintenance of state highways, county roads and city streets, and dedication to modernization projects.

A key aspect of the Chairs' proposal is an option for the seven largest counties to pursue a \$10 increase in local vehicle registration fees. Included in the option is a restriction that if Multnomah County chooses this option, the revenues must be dedicated to the Willamette River Bridges. Attached is a survey AOC has asked county commissioners to fill out to gauge support or opposition to this option. County transportation staff and the PAO recommend that the Board support the option. A similar option was included in the 1999 transportation package that passed the Legislature but failed at the polls.

County transportation staff has reviewed both proposals and provided initial feedback. Once bill language is introduced a clearer assessment of the impact to Multnomah County will be known. Efforts are focused on keeping all of the transportation stakeholders (Governor, Chairs, cities and counties, AAA and the Oregon Truckers Association) at the table to negotiate an agreed upon package.

PERS Reform (HB 2003)

Some reform efforts, such as changing the PERS Board membership (HB 2005) and crediting members' accounts (HB 2001) have already passed the Legislature. Other issues supported by the employers' coalition are included in HB 2003, such as updating the mortality tables, creating a successor plan, and addressing the 6% employer contribution. HB 2003 remains in committee, however, some reform advocates believe the bill will be passed out of committee by the end of the month. The Ways and Means Co-Chairs are relying on \$300-400 million in savings that would be realized with the passage of HB 2003.



2003 Legislative Agenda



Board of County Commissioners Legislative Briefing April 24, 2003 Prepared by the Multnomah County Public Affairs Office

Analysis of Co-Chair's and Governor's Revised Budget

Last week both the Co-Chair's and Governor's revised budgets were released. Both budgets make cuts in programs and services to address Oregon's struggling economy. The Co-Chair's budget relies heavily on savings from the Oregon Health Plan, salary savings, and PERS reform to create a balanced budget. It also prioritizes services to children and seniors and establishes a \$400 million (M) reserve, commonly referred to as an ending balance.

School funding in the Governor's revised budget maintains its original target of \$5.05 billion (B); whereas, the Co-Chair's budget provides a range from \$4.788B to \$4.9B. The figure of \$4.9B would be achieved by including salary and PERS savings.

The Public Affairs Office has reviewed and studied both the Co-Chair's budget and Governor's revised budget. Below is a list of reductions that have been proposed in addition to the Governor's recommended budget that was released last December. Included is an assessment of what these new budgets may mean to Multnomah County.

Public Safety

Oregon Youth Authority

Governor's Revised Budget

- Eliminate Multnomah County gang funding (\$2.44M)

Co-Chair's Budget

- Eliminate Multnomah County gang funding (\$2.44M)

Criminal Justice Commission

Governor's Revised Budget (\$6.0M)

- Reduce Juvenile Crime Prevention Grants

Co-Chair's Budget (\$4.9M)

- Reduce Juvenile Crime Prevention Grants

Public Defense Services Commission

Governor's Revised Budget

- Initial review shows no cut that would impact Multnomah County

Co-Chair's Budget (\$17.0M)

- Reduce Indigent Defense special purpose appropriation

Human Services

Commission on Children and Families

Governor's Revised Budget: (\$2.99M)

- *Maintains Crisis Relief Nurseries*
- Eliminate remaining Oregon Children's Plan evaluation and publication funding
- Reduce staffing capacity in local communities by 12 percent
- Reduce agency capacity by 26 percent

Co-Chair's Budget (\$13.77M)

- Suspend use of Oregon Children's Plan evaluation and publication balance
- Reduce local staffing and planning
- Reduce state staff technical assistance/central office support
- Additional reduction from workgroup affecting Healthy Start and Crisis Relief Nurseries
- Reduce Youth Investment grants by 50%; fund shift Social Services Block Grant within SCCF

DHS – Seniors and People with Disabilities

Governor's Revised Budget (\$7.10M)

- Eliminate Oregon Project Independence (OPI)
- *Continue Funding for Senior Service Survival Priority Levels 10 and 11 (addition of \$26.5M)*

Co-Chair's Budget (9.0M)

- Developmental Disability service system changes (Dec. 2002 allotment)
- Reduce Oregon Project Independence
- *Restore Funding for Senior Service Survival Priority Level 10 (addition of \$12.0M)*

DHS Health and other budget issues

Governor's Revised Budget

- Reduce Tobacco Use Reduction Account (TURA) by about 50 percent (\$8.00M)
- Close Portland campus of the Oregon State Hospital, eliminating intensive mental health services for 240 patients (\$15.04M)
- *Continue funding for community mental health services for children (addition of \$2.66M)*

Co-Chair's Budget

- Eliminate Gambling Addiction funding (1 percent of lottery) (\$6.70M)
- Reduce Tobacco Use Reduction Account (TURA) by about 50 percent (\$8.0M)
- Reduce Alcohol and Drug Services (\$5.0M)
- *Prioritize Children's community mental health (addition of \$2.7M)*

Oregon Health Plan and related budget issues

Governor's Revised Budget

- Eliminate the Family Health Insurance Assistance Program (FHIAP) (\$19.95M)
- *Restore Children Health Insurance Program (CHIP) for 200,000 children (addition of \$15.0M)*
- *Prioritize Senior Prescription Drug Program (addition of \$15.0M)*

Co-Chair's Budget

- Assumes cost containment / savings from Oregon Health Plan (\$100.0M)
- *Co-Chair's Budget adds Basic OHP services, such as*
 - *Pregnant women and their infants at 185 percent of the Federal Poverty Level (addition of \$14.0M)*
 - *Children Health Insurance Program (CHIP) up to 200 percent of the Federal Poverty Level (addition of \$20.0M)*
 - *Senior Prescription Drug Program/Medically Needy (addition of \$21.0M)*
 - *Mental Health Treatment (addition of \$27.0M)*
 - *Chemical Dependency Treatment (addition of \$10.8M)*

Community Services

Housing and Community Services Department

Governor's Revised Budget (\$4.70M)

- Reduce Housing Development Guarantee Account (eliminates about 490 affordable housing units)
- Shift unrestricted cash reserved in the Housing Trust Fund (resulting in reduced resources for affordable housing activities)

Co-Chair's Budget (\$8.05M)

- Fund shift Oregon Initiative and Livability funds to GF programs (Statewide Homeless Assistance)
- Fund shift Oregon Initiative and Livability funds to GF programs (Home Ownership Assistance)
- Reduce Housing Development Guarantee Account
- Shift unrestricted case reserves from Housing Trust Fund

DHS – Children, Adults, and Families

Governor's Revised Budget (\$4.67M)

- Reduce Emergency Assistance Program

Co-Chair's Budget

- Initial review shows no cut that would impact Multnomah County

Economic and Community Development Department

Governor's Revised Budget (\$5.0M)

- Reduces lottery funds dedicated to Regional/Rural Investment

Co-Chair's Budget

- Initial review shows no cut that would impact Multnomah County

Department of Land Conservation and Development

Governor's Revised Budget

- Initial review shows no cut that would impact Multnomah County

Co-Chair's Budget (\$480,000)

- Reduce remaining local grant program by 25%

BOGSTAD Deborah L

From: BOYER Dave A
Sent: Thursday, April 24, 2003 9:33 AM
To: #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; #ALL CHAIR'S OFFICE
Cc: SODEN Stephanie A; MATTIODA Gina M
Subject: PERS Update

The following is a follow up on PERS and the estimated impacts of the Bills currently being discussed. The rate reductions are based on state wide averages so individual rates may vary from these numbers but this should give us a good idea of what is happening. These bills are on a fast track because they need to be approved by the very early part of May if they are going to be effective July 1, 2003. The State Budgets that are under consideration are based on some PERS savings so there is a lot of pressure to get these passed and signed.

HB 2001 - Passed House, Senate and Governor has signed. This caps the fixed interest rate at the assumed actuarial rate. The assumed rate is currently 8%. This reduces the rate by about 1.49%

HB 2004 - Passed House and I understand is scheduled to be passed out of Senate Committee today. Updates the mortality rates effective July 1, 2003. Provides a look back feature for employees retiring after June 30, 2003. This only impacts employees retiring under the money match formula. Some employees are still retiring under the full formula calculation. This reduces the rates by about 2.08%

HB 2003 Expected to be passed out of House PERS Committee today. Most of the items in HB 2003 were remedies contained in the PERS lawsuit. The Attorney that represented the County and the other local governments in the lawsuit helped craft this Bill and is confident that this will stand up to a challenge. Most of the items in HB 2003 were remedies that

- Eliminate the 6% pickup – This would eliminate the requirement for employers to pay the 6% pick up into the PERS system. The County would be required, under labor agreements, to convert this 6% into salaries or create an alternative companion retirement plan. I would recommend that the County create a companion plan which would compliment the PERS system. By eliminating the 6% contribution the long term impact would be to eliminate the money match option and bring the system back to a defined benefit plan as was the case until the mid 1990's. This reduces the rates by .98%
- Amortize 1999 earnings rate distributed in error over a 10 year period by treating this as an expense which would lower the assumed interest rate. This would reduce the rates by about .80%
- Suspend Cola until the earnings distributed in error have been recaptured. This would reduce the rates by .39%

Governors Proposal- Suspend the minimum interest rate until the deficit reserve account is eliminated. This would reduce the rates by 4.32%

To recap the rate reductions are as follows

HB 2001	1.49%
HB 2004	2.08%
HB 2003	.29%
HB 2003	<u>.39%</u>
Sub Total	4.25%

Gov Proposal	<u>4.32%</u>
Total Reduction	8.57%

PERS initially informed us the County's rate would increase between 3.25% and 4%. The actual increased based on the 2001 actuarial was 5.32%. This increase would take our rate to 13.26%. This rate does not include the 6% employee portion picked up nor does it include the 4.6% to repay the pension bond. Our total PERS rate is 23.91%

Estimated PERS revised rate for County not including the Gov proposal.

PERS rate Jul 1, 03	13.26%
Less HB reductions	<u>(4.25)</u>
Revised rate	9.01%

Rate in proposed budget	11.74%
Less revised rate	<u>(9.01)</u>
	2.73%

If all of the Bills being discussed became effective, the potential impact to the County is as follows

The County's payroll is about \$200,000,000

Savings to County based on proposed budget $2.73\% \times 200,000,000 = \5.5 million

Gov proposal savings $4.32\% \times \$200,000,000 = \8.6 million

General Fund portion would be about \$2.7 million from house bills and \$4.3 million from Gov proposal.

The following is the School District estimates. I confirmed the Jul 1 2003 rate and the amount the School Dist used in the 2004 proposed budget with Jim S.

School Dist Payroll is also about \$200,000,000

PERS Rate Jul 1, 03	16.71%
Less HB reductions	<u>(4.25)</u>
Revised rate	12.46%

Rate in proposed budget	15.50%
Less revised rate	<u>(12.46)</u>
	3.04%

Savings to County based on proposed budget $3.04\% \times 200,000,000 = \6 million

Gov proposal savings $4.32\% \times \$200,000,000 = \8.6 million

Let me know if you have any questions. Thanks
Dave B

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: R-3

Est. Start Time: 10:00 AM

Date Submitted: 03/31/03

Requested Date: April 24, 2003

Time Requested: 5 Minutes

Department: DBCS

Division: A & T

Contact/s: Bob Ellis/Kathy Tuneberg

Phone: 988-3090/988-5132 **Ext.:** X83090/X85132 **I/O Address:** 503/175

Presenters: Bob Ellis/Kathy Tuneberg/Dave Boyer

Agenda Title:

RESOLUTION Certifying an Estimate of Expenditures for Fiscal Year 2003-04 for Assessment and Taxation in Accordance with ORS 294.175

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Approval of resolution and certification for filing of the Assessment & Taxation estimated 2003-04 budget totaling.

The department recommends approval.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

Since the 1989 inception of HB2338 (ORS 294.175) all county Assessment and Taxation offices have participated in a Grant fund administered by the Department of Revenue. This program was created to assist the Counties to adequately fund the A & T offices in order to maintain sufficient staff to comply with the Statutes and was also aimed at assuring

uniformity and quality of operations in assessment and taxation. The pool of grant funds comes from the statewide collection of a percentage of the delinquent property tax interest and a \$10 fee on all recorded documents.

As a condition of participating in the grant process, the County's Board of Commissioners must approve and submit the proposed A&T budget to the Department of Revenue (DOR). The A&T budget must be approved and submitted to the DOR by May 1, 2003, to be eligible for funds available from the pool of grant money. The DOR will review all 36 County applications and by June 15, 2003 will inform the County of our percentage share of the funds from the County Assessment Function Funding Assistance (CAFFA) grant account.

Once the County approves the A&T budget, the County is obligated to fund and appropriate expenditures at 100% of the amount certified in the grant resolution.

Attached is the correspondence received from the Department of Revenue related to the A&T grant funding.

3. Explain the fiscal impact (current year and ongoing).

The proposed budget \$11,583,017 is a net increase of \$ 305,161 over last year's budget. Part of that increase is due to including reimbursable costs for GIS and departmental administration not previously included in the grant request. The Department of Revenue is projecting Multnomah County's share to be \$4.3M for 2003-04.

The personal service increases of approximately \$600K are partially offset by a \$435,000 decrease due to the retirement of the lease/purchase financing for the A&T computer system, the elimination of a cartography position, and various other reductions in materials and services.

4. Explain any legal and/or policy issues involved.

House Bill 2338 (ORS 274.175) requires the Board of Commissioners to approve and certify the Assessment & Taxation budget by May 1st for eligibility in the grant funding pool.

5. Explain any citizen and/or other government participation that has or will take place.

While taxation issues generate citizen interest, the approval of the Assessment & Taxation budget is unlikely to generate significant citizen participation issues.

The Business and Community Services CBAC supports the funding level included in the A&T budget.

Other than review and authorization by the State of Oregon Department of Revenue, no other government participation is expected.

Required Signatures:

Department/Agency Director: *M. Cecilia Johnson*

Date: 03/28/03

Budget Analyst

By: _____

Date:

Dept/Countywide HR

By: _____

Date:

February 12, 2003

Dave Boyer
Financial Operations Manager
Multnomah County
501 SE Hawthorne Blvd Ste 200
Portland, OR 97214

Re: Multnomah County Assessment and Taxation Budget

Dear Mr. Boyer:

As you discuss the needs of Multnomah County for the next fiscal year and develop the budget for your assessment and taxation program, I want to express a concern about staffing in the Multnomah County's Assessor's and Tax Collector's offices. I believe that any additional reductions to their staffs will damage their programs to a point where the assessor and tax collector are incapable of maintaining their programs at a viable level, as required by ORS 308.232.

At this time, any proposals for additional reductions to staffing in the assessor's and tax collector's offices puts Multnomah County's Grant Funding at risk.

Grant Funding now accounts for approximately 40% of the entire taxation and assessment budget. The consequences of losing Grant Funding will clearly have a devastating effect on the county's resources, which we recognize are already strained. We would like to avoid this outcome.

At Multnomah County's current level of staffing, any reductions to the appraisal staff will result in immediate and serious damage to the assessor's ability to meet his mandate. With regard to cartography, staffing appears to be on a par with that of other counties.

Adequate cartographic service must be maintained to avoid creating a bottleneck in the workflow to the assessment and taxation programs. It may be that in time, as the GIS system becomes increasingly operational, loss of some staffing resource may be compensated for by the associated gains through GIS' efficiency. We will continue to monitor this area. Some administrative and support staff provide service to both the assessor and tax collector, such as front line telephone staff who assist taxpayers and direct incoming calls. Even though some work in this area is non-mandated, reductions here would not appear to create significant or sufficient overall cost-savings. Short of not answering the telephone, shifting this workload to appraisal staff results in even higher cost for the same service.

We all share a desire to provide the best service possible to Oregon's citizens according to the laws they have passed and within the resources they provide. As we face this challenge together, we each have our role to play. For our part, we intend to work closely with the assessor and the tax collector to help them develop and maintain effective

Mr. Boyer
Multnomah County
Page 2

programs, as our resources allow. It falls to you to secure adequate funding for these functions and to ensure that current sources of funds, such as Grant Funding, aren't lost.

Therefore, I urge you to support the assessor and tax collector in their bid to maintain a viable taxation and assessment program at a level mandated by Oregon's taxpayers. It is, after all is said and done, the least costly of the available options.

I would be happy to meet with you to discuss this concern and the requirements of Oregon law relating to it.

Sincerely,

Randy Evers, Administrator
Property Tax Division

Cc: Multnomah County Assessor
Multnomah County Tax Collector



Multnomah County
Division of Assessment & Taxation
Office Memorandum

DATE: March 31, 2003

TO: Deb Bogstad

FROM: Debra Anderson
A&T Administration

RE: Agenda Placement Forms
2003-04 Assessment & Taxation Grant Budget

Attached are the agenda placement forms for the resolution to approve the fiscal year 2003-04 Assessment and Taxation Grant Budget. I have attached unsigned copies of the Board Resolution, Grant Application Resolution and Cover Letter to the Department of Revenue.

I would ask that upon receipt of the signed resolution, that you replace the unsigned copy attached hereto. I have forwarded to you an electronic copy of the cover letter to the Dept of Revenue, as it will need the Chair's letterhead added.

If you have any questions, please contact me at the number below.

Debra Anderson
Administrative Analyst Sr.
Assessment & Taxation
988-3345, Ext. 22355



Diane Linn, Multnomah County Chair

Suite 600, Multnomah Building
501 SE Hawthorne Boulevard
Portland, Oregon 97214-3587
Email: mult.chair@co.multnomah.or.us

Phone: (503) 988-3308
FAX: (503) 988-3093

April 24, 2003

Grant Coordinator
Property Tax Division
Oregon Department of Revenue
P. O. Box 14380
Salem, Oregon 97310-2501

Greetings:

Enclosed is Multnomah County's FY 2003-04 Property Tax Program as approved by the Board of County Commissioners on April 24, 2003.

We trust the enclosed materials provide everything you require for your analysis. Should you have any questions, or if you require additional information, please contact Kathy Tuneberg, Tax Collection/Records Management Director at 503-988-5132, or Bob Ellis, Property Valuation Director at 503-988-3090. We appreciate your anticipated cooperation in the review and approval of Multnomah County's plan.

Sincerely,

Diane M. Linn, County Chair

enclosure

cc: Board of County Commissioners
Cecilia Johnson, Department of Business and Community Services
Elizabeth Harchenko, Oregon Department of Revenue

Grant Application Resolution

Multnomah County is applying to the Department of Revenue in order to participate in the Assessment and Taxation Grant. This grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.027, 308.232, 308.234, chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Multnomah County has undertaken a self-assessment of its compliance with the laws and rules which govern the Oregon property tax system.

Multnomah County is generally in compliance with ORS 308.027, 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation. Where the county is not in compliance, a plan or an amended plan has been or is being submitted to the department for approval. Where there is a plan in place, the county is in compliance with the plan as approved by the Department of Revenue.

The Property Tax Grant Document has been reviewed by the county governing body and constitutes the county's program to maintain and achieve compliance with the requirement of the Oregon property tax system.

Multnomah County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the grant application. If 100 percent is not appropriated, no grant shall be made to the county for the quarter in which the county is out of compliance.

Multnomah County designates Kathy Tuneberg, phone number 503-988-5132, or Bob Ellis, phone number 503-988-3090, as the county contact person for this grant document.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By: _____
Diane M. Linn, County Chair

Date: April 24, 2003

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Certifying an Estimate of Expenditures for FY 2003-04 for Assessment and Taxation in Accordance with ORS 294.175

The Multnomah County Board of Commissioners Finds:

- a. ORS 294.175 requires counties to file by May 1st of each calendar year an estimate of expenditures for assessment and taxation for the ensuing year with the Department of Revenue.
- b. Assessment & Taxation has prepared such an estimate of expenditures in accordance with the requirements of ORS 294.175 and Department of Revenue administrative rules. A copy of the estimate is attached.

The Multnomah County Board of Commissioners Resolves:

1. The attached estimate of expenditures for the fiscal year 2003-04 for assessment and taxation for Multnomah County is certified for filing with the Department of Revenue as required by ORS 294.175.

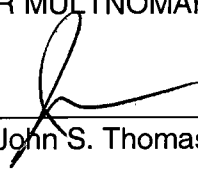
ADOPTED this 24th day of April, 2003.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, County Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____
John S. Thomas, Assistant County Attorney

**SUMMARY OF EXPENSES
PROPERTY TAX PROGRAM**

Multnomah County

2003-04

EXPENDITURES FOR:	A	B	C	D	E	F	G
	ASSESSMENT ADMINISTRATION	VALUATION APPRAISAL STAFF	BOPTA	TAX COLLECTION AND DISTRIBUTION	CARTOGRAPHY	A&T DATA PROCESSING	TOTAL
1 Personal Services*I	\$841,260	\$3,888,242	\$56,818	\$1,697,854	\$1,329,759	\$401,958	\$8,215,890
2 Materials and Services*I	\$577,605	\$138,761	\$29,253	\$786,136	\$293,860	\$1,499,142	\$3,324,757
3 Cost of Transportation*II (Do not include in Materials and Services or Capital Outlay)	\$720	\$39,192	\$104	\$2,150	\$199	\$5	\$42,370
4 Capital Outlay (Do not include in Materials and Services)	\$0	\$0	\$0	\$0	\$0	\$0	*V
5 TOTAL							*VI
Direct Expenditures	\$1,419,585	\$4,066,195	\$86,174	\$2,486,140	\$1,623,817	\$1,901,106	\$11,583,017

NOTES:

*I. Do not include any amount that is included in capital outlay.

*II. Specify the method used to determine cost of transportation:

☐ The estimate of the actual cost of operation the vehicle for a 12 month period plus a depreciation allowance for the useful life of the vehicle.

☒ The rate per mile used in the county with an estimate of miles to be driven:

Rate per mile

Estimate of miles

*III. Data Processing capital outlay includes personal services and materials and services for all new data processing development and all data processing equipment purchases. Lease purchase payments are included here.

IV. Specify the method used to determine indirect costs:

Percent amount approved by a federal granting agency
 % of
OR
 5 percent of total direct expenditures less capital outlay
(indirect costs = The total of rows 1, 2, and 3 in column G X 5%) =

Total indirect costs

*V. Capital outlay is limited to either 6 percent of the total expenditures certified or \$50,000, whichever is greater. For more information, see the formula provided in the instructions.

*VI. Total direct expenditures.....

VII. Total expenditures certified for consideration
in grant (Total of Notes IV and VI)

Footnote: Indirect Option 2 - Calculated upon Direct Expenditures less Capital Outlay times 5%
As follow: Direct Expenditures 11,583,017 Sum of Rows 1, 2 and 3 above
0 without Capital in Row 4
Exp subject to indirect 11,583,017
Indirect Rate 0.05
Indirect Amount for Grant 579,151



Diane Linn, Multnomah County Chair

Suite 600, Multnomah Building
501 SE Hawthorne Boulevard
Portland, Oregon 97214-3587
Email: mult.chair@co.multnomah.or.us

Phone: (503) 988-3308
FAX: (503) 988-3093

April 24, 2003

Grant Coordinator
Property Tax Division
Oregon Department of Revenue
P. O. Box 14380
Salem, Oregon 97310-2501

Greetings:

Enclosed is Multnomah County's FY 2003-04 Property Tax Program as approved by the Board of County Commissioners on April 24, 2003.

We trust the enclosed materials provide everything you require for your analysis. Should you have any questions, or if you require additional information, please contact Kathy Tuneberg, Tax Collection/Records Management Director at 503-988-5132, or Bob Ellis, Property Valuation Director at 503-988-3090. We appreciate your anticipated cooperation in the review and approval of Multnomah County's plan.

Sincerely,

Diane M. Linn, County Chair

enclosure

cc: Board of County Commissioners
Cecilia Johnson, Department of Business and Community Services
Elizabeth Harchenko, Oregon Department of Revenue

Grant Application Resolution

Multnomah County is applying to the Department of Revenue in order to participate in the Assessment and Taxation Grant. This grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.027, 308.232, 308.234, chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Multnomah County has undertaken a self-assessment of its compliance with the laws and rules which govern the Oregon property tax system.

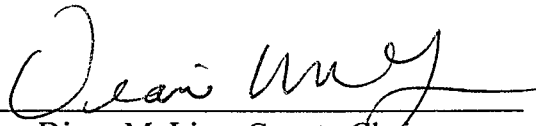
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The Property Tax Grant Document has been reviewed by the county governing body and constitutes the county's program to maintain and achieve compliance with the requirement of the Oregon property tax system.

Multnomah County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the grant application. If 100 percent is not appropriated, no grant shall be made to the county for the quarter in which the county is out of compliance.

Multnomah County designates Kathy Tuneberg, phone number 503-988-5132, or Bob Ellis, phone number 503-988-3090, as the county contact person for this grant document.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By: 
Diane M. Linn, County Chair

Date: April 24, 2003

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 03-056

Certifying an Estimate of Expenditures for FY 2003-04 for Assessment and Taxation in Accordance with ORS 294.175

The Multnomah County Board of Commissioners Finds:

- a. ORS 294.175 requires counties to file by May 1st of each calendar year an estimate of expenditures for assessment and taxation for the ensuing year with the Department of Revenue.
- b. Assessment & Taxation has prepared such an estimate of expenditures in accordance with the requirements of ORS 294.175 and Department of Revenue administrative rules. A copy of the estimate is attached.

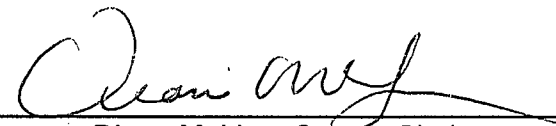
The Multnomah County Board of Commissioners Resolves:

1. The attached estimate of expenditures for the fiscal year 2003-04 for assessment and taxation for Multnomah County is certified for filing with the Department of Revenue as required by ORS 294.175.

ADOPTED this 24th day of April, 2003.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, County Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
John S. Thomas, Assistant County Attorney

**SUMMARY OF EXPENSES
PROPERTY TAX PROGRAM**

Multnomah County

2003-04

EXPENDITURES FOR:		A	B	C	D	E	F	G
		ASSESSMENT ADMINISTRATION	VALUATION APPRAISAL STAFF	BOPTA	TAX COLLECTION AND DISTRIBUTION	CARTOGRAPHY	A&T DATA PROCESSING	TOTAL
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3	Cost of Transportation*II (Do not include in Materials and Services or Capital Outlay)	\$720	\$39,192	\$104	\$2,150	\$199	\$5	\$42,370
4	Capital Outlay (Do not include in Materials and Services)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5	TOTAL Direct Expenditures	\$1,419,585	\$4,066,195	\$86,174	\$2,486,140	\$1,623,817	\$1,901,106	\$11,583,017

NOTES:

*I. Do not include any amount that is included in capital outlay.

*II. Specify the method used to determine cost of transportation:

☐ The estimate of the actual cost of operation the vehicle for a 12 month period plus a depreciation allowance for the useful life of the vehicle.

☒ The rate per mile used in the county with an estimate of miles to be driven:

Rate per mile

Estimate of miles

*III. Data Processing capital outlay includes personal services and materials and services for all new data processing development and all data processing equipment purchases. Lease purchase payments are included here.

IV. Specify the method used to determine indirect costs:

Percent amount approved by a federal granting agency

<select> % of

OR

<select> 5 percent of total direct expenditures less capital outlay
(indirect costs = The total of rows 1, 2, and 3 in column G X 5%) =

Total indirect costs

\$579,151

*V. Capital outlay is limited to either 6 percent of the total expenditures certified or \$50,000, whichever is greater. For more information, see the formula provided in the instructions.

*VI. Total direct expenditures..... **\$11,583,017**

*VII. Total expenditures certified for consideration
in grant (Total of Notes IV and VI) **\$12,162,168**

Footnote: Indirect Option 2 - Calculated upon Direct Expenditures less Capital Outlay times 5%

As follow: Direct Expenditures 11,583,017 Sum of Rows 1, 2 and 3 above
0 without Capital in Row 4

Exp subject to indirect 11,583,017

Indirect Rate 0.05

Indirect Amount for Grant 579,151

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: R-4

Est. Start Time: 10:05 AM

Date Submitted: 03/25/03

Requested Date: April 24, 2003

Time Requested: 5 mins

Department: DBCS

Division: IT

Contact/s: Rick Jacobson

Phone: 503 988-3749

Ext.: 84037

I/O Address: 327/IT

Presenters: Lisa Yeo

Agenda Title: Request for approval to submit a second grant request to the Mt. Hood Cable Regulatory Commission (MHCRC) for partial funding of the non-recurring costs associated with the establishment of more high speed wide area network data connections.

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. What action are you requesting from the Board? What is the department/agency recommendation?

Lisa Yeo, CIO, recommends the Board of County Commissioners approve the submission of this grant to the MHCRC and provide signature on the grant application.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Mt. Hood Cable Regulatory Commission (MHCRC) manages the Community Access Capital Grant Program which promotes the use and availability of advanced cable system technologies at low cost to the public and non-profit sectors to meet communication needs. Through MHCRC franchise, AT&T/ComCast provisions and manages an institutional data network (INET). This network is connected to the high-speed, fiber, Regional Integrated Network (IRNE) managed by the City of Portland ComNet agency, licensed as a telecommunications service provider.

The interconnection of two networks made possible through funding of the MHCRC allows the County to take advantage of a high-speed, low-cost option for connection of County facilities on the WAN (wide area network).

The Board of County Commissioners approved applying for a MHCRC grant in October 2002. Results of this request resulted in an award of \$90,000 increasing network speed from 1.5Mbps to 100 Mbps for 19 County buildings. Increased cost to the County was \$66,000 OTO and \$7,000 annually, covered by reallocation within the County IT budget for all departments except Sheriff and DA (who covered the cost of their sites). County IT WAN Services is now in the process of implementing the upgrade to those 19 sites.

MHCRC has recently made available a second grant opportunity to pay for part of the non-recurring costs to connect more County facilities to this network and to use its high-speed data transport. If awarded to Multnomah County, this grant will allow up to 18 more County offices to move from 1.544 Mbps Frame Relay WAN connections to INET/IRNE 100Mbps service at low costs not available from any other telecommunications service provider. It will also leverage our existing relationship with the City of Portland and serve to promote sharing of bandwidth and regional network infrastructure. It will provide the most affordable method to obtain bandwidth necessary to support applications that require higher bandwidth capacity e.g. e-government and multimedia applications.

3. Explain the fiscal impact (current year and ongoing).

The grant request, if fully awarded, will have an estimated value of \$196,250. In FY03, It will cost the County a total of \$70,452 for additional hardware required to install the new service and to pay for monthly recurring costs through the June 30, 2004. County IT will cover this cost for the departments it serves. The net increase of \$16,452/year to increase speed from 1.5Mbps to 100Mbps will be included in network connection rates beginning in FY05. The Sheriff and DA's offices each have 2 facilities on the list, and have agreed to pay the associated costs for the increased service.

If grant application/notice of intent, explain:

***Who is the granting agency?**

The Mt. Hood Cable Regulatory Commission (MHCRC).

***Specify grant requirements and goals?**

Funding is only available to applicants that are designated access providers, educational institutions, or government agencies within Multnomah County and for capital expenses related to high capacity site connections to the INET.

***Explain grant funding detail—Is this a one time only or long term commitment?**

The grant funding is one time only. There is a longer-term commitment to pay the small increase to ongoing costs as explained above.

***What are the estimated filing timelines?**

Grant applications will be received **until April 28, 2003.**

***If a grant, what period does the grant cover?**

The grant covers only a portion of the costs to establish service, and service is anticipated to be established on or before the end of this calendar year.

***When the grant expires, what are funding plans?**

As explained above, additional ongoing costs above what was budgeted will be paid for by County IT until these costs are presented to County Departments in FY 05 rates for network connectivity. The Sheriff and DA's Offices will cover the costs associated with their sites.

***How will the County indirect and departmental overhead costs be covered?**

The ongoing costs for the additional bandwidth are minimal and will be absorbed within the existing IT organization's budget.

4. Explain any legal and/or policy issues involved.

None.

4. Explain any citizen and/or other government participation that has or will take place.

MHCRC is allowing the following agencies to participate in this grant allocation for use of the new INET/IRNE service: Multnomah County, City of Portland, City of Gresham, Portland Public Schools, Metropolitan Education Service District, Parkrose School district, and others. In addition, a number of the County facilities that will be able to take advantage of the additional bandwidth house other County business partners such as the Loaves and Fishes and the YMCA.

Required Signatures:

Department/Agency Director: M. Cecilia Johnson

Date: 03/25/03

Budget Analyst

By Ching Hay

Date: 03/26/03

Dept/Countywide HR

By: _____

Date:

Rank	Dept	Site (Building)	# Current T1	# T1s to drop	Estimated Grant Value				County Costs Non-Recurring		County Costs Recurring		
					Switch	Switch Install	Est. Fiber Run	Total Est. Grant Value	County Edge Device (OTO Cost)	Other*	12 Mo. Frame Service For Frame to Be Dropped	12 months 100Mbps Service	Annual Difference
1	LIB	Woodstock Library	1	1	\$2,400	\$600	\$0	\$3,000	\$3,000	Unknown	\$4,068	\$6,420	\$2,352
2	LIB	N. Portland Library	1	1	\$2,400	\$600	\$0	\$3,000	\$3,000	Unknown	\$4,068	\$6,420	\$2,352
3	DBCS	Bridge Shop	1	1	\$2,400	\$600	\$0	\$3,000	\$3,000	Unknown	\$5,196	\$6,420	\$1,224
4	MCSO	Inverness Jail	1	1	\$2,400	\$600	\$40,000	\$43,000	\$3,000	Unknown	\$5,196	\$6,420	\$1,224
5	DCHS	Mid-County Office	1	1	\$2,400	\$600	\$8,000	\$11,000	\$3,000	Unknown	\$4,716	\$6,420	\$1,704
6	HLTH/DCHS	GCC	1	1	\$2,400	\$600	\$4,850	\$7,850	\$3,000	Unknown	\$4,716	\$6,420	\$1,704
7	DCHS	West Office	1	1	\$2,400	\$600	\$8,000	\$11,000	\$3,000	Unknown	\$4,716	\$6,420	\$1,704
8	DCHS	SE Office	1	1	\$2,400	\$600	\$8,000	\$11,000	\$3,000	Unknown	\$4,716	\$6,420	\$1,704
9	HEALTH	Vector Control	1	1	\$2,400	\$600	\$8,400	\$11,400	\$3,000	Unknown	\$5,196	\$6,420	\$1,224
10	HEALTH	Dexco Bldg	1	1	\$2,400	\$600	\$8,000	\$11,000	\$3,000	Unknown	\$5,196	\$6,420	\$1,224
11	HEALTH	Marlene Bldg	1	1	\$2,400	\$600	\$8,000	\$11,000	\$3,000	Unknown	\$5,196	\$6,420	\$1,224
12	DCHS	Disabl. North	1	1	\$2,400	\$600	\$8,000	\$11,000	\$3,000	Unknown	\$4,716	\$6,420	\$1,704
13	DBCS	Animal Services	1	1	\$2,400	\$600	\$27,400	\$30,400	\$3,000	Unknown	\$4,392	\$6,420	\$2,028
14	HEALTH	Rockwood	1	1	\$2,400	\$600	\$8,000	\$11,000	\$3,000	Unknown	\$9,252	\$6,420	-\$2,832
15	DCJ	Interchange (RC)**	1	1	\$2,400	\$600	\$0	\$3,000	\$3,000	Unknown	\$5,244	\$6,420	\$1,176
16	MCSO	Hansen Bldg.	1	1	\$2,400	\$600	\$8,000	\$11,000	\$3,000	Unknown	\$5,244	\$6,420	\$1,176
17	DA	Gresham Office	1	1	\$0	\$600	\$0	\$600	\$3,000	Unknown	\$9,564	\$3,420	-\$6,144
18	DA	Medical Examiner	1	1	\$2,400	\$600	\$0	\$3,000	\$3,000	Unknown	\$4,716	\$6,420	\$1,704
TOTALS								\$196,250	\$54,000				\$16,452

Total Estimated Grant Value if Fully Funded:	\$196,250
Total Estimated Impact on FY04 Budget: Non-recurring County cost, plus the annual difference (add) between cost of dropped frame services and added 100Mbps services for 12 months.	\$70,452
Total Estimated Impact On FY05 Budget: All recurring costs shown above.	\$16,452

*Plus Space, Power, Cabling & Environmentals to meet requirements which will be unique to each site.

** Only if "Daughter of 28" passes.

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: R-5

Est. Start Time: 10:15 AM

Date Submitted: 04/16/03

Requested Date: April 24, 2003

Time Requested: 5 mins

Department: Non-Departmental

Division: Chair's Office

Contact/s: Ken Martin / Matthew O. Ryan

Phone: 503 222-0955 / 503 988-3138 **Ext.:** 83138 **I/O Address:** 503/500

Presenters: Ken Martin, Local Government Boundary Change Consultant and Matthew O. Ryan, Assistant County Attorney

Agenda Title: The County Board convening as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 for Endorsement of an Annexation to the Dunthorpe Riverdale Sanitary Service District No. 1

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
1. **What action are you requesting from the Board? What is the department/agency recommendation?**
Endorsement of an Annexation to the Dunthorpe Riverdale Sanitary Service District No. 1

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

Proposal No. MU-0203 was initiated by a consent petition of the property owners and registered voters. The petition meets the requirement for initiation set forth in ORS 198.855 (3) (double majority annexation law), ORS 198.750 (section of statute which specifies contents of petition) and Metro Code 3.09.040 (a) (lists Metro's minimum requirements for petition). If the Board approves the proposal and there are no objections from necessary parties, the boundary change could become effective immediately if the Board chooses to put an emergency clause on it. Without an emergency clause the change would become effective 30 days following approval. If a necessary party has

objected to the boundary change it will become effective 30 days after the date of approval [and most likely the objecting party would then appeal to the Metro Appeals Commission.]

The territory to be annexed is located on the southwest edge of the District, on the north edge of SW Iron Mountain Blvd. east of its intersection with SW Terwilliger Blvd. The territory contains 2.11 acres, one single family dwelling, and a population of 2 and is evaluated at \$943,320.

The property owner desires sanitary sewer service to replace a failed septic system. Based on the study and the Proposed Findings and Reasons for Decision attached in Exhibit A, the staff recommends Proposal No. MU-0203 be *approved*.

3. **Explain the fiscal impact (current year and ongoing).**
None.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
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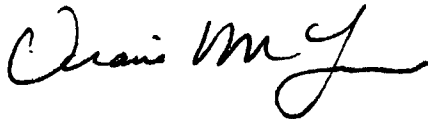
4. Explain any legal and/or policy issues involved.

See attached Criteria; Land Use Planning; and Facilities and Services of Proposal No. MU-0203 - Dunthorpe-Riverdale CSD - Annexation

5. Explain any citizen and/or other government participation that has or will take place.

Notice of this hearing invites testimony from any interested party. Notice consisted of: 1) Posting 3 notices near the territory and one notice in the County Courthouse 40 days prior to the hearing; 2) Publishing notice twice in the Daily Journal of Commerce; 3) Mailed notice sent to affected local governments, all property owners within 100 feet of the area to be annexed; and Multnomah County Board of Commissioners Agenda Distribution and internet posting.

Required Signatures:



Department/Agency Director:

Date: 04/16/03

Budget Analyst

By: _____

Date:

Dept/Countywide HR

By: _____

Date:

PUBLIC HEARING

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN THAT AT 9:30 AM ON THURSDAY, APRIL 24, 2003, IN THE FIRST FLOOR COMMISSIONER'S BOARDROOM, MULTNOMAH BUILDING, 501 SE HAWTHORNE, PORTLAND, OREGON, THERE SHALL BE A PUBLIC HEARING BY AND BEFORE THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS ON BOUNDARY CHANGE PROPOSALS, INCLUDING THE ONE LISTED BELOW. INTERESTED PERSONS MAY APPEAR AND WILL BE GIVEN REASONABLE OPPORTUNITY TO BE HEARD.

PROPOSAL NO. MU-0203 - ANNEXATION TO DUNTHORPE-RIVERDALE COUNTY SERVICE DISTRICT of territory located generally on the southwest edge of the District on the north edge of S.W. Iron Mountain Blvd. east of its intersection with S.W. Terwillger Blvd., more particularly: Tax Lots 1800, 1801, 1900 & 1901 SE 1/4 SE 1/4 Sec. 34, T1S R1E, W.M., Mult. County, Oregon.

March 14, 2003

DIANE LINN, CHAIR

GENERAL INFORMATION AND/OR A COPY OF THE STAFF REPORT MAY BE OBTAINED BY CALLING 503 222-0955.

TO: Board of County Commissioners

FROM: Ken Martin - Local Government Boundary Change Consultant

Date: March 31, 2003

RE: Boundary Change Proposal No. MU-0203, Annexation to Dunthorpe-Riverdale County Service District for Sewers Set For April 24, 2003 Hearing

1. Recommend/Action Requested: Approval
2. Background/Analysis: See Attached Staff Report
3. Financial Impact: None
4. Legal Issues: None
5. Controversial Issues: None
6. Link to Current County Policies: The relationship to the Multnomah County Comprehensive Framework Plan is covered in the attached staff report.
7. Citizen Participation: Notice of this hearing invites testimony from any interested party. Notice consisted of: 1) Posting 3 notices near the territory and one notice in the County Courthouse 40 days prior to the hearing; 2) Publishing notice twice in the Daily Journal of Commerce; 3) Mailed notice sent to affected local governments, all property owners within 100 feet of the area to be annexed.
8. Other Government Participation: The Dunthorpe-Riverdale County Service District is a county service district for sewers for which the Multnomah County Board serves as the board of Directors. The Board of the District will endorse the annexation prior to the hearing as it is required to do by statute.

April 24, 2003 Hearing

PROPOSAL NO. MU-0203 - DUNTHORPE-RIVERDALE CSD - Annexation

Petitioners: Property Owners – Robert & Josephine Simpson

Proposal No. MU-0203 was initiated by a consent petition of the property owners and registered voters. The petition meets the requirement for initiation set forth in ORS 198.855 (3) (double majority annexation law), ORS 198.750 (section of statute which specifies contents of petition) and Metro Code 3.09.040 (a) (lists Metro's minimum requirements for petition). If the Board approves the proposal and there are no objections from necessary parties, the boundary change could become effective immediately if the Board chooses to put an emergency clause on it. Without an emergency clause the change would become effective 30 days following approval. If a necessary party has objected to the boundary change it will become effective 30 days after the date of approval [and most likely the objecting party would then appeal to the Metro Appeals Commission.]

The territory to be annexed is located on the southwest edge of the District, on the north edge of SW Iron Mountain Blvd. east of its intersection with SW Terwilliger Blvd. The territory contains 2.11 acres, one single family dwelling, a population of 2 and is evaluated at \$943,320.

REASON FOR ANNEXATION

The property owner desires sanitary sewer service to replace a failed septic system.

CRITERIA

Oregon Revised Statute 198 directs the Board to “consider the local comprehensive plan for the area and any service agreement executed between a local government and the affected district.”

A second set of criteria can be found in the Metro Code. That Code states that a final decision shall be based on substantial evidence in the record of the hearing and that the written decision must include findings of fact and conclusions from those findings.

The findings and conclusions shall address seven minimum criteria:

1. Consistency with directly applicable provisions in ORS 195 agreements or ORS 195 annexation plans.
2. Consistency with directly applicable provisions of *urban planning area agreements* between the annexing entity and a necessary party.
3. Consistency with directly applicable standards for boundary changes contained in Comprehensive land use plans and public facility plans.
4. Consistency with directly applicable standards for boundary changes contained in the Regional framework plan or any functional plans.
5. Whether the proposed boundary change will promote or not interfere with the timely, orderly and economic provision of public facilities and services.
6. If the boundary change is to Metro, determination by Metro Council that the territory should be inside the UGB shall be the primary criteria.
7. Consistency with other applicable criteria for the boundary change in question under state and local law.

The Metro Code also contains a second set of 10 factors which are to be considered where no ORS 195 agreements have been adopted and the boundary change is being contested by a necessary party.

LAND USE PLANNING

REGIONAL PLANNING

This territory is inside of Metro's jurisdictional boundary and inside the regional Urban Growth Boundary (UGB). The Regional Framework Plan, the Regional Growth Management Functional Plan and the Regional Transportation Plan were examined as required by Criteria 4 above. None of these plans were found to contain criteria for deciding boundary changes for sanitary sewer districts.

COUNTY PLANNING

The applicable plan here is the Multnomah County Comprehensive Plan. That plan identifies this area as Urban.

Policy 37, Utilities, of the Multnomah County Comprehensive Plan says:

The County's policy is to require a finding prior to approval of a legislative or quasi-judicial action that:

- A. A proposed use can be connected to a public sewer and water system, both of which have adequate capacity;

The territory is zoned R-20 which allows single family dwellings on 20,000 square foot lots. The property is composed of four tax lots only two of which are large enough for development. The existing single family dwelling is on the northernmost of those two lots. The southernmost of those two lots contains 1.13 acres. No development of this lot is proposed.

Urban Planning Area Agreements

LCDC required each jurisdiction requesting acknowledgement of their plan to include in the plan a written statement " . . . setting forth the means by which a plan for management of the unincorporated area within the urban growth boundary will be implemented and by which the urban growth boundary may be modified." This takes the form of urban planning area agreements (UPAA's) between each city and county.

The territory to be annexed to the Dunthorpe-Riverdale CSD is covered by Urban Planning Area Agreement between Multnomah County and the City of Portland. The agreement acknowledges that areas covered by the agreement can and should ultimately be provided with a full range of services by the City of Portland and that this should be accomplished through annexation to the City. However this territory is not currently contiguous to the City.

CITY PLANNING

The City of Portland has established an Urban Services Boundary which has also been adopted as the Urban Planning Area Agreement boundary. The City's Urban Services Policy acknowledges the City's ultimate primacy as service provider but also calls on the City to coordinate with other urban service providers within the urban services area prior to the ultimate timely annexation of the area.

FACILITIES AND SERVICES

ORS 195 Agreements. This statute requires agreements between providers of urban services. Urban services are defined as: sanitary sewers, water, fire protection, parks, open space, recreation and streets, roads and mass transit. These agreements are to specify which governmental entity will provide which service to which area in the long term. The counties are responsible for facilitating the creation of these agreements. The statute was enacted in 1993 but there are no urban service agreements in place in this part of Multnomah County to date.

Sewers - The Dunthorpe-Riverdale County Service District is separate governmental entity which has as its board of the directors the County Commissioners. The District provides collector sanitary sewer service in the Dunthorpe-Riverdale portion of the County. Through an agreement with the City of Portland, sewage from the District is treated at the City's Tryon Creek regional sewage treatment plant. While previously staffed and run by County employees, the District is now maintained by the City of Portland through a contract. The District has an 8 inch sewer line along the upper edge of the territory to be annexed. Service to territory can be provided by an individual private pump which is allowed by DEQ.

The Dunthorpe-Riverdale Service District purchased capacity for the District's use from the Tryon Creek plant by means of a tax levy and general obligation bonds. This capacity was reserved for those properties within the original District. The City of Portland has agreed to sell the District additional units of capacity for newly annexed areas.

Water. The territory receives water service from the Palatine Hill Water District.

Fire. The territory is within the Multnomah County Rural Fire Protection District #11 (also known as Dunthorpe-Riverdale RFPD #60). This District provides fire protection services via a contract with the City of Lake Oswego.

Police. The site is served generally by Multnomah County.

Other Services. The Riverdale School District services this area and it is within the Portland Community College District. The jurisdictional boundaries of Tri-Met, Metro and the Port of Portland also cover the territory.

Other services are provided generally by Multnomah.

RECOMMENDATION.

Based on the study and the Proposed Findings and Reasons for Decision attached in Exhibit A, the staff recommends Proposal No. MU-0203 be **approved**.

Proposal No. MU0203

Annexation to the Dunthorpe-Riverdale Sewer Dist.

1S1E34






R L I S
REGIONAL LAND INFORMATION SYSTEM



METRO

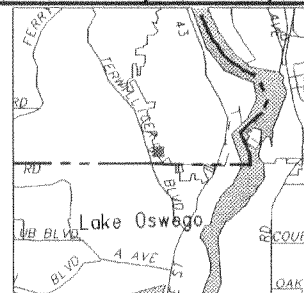
600 NE Grand Ave.
Portland, OR 97232-2736
Voice 503 787-1742
FAX 503 787-1808
Email dro@metro-region.org

The information on this map was derived from digital databases on Metro's GIS. Care was taken in the creation of this map. Metro cannot accept any responsibility for errors, omissions, or positional accuracy. There are no warranties, expressed or implied, including the warranty of merchantability or fitness for a particular purpose, accompanying this product. However, notification of any errors will be appreciated.

-  County lines
 Annexation boundary
 District

Proposal No. MU0203
DUNTHORPE-RIVERDALE SEWER DIST.
Figure 1

Scale: 1" = 250'



Please recycle with colored office grade paper

FINDINGS AND REASONS FOR DECISION

Based on the staff report and the public hearing, the Commission found that:

1. The territory to be annexed contains 2.11 acres, one single family dwelling, a population of 2 and is evaluated at \$943,320.
2. The property owner desires sanitary sewer service to replace a failed septic system.
3. Oregon Revised Statute 198 directs the Board to "consider the local comprehensive plan for the area and any service agreement executed between a local government and the affected district."

A second set of criteria can be found in the Metro Code. That Code states that a final decision shall be based on substantial evidence in the record of the hearing and that the written decision must include findings of fact and conclusions from those findings. The findings and conclusions shall address seven minimum criteria:

1. Consistency with directly applicable provisions in ORS 195 agreements or ORS 195 annexation plans.
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3. Consistency with directly applicable standards for boundary changes contained in Comprehensive land use plans and public facility plans.
4. Consistency with directly applicable standards for boundary changes contained in the Regional framework plan or any functional plans.
5. Whether the proposed boundary change will promote or not interfere with the timely, orderly and economic provision of public facilities and services.
6. If the boundary change is to Metro, determination by Metro Council that the territory should be inside the UGB shall be the primary criteria.
7. Consistency with other applicable criteria for the boundary change in question under state and local law.

The Metro Code also contains a second set of 10 factors which are to be considered where no ORS 195 agreements have been adopted and the boundary change is being contested by a necessary party. These factors need not be addressed because the proposal is not being contested by any necessary party

4. This territory is inside of Metro's jurisdictional boundary and inside the regional Urban Growth Boundary (UGB). The Regional Framework Plan, the Regional Growth Management Functional Plan and the Regional Transportation Plan were examined as required by Criteria 4 above. None of these plans were found to contain criteria for deciding boundary changes for sanitary sewer districts.

5. The applicable plan here is the Multnomah County Comprehensive Plan. That plan identifies this area as Urban.

Policy 37, Utilities, of the Multnomah County Comprehensive Plan says:

The County's policy is to require a finding prior to approval of a legislative or quasi-judicial action that:

- A. A proposed use can be connected to a public sewer and water system, both of which have adequate capacity;

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6. LCDC required each jurisdiction requesting acknowledgement of their plan to include in the plan a written statement "... setting forth the means by which a plan for management of the unincorporated area within the urban growth boundary will be implemented and by which the urban growth boundary may be modified." This takes the form of urban planning area agreements (UPAA's) between each city and county.

The territory to be annexed to the Dunthorpe-Riverdale CSD is covered by Urban Planning Area Agreement between Multnomah County and the City of Portland. The agreement acknowledges that areas covered by the agreement can and should ultimately be provided with a full range of services by the City of Portland and that this should be accomplished through annexation to the City. However this territory is not currently contiguous to the City.

7. The City of Portland has established an Urban Services Boundary which has also been adopted as the Urban Planning Area Agreement boundary. The City's Urban Services Policy acknowledges the City's ultimate primacy as service provider but also calls on the City to coordinate with other urban service providers within the urban services area prior to the ultimate timely annexation of the area.
8. This statute requires agreements between providers of urban services. Urban services are defined as: sanitary sewers, water, fire protection, parks, open space, recreation and streets, roads and mass transit. These agreements are to specify which governmental entity will provide which service to which area in the long term. The counties are responsible for facilitating the creation of these agreements. The statute was enacted in 1993 but there are no urban service agreements in place in this part of Multnomah County to date.
9. The Dunthorpe-Riverdale County Service District is separate governmental entity which has as its board of the directors the County Commissioners. The District provides collector sanitary sewer service in the Dunthorpe-Riverdale portion of the County. Through an agreement with the City of Portland, sewage from the District is treated at the City's Tryon Creek regional sewage treatment plant. While previously staffed and run by County employees, the District is now maintained by the City of Portland through a contract. The District has an 8 inch sewer line along the upper edge of the territory to be

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10. The territory receives water service from the Palatine Hill Water District.
11. The territory is within the Multnomah County Rural Fire Protection District #11 (also known as Dunthorpe-Riverdale RFPD #60). This District provides fire protection services via a contract with the City of Lake Oswego.
12. The site is served generally by Multnomah County.
13. The Riverdale School District services this area and it is within the Portland Community College District. The jurisdictional boundaries of Tri-Met, Metro and the Port of Portland also cover the territory.
14. Other services are provided generally by Multnomah.

CONCLUSIONS AND REASONS FOR DECISION

Based on findings, the Board concluded that:

1. The Metro Code at 3.09.050(d)(4) calls for consistency between the Board decision and any "specifically directly applicable standards or criteria for boundary changes contained in . . . Regional Framework Plan or any functional plan . . . "

There are no directly applicable criteria in Metro's two adopted functional plans, the Urban Growth Management Functional Plan and the Regional Transportation Plan.

All other elements of the Regional Framework Plan were examined and found not to contain any directly applicable standards and criteria for boundary changes.

2. The Metro Code at 3.09.050(3) calls for consistency between the Board decision and any "specific directly applicable standards or criteria for boundary changes contained in comprehensive land use plans and public facilities plans . . ." The Board reviewed the applicable comprehensive plan which is the Multnomah County Comprehensive Plan and finds approval of this annexation to be consistent with the applicable section of the Plan as noted in Finding No. 5 above.
3. The Metro Code calls for consideration of any directly applicable standards or criteria to be found in urban planning area agreements. This annexation is consistent with the City of City of Portland agreement with Multnomah County which recognizes that this area may ultimately be a part of Portland but may be served by other means until annexation to the City is appropriate.
4. The Metro Code also requires that these conclusions address consistency between this decision and any urban service agreements under ORS 195. As noted in Finding number 8, there are no ORS 195 agreements in place in this area. Therefore, the Board addresses this criterion by finding that there are no agreements and that its decision is not inconsistent with any such agreements.
5. Metro Code 3.09.050(d)(5) states that another criteria to be addressed is "whether the proposed change will promote or not interfere with the timely, orderly and economic provisions of public facilities and services." The Board finds that the County Service District can provide the urban service it controls to the site immediately in adequate quantity and quality. The surrounding area is urban. As set out in findings number 9 through 14, the full range of urban services and facilities is available to this area.
6. Metro Code 3.09.050(d)(6) says: "If the proposed boundary change is for annexation of territory to Metro, a determination by the Metro Council that the territory should be included in the Urban Growth Boundary shall be the primary criteria for approval." The Board finds this criteria to be inapplicable since this is not an annexation to Metro.
7. As required by ORS 198 the Board considered the local comprehensive plan for the area (see Reason No. 2). Also with regard to the ORS 198 criteria the Board found that there was a service agreement between Dunthorpe-Riverdale CSD and "a local government" (City of Portland). That agreement provides service capacity for the area to be annexed and assures that the system will be maintained and operated.

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: R-6

Est. Start Time: 10:20 AM

Date Submitted: 04/16/03

Requested Date: April 24, 2003

Time Requested: 5 mins

Department: Non-Departmental

Division: Chair's Office

Contact/s: Ken Martin / Matthew O. Ryan

Phone: 503 222-0955 / 503 988-3138 **Ext.:** 83138 **I/O Address:** 503/500

Presenters: Ken Martin, Local Government Boundary Change Consultant and Matthew O. Ryan, Assistant County Attorney

Agenda Title: PUBLIC HEARING and Consideration of an ORDER Approving Annexation of Territory to the Dunthorpe Riverdale Sanitary Service District No. 1

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. What action are you requesting from the Board? What is the department/agency recommendation?

Approval of an ORDER Approving Annexation of Territory to the Dunthorpe Riverdale Sanitary Service District No. 1

2. Please provide sufficient background information for the Board and the public to understand this issue.

Proposal No. MU-0203 was initiated by a consent petition of the property owners and registered voters. The petition meets the requirement for initiation set forth in ORS 198.855 (3) (double majority annexation law), ORS 198.750 (section of statute which specifies contents of petition) and Metro Code 3.09.040 (a) (lists Metro's minimum requirements for petition). If the Board approves the proposal and there are no objections from necessary parties, the boundary change could become effective immediately if the Board chooses to put an emergency clause on it. Without an emergency clause the change would become effective 30 days following approval. If a necessary party has

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The property owner desires sanitary sewer service to replace a failed septic system. Based on the study and the Proposed Findings and Reasons for Decision attached in Exhibit A, the staff recommends Proposal No. MU-0203 be *approved*.

3. **Explain the fiscal impact (current year and ongoing).**
None.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

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If a contingency request, explain:

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- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
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- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
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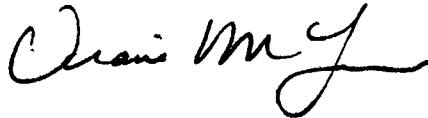
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See attached Criteria; Land Use Planning; and Facilities and Services of Proposal No. MU-0203 - Dunthorpe-Riverdale CSD - Annexation

5. Explain any citizen and/or other government participation that has or will take place.

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Required Signatures:



Department/Agency Director:

Date: 04/16/03

Budget Analyst

By: _____

Date:

Dept/Countywide HR

By: _____

Date:

March 10, 2003

Ref: MU-0203

Deborah Bogstad
Multnomah Building, Sixth Floor
501 SE Hawthorne
Portland, OR 97214

VIA FACSIMILE

Dear Penny:

ORS 198 requires the posting of a Public Hearing Notice "on or near the doors of the meeting room . . . or upon any official public bulletin board customarily used for the purpose of posting notices by or pertaining to the . . . county."

In order to meet the requirements of Metro Code 3.09.030 (b), the notice needs to be posted by March 14, 2003.

Could you please post the enclosed NOTICE OF HEARING and map in order to comply with this requirement.

Thank you.



Kenneth S. Martin

Enclosures

PUBLIC HEARING

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN THAT AT 9:30 AM ON THURSDAY, APRIL 24, 2003, IN THE FIRST FLOOR COMMISSIONER'S BOARDROOM, MULTNOMAH BUILDING, 501 SE HAWTHORNE, PORTLAND, OREGON, THERE SHALL BE A PUBLIC HEARING BY AND BEFORE THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS ON BOUNDARY CHANGE PROPOSALS, INCLUDING THE ONE LISTED BELOW. INTERESTED PERSONS MAY APPEAR AND WILL BE GIVEN REASONABLE OPPORTUNITY TO BE HEARD.

PROPOSAL NO. MU-0203 - ANNEXATION TO DUNTHORPE-RIVERDALE COUNTY SERVICE DISTRICT of territory located generally on the southwest edge of the District on the north edge of S.W. Iron Mountain Blvd. east of its intersection with S.W. Terwillger Blvd., more particularly: Tax Lots 1800, 1801, 1900 & 1901 SE 1/4 SE 1/4 Sec. 34, T1S R1E, W.M., Mult. County, Oregon.

March 14, 2003

DIANE LINN, CHAIR

GENERAL INFORMATION AND/OR A COPY OF THE STAFF REPORT MAY BE OBTAINED BY CALLING 503 222-0955.

NOTICE OF HEARING
PROPOSED ANNEXATION TO DUNTHORPE-RIVERDALE
COUNTY SERVICE DISTRICT

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PROPOSAL NO. MU-0203 - ANNEXATION TO DUNTHORPE-RIVERDALE COUNTY SERVICE DISTRICT of territory located generally on the southwest edge of the District on the north edge of S.W. Iron Mountain Blvd. east of its intersection with S.W. Terwillger Blvd., more particularly: Tax Lots 1800, 1801, 1900 & 1901 SE 1/4 SE 1/4 Sec. 34, T1S R1E, W.M., Mult. County, Oregon.

The purpose of this annexation is to acquire sanitary sewer service for one existing single family dwelling.

The decision on annexation to the District does not authorize or prevent any specific use of land. Current county zoning and planning designations will not be affected by this proposed change.

Applicable criteria may be found in ORS 198 and Metro Code 3.09.050.

To speak at the hearing please fill out a speakers card prior to the beginning of the hearing. All speakers are generally limited to three minutes.

Failure of an issue to be raised in the hearing, in person or by letter, or failure to provide statements or evidence sufficient to afford the County Board an opportunity to respond to the issue precludes appeal to the Oregon Land Use Board of Appeals on that issue.

A copy of the application, all documents and evidence submitted by or on behalf of the applicant and applicable criteria are available for inspection at no cost and will be provided at reasonable cost.

A copy of the staff report will be available for inspection at no cost 15 days before the hearing and will be provided at reasonable cost.

To review the information in the application or staff report, acquire copies of these items or for other general information contact Ken Martin at 503 222-0955.

March 14, 2003

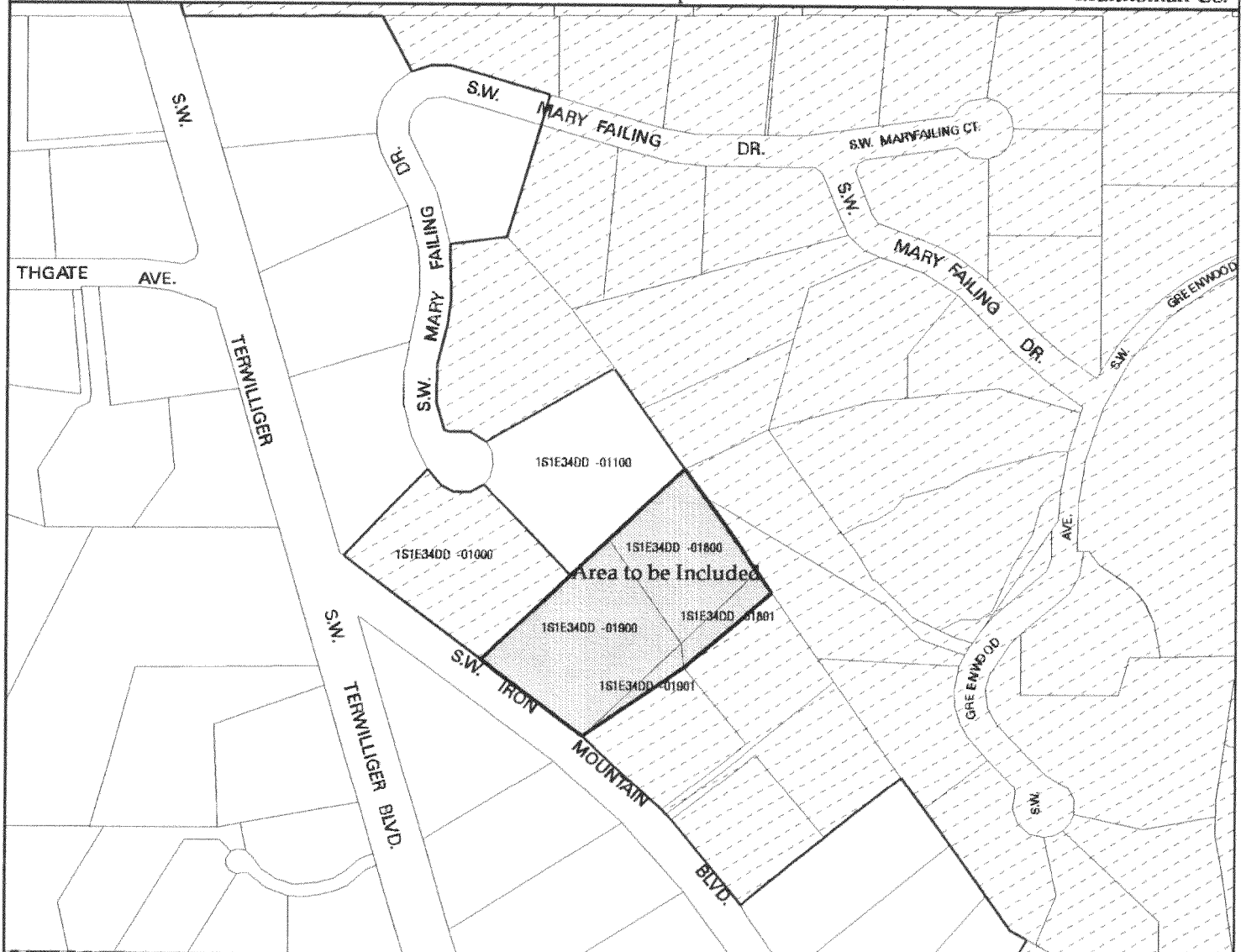
DIANE LINN, CHAIR

Proposal No. MU0203

1S1E34

Annexation to the Dunthorpe-Riverdale Sewer Dist.

Multnomah Co.



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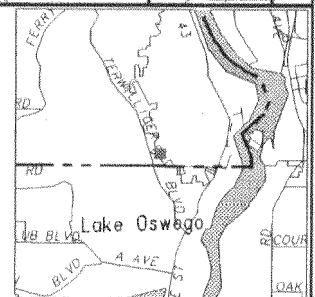
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- County lines
- Annexation boundary
- District

Proposal No. MU0203
DUNTHORPE-RIVERDALE SEWER DIST.
Figure 1

Scale: 1" = 250'

0 200 400



TO: Board of County Commissioners

FROM: Ken Martin - Local Government Boundary Change
Consultant

Date: March 31, 2003

RE: Boundary Change Proposal No. MU-0203, Annexation to
Dunthorpe-Riverdale County Service District for Sewers Set
For April 24, 2003 Hearing

1. Recommend/Action Requested: Approval
2. Background/Analysis: See Attached Staff Report
3. Financial Impact: None
4. Legal Issues: None
5. Controversial Issues: None
6. Link to Current County Policies: The relationship to the Multnomah County Comprehensive Framework Plan is covered in the attached staff report.
7. Citizen Participation: Notice of this hearing invites testimony from any interested party. Notice consisted of: 1) Posting 3 notices near the territory and one notice in the County Courthouse 40 days prior to the hearing; 2) Publishing notice twice in the Daily Journal of Commerce; 3) Mailed notice sent to affected local governments, all property owners within 100 feet of the area to be annexed.
8. Other Government Participation: The Dunthorpe-Riverdale County Service District is a county service district for sewers for which the Multnomah County Board serves as the board of Directors. The Board of the District will endorse the annexation prior to the hearing as it is required to do by statute.

DATE: APRIL____, 2003

REPORT PREPARED PURSUANT TO METRO CODE 3.09.050 (b)

**FOR: PROPOSAL NO. MU-0203 - DUNTHORPE-RIVERDALE CSD –
PENDING ANNEXATION HEARING APRIL 24, 2003**

Petitioners: Robert & Josephine Simpson

Proposal No. MU-0203 was initiated by a consent petition of the property owners and registered voters. The petition meets the requirement for initiation set forth in ORS 198.855 (3) (double majority annexation law), ORS 198.750 (section of statute which specifies contents of petition) and Metro Code 3.09.040 (a) (lists Metro's minimum requirements for petition). If the Board approves the proposal and there are no objections from necessary parties, the boundary change could become effective immediately. If a necessary party has objected to the boundary change it will become effective 30 days after the date of approval [and most likely the objecting party would then appeal to the Metro Appeals Commission.]

The territory to be annexed is located on the southwest edge of the District, on the north edge of SW Iron Mountain Blvd. east of its intersection with SW Terwilliger Blvd. The territory contains 2.11 acres, one single family dwelling, a population of 2 and is evaluated at \$943,320.

REASON FOR ANNEXATION

The property owner desires sanitary sewer service to replace a failed septic system.

CRITERIA

Oregon Revised Statute 198 directs the Board to “consider the local comprehensive plan for the area and any service agreement executed between a local government and the affected district.”

A second set of criteria can be found in the Metro Code. That Code states that a final decision shall be based on substantial evidence in the record of the hearing and that the written decision must include findings of fact and conclusions from those findings.

The findings and conclusions shall address seven minimum criteria:

1. Consistency with directly applicable provisions in ORS 195 agreements or ORS 195 annexation plans.
2. Consistency with directly applicable provisions of *urban planning area agreements* between the annexing entity and a necessary party.
3. Consistency with directly applicable standards for boundary changes contained in Comprehensive land use plans and public facility plans.
4. Consistency with directly applicable standards for boundary changes contained in the Regional framework plan or any functional plans.
5. Whether the proposed boundary change will promote or not interfere with the timely, orderly and economic provision of public facilities and services.
6. If the boundary change is to Metro, determination by Metro Council that the territory should be inside the UGB shall be the primary criteria.
7. Consistency with other applicable criteria for the boundary change in question under state and local law.

The Metro Code also contains a second set of 10 factors which are to be considered where no ORS 195 agreements have been adopted and the boundary change is being contested by a necessary party.

LAND USE PLANNING

REGIONAL PLANNING

This territory is inside of Metro's jurisdictional boundary and inside the regional Urban Growth Boundary (UGB). The Regional Framework Plan, the Regional Growth Management Functional Plan and the Regional Transportation Plan were examined as required by Criteria 4 above. None of these plans were found to contain criteria for deciding boundary changes for sanitary sewer districts.

COUNTY PLANNING

The applicable plan here is the Multnomah County Comprehensive Plan. That plan identifies this area as Urban.

Policy 37, Utilities, of the Multnomah County Comprehensive Plan says:

The County's policy is to require a finding prior to approval of a legislative or quasi-judicial action that:

- A. A proposed use can be connected to a public sewer and water system, both of which have adequate capacity;

The territory is zoned R-20 which allows single family dwellings on 20,000 square foot lots. The property is composed of four tax lots only two of which are large enough for development. The existing single family dwelling is on the northernmost of those two lots. The southernmost of those two lots contains 1.13 acres. No development of this lot is proposed.

Urban Planning Area Agreements

LCDC required each jurisdiction requesting acknowledgement of their plan to include in the plan a written statement " . . . setting forth the means by which a plan for management of the unincorporated area within the urban growth boundary will be implemented and by which the urban growth boundary may be modified." This takes the form of urban planning area agreements (UPAA's) between each city and county.

The territory to be annexed to the Dunthorpe-Riverdale CSD is covered by Urban Planning Area Agreement between Multnomah County and the City of Portland. The agreement acknowledges that areas covered by the agreement can and should ultimately be provided with a full range of services by the City of Portland and that this should be accomplished through annexation to the City. However this territory is not currently contiguous to the City.

CITY PLANNING

The City of Portland has established an Urban Services Boundary which has also been adopted as the Urban Planning Area Agreement boundary. The City's Urban Services Policy acknowledges the City's ultimate primacy as service provider but also calls on the City to coordinate with other urban service providers within the urban services area prior to the ultimate timely annexation of the area.

FACILITIES AND SERVICES

ORS 195 Agreements. This statute requires agreements between providers of urban services. Urban services are defined as: sanitary sewers, water, fire protection, parks, open space, recreation and streets, roads and mass transit. These agreements are to specify which governmental entity will provide which service to which area in the long term. The counties are responsible for facilitating the creation of these agreements.

The statute was enacted in 1993 but there are no urban service agreements in place in this part of Multnomah County to date.

Sewers - The Dunthorpe-Riverdale County Service District is separate governmental entity which has as its board of the directors the County Commissioners. The District provides collector sanitary sewer service in the Dunthorpe-Riverdale portion of the County. Through an agreement with the City of Portland, sewage from the District is treated at the City's Tryon Creek regional sewage treatment plant. While previously staffed and run by County employees, the District is now maintained by the City of Portland through a contract. The District has an 8 inch sewer line along the upper edge of the territory to be annexed. Service to territory can be provided by an individual private pump which is allowed by DEQ.

The Dunthorpe-Riverdale Service District purchased capacity for the District's use from the Tryon Creek plant by means of a tax levy and general obligation bonds. This capacity was reserved for those properties within the original District. The City of Portland has agreed to sell the District additional units of capacity for newly annexed areas.

Water. The territory receives water service from the Palatine Hill Water District.

Fire. The territory is within the Multnomah County Rural Fire Protection District #11 (also known as Dunthorpe-Riverdale RFPD #60). This District provides fire protection services via a contract with the City of Lake Oswego.

Police. The site is served generally by Multnomah County.

Other Services. The Riverdale School District services this area and it is within the Portland Community College District. The jurisdictional boundaries of Tri-Met, Metro and the Port of Portland also cover the territory.

Other services are provided generally by Multnomah.

RECOMMENDATION.

Based on the above referenced analysis and study I find that this proposed annexation meets the statutory requirements, is consistent with all applicable plans and provisions and is in the public's interest and therefore recommend Proposal No. MU-0203 be ***approved***.

MU0203

Annexation to the Dunthorpe-Riverdale Service Dist.

Attachment A

A tract of land in the Southeast quarter, Section 34, Township 1 South, Range 1 East, Willamette Meridian, in the County of Multnomah and State of Oregon, with reference made to Survey Map (50902) of Carl R. Clinton, of Kampe Associates, Inc., dated December 29, 1988, being more particularly described as follows:

Beginning at a 5/8 inch iron rebar with yellow plastic cap inscribed "KAMPE ASSOCIATES, INC.", being North 35°06'15" West, 359.42 feet from a 1-inch iron pipe at the corner common to Blocks 132, 133, 119, and 120, being the TRUE POINT OF BEGINNING; thence South 49°39'26" West, 182.99 feet to a 5/8 inch iron rebar with yellow plastic cap inscribed "KAMPE ASSOCIATES, INC."; thence South 55°44'54" West, 195.38 feet to a 5/8 inch iron rebar with yellow plastic cap inscribed "KAMPE ASSOCIATES, INC.", being in the Northerly right-of-way line of Iron Mountain Boulevard; thence along the said right-of-way along the arc of a curve to the left (the chord of which bears North 52°37'46" West, a distance of 169.15 feet, a radius of 1530', and central angle of 06°20'15") a distance of 169.23 feet; to a 5/8" iron rod with aluminum cap stamped "KAMPE ASSOCIATES, INC.", thence continuing along said right-of-way along the arc of a curve to the left (the chord of which bears North 55°28'36" West, a distance of 33.60 feet, a radius of 2970', and a central angle of 00°38'53") a distance of 33.66 feet, thence North 46°46'50" East, a distance of 445.14 feet; thence South 35°06'15", a distance of 245.68 feet to the POINT OF BEGINNING.

Proposal No. MU0203

1S1E34

Annexation to the Dunthorpe-Riverdale Sewer Dist.

Multnomah Co.



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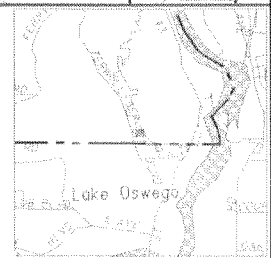
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- County lines
- Annexation boundary
- District

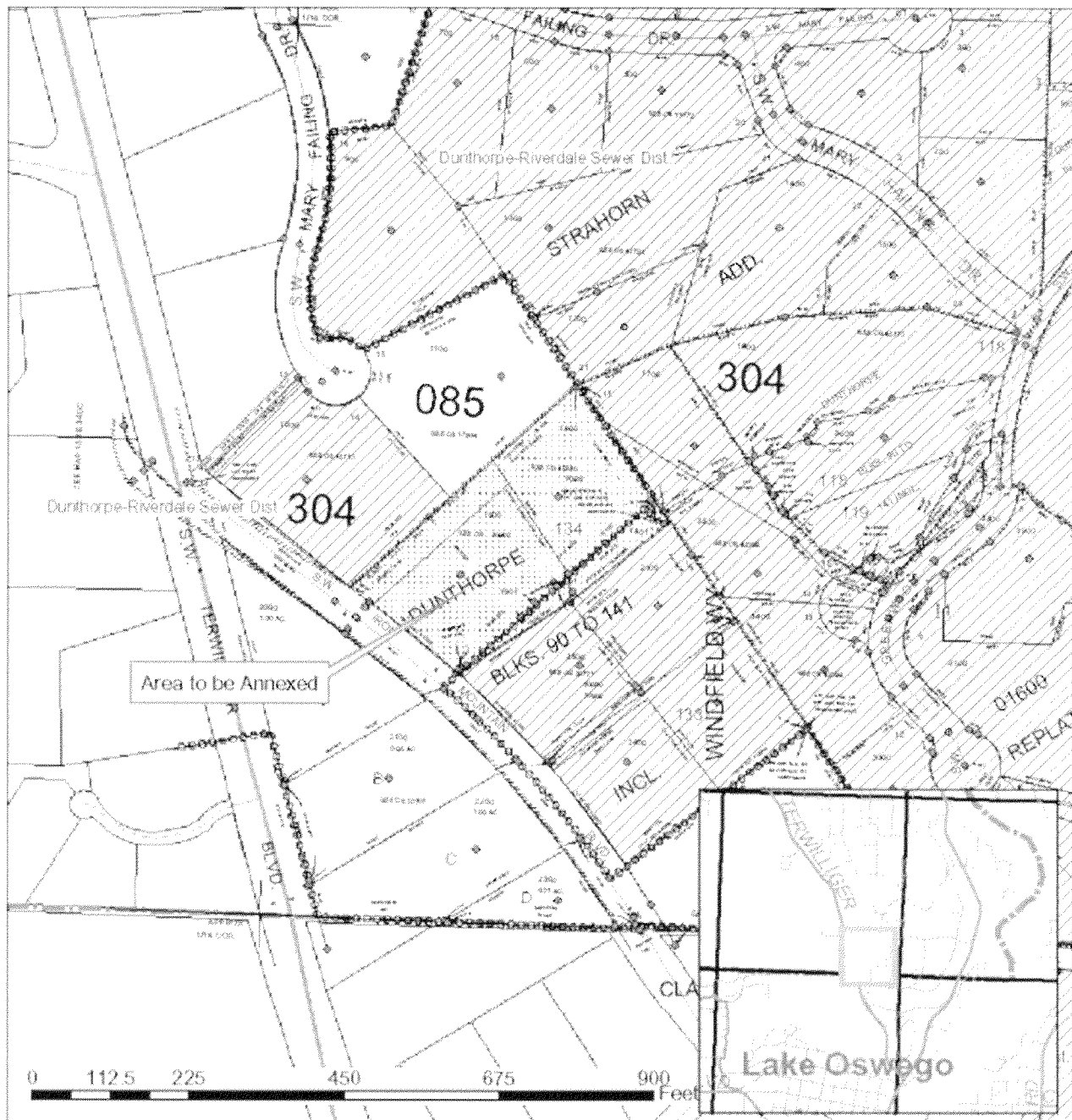
Proposal No. MU0203
DUNTHORPE-RIVERDALE SEWER DIST.
Figure 1

Scale: 1" = 250'
0 200 400



bdyoutin/plots/plotbegin.mxd, plot date: March 16, 2003

Please recycle with colored office grade paper



BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDER NO. _____

Approving Annexation of Territory to the Dunthorpe-Riverdale Sanitary Service District No. 1

The Multnomah County Board of Commissioners Finds:

- a. A request for annexation was received pursuant to procedures set forth in ORS Chapter 198 and Metro Code 3.09.
- b. Notice of this hearing was provided as required under ORS Chapter 198.
- c. The annexation was endorsed by the Board of the District as required by ORS 198.850 (1) prior to this hearing.
- d. A report which addressed factors mandated in the Metro Code and ORS 198 was presented to the Board 15 days prior to the hearing as required by the Metro Code.
- e. A public hearing was held before the Board of County Commissioners on April 24, 2003 to determine whether the boundary change was appropriate as required by ORS 198 and whether it met the criteria laid out in the Metro Code.

The Multnomah County Board of Commissioners Orders:

1. On the basis of the Findings and Conclusions listed in Exhibit "A", Proposal No. MU-0203 is approved and effective April 24, 2003.
2. The territory described in Exhibit "B" and depicted on the attached map, is annexed to Dunthorpe-Riverdale Sanitary Service District No. 1.
3. Staff is directed to file this document with the required parties.

ADOPTED this 24th day of April, 2003.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____
Matthew O. Ryan, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDER NO. 03-057

Approving Annexation of Territory to the Dunthorpe-Riverdale Sanitary Service District No. 1

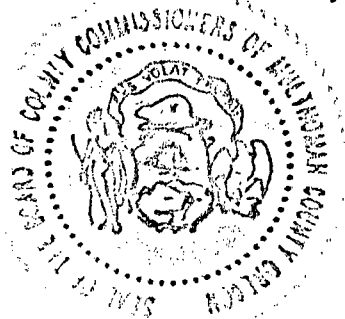
The Multnomah County Board of Commissioners Finds:

- a. A request for annexation was received pursuant to procedures set forth in ORS Chapter 198 and Metro Code 3.09.
- b. Notice of this hearing was provided as required under ORS Chapter 198.
- c. The annexation was endorsed by the Board of the District as required by ORS 198.850 (1) prior to this hearing.
- d. A report which addressed factors mandated in the Metro Code and ORS 198 was presented to the Board 15 days prior to the hearing as required by the Metro Code.
- e. A public hearing was held before the Board of County Commissioners on April 24, 2003 to determine whether the boundary change was appropriate as required by ORS 198 and whether it met the criteria laid out in the Metro Code.

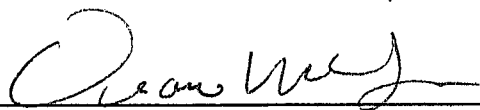
The Multnomah County Board of Commissioners Orders:

1. On the basis of the Findings and Conclusions listed in Exhibit "A", Proposal No. MU-0203 is approved and effective April 24, 2003.
2. The territory described in Exhibit "B" and depicted on the attached map, is annexed to Dunthorpe-Riverdale Sanitary Service District No. 1.
3. Staff is directed to file this document with the required parties.

ADOPTED this 24th day of April, 2003.



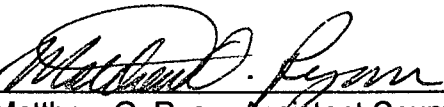
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Matthew O. Ryan, Assistant County Attorney

**PROPOSED ANNEXATION TO DUNTHORPE-RIVERDALE SANITARY SERVICE DISTRICT
REPORT AS REQUIRED UNDER METRO CODE SECTION 3.09.050**

FINDINGS

The Multnomah County Board finds that:

1. The territory to be annexed contains 2.11 acres, one single family dwelling, a population of 2 and is evaluated at \$943,320.
2. The property owner desires sanitary sewer service to replace a failed septic system.
3. Oregon Revised Statute 198 directs the Board to “consider the local comprehensive plan for the area and any service agreement executed between a local government and the affected district.”
4. Under Metro Code Section 3.09.050(d), a final decision shall be based on substantial evidence in the record of the hearing and the written decision must include findings of fact and conclusions from those findings. The findings and conclusions shall address seven criteria:
 - (1) Consistency with directly applicable provisions in ORS 195 agreements or ORS 195 annexation plans.
 - (2) Consistency with directly applicable provisions of *urban planning area agreements* between the annexing entity and a necessary party.
 - (3) Consistency with directly applicable standards for boundary changes contained in Comprehensive land use plans and public facility plans.
 - (4) Consistency with directly applicable standards for boundary changes contained in the Regional framework plan or any functional plans.
 - (5) Whether the proposed boundary change will promote or not interfere with the timely, orderly and economic provision of public facilities and services.
 - (6) If the boundary change is to Metro, determination by Metro Council that the territory should be inside the UGB shall be the primary criteria.
 - (7) Consistency with other applicable criteria for the boundary change in question under state and local law.

The remaining findings address the above-listed criteria to this proposal.

5. This territory is inside of Metro's jurisdictional boundary and inside the regional Urban Growth Boundary (UGB). The Regional Framework Plan, the Regional Growth Management Functional Plan and the Regional Transportation Plan were examined as

required by Criteria (4) above. None of these plans were found to contain criteria for deciding boundary changes for sanitary sewer districts.

6. The applicable plan here is the Multnomah County Comprehensive Plan. That plan identifies this area as Urban.

Policy 37, Utilities, of the Multnomah County Comprehensive Plan says:

The County's policy is to require a finding prior to approval of a legislative or quasi-judicial action that:

- A. A proposed use can be connected to a public sewer and water system, both of which have adequate capacity;

The territory is zoned R-20 which allows single family dwellings on 20,000 square foot lots. The property is composed of four tax lots only two of which are large enough for development. The existing single family dwelling is on the northernmost of those two lots. The southernmost of those two lots contains 1.13 acres. No development of this lot is proposed.

7. LCDC required each jurisdiction requesting acknowledgement of their plan to include in the plan a written statement " . . . setting forth the means by which a plan for management of the unincorporated area within the urban growth boundary will be implemented and by which the urban growth boundary may be modified." This takes the form of urban planning area agreements (UPAA's) between each city and county.

The territory to be annexed to the Dunthorpe-Riverdale Sanitary Service District No. 1 is covered by Urban Planning Area Agreement between Multnomah County and the City of Portland. The agreement acknowledges that areas covered by the agreement can and should ultimately be provided with a full range of services by the City of Portland and that this should be accomplished through annexation to the City. However this territory is not currently contiguous to the City.

8. The City of Portland has established an Urban Services Boundary which has also been adopted as the Urban Planning Area Agreement boundary. The City's Urban Services Policy acknowledges the City's ultimate primacy as service provider but also calls on the City to coordinate with other urban service providers within the urban services area prior to the ultimate timely annexation of the area.
9. This statute requires agreements between providers of urban services. Urban services are defined as: sanitary sewers, water, fire protection, parks, open space, recreation and streets, roads and mass transit. These agreements are to specify which governmental entity will provide which service to which area in the long term. The counties are responsible for facilitating the creation of these agreements. The statute was enacted in 1993 but there are no urban service agreements in place in this part of Multnomah County to date.
10. The Dunthorpe-Riverdale Sanitary Service District No. 1 is separate governmental entity which has as its board of the directors the County Commissioners. The District provides collector sanitary sewer service in the Dunthorpe-Riverdale portion of the County.

Through an agreement with the City of Portland, sewage from the District is treated at the City's Tryon Creek regional sewage treatment plant. While previously staffed and run by County employees, the District is now maintained by the City of Portland through a contract. The District has an 8 inch sewer line along the upper edge of the territory to be annexed. Service to territory can be provided by an individual private pump which is allowed by DEQ.

The Dunthorpe-Riverdale Sanitary Service District purchased capacity for the District's use from the Tryon Creek plant by means of a tax levy and general obligation bonds. This capacity was reserved for those properties within the original District. The City of Portland has agreed to sell the District additional units of capacity for newly annexed areas.

11. The territory receives water service from the Palatine Hill Water District.
12. The territory is within the Multnomah County Rural Fire Protection District #11 (also known as Dunthorpe-Riverdale RFPD #60). This District provides fire protection services via a contract with the City of Lake Oswego.
13. The site is served generally by Multnomah County.
14. The Riverdale School District services this area and it is within the Portland Community College District. The jurisdictional boundaries of Tri-Met, Metro and the Port of Portland also cover the territory.
15. Other services are provided generally by Multnomah.

CONCLUSIONS

Based on the above findings, the Multnomah County Board concluded that:

1. The Metro Code at 3.09.050(d)(4) calls for consistency between the Board decision and any "specifically directly applicable standards or criteria for boundary changes contained in . . . Regional Framework Plan or any functional plan . . ."

There are no directly applicable criteria in Metro's two adopted functional plans, the Urban Growth Management Functional Plan and the Regional Transportation Plan.

All other elements of the Regional Framework Plan were examined and found not to contain any directly applicable standards and criteria for boundary changes.

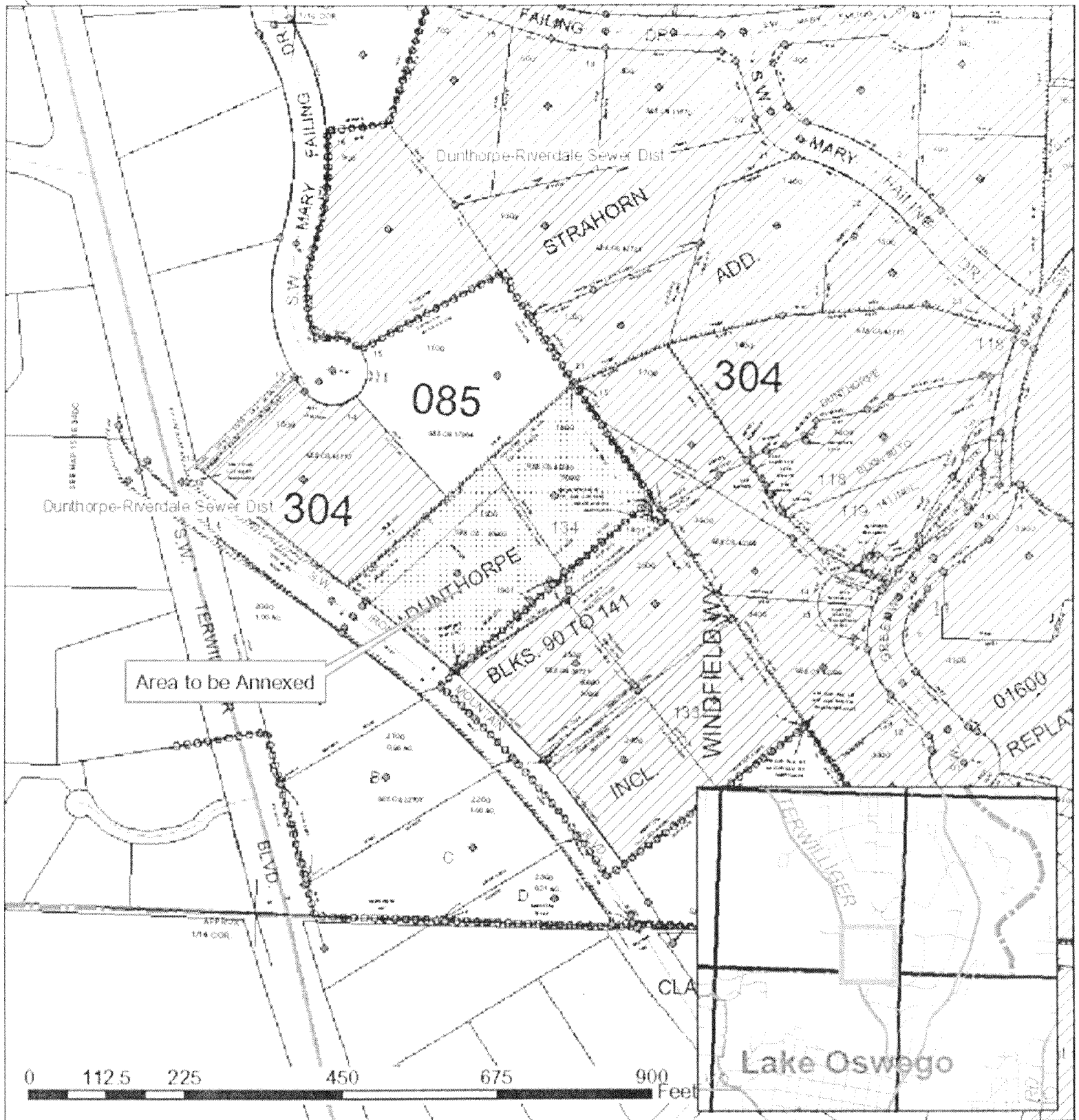
2. The Metro Code at 3.09.050(3) calls for consistency between the Board decision and any "specific directly applicable standards or criteria for boundary changes contained in comprehensive land use plans and public facilities plans . . ." The Board reviewed the applicable comprehensive plan which is the Multnomah County Comprehensive Plan and finds approval of this annexation to be consistent with the applicable section of the Plan as noted in Finding No. 5 above.

3. The Metro Code calls for consideration of any directly applicable standards or criteria to be found in urban planning area agreements. This annexation is consistent with the City of Portland agreement with Multnomah County which recognizes that this area may ultimately be a part of Portland but may be served by other means until annexation to the City is appropriate.
4. The Metro Code also requires that these conclusions address consistency between this decision and any urban service agreements under ORS 195. As noted in Finding number 8, there are no ORS 195 agreements in place in this area. Therefore, the Board addresses this criterion by finding that there are no agreements and that its decision is not inconsistent with any such agreements.
5. Metro Code 3.09.050(d)(5) states that another criteria to be addressed is "whether the proposed change will promote or not interfere with the timely, orderly and economic provisions of public facilities and services." The Board finds that the County Service District can provide the urban service it controls to the site immediately in adequate quantity and quality. The surrounding area is urban. As set out in findings number 9 through 14, the full range of urban services and facilities is available to this area.
6. Metro Code 3.09.050(d)(6) says: "If the proposed boundary change is for annexation of territory to Metro, a determination by the Metro Council that the territory should be included in the Urban Growth Boundary shall be the primary criteria for approval." The Board finds this criteria to be inapplicable since this is not an annexation to Metro.
7. As required by ORS 198 the Board considered the local comprehensive plan for the area (see Reason No. 2). Also with regard to the ORS 198 criteria the Board found that there was a service agreement between Dunthorpe-Riverdale Sanitary Service District No. 1 and "a local government" (City of Portland). That agreement provides service capacity for the area to be annexed and assures that the system will be maintained and operated.

Exhibit B

A tract of land in the Southeast quarter, Section 34, Township 1 South, Range 1 East, Willamette Meridian, in the County of Multnomah and State of Oregon, with reference made to Survey Map (50902) of Carl R. Clinton, of Kampe Associates, Inc., dated December 29, 1988, being more particularly described as follows:

Beginning at a 5/8 inch iron rebar with yellow plastic cap inscribed "KAMPE ASSOCIATES, INC.", being North 35°06'15" West, 359.42 feet from a 1-inch iron pipe at the corner common to Blocks 132, 133, 119, and 120, being the TRUE POINT OF BEGINNING; thence South 49°39'26" West, 182.99 feet to a 5/8 inch iron rebar with yellow plastic cap inscribed "KAMPE ASSOCIATES, INC."; thence South 55°44'54" West, 195.38 feet to a 5/8 inch iron rebar with yellow plastic cap inscribed "KAMPE ASSOCIATES, INC.", being in the Northerly right-of-way line of Iron Mountain Boulevard; thence along the said right-of-way along the arc of a curve to the left (the chord of which bears North 52°37'46" West, a distance of 169.15 feet, a radius of 1530', and central angle of 06°20'15") a distance of 169.23 feet; to a 5/8" iron rod with aluminum cap stamped "KAMPE ASSOCIATES, INC.", thence continuing along said right-of-way along the arc of a curve to the left (the chord of which bears North 55°28'36" West, a distance of 33.60 feet, a radius of 2970', and a central angle of 00°38'53") a distance of 33.66 feet, thence North 46°46'50" East, a distance of 445.14 feet; thence South 35°06'15", a distance of 245.68 feet to the POINT OF BEGINNING.



Proposal No. MU0203

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Annexation to the Dunthorpe-Riverdale Sewer Dist.

Multnomah Co.



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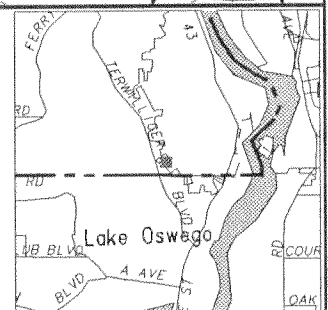
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Proposal No. MU0203
DUNTHORPE-RIVERDALE SEWER DIST.
Figure 1

Scale: 1" = 250'
0 200 400



AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 24, 2003

Agenda Item #: R-7

Est. Start Time: 10:25 AM

Date Submitted: 04/14/03

Requested Date: April 24, 2003

Time Requested: 30 Minutes

Department: Non-Departmental

Division: Chair's Office

Contact/s: Chair Diane Linn

Phone: 503/988-3308

Ext.: 83308

I/O Address: 503/600

Presenters: Chair Diane Linn

Agenda Title: Proclaiming April 24, 2003 as "Take Our Daughters and SonsSM to Work Day" in Multnomah County Oregon

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. **What action are you requesting from the Board? What is the department/agency recommendation?** Requesting Board approve Proclamation of April 24, 2003 as "Take Our Daughters and SonsSM to Work Day".
2. **Please provide sufficient background information for the Board and the public to understand this issue.** When the "Take Our Daughters to Work Day®" program started in 1992, critics complained that only middle-class girls would benefit. They also worried that boys were excluded and housewives were left out of the one-day program that often tapped professional women as role models for the nation's girls.

The Ms. Foundation for Women, who created the program, decided this year to change the program's direction because the country's youth appear to have similar work-family concerns these days, regardless of gender. The Foundation is hoping its new program will expose boys at an earlier age to the concerns workers face when they attempt to balance the needs of their families with the demands of work.

3. **Explain the fiscal impact (current year and ongoing).** No fiscal impact.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

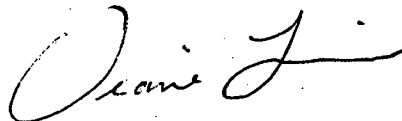
If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues. No legal/policy issues.
5. Explain any citizen and/or other government participation that has or will take place. N/A

Required Signatures:

Department/Agency Director:



Date: 4/14/2003

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Proclaiming April 24, 2003 as "Take Our Daughters and SonsSM to Work Day" in Multnomah County, Oregon

The Multnomah County Board of County Commissioners Finds:

- a. More than a decade after the Ms. Foundation for Women created "Take Our Daughters to Work® Day," the program that was designed to broaden the horizons of school-age girls has changed its name - and its mission - to include boys.
- b. The new program named, "Take Our Daughters and Sons to WorkSM Day", comes 11 years after April 24 was set as a special day to boost girls' aspirations and self-esteem by encouraging parents to take them to work. Every year, 11 million girls participate in special programs at the jobs of parents, mentors, relatives, or friends.
- c. "Take our Take our Daughters and SonsSM To Work Day" is based on the premise that in order to be able for girls to achieve their full potential, whether it is in the home, workplace, or community, boys also must be encouraged to each their potential by participating fully in family, work, and community.
- d. By creating opportunity for girls and boys to share their expectations for the future in the context of seeing new opportunities, a conversation about the changes girls and boys hope for can begin by encouraging girls and boys to share their ideas about their future workplaces, future employers and future hopes.
- e. Today, we welcome our daughters, and for the first time, our sons, to this celebration of "Take our Daughters and SonsSM to Work Day".

The Multnomah County Board of County Commissioners Proclaims:

April 24, 2003 as "Take our Daughters and SonsSM to Work Day" in Multnomah County, Oregon.

ADOPTED this 24th day of April, 2003.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane Linn, Chair

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 03-058

Proclaiming April 24, 2003 as "Take Our Daughters and SonsSM to Work Day" in Multnomah County, Oregon

The Multnomah County Board of County Commissioners Finds:

- a. More than a decade after the Ms. Foundation for Women created "Take Our Daughters to Work® Day," the program that was designed to broaden the horizons of school-age girls has changed its name - and its mission - to include boys.
- b. The new program named, "Take Our Daughters and Sons to WorkSM Day", comes 11 years after April 24 was set as a special day to boost girls' aspirations and self-esteem by encouraging parents to take them to work. Every year, 11 million girls participate in special programs at the jobs of parents, mentors, relatives, or friends.
- c. "Take our Take our Daughters and SonsSM To Work Day" is based on the premise that in order to be able for girls to achieve their full potential, whether it is in the home, workplace, or community, boys also must be encouraged to reach their potential by participating fully in family, work, and community.
- d. By creating opportunity for girls and boys to share their expectations for the future in the context of seeing new opportunities, a conversation about the changes girls and boys hope for can begin by encouraging girls and boys to share their ideas about their future workplaces, future employers and future hopes.
- e. Today, we welcome our daughters, and for the first time, our sons, to this celebration of "Take our Daughters and SonsSM to Work Day".

The Multnomah County Board of County Commissioners Proclaims:

April 24, 2003 as "Take our Daughters and SonsSM to Work Day" in Multnomah County, Oregon.

ADOPTED this 24th day of April, 2003.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Diane Linn, Chair