

**ANNOTATED MINUTES**

*Tuesday, January 2, 1990 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**PUBLIC HEARING**

*PH-1 Public Hearing Concerning Governance of the Multnomah County Library.*

***ARLENE COLLINS AND JACK RADOW TESTIMONY.***

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*Tuesday, January 2, 1990 - 1:30 PM  
Multnomah County Courthouse, Room 602*

**BOARD BRIEFING/WORK SESSION**

*B-1 Briefing and Discussion Concerning Rebuilding the Entire Donald E. Long Home, and Possible Financing Options*

*B-2 Discussion Concerning Proposed Street Safety Ordinance (Guns)*

***WORK SESSION TO BE SCHEDULED JANUARY 23, 1990. POSSIBLE FIRST ORDINANCE READING AND HEARING SCHEDULED FOR FEBRUARY 1, 1990.***

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*Wednesday, January 3, 1990 - 7:00 PM  
Multnomah County Public Library Auditorium  
801 S.W. 10th Avenue, Portland*

**PUBLIC HEARING**

*Chair Gladys McCoy convened the meeting at 7:00 p.m., with Commissioners Pauline Anderson, Gretchen Kafoury and Sharron Kelley present, and Commissioner Rick Bauman arriving at 7:30 p.m.*

*PH-2 Public Hearing Concerning Governance of the Multnomah County Library.*

***JANET IRWIN, KATIE BRETSCHE, JOHN BAILEY, PAUL THALHOFER, URSULA LeGUIN, DOROTHY HINSCH, ALICE MEYER, ARLENE COLLINS, RUTH BARRIE, PAUL MEYER, JOHN SWEENEY, BOBBI GARY, JIM WORTHINGTON, AMY ESTRIN, JOLINDA OSBORNE, GORDON HUNTER, CHARLES DAVIS AND JUDE NICHOLSON TESTIMONY AND RESPONSE TO BOARD QUESTIONS. BOARD DISCUSSION. CHAIR McCOY***

**SCHEDULED AN EXECUTIVE SESSION FOR 9:00 AM,  
THURSDAY, JANUARY 4, 1990.**

*There being no further business, the meeting was adjourned at 8:10 p.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**

DEBORAH L. BOGSTAD  
Deborah L. Bogstad

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*Thursday, January 4, 1990 - 9:00 AM  
Multnomah County Courthouse, Room 602*

**EXECUTIVE SESSION**

- E-1 The Multnomah County Board of Commissioners Convened an Emergency Executive Session Pursuant to ORS 192.660(1)(d)(h) for the Purpose of Consultation with Labor Negotiator and County Counsel Regarding the Library Governance Issue*

**EXECUTIVE SESSION HELD.**

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*Thursday, January 4, 1990 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**FORMAL MEETING**

*Chair Gladys McCoy convened the meeting at 9:35 a.m., with Commissioners Pauline Anderson, Gretchen Kafoury, Rick Bauman and Sharron Kelley present.*

- A. Election of Vice-Chair for 1990 Calendar Year*

**UPON MOTION OF COMMISSIONER ANDERSON,  
SECONDED BY COMMISSIONER KELLEY,  
COMMISSIONER GRETCHEN KAFOURY WAS  
UNANIMOUSLY APPOINTED VICE-CHAIR FOR 1990.**

**PLANNING ITEMS**

- P-1 Decisions of the Planning Commission of December 11, 1989, reported to the Board for acknowledgement by the County Chair:*

*CS 10-89 Approve, subject to conditions, change in zone designation from LR-10 to LR-10, CS, Community Service, for property located at 12911*

*SE Holgate Blvd., for use as a day care center for a maximum of 50 children*

CS 11-89 *Approve, subject to conditions, modification of the Community Service designation for a one-acre portion of the property located at 10500 SE Mt. Scott Blvd., to allow its development with a two-million gallon in-ground reservoir, 125-ft. in diameter and a 22-foot depth plus an easement as a driveway for maintenance purposes*

CS 12-89 *Approve, subject to conditions, requested modification of the community service approval of the property located at 12710 SE Division Street, to allow its development with a 21,625 sq. ft. building and 77 off-street parking spaces*

MC 4-89 *Approve an easement as a means of access for the property adjacent to 1455 SW Highland Road for the existing lot and a potential future second lot, until such time as it is replaced with a public street*

**CHAIR McCOY ACKNOWLEDGED PLANNING COMMISSION DECISIONS.**

*P-2 Resolution in the Matter of Issuance of an Industrial Development Revenue Bond State of Oregon to Teeny Foods Corporation*

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER ANDERSON, RESOLUTION 90-1 WAS APPROVED, WITH COMMISSIONERS ANDERSON, KAFOURY, KELLEY AND McCOY VOTING AYE, AND COMMISSIONER BAUMAN VOTING NO.**

*P-3 Auto Wreckers License renewal submitted by Planning & Development and Sheriff's Office, with recommendation for approval for Ron Barber Enterprises, Inc., dba Division Street Auto Parts, U-Pull-It Division, 13232 SE Division Street*

**UPON MOTION OF COMMISSIONER KAFOURY, SECONDED BY COMMISSIONER KELLEY, THE LICENSE RENEWAL WAS UNANIMOUSLY APPROVED.**

**BOARD OF COUNTY COMMISSIONERS**

*R-4 In the matter of the appointments of Andrea Dobson and Elena Rivier to the Nondepartmental Citizen Budget Advisory Committee*

**FOLLOWING EXPLANATION AND UPON MOTION OF COMMISSIONER KAFOURY, SECONDED BY COMMISSIONER ANDERSON, IT WAS UNANIMOUSLY**

**APPROVED THAT ANDREA DOBSON BE APPOINTED TO THE NOND CBAC.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

R-5 *In the matter of the sale of 18 feet of Lot 15, Block 2, Whitwood Court, by Multnomah County, to the adjacent property owner*

**HAROLD HOLUB EXPLANATION. UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, R-5 WAS UNANIMOUSLY APPROVED.**

R-6 *In the matter of ratification of an intergovernmental agreement with the State Marine Board to accept a \$2,000,000 grant to the Parks Services Division, for the construction of Chinook Landing Boating facility*

R-7 *Budget Modification DES #7 reflecting additional revenues in the amount of \$2,000,000 from State Marine Board to Parks Services, Capital Equipment, and related cash transfer to Federal/State fund, and transfer of county's match, for the construction of Chinook Landing Boating Facility*

**UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, R-6 AND R-7 WERE UNANIMOUSLY APPROVED.**

R-8 *In the matter of ratification of an intergovernmental agreement with Metropolitan Service District, whereby Metro will inventory and map natural areas throughout the Metropolitan Service District, as well as portions of Multnomah County located outside District boundaries, for period January 15 to June 30, 1990*

**UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, R-8 WAS UNANIMOUSLY APPROVED.**

**BOARD OF COUNTY COMMISSIONERS**

R-9 *Resolution in the Matter of prohibiting county sponsorship of activities or events co-sponsored by alcohol or tobacco companies or promoted by such organizations*

**VICE-CHAIR KAFOURY EXPLANATION. GARY OXMAN TESTIMONY IN SUPPORT. COMMISSIONER KAFOURY MOVED AND COMMISSIONER ANDERSON SECONDED, APPROVAL OF R-9. RESOLUTION READ. BOARD COMMENTS. RESOLUTION 90-2 UNANIMOUSLY**

**APPROVED.**

**NONDEPARTMENTAL**

R-10 *Board Discussion to provide policy direction to the County Chair for future negotiations with the Library Association of Portland on Library Governance*

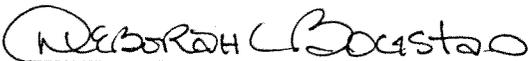
**BOARD DISCUSSION.**

*The meeting was recessed at 10:00 a.m. and reconvened at 10:25. a.m.*

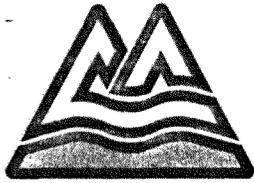
**BOARD DISCUSSION AND COMMENTS. FRED NEAL, CHARLES DAVIS, LINDA ALEXANDER AND JOHN DuBAY RESPONSE TO BOARD QUESTIONS AND DISCUSSION. COMMISSIONER BAUMAN MOVED, SECONDED BY COMMISSIONER ANDERSON, THAT THE BOARD AUTHORIZE THE CHAIR TO NEGOTIATE WITH THE LIBRARY ASSOCIATION OF PORTLAND FOR THE COUNTY TO ASSUME DIRECT GOVERNANCE RESPONSIBILITIES OF THE LIBRARY, WITH THE QUESTION OF WHETHER THERE'S AN INTERVENING COMMISSION TO BE RESOLVED BY THE BOARD AT A LATER POINT. FOLLOWING DISCUSSION AND CLARIFICATION, IT WAS UNANIMOUSLY APPROVED THAT COUNTY COUNSEL BE DIRECTED TO PREPARE A RESOLUTION OR ORDINANCE, AS APPROPRIATE, REGARDING THE PROCESS TO FOLLOW TO ESTABLISH DIRECT COUNTY GOVERNANCE OF THE MULTNOMAH COUNTY PUBLIC LIBRARY SYSTEM.**

*There being no further business, the meeting was adjourned at 11:10 a.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**



**Deborah L. Bogstad**



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

AGENDA OF  
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
FOR THE WEEK OF  
JANUARY 1 - 5, 1990

Monday, JANUARY 1, 1990 - OFFICES CLOSED

Tuesday, JANUARY 2, 1990 - 9:30 AM - Formal Hearing . . . Page 2

Tuesday, JANUARY 2, 1990 - 1:30 PM - Work Session . . . . Page 3

Wednesday, JANUARY 3, 1990 - 7:00 PM - Public Hearing . . Page 4  
Multnomah County Central Library  
801 SW 10th Auditorium  
Portland, Oregon

Thursday, JANUARY 4, 1990 - 9:30 AM - Formal. . . . . Page 4  
Planning Items

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers

Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers

Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

-2-

Tuesday, JANUARY 2, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

FORMAL HEARING

LIBRARY GOVERNANCE - Update by staff on Library Policy options report

PUBLIC HEARING regarding Library

Tuesday, JANUARY 2, 1990 - 1:30 PM  
Multnomah County Courthouse, Room 602  
INFORMAL MEETING and WORK SESSION

1. Briefing and discussion concerning rebuilding the entire Donald E. Long Home, and possible financing options
  
2. Discussion concerning proposed street safety ordinance (guns)

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

-4-

WEDNESDAY, JANUARY 3, 1990 - 7:00 PM

801 SW 10TH, AUDITORIUM

PORTLAND, OREGON

Public Hearing concerning governance of the Multnomah County Library

Thursday, JANUARY 4, 1990, 9:30 AM

Multnomah County Courthouse, Room 602

Formal Agenda

A. Election of Vice-Chair for 1990 Calendar Year

PLANNING ITEMS

1. Decisions of the Planning Commission of December 11, 1989, reported to the Board for acknowledgement by the County Chair:
  - a. CS 10-89 Approve, subject to conditions, change in zone designation from LR-10 to LR-10, CS, Community Service, for property located at 12911 SE Holgate Blvd., for use as a day care center for a maximum of 50 children
  - b. CS 11-89 Approve, subject to conditions, modification of the Community Service designation for a one-acre portion of the property located at 10500 SE Mt. Scott Blvd., to allow its development with a two-million gallon in-ground reservoir, 125-ft. in diameter and a 22-foot depth plus an easement as a driveway for maintenance purposes
  - c. CS 12-89 Approve, subject to conditions, requested modification of the community service approval of the property located at 12710 SE Division Street, to allow its development with a 21,625 sq. ft. building and 77 off-street parking spaces
  - d. MC 4-89 Approve an easement as a means of access for the property adjacent to 1455 SW Highland Road for the existing lot and a potential future second lot, until such time as it is replaced with a public street
2. Resolution in the matter of Issuance of an Industrial Development Revenue Bond State of Oregon to Teeny Foods Corporation (RB 1-90) 8005 SE Stark Street - purpose is for the purchase of equipment that will allow for an expansion in production
3. Auto Wreckers License renewal submitted by Planning & Development and Sheriff's Office, with recommendation for approval for Ron Barber Enterprises, Inc., dba Division Street Auto Parts, U-Pull-It Division, 13232 SE Division Street

REGULAR AGENDA

BOARD OF COUNTY COMMISSIONERS

- R-4 In the matter of the appointment of Andrea Dobson and Elena Rivier to the Nondepartmental Citizen Budget Advisory Committee

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-5 In the matter of the sale of 18 feet of Lot 15, Block 2, Whitwood Court, by Multnomah County, to the adjacent property owner
- R-6 In the matter of ratification of an intergovernmental agreement with the State Marine Board to accept a \$2,000,000 grant to the Parks Services Division, for the construction of Chinook Landing Boating facility
- R-7 Budget Modification DES #7 reflecting additional revenues in the amount of \$2,000,000 from State Marine Board to Parks Services, Capital Equipment, and related cash transfer to Federal/State fund, and transfer of county's match, for the construction of Chinook Landing Boating Facility
- R-8 In the matter of ratification of an intergovernmental agreement with Metropolitan Service District, whereby Metro will inventory and map natural areas throughout the Metropolitan Service District, as well as portions of Multnomah County located outside District boundaries, for period January 15 to June 30, 1990

BOARD OF COUNTY COMMISSIONERS

- R-9 Resolution in the Matter of prohibiting county sponsorship of activities or events co-sponsored by alcohol or tobacco companies or promoted by such organizations

NONDEPARTMENTAL

- R-10 Board Discussion to provide policy direction to the County Chair for future negotiations with the Library Association of Portland on Library Governance

①

Date 1/2/90

NAME Arlene Collins

ADDRESS PO Box 3392

Bay Street 97200

City Zip

I wish to speak on Agenda Item # Library  
Subject \_\_\_\_\_

\_\_\_\_\_ FOR \_\_\_\_\_ AGAINST

②

Date 1/2/90

NAME JACK RADOW

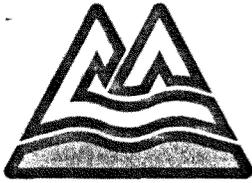
ADDRESS 920 ATWATER RD

Lake OSWEGO OR 97034  
Street City Zip

I wish to speak on Agenda Item # 1  
Subject \_\_\_\_\_

X FOR \_\_\_\_\_ AGAINST \_\_\_\_\_

Interested in Regional System



# MULTNOMAH COUNTY OREGON

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## NOTICE OF PUBLIC HEARINGS

The Multnomah County Board of Commissioners will hold two public hearings for the purpose of taking testimony and public input in determining policy direction on the library governance options for the Multnomah County Library.

The first meeting will begin with an update on the Policy Options Report by Department of General Services staff followed by public testimony on:

TUESDAY JANUARY 2, 1990  
9:30 a.m.  
MULTNOMAH COUNTY COURTHOUSE  
1021 S. W. 4th Avenue, Room 602  
Portland, Oregon

In order to allow testimony from citizens who cannot attend a daytime hearing, a second public hearing will be held on:

WEDNESDAY JANUARY 3, 1990  
7:00 p.m.  
MULTNOMAH COUNTY CENTRAL LIBRARY  
801 S. W. 10th, Auditorium  
Portland, Oregon



# GLADYS McCOY, Multnomah County Chair

1/2/90  
9:30 am Formal

Room 134, County Courthouse  
1021 S.W. Fourth Avenue  
Portland, Oregon 97204  
(503) 248-3308

## MEMORANDUM

TO : Linda Alexander, Director DGS

FROM : Gladys McCoy *G. McCoy*  
Multnomah County Chair

DATE : December 22, 1989

RE : Library Governance Hearings

BOARD OF  
 COUNTY COMMISSIONERS  
 1989 DEC 28 AM 10:32  
 MULTNOMAH COUNTY  
 OREGON

Please be advised I have determined that the Board of County Commissioner's hearing and discussion on the governance of the Multnomah County Library needs to be held as quickly as possible. Whatever policy direction results from that discussion needs to be incorporated in the Library's and your Department's planning for the necessary March 27 Library Serial Levy. The Board needs to certify the levy by January 25 and any decision to take on the Library as a direct County operation will impact the levy request.

The Board determined Thursday, the 21st, to hold three sessions the first week of January, rather than the planned hearing on the 9th of January. The first meeting will be at 9:30 a.m. Tuesday, January 2, and should begin with an update by you and your staff on your Policy Options Report and answering any questions Commissioners may have. The update will be followed by public testimony. In order to allow citizens who cannot attend a day-time hearing to testify, we will hold a second public hearing the next night, January 3, at 7 p.m., at the Main Branch of the Library. The third meeting will be the next day, Thursday the 4th, as part of the regular Formal Agenda of the Board, and will be the Board's opportunity to provide policy direction to the County Chair for future negotiations with the Library Association of Portland on library governance.

I apologize for changing the schedule on library discussions on you and the Department's staff, but I trust in your abilities to accomodate us. Could you confirm this schedule with any interested parties who have been in contact with you regarding the Report and hearings? Thanks.

cc.: BCC  
Clerk of the Board  
Charles Davis



# MULTNOMAH COUNTY OREGON

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## Multnomah County Library Governance Options

### Background

The historical relationship between Multnomah County and the Library began in 1911. Since that time, the County has continued its relationship with the private non-profit association, the Library Association of Portland (L.A.P.). The County has agreed to provide funding for the public library system while the L.A.P. administers and manages the 15-branch library system.

In 1984, following the close defeat (206 votes) of a recommended County Charter change for an independent Multnomah County Library Commission to administer, operate and maintain the Multnomah County Library system, the original contractual agreement between the County and the Library Association of Portland was amended. The Library Association of Portland's board, which makes the actual decisions on managing the library system, is now composed of five appointed Multnomah County members on its thirteen member board. In addition, the L.A.P. has also agreed to partially comply with the State public open meetings law.

The debate about the best way to govern the public library system has continued. In 1988, Chair Gladys McCoy appointed a group of citizens to develop a Report on Governance - Multnomah County Public Library. This task force recommended the formation of a Library Trust to operate, maintain, plan and provide library services for the citizens of Multnomah County. It further recommended that all deliberations be subject to State laws pertaining to public meetings and public records.

In the fall of 1989, Chair McCoy appointed a thirteen member Library Trust which was subsequently approved by the Board of County Commissioners. During the process of negotiating a new relationship between the County, the Library Trust and the L.A.P., a renewed interest in exploring three possible options for the governance of the library system has again surfaced for members of the Board of Commissioners.

## Summary of Options

### Option I: Direct Control of the Public Library System by Multnomah County

This option would transfer the administration of the public library system from the L.A.P. to the County in which the Library would then become an independent County department or agency. All employees of the Library would become County employees entitled to the same rights and benefits as existing County employees except as might be provided by a collective bargaining agreement. Operational processes like purchasing, facilities management and payroll would be subject to County administrative procedures.

### Option II: Governance by a Trust Appointed by the Board of County Commissioners

This option would, for all practical purposes, be very similar to the administration of the Library by the L.A.P.. It assumes that administration would transfer from the Library Association of Portland to the Trust. The County would, under this option, appoint members of the Trust and continue to fund the public library system. The Trust would submit an operating budget for review to the County every year for approval and public accountability issues would be insured under the Oregon Open Meetings and Public Records Laws.

### Option III: Transition to Direct County Control

The third option is a hybrid of the first two options. It assumes that a Trust appointed by the Board would be the administrator of the Library for some finite period of time with the County assuming direct control at a future date.

## Issues

Option I: If the County was to govern the library system, the major fiscal impact would be the need for additional dollars for personnel salaries and fringe benefits. The projected costs of absorbing the current library employees into the County system range from \$820,162 to \$1,553,542 depending on how the County would implement the transfer of employees.

An additional major fiscal concern centers around the L.A.P. retirement plan. It has been estimated that there is currently a \$700,000 unfunded liability in the L.A.P. pension plan if the County were to guarantee cost of living adjustments and parity benefits to match the County's Public Employees Retirement System (PERS) plan.

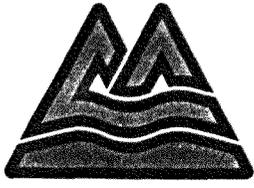
If library employees were transferred to the County system, additional issues of concern would include: the length of library

employees workday; the need to restructure the library's job classification system and hiring procedures; the establishment of centralized administrative support services; possible job displacement; disruption of library and County administrative services for a temporary period of time; and additional operational transfer costs.

Option II: If the Trust were to govern the administration of the library, labor relations would be the direct concern of the Trust and not Multnomah County. The Trust would not be bound by the current labor agreement that exists between library employees and the L.A.P. It would, however, be obligated to either accept this contract or bargain in good faith with the library union for a new agreement. It is assumed that job classification and descriptions and many operational procedures would remain unchanged resulting in little disruption to the current way the Library does business.

Advocates in favor of this option contend that additional advantages of this form of governance include the following issues: possible participation in a regional library system in the future; decreased political pressures in areas of library policy and management; and direct advocacy for library issues and solicitations of charitable contributions could be enhanced under the Trust arrangement.

Option III: Fiscal and operational issues are most difficult to identify under this form of governance, an interim approach, because of its inherent vagueness and uncertainty. Such an approach would possibly have a negative impact on the hiring of an executive director, morale of library employees and stable functioning and policy decision-making of the Library Trust itself.



# MULTNOMAH COUNTY OREGON

*Handout #1*

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY  
PAULINE ANDERSON  
GRETCHEN KAFOURY  
RICK BAUMAN  
SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES  
PORTLAND BUILDING  
1120 SW FIFTH, 14TH FLOOR  
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR  
EMPLOYEE SERVICES (503) 248-3303  
FINANCE (503) 248-5015  
LABOR RELATIONS (503) 248-3312  
PLANNING & BUDGET (503) 248-5135  
(503) 248-3883

AT OTHER LOCATIONS:

ADMINISTRATIVE SERVICES (503) 248-5111  
ASSESSMENT & TAXATION (503) 248-3345  
ELECTIONS (503) 248-3720  
INFORMATION SERVICES (503) 248-3749

## M E M O R A N D U M

TO: Board of County Commissioners  
FROM: Linda Alexander, Director  
Department of General Services  
DATE: December 22, 1989  
SUBJECT: Library Costing

Attached is a comparison of a probable Library Serial Levy based on:

1. Current Service Level

Scenario 1 Trust (or Status Quo)  
Scenario 2 County Assumption

and the Library's preliminary plan for 1990-93.

We thought it would be helpful to add financial projections to your informational packet. We can discuss this memo on January 2 if you wish.

9276F/LA/1b

Attachment

cc: Fred Neal  
Ken Upton  
Kathy Busse

MEMO

TO: Linda Alexander, General Services Director

FROM: David Warren, Budget Manager  
Shaun Coldwell, Planning & Budget Analyst

SUBJECT: LIBRARY SERIAL LEVY -- 1990-1993

DATE: December 21, 1989

You will find attached two sets of spread sheets and a page from the Library's Long Range Plan, dated October 1989:

The first spreadsheet projects our estimates of the cost of the Multnomah County Library at the current service level, with inflation, for the life of the next three year levy. Two scenarios are laid out, one assumes the Library will fall under the direction of a Trust and the second that the Library will become a County agency. Costs are based on 1989-90, with 1989-90 capital outlay adjusted to exclude major construction.

The two following spreadsheets lay out the library levy amount required to meet the needs of the two operating scenarios.

The bottom line is that, under the trust we will need to levy \$6,875,000 per year for the next three years; with the library as a County agency, we will need to levy \$8,550,000.

However, this undoubtedly will fall below what the Library will be submitting as their requested levy (see third attachment). According to their Long Range Plan, dated October 1989, the levy amount will be \$11,518,512. This appears to include a base amount of expenditures, quite comparable to what we are projecting for the Trust scenario, and increments built in for enhanced services, increased book budget and capital. A comparable levy under County governance would be approximately \$13,194,000.

We believe that the cost of enhanced services could be greater under County jurisdiction than the Library currently assumes. The enhancements include personnel costs which will be higher for a County agency. Without the detail that is behind these numbers, it is difficult to say what the differences are likely to be between the Trust and the County for these additions.

attachments  
cc: Jack Horner

## LIBRARY OPERATED BY A TRUST ORGANIZATION

	EXPENDITURES							
	1986-87 ACTUAL	1987-88 ACTUAL	1988-89 BUDGET	1989-90 BUDGET	1990-91 BUDGET	1991-92 BUDGET	1992-93 BUDGET	1993-94 BUDGET
Personal Services	5,883,367	6,346,946	6,872,276	7,392,459	8,069,680	8,473,164	8,888,349	
Materials & Svcs	2,102,858	3,269,850	3,718,192	4,065,327	4,309,247	4,524,709	4,746,420	
Capital Outlay	176,638	372,989	2,100,000	2,100,000	800,000	840,000	881,160	
BALANCE			770,107					
TOTAL	8,162,863	9,989,785	13,460,575	13,557,786	13,178,927	13,837,873	14,515,929	
REVENUES								
Gen Fund	4,650,000	4,766,250	4,981,225	5,230,286	5,544,103	5,821,308	6,106,552	
Other Srcs	473,757	672,725	1,620,850	615,000	2,151,900	759,495	796,710	
Levy	2,912,879	7,023,300	6,882,500	7,712,500	6,256,250	6,256,250	6,256,250	
Delinquencies				453,000	518,000	499,625	490,438	
BALANCE	0	0	0	0	453,000	1,744,326	1,243,131	377,153
TOTAL	8,036,636	12,462,275	13,484,575	14,010,786	14,923,253	15,081,004	14,893,082	
Revs Over(Under)	(126,227)	2,472,490	24,000	453,000	1,744,326	1,243,131	377,153	
INFLATION					1.06	1.05	1.049	

## LIBRARY OPERATED AS A COUNTY AGENCY

	EXPENDITURES							
	1986-87 ACTUAL	1987-88 ACTUAL	1988-89 ACTUAL	1989-90 BUDGET	1990-91 BUDGET	1991-92 BUDGET	1992-93 BUDGET	1993-94 BUDGET
Personal Services	5,883,367	6,346,946	6,872,276	7,392,459	9,580,353	10,059,371	10,562,339	
Materials & Svcs	2,102,858	3,269,850	3,718,192	4,065,327	4,309,247	4,524,709	4,750,944	
Capital Outlay	176,638	372,989	2,100,000	2,100,000	800,000	840,000	882,000	
BALANCE			770,107					
TOTAL	8,162,863	9,989,785	13,460,575	13,557,786	14,689,600	15,424,080	16,195,284	
REVENUES								
Gen Fund	4,650,000	4,766,250	4,981,225	5,230,286	5,544,103	5,821,308	6,112,374	
Other Srcs	473,757	672,725	1,620,850	615,000	2,151,900	759,495	797,470	
Levy	2,912,879	7,023,300	6,882,500	(6,298,286)	7,780,500	7,780,500	7,780,500	
BALANCE	0	0	0	0	0	1,304,903	800,377	(126,188)
TOTAL	8,036,636	12,462,275	13,484,575	0	15,994,503	16,224,457	16,069,095	
INFLATION					1.06	1.05	1.05	

\*Note: 90-91 revenues includes \$1.5-mill carryover not budgeted in 89-90

12/21/89

SERIAL LEVY TAX COMPUTATION  
TRUST

	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96	TOTAL RECEIVED
Delinquencies	7.00%	7.00%	7.00%	7.00%	7.00%	7.00%	
Prior Yr Collected	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%	
<b>Levy Amount</b>	<b>6,875,000</b>	<b>6,875,000</b>	<b>6,875,000</b>	<b>0</b>			
Less Discounts	137,500	137,500	137,500	0			
Less Delinquencies	481,250	481,250	481,250	0			
<b>Current Receipts</b>	<b>6,256,250</b>	<b>6,256,250</b>	<b>6,256,250</b>	<b>0</b>			
Prior Year 1		240,625	240,625	240,625	0		
Prior Year 2			120,313	120,313	120,313	0	
Prior Year 3				60,156	60,156	60,156	
Prior Year 4					30,078	30,078	
Prior Year 5						15,039	
Prior Year 6							
<b>Receivable</b>	<b>481,250</b>	<b>721,875</b>	<b>842,188</b>	<b>421,094</b>	<b>210,547</b>	<b>105,273</b>	
<b>Total Received</b>	<b>6,256,250</b>	<b>6,496,875</b>	<b>6,617,188</b>	<b>421,094</b>	<b>210,547</b>	<b>105,273</b>	<b>20,107,227</b>
<b>REVENUES</b>							
BWC		1,291,326	790,131	(83,106)	337,988	548,535	
Current Taxes	6,256,250	6,256,250	6,256,250	0	0	0	
Prior Year Taxes	0	240,625	360,938	421,094	210,547	105,273	
Interest	0						
Cash Tran - GF	0		0				
<b>TOTAL REVENUES</b>	<b>6,256,250</b>	<b>7,788,201</b>	<b>7,407,319</b>	<b>337,988</b>	<b>548,535</b>	<b>653,809</b>	

SERIAL LEVY TAX COMPUTATION  
 COUNTY AGENCY

	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96
Delinquencies	7.00%	7.00%	7.00%	7.00%	7.00%	7.00%
Prior Yr Collected	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%
<b>Levy Amount</b>	<b>8,550,000</b>	<b>8,550,000</b>	<b>8,550,000</b>	<b>0</b>		
Less Discounts	171,000	171,000	171,000	0		
Less Delinquencies	598,500	598,500	598,500	0		
<b>Current Receipts</b>	<b>7,780,500</b>	<b>7,780,500</b>	<b>7,780,500</b>	<b>0</b>		
Prior Year 1		299,250	299,250	299,250	0	
Prior Year 2			149,625	149,625	149,625	0
Prior Year 3				74,813	74,813	74,813
Prior Year 4					37,406	37,406
Prior Year 5						18,703
Prior Year 6						
<b>Receivable</b>	<b>598,500</b>	<b>897,750</b>	<b>1,047,375</b>	<b>523,688</b>	<b>261,844</b>	<b>130,922</b>
<b>Total Received</b>	<b>7,780,500</b>	<b>8,079,750</b>	<b>8,229,375</b>	<b>523,688</b>	<b>261,844</b>	<b>130,922</b>

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	1990-91	1991-92	1992-93			
<b>REVENUES</b>						
BWC		1,304,903	800,377	(126,188)	397,500	659,343
Current Taxes	7,780,500	7,780,500	7,780,500	0	0	0
Prior Year Taxes	0	299,250	448,875	523,688	261,844	130,922
Interest	0					
Cash Tran - GF	0		0			
<b>TOTAL REVENUES</b>	<b>7,780,500</b>	<b>9,384,653</b>	<b>9,029,752</b>	<b>397,500</b>	<b>659,343</b>	<b>790,265</b>

MULTNOMAH COUNTY LIBRARY  
PROJECTED EXPENDITURES 1990/91 - 1992/93

EXPENDITURES:	1990/91	1991/92	1992/93	TOTAL
Base	12,374,400	13,364,400	14,433,600	40,172,400
Enhanced Services	1,509,104	1,537,543	1,722,460	4,769,107
Inc. book budget	537,779	770,881	1,075,668	2,384,328
Capital	1,572,000	1,432,000	182,000	3,186,000
	15,993,283	17,104,824	17,413,728	50,511,835

MULTNOMAH COUNTY LIBRARY

PROJECTED REVENUE 1990/91 - 1992/93

SOURCE	1990/91	1991/92	1992/93	TOTAL
General Fund	5,230,286	5,230,286	5,230,286	15,690,858
Serial Levy 90-92***	10,424,253	10,424,253	10,424,253	31,272,759
Delinquencies	453,216	500,000	600,000	1,553,216
Fines	275,000	285,000	300,000	860,000
Interest	200,000	250,000	250,000	700,000
Other Income	60,000	65,000	70,000	195,000
State	80,000	80,000	80,000	240,000
TOTAL	16,722,755	16,834,539	16,954,539	50,511,833

\*\*\*11,518,512 serial levy per year



# MULTNOMAH COUNTY OREGON

Handout #2

BOARD OF COUNTY COMMISSIONERS GLADYS McCOY PAULINE ANDERSON GRETCHEN KAFOURY RICK BAUMAN SHARRON KELLEY	DEPARTMENT OF GENERAL SERVICES PORTLAND BUILDING 1120 SW FIFTH, 14TH FLOOR PORTLAND, OR 97204-1934	OFFICE OF THE DIRECTOR EMPLOYEE SERVICES FINANCE LABOR RELATIONS PLANNING & BUDGET	(503) 248-3303 (503) 248-5015 (503) 248-3312 (503) 248-5135 (503) 248-3883
	AT OTHER LOCATIONS:	ADMINISTRATIVE SERVICES ASSESSMENT & TAXATION ELECTIONS INFORMATION SERVICES	(503) 248-5111 (503) 248-3345 (503) 248-3720 (503) 248-3749

## CONFIDENTIAL MEMORANDUM

TO: Board Staff

FROM: Kenneth Upton, Labor Relations Manager *KU*

DATE: December 20, 1989

SUBJECT: Costing Follow-Up - Bottom Line - Part 2

I have received no new information regarding costs based on review by all parties except that there may be a shift differential cost which is not included in the budget cost figures. The impact of this item is difficult to calculate without detailed analysis, but it would be in the order of magnitude of \$40,000.

Based on what I believe should be sensibly included, the low cost County option would then become:

\$ 820,162	"Conservative" Costing
40,000	Shift Differential
200,000	"Default" cost for health and welfare option.
79,000	15 year Amortization of Unfunded liability.
<u>\$1,139,162</u>	

The same amount should be added to the other costing options. These options should also have included the direct effect of a higher unfunded liability on the actuary's figures as follows:

	<u>1</u> Same Class and Pay System	<u>2</u> Transition to Current County	<u>3</u> Equilibrium in County System
Budget Memo	\$ 820,162	\$1,106,163	\$1,553,542
Costs cited above	240,079	240,079	240,079
Unfunded liability			
Charge	---	5,368	\$ 16,699
Total	<u>\$1,139,162</u>	<u>\$1,351,610</u>	<u>\$1,810,320</u>

Memo to Board Staff  
December 20, 1989  
Page 2

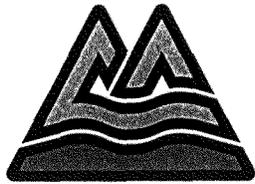
The above costs have not been checked to date by budget and do not include:

- Effects of class/comp plan.
- Effect of higher salaries on PERS rate itself.
- Transition costs (one time only).
- Higher operational costs, e.g. capital improvements.

The above costs assume current hours of work in the library system and stated assumptions of the Actuary's study.

9241F/KU/1b

cc: Linda Alexander  
Kathy Busse  
Barbara Simon  
Jack Horner  
Shaun Coldwell



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

## Multnomah County Library Serial Levy

Projected estimates of the cost of maintaining the current level of service, with inflation, of the Multnomah County Library are outlined below. Option I assumes that the Public Library system would be administered by the County and the second option assumes the Library would be governed by a Trust. Costs are based on 1989-90 capital outlay adjusted to exclude major construction.

The following spread sheets lay out the Library levy amount required to meet the needs of operating expenses.

Under Option I, if the Library were to become a County agency, there would be a need to levy \$8,550,000 annually for the next three years. This tax rate would be \$0.458 per \$1,000 or \$27.48 per year on a \$60,000 home.

Under the second Option, a county appointed Trust, we would need to levy \$6,875,000 per year for the next three years. Based on 1989-90 assessed values, this would require \$0.368 per \$1,000 of assessed value, or \$22.08 per year for a \$60,000 home.

Under the Multnomah County Library's Long Range Plan (dated October 1989), which assumes governance of the library under a Trust scenario, the serial levy amount would be \$11,518,512 annually. The tax rate would be \$0.617 per \$1,000, or \$37.02 on a \$60,000 home. This appears to include a base amount of expenditures and increments built in for enhanced services, an increased book budget and capital improvements.

The costs of these enhanced services under County jurisdiction, based on the Library's Long Range Plan, would be approximately \$13,194,000 annually. These enhancements include personnel costs which would be higher for a County agency.

12/21/89

SERIAL LEVY TAX COMPUTATION  
TRUST

	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96	TOTAL RECEIVED
Delinquencies	7.00%	7.00%	7.00%	7.00%	7.00%	7.00%	
Prior Yr Collected	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%	
<b>Levy Amount</b>	<b>6,875,000</b>	<b>6,875,000</b>	<b>6,875,000</b>	<b>0</b>			
Less Discounts	137,500	137,500	137,500	0			
Less Delinquencies	481,250	481,250	481,250	0			
<b>Current Receipts</b>	<b>6,256,250</b>	<b>6,256,250</b>	<b>6,256,250</b>	<b>0</b>			
Prior Year 1		240,625	240,625	240,625	0		
Prior Year 2			120,313	120,313	120,313	0	
Prior Year 3				60,156	60,156	60,156	
Prior Year 4					30,078	30,078	
Prior Year 5						15,039	
Prior Year 6							
<b>Receivable</b>	<b>481,250</b>	<b>721,875</b>	<b>842,188</b>	<b>421,094</b>	<b>210,547</b>	<b>105,273</b>	
<b>Total Received</b>	<b>6,256,250</b>	<b>6,496,875</b>	<b>6,617,188</b>	<b>421,094</b>	<b>210,547</b>	<b>105,273</b>	<b>20,107,227</b>
<b>REVENUES</b>	<b>1990-91</b>	<b>1991-92</b>	<b>1992-93</b>				
BWC		1,291,326	790,131	(83,106)	337,988	548,535	
Current Taxes	6,256,250	6,256,250	6,256,250	0	0	0	
Prior Year Taxes	0	240,625	360,938	421,094	210,547	105,273	
Interest	0						
Cash Tran - GF	0		0				
<b>TOTAL REVENUES</b>	<b>6,256,250</b>	<b>7,788,201</b>	<b>7,407,319</b>	<b>337,988</b>	<b>548,535</b>	<b>653,809</b>	

SERIAL LEVY TAX COMPUTATION  
 COUNTY AGENCY

	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96
Delinquencies	7.00%	7.00%	7.00%	7.00%	7.00%	7.00%
Prior Yr Collected	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%
<b>Levy Amount</b>	<b>8,550,000</b>	<b>8,550,000</b>	<b>8,550,000</b>	<b>0</b>		
Less Discounts	171,000	171,000	171,000	0		
Less Delinquencies	598,500	598,500	598,500	0		
<b>Current Receipts</b>	<b>7,780,500</b>	<b>7,780,500</b>	<b>7,780,500</b>	<b>0</b>		
Prior Year 1		299,250	299,250	299,250	0	
Prior Year 2			149,625	149,625	149,625	0
Prior Year 3				74,813	74,813	74,813
Prior Year 4					37,406	37,406
Prior Year 5						18,703
Prior Year 6						
<b>Receivable</b>	<b>598,500</b>	<b>897,750</b>	<b>1,047,375</b>	<b>523,688</b>	<b>261,844</b>	<b>130,922</b>
<b>Total Received</b>	<b>7,780,500</b>	<b>8,079,750</b>	<b>8,229,375</b>	<b>523,688</b>	<b>261,844</b>	<b>130,922</b>

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	1990-91	1991-92	1992-93			
<b>REVENUES</b>						
BWC		1,304,903	800,377	(126,188)	397,500	659,343
Current Taxes	7,780,500	7,780,500	7,780,500	0	0	0
Prior Year Taxes	0	299,250	448,875	523,688	261,844	130,922
Interest	0					
Cash Tran - GF	0		0			
<b>TOTAL REVENUES</b>	<b>7,780,500</b>	<b>9,384,653</b>	<b>9,029,752</b>	<b>397,500</b>	<b>659,343</b>	<b>790,265</b>

## LIBRARY OPERATED BY A TRUST ORGANIZATION

## EXPENDITURES

	1986-87 ACTUAL	1987-88 ACTUAL	1988-89 BUDGET	1989-90 BUDGET	1990-91 BUDGET	1991-92 BUDGET	1992-93 BUDGET	1993-94 BUDGET
Personal Services	5,883,367	6,346,946	6,872,276	7,392,459	8,069,680	8,473,164	8,888,349	
Materials & Svcs	2,102,858	3,269,850	3,718,192	4,065,327	4,309,247	4,524,709	4,746,420	
Capital Outlay	176,638	372,989	2,100,000	2,100,000	800,000	840,000	881,160	
BALANCE			770,107					
TOTAL	8,162,863	9,989,785	13,460,575	13,557,786	13,178,927	13,837,873	14,515,929	

## REVENUES

	1986-87 ACTUAL	1987-88 ACTUAL	1988-89 ACTUAL	1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ACTUAL	1992-93 ACTUAL	1993-94 ACTUAL
Gen Fund	4,650,000	4,766,250	4,981,225	5,230,286	5,544,103	5,821,308	6,106,552	
Other Srcs	473,757	672,725	1,620,850	615,000	2,151,900	759,495	796,710	
Levy	2,912,879	7,023,300	6,882,500	7,712,500	6,256,250	6,256,250	6,256,250	
Delinquencies				453,000	518,000	499,625	490,438	
BALANCE	0	0	0	0	453,000	1,744,326	1,243,131	377,153
TOTAL	8,036,636	12,462,275	13,484,575	14,010,786	14,923,253	15,081,004	14,893,082	
Revs Over(Under)	(126,227)	2,472,490	24,000	453,000	1,744,326	1,243,131	377,153	
INFLATION					1.06	1.05	1.049	

## LIBRARY OPERATED AS A COUNTY AGENCY

## EXPENDITURES

	1986-87 ACTUAL	1987-88 ACTUAL	1988-89 ACTUAL	1989-90 BUDGET	1990-91 BUDGET	1991-92 BUDGET	1992-93 BUDGET	1993-94 BUDGET
Personal Services	5,883,367	6,346,946	6,872,276	7,392,459	9,580,353	10,059,371	10,562,339	
Materials & Svcs	2,102,858	3,269,850	3,718,192	4,065,327	4,309,247	4,524,709	4,750,944	
Capital Outlay	176,638	372,989	2,100,000	2,100,000	800,000	840,000	882,000	
BALANCE			770,107					
TOTAL	8,162,863	9,989,785	13,460,575	13,557,786	14,689,600	15,424,080	16,195,284	

## REVENUES

	1986-87 ACTUAL	1987-88 ACTUAL	1988-89 ACTUAL	1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ACTUAL	1992-93 ACTUAL	1993-94 ACTUAL
Gen Fund	4,650,000	4,766,250	4,981,225	5,230,286	5,544,103	5,821,308	6,112,374	
Other Srcs	473,757	672,725	1,620,850	615,000	2,151,900	759,495	797,470	
Levy	2,912,879	7,023,300	6,882,500	(6,298,286)	7,780,500	7,780,500	7,780,500	
BALANCE	0	0	0	0	0	1,304,903	800,377	(126,188)
TOTAL	8,036,636	12,462,275	13,484,575	0	15,994,503	16,224,457	16,069,095	
INFLATION					1.06	1.05	1.05	

\*Note: 90-91 revenues includes \$1.5-mill carryover not budgeted in 89-90